

<b>AGENCY NAME:</b>	Division of Aeronautics		
<b>AGENCY CODE:</b>	U30	<b>SECTION:</b>	87

**Fiscal Year 2015-16  
Accountability Report**

**SUBMISSION FORM**

<b>AGENCY MISSION</b>	<p>Fostering air and economic development by overseeing the safety and development of the state's public-use airports, by providing safe and reliable air transportation for state government and business prospects, and by providing aviation education opportunities.</p>
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<b>AGENCY VISION</b>	<p>To maintain the South Carolina airport system in a manner that preserves the safety, security, and usefulness of the airport infrastructure system in the State.</p> <p>To promote the aviation/aerospace industry so that South Carolinian's realize the value and importance of this sector of the State transportation system.</p> <p>To work with other agencies and entities to develop strategies to support the aviation infrastructure and aerospace workforce developmental needs of South Carolina.</p>
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Please state yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

<b>RESTRUCTURING RECOMMENDATIONS:</b>	NO
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Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>	James D. Stephens	803-896-6272	<a href="mailto:jstephens@aeronautics.sc.gov">jstephens@aeronautics.sc.gov</a>
<b>SECONDARY CONTACT:</b>	Ericka Thomas	803-896-6262	<a href="mailto:erthomas@aeronautics.sc.gov">erthomas@aeronautics.sc.gov</a>

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I have reviewed and approved the enclosed FY 2015-16 Accountability Report, which is complete and accurate to the extent of my knowledge.

<b>AGENCY DIRECTOR (SIGN AND DATE):</b>			
<b>(TYPE/PRINT NAME):</b>	James D. Stephens		

<b>BOARD/CMSN CHAIR (SIGN AND DATE):</b>			
<b>(TYPE/PRINT NAME):</b>	Delphin A. Gantt, Jr.		

## AGENCY'S DISCUSSION AND ANALYSIS

THE SOUTH CAROLINA AERONAUTICS COMMISSION (SCAC) CONTINUES TO FOSTER AIR AND ECONOMIC DEVELOPMENT BY OVERSEEING THE DEVELOPMENT OF PUBLICLY OWNED AIRPORTS, PROVIDING SAFE, RELIABLE AIR TRANSPORTATION, AND BY PROVIDING AVIATION EDUCATION OPPORTUNITIES.

DURING THE PAST YEAR, SCAC HAS APPROVED AND FINANCIALLY PARTICIPATED IN TWENTY-FOUR STATE FUNDED GRANTS TOTALING \$2,044,919. TWENTY-TWO OF THE GRANTS WERE CAPITAL IMPROVEMENT PROJECTS (CIP'S). MOST CIP'S QUALIFIED FOR 90 PERCENT FEDERAL FUNDING, RECEIVING \$34,462,896 IN FEDERAL FUNDS. IN ADDITION TO THE STATE FUNDED CIP'S, ADDITIONAL PROJECTS WERE AIRPORT MAINTENANCE PROJECTS AND FUNDED AT 75 PERCENT FROM SCAC AND 25 PERCENT FROM THE AIRPORT OWNER. TWO ADDITIONAL PROJECTS RECEIVED 100 PERCENT FUNDING FROM SCAC, AND WERE FOR AEROSPACE EDUCATION AND THE PROMOTION OF AVIATION WITHIN SOUTH CAROLINA. ALL CIP'S AND GRANT RECIPIENTS HAVE MET OR ARE ON TRACK TO MEETING THEIR PROJECT PLANNING BUDGETS.

