

INTERNAL AUDIT PROCESS OF OFFICE OF THE ADJUTANT GENERAL

The agency provided the information below in the Program Evaluation Report it submitted on September 29, 2017.¹

The Office of the Adjutant General/South Carolina Military Department does not have an internal audit department, but the each State's National Guard has a United States Property and Fiscal Office (USPFO) which is tasked to support the Adjutant General's State mission while providing essential oversight of Federal resources.

Each USPFO has an Internal Review (IR) Division composed of Federal civilian auditors who are responsible for conducting reviews of all programs and activities of the Army and Air National Guard that involve Federal resources. The IR Division is responsible for preparation and publication of the annual audit plan with guidance from the Audit Committee, the Adjutant General, and the USPFO. The IR Division offers managers with an independent, timely, and objective control perspective of programs, systems, functions, and activities. The Division conducts primarily compliance, performance and efficiency type audits. In addition, the IR Division maintains and updates annually a risk assessment file that includes all major programs, activities, functions, or systems.

In the past five years, the IR Division has completed thirteen (13) audits of Cooperative Agreement programs managed by the Office of the Adjutant General/South Carolina Military Department in support of the SC Army and Air National Guards. These Cooperative Agreements between National Guard Bureau (NGB) and the State are the mechanism by which federal resources are transferred to the State to execute certain programs which support the SC National Guard's State and Federal Missions. Recommendations from these audits have improved the stewardship of both Federal and State resources, and ensured compliance with the laws and regulations that govern the Cooperative Agreements.

These audit reports are classified "For Official Use Only" (FOUO). Any request for release would require a Freedom of Information Act (FOIA) Request to the US Property & Accountability Officer for SC.

¹ The agency was asked to “Please provide information about the agency's internal audit process, if any, including: whether the agency has internal auditors; a copy of the internal audit policy or charter; the date the agency first started performing audits; the names of individuals to whom internal auditors report; the general subject matters audited; name of person who makes the decision of when an internal audit is conducted; whether internal auditors conduct an agency-wide risk assessment routinely; whether internal auditors routinely evaluate the agency's performance measurement and improvement systems; the total number of audits performed in the last five fiscal years; and the date of the most recent Peer Review of Self-Assessment by the SC State Internal Auditors Association or other entity (if other entity, name of that entity).”