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Document No. 5108

**CLEMSON UNIVERSITY**

CHAPTER 27

Statutory Authority: 1976 Code Section 59‑119‑320

Article 19. Parking and Traffic Regulations.

**Synopsis:**

The proposed regulation changes will update outdated language and procedures related to parking permits and allow for more efficiencies and up‑to‑date communication of information directly related to parking areas, permits and restrictions for students, visitors, contractors, vendors, etc.

Section‑by‑Section Discussion:

27‑3000.1. General Information

Add new text as listed below.

27‑3000.2. Applicability

Delete and add new text as listed below.

27‑3000.3. Definitions

Deleted and add new text as listed below.

27‑3000.4. Official Traffic Control Devices

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27‑3001.1. Parking and Transportation Services Department

Delete and add new text as listed below.

27‑3001.2. Motor Vehicles Required to Display a Parking Permit

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27‑3001.3. Accessible Parking for Persons With Disabilities

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27‑3001.7. Loading Zones

Delete and add new text as listed below.

27‑3002.1. General

Delete and add new text as listed below.

27‑3002.2. Special Event Parking Areas

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27‑3002.3. Employee/Student Parking Areas

Delete and add new text as listed below.

27‑3002.4. Visitor Parking Areas

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27‑3002.5. Service Vehicle Parking Areas

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27‑3002.6. Accessible Parking for Individuals with Disabilities

Add new text as listed below.

27‑3002.7. Timed Parking Areas

Delete and add new text as listed below.

27‑3002.8. Motorcycle Parking Areas

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27‑3003. OPERATION OF MOTOR VEHICLES

Add new text as listed below.

27‑3003.5. Pedestrians

Add new text as listed below.

27‑3004.2. Notice of Violations

Delete and add new text as listed below.

27‑3004.3. Schedule of Parking Penalties

Delete and add new text as listed below.

27‑3004.4. Payment of Penalties

Add new text as listed below.

27‑3004.6. Delinquent Vehicles

Delete and add new text as listed below.

27‑3004.7. Vehicle Towing and Impounding

Delete and add new text as listed below.

27‑3005.3. Appeals

Delete and add new text as listed below.

27.3005.4. Appointment of Boards and Committees

Delete and add new text as listed below.

27**‑**3006. Non‑Motorized Vehicles

Delete and add new textas listed below.

The Notice of Drafting was published in the *State Register* on February 25, 2022.

**Instructions:**

Print the regulation as shown below. All other items remain unchanged.

**Text:**

27‑3000. GENERAL.

27‑3000.1. General Information.

It is the intent that these regulations for the maintenance of public safety and order on the roadways and pedestrian areas of University controlled property. These regulations repeal and supersede all prior Parking and Traffic Codes at Clemson University. The operation of motor vehicles on the campus of Clemson University is a privilege granted by the Board of Trustees of Clemson University. The privilege is extended to faculty, staff, students, visitors, contractors and vendors to the campus. Failure to adhere to these regulations as well as the laws of the State may result in the issuance of a warning or citation with penalties as provided herein, and may also result in the loss of parking privileges on the campus of Clemson University.

27‑3000.2. Applicability.

These regulations apply to the drivers, owners or registrants of all motor vehicles on the Clemson University campus and are in effect and enforced twenty‑four hours a day, every day of the calendar year, unless otherwise provided in these regulations and posted online on the Parking and Transportation Services or other applicable Clemson University webpages. The person registering the vehicle, (or for unregistered vehicles, the owner), is responsible for all citations issued against the vehicle.

27‑3000.3. Definitions.

A. Approved or Affiliated Campus Organization: Means any organization that is registered and duly recognized by Tiger Quest.

B. Campus: All University property located within the jurisdictional boundaries of the Municipal Corporation of Clemson University as established by Section 59‑119‑310, South Carolina Code of Laws (1976), as amended. Tillman Hall is the University Building referred to in this section.

C. Construction Employee: Any person employed by a company which is engaged in the construction, renovation, or repair to campus buildings or other facilities.

D. Contract Employee: Any person, not a student or employee, who renders on‑campus services to Clemson University through the provisions of a contract for services.

E. Crosswalk: means that part of the roadway at an intersection included within the connections of the lateral lines of the sidewalks on opposite sides of the street measured from the curbs or, in the absence of curbs, from the edges of the traversable roadway; or any portion of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing y lines or other markings on the surface.

