

<b>AGENCY NAME:</b>	<b>PROSECUTION COORDINATION COMMISSION</b>		
<b>AGENCY CODE:</b>	<b>E210</b>	<b>SECTION:</b>	<b>060</b>

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## Fiscal Year 2020–2021 Accountability Report

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### SUBMISSION FORM

I have reviewed and approved the data submitted by the agency in the following online forms:

- Reorganization and Compliance
- Strategic Plan Results
- Strategic Plan Development
- Legal
- Services
- Partnerships
- Report or Review

I have reviewed and approved the financial report summarizing the agency’s budget and actual expenditures, as entered by the agency into the South Carolina Enterprise Information System.

The information submitted is complete and accurate to the extent of my knowledge.

<b>AGENCY DIRECTOR</b> <b>(SIGN AND DATE):</b>	Signature on file.
<b>(TYPE/PRINT NAME):</b>	Lisa H. Catalanotto

<b>BOARD/CMSN CHAIR</b> <b>(SIGN AND DATE):</b>	Signature on file.
<b>(TYPE/PRINT NAME):</b>	Isaac McDuffie Stone, III

FY 2020-2021 Agency Accountability Report  
**Reorganization and Compliance Responses:**

These responses were submitted for the FY 2020-2021 Accountability Report by the

**PROSECUTION COORDINATION COMMISSION**

**Primary Contact:**

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Lisa	Catalanotto	Executive Director	803-343-0765	lisacatalanotto@cpc.sc.gov

**Secondary Contact**

First Name	Last Name	Role/Title	Phone	Email Address
Tina	Thompson	Finance and Office Manager	803-343-0765	tinathompson@cpc.sc.gov

**Agency Mission**

The mission of the South Carolina Commission on Prosecution Coordination (SCCPC) is to improve South Carolina's Criminal Justice System and enhance the professionalism, effectiveness, and efficiency of South Carolina's Circuit Solicitors and their staff by providing training, continuing education programs, administrative and programmatic support, and technical legal assistance for the Offices of Solicitor; by collecting, analyzing and distributing meaningful criminal justice data; and by collaborating with and assisting the General Assembly as well as federal, state and local criminal justice partners.

The SCCPC was created in 1990 to develop, coordinate, and provide training, resources, and support services for and to promote fair, just, and uniform administration of justice in the prosecution of criminal cases by the state's sixteen (16) Circuit Solicitors and their staff. The SCCPC is governed by Sections 1-7-910 through 1-7-1000 of the South Carolina Code of Laws. The Commission's eleven statutory members are the Chairmen of the Senate and House Judiciary Committees or their legislative designees, the Chief of the South Carolina Law Enforcement Division, the Director of the Department of Public Safety, a director of a Judicial Circuit Pretrial Intervention Program (PTI), a Judicial Circuit Victim-Witness Assistance Advocate, and five (5) Judicial Circuit Solicitors appointed by the Governor.

In furtherance of its mission, the SCCPC's primary responsibilities include:

- Development and coordination of efforts to improve the prosecution and disposition of criminal cases in a timely and efficient manner;
- Administrative and programmatic functional support for the Offices of the Solicitor;
- Collection of revenues and expenditures of the Offices of Solicitor as well as programmatic data for reporting as required by the South Carolina General Assembly;
- Coordination of pretrial intervention and other diversionary programs within the Solicitors' offices;
- Development of training and legal education programs for solicitors and their staff to help improve the legal knowledge and advocacy skills of prosecutors, the investigation of crimes, the administration of diversion programs, and the provision of victim services;
- Publication of newsletters, manuals and other materials to help Circuit Solicitors and staff achieve peak job performance;
- Provision of information and assistance on legal and ethics issues;
- Coordination of efforts with other federal, state and local government agencies involved in the criminal justice system; and
- Communication with non-governmental entities involved in the criminal justice system, including the South Carolina Bar, and entities representing the interests of crime victims and criminal defendants.

**Adopted in:** 2019

**Agency Vision**

The vision of the South Carolina Commission on Prosecution Coordination (SCCPC) is to enhance the professionalism and effectiveness of South Carolina's Circuit Solicitors and their staff in seeking the fair administration of justice by delivering the highest quality and most up-to-date resources, training and information available.

**Adopted in:** 2019

**Recommendations for reorganization requiring legislative change.**

No

**Please list significant events related to the agency that occurred in FY 2020-2021.**

Month Started	Month Ended	Description of Event	Agency Measures Impacted	Other Impacts
November	June	The SCCPC received a federal grant award in the amount of \$340,000 under the U.S. Department of Justice, Bureau of Justice Assistance (BJA) "Innovative Prosecution Solutions for Combatting Violent Crime" program to assist with the SCCPC's database project.	1.1.2, 1.2.1,	The grant was also awarded to assist with the hiring of a database administrator to oversee the development of the database project and serve as administrator of the database into the future. The grant ends in 2022; thus recurring funding is needed to continue the database administrator position and non-recurring funding is needed to continue development of the database once the grant ends.

These responses were submitted for the FY 2020-2021 Accountability Report by the

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Does the agency intend to make any other major reorganization to divisions, departments, or programs to allow the agency to operate more effectively and efficiently in FY 2021-22?

**Note: It is not recommended that agencies plan major reorganization projects every year. This section should remain blank unless there is a need for reorganization.**

No

Is the agency in compliance with S.C. Code Ann. § 2-1-220, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? See also S.C. Code Ann. § 60-2-20.

Yes

If not, please explain why.

Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 20-1-10 through 20-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

Yes

Does the law allow the agency to promulgate regulations?

Yes

Please list the law number(s) which gives the agency the authority to promulgate regulations.

1-7-990

Has the agency promulgated any regulations?

No

<b>AGENCY NAME:</b>	<b>SC COMMISSION ON PROSECUTION COORDINATION</b>		
<b>AGENCY CODE:</b>	<b>E210</b>	<b>SECTION:</b>	<b>60</b>

**AGENCY’S DISCUSSION AND ANALYSIS**

**I. AGENCY OVERVIEW OF FY 2020-21 AND FUTURE PLANS**

**Internal & External Factors Affecting Performance:**

FY 2020-21 was a year of great success and progress for the SCCPC despite several internal and external factors impacting the agency. Within the SCCPC, the lack of modern technology, adequate staffing, and funding continued to inhibit the ability to move forward with many of the agency’s plans and goals. However, COVID-19 relief funding and a Bureau of Justice Assistance (BJA) federal grant award aided the SCCPC with the purchase of equipment and furnishings to enhance continuing education and training offered, and with positioning the SCCPC to finally begin work in FY 22 on its long-awaited database project. Additionally, external factors such as the COVID-19 pandemic, lack of modern technology and available funding, reductions to existing funding, and shortages of prosecution staff in the Offices of Solicitor have also slowed progress on goals prioritized by both the SCCPC and circuit solicitors.

**Current Efforts and Results:**

The effectiveness, professionalism and efficiency of South Carolina prosecutors are of utmost importance to the SCCPC as well as the sixteen elected circuit solicitors statewide and several efforts promoting these qualities were continued and enhanced in FY 21.

The COVID-19 emergency impacted SCCPC’s trainings starting in March 2020. In response to the ongoing need to safely provide continuing education and training programs to prosecution staff across the state, the SCCPC began offering virtual trainings, holding five virtual trainings before the end of FY 20 and forty-seven virtual trainings plus a four-day virtual conference in FY 21.

The SCCPC continued its partnerships with the Circuit Directors of Diversion Programs in the sixteen circuits, other program coordinators, and the Commission’s Task Force on Diversion Programs to continue coordination of effort and processes among diversion programs across the state and improve accessibility to data on statewide diversion program participation. After finalizing updated statewide Diversion/Intervention Standards, which were adopted in FY 20, the Task Force on Diversion programs began and did significant work on developing detailed Standardized Procedures for Pre-Trial Intervention Programs. Though completed in FY 21, the task force is now making final edits before submitting to the Commission for approval in FY 22. Finally, ongoing communication and information shared between diversion program directors and coordinators across the state continues to promote the group exchange of ideas and problem solving.

The SCCPC continued its management of two longstanding grant awards and was awarded new grant funding applied for in FY 20 and FY 21. These new grants assisted the SCCPC with its technology funding needs and expenses incurred in response to the COVID-19 pandemic, acquiring equipment needed for virtual training, and beginning work on the agency’s database project.

The SCCPC remained active in FY 21 assisting the solicitors and General Assembly with the review and development of proposed legislation of interest to the legislature on a variety of criminal law matters. Additionally, the SCCPC continued to update several statutorily required reports and the formats thereof to streamline and simplify the process for both the SCCPC and solicitors’ offices, clarify the parameters of requested data for solicitor staff responsible for gathering data, and improve the accuracy of data in final statewide reports. Despite these improvements, the compilation of data collected, and preparation

<b>AGENCY NAME:</b>	<b>SC COMMISSION ON PROSECUTION COORDINATION</b>		
<b>AGENCY CODE:</b>	<b>E210</b>	<b>SECTION:</b>	<b>60</b>

of final reports are hindered by the lack of a database at the SCCPC and inconsistency in the availability and calculation of data provided by solicitors' offices.

**Plans under Development to Introduce Additional Changes:**

The initiatives planned by and between the SCCPC and the Offices of Solicitor have now been established for several years but are still not able to progress without the necessary technology funding that has been requested for just as long to support those initiatives. The SCCPC's and solicitors' technology plans require cloud-based prosecution case management systems and supporting IT infrastructure and software for all circuit solicitors, and a central database and IT staff for the SCCPC. Since FY 13, the circuit solicitors have not received any state funding support to upgrade or keep up with the increased cost of technology. The SCCPC has only received one such funding increase of \$20,500 in FY 16. The temporary federal BJA grant funding sought by and awarded to the SCCPC is supporting a portion of the agency's database project costs, but state funding is still needed to complete the project and to continue the technology position hired with a portion of the grant funds.

As the population in South Carolina grows, so does criminal activity and the responsibilities of circuit solicitors. The demands on the SCCPC for training, legal research and assistance, and reporting have likewise increased. The ability for circuit solicitors to retain experienced prosecution staff and hire additional prosecution staff to meet increased demands is more important than ever; however, with no additional funding and, in fact, declining revenues, solicitors struggle to maintain existing staff because of higher paying jobs elsewhere, stress from increased workloads, or a combination of both.

The Commission and solicitors have developed and approved a funding plan that would support solicitors' ability to hire and retain staff, but until the necessary additional funding is allocated, this will be an ongoing issue. One of the solicitors' initiatives is to expedite the intake and analysis of new warrants received in their offices. In FY 21, funding was sought for two positions in each circuit to support this initiative. The General Assembly appropriated new non-recurring funds for FY 22 to be distributed to the sixteen solicitors to support this initiative, which the solicitors are very appreciative of. The funding does not allow for new permanent positions within the solicitors' offices as was the intended purpose of the funding request, but the solicitors are hopeful that the General Assembly will consider continuing funding for this initiative with recurring state funding for FY 23.

**II. NOTABLE ACHIEVEMENTS AND RESULTS IN FY 2020-21**

The SCCPC achieved the following during FY 2020-21 in furtherance of the agency's mission:

- Exceeded training goals for FY 21 by offering forty-eight (48) continuing education opportunities through one-day or shorter trainings as well as co-sponsoring with the South Carolina Solicitors' Association the four-day 2020 SC Solicitors' Annual Conference. These trainings provided 112.41 continuing education hours for prosecutors, 43.01 hours for victim advocates, and 60.84 hours for investigators and officers. The SCCPC conducted these trainings live using Zoom™ webinars. The trainings offered were on topics relevant to the investigation, prosecution, and trial of crimes in South Carolina's state courts, including:
  - juvenile justice;
  - evidentiary issues (obtaining, using at trial, and preservation);
  - DNA;
  - collateral consequences;
  - prosecution's disclosure obligation;

<b>AGENCY NAME:</b>	<b>SC COMMISSION ON PROSECUTION COORDINATION</b>		
<b>AGENCY CODE:</b>	<b>E210</b>	<b>SECTION:</b>	<b>60</b>

- offense-specific topics, including those related to driving under the influence, white collar, homicide, and sexual assault offenses;
  - victims' rights, advocacy, and restitution;
  - ethics and professionalism;
  - sentencing;
  - legislation;
  - Freedom of Information Act; and
  - resiliency and self-care.
- Conducted and created materials for a one-day Elected Solicitor Orientation program for solicitors that are newly elected as well as those that have served multiple terms covering the role and services provided by the SCCPC; structure, management, and duties of a Solicitor's Office; employment law; liability; compliance with the Ethics, Government Accountability and Campaign Reform Act of 1991; the state budget process; and other budgetary and financial management matters.
  - Co-sponsored two (2) days of training (six hours of Judicial Continuing Legal Education) conducted in February 2021 for 181 Summary Court judges. The SCCPC worked with Court Administration to select the topics, recruited prosecution speakers, collected speaker presentation materials, and recorded eight (8) speakers' presentations for use by Court Administration in conducting the virtual seminar.
  - Continued to increase the use of and modify, for agency and end user efficiency, the agency's online registration process.
  - Provided legal updates to the Offices of Solicitor Offices of Solicitor, Attorney General, and municipal prosecutors registered with the SCCPC immediately upon the release of opinions and orders by the Supreme Court of the United States and South Carolina's appellate courts announcing a change to the substantive law, court procedure, or ethics rules, as well as relevant legislation by the South Carolina General Assembly and the Governor's Executive Orders impacting the criminal justice and court systems.
  - Created a training email alert, which goes out each week except some with holidays, to inform the Offices of Solicitor, Attorney General, and some municipal prosecutors and law enforcement officers (those registered for such notices) of training opportunities offered by the Commission and other organizations and providers (local, state, and national).
  - Developed a monthly "lunch and learn" training program covering all criminal, quasi-criminal, and other decisions of interest to prosecutors and law enforcement, issued by the Supreme Court of the United States and South Carolina appellate courts during the preceding month.
  - Applied for, received and managed federal grant funds for the John R. Justice Student Loan Forgiveness Program to recognize twenty-four (24) South Carolina prosecutor and public defender applicants, who have demonstrated a commitment to public service, with an award to lessen the financial strain of existing student loan debt.
  - Awarded grant funds for a Traffic Safety Resource Prosecutor (TSRP). The grant is administered and allocated in South Carolina by the Department of Public Safety, Office of Highway Safety and Justice Programs. Pursuant to grant requirements, the SCCPC conducts trainings for prosecutors, law enforcement, and summary court judges on traffic safety enforcement, prosecution, and adjudication, with a specific focus on DUI and traffic-related offenses.

