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| <b>AGENCY NAME:</b> | Department of Social Services |                 |     |
| <b>AGENCY CODE:</b> | L04                           | <b>SECTION:</b> | 038 |

## Fiscal Year 2016-2017 Accountability Report

### SUBMISSION FORM

|                       |  |
|-----------------------|--|
| <b>AGENCY MISSION</b> | To serve South Carolina by promoting the safety, permanency, and well-being of children and vulnerable adults, helping individuals achieve stability and strengthening families. |
|-----------------------|--|

Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

|   |                          |                                     |
|---|--------------------------|-------------------------------------|
| <b>RESTRUCTURING<br/>RECOMMENDATIONS:</b> | <b>Yes</b>               | <b>No</b>                           |
|   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Please identify your agency's preferred contacts for this year's accountability report.

|                           | <i>Name</i>     | <i>Phone</i> | <i>Email</i>               |
|---------------------------|-----------------|--------------|----------------------------|
| <b>PRIMARY CONTACT:</b>   | Brad Leake      | 898-7860     | Brad.leake@dss.sc.gov      |
| <b>SECONDARY CONTACT:</b> | Barbara Derrick | 898-0330     | Barbara.Derrick@dss.sc.gov |

I have reviewed and approved the enclosed FY 2016-2017 Accountability Report, which is complete and accurate to the extent of my knowledge.

|   |  |
|---|--|
| <b>AGENCY DIRECTOR<br/>(SIGN AND DATE):</b> |  |
| <b>(TYPE OR PRINT<br/>NAME):</b>            | Susan Alford, State Director   |

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## **AGENCY'S DISCUSSION AND ANALYSIS**

### **Overview**

The South Carolina Department of Social Services (DSS), one of the largest state Agencies, provides a vast array of services. For example, the Child Welfare Division includes Child Protective Services, Foster Care, Intensive Foster Care and Clinical Services, and Adoption Services. The Agency also provides Adult Protection and Domestic Violence Services, Economic Services including the distribution of food and financial assistance to families in need, Early Care (Early Child Care) and Education Services, Child Support Services including the collection of child support for custodial parents, and the staffing of emergency shelters.

### **DSS Mission**

To serve South Carolina by promoting the safety, permanency, and well-being of children and vulnerable adults, helping individuals achieve stability and strengthening families.

### **Strategic Planning and Performance Measurements**

The strategic planning and performance measurements sections of this year's Accountability Report reflect a focus on the core functions of DSS and the basic goals, strategies, and objectives needed to perform those functions with excellence. Many of these performance measurements are reported regularly to the federal government and are used by DSS for management and strategic planning purposes. During the past year, DSS adopted a new strategic plan that has been incorporated into this Accountability Report. Performance measures for the specific objectives in the strategic plan are being developed to provide additional accountability for the agency.

### **Division Highlights**

#### **Child Welfare Services**

The Child Welfare Services programs are targeted to improve safety, permanency, and well-being outcomes for children and families who receive these services. The Child Welfare System of Services includes Child Protective Services, Family Preservation, Foster Care, Foster Home Licensing, Intensive Foster Care and Clinical Services, and Adoption Services.

The South Carolina Department of Social Services (DSS) is the Agency responsible for administering Title IV-B and IV-E funded programs and the related child welfare plans and services. DSS has outlined its plan for the administration of child welfare services programs in the South Carolina Child and Family Services Plan (CFSP) for the FFYs 2015-2019. The CFSP is developed in collaboration with both internal and external agency partners. This strategic plan, which must be submitted to the United States Department of Health and Human Services, Administration for Children and Families' Children's Bureau, presents goals, objectives, strategies, and services planned for the five-year period. DSS submitted the 2015-2019 CFSP to the Children's Bureau on June 20, 2014. The Children's Bureau approved the CFSP on September 30, 2014.

Each year during the five-year plan cycle, DSS is required to file a progress report (Annual Progress and Services Report) with the Children's Bureau. Throughout the year, DSS engages internal and external partners to discuss progress and challenges in meeting plan objectives. During these meetings with Agency partners, DSS and its partners make adjustments in plan strategies as needed.

DSS submitted its FFY 2018 Annual Progress and Services Report on June 30, 2017. Many of the Goals, Strategies, and Objectives indicated in this Accountability Report reflect the updated SC Child and Family Services Plan in the APSR.

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DSS continues to struggle with high caseloads, particularly in the delivery of family preservation services. More than any other challenge currently confronting DSS, heavy caseloads affect safety, permanency, and well-being outcome measures outlined in the CFSP.

DSS analyzed staff turnover data for the Agency and obtained feedback from the DSS County Offices. Causes of this turnover for South Carolina, and for Child Welfare caseworkers across the nation, included low wages, high workload, and insufficient supervision. To address these issues, DSS developed multiple strategies to increase staff retention. These strategies include: increase in salary for frontline workers to remain competitive with other states, development of a career ladder to provide opportunity for advancement, implemented second and third shift pilots in 9 counties and spreading it to 5 additional counties to distribute workload, strategies to address caseloads, a tuition reimbursement and student loan forgiveness program, bonuses based on length of service, new supervisory ratios, and Guided Supervision of staff. In 2017, DSS received funding to hire 78 front line human services caseworkers to decrease caseloads and to improve quality in the delivery of services. Additionally, DSS received funding to hire 46 additional caseworkers to expand the second and third shift pilot program.

In 2016, Twenty-two counties were served by the department’s regionalized intake hub system, Monday-Friday, 8:30 a.m. -5:00 p.m. To continue efforts to improve the quality and consistency of decisions at the time of intake, DSS received funding in 2016 to hire 52 human services employees to complete the second phase of implementation of the regional intake hub system. In this second phase of implementation, DSS has routed the intake calls for 18 additional counties into the regional intake hub system and will bring in the remaining 6 by the end of the year. The ultimate goal is to have all 46 counties in the state served by a regionalized intake hub system 24 hours a day, 7 days a week, which will be the third phase.

DSS updated its website to not only provide an updated look for the Department, but to better serve the public and our partners by making information more accessible. For the last two years, the Department has published data on its website regarding child fatalities caused by abuse or neglect. DSS has also developed a comprehensive Child Fatality Review and Response Protocol for internal child fatality reviews and implemented it in collaboration with the Coroner’s Association, the State Child Fatality Advisory Committee, the South Carolina Child Abuse Medical Response System, the South Carolina Law Enforcement Division, and the Department of Health and Environmental Control. The protocol ensures a rapid response to child safety concerns, initial and ongoing comprehensive reviews, Child Abuse Pediatrician consultation, and a focus on practice improvement and support to community child abuse prevention efforts. A Near Fatality Review and Response Protocol that will be incorporated into the Child Fatality Review and Response Protocol is under development.

On June 3, 2016, a Settlement Agreement in the Michelle H., et.al. v. Haley, et.al. class action lawsuit was filed in federal court. The terms of the Settlement Agreement target various areas in need of improvement in the delivery of services to children who are in foster care, including, but not limited to, utilization of congregate care, placement stability, sibling placements and family visitation, and the provision of health care services. A Settlement Agreement was approved on October 4, 2016. In response, DSS developed and chartered Child Welfare Workgroups to create and lead strategic plans for practice improvement. These workgroups are comprised of state, regional and county leadership from across the state including: Regional Directors, County Directors, Child Welfare Supervisors and Case Managers, and State Office support staff. These workgroups have developed comprehensive strategic plans for complying with the Michelle H. consent decree.

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Finally, the Agency is completing the third round of the federal Child and Family Services Review (CFSR) this year. The CFSR measures the states' compliance in meeting federal safety, permanency, and well-being outcomes for children and families. The two components of this review are quality assurance case reviews and a Statewide Assessment of Systemic Factors. The Systemic Factors by which the State was measured include: Statewide Information System, Case Review System, Quality Assurance System, Staff and Provider Training, Ongoing Staff Training, Foster and Adoptive Training, Service Array and Resource Development, Agency Responsiveness to the Community, Foster Home Licensing, Adoptive Parent Licensing, and Recruitment and Retention.

States that are not in compliance with these federal standards will be required to develop program improvement plans which must be successfully completed or the state could face financial penalties. In early 2018, the state will receive the final report detailing the findings of the review from the Children's Bureau. The agency in collaboration with the Children's Bureau will develop a program improvement plan (PIP) to address the challenges identified in the review by the spring of 2018. To begin setting the goals for the CFSR PIP, baseline reviews have been completed for: Greenville, Jasper, York, Berkeley, Pickens, Newberry, Chesterfield, and Fairfield. Baseline reviews will be completed for Aiken and Horry by the end of 2017. The results of the CFSR will impact the Agency's goals and strategies for improvement in the child welfare system.

In addition to these reforms, the agency is developing strategies and processes for effective implementation and practice change, redesigned foster home licensing with plans to align it with the adoption licensing process, new efforts to recruit foster homes, and the development of an improved safety program. These reforms will mean better service for the children and families under the agency's care, and represent a major upgrade in performance.

**Michelle H. Settlement Agreement**

On October 4, 2016, the U.S. District Court approved a settlement agreement ("Settlement Agreement" or "Agreement") to resolve a class action lawsuit filed against the Department in January 2015 by Children's Rights and the South Carolina Appleseed Legal Justice Center ("*Michelle H* lawsuit") on behalf of children in foster care in the state. Entering into the Settlement Agreement allowed the Department to avoid prolonged, expensive litigation and instead continue to remain focused on implementing reforms that will improve the quality of care for children in South Carolina.

The Agreement targets foster care, and the primary goals of the Agreement address caseload limits, Out of Home Abuse and Neglect (OHAN) investigations, foster care placement, and healthcare. The Settlement Agreement sets goals in these primary areas and requires planning and steps towards implementation to pursue those goals. Since entry of the Order, the Department has been implementing sustainable reforms to improve its policies, practices, and systems and will continue to do so over the next several years. The Settlement Agreement is consistent with performance improvement efforts already underway at DSS and represents a continued commitment by the Department to sustainable reform. The U.S. District Court will retain jurisdiction over the Settlement Agreement until compliance with all of the targets have been met.

The first reporting period was on October 4, 2016, upon approval by the court, and will run through March 31, 2017. Every reporting period thereafter will be sequential six-month periods. The co-monitors' monitoring reports will become public documents upon filing with the court.

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**Economic Services**

The Office of Economic Services seeks to effectively and efficiently serve the citizens of South Carolina by helping individuals and families achieve stability through financial and other temporary benefits while transitioning into employment. This encompasses multiple programs and divisions, including the Temporary Assistance for Needy Families (TANF) program, the Supplemental Nutritional Assistance Program (SNAP), the Division of Employment Services, the Division of Early Care and Education. Several recent efforts and initiatives are discussed below.

*Food Stamp Payment Accuracy*

DSS enhanced the accuracy of administering benefits in the federal Supplemental Nutrition Assistance Program (SNAP) – commonly known as food stamps – by significantly reducing the error rate. Reducing errors helps ensure that clients are not underpaid or overpaid with their nutrition benefits.

In 2016, Economic Services received a \$2.55 million high performance bonus award from the federal Food and Nutrition Service for FFY 2015. DSS has received bonus awards every year since 2011, totaling more than \$10.7 million. South Carolina consistently ranks among the top in the nation for payment accuracy.

*Workforce Innovation and Opportunity Act (WIOA)*

DSS continues to further expand the agency’s existing partnerships and to establish new relationships with collaborative agencies and specifically, organizations that can assist with our goals of providing more efficient services to both jobseekers and employers. One of the ways DSS has worked toward these goals is to participate in the State’s planning for the requirements of the Workforce Innovation and Opportunity Act (WIOA). DSS has participated in the discussions and planning for the State’s four-year Unified State Plan. As a required WIOA partner, the TANF program has been a specific focus and DSS has also strategically incorporated SNAP E&T as a recommended partner.

As of September 2016, all Workforce Consultants have “staff level access” to SCWOS, South Carolina’s largest workforce development database and labor market repository. This allows Workforce Consultants to assist job seekers remotely and with real-time employment opportunities. Workforce Consultants also have a presence in all SC Works comprehensive centers statewide.

In January 2017, DSS implemented real-time verification of SNAP/TANF benefits to assist with WIOA eligibility determination. This resulted in fewer visits to local county offices to obtain verification of benefits and faster processing for WIOA determination.

*Disaster Response – Hurricane Matthew*

In order to quickly provide aid to the low income families hardest hit by Hurricane Matthew, DSS received approval from FNS to auto-replace SNAP benefits for recipients residing in certain counties or zip codes. The department worked with electric co-ops throughout the low country and the Pee Dee to identify those households who suffered an extended power outage. Replacement benefits were loaded on October 20, 2016, less than two weeks after the start of the event.

*Project HOPE*

In the fall of 2015, DSS was awarded a new, five-year Health Profession Opportunity Grant by the Administration of Children and Families which became fully operational February 2016. Project HOPE (Healthcare Occupations Preparation for Employment) seeks to build upon the experiences of the first five-year grant by expanding services and enrolling more participants who are interested in careers in the healthcare field.

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Since launching the second grant in October 2015, 289 participants have completed Boot Camp, 90 have earned certifications, and 121 have become employed (over 80 in Healthcare).

*Addressing Hunger and Food Insecurity Among Seniors*

Expanded the Senior Farmers Market Nutrition Program (SFMNP), which provides fresh fruits and vegetables for seniors over the age of 60, to 41 counties. SFMNP now serves over 24,000 seniors.

*Division of Early Care and Education*

The Division of Early Care and Education (DECE) administers multiple programs, including ABC Voucher, ABC Quality, the Center for Child Care Career Development, Child Care Licensing, the Child and Adult Care Food Program, and the Head Start Collaboration Office. Examples of current activities/initiatives are discussed below.

DECE provides oversight for all legally operating child care facilities in the state. The Child Care Licensing regulations serve as the basis for the protection of children’s health and safety while in care. ABC Quality, the state’s voluntary quality rating improvement system (QRIS), is a broad five tier quality structure that includes Levels A+, A, B+, B, and C. The QRIS is based on comprehensive standards to assist child care providers to enhance their program beyond licensing standards.

Through several contractual agreements DECE provides support for the provision of specialized guidance to all types of child care providers across the state which build and enhance knowledge and skills that are critically important to providing high quality care for young children. These initiatives include the SC Inclusion Collaborative, SC Child Care Resource and Referral Network, SC Beginnings, and SC Program for Infant and Toddler Care.

As a result of DSS’ investment in the professional development of infant-toddler caregivers, South Carolina has the third largest number of fully certified graduates from the Program for Infant-Toddler Care (PITC) nationwide. Only California and Iowa have more fully-certified graduates. South Carolina has established a statewide PITC network of infant-toddler specialists who provide intensive training and technical assistance to child care programs to improve the quality of care for infants and toddlers.

DSS developed a statewide solicitation for the provision of Afterschool and Summer Reading program slots to increase access to child care for low-income families. As of July 2017, 147 slots have been awarded in eight counties (Clarendon, Georgetown, Lexington, Newberry, Pickens, Richland, Sumter and York).

The Center for Child Care Career Development (CCCCD) is a multi-faceted system designed to manage professional development for the state’s ECE system. CCCCCD maintains a strong working relationship with the technical college system that fosters advance professional development opportunities for the child care workforce. In addition, CCCCCD administers the Teacher Education and Compensation Helps (T.E.A.C.H) scholarship program to provide an educational career path for caregivers and directors. South Carolina’s T.E.A.C.H program is one of the largest in the nation. Approximately 88 percent of the State’s technical colleges have achieved national accreditation for their early childhood departments.

**Child Support Services**

The Child Support Services Division (CSSD) establishes and enforces orders for child support, establishes paternity for children when paternity is an issue, locates absent parents when whereabouts are unknown, and collects and distributes child support payments. CSSD also provides enhanced fatherhood initiatives and new linkages to child welfare services and employment-related services to improve the capability of both custodial

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and non-custodial parents to provide their children with the financial, physical and emotional support they deserve and need to be safe and to thrive.

Over the past year, the Child Support Services Division continued to improve its internal workflow and the workflow between the Division and the 46 county Clerks of Court regarding case scheduling, income withholding, and service of process. Our efforts continue to improve our collections, and for the first time ever, during SFY17, CSSD has collected over \$300,000,000 (Actual, \$300,286,666.73).

The Child Support Services Division continued its increased efforts to establish partnerships with others to improve the program. With Clemson University, CSSD has continued the building of the South Carolina Child Support Training Academy. Throughout this year, in preparation for the program’s aggressive training schedule for the PACSS project, the partnership has shifted with Clemson’s YLI staff performing more of a support role in trainings, and delivering fewer soft skills trainings. In SFY18, the program will be using Clemson’s Learning Management System (LMS) to deliver a host of programmatic trainings geared towards strengthening policy knowledge. The LMS has been unveiled and is already in limited use.

Using staff hired through our partnership with Clemson University, the Division designed and implemented an early intervention project to determine if early calling of non-custodial parents to remind them of an upcoming payment due would improve their rate of payment. Conducted over a five month period, and including 500 non-custodial parents from 8 counties, the study population was split into a control group and an experimental one, chosen at random. IRB requirements were followed. A final analysis of the results indicated that there was a significant increase in the rate of payment during the last three months of the study. The implication is that once a habit of paying (or not paying) is established, it tends to continue. Therefore, it appears that calling within the first two months after receiving a payment order, makes a positive difference in payments made.

The Child Support Division also partnered with the Child Welfare Division and the Division of Economic Services to procure state-wide fatherhood services in each region of the state. The South Carolina Center for Fathers and Families was awarded the contract. The program curriculum comprises employment training, job finding, and job retention, as well as relationship skills building, parenting skills, and financial management. At the end of FY16, fatherhood and employment services were available to eighty-five percent of the state’s population – with larger, more populous counties receiving a full range of services, and those with the smallest populations receiving telephone and periodic one-on-one support for the individuals enrolled. Rollout and expansion will continue through FY17.

CSSD wrapped up its enrollment in the Child Support Noncustodial Parent Employment Demonstration (CSPED) Grant on September 30, 2016. The final enrollment number was nine hundred fifty individuals, split equally between control and treatment groups. The Federal Office of Child Support Enforcement, along with the University of Wisconsin, are compiling the data accumulated during the period and will make the findings known in the latter part of FFY18.

CSSD continues to work with Conduent to transfer the Delaware child support system, known locally as Palmetto Automated Child Support System (PACSS). Implementation is on schedule, and will be completed state-wide by July 2019. As of June, 2017, CSSD and Project staff were testing scenarios using real data, and have begun training regional office and family court staff in data clean-up and conversion needs.

