

House Legislative Oversight Committee  
Request for Information about Committee Recommendations, 2020

Agency Responding	Aeronautics Commission
Submission Date	

		Agency Responses					
Recommendation Number	Recommendations to Agency	Status of Implementation	Actual or Anticipated Date of 100% Completion	Estimated Net Financial Savings, Realized or Anticipated, in the 5 Years Following Implementation*	Non-Financial Benefits Realized or Anticipated from Implementing Recommendation	Non-Financial Drawbacks Realized or Anticipated from Implementing Recommendation	Additional Comments (optional)
Recommendation #1	Provide notice to the appropriate congressional district legislative delegation one year prior to the expiration of a commissioner's term.	Complete	Ongoing	No savings anticipated	No financial benefit	No Negatives	This will be ongoing, and is dependent upon vacancy timing.
Recommendation #2	Provide the Secretary of State's Office updated records to reflect the correct year in which the term ends for commissioners from congressional districts one and three.	Complete	Unknown	No savings anticipated	No financial benefit	No Negatives	This communication has happened and will be ongoing until Districts 1 and 3 have received new appointments with the corrected date ranges.
Recommendation #3	Conduct a formal evaluation of SCAC's executive director on a regular basis (e.g., annual or biennial) and include the requirement of, and procedures for, this evaluation in SCAC's written policies.	In Progress	6/1/2021	No savings anticipated	No financial benefit	No Negatives	This will take place in the last quarter of each fiscal year, and will allow the director to implement necessary changes in the coming fiscal year.
Recommendation #4	Establish a method to electronically collect flight information (e.g., passenger names, purpose of each flight, etc.) in advance of a flight and publish it, after the flight, in a searchable, online format (e.g., search by purpose, agency, passengers, reimbursement status, etc.).F	In Progress	7/1/2021	(\$3,500)	No financial benefit	No Negatives	One time development cost of \$3,500 are anticipated. However, the current method planned for the displaying of this information may change in the next iteration of the Division's website.
Recommendation #5	Post on SCAC's website the Budget and Control Board Report analyzing the issue of owning versus chartering planes for state use.	Complete	10/13/2020	No savings anticipated	No financial benefit	No Negatives	
Recommendation #6	Begin the process of updating current, and promulgating new, regulations (i.e., publication of a Notice of Drafting in the State Register) within the next year.	In Progress	7/1/2022	No savings anticipated	No financial benefit	No Negatives	This process has begun internally with staff and legal counsel. Next steps include Commission approval for notice of drafting, then the required process will begin soon thereafter.
Recommendation #7	Require adherence to airport land use and safety zones as a prerequisite to receiving state grants administered by SCAC (e.g., include in forthcoming regulations).	In Progress	7/1/2021	No savings anticipated	No financial benefit	No Negatives	The discussion of this process has begun internally with staff. The next step will be Commission approval, then communication of the change to grant recipients.
Recommendation #8	Determine if there are potential cost savings it may obtain through the purchase of a utility plane versus entering into agreements with another state agency for use of a utility plane and provide the analysis to the Committee within the next twelve months.	Not Yet Started - Agency plans to implement		Savings yet to be determined	Anticipated savings will be in the form of acquisition (capital) costs savings.	No Negatives	This process has begun with staff levels discussions about how it could work, but agency head discussions have not yet started.
Recommendation #9	Request a waiver from the State Fiscal Accountability Authority (SFAA) and Joint Bond Review Committee (JBRC), authorizing it to participate in the federal asset transfer program if the prerequisite approval from its commission prior to accepting any assets remains	Not Yet Started - Agency plans to implement		Anticipated savings could be had due to the acquisition process	Allows the state to utilize aviation assets with little to no capital outlay for acquisition, and if the asset doesn't meet the mission profile needs, it can be returned to the market for placement elsewhere.	No Negatives	This process will co-incide with the previous recommendation.
Recommendation #10	Determine benefits of, and what is necessary for, it to track and validate scheduled times and mileage of aircraft subject to the airline property tax and provide its analysis to the Committee within the next twelve months.	Not Yet Started - Agency plans to implement		(TBD)	Potential benefits could include more revenue due to the validation of data supplied by the air carriers.	No Negatives	This process will be contingent upon SC Department of Revenue's willingness to take further action, and will require significant coordination between the two entities.
Recommendation #11	Formulate a written records retention policy that complies with the various requirements (e.g., Public Records Act and South Carolina Uniform Electronic Transactions Act) to transfer agency records, including electronic ones, to the Department of Archives and History.	In Progress	7/1/2021	No savings anticipated	No financial benefit	No Negatives	Discussions have begun with the Department of Archives, and implementation will begin after the plan/process has been finalized.
Recommendation #12	Develop a schedule to digitize the physical maps, photos, and other SCAC printed materials stored at its office.	In Progress	Ongoing	No savings anticipated	No financial benefit	No Negatives	This has been handled internally through the use of interns, and will be ongoing until current paper files have been placed into their appropriate digital storage areas. This is also contingent upon the completion of the records retention policy (Recommendation #11).

Note:  
\* If implementation of a recommendation will result in a net cost to the agency, please include that as a negative number in column E.