<b>AGENCY NAME:</b>	<b>SC COMMISSION ON PROSECUTION COORDINATION</b>		
<b>AGENCY CODE:</b>	<b>E210</b>	<b>SECTION:</b>	<b>60</b>

- Awarded grant funds to begin development of a centralized database for the collection of statewide prosecution data. Funds were award through the “Innovative Prosecution Solutions for Combatting Violent Crime” program by the U.S. Department of Justice, Bureau of Justice Assistance (BJA).
- Awarded grant funds through the federal Coronavirus Emergency Supplemental Funding program.
- Provided technical legal support on trial, appellate, and research issues for the Circuit Solicitors and their staff.
- Pursuant to state law, collected data from the Offices of Solicitor and prepared annual reports on:
  - Expenditures and Revenue (state, local, federal and non-governmental funding sources)
  - South Carolina Diversion Programs
  - Domestic Violence (DV) prosecutions
  - Driving Under the Influence (DUI) prosecutions
- Responded to inquiries from and provided input to the South Carolina General Assembly on legislation, budget requests and fiscal impacts.
- Worked with and assisted the Task Force on Diversion Programs on updating standardized procedures for Pre-Trial Intervention programs statewide.
- Served as a resource for and/or provided technical assistance for other local and state agencies on issues related to criminal justice.
- Four SCCPC staff members served as speakers and/or resources for local, state, and national training and meeting sessions related to criminal justice and prosecution training including Clemson University, the South Carolina Criminal Justice Academy, the South Carolina Bar, and the National Association of Prosecution Coordinators.

### **III. DISCUSSION OF AGENCY PLANS FOR FY 2021-22 AND BEYOND**

An overview of plans the SCCPC has developed or that are under development is provided in Section I. A more detailed description of these plans, the continued efforts of the SCCPC, and the goals expected to be achieved through implementation of these planned initiatives and ongoing efforts follows:

1. **Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors and staff.** Chief among the services the SCCPC provides for the Offices of Solicitor is regular training for all prosecution staff, and the agency will continue to coordinate and conduct trainings in FY 22 tailored to the needs of prosecutors, paralegals, investigators, victim advocates, diversion program staff and administrative staff and will provide resource materials for every training that is conducted for future reference and use. The SCCPC also serves as a legal resource on prosecution, ethics, evidence, trial, appellate and research issues for solicitors and their staff; provides updates on legislation, case law, and government orders; responds to legal questions; assists with research; and reviews pleadings. Agency staff will continue to provide timely updates to the Offices of Solicitor on legislative changes, rule changes, and impactful appellate opinions, and will provide trial assistance as requested.

An unfortunate consequence of the COVID-19 pandemic was that to mitigate the spread of COVID-19, in-person group trainings could not be offered in FY 21. The SCCPC, however, increased use of the online platform Zoom™ Pro training programs and meetings of the Circuit Solicitors and their

<b>AGENCY NAME:</b>	<b>SC COMMISSION ON PROSECUTION COORDINATION</b>		
<b>AGENCY CODE:</b>	<b>E210</b>	<b>SECTION:</b>	<b>60</b>

staff, other prosecution offices, and law enforcement agencies. In FY 22, the SCCPC will continue to develop and provide virtual training to enhance the agency’s education and training program while also reintroducing in-person trainings.

The Annual Solicitors’ Conference, the SCCPC’s largest training event each year, was held virtually via Zoom™ Webinar for the first time in 2020. An average of 332 prosecutors and law enforcement officers attended all four days of the conference, and the amount of positive feedback provided through written evaluations, e-mails and phone calls was overwhelming. The conference sessions provided 16.0 continuing education hours for prosecutors and 16.0 hours for investigators. The SCCPC develops and organizes every aspect of the conference that brings together Solicitors and their staff, other state and local prosecutors, diversion program staff, prosecution investigators, paralegals, administrative staff, speakers, and guests from across the State for training and required legal education.

The SCCPC will continue to obtain accreditation for its FY 22 trainings from the SC Supreme Court’s Commission on CLE and Specialization, South Carolina Bar, South Carolina Criminal Justice Academy, and/or Department of Crime Victim Services Training, Provider Certification & Statistical Analysis. Evaluations will continue to be utilized to determine the effectiveness of each training.

Providing training and legal education programs and services for the Offices of Solicitor is a primary function of the SCCPC. New recurring funding will be requested for the FY 23 state budget to establish to establish an agency training budget for expenses associated with trainings and educational programs provided by the SCCPC for prosecutors, law enforcement, judges, victim/witness advocates and/or diversion coordinators. The costs associated with the coordination of training programs include equipment for presentations, location rental fees, speaker engagement fees, travel expenses, instructional materials, and audio-visual arrangements.

**2. Hire additional agency staff and provide staff with necessary resources to perform job duties.**

The SCCPC has developed a strategic organizational plan that identifies appropriate staffing necessary to enable the agency to accomplish ongoing efforts, new plans under development and, ultimately, the responsibilities and mission of the agency. Additional recurring funding to support the salaries of existing staff was requested during FY 21 and has been the agency’s top budget request priority for multiple budget cycles. The SCCPC is grateful that the necessary funding was appropriated to the SCCPC in the FY 22 budget to fully fund agency staff.

In FY 21, the SCCPC applied for and was awarded federal funding under the U.S. Department of Justice, Bureau of Justice Assistance (BJA) “Innovative Prosecution Solutions for Combatting Violent Crime” program that has supported the hiring of a database administrator to oversee the development of the SCCPC’s database project and serve as administrator of the database into the future. Recurring state funding is being requested to continue supporting the SCCPC’s database administrator after the federal grant ends. The SCCPC is also seeking non-recurring state funding to continue development of the database once the awarded Federal grant ends. The SCCPC’s database administrator is the first IT professional the agency has ever had on staff and is hopeful that the State will provide the funding to continue the position.

The vital importance of technology has increased and the need to utilize technology-based resources has grown and will continue to do so. As a result, the SCCPC is once again seeking state funds to hire a Technology Operations and Publications Design Manager (IT Manager II) which will manage and



<b>AGENCY NAME:</b>	<b>SC COMMISSION ON PROSECUTION COORDINATION</b>		
<b>AGENCY CODE:</b>	<b>E210</b>	<b>SECTION:</b>	<b>60</b>

provide support for the agency's technology equipment; create and manage a conference website for the annual solicitors' conference; manage the SCCPC's website; design SCCPC newsletters; and develop, edit, and produce information materials and publications for use by law enforcement and prosecutors across the State.

Finally, funding is needed for a new staff attorney (Attorney III) to meet increased demands for trainings, legal updates, legal research, legal assistance, and support provided for the Offices of Solicitor. SCCPC staff operates efficiently to provide legal support, human resources assistance, administrative support, programmatic support, and prosecution training for the Offices of Solicitor. However, the workloads, responsibilities and staffing of the Offices of Solicitor continue to increase, and criminal laws and procedures have become more complex and are constantly changing. As the demands of the Offices of Solicitor have increased, likewise, the demands for SCCPC services have also increased.

3. **Develop and implement an agency database.** The SCCPC is excited that the same federal grant awarded to the SCCPC in FY 21 under the “Innovative Prosecution Solutions for Combatting Violent Crime” program to hire a database administrator is also providing partial funding to begin development of its long-awaited database project, planned since FY 19. The database (Prosecution Data Collection System) will be housed at the SCCPC and will serve as a central repository database for the collection and statewide reporting of data from the Offices of Circuit Solicitor. It will also support integration with the offices that have newer cloud-based prosecution case management systems. Upon implementation, the database will streamline and maximize the accurate and efficient collection of existing statewide data to meet reporting requirements, analyze case data and trends, and measure the programmatic and operational effectiveness of the Offices of Solicitor. Non-recurring state funds are requested for the remaining development costs not covered by grant funding.
4. **Implement Phase I of the newly developed diversion programs database.** In FY 19, the SCCPC worked with the Circuit Solicitors and their Directors of Diversion Programs to finalize the needs and goals for a new diversion programs database being developed under contract with SLED that will be used to verify offender eligibility, monitor participant progress and assess program effectiveness. Upon completion of Phase I of this project, the database will incorporate and track diversion participant and programmatic information and analysis for Pretrial Intervention, Alcohol Education Program, Traffic Education Program, and Drug Court programs. The new database will replace the current diversion directory, which is maintained by SLED, is limited to pretrial intervention program participants only, is antiquated, and has frequent accessibility issues. IT staffing changes at SLED and the COVID-19 pandemic have continued to delay SLED's completion of the database; however, user testing of the database is being coordinated for Fall 2021. Following implementation of Phase I, the SCCPC and SLED will begin work on Phase II of the project to add all remaining diversion programs.
5. **Assist with the development and implementation of statewide diversion program initiatives.** The SCCPC continues to partner with the sixteen statewide Circuit Directors of Diversion Programs to identify and bring to the circuit solicitors’ attention various areas of concern and issues affecting the performance of statewide diversion programs. In the past few years, the SCCPC has worked with the Circuit Directors of Diversion Programs and coordinated working groups from the Offices of Solicitor to identify resource shortages for the operation of solicitor-operated diversion programs. In FY 21, the SCCPC-appointed Task Force on Diversion Programs met eight times to develop draft standardized procedures for statewide pre-trial intervention programs. These standardized procedures

<b>AGENCY NAME:</b>	<b>SC COMMISSION ON PROSECUTION COORDINATION</b>		
<b>AGENCY CODE:</b>	<b>E210</b>	<b>SECTION:</b>	<b>60</b>

are expected to be finalized by the commission in the first half of FY 22. Once approved by the Commission, the task force will continue its work by developing recommended standardized procedures for other diversion programs.

Finally, the SCCPC introduced Diversion Discourse calls in FY 21, which are led by the SCCPC and offered to all diversion personnel across the state, with the objective of sharing ideas, solutions, and enhancing the communication between diversion programs across the State. Three Diversion Discourse calls were held in FY 21 and will continue to be coordinated in FY 22.

#### **IV. CIRCUIT SOLICITOR PLANS FOR THE CURRENT FISCAL YEAR AND BEYOND**

The ongoing efforts and new initiatives of the sixteen (16) elected circuit solicitors support the fair and swift prosecution of criminal cases, rehabilitation of offenders through diversion and treatment court programs, support for crime victims and witnesses, and public safety. The SCCPC’s role is to coordinate and provide training programs, legal and legislative research and assistance, statewide prosecution data, legal and legislative updates and responses, and project assistance to support the solicitors’ efforts. While the outcomes for the efforts and initiatives of the solicitors’ offices are not directly under the control of or influenced by the SCCPC, the ability of the solicitors’ to carry out their efforts and initiatives is of utmost importance to the SCCPC and directly affects the ability of the SCCPC to effectively carry out the Commission’s ongoing efforts and planned initiatives. Therefore, a brief description of these solicitor goals and plans follows:

1. **Upgrade technology in the Offices of Solicitor.** Solicitor IT funding is needed for the acquisition, operation, maintenance and support of necessary technology upgrades to: (1) facilitate electronic interface with other offices (including prosecutors, law enforcement, courts, defense attorneys); (2) integrate targeted data with central specialized databases (such as the SCCPC database being developed by the SCCPC); (3) support uniform statewide reporting; (4) expedite the disposition of charges; and (5) reduce the backlog of pending warrants exacerbated by the COVID-19 pandemic.
  
6. **Address COVID-19 related revenue losses for treatment courts and diversion programs.** The funding shortages of diversion programs have been magnified by the loss of revenue and shutdown of many court operations resulting from the COVID-19 pandemic. Statewide, funding losses from court fines and fees that support drug treatment courts and diversion programs from the beginning of the pandemic in FY 20 through FY 21 totaled over -\$3 Million. These losses do not include additional reductions in program participation fees. As a result of these revenue losses, staffing has had to be reduced in many circuits. The circuit solicitors are requesting COVID-gap funding to offset devastating losses in revenue that support solicitor diversion programs. Ultimately, however, this is a short-term fix and additional recurring state funding support will be needed to stabilize revenue in the long-term for the operation of these programs in the future.
  
2. **Implementation of circuit intake and analysis plans.** With new non-recurring funding received for FY 22, each circuit solicitor is developing and/or formalizing an intake and analysis process for the early assessment of cases after arrest to ensure defendants are properly charged and that all cases are analyzed for dismissal, placement in a diversion program or treatment court, or assigned to a prosecutor or special unit. The goal of each circuit’s review process is to reduce the docket, clear the backlog, minimize court time used on unnecessary matters, and reduce the unnecessary detention of defendants which, in turn, will allow for quicker resolution of cases on the front end. The additional early assessment of cases requires legal analysis by a prosecutor along with administrative support;

<b>AGENCY NAME:</b>	<b>SC COMMISSION ON PROSECUTION COORDINATION</b>		
<b>AGENCY CODE:</b>	<b>E210</b>	<b>SECTION:</b>	<b>60</b>

therefore, recurring funding for an additional prosecutor and administrative assistant in each circuit was requested during FY 21 to prevent further docket backlog. The non-recurring funding received for FY 22 does not support the recurring costs of additional staff; therefore, continued funding for this initiative is needed for future years.

**V. RESTRUCTURING RECOMMENDATIONS**

The SCCPC does not have any restructuring recommendations for the elimination or combination of existing agency programs.