F. Employee: Any person, other than a student, who renders services to Clemson University for remuneration. This category includes all faculty, administrative and staff personnel employed by the University, and contract employees.

G. Fire Lane: An area specifically designated by sign(s) and/or street markings containing the phrase "Fire Lane". Fire Lanes are reserved for use by emergency vehicles for emergency access to campus facilities.

H. Law enforcement officer or police: shall mean an officer or employee hired by the University, state or any of its political subdivisions.

I. Loading Zone: An area specifically designated by sign(s) and/or pavement marking with the phrase "Loading Zone".

J. Motor Vehicle: Every device in, upon or by which any person or property is or may be transported or drawn upon a street, connecting surface or highway, except devices moved by human power or used exclusively upon stationary rails or tracks.

K. Municipal Court: The Municipal Court has been established by the governing body of the Municipal Corporation of Clemson University (59‑119‑310) in accordance with Section 14‑25‑5 et seq.

L. Non‑motorized vehicle – see Section 27‑3006.

M. Official traffic‑control device: means all signs, signals, markings and devices not inconsistent with this Article, placed or erected by authority of a University official or other public body official having jurisdiction, for the purpose of regulating, warning or guiding traffic.

N. Parking Review Judicial Officer: That person appointed by the President of Clemson University to direct the operation of the Parking Review Boards and to hear appeals from the decisions of the Parking Review Boards.

O. Parking: The standing of a motor vehicle, whether occupied or not.

P. Parking Review Board: Parking Review Boards shall consist of students, faculty and staff, nominated by their respective governing organizations, and shall operate as a board subordinate to the Parking Review Judicial Officer. Parking and Transportation Services serves as the liaison to assist in the establishment of the board members and administrative support for the Parking Review Boards who shall hear all initial appeals of parking citations. Parking Review Boards shall operate under procedures as approved by the President of Clemson University.

Q. Parking Citation: A citation for violation of the Clemson University parking regulations and a notice of right to appeal within fifteen calendar days of the date of violation.

R. Past Due Citation: A parking citation which has not been paid, or for which the appellate process has not been initiated within fifteen calendar days of the date of violation.

S. Parking Enforcement Officer: An employee of Clemson University authorized to issue parking citations.

T. Permit: Refers to proper evidence of permission required and issued by Clemson University to conduct an activating, including parking, fundraising and selling on Clemson University property, and /or conducting any activities on Clemson University property which requires a permit pursuant to current or future enacted policy and/or regulation(s).

U. Service Vehicle: A motor vehicle used primarily to effect repairs and/or maintain campus buildings and facilities.

V. Sidewalk: That portion of a street between curblines or the lateral lines of a roadway and the adjacent property lines intended for the use of pedestrians.

W. Soliciting: The activity of any person or persons, whether purporting to act on behalf of a charitable organization or not, traveling by foot or any other manner, who requests, directly or indirectly, money, credit, property, financial assistance, remuneration or other thing of value.

X. Student: Any person, other than a full‑time employee of Clemson University, who is an intern or enrolled either full or part‑time and includes persons enrolled to audit one or more classes.

Y. Traffic: Means pedestrians, vehicles and other conveyances, either singly or together, while using any street for purposes of travel.

Z. Uniform Traffic Ticket (UTT): Means the approved Uniform Traffic Ticket (UTT) pursuant to S. C. Code of Laws Section 56‑7‑10 (A) – (C) (1976, as amended).

AA. Vendor: Any person, not an employee, student or contract employee, who provides sales and/or repair services to Clemson University.

BB. Vending: Means the business of selling goods, food or drink or services, whether from a stationary cart or not, while on Clemson University property or stopped in or upon any street, parking space, right of way or any other portion of Clemson University property or adjacent to Clemson University property with the intent or engaging in the activity to reach anyone present on Clemson University property for said vending business.

CC. Virtual Permit: Is a non‑physical permit that is issued to a driver permitting the specific vehicle (identified by license plate, validation codes or other identification methods) assigned to that permit to park in such parking places and for such periods as the virtual permit allows.

DD. Vehicle – Shall refer to either motorized or non‑motorized as appropriate.