ONE FEDERAL GRANT WAS ISSUED TO SCAC IN FY 2015/2016 WHICH IS BEING ADMINISTERED AND DEVELOPED FROM DESIGN TO CONSTRUCTION INCLUDING ASSOCIATED ENGINEERING MANAGEMENT. THIS GRANT IS A VARIOUS LOCATION GRANT WHICH IS STILL ONGOING AND INCLUDES:

- REHABILITATION OF RUNWAY 4/22 AT MARION COUNTY AIRPORT IN THE AMOUNT OF \$85,000
- REJUVENATION OF RUNWAY 14/32 AT WILLIAMSBURG REGIONAL AIRPORT IN KINGSTREE, SOUTH CAROLINA IN THE AMOUNT OF \$16,589.35
- REJUVENATION AND CRACK SEALING OF RUNWAY 6/24 AT PAGELAND AIRPORT IN THE AMOUNT OF \$80,666
- REJUVENATION OF RUNWAY 5/23 AT LOW COUNTRY REGIONAL AIRPORT IN WALTERBORO, SOUTH CAROLINA IN THE AMOUNT OF \$221,400
- REJUVENATION OF RUNWAY 5/23 AT ST. GEORGE AIRPORT IN THE AMOUNT OF \$150,000

PUBLISHED AND DISTRIBUTED THE 2016 AERONAUTICAL CHARTS AND SOUTH CAROLINA AIRPORT DIRECTORY AND PILOT'S GUIDES. THESE PUBLICATIONS WERE DISTRIBUTED AT NO-CHARGE TO AIRPORT AND INDIVIDUALS UPON REQUEST.

ALL 58 PUBLIC OWNED/PUBLIC USE AIRPORTS HAVE BEEN INSPECTED TO INSURE THEY MAINTAIN STATE AND FAA STANDARDS.

SCAC HAS PROVIDED PROFESSIONAL; COST EFFECTIVE AND SAFE AIR TRANSPORTATION TO THE GOVERNOR, CONSTITUTIONAL OFFICERS, STATE AGENCIES, EDUCATIONAL INSTITUTIONS, BUSINESS PROSPECTS, AND HAS DONE SO FOR 80 YEARS. SCAC CONTINUES TO PURSUE MEMORANDUMS OF AGREEMENT WITH OTHER STATE AGENCIES FOR USE OF THE AVIATION ASSETS. THESE ASSETS PORTRAY THE SUPPORT SOUTH CAROLINA HAS FOR THE AVIATION/AEROSPACE INDUSTRIES. AS THESE INDUSTRIES CONTINUE TO GROW HERE IN SOUTH CAROLINA, THE USE OF STATE-OWNED AVIATION ASSETS SHOULD CONTINUE TO BE SUPPORTED.

IN ADDITION, SCAC SERVES ON THE EMERGENCY AIR OPERATIONS BRANCH, WHICH WAS FORMED TO PROVIDE COORDINATION OF AIR ASSETS AND AIRSPACE DURING TIMES OF EMERGENCY. THE AIR BRANCH IS RESPONSIBLE FOR PLANNING AND MANAGING ALL FLIGHT TASKS IN SUPPORT OF THE STATE EMERGENCY OPERATIONS CENTER (SEOC), AS WELL AS MANAGING THE AIRPORT ASSETS THAT MAY BE UTILIZED DURING AN EMERGENCY.

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FINALLY, SCAC CONTINUES TO SUPPORT AVIATION EDUCATION BY FINANCIALLY PARTICIPATING IN EDUCATION GRANTS FOR AVIATION/AEROSPACE STEM BASED SCIENCE CAMP AND EDUCATION PROGRAMS. THE SCAC CONTINUES TO PARTNER WITH SOUTH CAROLINA SCHOOLS TO INTRODUCE STUDENTS TO AVIATION/AEROSPACE CAREER PATHS, AND THE EXECUTIVE DIRECTOR WAS APPOINTED TO CHAIR THE SOUTH CAROLINA AEROSPACE EDUCATION WORKING GROUP WHOSE GOALS ARE TO DEVELOP A STRATEGIC PLAN TO INCORPORATE STEM BASED AEROSPACE STUDIES IN SOUTH CAROLINA SCHOOLS.

THE PRIMARY CHALLENGES FACING THE SCAC CONTINUES TO BE 1) THE LACK OF FUNDS IN THE STATE AVIATION FUND NEEDED TO MATCH NEW FEDERAL GRANTS TO SOUTH CAROLINA AIRPORTS, AND 2) THE LACK OF FUNDS NEEDED IN THE STATE AVIATION FUND TO MAINTAIN THE CURRENT AIRPORT SYSTEM.