**VI. RISK ASSESSMENT AND MITIGATION STRATEGIES**

If the SCCPC does not meet its goals and objectives, the criminal justice system and the safety of South Carolina’s local communities will be adversely impacted. The SCCPC coordinates communication and collaboration among the Offices of Solicitor and criminal justice partners; gathers and reports data and information for the benefit of the General Assembly, Circuit Solicitors, other criminal justice agencies and the public; develops and provides training for prosecutors, law enforcement, judges, diversion coordinators, victim advocates and others; and provides legal assistance to the Offices of Solicitor.

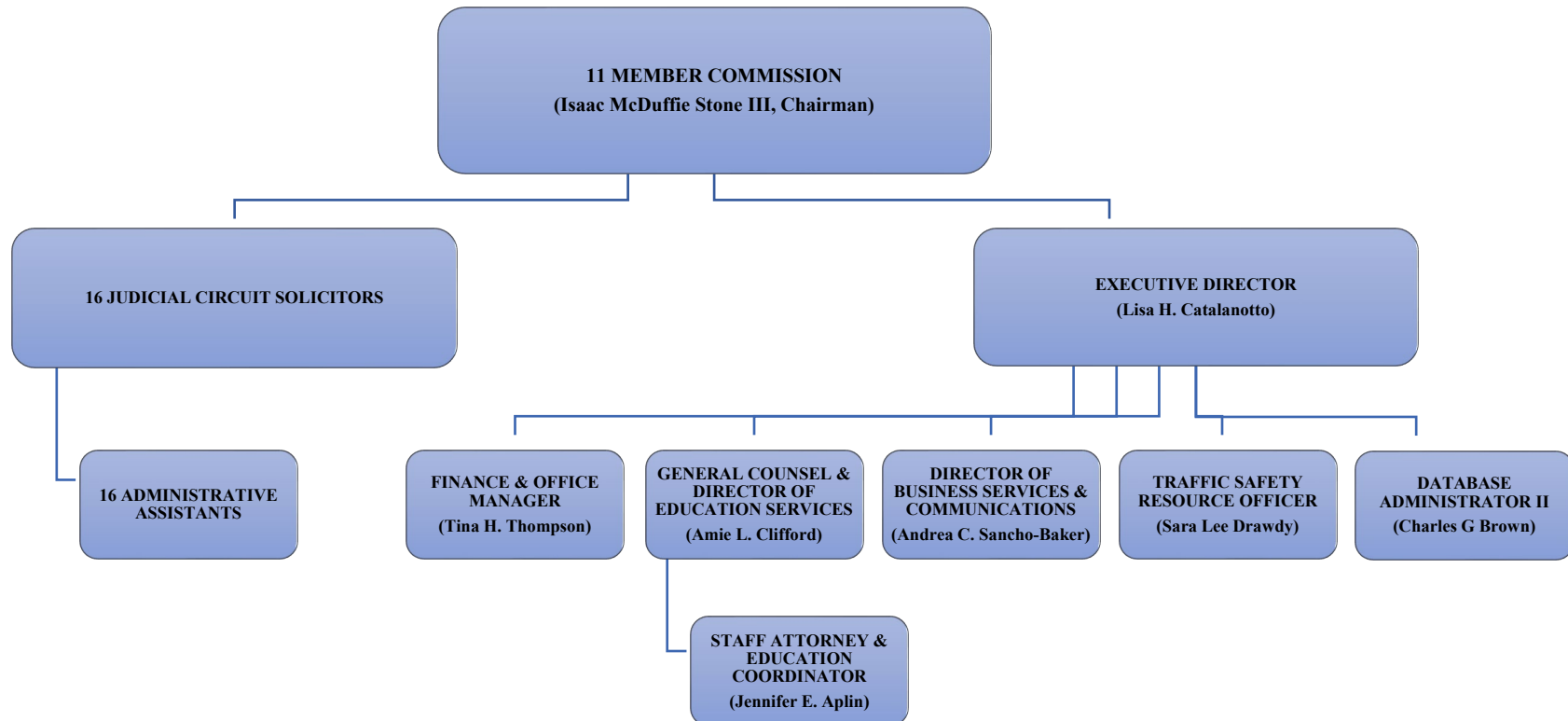
Circuit solicitors face several challenges requiring enhanced prosecutor training and continuing legal education, and additional support and assistance from the SCCPC. For example, the population in South Carolina increased 10.66% between the 2010 census and the 2020 census. The number of statewide criminal charges exceeded that growth, with annual arrest increasing an average of 13.23% over that same period and prosecutor caseloads have likewise increased as a result. The Offices of Solicitor must have adequate numbers of prosecutors and staff to handle the increased volume of criminal cases and the ability to retain experience and talent. As the number and experience of prosecutors within the solicitors’ offices change, the demands on the SCCPC continue to increase.

As another example, while the use of advanced technology by criminals over the past ten (10) years has dramatically increased, the technology available to the circuit solicitors and to the SCCPC has remained stagnant. Cell phone and social media use is prevalent in our society and criminals take advantage of it to plan, execute, photograph and publish their crimes, and to threaten, bully and exploit people. Technology can and must be used to stop crime as well. Accordingly, Solicitors need to have modern technology to deal with these issues. The SCCPC, too, needs additional technology, including a database for the central collection of statewide prosecution data.

<b>AGENCY NAME:</b>	<b>PROSECUTION COORDINATION COMMISSION</b>		
<b>AGENCY CODE:</b>	<b>E210</b>	<b>SECTION:</b>	<b>60</b>

**SOUTH CAROLINA COMMISSION ON PROSECUTION COORDINATION**

**ORGANIZATION CHART  
SEPTEMBER 2021**



FY 2020-2021 Agency Accountability Report  
**FY2020-21 Strategic Plan:**

These responses were submitted for the FY 2020-2021 Accountability Report by the  
**PROSECUTION COORDINATION COMMISSION**

**Goal** Provide administrative and programmatic support for the Offices of Solicitor

**Strategy 1.1** **Statewide Enterprise Objective**

Operate in an effective and efficient manner with available resources and seek funding for the additional staff and resources needed to accomplish the mission of the agency Government and Citizens

Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Program Number Responsible	Notes
1.1.1	Use of available funding to provide resources for staff that enable services and support for the Offices of Solicitor to be delivered as effectively as possible.	100%	100%	100%	Percent	Complete	State Fiscal Year (July 1 - June 30).	Amount of allocated funding for SCCPC operations that is used or earmarked for resources, technology and equipment to enable staff to staff to accomplish the mission of the agency / total allocated funding for SCCPC.	SCCPC	SCEIS	Agency employees, with the understanding that the Offices of Solicitor also benefit.	Enable staff to accomplish the responsibilities of the agency, provide trainings for prosecution staff statewide and supports career development.	0100.010000.000	
1.1.2	Communication of additional funding necessary to acquire staffing and resources needed for the operation of the agency. Delivery of the agency's state budget request documents and supporting data reports for the General Assembly by October 1 and updated as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the FY 21 state budget.	100%	100%	100%	Percent Complete	Complete	State Fiscal Year (July 1 - June 30).	Percentage of Circuit Solicitor budget request plans and supporting documentation provided out of all documentation requested.	SCCPC, EBO, Senate Finance Committee, House Ways & Means Committee-- upon passage of the General Appropriations Act	EBO Budget Development System (BDS), SCCPC's agency server	Commission Members, Circuit Solicitors, and General Assembly	Inform stakeholders of the additional funding necessary for the agency to effectively and efficiently perform their duties; keep pace with increased workloads of and demands on the Offices of Solicitor; and accomplish increased judicial and legislative demands and requirements.	0100.010000.000	The services provided by, demands placed upon and caseloads of the Offices of Solicitor have significantly increased. These increases require enhanced prosecutor training and continuing legal education, and additional support and assistance from the SCCPC. Stakeholders need to be informed of the agency's additional funding needed to meet increased service demands so that new appropriations can be considered and/or understand the consequences if additional funding and resources are not provided.

Goal Provide administrative and programmatic support for the Offices of Solicitor														
Strategy 1.2 Strengthen and modernize the collection, analysis and distribution of meaningful criminal justice data										Statewide Enterprise Objective Government and Citizens				
Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Program Number Responsible	Notes
1.2.1	Procure funding and a vendor to develop a database to be known as the "Prosecution Data Collection System" and maintained by the SCCPC to streamline and maximize the accurate and efficient collection of existing statewide reporting requirements, analyze case data and trends, and measure the programmatic and operational effectiveness of the Offices of Solicitor.	0%	100%	40%	Percent Complete	Complete	State Fiscal Year (July 1 - June 30).	Percent completion of the goal to procure a vendor and acquire funding for a database.	SCCPC	SC legislative website, grant award packages saved on agency server, SCEIS	Agency employees, Commission Members, Circuit Solicitors, and General Assembly	Enable centralized and streamlined collection and analysis of statewide circuit solicitor data; maximize the accuracy of existing statewide reporting requirements; increase the performance and efficiency of the SCCPC; and promote uniform data measurements tracked by the Offices of Solicitor statewide.	0100.010000.000	
1.2.2	Development and completion of a statewide report that summarizes and compares the collection of revenues and expenditures as reported individually by each circuit solicitors' office.	50%	100%	100%	Percent Complete	Complete	State Fiscal Year (July 1 - June 30).	Percent completion of the goal to publish statewide report.	SCCPC	SC legislative website, SC State Library, SCCPC website (scprosecutors.com), SCCPC Agency Server	General Assembly, Offices of Solicitor	Provide useful information and transparency regarding funding provided to the Offices of Solicitor, the continued decrease in court fees and fines received, the differences in funding provided by counties, and operational expenses.	0100.010000.000	
1.2.3	Final testing and implementation of Phase I of the new diversion database/directory being developed under contract with and maintained at SLED.	90%	100%	90%	Percent Complete	Complete	State Fiscal Year (July 1 - June 30).	Percent completion of Phase I of the diversion database.	SCCPC, Circuit Directors of Diversion Programs & SLED	SLED	Offices of Solicitor	Verify offender eligibility for, monitor participant progress in and assess effectiveness of diversion programs operated in the Offices of Solicitor. Phase I will incorporate and track diversion participant and programmatic information and analysis for Pretrial Intervention (PTI), Alcohol Education Program (AEP), Traffic Education Program (TEP), and Drug Court programs.	0100.010000.000	Phase I completion of the database is pending final testing and coding changes by SLED; however, IT staffing changes at SLED and the COVID-19 pandemic has delayed SLED's completion of the database. Nonetheless, user testing of the database is being coordinated for Fall 2021.  Phase I will incorporate and track diversion participant and programmatic information and analysis for Pretrial Intervention (PTI), Alcohol Education Program (AEP), Traffic Education Program (TEP), and Drug Court programs. After Phase I implementation, work will continue on Phase II to add all remaining diversion programs. The new database will replace an old database that is limited to PTI participants.

Goal Provide administrative and programmatic support for the Offices of Solicitor														
Strategy 1.3 Support the programmatic and administrative operations of the Offices of Solicitor										Statewide Enterprise Objective Government and Citizens				
Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Program Number Responsible	Notes
1.3.1	A minimum of twelve (12) meetings are coordinated and held with the elected Circuit Solicitors to discuss prosecution and technical legal issues, technology issues and development; statutory and case law, legislative activity and actions, office management, budgetary agendas, and other matters.	11	12	10	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Number of meetings held.	SCCPC; Circuit Solicitors	SCCPC Zoom Account and Outlook	Circuit Solicitors, SCCPC	Direct communication and collaboration among the elected circuit solicitors, and clear direction for the SCCPC regarding the services, support, operations, and initiatives provided for the Offices of Solicitor.	0100.010000.000	
1.3.2	A minimum of seven (7) meetings are coordinated and held with prosecution staff responsible with the management or operation of diversion programs, including the sixteen (16) Judicial Circuit Directors of Diversion Programs and the Commission's Task Force on Diversion Programs to establish, develop, and support statewide diversion program initiatives. Completion and implementation of standardized procedures (unique to each type of diversion program) for Pre-trial Intervention Programs by June 30, 2021.	14	7	21	Determine after choice of target is made.	Determine after choice of target is made.	State Fiscal Year (July 1 - June 30).	Number of meetings held.	SCCPC; Circuit Directors of Diversion Programs; Task Force on Diversion Programs	SCCPC (Staff, Server, Outlook)	Offices of Solicitor and their diversion staff, SCCPC	Direct communication and collaboration among the Circuit Directors of Diversion Programs, and administrative and programmatic support from the SCCPC with the development and implementation of strategic plans for South Carolina's diversion programs.	0100.010000.000	In addition to meetings with the Commission's Task Force on Diversion Programs and with the SC Association of Pre-Trial Intervention Programs (SCAPIP), the SCCPC introduced Diversion Discourse calls in FY 21, which are led by the SCCPC and offered to all diversion personnel across the state, with the objective of sharing ideas, solutions, and enhancing the communication between diversion programs across the State.
1.3.3	Twenty-five (25) or more e-mail communications sent to the Circuit Solicitors providing updates legislative activity; judicial orders; case law; and articles on local, state and national criminal justice issues.	25	25	59	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Number of e-mail updates provided.	SCCPC; Circuit Solicitors	SCCPC (Staff, Zoom Account, Server, Outlook)	Circuit Solicitors, SCCPC	Awareness of changes in the law, legislative and judicial activity, and emerging issues.	0100.010000.000	The updates provided by the SCCPC assists solicitors with implementing legal changes and orders, providing feedback on the impact of legislation being considered by the General Assembly, and identifying legislative priorities.
1.3.4	Distribution of salaries and management of employee benefits for the sixteen (16) Circuit Solicitors and their (16) Administrative Assistants as State FTEs, and distribution of state and other funds throughout the fiscal year to the Offices of Solicitor.	100%	100%	100%	Percent	Complete	State Fiscal Year (July 1 - June 30).	Percent of state and other funding allocated to or received as pass-through to the SCCPC for the Offices of Circuit Solicitor that is then distributed to the Offices of Circuit Solicitor.	SCCPC; Circuit Solicitors	SCEIS	Circuit Solicitors and their staff	Utilization of all available state and state-directed funding for the successful operation of and staffing for the solicitors' offices and programs.	0500.030000X000; 0500.100000X000; 0500.150000X000; 0500.170000X000; 0500.200000X000; 0500.250000X000; 0500.300000X000; 0500.340000X000; 0500.350000X000; 0500.360000X000; 0500.370000X000; 0500.380000X000; 0500.500000X000; 0500.550000X000; 0500.660000X000; 0500.670000X000; 0500.680000X000; 0500.690000X000; 0500.800000X000; 0500.820000X000; 0501.010000.000; 9500.050000.000	