EE. Visitor (Guest): Any person other than a student, employee, construction employee, contract employee, or vendor who parks a motor vehicle on campus.

27‑3000.4. Official Traffic Control Devices.

A. Any person who operates or parks a vehicle on the campus shall obey any official traffic sign or other control device properly placed in accordance with the provisions of this regulation except when otherwise directed by a Parking Enforcement Officer or Law Enforcement Officer actively engaged in directing traffic on campus. Whenever a particular section of these regulations does not state that signs are required, such section is effective without signs being provided.

B. University Facilities Department shall be responsible for the placement and maintenance of all traffic control signage, markers and other traffic control devices upon campus as shall be deemed necessary to control traffic. The University Police Department, in accordance with procedures approved by the President of Clemson University, shall enforce such signs, markers, and other traffic control devices upon campus as shall be necessary to control traffic. No person shall, without lawful authority, alter, knock down, or remove any official parking or traffic control device.

27‑3001. PARKING PERMITS.

27‑3001.1. Parking and Transportation Services Department.

The Parking and Transportation Services Department is responsible for issuing vehicle parking permits, receiving parking citation payments, and maintaining records of parking permits and parking citations issued to violators of the Clemson University Parking Regulations. The department serves as liaison for all campus related transit services. The department also serves as the liaison for the Judicial Review Officer in handing first level appeals and the management and administrative support for the Parking Review Board. Parking and Transportation Services is responsible for the maintenance and designation of parking spaces and campus parking facilities.

27‑3001.2. Motor Vehicles Required to Display a Parking Permit.

A. All persons, with the exception of visitors or guests who park in a marked untimed “Visitor” space for less than three hours, who park or let stand a vehicle on campus must immediately obtain and display a valid parking permit. If the offices of Parking and Transportation Services are closed, a temporary permit may be obtained at. the Parking and Transportation Services website at [www.clemson.edu/parking](http://www.clemson.edu/parking).

B. Visitors must display a valid departmental guest parking permit to park on campus except when parked:

(1) At a timed “visitor” space provided that payment is made for the duration of stay up to the limit posted;

(2) For a period of time less than three (3) hours in areas specifically marked untimed spaces designated as visitor parking, unless otherwise indicated by sign or pavement marking;

(3) In areas designated as public parking for a special event;

(4) In undesignated timed spaces.

C. Vehicles owned or leased by, or under the control of, University departments, that are identified with the approved University vehicle identification permanently affixed to the exterior of the vehicle, shall not be exempt from the requirement to display a parking permit.

D. Physical Permits, decals, hang tags, and/or placards and license plates must be clearly displayed in accordance with instructions provided by the Department of Parking and Transportation Services. Any alteration of a permit, decal, hang tag, placard or license plate shall render it invalid.

E. Students may register any vehicle except a vehicle which belongs to another student.

27‑3001.3. Accessible Parking for Persons With Disabilities.

Vehicles parked in spaces reserved for individuals with disabilities are required to prominently display a valid disability access parking placard or license plate, issued by an official State Agency. In addition to spaces specifically reserved for disability access, any vehicle displaying a valid disability access permit may park in any employee, student, visitor or timed parking space. Persons with temporary impairments may obtain a time‑limited disability access parking permit, not to exceed the State of South Carolina Department of Motor Vehicles minimum time limit to apply for a State issued permit. Documentation must be submitted for review and approval to the Clemson University Office of Access and Equity or other designated office for employees or to Clemson University Student Accessibility Services. Upon receiving the appropriate approval, Parking and Transportation Services will issue a permit for the approved amount of time. Individuals needing accessible parking for longer than the maximum amount of time allowed must obtain a state‑issued permit from the Department of Motor Vehicles or the officially designated state agency. For all faculty, staff or students, a current University decal or parking permit is required in addition to a disability access parking placard when parked in designated accessible parking spaces.

27‑3001.7. Loading Zones.

A. Service vehicles and delivery vehicles displaying a valid permit may park in loading zones for up to two hours. All other vehicles must display a valid loading permit prior to parking in a loading zone.

B. Persons who wish to park near a University building to load or unload a motor vehicle may obtain temporary permission from Parking and Transportation Services or from the University Police Department if the Parking and Transportation Services Office is not open. Permission will not be granted, or will be rescinded, if the motor vehicle is parked in a manner which obstructs a fire lane, impedes vehicular or pedestrian traffic, or is parked in any other unsafe manner.