SCAC IS COMPRISED OF SEVEN COMMISSIONERS REPRESENTING EACH CONGRESSIONAL DISTRICT AND AN AT-LARGE MEMBER APPOINTED BY THE GOVERNOR. THE AT-LARGE MEMBER SERVES AS THE CHAIRMAN. SCAC IS ADDITIONALLY MADE UP OF TWO DEPARTMENTS: ADMINISTRATION/AIRPORT DEVELOPMENT AND FLIGHT OPERATIONS/FLIGHT MAINTENANCE. THE ADMINISTRATIVE STAFF FUNCTIONS IN CROSSOVER CAPACITIES WITH THE FLIGHT AND AIRPORT DEVELOPMENT AREAS, AND ADDS STRENGTH TO THE ORGANIZATION. THE DEPARTMENT OF ADMINISTRATION PROVIDED INTERNAL OPERATIONAL SUPPORT SERVICES, ASSISTING IN FINANCE AND HUMAN RESOURCES. THE SCAC STAFF HAS EXTENSIVE AVIATION EXPERIENCE AND TAKES PRIDE IN SERVING OUR CUSTOMERS AND THE CITIZENS OF SOUTH CAROLINA.

Agency Name: Division of Aeronautics

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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
G	1			Maintaining Safety, Integrity and Security	Provide aviation transportation services in a safe, cost-effective manner
S		1.1			Operate aircraft safely
O		1.1.1			Implement a Safety Management System (SMS)
S		1.2			Operate aircraft in a cost-effective manner
O		1.2.1			Reduce outside cost for the maintenance of the aircraft
O		1.2.2			Pursure agreements with other state agencies for aircraft use
O		1.2.3			Maintain flight user base currently in place
G	2			Education, Training, and Human Development	Promote and enhance aviation education programs
S		2.1			Partner with educational entities to promote aerospace/aviation to SC students
O		2.1.1			Continue the current partnership with the Celebrate Freedom Foundation to have the SOAR program introduced to as many schools as possible
O		2.1.2			Continue to partner with Richland One's Challenger Learning Center to offer students an opportunity to operate flight simulators
O		2.1.3			Continue to support the SC Children's Museum in the creation of a permanent aviation exhibit
S		2.2			Support aviation education programs in the state
O		2.2.1			Participate in career days when requested
O		2.2.2			Provide facility tours when requested
O		2.2.3			Provide financial assistance as able & agreed upon by the Commission
G	3			Public Infrastructure and Economic Development	Protect the investment SC has made in the state airport system
S		3.1			Continue to pursue state sponsorship of FAA grant funds
O		3.1.1			Work with airports to make assessments and determine needs
O		3.1.2			Maintain good standing with FAA Airport District Office staff
S		3.2			Continue to assist airports with the implementation of land use controls
O		3.2.1			Pursure agreements with airport sponsors for use of SCA's Geographic Information