Goal Provide legal support and training to enable uniform application of laws, standards, procedures, analysis and resources														
Strategy 2.1										Statewide Enterprise Objective				
Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors and staff.										Government and Citizens				
Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Program Number Responsible	Notes
2.1.1	At least one hundred (100) credit hours of continuing education conducted on topics relevant to the investigation, prosecution, and trial of crimes in South Carolina's state courts.	109.71	100	216.26	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Number continuing education credit hours offered.	SCCPC	SCCPC's Educational Services Unit	Prosecutors, Investigators, and Victim Advocates in the Offices of Solicitor	Direct benefit to circuit solicitors and their staff that must satisfy annual certification requirements by ensuring that the number of credit hours required annually for prosecutors, victim advocates, and investigators are offered through the SCCPC.	0100.010000.000	Enhances the knowledge, skills, ethics, professionalism, and effectiveness of South Carolina's Solicitors and their staff, and ensures the fair and just administration of justice.
2.1.2	Training provided for twelve (12) - fifteen (15) highly experienced prosecutors and law enforcement officers to serve as volunteer faculty for future regional training programs on the prosecution of impaired drivers. This new four-day "Train the Trainer" program that is being developed and will be provided through the SCCPC's Traffic Safety Resource Prosecutor (TSRP) program with National Highway Traffic Safety Administration (NHTSA) grant funds awarded for this purpose.	0	12	0	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Number of student trainers selected for and participating in a "Train the Trainer" program being coordinated and developed by the agency's TSRP.	SCCPC; NHTSA funding	SCCPC's Traffic Safety Resource Prosecutor (TSRP) Unit; National Association of Prosecution Coordinators (NAPC)	Offices of Solicitor (prosecutors and investigators) and law enforcement agencies	Direct benefit to program participants selected for the program, with an indirect benefit to all law enforcement officers and prosecutors that receive training from these program participants in the future. Enhance the availability and accessibility of uniform regional training for prosecutors and law enforcement officers by developing speakers to teach standardized Prosecuting the Impaired Driver courses statewide.	N/A	As a result of the COVID-19 pandemic, the "Train the Trainer" program (which must be conducted in-person) originally scheduled to take place in FY 21 with twelve (12) participants had to be rescheduled multiple times and is now expected to take place in FY 22 with only six (6) slots available for South Carolina attendees. This program is funded by a grant awarded to the SCCPC and the timeframe for the expenditure of this funding has been extended to accommodate the current scheduling difficulties caused by the COVID-19 pandemic.



Goal Provide legal support and training to enable uniform application of laws, standards, procedures, analysis and resources														
Strategy 2.2 Improve accessibility of legal training and assistance to prosecution staff statewide.										Statewide Enterprise Objective Government and Citizens				
Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Program Number Responsible	Notes
2.2.1	Increase by 10% the number of participants trained by increasing accessibility and convenience through virtual training opportunities.	1481	1629	3705	Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Number of SCCPC training participants.	SCCPC	SCCPC's Educational Services Unit	Offices of Solicitor and law enforcement agencies	Increased number or prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers receiving training through the SCCPC.	0100.010000.000	The convenience of virtual training through webinars and recordings minimizes lost work and court time lost due to travel to and from in-person trainings. The increased accessibility virtual training offers allows more people to participate in these trainings. Increased participation in SCCPC trainings increases the knowledge and skill of prosecution staff.
2.2.2	Expenditure of 100% of Cares Act Emergency Supplemental Funding awarded for the acquisition and implementation of equipment and technology needs to further develop the agency's new virtual training platform launched in the 4th quarter of FY 20.	0%	100%	100%	Percent	Complete	Calendar Year (January 1 - December 31)	Amount of grant funds awarded used to acquire equipment and technology needed/ total amount of grant funds awarded.	SCCPC; Cares Act Emergency Supplemental Funding (CESF)	SCEIS, SCDPS	SCCPC staff; Offices of Solicitor; Law Enforcement Agencies	Technology and equipment to upfit an agency training room for both virtual and in-person trainings and meetings for prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers statewide while preventing the spread of COVID-19 by utilizing recommended safety measures for in-person trainings and meetings.	N/A	Federal Grant funds awarded through the CESF (Phase I) program and administered by SCDPS provided for the acquisition of a majority of the upfront equipment needs for the SCCPC's new training room.

PROSECUTION COORDINATION COMMISSION

Goal Development and coordination of efforts to ensure justice is served and to improve the prosecution and disposition of criminal cases in a timely and efficient manner

Strategy 3.1 Statewide Enterprise Objective

Coordinate legislative efforts with the General Assembly and state agencies involved in the criminal justice system. Government and Citizens

Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Budget Program Number Responsible	Notes
3.1.1	Completion of Circuit Solicitors' state budget request documents and supporting data reports for the General Assembly by October 1 and updated as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the FY 22 state budget.	100%	100%	100%	Percent Complete	Complete	State Fiscal Year (July 1 - June 30).	Percentage of Circuit Solicitor budget request plans and supporting documentation completed and submitted.	SCCPC, EBO, Senate Finance Committee, House Ways & Means Committee	EBO Budget Development System (BDS), SCCPC's agency server	Commission Members, Circuit Solicitors, and General Assembly	Develop, prepare, submit and present state-level budget requests for the Circuit Solicitors.	0100.010000.000	State funding supports the basic operation of the Offices of Solicitor, including staffing and technology. The top priority for the Office of Solicitors is funding for technology upgrades, including cloud-based prosecution case management systems that will support interface with other circuit solicitors and database integration for accurate and uniform data collection and reporting.
3.1.2	A minimum of fifteen (15) meetings are conducted and held with state criminal justice agencies. Assist legislators with the review and/or development of as needed on criminal justice legislation.	15	15	28	Count	Complete	State Fiscal Year (July 1 - June 30).	Number of meetings held with state-level stakeholders on criminal justice statutory matters	SCCPC	Meeting Minutes, SCCPC staff	SCCPC; state criminal justice entities/committees; General Assembly	Communication and collaboration with legislators and leaders of other criminal justice agencies, committees and other entities.	0100.010000.000	Promotes collaboration on projects involving multiple agencies and educates legislators about the SCCPC, the programs within the Offices of Solicitor, the involvement of the solicitors in the court system, and the impact of proposed legislation on the prosecution and disposition of charges.

**PROSECUTION COORDINATION COMMISSION**

**Goal** Development and coordination of efforts to ensure justice is served and to improve the prosecution and disposition of criminal cases in a timely and efficient manner

**Strategy** 3.2 **Statewide Enterprise Objective**

Communicate regularly with non-governmental entities involved with criminal justice efforts and participate in initiatives that promote coordination of efforts and information sharing among criminal justice partners. Government and Citizens

Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Budget Program Number Responsible	Notes
3.2.1	Engage in discussions and collaboration with at least four (4) entities that represent the interests of crime victims and criminal defendants.	4	4	4	Count	Complete	State Fiscal Year (July 1 - June 30).	Number of non-governmental entities collaborated with.	SCCPC	SCCPC	SCCPC staff; Offices of Solicitor; Law Enforcement Agencies	Communication and collaboration with criminal justice entities that represent the interests of crime victims and criminal defendants.	0100.010000.000	Promotes greater understanding of issues and concerns affecting all parties and stakeholders involved in the court process, including victims, witnesses, defendants, treatment providers, etc.
3.2.2	Active participation in at least one (1) local and one (1) national non-governmental organization that promote discussions on state and national criminal justice issues and processes.	2	2	2	Count	Complete	State Fiscal Year (July 1 - June 30).	Number of member organizations actively involved with.	SCCPC	SC Bar Criminal Law Council; National Association of Prosecution Coordinators (NAPC)	SCCPC staff; Offices of Solicitor; Law Enforcement Agencies	Communication and collaboration with criminal justice leaders, including prosecution coordinators and elected prosecutors in other states.	0100.010000.000	Promotes greater understanding of issues and concerns at the state and national level, and assists with gathering information on the laws of and the successes of various efforts implemented in other states.

FY 2020-2021 Agency Accountability Report  
**FY2021-22 Strategic Plan:**

These responses were submitted for the FY 2020-2021 Accountability Report by the  
**PROSECUTION COORDINATION COMMISSION**

**Goal** Provide administrative and programmatic support for the Offices of Solicitor

**Strategy** 1.1 **Statewide Enterprise Objective**

Operate in an effective and efficient manner with available resources and seek funding for the additional staff and resources needed to accomplish the mission of the agency.

Government and Citizens

Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Program Number Responsible	Notes
1.1.1	Use of available funding to provide resources for staff that enable services and support for the Offices of Solicitor to be delivered as effectively as possible.	100%	100%		Percent	Complete	State Fiscal Year (July 1 - June 30).	Amount of allocated funding for SCCPC operations that is used or earmarked for resources, technology and equipment to enable staff to accomplish the mission of the agency / total allocated funding for SCCPC.	SCCPC	SCEIS	Agency employees, with the understanding that the Offices of Solicitor also benefit.	Enable staff to accomplish the responsibilities of the agency, provide trainings for prosecution staff statewide and supports career development.	0100.010000.000	
1.1.2	Communication of additional funding necessary to acquire staffing and resources needed for the operation of the agency. Delivery of the agency's state budget request documents and supporting data reports for the General Assembly and updated as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year.	100%	100%		Percent Complete	Complete	State Fiscal Year (July 1 - June 30).	Percentage of agency budget request plans and supporting documentation provided out of all documentation requested or required.	SCCPC, EBO, Senate Finance Committee, House Ways & Means Committee	EBO Budget Development System (BDS), SCCPC's agency server	Commission Members, Circuit Solicitors, and General Assembly	Inform stakeholders of the additional funding necessary for the agency to effectively and efficiently perform their duties; keep pace with increased workloads of and demands on the Offices of Solicitor; and accomplish increased judicial and legislative demands and requirements.	0100.010000.000	The services provided by, demands placed upon and caseloads of the Offices of Solicitor have significantly increased. These increases require enhanced prosecutor training and continuing legal education, and additional support and assistance from the SCCPC. Stakeholders need to be informed of the agency's additional funding needed to meet increased service demands so that new appropriations can be considered and/or understand the consequences if additional funding and resources are not provided.

Goal Provide administrative and programmatic support for the Offices of Solicitor														
Strategy 1.2 Strengthen and modernize the collection, analysis and distribution of meaningful criminal justice data.										Statewide Enterprise Objective Government and Citizens				
Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Program Number Responsible	Notes
1.2.1	Procure funding and a vendor to develop a database to be known as the "Prosecution Data Collection System" and maintained by the SCCPC to streamline and maximize the accurate and efficient collection of existing statewide reporting requirements, analyze case data and trends, and measure the programmatic and operational effectiveness of the Offices of Solicitor.	0%	100%		Percent Complete	Equal to or greater than	State Fiscal Year (July 1 - June 30).	Percent acquisition of the funding amount needed to procure a vendor for the development of an agency database.	EBO, SC Appropriations Act, grant providers	SC legislative website, grant award packages saved on agency server, SCEIS	Agency employees, Commission Members, Circuit Solicitors, and General Assembly	Enable centralized and streamlined collection and analysis of statewide circuit solicitor data; maximize the accuracy of existing statewide reporting requirements; increase the performance and efficiency of the SCCPC; and promote uniform data measurements tracked by the Offices of Solicitor statewide.	0100.010000.000	
1.2.2	Completion of a statewide report that summarizes and compares the collection of revenues and expenditures as reported individually by each circuit solicitors' office.	50%	100%		Percent Complete	Complete	State Fiscal Year (July 1 - June 30).	Percent completion of the goal to publish statewide report.	Offices of Solicitor	SC legislative website, SC State Library, SCCPC website (scprosecutors.com), SCCPC Agency Server	General Assembly, Offices of Solicitor	Provide useful information and transparency regarding funding provided to the Offices of Solicitor, the continued decrease in court fees and fines received, the differences in funding provided by counties, and operational expenses.	0100.010000.000	
1.2.3	Final testing and implementation of Phase I of the new diversion database/directory being developed under contract with and maintained at SLED.	90%	100%		Percent Complete	Complete	State Fiscal Year (July 1 - June 30).	Percent completion of Phase I of the diversion database.	SCCPC, Circuit Directors of Diversion Programs & SLED	SLED	Offices of Solicitor	Verify offender eligibility for, monitor participant progress in and assess effectiveness of diversion programs operated in the Offices of Solicitor. Phase I will incorporate and track diversion participant and programmatic information and analysis for Pretrial Intervention (PTI), Alcohol Education Program (AEP), Traffic Education Program (TEP), and Drug Court programs.	0100.010000.000	Phase I completion of the database is pending final testing and coding changes by SLED; however, IT staffing changes at SLED and the COVID-19 pandemic has delayed SLED's completion of the database. Nonetheless, user testing of the database is being coordinated for Fall 2021.  Phase I will incorporate and track diversion participant and programmatic information and analysis for Pretrial Intervention (PTI), Alcohol Education Program (AEP), Traffic Education Program (TEP), and Drug Court programs. After Phase I implementation, work will continue on Phase II to add all remaining diversion programs. The new database will replace an old database that is limited to PTI participants.