27‑3002. PARKING AREAS.

27‑3002.1. General.

A. Vehicles may be parked only in areas designated as parking areas by signs or street markings, except when otherwise directed by a Parking Enforcement Officer or Law Enforcement Officer actively engaged in directing traffic on campus.

B. Vehicles may park only in areas or spaces for which the physical decal, virtual permit or license plate is valid. Decals and/or permits and license plates and or VIN# must be clearly visible and displayed in accordance with instructions issued by Parking and Transportation Services.

C. Parking is prohibited in areas posted or marked as "Fire Lane" and in areas not designated as parking areas by sign or pavement marking.

D. Vehicles parked in violation of these regulations may be towed and impounded at the owner’s expense and risk, and shall not be released until all unpaid parking citations and towing and impound fees (including daily storage/impound) have been paid.

27‑3002.2. Special Event Parking Areas.

A. Special event parking areas shall be designated by sign(s) and/or as directed by a Parking Enforcement Officer or Law Enforcement Officer actively engaged in directing traffic on campus.

B. Unauthorized motor vehicles may not park in areas posted as reserved for special event parking during the time period designated by the sign(s) and/or in traffic control officer(s).

C. Athletic Event Parking Areas: Unauthorized vehicles may not park in areas designated reserved for athletic event parking as of 12:01a.m. the day of home football games and as posted prior to the start of any other sporting events.

D. Vehicles authorized to park in areas reserved for special events shall be identified with placards or permits as approved by the Parking Services Department and issued by the event host prior to day of the event.

27‑3002.3. Employee/Student Parking Areas.

A. Employee parking areas shall be designated by sign(s) and/or green pavement markings. Areas posted as "Reserved for employees 24 hours" shall not be available for parking except for those vehicles displaying a permit or decal valid for service vehicle or employee parking zones. Vehicles must display a valid employee or service vehicle permit to park in employee parking areas except:

(1) Vehicles displaying a valid commuting student decal may park in employee parking areas, except those posted as "reserved", between the hours as posted on the Parking and Transportation Services website.

(2) Vehicles displaying a valid resident student decal may park in employee parking areas, except those posted as "reserved ", between the hours as posted on the Parking and Transportation Services website.

(3) Vehicles displaying a valid resident student decal may park in the following parking areas as posted on the Parking and Transportation Services website between the hours as posted unless otherwise restricted by these regulations (see R. 27‑3002.2).

B. Commuting student parking areas shall be designated by sign(s) and/or orange pavement markings. Commuting students may park in areas designated for commuter parking as posted online on the Parking and Transportation Services website. Vehicles must display a valid commuting student parking decal or purchase a virtual permit to park in commuting student parking areas.

C. Resident student parking areas shall be designated by sign(s) and/or pavement markings. Vehicles must display a valid resident student parking decal or have a valid virtual permit to park in resident student parking areas.

(1) Apartment residents must display a valid student parking decal or have a valid virtual permit to the apartment area as posted for their residence.

27‑3002.4. Visitor Parking Areas.

A. Visitor parking areas shall be designated by sign(s) and/or pavement markings. These areas are reserved for bona fide visitors. Vehicles bearing a current university decal shall not park in any visitor areas between the hours of 7:00 AM and 9:00 PM.

B. Visitors must display a valid departmental guest parking permit to park on campus except when parked:

(1) At a timed “visitor” space provided that payment is made for the duration of stay up to the limit posted;

(2) For a period of time less than three (3) hours in areas specifically marked untimed spaces designated as visitor parking, unless otherwise indicated by sign or pavement marking;

(3) In areas designated as public parking for a special event;

(4) In undesignated timed spaces.

C. Visitors may not park in service vehicle parking areas or in parking areas posted as "Reserved for employees 24 hours".

27‑3002.5. Service Vehicle Parking Areas.

Service vehicle parking areas are marked by sign(s) and/or pavement markings. Vehicles bearing a valid permit to park in service vehicle parking are the only vehicles authorized to park in these areas.

27‑3002.6. Accessible Parking for Individuals with Disabilities.