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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
0			3.2.2.		Provide financial assistance as able for land and easement acquisition
5		3.3			Continue to provide airfield maintenance service
0			3.3.1		Work with airports to assist with pavement repair needs, and continue the Pavement Condition Indexing of the state's public use airports
0			3.3.2		Work with airports to assist with vegetation control
0			3.3.3		Provide friction testing services as necessary or requested
5		3.4			Continue to provide grant funding for approved Capital Improvement Projects for State
0			3.4.1		Work with Department of Revenue and Finance Director to make projections for future revenue
0			3.4.2		Continue to support approved requests by insuring state funding availability
0			3.4.3		Continue to work with airport sponsors on systematic planning for future funding
0			3.4.4		Begin the statewide airport System Planning Study
5		3.5			Continue to inspect publicly owned/public use airports in SC
0			3.5.1		Use SCAC staff to inspect general aviation facilities
0			3.5.2		Verify and accompany FAA inspectors at commercial service facilities
G	4			Government and Citizens	Produce a conducive environment for business operators at airports in SC
5			4.1		Continue to work with the aviation support groups to promote aviation use
0			4.1.1		Continue to support Aviation Week
0			4.1.2		Continue to support safety advocacy with industry groups
5			4.2		Continue to partner with other entities to promote the aerospace/aviation industry in SC
0			4.2.1		Continue to partner with others to enhance the Aerospace Industry Expo
0			4.2.2		Continue to be available for consultation on airport related industry needs
0			4.2.3		Begin the statewide airport Economic Impact Study
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Item	Performance Measure	Last Value	Current Value	Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)
1	Safe, cost-effective aviation transportation services	Yes	Yes	Yes	July 1 - June 30	FAA incident reporting and annual agency financial reporting	Yes/No	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.2.3
2	Continued promotion and enhancement of aviation education programs such as STEM based aviation education, career days, facility tours, and other limited financial assistance	Yes	Yes	Ongoing	July 1 - June 30	Commission activity reports and annual agency financial reporting	Yes/No	2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 2.2.3
3	Participate in the Celebrate Freedom Foundation SOAR program	Yes	Yes	Yes	July 1 - June 30	Commission activity reports and annual agency financial reporting	Yes/No	2.1.1, 2.2.1, 2.2.3
4	Assist the SC Children's Museum with the creation of a permanent aviation exhibit	N/A	N/A	Yes	July 1 - June 30	Commission activity reports	Yes/No	2.1.3, 2.2.3
5	Protection of the investments made by SC in the state's airport system	Yes	Yes	Ongoing	July 1 - June 30	Annual agency financial reporting	Yes/No	3.1.1, 3.1.2, 3.2.1, 3.2.2, 3.3.1, 3.3.2, 3.3.3, 3.4.1, 3.4.2, 3.4.3, 3.5.1, 3.5.2
6	State sponsorship of new FAA grant funds	Yes	Yes	As needed	July 1 - June 30	FAA Grant History Reports	As needed	3.1.1, 3.1.2, 3.4.3, 3.5.1
7	Assist airports with the implementation of land-use controls	Yes	Yes	Ongoing	July 1 - June 30	SC Compatible Land-Use Evaluation (CLUE) Tool www.scaeronautics.com/CLUE/Trial Area	Yes/No	3.2.1, 3.2.2
8	Assist with capital improvements, maintenance, and safety of SC's public use airports	Yes	Yes	Ongoing	July 1 - June 30	Annual agency financial reporting	Yes/No	3.3.1, 3.3.2, 3.3.3, 3.4.1, 3.4.2, 3.4.3, 3.5.1, 3.5.2
9	Complete 25% of the Pavement Condition Indexing for the public use airports	N/A	N/A	25%	July 1 - June 30	Commission activity reports	Percentage	3.3.1, 3.4.3, 3.5.1
10	Update the SC Airports System Plan	N/A	N/A	Yes	July 1 - June 30	Commission activity reports	Yes/No	3.1.1, 3.1.2, 3.4.1, 3.4.2, 3.4.3, 3.5.1

Performance Measurement Template

Agency Name:

Agency Code:  Section:

Program Template

Program/Title	Purpose	FY 2015-16 Expenditures (Actual)			TOTAL	FY 2016-17 Expenditures (Projected)			TOTAL	Associated Objective(s)
		General	Other	Federal		General	Other	Federal		
I. A. Administration	Leadership and direction for the agency including administration, finance, legal and personnel services	\$ 711,601	\$ 82,726	\$ 49,341	\$ 843,667	\$ 790,000	\$ 140,000	\$ 30,000	\$ 960,000	111,112,121,122, 123,211,212,213, 221,222,223,311, 312,321,322,331, 332,333,341,342, 343,351,352,411, 412,421,422
I. B. Other Operating	Includes: 1) all costs to operate the agency except for personnel costs which are listed above, 2) Expenditures paid directly to vendors for projects associated with both federal and state grants (ie: surveying, pavement repair and vegetation control), and 3) Expenditures used to maintain and operate SCAC's aircraft	\$ 581,197	\$ 1,256,445	\$ 634,498	\$ 2,472,139	\$ 511,196	\$ 1,622,412	\$ 700,000	\$ 2,833,608	111,112,121,122, 123,211,212,213, 223,322,331,332, 342,411,412
I. C. Allocations	Funds used for payments of airport development projects, and matching for federal, state and local grants as approved by the Aeronautics Commission	\$ 500,061	\$ 627,790	\$ 734,775	\$ 1,862,626	\$ 500,000	\$ 1,700,000	\$ 800,000	\$ 3,000,000	211,212,213,223, 311,312,321,322, 331,332,333,341, 342,343,351,352, 411,412,421,422
II. Fringe	Benefits for employees including health-care, retirement, unemployment insurance and Social Security	\$ 240,143	\$ 28,212	\$ 12,683	\$ 281,037	\$ 225,000	\$ 60,000	\$ 10,000	\$ 295,000	111,112,121,222, 311,331,332,333, 341,342,343,351, 352,411,412,421, 422,423