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**Adult Advocacy Services**

*Adult Protective Services*

Adult Protective Services (APS) is mandated to investigate non-criminal reports of abuse, neglect and exploitation of vulnerable adults. APS has the responsibility to provide protection to persons 18 years of age or older who reside within the community setting and have a physical or mental condition which prevents them from providing for their own care or protection. This includes adults who are impaired because of advanced age and physical, mental or emotional dysfunction.

In the quest to bring consistency in the 46 counties throughout the state, the Adult Advocacy Division partnered with the University of South Carolina to create an APS Intake Tool which assists Intake workers in making an informed decision about the vulnerability of alleged victims and assist in determining if there is an allegation of abuse, neglect, self-neglect or exploitation. The Division rolled out this Intake Tool to all the Intake Hubs and county offices throughout South Carolina and trained staff on how to use the tool. The tool is being incorporated into the Child and Adult Protective Services System (CAPSS) and is anticipated to be in use by the end of 2017.

In collaboration with USC, the APS Basic Training program has been expanded from 9 days to 17 days. Planning for on-line Training Modules has also begun. Participants will receive training on APS Foundations, Interviewing, Preparation for APS Casework (APS law, policies, and values), APS Casework Processes (Intake, Risk Assessment, Safety Planning, and Needs Assessment), Aging, Disabilities, Risk Assessment and Needs Assessment, Interviewing, and Closing Cases.

Initiatives have been launched with various community partners to develop more resource placement alternatives for alleged victims throughout the state. These include: The purchase of beds for emergency placements will assist in minimizing the need for costly sitter services; research on Adult Family Care better known as Adult Foster Care is ongoing as the search for a home like residential environment has become a priority for the alleged victims in need of a stable home; dialog in support of expedited Medicaid for APS clients in DSS custody and emergency housing for mental health citizens has been started.

APS held two “Back to Basics” work group meetings for APS case managers from across the state. The focus of both workgroups was the importance of strengthening core competencies and doing an exceptional job on the basic tasks that APS is legally mandated to do. APS plans to hold at least one workgroup meeting each year for APS case managers.

APS has implemented a blast e-mail process to communicate with APS Supervisors and Case Managers in County Offices as well as State Office staff. Content of blast e-mails include policy revisions and clarifications as well as Directive Memos.

APS has applied for a grant to fund a pilot of the Family Group Conferencing model with adult victims, hire 5 APS Lead Intake Practitioners for the Intake Hubs, hire a full-time Victim Advocate to increase placement and resource options available statewide, and develop and implement a public awareness campaign to educate citizens about the role of APS and to communicate how to report suspected vulnerable adult maltreatment. APS is awaiting word on these grants.

APS submitted a data request to the SC Revenue and Fiscal Affairs Office to match APS Client data with Medicaid data, Department of Mental Health data, Department of Disabilities and Special Needs data, and SC Hospitals data. APS staff will analyze the data to get a more complete picture of APS clients and to better coordinate services for Vulnerable Adults in South Carolina.



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APS began voluntarily participating in the National Maltreatment Reporting System (NAMRS), which collects data from all states and will provide more benchmarking resources for the Division. APS submitted data for 2016 and will submit data for 2017 as well.

*Domestic Violence*

The Domestic Violence Program monitors and provides technical assistance to domestic violence providers throughout South Carolina as mandated by South Carolina Code of Law Title 20 Domestic Relations Chapter 4 Section 20-4-160. Domestic violence crisis intervention and prevention services are provided to support victims of family violence and their children through a network of community based/nonprofit service providers.

The Domestic Violence Program is coordinating with the University of South Carolina, College of Social Work to incorporate the dynamics of domestic violence into APS Basic and other specialized trainings. The Domestic Violence Program will also focus on prevention services through a new contract with Once Circle Foundation, which will provide for a girl’s centered prevention program. Community partnerships will be enhanced as more attention will be given to creating partnerships with service providers and monitoring contracts.

**Risk Assessment and Mitigation Strategies**

DSS provides services to families throughout South Carolina and plays an important role in the lives of children and adults who find themselves in difficult and challenging situations. Every year, DSS strives to improve on past performance and build a knowledgeable workforce that is prepared to face any situation that presents itself. The agency works closely with and relies on other state agencies, non-profit organizations, and others in the delivery of these services. If the agency were unable to carry out its goals and objectives, the public would not receive timely or quality services at their point of need. From delivering employment assistance, child support enforcement services, child protective services, food assistance, vulnerable adult services, and much more, DSS plays an important role in the array of services provided by the state government. DSS works closely with the General Assembly to ensure that the agency is able to fulfill its goals and objectives, including presenting budget requests to fund the agency’s efforts, proposing improvements to state law and regulation that will enable DSS to better serve families, and adjusting agency practice and policy to address concerns raised by the public and our oversight bodies.

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Strategic Planning Template

| Type | Item #<br>Goal | Strat | Object | Associated Enterprise Objective  | Description  |
|------|----------------|-------|--------|----------------------------------|--|
| G    | 1              |       |        | <b>Healthy and Safe Families</b> | <b>Promote the safety and well-being of children and vulnerable adults; promote permanency for children.</b>   |
| S    |                | 1.1   |        |                                  | <b>Assess and improve the quality of abuse and neglect report intake decisions.</b>  |
| O    |                |       | 1.1.1  |                                  | Implement regionalized intake statewide, including hiring of additional Human Services employees needed for successful implementation.   |
| O    |                |       | 1.1.2  |                                  | Develop and implement process to regularly evaluate results of initial regional intake roll-out (volume and quality).  |
| O    |                |       | 1.1.3  |                                  | Complete conversion and training for VOIP phone system.  |
| O    |                |       | 1.1.4  |                                  | Improve tools and consistency across regions for screening children and vulnerable adults.   |
| O    |                |       | 1.1.5  |                                  | Increase public awareness regarding mandated reporters and criteria for accepted abuse and neglect reports.  |
| S    |                | 1.2   |        |                                  | <b>Improve the timeliness of initiating investigations.</b>  |
| O    |                |       | 1.2.1  |                                  | Conduct regular review of Investigation timeframes.  |
| O    |                |       | 1.2.2  |                                  | Conduct regular quality assurance case reviews to ensure timely services.  |
| O    |                |       | 1.2.3  |                                  | Complete the Business Process Redesign for Assessment and implement recommendations.   |
| S    |                | 1.3   |        |                                  | <b>Improve the quality and consistency of ongoing assessments of safety and risk to children and vulnerable adults.</b>  |
| O    |                |       | 1.3.1  |                                  | Complete the development and pilot of the new Child and Family Assessment and Case Planning Tool.  |
| O    |                |       | 1.3.2  |                                  | Develop a new Adult Assessment and Case Planning Tool.   |
| O    |                |       | 1.3.3  |                                  | Build capacity and skills for identifying, reporting, and determining services for victims of sex trafficking.   |
| O    |                |       | 1.3.4  |                                  | Build Supervisory capacity and skills to continually improve support for critical thinking around child and adult vulnerability and caregiver protective capacity.   |
| O    |                |       | 1.3.5  |                                  | Implement trauma-based assessment.   |
| S    |                | 1.4   |        |                                  | <b>Reduce repeat maltreatment for children and vulnerable adults.</b>  |
| O    |                |       | 1.4.1  |                                  | Utilize Family Engagement services in conjunction with the Signs of Safety framework to identify and engage family networks and enhance the family's ability to provide ongoing safety.                                      |
| O    |                |       | 1.4.2  |                                  | Build staff competencies to create ongoing safety networks for children prior to all case closures.  |
| O    |                |       | 1.4.3  |                                  | Develop a strategy / framework for engaging family and community supports for vulnerable adults.   |
| O    |                |       | 1.4.4  |                                  | Assess services on a regional level that are available for children and vulnerable adults and their caregivers   |
| S    |                | 1.5   |        |                                  | <b>Develop a case practice model that clearly articulates best practice and the core values that inform how DSS interacts with children, families and vulnerable adults to increase safety, permanency, and well-being.</b>  |
| O    |                |       | 1.5.1  |                                  | Provide regional trauma-informed care training for all front line staff.   |
| O    |                |       | 1.5.2  |                                  | Fully implement Signs of Safety statewide, including with APS and Child Support Divisions.   |
| S    |                | 1.6   |        |                                  | <b>Improve the permanency and stability of children and vulnerable adults in their living situations by providing supports to help preserve the family unit.</b>   |
| O    |                |       | 1.6.1  |                                  | Promote positive permanency through ensuring that decisions made for children are helping to meet the ultimate goal of 1) Reunification 2) Adoption by Family 3) Custody and Guardianship by Family or 4) Adoption by other. |

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| Type     | Item #<br>Goal | Strat       | Object | Associated Enterprise Objective  | Description  |
|----------|----------------|-------------|--------|--|--|
| O        |                |             | 1.6.2  |  | Improve caseworker decision-making to help ensure placement, including Kinship placement, is in the best interest of the child and consistent with achieving the goal of permanency. |
| O        |                |             | 1.6.3  |  | Develop protocol and guidelines to help DSS staff evaluate and better assess the need for congregate care.   |
| O        |                |             | 1.6.4  |  | Develop and increase placement options for vulnerable adults.  |
| O        |                |             | 1.6.5  |  | Evaluate need for implementation of training for Adult Protective Services homemaker staff to assist adults in meeting their Activities of Daily Living.                             |
| <b>S</b> |                | <b>1.7</b>  |        | <b>Ensure the educational, physical and mental health needs of children and vulnerable adults are addressed.</b>       |  |
| O        |                |             | 1.7.1  |  | Increase awareness of eligibility criteria for children and youth to interagency System for Caring for Emotionally Distributed Children (ISCEDC).                                    |
| O        |                |             | 1.7.2  |  | Address barriers for access to Medicaid services.  |
| O        |                |             | 1.7.3  |  | Implement the Health and Education passports in Child and Adult Protective Services System (CAPSS).  |
| O        |                |             | 1.7.4  |  | Strengthen collaboration and coordination with other agencies to implement Developmental Screenings.   |
| O        |                |             | 1.7.5  |  | Improve the quality and availability of services for vulnerable adults.  |
| <b>S</b> |                | <b>1.8</b>  |        | <b>Provide services and supports to help youth in foster care successfully transition to living independently.</b>     |  |
| O        |                |             | 1.8.1  |  | Utilize best practices to engage and support youth in identifying positive supports and lifelong connections to assist youth in the transition from foster care to self-sufficiency. |
| O        |                |             | 1.8.2  |  | Conduct case planning with all youth to include at least two adults of the youth's choice.   |
| O        |                |             | 1.8.3  |  | Conduct transition planning with youth and their support network prior to the youth's 18th birthday.   |
| O        |                |             | 1.8.4  |  | Improve practice, services, and resources for youth through continued tracking and data analysis of the National Youth in Transition Database.                                       |
| <b>S</b> |                | <b>1.9</b>  |        | <b>Improve the continuity of family connections and work towards equitable access to services</b>                      |  |
| O        |                |             | 1.9.1  |  | Provide program service array aligned with the needs of children, youth, families and vulnerable adults.   |
| O        |                |             | 1.9.2  |  | Increase access to Community Based Prevention Services; ensure services are aligned with DSS policy and expected outcomes are clearly articulated and measured.                      |
| <b>S</b> |                | <b>1.10</b> |        | <b>Educate families and train providers to help ensure children receive safe and quality child care.</b>               |  |
| O        |                |             | 1.10.1 |  | Inform parents about safe child care and provide accurate and updated information to guide parent's informed decision-making.  |
| O        |                |             | 1.10.2 |  | Recruit Centers to participate in Quality Child Care program.  |
| <b>S</b> |                | <b>1.11</b> |        | <b>Foster system and practice changes to improve assessment, referral and follow-up of domestic violence services.</b> |  |
| O        |                |             | 1.11.1 |  | Ensure staff is properly trained on domestic violence assessment and referrals.  |
| O        |                |             | 1.11.2 |  | Implement programming aimed at reducing domestic violence.   |
| <b>G</b> | <b>2</b>       |             |        | <b>Education, Training, and Human Development</b>  | <b>Help preserve the family unit by enhancing the capacity of individuals and families to provide for their own needs.</b>   |
| <b>S</b> |                | <b>2.1</b>  |        | <b>Increase recruitment, retention, and capacity of foster and adoptive parents.</b>                                   |  |
| O        |                |             | 2.1.1  |  | Enhance availability and quality of post-adoptive support services.  |
| O        |                |             | 2.1.2  |  | Target recruitment for adoption of older children and sibling groups.  |

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| Type | Item #<br>Goal | Strat | Object | Associated Enterprise Objective | Description   |
|------|----------------|-------|--------|---------------------------------|---|
| O    |                |       | 2.1.3  |                                 | Implement business process redesign for foster care licensing.  |
| O    |                |       | 2.1.4  |                                 | Develop and implement business process redesign for recruitment of prospective adoptive families.   |
| O    |                |       | 2.1.5  |                                 | Increase monthly foster care rate based on current data for the Southeast region, provide assistance to kinship caretakers.   |
| O    |                |       | 2.1.6  |                                 | Provide ongoing training for foster parents and congregate care providers on services and resources available to youth and how to access and receive funding for these services.  |
| O    |                |       | 2.1.7  |                                 | Periodically review payment rates paid to foster parents and other foster care providers and assess if they are reasonable for current conditions.  |
| S    |                | 2.2   |        |                                 | <b>Help prepare and transition clients to employment and self-sufficiency.</b>  |
| O    |                |       | 2.2.1  |                                 | Provide temporary resources, programs and support services to qualified recipients, including Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP) and Child Care Vouchers. |
| O    |                |       | 2.2.2  |                                 | Increase number of child care vouchers.   |
| O    |                |       | 2.2.3  |                                 | Provide quality workforce readiness training.   |
| O    |                |       | 2.2.4  |                                 | Enhance the marketing of workforce services to prospective employers.   |
| O    |                |       | 2.2.5  |                                 | Provide family strengthening programs and support services.   |
| O    |                |       | 2.2.6  |                                 | Evaluate the effectiveness of family strengthening programs and support services and modify as needed to improve outcomes.  |
| S    |                | 2.3   |        |                                 | <b>Ensure appropriate resources are distributed with integrity and in a timely, accurate, and equitable manner.</b>   |
| O    |                |       | 2.3.1  |                                 | Help prevent fraud and abuse of programs by maintaining effective benefits integrity program.   |
| O    |                |       | 2.3.2  |                                 | Provide timely and accurate Board payments for Foster Parents and congregate care facilities.   |
| O    |                |       | 2.3.3  |                                 | Evaluate and improve process of providing clothing allowance for children in foster care.   |
| O    |                |       | 2.3.4  |                                 | Evaluate and improve process of Medicaid eligibility for children in care and vulnerable adults in DSS custody.   |
| O    |                |       | 2.3.5  |                                 | Work with Clerks of Court to ensure child support payments are disbursed in a timely manner.  |
| S    |                | 2.4   |        |                                 | <b>Provide assistance to custodial parents who need help obtaining child support payments.</b>  |
| O    |                |       | 2.4.1  |                                 | Ensure Support Orders are established accurately and in a timely manner.  |
| O    |                |       | 2.4.2  |                                 | Utilize administrative remedies and behavioral economics to promote consistent, timely payments of child support.   |
| S    |                | 2.5   |        |                                 | <b>Complete the transformation of the Child Support System.</b>   |
| O    |                |       | 2.5.1  |                                 | Complete the development of the Palmetto Automated Child Support System (PACSS).  |
| O    |                |       | 2.5.2  |                                 | Clearly communicate Child Support System project milestones, progress and challenges, both internally and externally.   |
| O    |                |       | 2.5.3  |                                 | Complete change management policies, procedures, and practice to move from a decentralized program to a centralized program for collection and distribution of child support and spousal support.                       |
| G    | 3              |       |        | Government and Citizens         | <b>Ensure DSS workforce is supported in their efforts to provide high-quality service that is responsive and engaged.</b>   |
| S    |                | 3.1   |        |                                 | <b>Recruit and retain sufficient workforce of qualified and diverse individuals.</b>  |
| O    |                |       | 3.1.1  |                                 | Streamline hiring and on-boarding of staff.   |
| O    |                |       | 3.1.2  |                                 | Work with Universities to establish pipeline of qualified applicants.   |
| O    |                |       | 3.1.3  |                                 | Enhance recruitment marketing efforts.  |

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|------|----------------|-------|--------|--|---|
| O    |                |       | 3.1.4  |  | Improve HR systems throughout hiring process.   |
| O    |                |       | 3.1.5  |  | Enhance employee orientation.   |
| O    |                |       | 3.1.6  |  | Implement student loan repayment and tuition incentive program for DSS Staff.   |
| O    |                |       | 3.1.7  |  | Develop career ladder, with performance incentives, for staff in human services, economic services, child support and other divisions.                      |
| O    |                |       | 3.1.8  |  | Provide in-band and equity pay increases.   |
| O    |                |       | 3.1.9  |  | Hire and train casework staff to expand 2nd and 3rd shift pilot program; evaluate impact of pilot on staff turnover.  |
| O    |                |       | 3.1.10 |  | Conduct annual employee satisfaction surveys and provide feedback to staff on results; utilize results to improve retention efforts.                        |
| O    |                |       | 3.1.11 |  | Evaluate and improve employee exit survey process; utilize results to improve retention efforts.  |
| S    |                | 3.2   |        | <b>Improve performance and quality of service through continuous professional development, coaching, training, and cross training.</b>                                     |   |
| O    |                |       | 3.2.1  |  | Hire Training Director and Regional trainers.   |
| O    |                |       | 3.2.2  |  | Create comprehensive staff training plan.   |
| O    |                |       | 3.2.3  |  | Support staff in attending Leadership Development opportunities for DSS middle managers and executive leadership across all disciplines.                    |
| O    |                |       | 3.2.4  |  | Implement system to track employee training.  |
| O    |                |       | 3.2.5  |  | Develop strategies for cross-training throughout the Department.  |
| O    |                |       | 3.2.6  |  | Ensure proper resources and infrastructure (e.g. desks, phones, computers, building space, etc.) are provided for newly hired employees in a timely manner. |
| S    |                | 3.3   |        | <b>Foster a culture of customer service, both internally and externally.</b>   |   |
| O    |                |       | 3.3.1  |  | Ensure customers are well-informed of services and resources available; communicate consistently throughout the Department.                                 |
| O    |                |       | 3.3.2  |  | Provide Customer Service training (during onboarding and on-going).   |
| S    |                | 3.4   |        | <b>Manage caseloads by establishing and implementing caseload standards.</b>   |   |
| O    |                |       | 3.4.1  |  | Conduct ongoing analysis and evaluation of statewide caseload / caseworker need based on best practice standards.   |
| O    |                |       | 3.4.2  |  | Develop formal methodology for even distribution of caseloads and allocation of staff across all Divisions.   |
| O    |                |       | 3.4.3  |  | Hire additional caseworkers across all program areas to decrease caseloads and improve service quality statewide.   |
| O    |                |       | 3.4.4  |  | Improve resources in General Counsel's office to help reduce caseloads, expedite case processing, and improve case quality.                                 |
| S    |                | 3.5   |        | <b>Establish and maintain a Continuous Quality Improvement System and enhance the capacity of DSS staff to analyze and use data to inform and improve decision-making.</b> |   |
| O    |                |       | 3.5.1  |  | Develop written protocol and policies for CQI.  |
| O    |                |       | 3.5.2  |  | Evaluate the use of data for performance management.  |
| O    |                |       | 3.5.3  |  | Ensure staff are equipped and trained to accurately conduct data entry.   |
| O    |                |       | 3.5.4  |  | Effectively communicate agency data and outcomes to stakeholders.   |
| S    |                | 3.6   |        | <b>Strengthen and support the well-being of the DSS workforce, including assistance to address secondary trauma experienced by staff.</b>                                  |   |
| O    |                |       | 3.6.1  |  | Develop and implement counseling support program for workforce.   |