Goal Provide administrative and programmatic support for the Offices of Solicitor														
Strategy 1.3 Support the programmatic and administrative operations of the Offices of Solicitor.										Statewide Enterprise Objective Government and Citizens				
Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Program Number Responsible	Notes
1.3.1	A minimum of twelve (12) meetings are coordinated and held with the elected Circuit Solicitors to discuss prosecution and technical legal issues, technology issues, and development; statutory and case law, legislative activity and actions, office management, budgetary agendas, and other matters.	11	12		Count	Equal to or greater than	State Fiscal Year (July 1 - June 30).	Number of meetings held.	SCCPC; Circuit Solicitors	SCCPC Zoom Account and Outlook	Circuit Solicitors, SCCPC	Direct communication and collaboration among the elected circuit solicitors, and clear direction for the SCCPC regarding the services, support, operations, and initiatives provided for the Offices of Solicitor.	0100.010000.000	
1.3.2	A minimum of seven (7) meetings are coordinated and held with prosecution staff responsible with the management or operation of diversion programs, including the sixteen (16) Judicial Circuit Directors of Diversion Programs and the Commission's Task Force on Diversion Programs to establish, develop and support statewide diversion program initiatives.	14	7		Count	Complete	State Fiscal Year (July 1 - June 30).	Number of meetings held.	SCCPC; Circuit Directors of Diversion Programs; Task Force on Diversion Programs	SCCPC (Staff, Server, Outlook)	Offices of Solicitor and their diversion staff, SCCPC	Direct communication and collaboration among the Circuit Directors of Diversion Programs, and administrative and programmatic support from the SCCPC with the development and implementation of strategic plans for South Carolina's diversion programs.	0100.010000.000	In addition to meetings with the Commission's Task Force on Diversion Programs and with the SC Association of Pre-Trial Intervention Programs (SCAPIP), the SCCPC introduced Diversion Discourse calls in FY 21, which are led by the SCCPC and offered to all diversion personnel across the state, with the objective of sharing ideas, solutions, and enhancing the communication between diversion programs across the State.
1.3.3	Twenty-five (25) or more e-mail communications sent to the Circuit Solicitors providing updates on legislative activity; judicial orders; case law; and articles on local, state and national criminal justice issues.	25	25		Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Number of e-mail updates provided.	SCCPC; Circuit Solicitors	SCCPC (Staff, Zoom Account, Server, Outlook)	Circuit Solicitors, SCCPC	Awareness of changes in the law, legislative and judicial activity, and emerging issues.	0100.010000.000	The updates provided by the SCCPC assists solicitors with implementing legal changes and orders, providing feedback on the impact of legislation being considered by the General Assembly, and identifying legislative priorities.
1.3.4	Distribution of salaries and management of employee benefits for the sixteen (16) Circuit Solicitors and their (16) Administrative Assistants as State FTEs, and distribution of state and other funds throughout the fiscal year to the Offices of Solicitor.	100%	100%		Percent	Complete	State Fiscal Year (July 1 - June 30).	Percent of state and other funding allocated to or received as pass-through to the SCCPC for the Offices of Circuit Solicitor that is then distributed to the Offices of Circuit Solicitor.	SCCPC; Circuit Solicitors	SCEIS	Circuit Solicitors and their staff	Utilization of all available state and state-directed funding for the successful operation of and staffing for the solicitors' offices and programs.	0500.030000X000; 0500.100000X000; 0500.150000X000; 0500.170000X000; 0500.200000X000; 0500.250000X000; 0500.300000X000; 0500.340000X000; 0500.350000X000; 0500.360000X000; 0500.370000X000; 0500.380000X000; 0500.500000X000; 0500.550000X000; 0500.660000X000; 0500.670000X000; 0500.680000X000; 0500.690000X000; 0500.800000X000; 0500.820000X000; 0501.010000.000; 9500.050000.000	

Goal Provide legal support and training to enable uniform application of laws, standards, procedures, analysis and resources														
Strategy 2.1										Statewide Enterprise Objective				
Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors and staff.										Government and Citizens				
Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Program Number Responsible	Notes
2.1.1	At least one hundred (100) credit hours of continuing education conducted on topics relevant to the investigation, prosecution, and trial of crimes in South Carolina's state courts.	109.71	100		Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Number continuing education credit hours offered.	SCCPC	SCCPC's Educational Services Unit	Prosecutors, Investigators, and Victim Advocates in the Offices of Solicitor	Direct benefit to circuit solicitors and their staff that must satisfy annual certification requirements by ensuring that the number of credit hours required annually for prosecutors, victim advocates, and investigators are offered through the SCCPC.	0100.010000.000	Enhances the knowledge, skills, ethics, professionalism, and effectiveness of South Carolina's Solicitors and their staff, and ensures the fair and just administration of justice.
2.1.2	Training provided for six (6) highly experienced prosecutors and law enforcement officers to serve as volunteer faculty for future regional training programs on the prosecution of impaired drivers. This new four-day "Train the Trainer" program that is being developed and will be provided through the SCCPC's Traffic Safety Resource Prosecutor (TSRP) program with National Highway Traffic Safety Administration (NHTSA) grant funds awarded for this purpose.	0	6		Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Number of student trainers participating in a "Train the Trainer" program being coordinated and developed by the agency's TSRP.	SCCPC; NHTSA funding	SCCPC's Traffic Safety Resource Prosecutor (TSRP) Unit; National Association of Prosecution Coordinators (NAPC)	Offices of Solicitor (prosecutors and investigators) and law enforcement agencies	Direct benefit to program participants selected for the program, with an indirect benefit to all law enforcement officers and prosecutors that receive training from these program participants in the future. Enhance the availability and accessibility of uniform regional training for prosecutors and law enforcement officers by developing speakers to teach standardized Prosecuting the Impaired Driver courses statewide.	N/A	As a result of the COVID-19 pandemic, the "Train the Trainer" program (which must be conducted in-person) originally scheduled to take place in FY 21 with twelve (12) participants had to be rescheduled multiple times and is now expected to take place in FY 22 with only six (6) slots available for South Carolina attendees. This program is funded by a grant awarded to the SCCPC and the timeframe for the expenditure of this funding has been extended to accommodate the current scheduling difficulties caused by the COVID-19 pandemic.

Goal Provide legal support and training to enable uniform application of laws, standards, procedures, analysis and resources														
Strategy 2.2 Improve accessibility of legal training and assistance to prosecution staff statewide.											Statewide Enterprise Objective Government and Citizens			
Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Program Number Responsible	Notes
2.2.1	Training provided to at least 1650 participants consisting of prosecutors, paralegals, investigators, victim advocates, diversion program staff, and law enforcement officers through in-person and virtual training opportunities.	1481	1629		Count	equal to or greater than	State Fiscal Year (July 1 - June 30).	Number of SCCPC training participants.	SCCPC	SCCPC's Educational Services Unit	Offices of Solicitor and law enforcement agencies	Increased number of prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers receiving training through the SCCPC.	0100.010000.000	The convenience of virtual training through webinars and recordings minimizes lost work and court time lost due to travel to and from in-person trainings. The increased accessibility virtual training offers allows more people to participate in these trainings. Increased participation in SCCPC trainings increases the knowledge and skill of prosecution staff.
2.2.2	Expenditure of 100% of Cares Act Emergency Supplemental Funding awarded for the acquisition and implementation of equipment and technology needs to further develop the agency's virtual training platform.	0%	100%		Percent	Complete	Calendar Year (January 1 - December 31)	Amount of grant funds awarded used to acquire equipment and technology needed/ total amount of grant funds awarded.	SCCPC; Cares Act Emergency Supplemental Funding (CESF)	SCEIS, SCDPS	SCCPC staff; Offices of Solicitor; Law Enforcement Agencies	Technology and equipment to upfit an agency training room for both virtual and in-person trainings and meetings for prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers statewide while preventing the spread of COVID-19 by utilizing recommended safety measures for in-person trainings and meetings.	N/A	Federal Grant funds awarded through the CESF (Phase I) program and administered by SCDPS provided for the acquisition of a majority of the upfront equipment needs for the SCCPC's new training room.



**PROSECUTION COORDINATION COMMISSION**

Development and coordination of efforts to ensure justice is served and to improve the prosecution and disposition of criminal cases in a timely and efficient manner														
3.1										Statewide Enterprise Objective				
Coordinate legislative efforts with the General Assembly and state agencies involved in the criminal justice system.										Government and Citizens				
Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Budget Program Number Responsible	Notes
3.1.1	Completion of Circuit Solicitors' state budget request documents and supporting data reports for the General Assembly with updates as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year.	100%	100%		Percent Complete	Complete	State Fiscal Year (July 1 - June 30).	Percentage of Circuit Solicitor budget request plans and supporting documentation completed and submitted.	SCCPC, EBO, Senate Finance Committee, House Ways & Means Committee	EBO Budget Development System (BDS), SCCPC's agency server	Commission Members, Circuit Solicitors, and General Assembly	Develop, prepare, submit and present state-level budget requests for the Circuit Solicitors.	0100.010000.000	State funding supports the basic operation of the Offices of Solicitor, including staffing and technology. The top priority for the Office of Solicitors is funding for technology upgrades, including cloud-based prosecution case management systems that will support interface with other circuit solicitors and database integration for accurate and uniform data collection and reporting.
3.1.2	Participate in a minimum of fifteen (15) meetings with state-level stakeholders including criminal justice entities, committees, and legislators. Assist legislators as needed with the review and/or development of criminal justice legislation.	15	15		Count	Complete	State Fiscal Year (July 1 - June 30).	Number of meetings held with state-level stakeholders on criminal justice statutory matters.	SCCPC	Meeting Minutes, SCCPC staff	SCCPC; state criminal justice entities/committees; General Assembly	Communication and collaboration with legislators and leaders of other criminal justice agencies, committees and other entities.	0100.010000.000	Promotes collaboration on projects involving multiple agencies and educates legislators about the SCCPC, the programs within the Offices of Solicitor, the involvement of the solicitors in the court system, and the impact of proposed legislation on the prosecution and disposition of charges.

Goal: Development and coordination of efforts to ensure justice is served and to improve the prosecution and disposition of criminal cases in a timely and efficient manner														
Strategy: 3.2										Statewide Enterprise Objective: Government and Citizens				
Communicate regularly with non-governmental entities involved with criminal justice efforts and participate in initiatives that promote coordination of efforts and information sharing among criminal justice partners.														
Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Primary Stakeholder	Stakeholder Need Satisfied	State Funded Budget Program Number Responsible	Notes
3.2.1	Engage in discussions and collaboration with at least four (4) entities that represent the interests of crime victims and criminal defendants.		4	4	Count	Complete	State Fiscal Year (July 1 - June 30).	Number of entities collaborated with.	SCCPC	SCCPC	SCCPC staff; Offices of Solicitor; Law Enforcement Agencies	Communication and collaboration with criminal justice entities that represent the interests of crime victims and criminal defendants.	0100.010000.000	Promotes greater understanding of issues and concerns affecting all parties and stakeholders involved in the court process, including victims, witnesses, defendants, treatment providers, etc.
3.2.2	Active participation in at least one (1) local and one (1) national non-governmental organization that promote discussions on state and national criminal justice issues and processes.		2	2	Count	Complete	State Fiscal Year (July 1 - June 30).	Number of member organizations actively involved with.	SCCPC	SC Bar Criminal Law Council; National Association of Prosecution Coordinators (NAPC)	SCCPC staff; Offices of Solicitor; Law Enforcement Agencies	Communication and collaboration with criminal justice leaders, including prosecution coordinators and elected prosecutors in other states.	0100.010000.000	Promotes greater understanding of issues and concerns at the state and national level, and assists with gathering information on the laws of and the successes of various efforts implemented in other states.

FY 2020-2021 Agency Accountability Report

**Budget Responses:**

These responses were submitted for the FY 2020-2021 Accountability Report by the

**PROSECUTION COORDINATION COMMISSION**

State Funded Program Number	State Funded Program Title	Description of State Funded Program	FY 2020-21 Expenditures (Actual)				FY 2021-22 Expenditures (Projected)			
			General	Other	Federal	TOTAL	General	Other	Federal	TOTAL
0100.010000.000	Administration	SCCPC office expenses including salaries and operating expenses.	\$659,198.00		\$138,542.00	<b>\$797,740.00</b>	\$712,685.00		\$318,591.00	<b>\$1,031,276.00</b>
0500.030000X000	Judicial Circuit State Support	State appropriation 100% distributed to the Offices of Solicitor to assist with the operation of their offices.	\$5,872,002.00			<b>\$5,872,002.00</b>	\$6,352,002.00			<b>\$6,352,002.00</b>
0500.100000X000	Richland County Drug Court	State appropriation 100% distributed to the 5th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Richland County residents.	\$56,436.00			<b>\$56,436.00</b>	\$56,436.00			<b>\$56,436.00</b>
0500.150000X000	Kershaw County Drug Court	100% distribution to the 5th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Kershaw County residents.	\$52,965.00			<b>\$52,965.00</b>	\$52,965.00			<b>\$52,965.00</b>
0500.170000X000	Saluda Cnty Drug Court	State appropriation 100% distributed to the 11th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Saluda County residents.	\$38,000.00			<b>\$38,000.00</b>	\$38,000.00			<b>\$38,000.00</b>
0500.200000X000	Drug Court Funding	State appropriation 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs and other diversion programs. (Proviso 60.15, FY 22 Appropriations Act)		\$1,471,325.00		<b>\$1,471,325.00</b>	\$1,600,000.00	\$2,800,000.00		<b>\$4,400,000.00</b>
0500.250000X000	Fee For Motions	Portion of statutory court fee 100% distributed to the 3rd, 4th and 11th Circuit Solicitors' offices for the operation of drug court programs. (SC Code §2-21-320)		\$450,000.00		<b>\$450,000.00</b>		\$450,000.00		<b>\$450,000.00</b>
0500.300000X000	Law Enforcement Funding	Portion of statutory surcharge on court fines 100% distributed to the sixteen Offices of Solicitor for the operations of their offices. (SC Code §14-1-212)		\$1,879,697.00		<b>\$1,879,697.00</b>		\$4,000,000.00		<b>\$4,000,000.00</b>
0500.340000X000	DUI Prosecution	State appropriation 100% distributed to the sixteen Offices of Solicitor for Driving Under the Influence Prosecution. (Proviso 60.9, FY 22 Appropriations Act)	\$1,179,041.00			<b>\$1,179,041.00</b>	\$1,179,041.00			<b>\$1,179,041.00</b>