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Legal Standards Template  
Associated Program(s)

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
1	55-1-1	State	Statute	There is created a Division of Aeronautics within the State Fiscal Accountability Authority that shall be governed by the Aeronautics Commission as provided in Chapter 1, Title 57.	Administration
2	55-1-90	State	Statute	Established the criteria for use of state-owned aircraft	Administration Flight Department
3	55-5-70	State	Statute	Established the right and authority of the Division to promote and foster air commerce and aeronautical activities, as well as the authority to promulgate rules as necessary.	Flight Department Airport Development
4	55-5-80	State	Statute	Establishes the responsibility and authority of the Division	Administration
5	55-5-150	State	Statute	Established the criteria to close an airport or runway for imminent danger to aircraft, and the mediation method to resolve disputes with airport sponsors regarding closure.	Administration Airport Development
6	55-5-280	State	Statute	Established the criteria and use of the State Aviation Fund	Administration
7	55-9-290	State	Statute	Establishes actions in equity maintained by the Division to restrain and abate airport hazards.	Administration Airport Development
8	55-9-300	State	Statute	Established the right for the Division to incorporate airport hazard area regulations.	Administration Airport Development
9	55-13-5	State	Statute	Established the notification requirement of land use changes within the limits of maps created by the Division.	Airport Development
10	87-1	State	Proviso	Established the right of the Division to receive reimbursement for services rendered.	Administration
11	87-2	State	Proviso	Established the right of the Division to receive revenue from rental of Division office space.	Administration
12	87-3	State	Proviso	Establishes the funding sequence of airports in SC.	Administration Airport Development
13	87-4	State	Proviso	Establishes the authority of the Division to provide hangar/parking facilities for government owned and/or operated aircraft.	Administration
14	87-5	State	Proviso	Establishes the criteria by which funds may be appropriated for aviation grants.	Administration Airport Development
15	117-22	State	Proviso	Establishes the criteria and mandate to maintain logs of all flights for accountability and transparency.	Administration Flight Department
16	117-105	State	Proviso	Provides guidelines for how institutes of higher learning may use the state aircraft for the purpose of athletic recruiting.	Administration





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Agency Code: **UJ10**

Section: **087**

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Report Template

Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
1	Accountability Report	Executive Budget Office	State	Annually	September 15, 2015	Prior year expenditures and associated expenditures with prospective goals, strategies, and objectives.	Online
2	Debt Collections Report	Executive Budget Office	State	Annually	March 2, 2016	Detailing any outstanding debt and methods used to collect the debt.	Request
3	Federal Project Review	Executive Budget Office	State	Annually	January 17, 2016	Existing federal grants that identify the projected expenditures for the fiscal year.	Request
4	Minority Business Enterprise Utilization Report	Office of Small and Minority Business Assistance	Federal	Annually	November 10, 2015	Develop a MBE utilization plan for the procurement of materials, supplies, and services from small and minority businesses.	Online
5	Annual Restructuring Report	Legislative Oversight Committee	State	Annually	January 12, 2016	Agency's restructuring report for increased cost savings and efficiencies.	Online