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| Type | Item #<br>Goal | Strat | Object | Associated Enterprise Objective | Description   |
|------|----------------|-------|--------|---------------------------------|---|
| O    |                |       | 3.6.2  |                                 | Provide staff training on violence, prevention, de-escalation, and safety protocols.  |
| O    |                |       | 3.6.3  |                                 | Promote safety of staff through re-design of office building environments (lighting, keyless access, cameras, panic button, etc.)   |
| S    |                | 3.7   |        |                                 | <b>Develop uniform process for updating and disseminating policy updates, including statutory changes.</b>  |
| O    |                |       | 3.7.1  |                                 | Update policy manuals throughout the Department and decrease use of Directed Memos in policy updates.   |
| O    |                |       | 3.7.2  |                                 | Evaluate possibility of developing an Office of Policy Management.  |
| S    |                | 3.8   |        |                                 | <b>Ensure all contracts have a defined purpose and include measurable outcomes and deliverables.</b>  |
| O    |                |       | 3.8.1  |                                 | Standardize process for grants and contracts including approvals, tracking, and evaluation.   |
| S    |                | 3.9   |        |                                 | <b>Protect the assets of DSS, ensure accountability over funds, and help prevent and detect fraud, waste, and abuse.</b>  |
| O    |                |       | 3.9.1  |                                 | Create an Office of the Inspector General to improve oversight of the agency and to increase the safety and security of agency personnel and assets.  |
| O    |                |       | 3.9.2  |                                 | Continue to provide, through the Administrative Services divisions, services that support divisions, regional and county offices in providing effective client services, oversight and internal controls. |
| O    |                |       | 3.9.3  |                                 | Perform internal audits on a regular basis to help to determine if internal controls within the Agency are performing properly, and make recommendations to help resolve any findings.                    |
| O    |                |       | 3.9.4  |                                 | Monitor and help to resolve any findings that might relate to DSS, when they are found in Single Audits received from our subrecipients.  |
| O    |                |       | 3.9.5  |                                 | Continue to carry out a Fraud Prevention and Detection Program, which includes periodic random surprise audits, an Agency fraud hotline for reporting fraud, and periodic Fraud Prevention training.      |
| O    |                |       | 3.9.6  |                                 | Coordinate with law enforcement, DSS Inspector General's Office and the SC Inspector General's Office on fraud investigations.  |
| G    | 4              |       |        | <b>Government and Citizens</b>  | <b>Foster trust, collaboration and communication with stakeholders to improve outcomes for children, families and vulnerable adults.</b>  |
| S    |                | 4.1   |        |                                 | <b>Strengthen partner relationships and increase recognition that safety, permanency, and well-being of children and vulnerable adults is the responsibility of the entire community.</b>                 |
| O    |                |       | 4.1.1  |                                 | Define "partners"; ensure consistent definition throughout DSS through standardized MOU processing.   |
| O    |                |       | 4.1.2  |                                 | Inventory existing partnerships and identify which divisions work with each; publish on Unite.  |
| O    |                |       | 4.1.3  |                                 | Enhance Partner Meetings and ensure more consistency in meeting processes and outcomes across regions.  |
| O    |                |       | 4.1.4  |                                 | Provide "DSS 101" for legislators, media and partners.  |
| O    |                |       | 4.1.5  |                                 | Continue to strengthen DSS Advisory Group.  |
| S    |                | 4.2   |        |                                 | <b>Increase awareness of DSS mission, programs, services and strategic priorities.</b>  |
| O    |                |       | 4.2.1  |                                 | Develop a Strategic Communications Plan   |
| O    |                |       | 4.2.2  |                                 | Develop a plan for quarterly video messages from Director and DSS Senior Staff.   |
| O    |                |       | 4.2.3  |                                 | Proactively tell the positive stories and outcomes of DSS.  |
| S    |                | 4.3   |        |                                 | <b>Strengthen alignment among DSS and other governmental agencies to provide more effective and efficient services to clients.</b>  |
| O    |                |       | 4.3.1  |                                 | Convene "roundtables" consisting of DSS and partner agency representatives.   |
| S    |                | 4.4   |        |                                 | <b>Foster a culture of transparency.</b>  |

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| Type     | Item #<br>Goal | Strat      | Object | Associated Enterprise Objective   | Description  |
|----------|----------------|------------|--------|---|--|
| O        |                |            | 4.4.1  |   | Train agency staff on how to safely share information while adhering to statutory requirements as it relates to confidentiality.             |
| O        |                |            | 4.4.2  |   | Increase awareness among external stakeholders and legislators about confidentiality requirements.   |
| <b>S</b> |                | <b>4.5</b> |        | <b>Provide timely, consistent, accurate and culturally responsive communication.</b>  |  |
| O        |                |            | 4.5.1  |   | Ensure internal and external audiences can easily access a comprehensive, up-to-date DSS resource directory and information.                 |
| O        |                |            | 4.5.2  |   | Improve access, capabilities and utilization of technology in communication.   |
| O        |                |            | 4.5.3  |   | Develop, update and publish information using a wide range of vehicles such as videos, tip sheets, brochures, TV monitors, fact sheets, etc. |
| O        |                |            | 4.5.4  |   | Establish a speaker's bureau.  |
| O        |                |            | 4.5.5  |   | Launch the redesigned internal and external website.   |
| <b>S</b> |                | <b>4.6</b> |        | <b>Improve responsiveness to public feedback.</b>   |  |
| O        |                |            | 4.6.1  |   | Standardize mechanisms for constituent feedback including centralized log for all divisions.   |
| O        |                |            | 4.6.2  |   | Standardize process for Freedom of Information Act (FOIA) responses.   |
| O        |                |            | 4.6.3  |   | Develop critical incidence response protocol.  |
| <b>S</b> |                | <b>4.7</b> |        | <b>Provide two-way communication channels to keep employees and external stakeholders informed while soliciting on-going input.</b> |  |
| O        |                |            | 4.7.1  |   | Improve utilization of face-to-face meetings as a two-way communication vehicle.   |
| O        |                |            | 4.7.2  |   | Utilize employee satisfaction surveys as two-way communication vehicle.  |

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Performance Measurement Template

| Item | Performance Measure   | Last Value | Current Target Value | Current Value | Future Target Value  | Time Applicable          | Data Source and Availability         | Calculation Method   | Associated Objective(s)                      | Meaningful Use of Measure   |
|------|---|------------|----------------------|---------------|----------------------|--------------------------|--------------------------------------|--|--|---|
| 1    | CPS assessments initiated timely  | 88.60%     | 100%                 | 90.30%        | 100%                 | July 1 - June 30         | CAPSS                                | The number of CPS assessments initiated timely divided by the total number of assessments. The target value complies with the state standard.  | All strategy 1.2 objectives                  | Promotes timely initiation of CPS Assessments.  |
| 2    | CPS assessments completed timely  | 92.80%     | 100%                 | 94.30%        | 100%                 | July 1 - June 30         | CAPSS                                | The number of CPS assessments completed timely divided by the total number of assessments. The target value complies with the state standard.  | All goal 1 objectives                        | Promotes timely completion of CPS Assessments.  |
| 3    | Monthly visits in Foster Care   | 95.30%     | 100%                 | 97.40%        | 100%                 | July 1 - June 30         | CAPSS                                | The number of visits made in Foster Care each month divided by the total number of visits that were needed. The target value complies with the state standard.   | All goal 1 objectives                        | Promotes the monthly required visits for children in Foster Care.   |
| 4    | Improve the initial and ongoing assessments of safety and risk to children, to protect children in the home and prevent removal; provide services to the family. (2017 APSR- Plan For Improvement). | 47.90%     | 59%                  | 44.00%        | 60%                  | April 2017 - March 2018  | Quality Assurance Reviews            | Administration for Children and Families- Child and Family Services Review, 3 <sup>rd</sup> Round Instrument- Safety Outcome 2, Items #2 and #3. 2. Concerted efforts to provide services to the family. 3. Concerted efforts to assess and address the risk and safety concerns relating to the child(ren) in their own homes or while in foster care. The Objective Measure is 61% by the end of FFY 2019, Sept. 30, 2019.   | All goal 1 objectives                        | Promotes the improvement of Child Welfare Services delivered to families, in compliance with CFRS requirements, with specific reference to quality assessments of safety and risk and to prevent removal when possible. |
| 5    | Ensure the physical and mental health needs of children (including dental health) are addressed. (2017 APSR- Plan For Improvement).   | 54.30%     | 71.50%               | 48.00%        | 75.50%               | April 2017 - March 2018  | Quality Assurance Reviews            | Administration for Children and Families- Child and Family Services Review, 3 <sup>rd</sup> Round Instrument- Well-being Outcome 3, Items #17 and #18. 17. The agency addressed the physical health needs of the child, including dental health needs. 18. The agency addressed the mental/behavioral health needs of the child(ren). The Objective Measure is 79.5% by the end of FFY 2019, Sept. 30, 2019.   | All goal 1 objectives                        | Encourages attention to be paid to the physical and mental health needs of children.  |
| 6    | Improve the placement stability of children in foster care. (2017 APSR- Plan For Improvement).  | 62.30%     | 78.80%               | 60.10%        | 79.80%               | April 2017 - March 2018  | Quality Assurance Reviews            | Administration for Children and Families- Child and Family Services Review, 3 <sup>rd</sup> Round Instrument- Permanency Outcome 1, Item #4. Is the child in a stable placement and ensure that any changes in placement that occur are in the best interest of the child, and consistent with achieving the child's permanency goals. The Objective Measure is 80.8% by the end of FFY 2019, Sept. 30, 2019.  | All goal 1 and strategy 2.1 objectives       | Promotes placement stability for children in Foster Care.   |
| 7    | Children discharged from Foster Care to reunification do not re-enter foster care within 12 months of the date of their discharge   | 92.70%     | 95.04%               | 93.20%        | 95.04%               | July 1 - June 30         | CAPSS                                | The number of children discharged from Foster Care to reunification that do not re-enter Foster Care within 12 months of the date of their discharge divided by the total number of children discharged from Foster Care to reunification. The current federal target is 90.10%.   | All goal 1 objectives                        | Enables the agency to track instances of Foster Care re-entry.  |
| 8    | Improve the permanency and stability of children in their living situation. (2017 APSR- Plan For Improvement).  | 18.50%     | 39.70%               | 20.40%        | 41.70%               | April 2017 - March 2018  | Quality Assurance Reviews            | Administration for Children and Families- Child and Family Services Review, 3 <sup>rd</sup> Round Instrument- Permanency Outcome 1, Items #4, #5, #6. 4. Improve the placement stability of children in foster care, ensure that any changes in placement that occur are in the best interest of the child, and consistent with achieving the child's permanency goals. 5. Appropriate permanency goals were established for the child in a timely manner. 6. Concerted efforts were made, or are being made, during the period under review to achieve reunification, guardianship, adoption, or other planned permanent living arrangement. The Objective Measure is 43% by the end of FFY 2019, Sept. 30, 2019.   | All goal 1 objectives                        | Promotes the improvement of the permanency and stability of children in their living situation.   |
| 9    | Children placed in county of origin   | 42.10%     | 70%                  | 39.30%        | 70%                  | July 1 - June 30         | CAPSS                                | The number of children placed in their county of origin in Foster Care divided by the total number of children in Foster Care.   | All goal 1 and strategy 2.1 objectives       | Promotes the placement of children in their county of origin and drives foster home recruitment efforts.  |
| 10   | Improve the continuity of family relationships and connections with the neighborhood community, faith, extended family, Tribe, school, and friends for children. (2017 APSR- Plan For Improvement). | 46.30%     | 58.40%               | 47.50%        | 60.40%               | April 2017 - March 2018  | Quality Assurance Reviews            | Administration for Children and Families- Child and Family Services Review, 3 <sup>rd</sup> Round Instrument-Permanency Outcome 2, Items # 7-11. 7. Concerted efforts were made to ensure that siblings in foster care are placed together unless a separation was necessary to meet the needs of one of the siblings. 8. Concerted efforts were made to ensure the required quality and frequency of visitation between a child in foster care and his or her mother, father, and siblings. 9. Concerted efforts were made to maintain the child's connections to his or her neighborhood, community, faith, extended family, Tribe, school, and friends. 10. Concerted efforts were made to place the child with relatives when appropriate. 11. Concerted efforts were made to promote, support, and/or maintain positive relationships between the child in foster care and his or her mother and father or other primary caregiver(s). The Objective Measure is 62.4% by the end of FFY 2019, Sept. 30, 2019. | All goal 1 objectives                        | Promotes the improvement of family and community relationships for children in Foster Care.   |
| 11   | APS assessments initiated timely  | 84.16%     | 100%                 | 86.23%        | 100%                 | July 1 - June 30         | CAPSS                                | The number of APS assessments initiated timely divided by the total number of assessments.   | All goal 1 objectives                        | Promotes timely initiation of APS Assessments.  |
| 12   | APS assessments completed within 45 days  | 70.73%     | 100%                 | 75.48%        | 100%                 | July 1 - June 30         | CAPSS                                | The number of APS assessments completed within 45 days divided by the total number of assessments.   | All goal 1 objectives                        | Promotes timely completion of APS Assessments.  |
| 13   | APS cases with monthly activity   | 81.47%     | 95%                  | 97.13%        | 100%                 | July 1 - June 30         | CAPSS                                | The number of months for APS services with monthly activity recorded divided by the total number of months for APS services.   | All goal 1 objectives                        | Calls attention to APS cases with no monthly activity.  |
| 14   | FI: Timeliness of benefit issuance  | 21.25      | 19.00                | 20.75         | 19                   | July 1 - June 30         | CHIP Report MR161                    | The number of days between application received date and case disposition.   | All strategy 2.2 and strategy 2.3 objectives | Promotes the timely issuance of FI benefits.  |
| 15   | SNAP: Accuracy of benefit issuance  | 98.90%     | 99%                  | 96.32%        | 99%                  | October 1 - September 30 | SNAP QC Data                         | The SNAP error rate is calculated from the results of reviews of a sample of cases selected each month from the state's universe of issuance. The selection is a valid sample, resulting in a statistically valid error rate. The total allotments issued in error in a month are divided by the total allotments issued in the same month.  | All strategy 2.2 and strategy 2.3 objectives | Promotes the accuracy of benefit issuance in the SNAP program.  |
| 16   | SNAP: Timeliness of benefit issuance  | 91.78%     | 93%                  | 92.07%        | 93%                  | July 1 - June 30         | CHIP Report MR271                    | The percentage of SNAP applications approved within federal timeframes.  | All strategy 2.2 and strategy 2.3 objectives | Promotes the timely issuance of SNAP benefits.  |
| 17   | SC Child Care Vouchers disbursed  | 21,417     | 22,488 (5% increase) | 21,386        | 22,455 (5% increase) | July 1 - June 30         | Data stored in the SC Voucher System | The number of SC Vouchers provided for children.   | All strategy 1.1 objectives                  | Tracks the number of child care vouchers disbursed to measure volume of use of this program.  |



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Performance Measurement Template

| Item | Performance Measure   | Last Value    | Current Target Value   | Current Value    | Future Target Value                          | Time Applicable  | Data Source and Availability   | Calculation Method   | Associated Objective(s)     | Meaningful Use of Measure  |
|------|---|---------------|--|------------------|--|------------------|--|--|-----------------------------|--|
| 18   | Annual child care licensing visits                                | 4,345         | Based on the number of facilities operating                      | 3,906            | Based on the number of facilities operating. | July 1 - June 30 | Data report gathered from regional licensing supervisors                   | The number of supervisory visits made to licensed child care facilities.   | All strategy 1.1 objectives | Promotes annual child care licensing visits and helps identify when additional resources are needed. |
| 19   | Registered family child care homes receiving an annual visit      | 1,045         | Based on the number of facilities operating                      | 1,148            | Based on the number of facilities operating. | July 1 - June 30 | Child Care Licensing Database  | The number of registered family child care homes receiving an annual visit.  | All strategy 1.1 objectives | Tracks the number of registered family child care homes receiving an annual visit.                   |
| 20   | Compliance to Health and Safety Pre-Service Training              | 40%           | Based on the number of facilities and staff participating in ABC | 72%              | 100%   | July 1 - June 30 | Data from ABC Quality Admin. System and external online training provider. | The number of directors and caregiver staff who have completed the training divided by the total population of directors and caregiver staff.              | All strategy 1.1 objectives | Promotes compliance to the Health and Safety Pre-Service Training.                                   |
| 21   | Percentage of Child Support cases with support orders established | 81.29%        | 81%  | 83.07%           | 84%  | July 1 - June 30 | CSSD Data System   | The number of child support cases with support orders established, divided by the number of child support cases.   | All strategy 2.4 objectives | Promotes the establishment of support orders when appropriate.                                       |
| 22   | Amount of Child Support Collected                                 | \$295,367,500 | \$295,000,000  | \$300,286,666.72 | \$3,050,000,000.00                           | July 1 - June 30 | CSSD Data System   | The amount of child support collected during the State Fiscal Year.  | All strategy 2.4 objectives | Tracks the volume of child support collected.  |
| 23   | Percentage of Cases Paying on Arrears Balances                    | 58.28%        | 58%  | 58.91%           | 60%  | July 1 - June 30 | CSSD Data System   | The number of child support cases with payments made on arrears balances, divided by the number of child support cases with arrears balances.              | All strategy 2.4 objectives | Informs the agency on the percentage of cases paying on arrears balances.                            |
| 24   | License Revocation Notices  | 10,986        | 12,085   | 9,080            | 10,000                                       | July 1 - June 30 | CSSD Data System   | Administrative Enforcement remedy. The number of license revocation notices issued by the Division against non-paying parents.                             | All strategy 2.4 objectives | Tracks the number of license revocation notices.   |
| 25   | Financial Institution Data Match collections                      | \$146,028     | \$160,630  | \$356,850        | \$375,000                                    | July 1 - June 30 | CSSD Data System   | Administrative Enforcement remedy. The amount collected by the Division from levies against financial institutions on accounts held by non-paying parents. | All strategy 2.4 objectives | Tracks the volume of child support collected via financial institution data matches.                 |
| 26   | Insurance Match collections                                       | \$934,811     | \$1,028,292  | \$1,341,679      | \$1,500,000                                  | July 1 - June 30 | CSSD Data System   | Administrative Enforcement remedy. The amount of past due child support collected from levies against insurance settlements.                               | All strategy 2.4 objectives | Tracks the volume of child support collected via insurance matches.                                  |
| 27   | Wage Withholding collections                                      | \$187,260,125 | \$188,000,000  | \$190,782,336.40 | \$195,000,000                                | July 1 - June 30 | CSSD Data System   | Collections of child support through wage garnishment.   | All strategy 2.4 objectives | Tracks the volume of child support collected via wage withholding.                                   |