These responses were submitted for the FY 2020-2021 Accountability Report by the

PROSECUTION COORDINATION COMMISSION

			FY 2020-21 Expenditures (Actual)				FY 2021-22 Expenditures (Projected)			
State Funded Program Number	State Funded Program Title	Description of State Funded Program	General	Other	Federal	TOTAL	General	Other	Federal	TOTAL
0500.350000X000	Court Fees	Portion of statutory court fee 100% distributed to the Offices of Solicitor for the operations of their offices. (SC Code §14-1-204)		\$168,011.00		\$168,011.00		\$300,000.00		\$300,000.00
0500.360000X000	Conditional Discharge Fee - General Sessions	Statutory court fee 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs. (SC Code §16-17-530(D) & §44-53-450(C))		\$132,711.00		\$132,711.00		\$300,000.00		\$300,000.00
0500.370000X000	Conditional Discharge Fee - Magistrate	Statutory court fee 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs. (SC Code §16-17-530(D) & §44-53-450(C))		\$95,501.00		\$95,501.00		\$200,000.00		\$200,000.00
0500.380000X000	Conditional Discharge Fee - Municipality	Statutory court fee 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs. (SC Code §16-17-530(D) & §44-53-450(C))		\$85,948.00		\$85,948.00		\$175,000.00		\$175,000.00
0500.500000X000	Criminal Domestic Violence Prosecutor	State appropriation 100% distributed to the sixteen Offices of Solicitor for Criminal Domestic Violence Prosecution. (Proviso 60.7, FY 22 Appropriations Act)	\$1,600,000.00			\$1,600,000.00	\$1,600,000.00			\$1,600,000.00
0500.550000X000	12th Judicial Circuit Drug Court	State appropriation 100% distributed to the 12th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Florence and Marion County residents.	\$150,000.00			\$150,000.00	\$150,000.00			\$150,000.00
0500.660000X000	Traffic Education Program-Magistrates Court	Portion of statutory Traffic Education Program (TEP) application fees 100% distributed to the sixteen Offices of Solicitor. (SC Code §17-22-350)		\$20,509.00		\$20,509.00		\$50,000.00		\$50,000.00
0500.670000X000	Traffic Education Program-Municipal Court	Portion of statutory Traffic Education Program (TEP) application fees 100% distributed to the sixteen Offices of Solicitor. (SC Code §17-22-350)		\$25,175.00		\$25,175.00		\$50,000.00		\$50,000.00
0500.680000X000	Violent Crime Prosecution	State appropriation 100% distributed to the sixteen Offices of Solicitor for Violent Crime Prosecution. (Proviso 60.10, FY 22 Appropriations Act)	\$1,600,000.00			\$1,600,000.00	\$1,600,000.00			\$1,600,000.00

These responses were submitted for the FY 2020-2021 Accountability Report by the

**PROSECUTION COORDINATION COMMISSION**

			FY 2020-21 Expenditures (Actual)				FY 2021-22 Expenditures (Projected)			
State Funded Program Number	State Funded Program Title	Description of State Funded Program	General	Other	Federal	TOTAL	General	Other	Federal	TOTAL
0500.690000X000	Caseload Equalization Funding	State appropriation 100% distributed to the sixteen Offices of Solicitor for Caseload Equalization. (Proviso 60.11, FY 22 Appropriations Act)	\$7,826,872.00			<b>\$7,826,872.00</b>	\$7,826,872.00			<b>\$7,826,872.00</b>
0500.800000X000	Victim's Assistance Program	State appropriation 100% distributed to the sixteen Offices of Solicitor for Victim/Witness Programs. (Proviso 60.8, FY 22 Appropriations Act)	\$132,703.00			<b>\$132,703.00</b>	\$132,703.00			<b>\$132,703.00</b>
0500.810000X000	SC Center for Fathers and Families	State appropriation 100% distributed to the SC Center for Fathers & Families (not affiliated with the SCCPC or Circuit Solicitors). Relocated to a new account designated for Community Services for FY22.	\$400,000.00			<b>\$400,000.00</b>				
0500.820000X000	Summary Court Domestic Violence Prosecution	State appropriation 100% distributed to the sixteen Offices of Solicitor. (Proviso 60.12, FY 22 Appropriations Act)	\$2,980,117.00			<b>\$2,980,117.00</b>	\$2,980,117.00			<b>\$2,980,117.00</b>
0501.010000.000	Offices Of Circuit Solicitors	State appropriation 100% distributed to the sixteen Offices of Solicitor for office expenses including salaries (16 solicitors and 16 administrative professionals only) and operating expenses.	\$3,860,805.00			<b>\$3,860,805.00</b>	\$3,922,352.00			<b>\$3,922,352.00</b>
1005.050000X000	SC Center for Fathers and Families	Unfunded/inactive non-recurring state appropriation for the SC Center for Fathers & Families (not affiliated with the SCCPC or Circuit Solicitors). Non-recurring funds were replaced with recurring funding established with a different program fund which was again relocated to a new account designated for Community Services for FY22.					\$400,000.00			<b>\$400,000.00</b>
9500.050000.000	State Employer Contributions	Fringe Benefits (Retirement and Health Insurance contributions) and other employer-paid expenses for SCCPC staff, the sixteen circuit solicitors and the sixteen state-funded administrative professionals in the Offices of Solicitor.	\$2,706,603.00		\$33,494.00	<b>\$2,740,097.00</b>	\$2,815,837.00		\$36,992.00	<b>\$2,852,829.00</b>

FY 2020-2021 Agency Accountability Report

Legal Responses:

These responses were submitted for the FY 2020-2021 Accountability Report by the  
PROSECUTION COORDINATION COMMISSION

Description	Purpose	Law Number	Jurisdiction	Type	Notes
Provides that a portion of fees assessed on motions filed in common pleas and family courts (the first \$450,000 of fees collected) are to be used to fund drug court in the Third, Fourth, and Eleventh Judicial Circuits (funds are to pass through SCCPC)	Distribute funding to another entity	8-21-320	State	Statute	
Provides that a portion (4.37%) of \$50 filing fee paid for filing complaints or petitions in common pleas and family court to be distributed to SCCPC to be retained, expended, and carried forward (other distributions are 67.96% to Judicial Department; 11.30% to SCPPP; and 16.37% to SCCID - 14.56% to Defense of Indigents per capita and 1.81% to Division of Appellate Defense.	Not related to agency deliverable	14-1-204 (B)(1)	State	Statute	
Provides that a portion (18.50%) of \$25 surcharge imposed on all fines, forfeitures, escheatments, or other monetary penalties imposed on all misdemeanor traffic offenses or non-traffic violations are distributed to Solicitors (pass through SCCPC)	Distribute funding to another entity	14-1-212	State	Statute	
\$150 surcharge on all drug convictions distributed to solicitors to be used only for drug courts (pass through SCCPC)	Distribute funding to another entity	14-1-213	State	Statute	
Provides that the Secretary of State is to monitor positions on SCCPC's Commission.	Not related to agency deliverable	1-5-40	State	Statute	
Exempts diversion programs operated by SCCPC and Solicitors from statutory eligibility guidelines.	Not related to agency deliverable	16-1-130	State	Statute	
Provides that SCCPC is to apportion funds collected for conditional discharges of public disorderly conduct among the 16 judicial circuit Solicitors on a per capita basis equal to the population in that circuit compared to the population of the State as a whole based on the most recent official United States census, with funds for use solely for drug treatment court programs only.	Distribute funding to another entity	16-17-530(D)	State	Statute	
In addition to requiring the Solicitors to each create a Circuit Domestic Violence Fatality Review Committee, and addressing membership and process, requires SCCPC to develop protocols for use by those Committees and by coroners and others conducting autopsies of persons who either died from or were a victim of domestic violence prior to death.	Requires a service	16-25-720	State	Statute	Requires SCCPC to develop protocols for use by those Committees and by coroners and others conducting autopsies of persons who either died from or were a victim of domestic violence prior to death.
Provides that SCCPC Executive Director or his designee is to serve on the Victim Services Coordinating Council.	Board, commission, or committee on which someone from our agency must/may serve	16-3-1430	State	Statute	
While imposing obligations on prosecuting agencies to notify victims of bond and juvenile detention hearings, exempts SCCPC and the Solicitors' Offices from requirement that a victim must be notified before a defendant released from diversion programs administered by SCCPC or the Solicitor's Office.	Not related to agency deliverable	16-3-1525	State	Statute	

**These responses were submitted for the FY 2020-2021 Accountability Report by the  
PROSECUTION COORDINATION COMMISSION**

Description	Purpose	Law Number	Jurisdiction	Type	Notes
Provides that a representative from SCCPC is to serve on the South Carolina Attorney General's interagency task force on the prevention of trafficking in persons.	Board, commission, or committee on which someone from our agency must/may serve	16-3-2050	State	Statute	
Requires SCCPC to collect data on all programs administered by a circuit solicitor, SCCPC, or a court, which divert offenders from prosecution to an alternative program or treatment, to provide an annual report to the Sentencing Reform Oversight Committee, and to make the annual report available for public inspection.	Report our agency must/may provide	17-22-1120	State	Statute	
Provides for creation and retention of intervention records by the Solicitors; provision of information to SLED, and sharing of information with SCCPC for its compilation of annual reports.	Requires a service	17-22-130	State	Statute	Requires access to information for purpose of creating report.
Provides authority for the Solicitors to establish pre-trial intervention program, and requires SCCPC to oversee administrative procedures for such programs.	Requires a service	17-22-30	State	Statute	Requires SCCPC to oversee administrative procedures for such programs.
Provides authority for the Solicitors to establish traffic education programs, requires each program to include a community service and educational component, and requires SCCPC to oversee administrative procedures for such programs.	Requires a service	17-22-310	State	Statute	Requires SCCPC to oversee administrative procedures for TEP programs.
Provides that Traffic Education Programs \$140 application fee for Summary Court level offenses - after 9.17% is paid to county government the balance is paid to treasurer and 6.74% distributed to solicitors per capita	Distribute funding to another entity	17-22-350(B) & (C)	State	Statute	
Requires that each Solicitor with a traffic education program submit an annual report to the SCCPC, who shall make the reports available for public inspection. Also provides that SCCPC may establish guidelines for the annual reports, in addition to those set out in statute.	Report our agency must/may provide	17-22-360	State	Statute	
Requires the Solicitors to provide identifying information on all participants in the traffic education programs to SCCPC for use in determining eligibility for a traffic education program.	Requires a service	17-22-370	State	Statute	Requires Solicitors to provide information on TEP participants and SCCPC to use such in determining individuals' eligibility for participation in a TEP.
Creates the office of pretrial intervention coordinator within SCCPC to assist in establishing and maintaining the Solicitors' pre-trial intervention program, and requires that such be funded by an appropriation to SCCPC in the general appropriation act.	Requires a service	17-22-40	State	Statute	Requires creation of the office of pretrial intervention coordinator within SCCPC to assist in establishing and maintaining the Solicitors' pre-trial intervention program.
Provides authority for the Solicitors to establish alcohol education program, requires each program to include a community service and educational component, and requires SCCPC to oversee administrative procedures for such programs and consult with DAODAS before approving such.	Requires a service	17-22-510	State	Statute	Requires SCCPC to oversee administrative procedures for AEP programs and consult with DAODAS before approving such.
Provides for disposition of cases of successful and unsuccessful completion of an alcohol education program, and retention of records by SCCPC to ensure that a person does not benefit from the provisions of this article more than once.	Requires a service	17-22-530	State	Statute	Requires SCCPC to retain records to ensure that a person does not participate in an AEP more than once.



**These responses were submitted for the FY 2020-2021 Accountability Report by the  
PROSECUTION COORDINATION COMMISSION**

Description	Purpose	Law Number	Jurisdiction	Type	Notes
Requires the Solicitors to provide identifying information on all participants in the alcohol education programs to SCCPC for use in determining eligibility for an alcohol education program.	Requires a service	17-22-560	State	Statute	Requires Solicitors to provide information on AEP participants and SCCPC to use such in determining individuals' eligibility for participation in an AEP.
Creates SCCPC.	Not related to agency deliverable	1-7-910	State	Statute	
Sets out the Commission membership for SCCPC.	Not related to agency deliverable	1-7-920	State	Statute	
Sets out process of filling vacancies on SCCPC Commission.	Not related to agency deliverable	1-7-930	State	Statute	
Outlines the duties of SCCPC: (1) coordinate all administrative functions of the Solicitors' offices and any affiliate services; (2) submit the budgets of the Solicitors and their affiliate services to the General Assembly; (3) encourage and develop legal education programs and training programs for solicitors and their affiliate services, organize and provide seminars to help increase the effectiveness and efficiency of the prosecution of criminal cases in this State, act as a clearinghouse and distribution source for publications involving solicitors and their affiliate services, and provide legal updates on matters of law affecting prosecution of criminal cases; and (4) provide blank indictments for the Solicitors.	Requires a service	1-7-940	State	Statute	Requires SCCPC to (1) coordinate all administrative functions of the Solicitors' offices and any affiliate services; (2) submit the budgets of the Solicitors and their affiliate services to the General Assembly; (3) encourage and develop legal education programs and training programs for solicitors and their affiliate services, organize and provide seminars to help increase the effectiveness and efficiency of the prosecution of criminal cases in this State, act as a clearinghouse and distribution source for publications involving solicitors and their affiliate services, and provide legal updates on matters of law affecting prosecution of criminal cases; and (4) provide blank indictments for the Solicitors.
Provides process for electing Chair and any other officers and determining quorum for SCCPC Commission	Not related to agency deliverable	1-7-950	State	Statute	
Provides for the hiring of an Executive Director and other staff as needed.	Not related to agency deliverable	1-7-960	State	Statute	
Provides that members of SCCPC Commission shall serve without pay, but are allowed expenses and Executive Director to approve any vouchers for such to be paid out of appropriations for SCCPC operating expenses.	Not related to agency deliverable	1-7-970	State	Statute	
Provides that SCCPC operating funds must be derived from the per capita funding for State services for Solicitors based upon a formula to be determined by the Commission.	Not related to agency deliverable	1-7-980	State	Statute	
Provides that SCCPC may promulgate regulations necessary to perform its required duties.	Not related to agency deliverable	1-7-990	State	Statute	
Provides that SCCPC Executive Director or his designee is to serve on the Adult Protection Coordinating Council.	Board, commission, or committee on which someone from our agency must/may serve	43-35-310	State	Statute	
Provides that conditional discharge fees (\$350 in General Sessions Court and \$150 in summary court) are to be distributed to solicitors per capita to be used only for drug courts (pass through SCCPC)	Distribute funding to another entity	44-53-450(C)	State	Statute	
Provides that SCCPC employees are exempt from Article 3, Chapter 11, Title 8 (personnel administration and grievance procedure).	Not related to agency deliverable	8-11-260	State	Statute	
Provides that members of the General Assembly are allowed to serve on SCCPC Commission.	Not related to agency deliverable	8-13-770	State	Statute	
Provides that SCCPC employees are exempt from Article 5, Chapter 17, Title 8 (State employee grievance procedure).	Not related to agency deliverable	8-17-370	State	Statute	