Accessible parking areas reserved for individuals with disabilities are marked by sign(s) and/or pavement markings incorporating the international disability access symbol and includes the markings associated with van accessible spaces. Obstructing access to a parking area reserved for individuals with disabilities is prohibited. Vehicles displaying an official disability access license plate, permit or placard are the only vehicles authorized to park in these areas.

27‑3002.7. Timed Parking Areas.

Timed parking areas are marked by meter, sign(s) and/or pavement markings. Visitors may park in undesignated timed parking areas without displaying a permit, unless otherwise indicated by sign or pavement marking. Employees and students are required to display a current parking permit when parked in timed parking areas. Motor vehicles parked in timed areas may not park longer than the posted/marked time limit except as posted.

27‑3002.8. Motorcycle/Moped/Golf Cart Parking Areas.

Motorcycles, mopeds and golf cart parking areas are marked by sign(s) and/or pavement markings. Motorcycles, mopeds and golf carts require a permit and may not park in any area except those areas specifically designated for their use.

27‑3003. PEDESTRIANS & OPERATION OF MOTOR VEHICLES.

27‑3003.5. Pedestrians.

Pedestrians on campus must obey applicable state laws and traffic control signals. No pedestrian shall suddenly leave a curb, a sidewalk or other place of safety and walk or run into the path of a motor vehicle which is so close as to constitute an immediate hazard.

27‑3004. VIOLATIONS AND PENALTIES.

27‑3004.2. Notice of Violations.

A. A Parking Enforcement Officer or Law Enforcement Officer may issue parking citations or warning notices for violations of parking regulations.

B. Lawful issuance of a parking citation is a notice of violation of the parking regulations and notice of the right to appeal the citation to the appropriate appellate authority within ten calendar days after date of violation. Any person cited for a violation of the parking regulations may waive the right to appeal by paying the assessed penalty within ten days from the date of the violation. All unpaid parking citations for which the appeals process has not been initiated become past due on the sixteenth calendar day after the date of violation.

C. Uniform Traffic Ticket as defined above shall be utilized by law enforcement in citations and/or arrest(s) for violation(s) of regulation(s) contained herein. No other ticket may be used for these offenses. Nothing contained herein shall bar the use of a warrant by law enforcement as deemed necessary.

27‑3004.3. Schedule of Parking Penalties.

A. Penalties for parking offenses shall be determined by the Board of Trustees or its designees. A schedule of parking penalties for parking offenses shall be available for inspection as posted online on the Parking and Transportation Services website.

B. Any person who knowingly provides false information to obtain parking privileges shall be subject to a penalty not to exceed five hundred dollars. In addition, parking privileges may be suspended for a period of up to four years.

27‑3004.4. Payment of Parking Penalties.

A. Penalties for parking violations are payable online, in person or by mail at the offices of Parking and Transportation Services. After business hours, penalties assessed for towed vehicles may be paid online or at the Clemson University Police Department.

B. Penalties for moving violations are payable in person or by mail at the Clemson University Municipal Court.

27‑3004.6. Delinquent Violations.

A. Persons who fail to pay the assessed penalty within fifteen calendars after the citation or who fail to initiate the appeal process within ten calendar days after the date of the parking violation have waived any right to appeal the citation.

B. Persons with one or more past due parking citations (citations which have not been paid for within 15 calendar days or for which the appellate process has not been initiated within ten calendar days of the date of violation) may not register a vehicle to park on campus until all past due penalties are paid.

C. Persons with three (3) or more past due parking citations, may not park a vehicle on campus. No vehicle with three (3) or more past due parking citations may be parked on campus and will be subject to being towed.

27‑3004.7. Vehicle Towing and Impounding.

A. In addition to any other remedy herein provided, Clemson University may have a vehicle towed, impounded and stored at the owner’s expense and risk under the following conditions:

1. If the vehicle is illegally parked.

2. If the vehicle is presumed to be abandoned.

3. If the vehicle is not properly registered to include proper license plates and valid decal or permit.

4. If the vehicle is parked in such a manner as to constitute a serious hazard to vehicular or pedestrian traffic, obstructing movement or operation of emergency equipment, obstructing the collections of trash at established locations, or parked in a marked fire lane.