Agency Name: Department of Social Services

Fiscal Year 2016-2017  
Accountability Report

Agency Code: L04 Section: 038

Program Template

| Program/Title                          | Purpose  | FY 2016-17 Expenditures (Actual) |              |               |                | FY 2017-18 Expenditures (Projected) |              |               |                | Associated Objective(s)                |
|--|--|----------------------------------|--------------|---------------|----------------|-------------------------------------|--------------|---------------|----------------|--|
|  |  | General                          | Other        | Federal       | TOTAL          | General                             | Other        | Federal       | TOTAL          |  |
| I.A. Agency Administration             | The Agency Administration Program tracks general state office administrative support costs (such as Human Resource Management, Finance, Budgets, Procurement, etc.)  | \$ 10,735,547                    | \$ 808,142   | \$ 13,297,243 | \$ 24,840,932  | \$ 10,750,000                       | \$ 800,000   | \$ 12,705,508 | \$ 24,255,508  | All                                    |
| I.B. Information Resource Management   | Information Resource Management enhances and upgrades technology to improve customer access and accuracy of information as well as worker time.  | \$ 13,855,751                    | \$ 3,800,703 | \$ 28,646,289 | \$ 46,302,743  | \$ 13,850,000                       | \$ 3,800,000 | \$ 31,923,717 | \$ 49,573,717  | All                                    |
| I.C. County Office Administration      | The County Office Administration Program tracks administrative support costs of the counties.  | \$ 7,373,249                     | \$ 793,505   | \$ 9,735,755  | \$ 17,902,510  | \$ 7,300,000                        | \$ 790,000   | \$ 7,327,031  | \$ 15,417,031  | All                                    |
| I.D. County Support of Local DSS       | The County Local Support Program track tracks transactions submitted by County Government for office space, facility services, janitorial services, utilities, telephone services and related supplies, for the county offices.  | \$ 57                            | \$ 699,136   | \$ 3,391,410  | \$ 4,090,603   | \$ -                                | \$ 700,000   | \$ 3,652,782  | \$ 4,352,782   | All                                    |
| I.E. Program Management                | These programs provide assistance to eligible citizens, to improve the quality of life of these citizens, and to assist these individuals to obtain their highest level of functioning   | \$ 6,049,378                     | \$ 4,260,729 | \$ 37,016,253 | \$ 47,326,361  | \$ 6,000,000                        | \$ 4,250,000 | \$ 39,274,182 | \$ 49,524,182  | All                                    |
| II.A. Child Protective Services        | These programs provide services to families which are mandated by law to protect children from abuse and neglect within their families, in foster care, or by persons responsible for the child's welfare as defined by statute. Services are provided to strengthen families; to enable children to remain safe in the home; to temporarily remove from parental custody a child who is at imminent risk of harm; or to pursue termination of parental rights and assure the child permanency in a substitute family if the custodial family cannot be preserved without serious risk to the child.   | \$ 10,598,946                    | \$ 1,190,630 | \$ 46,611,966 | \$ 58,401,543  | \$ 26,047,615                       | \$ 1,100,000 | \$ 33,700,176 | \$ 60,847,791  | All goal 1 objectives                  |
| II.B. Foster Care                      | These programs provide within the framework of federal and state mandates, substitute care and to support out-of-home services that are child centered and family focused; to contribute to the protection of children and promote their well-being, and to effectively serve children who are in need of therapeutic placements.  | \$ 46,712,420                    | \$ 2,318,141 | \$ 54,970,013 | \$ 104,000,574 | \$ 48,875,875                       | \$ 2,300,000 | \$ 68,694,340 | \$ 119,870,215 | All goal 1 and strategy 2.1 objectives |
| II.C. Adoptions                        | The purpose of this program is to provide services to children, birth parents, and adoptive families, to suitably and permanently place children; and to provide post-legal services to adult adoptees, birth families, and adoptive families.   | \$ 16,688,669                    | \$ (48)      | \$ 19,947,329 | \$ 36,635,951  | \$ 16,500,000                       | \$ -         | \$ 14,746,872 | \$ 31,246,872  | All goal 1 and strategy 2.1 objectives |
| II.D. Adult Protective Services        | The purpose of this program is to investigate reports of abuse, neglect or exploitation of vulnerable adults that are senile; mentally retarded, developmentally disabled, and/or otherwise incapacitated (age 18 and over) who are unable to provide for their own care and protection, and to provide protective services to these adults in the least restrictive environment.  | \$ 859,674                       | \$ 859,674   | \$ 4,046,304  | \$ 5,765,653   | \$ 850,000                          | \$ 850,000   | \$ 2,179,951  | \$ 3,879,951   | All goal 1 objectives                  |
| II.E. Employment and Training Services | These programs provide assistance to welfare recipients to maximize their strengths and abilities to become fully employed; to become socially and economically independent  | \$ 10,304,505                    | \$ 1,560,304 | \$ 42,065,584 | \$ 53,930,392  | \$ 10,300,000                       | \$ 1,500,000 | \$ 72,063,466 | \$ 83,863,466  | All goal 2 objectives                  |
| II.F. Child Support Enforcement        | The Integrated Child Support Services Division (ICSSD), formerly the Child Support Enforcement Division and the Child Support Enforcement Project, establishes and enforces orders for child support, establishes paternity for children when paternity is an issue, locates absent parents when whereabouts are unknown, and collects and distributes child support payments. ICSSD also provides enhanced fatherhood initiatives and new linkages to child welfare services and employment-related services to improve the capability of both custodial and non-custodial parents to provide their children with the financial, physical and emotional support they deserve and need to be safe and to thrive. | \$ 3,243,144                     | \$ 9,069,827 | \$ 18,166,234 | \$ 30,479,206  | \$ 3,200,000                        | \$ 9,100,000 | \$ 41,357,690 | \$ 53,657,690  | G2.B4;B5 objectives                    |
| II.G. Food Stamp Assistance Program    | The federal Supplemental Nutrition Assistance Program (SNAP) provides cash assistance to low-income individuals and families so they can purchase food. The SNAP 2 Work program provides employment-related services. The Family Nutrition Program consists of a network of food assistance programs that improve the health and well-being of children and adults who cannot provide adequate nutrition for themselves.   | \$ 2,975,351                     | \$ 61,035    | \$ 2,704,232  | \$ 5,740,618   | \$ 3,000,000                        | \$ 60,000    | \$ 13,532,825 | \$ 16,592,825  | All goal 2 objectives                  |
| II.H. Family Preservation              | This program prevents the unnecessary separation of children from their families, improve the quality of care and services to children and their families, and ensure permanency for children by reuniting them with their parents, by adoption or by another permanent living arrangement.  | \$ 483,362                       | \$ 315,603   | \$ 3,622,391  | \$ 4,421,357   | \$ 490,000                          | \$ 315,000   | \$ 5,611,537  | \$ 6,416,537   | All goal 1 objectives                  |
| II.I. Homemaker                        | The Homemaker Program assists individuals and families with activities of daily living, personal care, and home management in order to overcome specific barriers.   | \$ -                             | \$ -         | \$ 1,160,557  | \$ 1,160,557   | \$ -                                | \$ -         | \$ 1,514,499  | \$ 1,514,499   | All goal 1 objectives                  |
| II.J. Battered Spouse                  | Domestic Violence Services provide support to victims of family violence, their children and abusers through a network of community based/nonprofit service providers. Programs are designed to provide crisis intervention and prevention services  | \$ 0                             | \$ 693,327   | \$ 2,931,683  | \$ 3,625,010   | \$ -                                | \$ 690,000   | \$ 5,015,492  | \$ 5,705,492   | All goal 1 objectives                  |

Agency Name: Department of Social Services

Fiscal Year 2016-2017  
Accountability Report

Agency Code: L04 Section: 038

Program Template

| Program/Title              | Purpose   | FY 2016-17 Expenditures (Actual) |              |               |               | FY 2017-18 Expenditures (Projected) |              |               |               | Associated Objective(s)      |
|----------------------------|---|----------------------------------|--------------|---------------|---------------|-------------------------------------|--------------|---------------|---------------|------------------------------|
|                            |   | General                          | Other        | Federal       | TOTAL         | General                             | Other        | Federal       | TOTAL         |                              |
| II.K. Pregnancy Prevention | The Pregnancy Prevention program prevents and reduces the incidence of out-of-wedlock pregnancies among participants through services/activities provided to the participant and his or her family. Services/activities will be provided to ensure that the family can provide a healthy, safe, and nurturing environment for all family members. Participants will be encouraged to delay sexual involvement and pregnancy until they are physically, financially, and emotionally ready to care for children. | \$ 541,972                       | \$ -         | \$ -          | \$ 541,972    | \$ 546,972                          | \$ 150,177   | \$ -          | \$ 697,149    | All goal 2 objectives        |
| II.L. Food Services        | The Food Services Program consists of a network of food assistance programs that improve the health and well-being of children and adults who cannot provide adequate nutrition for themselves.   | \$ -                             | \$ -         | \$ 37,605,105 | \$ 37,605,105 | \$ -                                | \$ -         | \$ 36,036,715 | \$ 36,036,715 | All goal 2 objectives        |
| II.M. Child Care           | The primary focus of the Division of Early Care and Education (DECE), formerly called Child Care Services, remains to increase the availability, affordability, accessibility, quality and safety of child care throughout the State.   | \$ 3,885,023                     | \$ 46,354    | \$ 79,723,473 | \$ 83,654,849 | \$ 3,900,000                        | \$ 46,000    | \$ 84,962,656 | \$ 88,908,656 | All strategy 1.10 objectives |
| III. Employee Benefits     | Employee benefits (also called fringe benefits) include various types of non-wage compensation provided to employees in addition to their normal wages or salaries. Examples of these benefits include: group insurance (health, dental, life etc.), disability income protection, retirement benefits, sick leave, vacation (paid and non-paid), social security, profit sharing, funding of education, and other specialized benefits.  | \$ 15,230,568                    | \$ 2,773,027 | \$ 41,134,794 | \$ 59,138,389 | \$ 15,000,000                       | \$ 2,500,000 | \$ 39,700,803 | \$ 57,200,803 | All goal 2 objectives        |
| IV. Nonrecurring           | An entry that appears on an agency's financial statements for a one-time expense that is unlikely to happen again. A nonrecurring charge is a one-time charge for a particular event.   | \$ 1,743,981                     | \$ -         | \$ -          | \$ 1,743,981  | \$ 25,000,000                       |              |               | \$ 25,000,000 | All                          |

Agency Name: Department of Social Services

Fiscal Year 2016-2017  
Accountability Report

Agency Code: L04 Section: 038

Legal Standards Template

| Item # | Law Number   | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted  | Does this law specify who (customer) the agency must or may serve? (Y/N) | Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N) |
|--------|--|--------------|-------------|---|--|---|
| 1      | SC Code Title 11, Chapter 5  | State        | Statute     | Establishes the SC ABLE Savings Program and authorizes the Department of Social Services to exchange data regarding eligible individuals with the State Treasurer, the Department of Health and Human Services, and the Department of Disability and Special Needs.   | Yes  | Yes   |
| 2      | SC Code Title 43, Chapter 1  | State        | Statute     | Creates the State Department of Social Services and provides for appointment of State Director of Social Services who is appointed by and subject to removal by the Governor. Provides for agency's authority to supervise and administer public welfare and child protective services activities of the State and to administer federal funds granted in furtherance of the agency's duties. Requires agency to administer federal Social Services Block Grant Program. Requires the State Director to submit to the Governor and the General Assembly an annual budget with consideration given to federal funds allotted to the State for the agency's purposes and once every five years, to conduct a substantive quality review of the child protective services and foster care programs in each county and each adoption office. Provides for the selection of the directors of the county departments of social services by the State Director who serve at the pleasure of the State Director and requires that State Department of Social Services supervise and administer activities of all county departments of social services. | Yes  | Yes   |
| 3      | SC Code Title 43, Chapter 3  | State        | Statute     | Provides for the establishment of county departments of social services and county boards of social services in each county and specifies the duties, powers, and responsibilities of county directors of the county departments of social services, to include the submission of annual reports and budget estimates to the State Director.  | Yes  | Yes   |
| 4      | SC Code Title 43, Chapter 5  | State        | Statute     | Requires the agency to implement and administer a public welfare program. Specifies the means for obtaining child support payments from absent parents, Authorizes the agency to enter into cooperative agreements to reimburse county officials for cost of developing and implementing a child support collection and paternity determination program.  | Yes  | Yes   |
| 5      | SC Code Title 43, Chapter 35   | State        | Statute     | Requires the agency to operate an Adult Protective Services Program, to investigate noncriminal reports of alleged abuse, neglect, and exploitation of vulnerable adults, and to participate as a member of the Vulnerable Adults Fatalities Review Committee.  | Yes  | Yes   |
| 6      | SC Code Title 63, Chapter 7  | State        | Statute     | Identifies agency responsibilities related to child protection and permanency planning to include responsibilities for identification, investigation, and intervention of reported cases of child abuse and neglect. Sets forth processing standards and requirements for child abuse and neglect cases brought in the family court, to include specification of required components of treatment plans and standards for terminating parental rights. Specifies confidentiality requirements for records maintained by the agency in child welfare matters. Also sets forth the requirements for protection and nurture of children placed in foster care and standards to be used to evaluate foster care placements for children in the agency's custody and establishes the requirement that the agency implement and utilize the reasonable and prudent parenting standard.  | Yes  | Yes   |
| 7      | SC Code Title 63 Chapter 9   | State        | Statute     | Identifies agency responsibilities under the South Carolina Adoption Act, for establishment and maintenance of the Responsible Father Registry, and for operation of the State Adoption Services and the Statewide Adoption Exchange programs. Provides agency authority to administer the South Carolina Adoption Supplemental Benefits Act, and to serve as the State compact administrator for the Interstate Compact for Adoption and Medical Assistance and the Interstate Compact on the Placement of Children.   | Yes  | Yes   |
| 8      | SC Code Title 63 Chapter 11  | State        | Statute     | Sets forth the agency's responsibility to administer licensing and oversight of Child Welfare Agencies.   | Yes  |   |
| 9      | SC Code Title 63 Chapter 13  | State        | Statute     | Sets forth the agency's responsibilities for the regulation and oversight of childcare facilities, group childcare homes, and family childcare homes.   | Yes  | Yes   |
| 10     | SC Code Title 63 Chapter 17  | State        | Statute     | Sets forth responsibilities incumbent upon the agency for the establishment of paternity and child support obligations and the specifies the means by which paternity and support obligations may be judicially and administratively established. Identifies means by which established support obligations may be administratively collected by the agency, to include income withholding in cooperation with the clerks of court. Requires the agency to create and maintain an Employer New Hire Reporting program. Specifies agency duties under the Uniform Interstate Family Support Act.   | Yes  | Yes   |
| 11     | SC Administrative Code of Regulations Chapter 114, Regulation 114-500  | State        | Regulation  | Sets forth agency responsibility for licensing of day care facilities.  | Yes  | Yes   |
| 12     | SC Administrative Code of Regulations Chapter 114, Regulation 114-550  | State        | Regulation  | Sets forth agency responsibility for licensing of foster homes.   | Yes  | Yes   |
| 13     | SC Administrative Code of Regulations Chapter 114, Regulation 114-590  | State        | Regulation  | Sets forth agency responsibility for licensing of Residential Group Care facilities for children.   | Yes  | Yes   |
| 14     | SC Administrative Code of Regulations Chapter 114, Regulation 114-595  | State        | Regulation  | Sets forth the agency's responsibilities related to evaluation of Standards for Supervised Independent Living.  | Yes  | Yes   |
| 15     | SC Administrative Code of Regulations Chapter 114, Regulation 114-1100 | State        | Regulation  | Sets forth agency responsibility for operation of the Family Independence Program.  | Yes  | Yes   |
| 16     | SC Administrative Code of Regulations Chapter 114, Regulation 114-1300 | State        | Regulation  | Sets forth agency responsibility for operation of the Supplemental Nutrition Assistance Program (aka Food Stamp Program).   | Yes  | Yes   |
| 17     | SC Administrative Code of Regulations Chapter 114, Regulation 114-3310 | State        | Regulation  | Sets forth agency responsibility for providing protective services for adults who have been determined to be in need of such services.  | Yes  | Yes   |
| 18     | SC Administrative Code of Regulations Chapter 114, Regulation 114-4910 | State        | Regulation  | Sets forth agency responsibility for licensing of Child Placing agencies.   | Yes  | Yes   |
| 19     | Title IV-A of the Social Security Act (42 U.S.C. 601 et seq.)          | Federal      | Statute     | Authorizes block grants to states for the funding of Temporary Assistance for Needy Families (TANF), allowing flexibility to states in the usage of federal funding to operate a program designed to (1) provide assistance to needy families so that children may be cared for in their own homes or in the homes of relatives; (2) end the dependence of needy parents on government benefits by promoting job preparation, work, and marriage; (3) prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies; and (4) encourage the formation and maintenance of two-parent families. Requires State to contribute funds based on a maintenance-of-effort (MOE) requirement. Authorizes funding for child care through the Child Care and Development Block Grant.  | Yes  | Yes   |
| 20     | Title IV-B of the Social Security Act (42 U.S.C. 621 et seq.)          | Federal      | Statute     | Authorizes formula grant funds to states for the provision of child welfare-related services to children and their families, including funding under the Stephanie Tubbs Jones Child Welfare Services program (Subpart 1) and the Promoting Safe and Stable Families Program (Subpart 2). The agency uses the Subpart 1 funds in its efforts to prevent the neglect, abuse, or exploitation of children; support at-risk families through services which allow children, where appropriate, to remain with their families or return to their families in a timely manner; promote the safety, permanency, and well-being of children in foster care and adoptive families; and provide training, professional development, and support to ensure a well-qualified workforce. The agency uses the Subpart 2 funds to support programs and services related to family support and preservation, safe and timely reunification, and adoption support services.   | Yes  | Yes   |
| 21     | Title IV-D of the Social Security Act (42 U.S.C. 651 et seq.)          | Federal      | Statute     | Creates the Child Support Enforcement (CSE) program, a federal-state program, designed to help strengthen families by securing financial support for children from their noncustodial parent on a consistent and continuing basis and by helping some families to remain self-sufficient and off public assistance by providing the requisite CSE services. Families receiving TANF benefits, foster care payments under Title IV-E, or Medicaid coverage under Title XIX of the Social Security Act, are automatically referred for CSE services at no charge. Collections on behalf of families receiving TANF benefits are used, in part, to reimburse state and federal governments for TANF payments made to the family. The CSE program provides seven major services on behalf of children: (1) parent location, (2) paternity establishment, (3) establishment of child support orders, (4) review and modification of child support orders, (5) collection of child support payments, (6) distribution of child support payments, and (7) establishment and enforcement of medical support.  | Yes  | Yes   |
| 22     | Title IV-E of the Social Security Act (42 U.S.C. 670 et seq.)          | Federal      | Statute     | Authorizes funding to states to assist in providing safe and stable out-of-home care for children who are in out-of-home care due to child maltreatment or other circumstances until they are able to achieve permanency in their placement by being safely returned home, placed permanently with adoptive families, or placed in other planned arrangements. Title IV-E funds are available for monthly maintenance payments for the daily care and supervision of eligible children, administrative costs to manage the program, training of staff and foster care providers, recruitment of foster and adoptive parents, adoption assistance, and implementation and operation of a Statewide Automated Child Welfare Information System (SACWIS). Requires states to develop and permit use of the reasonable and prudent parenting standard.  | Yes  | Yes   |