**These responses were submitted for the FY 2020-2021 Accountability Report by the  
PROSECUTION COORDINATION COMMISSION**

Description	Purpose	Law Number	Jurisdiction	Type	Notes
Requires SCCPC and SCCID to provide detailed expenditure reports and associated revenue streams for each individual circuit, revenue streams shall include, but not be limited to, state funds, local funds, federal funds, and also nongovernmental sources of funds, by no later than September first, on the prior fiscal year, to the appropriate commission, and then provide the Chairman of the House Ways and Means Committee and Chairman of the Senate Finance Committee with a combined report by September fifteenth of the current fiscal year.	Report our agency must/may provide	Proviso 117.106, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
Provides that hiring salaries and salary increases for the agency heads of SCCPC and SCCID shall be subject to all provisions related to agency heads covered by the Agency Head Salary Commission.	Not related to agency deliverable	Proviso 117.61, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
Creates the Prosecutors and Defenders Public Service Incentive Program, which allows up to \$5,000 reimbursement per year (not to exceed \$40,000 total) for law school student loan payments based upon years of service and student loan. Also provides that the Prosecutors and Defenders Public Service Incentive Program, when funded, be administered by SCCPC and imposes reporting obligations in regard to the Program.*This program is not currently funded.	Requires a service	Proviso 117.62, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	Requires SCCPC to administer loan repayment program and distribute funding to qualified individuals (program not currently funded by General Assembly).
Provides that, if funds in the South Carolina Victims' Compensation Fund exceed the amount required to operate the State Office of Victims Assistance and pay claims of crime victims, the first \$650,000 of such excess must be used for Victim/Witness programs by distribution to Judicial Circuits based on a formula and criteria developed by the policy committee.	Not related to agency deliverable	Proviso 59.10, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
Provides for the salary of Solicitors (not less than a full-time circuit court judge) to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity	Proviso 60.1, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
Provides that amounts appropriated for violent crime prosecution shall be apportioned among the circuits on a pro-rata basis	Distribute funding to another entity	Proviso 60.10, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
Provides for the distribution of Solicitor caseload equalization funding to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity	Proviso 60.11, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	

**These responses were submitted for the FY 2020-2021 Accountability Report by the  
PROSECUTION COORDINATION COMMISSION**

Description	Purpose	Law Number	Jurisdiction	Type	Notes
Provides for the distribution of summary court domestic violence prosecution funding to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity	Proviso 60.12, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
Provides for a \$1,000 monthly expense allowance for each Circuit Solicitor to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity	Proviso 60.2, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
Provides for the apportionment of Judicial Circuits (16) State Support among the circuits to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity	Proviso 60.3, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
Authorizes circuit solicitors to carry forward unexpended balances for the operation of the solicitors office relating to operational expenses.	Not related to agency deliverable	Proviso 60.4, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
Provides that amounts appropriated by the General Assembly for solicitors' offices shall be in addition to any amounts presently being provided by the county for these services and may not be used to supplant funding already allocated for such services without any additional charges, and requires the Solicitors to notify the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee if a county reduces the amount of support provided to the solicitors office below the level provided in the prior fiscal year.	Not related to agency deliverable	Proviso 60.5, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
Provides that when funds are available, amounts appropriated and authorized in Part IA, Section 60 for Solicitors Victim/Witness Assistance Programs shall be apportioned among the circuits and sets out the manner of apportionment. Such funding shall be distributed from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity	Proviso 60.6, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
Provides that the amount appropriated for criminal domestic violence prosecution shall be apportioned among the circuits on a pro-rata basis. Such funding shall be distributed from pass-through funding appropriated to the SCCPC. Also requires SCCPC to collect and retain non-privileged information and data regarding criminal domestic violence prosecution and provide the General Assembly with an annual report. (This proviso is included twice in the Laws Chart because it imposes two deliverables - it is here for the deliverable of disbursing funds to the Solicitors' Offices.)	Distribute funding to another entity	Proviso 60.7, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	

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PROSECUTION COORDINATION COMMISSION**

Description	Purpose	Law Number	Jurisdiction	Type	Notes
<p>Provides that amounts appropriated for Victim/Witness Programs must be apportioned among the circuits equally from pass-through funding appropriated to the SCCPC; requires that such funds must be used only for the purpose of establishing a Victim/Witness Program; sets out minimum services to be provided by a Victim/Witness Program; provides that the amounts appropriated by the General Assembly for solicitors offices shall be in addition to any amounts presently being provided by the county for these services and may not be used to supplant funding already allocated for such services; provides that any reduction by any county in funding for victim assistance programs in solicitors offices shall result in a corresponding decrease of state funds provided to the solicitors office in that county for victim assistance services; and requires that each Solicitor submit an annual financial and programmatic report describing the use of these funds to the Governor, the Attorney General, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.</p>	Distribute funding to another entity	Proviso 60.8, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
<p>Provides that amounts appropriated for driving under the influence prosecution shall be apportioned among the circuits on a pro-rata basis from pass-through funding appropriated to the SCCPC; and requires SCCPC to collect and retain non-privileged information and data regarding driving under the influence prosecution and provide the General Assembly with an annual report.</p>	Distribute funding to another entity	Proviso 60.9, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
<p>Provides for the distribution of funding for juvenile arbitration programs to all solicitors and for a community advocacy program in the First Judicial Circuit to be paid from pass-through funding appropriated to SCDJJ.</p>	Not related to agency deliverable	Proviso 67.6, Part 1B, 2019 Appropriations Act	State	FY 2019-20 Proviso	
<p>Provides for, among other things, the office and election of the 16 Circuit Solicitors, their term of office, gives the General Assembly the authority to establish the requirements for the office of Solicitor, and designates the Attorney General as the chief prosecuting office of the state with the authority to supervise the prosecution of all criminal cases in courts of record.</p>	Not related to agency deliverable	S.C. Constitution Article V, Section 24	State	Constitution	
<p>State funds provided for Solicitors' Offices</p>	Distribute funding to another entity	Section 60, Part 1A, 2019 Appropriations Act	State	Statute	

FY 2020-2021 Agency Accountability Report  
**Services Responses:**

These responses were submitted for the FY 2020-2021 Accountability Report by the  
**PROSECUTION COORDINATION COMMISSION**

Description of Service	Description of Direct Customer	Customer Name	Others Impacted By the Service	Agency unit providing the service	Description of agency unit	Primary negative impact if service not provided
Administrative support for the Offices of Solicitor	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the administrative services of the Offices of Solicitor.	The following statutorily required services would not be performed: distribution of state funds to the Offices of Solicitor; Human Resources services for state-funded FTEs in the Offices of Solicitor; centralized coordination of statewide reporting requirements and collaborative efforts; submission of circuit solicitors' budget plans and requests to the General Assembly.
Training and continuing education for Circuit Solicitors, prosecutors and staff	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of the Offices of Solicitor.	Continuing education and training for prosecution staff in South Carolina would suffer.
Provision of technical assistance to Circuit Solicitors, prosecution and staff	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of the Offices of Solicitor through the provision of legal and other assistance.	Proper application of statutory and case law in the prosecution of cases in South Carolina would suffer.
Coordination of and assistance with tools, procedures, training, education, and reporting for statewide diversion programs and victim advocacy services	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance diversion programs and victim advocacy services within the Offices of Solicitor.	The continuing education and training for, proper application of statutory and case law by, and reporting requirements of diversion and victim advocate/witness staff in South Carolina would suffer.
Training and continuing education for non-Solicitor prosecutors, law enforcement, and others in the criminal justice system	Local or state-level prosecutors, law enforcement officers and other attorneys and staff involved in the prosecution of criminal cases that do not work in the Offices of Circuit Solicitor	State and local government agencies		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of state and local criminal justice agencies outside of the Offices of Solicitor.	Continuing education and training for prosecution staff and law enforcement officers in South Carolina outside the Offices of Solicitor would suffer.
Preparing and distributing information on changes to or interpretation of the law to Circuit Solicitors, prosecutors and staff	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of the Offices of Solicitor.	Awareness and application of changes to statutory and case law in the prosecution of cases in South Carolina would suffer.

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PROSECUTION COORDINATION COMMISSION

Description of Service	Description of Direct Customer	Customer Name	Others Impacted By the Service	Agency unit providing the service	Description of agency unit	Primary negative impact if service not provided
Sharing information on changes to or interpretation of the law to law enforcement	Local or state-level law enforcement officers involved in the prosecution of criminal cases	State and local government agencies		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of state and local criminal justice agencies outside of the Offices of Solicitor.	Awareness and application of changes to statutory and case law in the investigation and preparation of cases in South Carolina would suffer.
Hire, support (through adequate training, human resources, and career development support), and maintain appropriate staffing (both in numbers & experience) to accomplish the responsibilities and goals of the Commission on Prosecution Coordination	Agency employees and commission members	SCCPC staff and commission members		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support to provide operational support for the Commission on Prosecution Coordination in accordance with its mission.	Without staff, the agency would be non-operational and its mission and responsibilities would not be accomplished.
Information, documentation, analysis, legislative assistance, and program development assistance outside the Offices of Solicitor and Commission on Prosecution Coordination	Lawmakers and criminal justice partners involved with the criminal justice system	General Assembly	State and local agencies; Judicial Branch; General Public	Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including responding to inquiries and requests for assistance.	Access to statewide prosecution information would be limited
Current Services: Manual collection of data from multiple sources, which are manually transferred and organized into formatted spreadsheets for the distribution and study of reports. Proposed Services: To the extent sufficient resources are made available (funding, authority, etc.), develop a technology plan for Circuit Solicitors for coordinated technology and data security services and real-time data interface for automatic accurate information collection for the distribution and study of reports.	Lawmakers	General Assembly	Offices of Solicitor; Judicial Branch; General Public	Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including the collection and statewide reporting of circuit solicitor data.	Statutory reporting requirements would not be met.
Gather and provide information, collaborate with criminal justice partners, and assist with the development and implementation of initiatives by serving on the Victim Services Coordinating Council.	Criminal justice partners from other state agencies and the community	Victim Services Coordinating Council members	Offices of Solicitor; General Public	Administration	The executive director of the SCCPC serves on Victim Services Coordinating Council.	Information shared among criminal justice partners and collaboration for solutions to issues affecting victims of crime would be hindered.
Gather and provide information, collaborate with criminal justice partners, and assist with the development and implementation of initiatives by serving on the Adult Protection Coordinating Council.	Criminal justice partners from other state agencies and the community	Adult Protection Coordinating Council members	Offices of Solicitor; General Public	Administration	The executive director of the SCCPC serves on Adult Protection Coordinating Council.	Information shared among criminal justice partners and collaboration for solutions to issues affecting impaired adult victims of crime would be hindered.

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Description of Service	Description of Direct Customer	Customer Name	Others Impacted By the Service	Agency unit providing the service	Description of agency unit	Primary negative impact if service not provided
Collaborate with criminal justice partners to develop protocols and assist with the development and implementation of initiatives by assisting the Domestic Violence Advisory Committee	Criminal justice partners that serve on local Domestic Violence Fatality Review Committees	Domestic Violence Fatality Review Committees	Domestic Violence Advisory Committee members; Offices of Solicitor; General Public	Administration	The SCCPC provides assistance for the Domestic Violence Advisory Committee	Local Domestic Violence Fatality Review Committees would not have guidance on how to operate their local committee and what work to accomplish.
Gather and provide information, collaborate with criminal justice partners, and assist with the development and implementation of initiatives by serving on the Impaired Driving Prevention Council.	Criminal justice partners from other state agencies and the community	Impaired Driving Prevention Council members	Domestic Violence Advisory Committee members; Offices of Solicitor; General Public	Administration	The SCCPC serves on the Impaired Driving Prevention Council	Information shared among criminal justice partners and collaboration for solutions to issues involving DUI and drug-impaired criminal offenses would be hindered.
Provide legal assistance to the Offices of Solicitor on the prosecution and management of criminal cases.	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including legal assistance for the Offices of Solicitor to support the prosecution and management of criminal cases statewide in a manner that promotes justice.	The legal assistance and resources available for the Offices of Solicitor would be hindered.
Provide legal assistance and administrative support to the Offices of Solicitor on the operation of diversion programs, the collection and reporting of participation data, and the development of success measures	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the operation of diversion programs in each circuit.	The legal assistance, resources, and guidance available for diversion staff in the Offices of Solicitor would be hindered.
Provide legal assistance and administrative support to the Offices of Solicitor on advocacy efforts for victims of crimes.	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance victim advocacy services in the Offices of Solicitor.	The legal assistance, resources, and guidance available for victim/witness advocated in the Offices of Solicitor would be hindered.

