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August 31, 2021

Chair John W. Wells  
State Election Commission  
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*Via Email: [jwells@baxleywells.com](mailto:jwells@baxleywells.com)*

Director Marci Andino  
State Election Commission  
Post Office Box 5987  
Columbia, South Carolina 29250

*Via Email: [marci@elections.sc.gov](mailto:marci@elections.sc.gov)*

Dear Chair Wells and Director Andino:

The purpose of this correspondence is to obtain information pertaining to the State Election Commission's duties, responsibilities, and operations. Please respond to the following inquiries by Friday, October 1, 2021.

*Maintain accuracy of the state's active voter roll (i.e., list maintenance)*

1. Please provide an update on the implementation status of the ad hoc committee's recommendation for increased interagency collaboration with the Department of Health and Environmental Control and the Department of Motor Vehicles to assist with removing deceased voters from the state's active voter roll.
2. How many, if any, deceased voters have been removed from the state's active voter roll since July 1, 2021? If any have been removed, please note how many have been removed in each county.

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3. How does the State Election Commission ensure that responses to constituents about issues of concern, including concerns about possible deceased voters, are made in a timely manner (i.e., what steps occur if a call, email, or letter is received)?
4. Please work with committee staff to develop a graphic (i.e., process flow chart) illustrating what steps the agency takes to maintain accuracy of the state's active voter roll by addressing situations where the address on the voter registration record is no longer where the individual lives.
5. Please provide an update on the number of names that have been removed from the state's active voter roll since January 2017 through the present due to a move (i.e., change of address). If any have been removed, please note how many have been removed in each county by each year.
6. When was the last time the agency conducted postcard outreach to those on the active voter roll that did not vote in two prior general election cycles? How many, if any, were removed based upon this last postcard outreach effort? If any have been removed, please note how many have been removed in each county based upon this outreach effort.

*Inform the public, without compromising security, about physical and electronic election systems in place and safeguards for those systems*

A concern expressed by some constituents pertaining to the accuracy of voter rolls is unauthorized access to election systems (i.e., hacking via Internet connectivity). A specific concern expressed at the ad hoc committee June 30, 2021, meeting is if adequate safeguards are in place to ensure a qualified elector's vote is counted as cast.

7. Please list the physical and electronic locations and devices through which votes cast in an election are transmitted or stored (e.g., county election offices; physical absentee ballot; voting machine; Statewide Voter Registration and Election Management System, etc.).
8. For each location provided in response to the question above, please list and explain, with applicable dates, (a) internet connectivity capacity of each electronic device, (b) measures taken to secure both physical and electronic locations from physical or electronic tampering or manipulation by outside entities (e.g., security software, security audits, locks on doors where absentee ballots maintained, etc.) from January 2017 through December 2020, and (c) any relevant agency policies with the date of the most recent review and update.

For subpart (b):

- Please separate those for which the agency has direct control and those on which the agency instructs counties but may not have direct control.
- For measures on which the agency instructs counties, please explain how the agency holds counties accountable for complying with the instructions.

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9. Please list in an Excel document all reviews, audits, or other postelection analysis performed by the agency between January 2017 and the present pursuant to S.C. Code Section 7-3-20(C)(2)<sup>1</sup> or any other directive. For each, please include: (a) the date, (b) one to two sentence summary of the purpose of the review, audit, or analysis; and (c) how the public may access the review, audit, or other postelection analysis.
10. Please explain how the agency complies with S.C. Code Section 7-3-20(C)(2).

As with other information agencies submit to the Committee, the agency's response will be posted online as part of our commitment to transparency. Please ensure you do not include any confidential information in your response to this letter nor information you believe may compromise the security of any voting processes. Additionally, I ask that you work with Committee staff in developing any graphics (i.e., process flow charts) that may assist in understanding relevant processes related to agency operations. Committee staff will reach out to you in the near future.

Thank you for your cooperation and for your service to the people of South Carolina.

Sincerely,



Wm. Weston J. Newton  
Chairman, House Legislative Oversight Committee

cc: Ad hoc committee

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<sup>1</sup> Section 7-3-20. Executive director of the State Election Commission.

...  
(C) The executive director shall:

...  
(2) conduct reviews, audits, or other postelection analysis of county board of elections and voter registration, as established pursuant to Article 1, Chapter 5, to ensure those boards' compliance with the requirements with applicable state or federal law or State Election Commission policies and procedures with regard to the conduct of elections or the voter registration process by all persons involved in the elections process;