



To: Honorable James E. Smith Jr., Chairman, Education and Cultural Subcommittee,
Legislative Oversight Committee, SC House of Representatives
From: Mark S. Barnes, CFO/COO
Date: May 13, 2015

RE: CAFR Audit for SC First Steps to School Readiness for SFY 2014

The following information is per your request during the Education and Cultural Subcommittee meeting on May 12, 2015. At that time you indicated that the Budget and Control Board web site represented that the CAFR Audit for SC First Steps to School Readiness that was due on October 1, of 2014 was 37 days late. The following is a time line of actions that occurred leading up to the November 6 submission of the audit.

September 29, 2014: Audit finalized and letter of transmittal submitted to the Governor and the SC First Steps to School Readiness Board of directors by the South Carolina Office of the State Auditor, Richard Gilbert Jr., CPA, Deputy State Auditor

October 7, 2014: All documents received by the SC Office of the State Auditor from the contracted audit firm.

November 6, 2014: SC Office of the State Auditor realized they had not submitted the document to the Budget and Control Board, as required, and submitted the documents electronically to them.

Just to clarify, the audit was conducted and finalized prior to the required due date. There was a delay in the CPA getting the appropriate signed paper forms to the State Auditor's office, who received them on October 7, 2014. The State Auditor did not submit them to the Budget and Control Board until November 6, which was 37 days late. SC First Steps to School Readiness was not informed of the late submission.

SC First Steps to School Readiness met all of their requirements for submission of any information requested timely. We have communicated with the State Auditor's Office and contracted auditors to remind them of the required submission dates so that this does not occur again.

Please contact me with any questions you may have.

cc: Ken Wingate, Chair, South Carolina First Steps Board of Trustees.
Susan Devenny, Executive Director, SC First Steps to School Readiness
Honorable Gary E. Clary
Honorable Joseph H. Jefferson Jr.
Honorable Tommy M. Stringer