**Agency Partnerships Responses:**

These responses were submitted for the FY 2020-2021 Accountability Report by the

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Name of Partner Entity	Type of Partner Entity	Description of Partnership
S.C. General Assembly	State Government	SCCPC works with the General Assembly on legislation (including budget requests through the annual General Appropriations Act), study committees, and inquiries.
S.C. Judicial Department	State Government	SCCPC works closely with Court Administration on changes to court forms necessitated by law changes (legislative or other), dissemination of information about law changes, and some trainings for summary court judges. SCCPC also responds to inquiries from Court Administration about the impact of legislation or appellate decision. In addition, the S.C. Judicial Department determines how many Circuit Court Judges and Family Court Judges are assigned to hold court and how often they are assigned, and the Solicitors work with the Judicial Department on how many weeks of court are needed for each county. The Judicial Department collects statistics on the number of cases that are filed and disposed of; those statistics are reported to the Solicitors and, upon request, shared with SCCPC.
Attorney General's Office	State Government	SCCPC works closely with the Attorney General's Office on identifying legal issues of concern to the criminal justice system in general and the prosecution specifically so that the issues may be addressed legislatively, through the judicial process, through training, and/or by the dissemination of information. Solicitors work with the Attorney General's Office on a variety of matters: appeals, post-conviction relief, legislative initiatives, and training.
SLED	State Government	SCCPC works closely with SLED on a number of matters, including diversion program databases, issues related to the processing of expungements, legal issues, forensic issues that need to be addressed by or shared with prosecutors, and training. Solicitors work with the State Law Enforcement Division on a daily basis (SLED conducts forensic analysis on numerous cases, it brings charges against individuals, and provides assistance to local law enforcement who also bring charges against individuals).
S.C. Department of Public Safety	State Government	The Traffic Safety Resource Prosecutor (TSRP) works closely with the Department of Public Safety, which funds the TSRP grant, on a range of issues. In addition, Solicitors prosecute cases made by the S.C. Highway Patrol and the S.C. Transport Police.
S.C. Commission on Indigent Defense	State Government	SCCPC works with SCCID on issues of mutual interest, including legislation related to criminal procedure and law. Solicitors work with Public Defenders on a daily basis in order to move cases through the court system.
Local Law Enforcement Agencies	Local Government	SCCPC provides some training to local law enforcement on issues impacting criminal justice, including lawful means of collecting evidence, the preservation of evidence, and disclosure obligations. In addition, Solicitors prosecute cases made by local law enforcement agencies and work extensively with them (Municipal Police Departments and County Sheriffs Departments).
S.C. Department of Juvenile Justice	State Government	SCCPC works with DJJ on issues of mutual interest, including legislation related to juvenile justice. Assistant Solicitors in Family Court work closely with employees of DJJ on every case that is handled in Family Court.
S.C. Department of Mental Health	State Government	SCCPC works closely with DMH on providing information to the Solicitors and conducting trainings on the commitment process, competency issues, sanity, and other mental health issues. In addition, the Solicitors Offices rely on DMH for a variety of services in assessing defendants as criminal cases are processed and in establishing Mental Health Courts.
S.C. Department of Disabilities and Special Needs	State Government	SCCPC works closely with DDSN on providing information to the Solicitors and conducting trainings on the competency and other intellectual disability issues. In addition, the Solicitors Offices rely on DDSN for a variety of services in assessing defendants who are intellectually disabled.
S.C. Criminal Justice Academy	State Government	SCCPC communicates with SCCJA about changes in or interpretation of the law on which law enforcement officers need to be trained, as well as general topics for training. SCCPC shares, when appropriate, training materials or legal updates with the SCCJA. In addition, SCCPC involves SCCJA in some of its trainings conducted for staff of the Offices of Solicitor.
Various Non-Profit Victim Advocacy Organizations	Non-Governmental Organization	SCCPC works with various non-profit victim advocacy groups on common interest issues, including the review of legislation impacting victims and training.



**FY 2020-2021 Agency Accountability Report  
Reports Responses:**

**These responses were submitted for the FY 2020-2021 Accountability Report by the  
PROSECUTION COORDINATION COMMISSION**

Report Name	Law Number (If required)	Summary of Information Requested in the Report	Most Recent Submission Date	Reporting Frequency	Type of Entity	Method to Access the Report	Direct access hyperlink or agency contact
Agency Accountability Report	§1-1-810; Proviso 117.29, 2019 SC Appropriations Act, Part 1B (under the FY 21 Continuing Resolution Act)	The report "must contain the agency's or department's mission, objectives to accomplish the mission, and performance measures that show the degree to which objectives are being met." Agencies must "identify key program area descriptions and expenditures and link these to key financial and performance results measures."		Governor or Lt. Governor AND Legislative entity or entities	Provided to LSA for posting online		
Comptroller General - GAAP Capital Assets (3.08 Package)		Certification of the accuracy of information reported in SCEIS and collection of capital assets information which is not captured in the ASSET module or the SCEIS General Ledger. The report is made in compliance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).		Annually	South Carolina state agency or agencies	Electronic copy available upon request	Tina Thompson Finance and Office Manager SC Commission on Prosecution Coordination tinathompson@cpc.sc.gov (803) 343-0767
Comptroller General - GAAP Fund Classification (Package 3.20)		Report of agency's constraints on the use of revenue sources and resulting fund balance in compliance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).		Annually	South Carolina state agency or agencies	Electronic copy available upon request	Tina Thompson Finance and Office Manager SC Commission on Prosecution Coordination tinathompson@cpc.sc.gov (803) 343-0769
Comptroller General - GAAP Grants and Contribution Revenue Reporting (3.03 Package)		Analysis and recognition of receivables and deferred revenue in connection with grant awards and contributions in accordance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).		Annually	South Carolina state agency or agencies	Electronic copy available upon request	Tina Thompson Finance and Office Manager SC Commission on Prosecution Coordination tinathompson@cpc.sc.gov (803) 343-0766
Comptroller General - GAAP Master Control Report		Checklist report of the agency's required package forms in compliance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).		Annually	South Carolina state agency or agencies	Electronic copy available upon request	Tina Thompson Finance and Office Manager SC Commission on Prosecution Coordination tinathompson@cpc.sc.gov (803) 343-0765



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Report Name	Law Number (If required)	Summary of Information Requested in the Report	Most Recent Submission Date	Reporting Frequency	Type of Entity	Method to Access the Report	Direct access hyperlink or agency contact
Comptroller General - GAAP Operating Lease (3.09 Package)		Disclosure non-cancelable operating leases and their terms required pursuant to Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).		Annually	South Carolina state agency or agencies	Electronic copy available upon request	Tina Thompson Finance and Office Manager SC Commission on Prosecution Coordination tinathompson@cpc.sc.gov (803) 343-0768
Comptroller General - SCEIS Schedule of Federal Financial Assistance (SEFA) Year-end Report		Report of federal financial assistance in accordance with the Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP)		Annually	South Carolina state agency or agencies	Electronic copy available upon request	Tina Thompson Finance and Office Manager SC Commission on Prosecution Coordination tinathompson@cpc.sc.gov (803) 343-0765
Court Fines and Fees Report	Proviso 117.71, 2021 SC Appropriations Act, Part 1B	Report of agency revenue from court fines and fees		Annually	Legislative entity or entities	Provided to LSA for posting online	
Criminal Domestic Violence Prosecution Annual Report	Proviso 60.7, 2021 SC Appropriations Act, Part 1B	For criminal domestic charges in each judicial circuit, the number of dispositions, types of dispositions, and county in which the disposition took place.		Annually	Legislative entity or entities	Provided to LSA for posting online	
Dept. of Admin, Office of Executive Policy and Programs, Division of Small and Minority Business Contracting & Certification - Minority Business Employment (MBE) Progress Report	SC Code §11-35-5010	Quarterly spending with small and minority businesses		Quarterly	South Carolina state agency or agencies	Electronic copy available upon request	Tina Thompson Finance and Office Manager SC Commission on Prosecution Coordination tinathompson@cpc.sc.gov (803) 343-0765
Dept. of Admin, Office of Executive Policy and Programs, Division of Small and Minority Business Contracting & Certification - Minority Business Employment (MBE) Utilization Plan	SC Code §11-35-5010	Goal of spending with small and minority businesses		Annually	South Carolina state agency or agencies	Electronic copy available upon request	Tina Thompson Finance and Office Manager SC Commission on Prosecution Coordination tinathompson@cpc.sc.gov (803) 343-0765
Dept. of Admin. Office of Technology and Information Services, Division of Information Security - Information Security and Privacy Survey	Proviso 93.9, 2021 SC Appropriations Act, Part 1B	Survey is used to help provide a better understanding of the progress made in the implementation of statewide security initiatives and policies		Annually	South Carolina state agency or agencies	Electronic copy available upon request	Andrea Sancho-Baker Director of Business Services & Communications SC Commission on Prosecution Coordination asancho-baker@cpc.sc.gov (803) 343-0765

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Report Name	Law Number (If required)	Summary of Information Requested in the Report	Most Recent Submission Date	Reporting Frequency	Type of Entity	Method to Access the Report	Direct access hyperlink or agency contact
Dept. of Public Safety (SCDPS) Office of Highway Safety and Justice Programs (OHSJP) - Traffic Safety Resource Prosecutor program funding Request for Payment Form	2 CFR 200(F)	National Highway Traffic Safety Administration (NHTSA) required report of quarterly spending and requests for reimbursement.		Quarterly	South Carolina state agency or agencies	Electronic copy available upon request	Sara Lee M. Drawdy Traffic Safety Resource Prosecutor SC Commission on Prosecution Coordination sldrawdy@cpc.sc.gov 803 343-0765
Driving Under the Influence Prosecution Annual Report	Proviso 60.9, 2021 SC Appropriations Act, Part 1B	For driving under the influence charges in each judicial circuit, the number of dispositions, types of dispositions, and county in which the disposition took place.		Annually	Legislative entity or entities	Provided to LSA for posting online	
House Legislative Oversight Committee Study Report on SC Commission on Prosecution Coordination	SC Code §2-2-5	Information as requested relating in any way to the services or activities of the agency or the Offices of Solicitor		Other	Legislative entity or entities	Available on another website	<a href="https://www.scstatehouse.gov/CommitteeInfo/HouseLegislativeOversightCommittee/AgencyPHPFiles/ProsecutionCoordination.php">https://www.scstatehouse.gov/CommitteeInfo/HouseLegislativeOversightCommittee/AgencyPHPFiles/ProsecutionCoordination.php</a>
John R. Justice Assistance Federal Grant Programmatic Reports	8 U.S.C. § 1373	Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required updates of grant-funded programs.		Quarterly	Entity within federal government	Electronic copy available upon request	Tina Thompson Finance and Office Manager SC Commission on Prosecution Coordination tinathompson@cpc.sc.gov (803) 343-0765
Office of the Attorney General Department of Crime Victim Compensation Funding - Financial and Programmatic Report for Victim Services		To report use of funds		Annually	Governor or Lt. Governor AND Legislative entity or entities	Electronic copy available upon request	Jennifer Ellis Aplin Staff Attorney and Education Coordinator SC Commission on Prosecution Coordination japlin@cpc.sc.gov (803) 343-0765
Office of the State Auditor Annual Review		Review of agency financial, personnel and administrative management procedures		Annually	South Carolina state agency or agencies	Available on another website	<a href="https://osa.sc.gov/reports/">https://osa.sc.gov/reports/</a>
Omnibus Crime Reduction and Sentencing Reform Act of 2010 report on Diversion Programs	§17-22-1120	Report of the number of individuals who apply for a diversion program, begin a diversion program, successfully complete a diversion program within a twelve-month period, are actively participating in a diversion program but have not yet completed a program, and failed to complete a program. The report also includes the number of individuals with fees fully or partially waived for indigence.		Annually	Legislative entity or entities	Electronic copy available upon request	Andrea Sancho-Baker Director of Business Services & Communications SC Commission on Prosecution Coordination asancho-baker@cpc.sc.gov (803) 343-0765

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Report Name	Law Number (If required)	Summary of Information Requested in the Report	Most Recent Submission Date	Reporting Frequency	Type of Entity	Method to Access the Report	Direct access hyperlink or agency contact
Revenue/Expenditure Reports	Proviso 117.103, 2021 SC Appropriations Act, Part 1B	Detailed expenditure reports and associated revenue streams for each judicial circuit. Revenue streams shall include, but not be limited to, state funds, local funds, federal funds, and also non-governmental sources of funds.		Annually	Legislative entity or entities	Provided to LSA for posting online	
Senate Oversight Committee Restructuring Report and Cost Savings Plan		Agency restructuring recommendations. Now integrated in the Annual Accountability Report		Annually	Legislative entity or entities	Provided to LSA for posting online	
State Fiscal Accountability Authority, Division of Procurement Services - Quarterly Procurement Reports - Audit & Certification agency Quarterly Reporting	SC Code §11-35-2440	Quarterly spending		Quarterly	South Carolina state agency or agencies	Available on another website	<a href="https://reporting.procurement.sc.gov/general/transparency/audit-reports">https://reporting.procurement.sc.gov/general/transparency/audit-reports</a>
U.S. Dept. of Justice JustGrants System - Federal Grants Annual Progress Reports	8 U.S.C. § 1373	Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required progress report of grant-funded programs.		Annually	Entity within federal government	Electronic copy available upon request	Andrea Sancho-Baker Director of Business Services & Communications SC Commission on Prosecution Coordination asancho-baker@cpc.sc.gov (803) 343-0765
U.S. Dept. of Justice JustGrants System - Performance Management Tool	8 U.S.C. § 1373	Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required data measuring the results of activities funded by federal grants		Quarterly	Entity within federal government	Electronic copy available upon request	Andrea Sancho-Baker Director of Business Services & Communications SC Commission on Prosecution Coordination asancho-baker@cpc.sc.gov (803) 343-0765
U.S. Dept. of Justice JustGrants System - SF-425 (Grant Financial Report)	8 U.S.C. § 1373	Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required financial quarterly report		Quarterly	Entity within federal government	Electronic copy available upon request	Tina Thompson Finance and Office Manager SC Commission on Prosecution Coordination tinathompson@cpc.sc.gov (803) 343-0766