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Legal Standards Template

| Item # | Law Number   | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted  | Does this law specify who (customer) the agency must or may serve? (Y/N) | Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N) |
|--------|--|--------------|-------------|---|--|---|
| 23     | Child Abuse Prevention and Treatment Act of 2010 (42 U.S.C. 5101 et seq. and 42 U.S.C. 5116 et seq.) | Federal      | Statute     | Amends the Child Abuse Prevention and Treatment Act (CAPTA) which provides for federal funding to the states in support of prevention, assessment, investigation, prosecution, and treatment activities and also provides grants to public agencies for demonstration programs and projects. Also identifies the federal role in supporting research, evaluation, technical assistance, and data collection activities; establishes the federal Office on Child Abuse and Neglect; and sets forth a minimum definition of child abuse and neglect.                            | Yes  | Yes   |
| 24     | Food and Nutrition Act of 2008 (7 U.S.C. 2011 et seq.)   | Federal      | Statute     | Creates the Supplemental Nutrition Assistance Program (SNAP), formerly called the Food Stamp Program, which is designed to increase the food purchasing power of low-income households to obtain a nutritionally adequate low-cost diet. Recipients of TANF, Supplemental Security Income (SSI), or state-funded General Assistance programs are categorically eligible for SNAP benefits. The agency administers the SNAP program for South Carolina families by certifying applicant households and issuing Electronic Benefit Transfer (EBT) cards to approved households. | Yes  | Yes   |
| 25     | Title 45 Code of Federal Regulations, Part 98-99   | Federal      | Regulation  | Sets forth requirements for states' administration of Child Care and Development Fund.  | Yes  | Yes   |
| 26     | Title 45 Code of Federal Regulations, Part 205   | Federal      | Regulation  | Sets forth requirements for states' administration of federally funded public assistance programs   | Yes  | Yes   |
| 27     | Title 45 Code of Federal Regulations, Part 233   | Federal      | Regulation  | Sets forth provisions regarding coverage and eligibility for participation in federally funded public assistance programs.  | Yes  | Yes   |
| 28     | Title 45 Code of Federal Regulations, Parts 260-285  | Federal      | Regulation  | Sets forth the requirements for states' administration of the TANF program.   | Yes  | Yes   |
| 29     | Title 45 Code of Federal Regulations, Parts 301-308  | Federal      | Regulation  | Sets forth the requirements for states' administration of the Child Support Enforcement program.  | Yes  | Yes   |
| 30     | Title 45 Code of Federal Regulations, Part 1340  | Federal      | Regulation  | Implements the Child Abuse Prevention and Treatment Act and seeks to assist states in efforts to improve and expand child abuse and neglect prevention and treatment activities by making grants available to states to improve and expand child abuse and neglect prevention and treatment programs.   | Yes  | Yes   |
| 31     | Title 45 Code of Federal Regulations, Part 1355  | Federal      | Regulation  | Sets forth the general requirements for federal financial participation in state programs operated under Titles IV-B and IV-E of the Social Security Act.   | Yes  | Yes   |
| 32     | Title 45 Code of Federal Regulations, Part 1356  | Federal      | Regulation  | Sets forth the requirements for states to be eligible to receive federal financial participation in the costs of foster care maintenance payments and adoption under Title IV-E of the Social Security Act.   | Yes  | Yes   |
| 33     | Title 45 Code of Federal Regulations, Part 1357  | Federal      | Regulation  | Sets forth the requirements for states to submit and have approved a consolidated, five-year Child and Family Services Plan (CFSP) in order to receive funding under title IV-B of the Social Security Act.   | Yes  | Yes   |
| 34     | Title 7 Code of Federal Regulations, Parts 271-280   | Federal      | Regulation  | Sets forth policies and procedures governing state agencies participating in the SNAP program, formerly known as the food stamp program.  | Yes  | Yes   |
| 35     | 11.8 CHE: Need-Based Grants for Foster Youth   | State        | Proviso     | The Department of Social Services, in cooperation with the Commission on Higher Education will track the numbers of recipients of this additional need-based grant to determine its effectiveness in encouraging more foster youth to pursue a secondary education.   | Yes  | Yes   |
| 36     | 33.15 DHHS: CHIP Enrollment and Recertification  | State        | Proviso     | Requires DHHS to use DSS SNAP data when enrolling and recertifying eligible children in the Children's Health Insurance Program (CHIP).   | No   | No  |
| 37     | 34.45 DHEC: Abstinence Until Marriage Emerging Programs  | State        | Proviso     | Directs DSS to receive quarterly reports within 15 days of the end of each quarter.   | No   | No  |
| 38     | 38.1 DSS: Fee Retention  | State        | Proviso     | Allows DSS to retain all state funds above \$800,000 collected under the Child Support Enforcement Program from refunds and identified program overpayments.  | No   | Yes   |
| 39     | 38.2 DSS: Recovered State Funds  | State        | Proviso     | Directs DSS to withhold a portion of State Funds recovered under Title IV-D Program in order to allow full participation in the federal "set off" program offered by the IRS. This proviso further provides for the use of these funds.   | Yes  | Yes   |
| 40     | 38.3 DSS: Foster Children Burial   | State        | Proviso     | Allows DSS to expend up to \$1,500 for the burial of foster children.   | Yes  | Yes   |
| 41     | 38.4 DSS: Battered Spouse Funds  | State        | Proviso     | Appropriations shall be allocated through contractual agreement to providers of battered spouse services and may also be used for public awareness and contracted services for victims of this social problem including the abused and children accompanying the abused.  | Yes  | Yes   |
| 42     | 38.5 DSS: Court Examiner Service Exemption   | State        | Proviso     | Exempts DSS employees from serving as court examiners.  | Yes  | Yes   |
| 43     | 38.6 DSS: TANF Advance Funds   | State        | Proviso     | Establishes guidelines for allowing DSS to advance TANF funds.  | Yes  | Yes   |
| 44     | 38.7 DSS: Fee Schedule   | State        | Proviso     | Establishes the fee schedule to be used during the fiscal year for Day Care, Central Registry Checks, Other Children's Services, Licensing Residential Group Homes, Licensing Child Care Institutions, and Licensing Child Placing Agencies.  | Yes  | Yes   |
| 45     | 38.8 DSS: Food Stamp Fraud   | State        | Proviso     | Allows DSS to retain the state portion of funds recouped for the collection of recipient claims in TANF and Food Stamp programs.  | No   | Yes   |
| 46     | 38.9 DSS: TANF - Immunization Certificates   | State        | Proviso     | Requires TANF applicants and/or recipients to provide proof of age appropriate immunizations for children.  | Yes  | Yes   |
| 47     | 38.10 DSS: County Director's Pay   | State        | Proviso     | Provides guidelines for the allocation of pay increases to county director and regional director staff.   | Yes  | Yes   |
| 48     | 38.11 DSS: Use of Funds Authorization  | State        | Proviso     | Authorizes the department to receive and expend funds awarded to investigative units of the department as a result of a donation, contribution, prize, grant or court order. Sets guidelines and requires a report to the Senate Finance Committee and House Ways & Means by January 30th.  | No   | Yes   |
| 49     | 38.12 DSS: Use of Funds Authorization  | State        | Proviso     | When DSS is directed to provide funds to a not-for-profit or 501(c)(3) organization they must use these funds to serve persons who are eligible for one or more DSS program.  | Yes  | Yes   |
| 50     | 38.13 DSS: Grant Authority   | State        | Proviso     | Authorizes the department to make grant to community-based not-for-profit for local projects that further the objectives of DSS programs. Sets guidelines for these grants.   | Yes  | Yes   |
| 51     | 38.14 DSS: Family Foster Care Payments   | State        | Proviso     | Establishes monthly amounts by age for the basic needs of foster children.  | Yes  | Yes   |
| 52     | 38.15 DSS: Penalty Assessment  | State        | Proviso     | Authorizes the department to impose monetary penalties for violations of statutes or regulations other than foster home licensing that DSS regulates. Establishes guidelines and a hearing process for these penalties.   | Yes  | Yes   |
| 53     | 38.16 DSS: Child Support Enforcement Automated System Carry Forward                                  | State        | Proviso     | Authorizes DSS to carry forward unexpended Child Support automated system and related penalties for the same purpose.   | No   | Yes   |
| 54     | 38.17 DSS: Child Support Enforcement System  | State        | Proviso     | Requires a report detailing the status of the Child Support Enforcement System. This report is due to the General Assembly by August 31st.  | No   | Yes   |
| 55     | 38.18 DSS: Child Care Voucher  | State        | Proviso     | Requires DSS to use child care vouchers for providers that exceed the state's minimum child care licensing standards.   | Yes  | Yes   |
| 56     | 38.19 DSS: Meals in Emergency Operations   | State        | Proviso     | Allows DSS to provide meals to employees not permitted to leave their stations and are required to work during actual emergencies.  | Yes  | Yes   |
| 57     | 38.20 DSS: Day Care Facilities Supervision Ratios  | State        | Proviso     | Suspends for one year child care ratios   | No   | Yes   |
| 58     | 38.21 DSS: Foster Care Goals   | State        | Proviso     | Establishes the maximum number of Title IV-E funded children who will remain in foster care greater than 24 months will not exceed a total of 2,617 during the fiscal year.   | Yes  | Yes   |
| 59     | 38.22 DSS: Comprehensive Teen Pregnancy Prevention Funding   | State        | Proviso     | Establishes the comprehensive teen pregnancy prevention program.  | Yes  | Yes   |
| 60     | 38.23 DSS: SNAP Coupons  | State        | Proviso     | Establishes a program for SNAP recipients to obtain additional fresh fruits and vegetables.   | Yes  | Yes   |
| 61     | 38.24 DSS: INTERNAL Child Fatality Review Committees   | State        | Proviso     | Creates and funds Internal Child Fatality Review Committees (internal committees) pursuant to the authority granted in Sections 43-1-60(3), 43-1-80, and 63-7-910(E) of the 1976 Code to allow for the rapid and expeditious review of reported child fatalities which come within the investigative authority of the department.   | Yes  | Yes   |
| 62     | 38.25 DSS: Tuition Reimbursement/Student Loan Repayment  | State        | Proviso     | The Department of Social Services is allowed to spend state, federal, and other sources of revenue to provide tuition reimbursement and/or student loan repayment to aid in retaining caseworkers and critical needs department jobs based on objective guidelines established by the State Director of the Department of Social Services.  | Yes  | Yes   |
| 63     | 38.26 DSS: Federally Certified Child Support Enforcement System Project                              | State        | Proviso     | In order to expedite the completion and certification of the Automated Child Support Enforcement System required by the Social Security Act (42 U.S.C. Section 654a), the Department of Social Services is authorized to adopt, to the fullest extent possible, the system and operating procedures of the Delaware Transfer System.  | No   | Yes   |
| 64     | 38.27 DSS: Wilderness Therapeutic Camps  | State        | Proviso     | Provides authority for promulgation of regulations regarding wilderness therapeutic camps   | Yes  | Yes   |

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Legal Standards Template

| Item # | Law Number   | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted   | Does this law specify who (customer) the agency must or may serve? (Y/N) | Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N) |
|--------|--|--------------|-------------|--|--|---|
| 65     | 38.28 DSS Group Home Transition                                      | State        | Proviso     | Provides authority and funding for DSS to support transition of Group Homes to new service models  | Yes  | Yes   |
| 66     | 102.4 RFAO: SC Health & Human Services Data Warehouse                | State        | Proviso     | Establishes the SC Health & Human Services Data Warehouse and sets reporting requirements.   | Yes  | Yes   |
| 67     | 104.10 DOA: Compensation - Agency Head Salary                        | State        | Proviso     | The appointing authority must have the prior favorable recommendation of the Agency Head Salary Commission to set, discuss, offer, or pay a salary for the agency head or technical college president at a rate that exceeds the minimum of the range established by the Agency Head Salary Commission.  | Yes  | Yes   |
| 68     | 105.1 SFAA/AUD: Annual Audit of Federal Programs                     | State        | Proviso     | Each state agency receiving federal funds subject to the audit requirements of the Single Audit Act Amendments of 1996 and OMB Circular A-133, Audits of States, Local Governments and Nonprofit Organizations shall remit to the State Auditor an amount representing an equitable portion of the expense of contracting with a nationally recognized CPA firm to conduct a portion of the audit of the State's federal financial assistance. | Yes  | Yes   |
| 69     | 117.1 GP: Revenues, Deposits Credited to General Fund                | State        | Proviso     | Directs the remittance of revenues to the General Fund.  | Yes  | Yes   |
| 70     | 117.3 GP: Fiscal Year Definitions                                    | State        | Proviso     | Sets the dates for the Fiscal Year.  | No   | No  |
| 71     | 117.6 GP: Case Service Billing Payments Prior Year                   | State        | Proviso     | Authorizes agencies receiving case services to pay with current years funds obligations received after the close of the old fiscal year. This does not apply to billings on hand at the close of the old fiscal year.  | No   | Yes   |
| 72     | 117.7 GP: Fee Increases  | State        | Proviso     | No state agency may increase existing fees and provides exceptions.  | No   | Yes   |
| 73     | 117.9 GP: Transfers of Appropriations                                | State        | Proviso     | Establishes guidelines for the transfer of appropriations during the fiscal year.  | No   | No  |
| 74     | 117.10 GP: Federal Funds - DHEC, DSS, DHHS - Disallowances           | State        | Proviso     | Allows DSS to cover program operations of prior fiscal years where adjustment of such prior years are necessary under federal regulations or audit exceptions.   | No   | Yes   |
| 75     | 117.13 GP: Discrimination Policy                                     | State        | Proviso     | Establishes guidelines for the state discrimination policy and requires agencies to report to State Human Affairs Commission by October 31 of each year.   | Yes  | Yes   |
| 76     | 117.14 GP: Personal Service Reconciliation, FTEs                     | State        | Proviso     | Provides guidelines for the establishment, management, and reconciliation of FTE's. Allows the B&C Board to delete positions determined to be unfunded.  | No   | Yes   |
| 77     | 117.15 GP: Allowance for Residences & Compensation Restrictions      | State        | Proviso     | Provides guidelines for the compensation of state employees.   | No   | Yes   |
| 78     | 117.17 GP: Replacement of Personal Property                          | State        | Proviso     | Allows DSS to replace personal property damaged or destroyed by a client while in the custody of the agency. Establishes guidelines.   | Yes  | Yes   |
| 79     | 117.18 GP: Business Expense Reimbursement                            | State        | Proviso     | Establishes guidelines for the reimbursement of business expenses for agency heads and deputy directors.   | Yes  | Yes   |
| 80     | 117.20 GP: Travel - Subsistence Expenses & Mileage                   | State        | Proviso     | Establishes the travel subsistence and mileage rates for the fiscal year and provides guidelines.  | Yes  | Yes   |
| 81     | 117.21 GP: Organizations Receiving State Appropriations Report       | State        | Proviso     | Requires organizations receiving contributions to provide the state agency making the contribution an accounting of how the funds will be spent, copy of the current year adopted budget, and a copy of the most recent financial statement.   | No   | Yes   |
| 82     | 117.23 GP: Carry Forward   | State        | Proviso     | Authorizes agencies to carry forward up to 10% of unspent general fund appropriations to the current fiscal year. Establishes guidelines.  | No   | Yes   |
| 83     | 117.24 GP: TEFRA-Tax Equity and Fiscal Responsibility Act            | State        | Proviso     | Establishes guidelines to amend the State Medicaid Plan to provide benefits for disabled children as allowed by the Tax Equity and Fiscal Responsibility Act.  | Yes  | Yes   |
| 84     | 117.25 GP: Prison Industries   | State        | Proviso     | State agencies must first consider contracting for services or purchasing goods and services through SCDC Prison Industries Program.   | Yes  | Yes   |
| 85     | 117.26 GP: Travel Report   | State        | Proviso     | Establishes guidelines and requires state agencies to report to the Comptroller General travel expenditures for the prior fiscal year.   | No   | No  |
| 86     | 117.29 GP: Base Budget Analysis                                      | State        | Proviso     | Requires state agencies to make public their Annual Accountability Report on or before September 15th and sets guidelines for the report.  | Yes  | Yes   |
| 87     | 117.30 GP: Collection on Dishonored Payments                         | State        | Proviso     | Allows state agencies to collect a service charge to cover the costs associated with the processing and collection of dishonored or electronic payments where any amount is not paid due to insufficient funds.  | No   | Yes   |
| 88     | 117.32 GP: Voluntary Separation Incentive Program                    | State        | Proviso     | State agencies may implement voluntary separation incentive programs with the consultation of the Department of Administration. Establishes guidelines and reporting requirements.   | Yes  | Yes   |
| 89     | 117.34 GP: Debt Collection Reports                                   | State        | Proviso     | Requires state agencies to report to SFC and W&M by the end of February the amount of outstanding debt and all methods used to collect it.   | No   | Yes   |
| 90     | 117.41 GP: South Carolina Recycling Initiative                       | State        | Proviso     | Requires state agencies to purchase recycled steel unless the item cannot be acquired competitively at a reasonable price.   | No   | Yes   |
| 91     | 117.45 GP: Parking Fees  | State        | Proviso     | Forbids state agencies from imposing additional parking fees or increasing the current fees during the fiscal year. This does not apply to college or universities.  | Yes  | Yes   |
| 92     | 117.47 GP: Insurance Claims  | State        | Proviso     | Requires any insurance reimbursement to an agency may be used to offset expenses related to the claim.   | No   | Yes   |
| 93     | 117.48 GP: Organizational Charts                                     | State        | Proviso     | Requires state agencies to submit to OHR a current organization chart by September 1st.  | No   | Yes   |
| 94     | 117.49 GP: Agencies Affected by Restructuring                        | State        | Proviso     | Establishes guidelines for agencies affected by restructuring.   | No   | No  |
| 95     | 117.50 GP: Agency Administrative Support Collaboration               | State        | Proviso     | Encourages agencies to combine administrative support functions with other agencies in order to maximize efficiency and effectiveness.   | No   | Yes   |
| 96     | 117.54 GP: ISCEDC Funding Transfer                                   | State        | Proviso     | Directs DMH, DDSN, and DJJ to transfer \$1,199,456 to DSS for support of the Interagency System for Caring for Emotionally Disturbed Children. Transfer of funds shall be accomplished by September 30th.  | Yes  | No  |
| 97     | 117.55 GP: Employee Bonuses  | State        | Proviso     | State agencies may use state, federal, and other funds to provide bonuses not to exceed three thousand dollars. Employees earning \$100,000 or more are not eligible. Establishes guidelines for bonuses.  | Yes  | Yes   |
| 98     | 117.58 GP: Year-End Financial Statements - Penalties                 | State        | Proviso     | Establishes guidelines for the submission of year-end financial statements by state agencies and provides for penalties.   | No   | Yes   |
| 99     | 117.59 GP: Purchase Card Incentive Rebates                           | State        | Proviso     | Allows agencies to retain any purchase card incentive rebate premiums and used to support operations.  | No   | Yes   |
| 100    | 117.64 GP: Attorney Dues   | State        | Proviso     | Agencies are authorized to pay mandatory dues to SC Bar Assoc. for employed attorneys.   | Yes  | Yes   |
| 101    | 117.68 GP: Voluntary Furlough  | State        | Proviso     | Allows agencies under certain circumstances to implement voluntary furlough programs and establishes guidelines.   | Yes  | Yes   |
| 102    | 117.70 GP: Reduction in Force Antidiscrimination                     | State        | Proviso     | In the event of a reduction in force implemented by a state agency or institution, the state agency or institution must comply with Title VII of the Civil Rights Act of 1964 or any other applicable federal or state antidiscrimination laws.  | Yes  | Yes   |
| 103    | 117.71 GP: Reduction in Force/Agency Head Furlough                   | State        | Proviso     | In the event a reduction in force is implemented by a state agency or institution, the agency head shall be required to take five days furlough in the current fiscal year.  | Yes  | Yes   |
| 104    | 117.74 GP: Fines and Fees Report                                     | State        | Proviso     | Requires a report of the fines and fees charged and collected in the prior fiscal year by September 1st.   | No   | Yes   |
| 105    | 117.75 GP: Mandatory Furlough  | State        | Proviso     | Establishes guidelines for a mandatory furlough.   | Yes  | Yes   |
| 106    | 117.76 GP: Reduction in Force  | State        | Proviso     | Establishes guidelines for a reduction in force.   | Yes  | Yes   |
| 107    | 117.77 GP: Cost Savings When Filling Vacancies Created by Retirement | State        | Proviso     | Whenever classified FTEs become vacant because of employee retirements, it is the intent of the General Assembly that state agencies should realize personnel costs savings of at least 25% in the aggregate when managing these vacant positions.   | No   | Yes   |
| 108    | 117.80 GP: Reduction in Compensation                                 | State        | Proviso     | No state agency or political subdivision of this state may decrease the compensation of an employee, including dismissal, suspension, or demotion, solely because the employee gave sworn testimony regarding alleged wrongdoing to a standing committee, subcommittee of a standing committee, or study committee of the Senate or the House of Representatives.  | Yes  | Yes   |
| 109    | 117.81 GP: Deficit Monitoring  | State        | Proviso     | If an agency determines the likelihood of a deficit for the current fiscal year exists, the agency shall submit to the Office of State Budget within fourteen days, a plan to minimize or eliminate the projected deficit.   | No   | Yes   |