5. If three (3) or more parking citations issued against an operator, owner or vehicle are past due.

6. If a vehicle is parked in a reserved space/area without an appropriate decal or permit.

B. Motor vehicles which have been towed and impounded will not be released until all unpaid parking citations, tow charges and impound fees have been paid. Vehicles impounded and not claimed within thirty days may be disposed of in accordance with South Carolina state statutes.

27‑3005. APPEALS, BOARDS AND COMMITTEES.

27‑3005.3. Parking Appeals.

A. Any person cited for a violation of the parking regulations may waive the right to appeal by paying the assessed penalty within ten calendar days from the date of the violation.

B. The President of Clemson University may establish one or more Parking Review Boards to hear appeals of parking citations. A schedule of locations, procedures and board meeting times and dates shall be available during business hours in the office Parking and Transportation Services.

C. Any person desiring to appeal the decision of the Parking Review Board must petition the Parking Review Judicial Officer within five calendar days of the decision by the Parking Review Board. The petition must clearly and concisely state the ground(s) for appeal. The Parking Review Judicial Officer may summarily decline to entertain any such appeal.

27‑3005.4. Appointment of Boards and Committees.

A. The President of Clemson University is designated the authority to administer and enforce these regulations and may further delegate this authority if he chooses to do so.

B. The President of Clemson University may appoint such boards and committees as he deems necessary to assist in the administration of the rules and regulations contained herein.

C. The Parking Advisory Committee is an advisory committee to make recommendations to the Executive Vice President for Finance & Operations concerning parking improvements and changes, and parking restrictions.

27‑3006. Non‑Motorized Vehicles.

A. General

1. Clemson University recognizes non‑motorized vehicles as important and legitimate means of transportation, provided they are operated with due regard and concern for the safety of the general public.

2. Pedestrians in cross walks, on sidewalks, and at all other locations designated for pedestrian traffic shall have the right‑of‑way over non‑motorized vehicles.

B. Definitions

1. Non‑motorized vehicle‑‑any wheeled vehicle which relies wholly or in part upon human or animal power for propulsion. This includes skates, cycles, skate boards and similar devices, but does not include wheelchairs operated by mobility impaired persons.

2. Cycles‑‑includes unicycles, bicycles, tricycles, and other similar wheeled vehicles, regardless of the number of wheels.

3. Skates‑‑includes roller skates, roller blades, in‑line skates, skate boards, and similar devices, regardless of the number of wheels.

C. Non‑motorized cycles

1. Non‑motorized cycles are governed by state law. The cyclist has a right to use the streets and highways just as a motorist. However, the relative size of the cycle and the lack of safety devices make it extremely important that cycles be operated in accordance with the letter of the law.

2. Cycles may be ridden only in streets, highways, parking lots, and designated cycling paths. Cycles may not be ridden on any sidewalk unless that specific section of the sidewalk has been designated as a part of a cycling path.

3. Cycles and cyclists shall in all respects comply with applicable state laws and regulations, including but not limited to: turn signals, lighting, brakes, lane changing, etc.

4. Bicycle racks are provided throughout campus for parking. All parked bicycles should be locked in the rack.

D. Skates

1. Skates may be operated on campus in designated areas.

2. Skates may not be operated in campus buildings at any time.

E. Prohibited Activities

1. Acrobatic maneuvers, stunts, trick riding, speed runs, or other movements designed to display or demonstrate the operator’s physical ability to manipulate the non‑motorized vehicle are prohibited on university property, except in areas specifically designated for such operations.

2. The operators of non‑motorized vehicles are responsible for controlling the speed of such device so as not to endanger any pedestrian.

F. Penalties

Any person violating the provisions of this regulation may, upon conviction, be fined not more than $200.00. Additionally, the violation shall be reported to appropriate authorities for administrative action as deemed appropriate.

Non‑motorized vehicles are legitimate means of transportation and may be operated on campus sidewalks and paths, provided they are used solely as a means of transportation and not for purposes otherwise prohibited by law or these regulations.

**Fiscal Impact Statement:**

None.

**Statement of Rationale:**

The proposed regulation changes will create a structure where the University has the opportunity to continue its efforts to solicit voluntary compliance to maintain public safety and order on the campus, while also providing the means to take enforcement efforts if education and compliance does not eliminate the concern. The changes also reflect the changes in technologies, communication and expectations of students, employees and visitors on campus as it relates to traffic control and permitted parking on the campus.