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| Item # | Law Number   | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted   | Does this law specify who (customer) the agency must or may serve? (Y/N) | Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N) |
|--------|--|--------------|-------------|--|--|---|
| 110    | 117.82 GP: Commuting Costs                               | State        | Proviso     | State government employees who use a permanently assigned agency or state owned vehicle to commute from their permanently assigned work location to and from the employee's home must either reimburse the agency in which they are employed for the cost of fuel or the personal use of the vehicle must be considered income and as such reported by the Comptroller General in accordance with IRS regulations.   | Yes  | Yes   |
| 111    | 117.83 GP: Bank Account Transparency and Accountability  | State        | Proviso     | Each state agency, except state institutions of higher learning, which has composite reservoir bank accounts or any other accounts containing public funds which are not included in the Comptroller General's Statewide Accounting and Reporting System or the South Carolina Enterprise Information System shall prepare a report for each account disclosing every transaction of the account in the prior fiscal year.   | No   | Yes   |
| 112    | 117.84 GP: Websites                                      | State        | Proviso     | Agencies shall be responsible for providing on its Internet website a link to the Internet website of any agency, other than the individual agency, department, or institution, that posts on its Internet website that agency, department, or institution's monthly state procurement card statements or monthly reports containing all or substantially all the same information contained in the monthly state procurement card statements.   | Yes  | Yes   |
| 113    | 117.87 GP Civil Conspiracy Defense Costs                 | State        | Proviso     | For any claim that has not reached a judgment, if a state or local government employee or former state or local government employee ("government employee") is personally sued for civil conspiracy based in part upon a personnel or employment action or decision regarding an employee, the court must, prior to trial, make a final determination whether the action or decision giving rise to the suit was made by the government employee within the scope of their official duty.  | No   | Yes   |
| 114    | 117.88 GP: Recovery Audits                               | State        | Proviso     | The Budget and Control Board shall contract with one or more consultants to conduct recovery audits of payments made by state agencies included in this act to vendors. The audits must be designed to detect and recover overpayments and erroneous payments to the vendors and to recommend improved state agency accounting operations.   | No   | Yes   |
| 115    | 117.92 GP: Agency Reduction Management                   | State        | Proviso     | Encourages state agencies, if they are assessed a base reduction, to try to realize savings through: 1) payroll management, including, but not limited to, furloughs, reductions in employee compensation, and hiring freezes; 2) eliminate administrative overhead that doesn't directly impact the agency's mission; and as a final option 3) reduce program funding.  | No   | Yes   |
| 116    | 117.98 GP: First Steps - BabyNet                         | State        | Proviso     | First Steps to School Readiness, the School for the Deaf and Blind, the Department of Disabilities and Special Needs, the Department of Health and Human Services, the Department of Mental Health and the Department of Social Services shall each provide on a common template developed by the agencies, a quarterly report to the Chairman of the House Ways and Means Committee and the Chairman of Senate Finance outlining all programs provided by them for BabyNet; all federal funds received and expended on BabyNet and all state funds expended on BabyNet. Each entity and agency shall report on its share of the state's ongoing maintenance of effort as defined by the US Department of Education under IDEA Part C. | Yes  | Yes   |
| 117    | 117.99 GP: Single Audit Schedule of Federal Expenditures | State        | Proviso     | To ensure timely completion of the of the Statewide Single Audit, state agencies which do not receive a separate audit of federal expenditures, must submit to the Office of the State Auditor a schedule of federal program expenditures in a format prescribed by the Office of the State Auditor, no later than August fifteenth of each year.  | No   | Yes   |
| 118    | 118.6 SR: Prohibits Public Funded Lobbyists              | State        | Proviso     | Prohibits state agencies and institutions from using General Fund Appropriations to hire private or contract lobbyists.  | No   | Yes   |

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Customer Template

| Divisions or Major Programs | Description  | Service/Product Provided to Customers   | Customer Segments               |
|-----------------------------|--|---|---------------------------------|
| Adult Advocacy              | Adult victims of abuse/neglect   | Ensuring placement in a safe and healthy living situation.  | General Public                  |
| Agency                      | Catawba Indian Nation  | Ongoing, regular collaborative meetings with the SC DSS and other interested parties, to engage in resolving the Indian Child Welfare Act (ICWA) compliance challenges and challenges in general in the provision of child welfare services for children and families of the Catawba Indian Nation, and for other Native Americans of other tribes in the areas of Mandated and non-mandated reporting of abuse and neglect, Child Protective Services, treatment, foster care, and adoption. The tribe expects and requires the SC DSS to take the lead in diligently implementing the ICWA-related strategies of the 2015-2019 CFSP, Strategic Action Plan. | Local Govts.                    |
| Economic Services           | Child care providers, after school programs, and Pre-K programs.   | Child care vouchers, opportunities and support to enhance knowledge and skills to properly care for young children.   | Industry                        |
| Child Welfare Services      | Children at risk for abuse/neglect and their families.   | Investigate and identify child maltreatment. Accurate Intake assessment of reported abuse and neglect. Timely initiation of CPS investigation and accurately complete assessment.   | General Public                  |
| Economic Services           | Children in child care facilities, emergency shelters, and their parents.  | Child care vouchers, knowledgeable and well trained child care workforce.   | General Public                  |
| Child Welfare Services      | Children in Foster Care and birth families   | Visit the child in care monthly in the placement, and intermittently in the school setting. Assess for risk and safety ion the placement and other settings. Provide a safe and nurturing Resource Home (Foster Care Home). Case planning with the child when age-appropriate. Services to promote and support reunification when possible, and other permanency placement when necessary.  | General Public                  |
| Child Welfare Services      | Children/youth and their adoptive families   | Financial adoption subsidy support. Aftercare support services when necessary.  | General Public                  |
| Child Support Services      | Clerks of Court  | Court filings, information, etc.  | Judicial Branch                 |
| Child Support Services      | Custodial Parents  | To establish paternity and child support orders and to collect child support payments   | General Public                  |
| Agency                      | Department of Alcohol and Other Drug Abuse Services (DAODAS)   | Referrals for services for alcohol and other drugs for testing, assessment and treatment of persons and families connected to the SC DSS.   | Executive Branch/State Agencies |
| Adult Advocacy              | Domestic Violence Emergency Shelters   | Referrals of women and children in at-risk of or in existing situations of domestic violence or sexual abuse.   | Professional Organization       |
| Economic Services           | Early childhood educators, child care technical assistance providers and trainers.   | Increase and improve the availability of knowledgeable leadership among the child care workforce and those providing guidance to improve the quality of care being offered.   | Industry                        |
| Economic Services           | Families receiving TANF, transitioning off of TANF, children with special needs, low-income working families, foster children of working foster parents, children receiving child protective services. | Child care vouchers to support parents/caregivers ability to remain employed.   | General Public                  |
| Child Welfare Services      | Foster Parents   | Regular communication with Resource Families. Timely communication, support, and services from DSS County Offices when challenges with children arise, training activities readily accessible throughout the year for ongoing education and licensing requirements, and linkages to other support services.   | General Public                  |
| Agency                      | Judges   | Comprehensive sharing case information and planning. Partnership on the SC Bench-Bar Committee. Training of Family Court Judges on updates on the Child Welfare System.   | Judicial Branch                 |
| Agency                      | Legislators and policy makers.   | Assure compliance with state /federal regulations and improving the safety and well-being of children. Timely reporting of requested information from all areas of the SC DSS Child Welfare Services.   | Legislative Branch              |
| Child Welfare Services      | Minor victims of human trafficking   | Assess for treatment services. Coordination of reunification with family if possible, or coordination of other safe placement and services for minor victims of human trafficking.  | General Public                  |
| Child Support Services      | Non-Custodial Parents  | To establish paternity and to modify child support orders as circumstances change   | General Public                  |
| Child Welfare Services      | Office of the Governor, Foster Care Review Board/Heart Gallery   | Timely completion and submission to the Foster Care Review Board of permanency plan information for children in care.   | Executive Branch/State Agencies |
| Child Welfare Services      | Palmetto Association For Children and Families: this includes Psychiatric Residential Treatment Facilities, Therapeutic Foster Care Providers, and Group Care Providers.                               | Regular collaboration and planning with the SC DSS leadership and other staff regarding planning for contracted logistical support for collaborative meetings and training activities. Communication of planned Goals, Objectives/Outcomes, and Strategies of the 2015-2019 Child and Family Services Plan (CFSP), Plan for Improvement (Strategic Action Plan), and regular communication of updates on the status of the progress of those items.   | Professional Organization       |
| Child Welfare Services      | Project Best   | Regular collaboration and planning with the SC DSS leadership and other staff regarding planning for contracted training activities. The SC DSS promotion of and staff participation in Trauma-Informed Care training activities. The SC DSS to revise policies and procedures in the SC DSS Human Services Manual, and to facilitate implementation of Trauma-Informed Care statewide as indicated in the SC 2015-2019 Child and Family Services Plan, Strategic Action Plan.  |                                 |
| Agency                      | SC Sheriffs  | Collaboration particularly in the Child Welfare Services and Child Support Services divisions   | Executive Branch/State Agencies |
| Economic Services           | SNAP Applicants/Recipients   | Eligible SNAP households will receive monthly benefits determined in an accurate and timely manner according to federal regulations and state law based on correct information provided by the household. Households will comply with all program rules and will participate in work program requirements designed to facilitate the households movement toward self-sufficiency.   | General Public                  |
| Child Support Services      | South Carolina Center for Fathers and Families   | Closer collaboration with DSS County Offices. Referrals from DSS County Offices for services that the SC Center for Fathers and Families provides. Referrals from County Offices of fathers for services.   | Professional Organization       |



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**Customer Template**

| Divisions or Major Programs | Description  | Service/Product Provided to Customers  | Customer Segments               |
|-----------------------------|--|--|---------------------------------|
| Child Welfare Services      | South Carolina Citizen Review Panel  | Intentional collaboration of the DSS leadership with the Citizen Review Panel staff and volunteers, sharing data on abuse and neglect and deaths of children, and updates on the status of the Abuse and Neglect Reporting/Intake System and the Child Protective Services System at DSS, DSS to receive and review recommendations from the Citizen Review Panel and report Agency responses in a timely way.   | Executive Branch/State Agencies |
| Child Welfare Services      | South Carolina Crime Victims' Council  | Collaboration with the SC DSS leadership and the sharing of data on victims of human trafficking.  | Professional Organization       |
| Child Welfare Services      | South Carolina Department of Disabilities (DDSN)   | Inter-agency collaboration for case planning and referrals, and cost sharing for clients served by both DDSN and DSS and the age-out population of youth in care.  | Executive Branch/State Agencies |
| Child Welfare Services      | South Carolina Department of Education (DOE)   | Intentional collaboration of the DOE leadership with the DSS leadership regarding: systemic changes that are needed; intentional collaboration of DSS County and Regional Offices with local schools regarding the educational needs of students, safety and risk management, case planning and management for the students. Of special importance is the sharing with the school's administration the information related to placement changes in care and of the student's physical and behavioral health. | Executive Branch/State Agencies |
| Agency                      | South Carolina Department of Health and Human Services (DHHS)                                    | Regular collaboration and planning with the SC DSS leadership and other staff regarding planning for Medicaid Services of physical and behavioral treatment services.  | Executive Branch/State Agencies |
| Child Welfare Services      | South Carolina Department of Juvenile Justice (DJJ)  | Collaborative meetings with County Offices' leadership and State Office's leadership to plan for improvement in collaboration for children in the custody of the SC DSS and also involved with the SC DJJ. Collaborative meetings for care management for children in the custody of the SC DSS and also involved with the SC DJJ.   | Executive Branch/State Agencies |
| Child Welfare Services      | South Carolina Department of Mental Health (DMH)   | Referrals for the initial mental health assessment and trauma screening for a large proportion of children in care, out-of-home protocol, comprehensive case information and consent to provide behavioral health services and psychotropic medication management.   | Executive Branch/State Agencies |
| Child Welfare Services      | South Carolina Family Corps (Parents Anonymous)  | Regular collaboration and planning with the SC DSS leadership and other staff regarding planning for contracted training activities. Referrals of parents of at-risk families and youth for services.  | Professional Organization       |
| Child Welfare Services      | South Carolina Foster Care Advisory Committee  | The SC DSS leadership participate in planning use of Medicaid funds for the physical and behavioral health care needs of children in care. Supply physical and behavioral health care data about children in care. Sharing information about the State Health Care Oversight and Coordination Plan and updates on the status of the implementation of the Plan. The SC DSS to follow through on implementation of recommendations that are committee-approved.   | Executive Branch/State Agencies |
| Child Welfare Services      | South Carolina Foster Parent Association   | Regular collaboration and planning with the SC DSS leadership and other staff regarding planning for contracted training activities for Resource Family (Foster Parents). Referrals for the recruitment of Resource Families for Foster Care.  | Professional Organization       |
| Child Welfare Services      | South Carolina Labor Licensing and Regulations (LLR)   | Timely referrals of potential and existing Foster Family homes that need fire inspections and safety inspections for licensing. Collaboration with the SC DSS leadership.  | Executive Branch/State Agencies |
| Child Welfare Services      | South Carolina Law Enforcement Division (SLED), Fusion Center                                    | Sharing critical need-to-know information by DSS County Offices and the DSS State Office of Investigations. Consent and requests to perform searches and enhanced criminal background checks.  | Executive Branch/State Agencies |
| Agency                      | South Carolina South Carolina Coalition Against Domestic Violence and Sexual Assault (SCCADVASA) | Regular collaboration and planning with the SC DSS leadership and other staff regarding planning for contracted training activities. Referrals of women and children in or at-risk of being in situations of domestic violence and sexual assault.   | Professional Organization       |
| Economic Services           | TANF Applicants/Recipients   | Eligible TANF benefit groups will receive a monthly stipend determined in an accurate and timely manner according to federal regulations and state law based on correct information provided by the household. Benefit Group members mandatory to comply with work program rules will participate in work program requirements designed to facilitate the households movement toward self-sufficiency.   | General Public                  |
| Child Welfare Services      | The Cass Elias McCarter Guardian ad Litem (GAL), Office of the Governor                          | Regular collaboration and planning with the SC DSS leadership and other staff regarding planning for contracted training activities. Timely sharing of case file information especially physical and behavioral health information, permanency, placement movements in care. Timely support and communication from County Offices.   | Executive Branch/State Agencies |

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**Partner Template**

| Name of Partner Entity   | Type of Partner Entity        | Description of Partnership  | Associated Objective(s) |
|--|-------------------------------|---|-------------------------|
| Budget and Control Board   | State Government              | Provides printing and mailing of SNAP and TANF eligibility computer system correspondence to applications and participants.   | G2                      |
| Children's Trust of South Carolina   | Non-Governmental Organization | Grant Agreement to increase public awareness related to indicators of high quality child care.  | G1                      |
| Department of Alcohol and Other Drug Abuse Services (DAODAS)                           | State Government              | DSS contracts with DAODAS to co-locate (33) AOD treatment staff to provide alcohol and other drug abuse treatment/testing/screening/ assessment services for those persons and families involved with DSS.  | G1                      |
| Department of Corrections  | State Government              | Provides bulk printing services for SNAP and TANF forms, brochures posters and flyers used in local offices and provided to applicants and recipients.  | G2                      |
| Department of Disabilities (DDSN)  | State Government              | Serves as financial partner with Interagency System of Care for Emotionally Disturbed Children (ISCEDC) , assumes lead agency role for Intellectual Disabilities age-out population in care from DSS.   | G1                      |
| Department of Disabilities (DDSN)  | State Government              | Identifies facilities qualifying as group living arrangements for SNAP. May also serve as authorized representatives for residents of these facilities.   | G1                      |
| Department of Education (DOE)  | State Government              | Through the SC Education Bill of Rights (Section 59-38-10) there is a purposeful partnership to ensure access to appropriate education opportunities; smooth transition to school and between school districts; access to records; independent educational to allow provision of needed technology and educational opportunities to ensure youth in care have the same advantage in education as other youth have that are not in care of DSS.  | G1                      |
| Department of Employment and Workforce (DEW)   | State Government              | MOU (effective 2/12/15)   | G2                      |
| Department of Employment and Workforce (DEW)   | State Government              | Data Sharing - Wages and Unemployment   | G2                      |
| Department of Health and Human Services (DHHS)   | State Government              | Data sharing agreement to provide SNAP eligible children to express lane eligibility for Medicaid.  | G2                      |
| Department of Health and Human Services (DHHS)   | State Government              | Direct Contractor for DSS' selected MCO, federal funder of critical medical and behavioral health and case services. Medicaid Administrative Activities (MAA) contract, Transportation contract, State Matching Funds for Mental Health Services for Children Under 21 in the Interagency System of Care for Emotionally Disturbed Children. Manages prior authorization process for access to Psychiatric Residential Treatment Facilities (PRTFs), manages Medicaid eligibility determinations.   | G1                      |
| Department of Juvenile Justice (DJJ)   | State Government              | Serves as financial partner with Interagency System of Care for Emotionally Disturbed Children (ISCEDC). DJJ partners with DSS regarding children in care that are at-risk and have involvement with the court and either live in the community or in a DJJ facility  | G1                      |
| Department of Mental Health (DMH)  | State Government              | DMH provides the initial mental health assessment and trauma screenings through the Out of Home Protocol agreement for a large portion of children coming into care. Provide clinical and psychiatric services for child welfare population. Serves as financial partner with Interagency System of Care for Emotionally Disturbed Children (ISCEDC) .  | G1                      |
| Department of Vocational Rehabilitation  | State Government              | Provides vocational rehabilitation services for SNAP and TANF participants  | G2                      |
| Foster Care Review Board (FCRB)  | State Government              | DSS currently contracts with the South Carolina Children's Foster Care Review Board that was created in 1974 by the General Assembly to monitor the progress in achieving permanent placements for children in foster care.<br><br>Citizens from each community become involved in the child welfare system by participating in case reviews of all children who spend longer than four consecutive months in foster care. The objectives of these reviews are to ensure that permanent plans are being made for children and families; and, to promote community awareness about these issues. There are currently 42 Local Review Boards across the state that conduct semi-annual case reviews. There is at least one Local Review Board in each of the sixteen judicial circuits. | G1                      |
| Greenville Technical College   | Higher Education Institute    | State Agency Contract to provide ongoing coursework for early care and education workforce (AA degree programs).  | G2                      |
| Judicial Department  | State Government              | Clerk's Unit Cost and Incentives Contracts  | G2                      |
| Medical University of South Carolina-MUSC / Medical University Hospital Authority-MUHA | Higher Education Institute    | Comprehensive services are provided by a multi-disciplinary care team (Pediatricians, Nurse Practitioner, PT/OT/Speech Therapist, social worker) for bio-families, foster families and adoptive families in the low country region of the state. Services also encompass medical care coordination to support children and their families in scheduling for primary care appointments, sub specialist appointments, therapies, counseling and other training. Social work and counseling services are also provided directly to the child and family. Other services include one on one education and training with the child, training with the parent and child, classes for parents and child's school, etc.   | G1                      |
| MUSC-Division of Pediatrics  | Higher Education Institute    | State Agency Contract to provide training for child care providers on caring for infants and toddlers.  | G2                      |
| Revenue and Fiscal Affairs Office  | State Government              | State Agency Contract to improve efficiency in electronic data collection and reporting to assess impact of quality initiatives and link with other agencies.   | G2                      |
| S. C. Labor Licensing and Regulations (LLR)  | State Government              | DSS contracts LLR to conduct initial and annual fire and life safety inspections for foster homes and group care facilities licensed by DSS.  | G1, G2                  |

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Partner Template

| Name of Partner Entity                                | Type of Partner Entity     | Description of Partnership   | Associated Objective(s) |
|---|----------------------------|--|-------------------------|
| S.C. Dept. of Health and Environmental Control (DHEC) | State Government           | DSS contracts DHEC to provide lead and risk assessments for potential foster care and adoptive homes<br>The State Child Fatality Advisory Committee (SCFAC) was enacted in 1993. The SCFAC is mandated by S.C. Code 63-11-1950 to identify patterns in child fatalities that will guide efforts by agencies, communities and individuals to decrease the number of preventable child deaths. DSS contracts with SC Department of Health and Environmental Control (DHEC) for a child fatality and injury prevention program specialist to coordinate and facilitate child fatality review processes at the state and local levels through an established State Child Fatality Advisory Committee (SCFAC). The SCFAC is assembled through a collaboration with the State Law Enforcement Division (SLED), SCDSS, and the Department of Health and Environmental Control (DHEC).The purpose of the SCFAC is to decrease child deaths in South Carolina. A multidisciplinary approach is used to investigate the causes of deaths of children from birth to 18 years old to gain a better understanding of the circumstances surrounding each death. Recognizing risk factors for child death will enable the better use of existing resources and the creation of new practices to protect our children in South Carolina. | G1                      |
| S.C. Dept. of Health and Environmental Control (DHEC) | State Government           | Data Sharing - Birth and Paternity Statistics  | G2                      |
| SC Department of Motor Vehicles                       | State Government           | Data Sharing - Driver's License  | G2                      |
| SC Department of Revenue                              | State Government           | Data Sharing - Tax offset for child support  | G2                      |
| SC Technical College System                           | Higher Education Institute | Contracts for services with individual colleges  | G2                      |
| South Carolina Courts System                          | State Government           | Collaboration with DSS on children in care regarding court process issues (i.e. Probable Cause Hearings, Merits Hearing, Permanency, etc.) and reducing barriers in the court related to laws pertaining to children in care , training and awareness for judges, etc.   | G1                      |
| State Law Enforcement Division (SLED)                 | State Government           | The SCDSS has recognized the important role law enforcement can play in supporting the safety and well-being of a child involved with the Department. The SCDSS seeks to enhance its communication and partnership partner with Law Enforcement. In May 2014, the SCDSS updated its policy to include contact with Law Enforcement when the child and family cannot be located within 72 hours or sooner if safety of the child is of concern.<br><br>Through a statute change, the SCDSS seeks to enhance screenings to include collaboration with the SLED on use of the National Crime Information Center (NCIC) FBI checks of adults involved with child welfare investigations. DSS has dedicated staff from the SCDSS Division of Investigations to the SLED Fusion Center to improve access to information as appropriate through an MOU.   | G1                      |
| The Cass Elias McCarter Guardian ad Litem (GAL)       | State Government           | DSS contracts with the Cass Elias McCarter Guardian ad Litem program to recruit, train and supervise volunteers who advocate for abused/neglected children in South Carolina. GAL volunteers get to know the child and everyone involved in the child's life, including family, teachers, doctors, social workers and others. They gather information about the child and what the child needs. Their recommendations to the court help the judge make an informed decision about a child's future. GAL volunteers provide a stable presence in a child's life, remaining on each case until the child finds a safe, permanent home.   | G1                      |
| Richland County CASA                                  | Local Government           | Regular collaboration and planning with the SC DSS leadership and other staff regarding planning for contracted training activities. Timely sharing of case file information especially physical and behavioral health information, permanency, placement movements in care. Timely support and communication from County Offices.   | G1                      |
| USC-College of Education                              | Higher Education Institute | State Agency Contract to a) manage SC Child Care Resource and Referral Network; b) collect and analyze child care data to inform program and policy decisions; c) coursework training, and technical assistance for child care providers; d) infant toddlers outreach services; e) training for DSS child care staff; and f) support to caregivers serving special needs children.   | G2                      |
| USC-Institute for Public Service and Policy Research  | Higher Education Institute | State Agency Contract to conduct biannual statewide market rate survey of child care providers.  | G2                      |

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Report Template

| Item | Report Name   | Name of Entity Requesting the Report                        | Type of Entity | Reporting Frequency                                 | Submission Date (MM/DD/YYYY)                 | Summary of Information Requested in the Report   | Method to Access the Report  |
|------|---|---|----------------|---|--|--|--|
| 1    | 2015-2019 Child and Family Services Plan, 2017 Annual Progress and Services Report (APSR) | Administration for Children and Families, Children's Bureau | Federal        | Annual  | June 30th                                    | Assessment of performance of the SC Child Welfare System and the plan for improvement of child and family outcomes. Includes collaboration with stakeholders in the Child Welfare System including between the state and Federally-recognized tribes.  | DSS website  |
| 2    | ACF 404 Report  | ACF, Office of Child Care                                   | Federal        | Every 3 years                                       | June 30th                                    | Data regarding improper payments, cases with missing or insufficient information, and program performance for the reporting year.  | The actual report cannot be accessed by the public but demographic data from the report is available on the ACF website. |
| 3    | Annual Head Start Collaboration Report  | ACF, Office of Head Start                                   | Federal        | Annual  | March  | Reflects work done as it relates to the Head Start Act and Collaboration priorities.   | Early Childhood Learning Knowledge Center website  |
| 4    | Annual Outcome Goal Plan  | ACF, Office of Refugee Resettlement                         | Federal        | Annual  | November 15th                                | Review of previous year's approved annual outcome goal plan. Compare these with actual results and propose goals for the next year.  | Only accessible through state approval   |
| 5    | Annual State Report on Verification of SNAP Participation                                 | USDA-FNS  | Federal        | Annual  | March 31st                                   | The report must include sufficient information to show that the state had appropriate systems in place to ensure that the state did not issue benefits to anyone who was deceased or permanently disqualified from receiving benefits during the prior year.   | We are unaware of any public access to this report   |
| 6    | CACFP State Plan  | USDA-FNS  | Federal        | When changes occur                                  | August 15th or when changes occur            | SCDSS plan for the administration of the Child and Adult Care Food Program.  | By Request   |
| 7    | CCDF Plan   | ACF, Office of Child Care                                   | Federal        | Triennial   | June   | Describes the CCDF program to be administered for the 3-year plan period. Serves as the application for CCDF funds by providing a description of, and assurance about, the grantee's child care program and all services available to eligible families. Current and planned efforts, initiatives and implementation plans for the state through the plan period.  | DSS Child Care Services website  |
| 8    | Education and Administrative Reporting System   | USDA-FNS  | Federal        | Annual  | December 31st                                | SNAP-Ed participants and contacts; demographics; delivery sites; programming; budget information.  | By Request   |
| 9    | ESAP Annual Report  | USDA-FNS  | Federal        | Annual  | May 16th                                     | Number of certifications, recertifications and interviews.   | Through FNS  |
| 10   | FNS 101   | USDA-FNS  | Federal        | Annual  | October 19th                                 | EBT Participation In Food Programs By Race   | By Request   |
| 11   | FNS 153 - Commodity Supplemental Food Program, Administrative Financial Status            | USDA-FNS  | Federal        | Monthly   | 30th   | Account of all participants served per month.  | By Request   |
| 12   | FNS 191 - Racial/Ethnic Group Participation (CSFP)  | USDA-FNS  | Federal        | Annual  | July   | Account of all participants served in April using data recorded from their application.  | By Request   |
| 13   | FNS 292B  | USDA-FNS  | Federal        | As Needed   | As Needed                                    | Disaster SNAP Participation Report   | By Request   |
| 14   | FNS 388   | USDA-FNS  | Federal        | Monthly   | 19th   | EBT Issuance and Participation Estimates   | By Request   |
| 15   | FNS 388A  | USDA-FNS  | Federal        | Semi-Annual   | March/September                              | EBT Participation by Persons and Household   | By Request   |
| 16   | FNS 44  | USDA-FNS  | Federal        | Monthly   | 30 days after the end of the reporting month | Participation information for CACFP institutions.  | USDA summarizes the data for all states on the USDA website.   |
| 17   | FNS 46  | USDA-FNS  | Federal        | Monthly   | 5th  | Monthly EBT Issuance   | FNS Website; DSS Website   |
| 18   | FNS 583   | USDA-FNS  | Federal        | Quarterly   | Feb. May, Aug, Nov                           | # of Work Registrants, SNAP Employment & Training participation.   | By Request   |
| 19   | FNS 667 - Emergency Food Assistance Program (TEFAP) Administrative Costs                  | USDA-FNS  | Federal        | Annual  | September 30th                               | Account of all TEFAP funding spent.  | By Request   |
| 20   | FNS 683 - WIC Farmers' Market Nutrition Financial and Program Report                      | USDA-FNS  | Federal        | Annual  | November 15th                                | SFMNP Financial & Program Activity for the season.   | By Request   |
| 21   | FNS-366B  | USDA-FNS  | Federal        | Annually, but will be changing to quarterly next FY | August 15th                                  | Program Activity Statement: number of initial application and recertifications approved and denied; SNAP applications and dispositions; Fair Hearing information; eligibility fraud and trafficking investigations completed; Administrative Disqualification Hearings; prosecutions completed; and program dollars to be recovered during reporting period.   | By Request   |
| 22   | Healthy Bucks Updates   | USDA-FNS  | Federal        | Quarterly   | Upon Request                                 | Program description; county progression; SNAP and Healthy Bucks redemptions to-date; SNAP redemptions for the growing season for direct marketing farmers and farmers markets; vendor recruitment and client education/outreach strategies.  | By Request   |
| 23   | ME State Plan   | USDA-FNS  | Federal        | Annual  | September 1st                                | Each year, FNS targets specific program areas which are required to be monitored in each State Agency's ME plan that are essential for monitoring the successful operation of the SNAP nationwide. The objective is to successfully complete federally mandated ME reviews to monitor program compliance and improve program operations. The information gathered will provide a basis for assessing the administration of the SNAP and planning future management objectives. | By Request   |
| 24   | ME Trend Analysis Report  | USDA-FNS  | Federal        | Annual  | October 23rd                                 | An annual trend analysis report showing the results and trends from the County Benefit Integrity ME reviews conducted during the fiscal year.  | By Request   |
| 25   | Monthly Caseworker Visit Formula Grant Report   | Administration for Children and Families, Children's Bureau | Federal        | Annual  | December 15th                                | Report summarizes the total number of visits made by caseworkers on a monthly basis to children in foster care, and the percentage of the visits made in the child's residence.  | By Request   |

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| Item | Report Name  | Name of Entity Requesting the Report | Type of Entity | Reporting Frequency        | Submission Date (MM/DD/YYYY)     | Summary of Information Requested in the Report  | Method to Access the Report   |
|------|--|--------------------------------------|----------------|----------------------------|----------------------------------|---|---|
| 26   | Multiple Card Trafficking/Fraud  | USDA-FNS                             | Federal        | Quarterly                  | March, June, September, December | Number of requests made by client's who have ordered 4 or more EBT cards in the last 12 months and number which resulted in an investigation.   | By Request  |
| 27   | ORR-1 CMA Budget Estimate  | ACF, Office of Refugee Resettlement  | Federal        | Annual                     | August 15th                      | Justification statement and yearly estimates to receive reimbursement of administrative, cash and medical costs in operating the Refugee Resettlement Program.  | Only accessible through state approval  |
| 28   | ORR-6 Annual Service Plan  | ACF, Office of Refugee Resettlement  | Federal        | Annual                     | October 30th                     | Report of current services to refugees and the dollar amount used to provide services form ORR funding.   | Only accessible through state approval  |
| 29   | ORR-6 Performance Report   | ACF, Office of Refugee Resettlement  | Federal        | Every Trimester            | March, June, October             | Statistical data and program services provided to refugees during a 4-month reporting period.   | Only accessible through state approval  |
| 30   | OSHA 300 Report  | US Department of Labor               | Federal        | Annual                     | January                          | Report of injuries for the year.  | N/A   |
| 31   | Performance Progress Report  | DHHS/ACF                             | Federal        | Semi-Annual                | April, October                   | TANF participant academic data, employment data, supportive services  | By Request  |
| 32   | Quality Performance Report (QPR)   | ACF, Office of Child Care            | Federal        | Annual                     | December 31st                    | Captures the state's progress in improving the quality of child care. The QPR reports on the progress in meeting goals, high quality indicators and bench marks as reported in the CCDF Plan and provides data on the results of quality initiatives.   | By Request  |
| 33   | Safeguard Review Corrective Action Plan (CAP) for SC57X-CS (Child Support)                           | Internal Revenue Services            | Federal        | Annually                   | March 31st                       | Agency response to reported findings to correct finding. Must be updated until actions are approved by the IRS.   | No public access. These reports are the property of the IRS.                        |
| 34   | Safeguard Review Corrective Action Plan (CAP) for SC629-HS (Human Services or DSS Economic Services) | Internal Revenue Services            | Federal        | Annually                   | March 31st                       | Agency response to reported findings to correct finding. Must be updated until actions are approved by the IRS.   | No public access. These reports are the property of the IRS.                        |
| 35   | Safeguard Security Report (SSR) for SC57X-CS (Child Support)   | Internal Revenue Services            | Federal        | Annually                   | September                        | Report of agency security posture to support IRS Safeguard programs for systems utilizing Federal Tax Information (FTI).  | No public access. These reports are the property of the IRS.                        |
| 36   | Safeguard Security Report (SSR) for SC629-HS (Human Services or DSS Economic Services)               | Internal Revenue Services            | Federal        | Annually                   | September                        | Report of agency security posture to support IRS Safeguard programs for systems utilizing Federal Tax Information (FTI).  | No public access. These reports are the property of the IRS.                        |
| 37   | SC Head Start Annual Assessment  | ACF, Office of Head Start            | Federal        | Annual                     | Varies                           |   | ECLK and Headstart Enterprise System (HSES)   |
| 38   | SC Head Start Collaboration Committee  | ACF, Office of Head Start            | Federal        | Bi-Annual; monthly updates | November, April                  | The progress towards Head Start Collaboration Grant goals and activities.   | Region IV Office of Head Start  |
| 39   | SCCAP Renewal  | USDA-FNS                             | Federal        | Every 5 years              | August                           | Cost Neutrality Report, and changes made to the program.  | Through FNS   |
| 40   | SNAP APT CAP   | USDA-FNS                             | Federal        | Semi-Annual                | May 1 and Nov 1                  | SNAP Application Processing Timeliness (APT) Corrective Action Plan (CAP) includes the state's Quality Control (QC) timeliness information for the past six months and the identified root causes, corrective action strategies, and evaluation measures for corrective action activities developed by the state to improve SNAP APT. | By Request  |
| 41   | SNAP CAPER CAP   | USDA-FNS                             | Federal        | Semi-Annual                | May 1 and Nov 1                  | SNAP Case and Procedural Error Rate (CAPER) Corrective Action Plan (CAP) includes the state's Quality Control SNAP negative error rate for the past six months and identified root causes, corrective action strategies, and evaluation measures for the corrective action activities developed by the state to improve SNAP CAPER.   | By Request  |
| 42   | SNAP E&T State Plan  | USDA-FNS                             | Federal        | Annual                     | August                           | Implementation plan for the SNAP Employment & Training program.   | By Request  |
| 43   | SNAP Education Annual Report   | USDA-FNS                             | Federal        | Annual                     | January 31st                     | Program overview; administrative expenditures; impact evaluation; planned improvements.   | By Request  |
| 44   | SNAP Education State Plan  | USDA-FNS                             | Federal        | Annual                     | August 15th                      | Needs assessment methodology and findings; state goals, objectives, projects, campaigns, evaluation and collaborations; staffing; budget information.   | By Request  |
| 45   | SNAP Outreach Final Report   | USDA-FNS                             | Federal        | Annual                     | December 31st                    | Major accomplishments; major challenges and solutions developed; evaluation methodology and findings.   | By Request  |
| 46   | SNAP Outreach State Plan   | USDA-FNS                             | Federal        | Annual                     | August 15th                      | Statement of need; outreach plan summaries; project and staffing details; budget information.   | By Request  |
| 47   | Social Media Trafficking/Fraud   | USDA-FNS                             | Federal        | Quarterly                  | March, June, September, December | Number of social media sites through RSS feeds which indicate SNAP fraud and/or trafficking.  | By Request  |
| 48   | SSBG Plan  | ACF, Office of Community Services    | Federal        | Annual                     | September 1st                    | Spending plan for SSBG funding. Must include proof of notification to the public, description of the agency's administrative, fiscal, and program operations, description of the services funded, amount of funds allocated to each service, estimated number of clients to be served, proof of single audit, and certifications.     | DSS website   |
| 49   | SSBG Post-Expenditure Report   | ACF, Office of Community Services    | Federal        | Annual                     | March 31st                       | Accounting by service based on expenditures for the FFY and number of clients served; demographics of clients served.   | Report is not required to be posted but the contents are included in the SSBG Plan. |

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|------|--|--|----------------------------|---|--|--|---|
| 50   | Standard Medical Deduction Demonstration Project Cost Neutrality Report        | USDA-FNS   | Federal                    | Bi-Annual   | June 1st   | Review of 200 elderly/disabled cases with excess medical expenses.   | Standard Medical Demonstration Project on the USDA website: <a href="http://www.fns.usda.gov/snap/waivers-rules">http://www.fns.usda.gov/snap/waivers-rules</a> |
| 51   | Standard Medical Deduction Project Annual Data Submission (Effect on Caseload) | USDA-FNS   | Federal                    | Annual  | January 1st  | Number of elderly or disabled households in the caseload during the reporting year; number with medical expenses in excess of \$35; number that took standard medical deductions; and that opted for actual calculation of medical expenses.   | Standard Medical Demonstration Project on the USDA website: <a href="http://www.fns.usda.gov/snap/waivers-rules">http://www.fns.usda.gov/snap/waivers-rules</a> |
| 52   | Standard Utility Allowance Calculations and Methodology                        | USDA-FNS   | Federal                    | Annual  | June   | Calculation and methodology for determining Standard Utility Allowance: MUA (Mandatory Utility Allowance), BUA (Basic Utility Allowance), Telephone Allowance  | Standard Utility Allowance in the DSS SNAP Manual, available on the DSS website.  |
| 54   | Survey of Occupational Injuries and Illnesses                                  | US Department of Labor                                       | Federal                    | Annual  | February   | 5 Counties are sent: any injuries/illnesses job related/number of days out of work/restrictions, etc.  | N/A   |
| 55   | TANF Annual Report-ACF 204   | DHHS-ACF   | Federal                    | Annual  | December 31st  | Quarterly ACF-196 Financial Reports; ACF 202 TANF caseload reduction report; SARs CR730 Report of Domestic Violence cases.   | Extractions from this report (i.e. TANF caseload data) are available on the ACF website.  |
| 56   | TANF EBT Restrictions Report ACF-204   | DHHS-ACF   | Federal                    | Annual  | September 30th   | Report on policies and procedures for the mandated blocking of transactions using ePay cards at Liquor Stores, Casinos, and Adult-Oriented Entertainment businesses.   | We are unaware of public accessibility for this report.   |
| 57   | TANF State Plan  | DHHS-ACF   | Federal                    | Every 3 years. The last Plan was submitted in October 2015    | September 30th   | State's Plan for operating the TANF program, including: the goals and administration; description of the program; funding sources.   | Draft plan is available for public comment on the DSS website 45 days prior to implementation.  |
| 58   | TANF State Work Verification Plan  | DHHS/ACF   | Federal                    | If changes occur  | Current: 2009  | TANF work activities, verification, and submittal procedures.  | By Request  |
| 59   | USDA Team Nutrition Grant progress reports                                     | USDA-FNS   | Federal                    | Quarterly   | 30 days after end of quarter                             | Description of accomplishments compared to goals and objectives established for the Team Nutrition grant period. This competitive Team Nutrition training grant will end 7/31/2017.  | Information about Team Nutrition training grant activities at <a href="http://www.fns.usda.gov/tn/teamnutrition">http://www.fns.usda.gov/tn/teamnutrition</a> . |
| 60   | Whistleblowers   | USDA-FNS   | Federal                    | Daily   |  | SNAP fraud and/or trafficking reports made by the public to the federal government which require an investigation by SC and findings of the investigation are to be reported back to FNS within 60 days.   | not sure if report is made available to public  |
| 61   | ACF 800 Report   | ACF, Office of Child Care                                    | Federal                    | Annual  | December 31st  | Total children served for the fiscal year and total providers by provider type.  | The actual report cannot be accessed by the public but demographic data from the report is available on the ACF website.  |
| 62   | ACF-801 Report   | ACF, Office of Child Care                                    | Federal                    | Quarterly - produced automatically from the SC Voucher System | Last day of the 2nd month following the end of a quarter | Demographic data regarding the children served by the CCDF Program and the providers serving those children.   | The actual report cannot be accessed by the public but demographic data from the report is available on the ACF website   |
| 63   | FNS-834 State Agency (NSLP/SNAP) Direct Certification Rate Data Element Report | FNS; South Carolina Department of Education                  | Federal (FNS) State (SCDE) | Annual (Must be submitted through FPRS)                       | December   | Unduplicated count of school-aged children (5-17 years old) in SNAP households during the months of July, August, and September.   | By Request  |
| 64   | SC Head Start Census   | SC Legislative Oversight Office and the Office of Head Start | Federal and State          | Bi-Annual   | May/Dec  | SC Head Start enrollment by county program and classroom.  | SC Head Start websites  |
| 65   | Accountability Report  | Executive Budget Office                                      | State                      | Annually  | 15-Sep   |  | Online  |
| 66   | Bank Account Transparency and Accountability                                   | General Assembly   | State                      | Annually  | September  | Each state agency, except state institutions of higher learning, which has composite reservoir bank accounts or any other accounts containing public funds which are not included in the Comptroller General's South Carolina Enterprise Information System shall prepare a report for each account disclosing every transaction of the account in the prior fiscal year. The report shall be submitted to the State Fiscal Accountability Authority by October first of each fiscal year. | Online  |
| 67   | Base Budget Analysis   | General Assembly   | State                      | Annually  | September  | Requires state agencies to make public their Annual Accountability Report on or before September 15th and sets guidelines for the report.  | Online  |

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Report Template

| Item | Report Name  | Name of Entity Requesting the Report                             | Type of Entity | Reporting Frequency                          | Submission Date (MM/DD/YYYY)  | Summary of Information Requested in the Report   | Method to Access the Report        |
|------|--|--|----------------|--|---|--|------------------------------------|
| 68   | Child Support Enforcement System   | General Assembly   | State          | Annually                                     | September   | Requires a report detailing the status of the Child Support Enforcement System. This report is due to the General Assembly by August 31st.   | Online                             |
| 69   | Commodity Valuation  | Budgets  | State          | Annual                                       | July 15th   | Commodity Receipts & Distributions   | By Request                         |
| 70   | Compensation - Reporting of Supplemental Salaries                                    | General Assembly   | State          | Annually                                     | N/A   | Establishes guidelines and reporting requirements for supplemental salaries. The employing agency must report this information on or before August thirty-first of each year and must include the total amount and source of the salary supplement received by   | No supplemental salaries to report |
| 71   | County Office Performance Reviews  | General Assembly   | State          | Each County at least once every five years.  | Every county is reviewed every year and reports are submitted to the legislative delegations of each county throughout the year as the reports are completed. | To provide a substantive quality review of the child protective services and foster care programs in each county and each adoption office in the State.  | Online                             |
| 72   | Debt Collection Reports  | Chairman of Senate Finance and Chairman of Ways & Means          | State          | Annually                                     | March   | Requires state agencies to report to SFC and W&M by the end of February the amount of outstanding debt and all methods used to collect it.   | By Request                         |
| 73   | Deficit Monitoring   | General Assembly   | State          | Quarterly                                    | January   | If an agency determines the likelihood of a deficit for the current fiscal year exists, the agency shall submit to the Office of State Budget within fourteen days, a plan to minimize or eliminate the projected deficit.   | By Request                         |
| 74   | DEW 101-102 Wage Report  | DEW  | State          | Quarterly                                    | 4th - 8th of each month   | Wages for the period.  | N/A                                |
| 75   | Discrimination Policy  | General Assembly   | State          | Annually                                     | October   | Establishes guidelines for the state discrimination policy and requires agencies to report to State Human Affairs Commission by October 31 of each year.   | Online                             |
| 76   | DSS Interagency System for Caring for Emotionally Disturbed Children (ISCEDC) report | Senate Finance and Ways and Means Committee                      | State          | Quarterly                                    | Quarterly   | To report on the activities of the ISCEDC program for families and children identified as in need of special support in the community or when necessary, in a substitute care setting.   | Online                             |
| 78   | Fines and Fees Report  | Chairman of Senate Finance and Chairman of Ways & Means          | State          | Annually                                     | September   | Requires a report of the fines and fees charged and collected in the prior fiscal year by September 1st.   | Online                             |
| 79   | IMD Operations   | Chairman of Senate Finance and Chairman of Ways & Means          | State          | Annually                                     | November 1, 2013  | Requires that IMD funds be used for out of home placement providers. Requires an annual report to be submitted.  | By Request                         |
| 80   | Information Technology and Information Security Plans                                | General Assembly   | State          | Annually                                     | October   | By October 1, 2015, all state agencies must submit an information technology plan and an information security plan for Fiscal Year 2015-16 to the Department of Administration. State agencies must submit updates to their plans if there are changes following initial submission. Changes that would necessitate an updated plan include, but are not limited to, changes in response to technological advancements, changes in legislation, regulation or compliance requirements, newly identified funding sources, or new issues relating to information technology management or business requirements. | By Request                         |
| 81   | Jaidon's Law   | General Assembly   | State          | Annually                                     | March   | To report annually on specific caseworker and children data.   | Online                             |
| 82   | Legislative Oversight  | Senate Legislative Oversight Subcommittee                        | State          | Special Committee established to review DSS. | Varies. Agency responds to questions from the Subcommittee as received.   | Increased Efficiency   | By Request                         |
| 83   | MBE Quarterly Progress Report  | Small and Minority Business Contracting and Certification Office | State          | Quarterly                                    | Continuous  | List of payments to certified minority vendors.  | By Request                         |
| 84   | MMO Quarterly Report   | State Procurement Office   | State          | Quarterly                                    | Continuous  | List of Sole Source, Emergency, Trade-Ins, Preference Awards, Unauthorized, and 10% Rule.  | By Request                         |
| 85   | New SNAP Debit Card Accountability Features  | Chairman of Senate Finance and Chairman of Ways & Means          | State          | Annually                                     |   | Report to Chairman of W&M and Senate Finance by December 1, 2014 on recommendations for new accountability features to SNAP debit cards.   | Online                             |
| 86   | Organizational Charts  | General Assembly   | State          | Annually                                     | No longer required by OHR since SCEIS implementation  | Requires state agencies to submit to OHR a current organization chart by September 1st.  | By Request                         |
| 87   | Restructuring Report   | House Legislative Oversight Committee                            | State          | Annually                                     | February  | Increased Efficiency   | Online                             |
| 88   | Restructuring Report and Cost Savings Plan   | Office of Senate Oversight                                       | State          | Annually                                     |   | Increased Efficiency   | Online                             |
| 89   | Safe Haven Act Report  | General Assembly   | State          | Annually                                     | July 19, 2012   | To report on infants taken into custody as part of the Safe Haven Act.   | Online                             |
| 90   | SC Head Start Association Update   | SC Head Start Association  | State          | Quarterly                                    | Varies  | A summary of Collaboration Office activities and information from partners.  | Head Start Association website     |
| 91   | SNAP Coupons   | General Assembly   | State          | Bi-annually                                  | October 21, 2015  | The agency shall work to identify and utilize funds as matching dollars for the continued success of the "Healthy Bucks" program and shall report semi-annually to the General Assembly on the status of the program. The report shall include, at a minimum, the number of recipients, counties served, and cumulative expenditure data for the program.  | By Request                         |

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Report Template

| Item | Report Name                            | Name of Entity Requesting the Report        | Type of Entity | Reporting Frequency | Submission Date (MM/DD/YYYY) | Summary of Information Requested in the Report  | Method to Access the Report |
|------|--|---|----------------|---------------------|------------------------------|---|-----------------------------|
| 92   | State Accident Fund Payroll Report     | State Accident Fund                         | State          | Annual              | August                       | Number of employees/class code/gross payroll/overtime/reported payroll  | N/A                         |
| 93   | Travel Report                          | General Assembly                            | State          | Annually            | September 18, 2015           | Establishes guidelines and requires state agencies to report to the Comptroller General travel expenditures for the prior fiscal year.  | Online                      |
| 94   | Use of Funds Authorization             | Senate Finance and Ways and Means Committee | State          | Annually            | January 28, 2016             | Authorizes the department to receive and expend funds awarded to investigative units of the department as a result of a donation, contribution, prize, grant or court order. Sets guidelines and requires a report to the Senate Finance Committee and House Ways & Means | By Request                  |
| 95   | Voluntary Separation Incentive Program | General Assembly                            | State          | Annually            | N/A                          | State agencies may implement voluntary separation incentive programs with the consultation of B&C Board OHR. Establishes guidelines and reporting requirements.   | Online                      |
| 96   | Work Experience Program Payroll Report | State Accident Fund                         | State          | Annual              | August                       | # of clients in specific categories of Work Experience placements to determine amount of Worker's Compensation coverage.  | By Request                  |



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External Review Template

| Item | Name of Entity Conducted External Review                                      | Type of Entity       | External Review Timeline (MM/DD/YYYY to MM/DD/YYYY)                 | Method to Access the External Review Report   |
|------|---|----------------------|---|---|
| 1    | SCDOA - State Human Resource Division - Audit of Delegated Transactions       | State                | 7/1/14 to 6/30/15   | N/A   |
| 2    | SCDOA - State Human Resource Division - Human Resources Operations Assessment | State                | Overall SCDSS HR Operations review- Report received May 1, 2016     | N/A   |
| 3    | House Legislative Oversight   | State                | 2015-2016   | scstatehouse.gov  |
| 4    | Senate DSS Oversight  | State                | 2013 -  | scstatehouse.gov  |
| 5    | SNAP QC Integrity Review  | Federal              | Mar-16  | USDA  |
| 6    | DSS Internal Audits Division  | State                | All Year  | Upon request and approval   |
| 7    | Food and Nutrition Service- State ME Review                                   | Federal              | 6/20-6/24/2016; FFY 2014 and 2015                                   | FNS has not issued the final report from the State ME Review for this year.                   |
| 8    | Elliott Davis   | State                | March (Jan-Dec of previous year)                                    |   |
| 9    | Catherine Sullivan with Clifton Larson Allen LLP                              | Outside Organization | 02/29/16; Fiscal year 2015  | We are unaware of any public access to the actual report                                      |
| 10   | FNS- Yolaunda Daniel  | Federal              |   | This report can not be accessed by the public at this time                                    |
| 11   | FNS/USDA: Benefit Integrity ME Review   | Federal              | 6/8/15-6/12/15; For FY2014  | Upon request  |
| 12   | FNS/USDA: Benefit Integrity ME Review and Financial Audit                     | Federal              | 4/18/16-4/29/16; For FY2015   | Upon request  |
| 13   | OIG: DSNAP  | State                | March 2016 until present  | OIG   |
| 14   | CliftonLarsonAllen, LLP for Office of State Auditor                           | Outside Organization | 1/2016-3/2016 audit of SFY2015: 7/1/2014-6/30/2015                  | SC Office of the State Auditor's website at <a href="http://osa.sc.gov">http://osa.sc.gov</a> |
| 15   | The Hobbs Group, PC, CPAs   | Outside Organization | 5/2016 review of SFY2015 agreed-upon procedures: 7/1/2014-6/30/2015 | SC Office of the State Auditor's website at <a href="http://osa.sc.gov">http://osa.sc.gov</a> |