

ECONOMIC DEVELOPMENT, TRANSPORTATION, AND NATURAL RESOURCES SUBCOMMITTEE MEETING

Tuesday, November 28, 2017

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AGENDA

South Carolina House of Representatives



Legislative Oversight Committee

ECONOMIC DEVELOPMENT, TRANSPORTATION, AND NATURAL RESOURCES SUBCOMMITTEE

The Honorable Neal A. Collins

The Honorable Mandy Powers Norrell

The Honorable Robert L. Ridgeway III

Tuesday, November 28, 2017

10:30 a.m.

427 - Blatt Building

*Pursuant to Committee Rule 6.8, S.C. ETV shall be allowed access for internet streaming
whenever technologically feasible.*

AMENDED AGENDA

- I. Approval of Minutes**
- II. Discussion of the study of the Commission for Minority Affairs**
- III. Adjournment**

MINUTES FROM PREVIOUS MEETING

First Vice-Chair:
Laurie Slade Funderburk

Legislative Oversight Committee

Katherine E. (Katie) Arrington
William K. (Bill) Bowers
Neal Collins
MaryGail K. Douglas
Phyllis J. Henderson
Joseph H. Jefferson Jr.
Robert L. Ridgeway III
Edward R. Tallon Sr.



Bruce W. Bannister
Gary E. Clary
Chandra E. Dillard
Raye Felder
William M. "Bill" Hixon
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Economic Development, Transportation, and Natural Resources Subcommittee

Monday, November 20, 2017

10:00 am

Blatt Room 427

Archived Video Available

- I. Pursuant to House Legislative Oversight Committee Rule 6.8, South Carolina ETV was allowed access for streaming the meeting. You may access an archived video of this meeting by visiting the South Carolina General Assembly's website (<http://www.scstatehouse.gov>) and clicking on *Committee Postings and Reports*, then under *House Standing Committees* click on *Legislative Oversight*. Then, click on *Video Archives* for a listing of archived videos for the Committee.

Attendance

- I. The Economic Development, Transportation, and Natural Resources Subcommittee meeting was called to order by Chair Bruce W. Bannister on Monday, November 20, 2017, in Room 427 of the Blatt Building. The following members of the Subcommittee were present for either all or a portion of the meeting: Representative Neal Collins and Representative Mandy Powers Norrell.

Minutes

- I. House Rule 4.5 requires standing committees to prepare and make available to the public the minutes of committee meetings, but the minutes do not have to be verbatim accounts of meetings. It is the practice of the Legislative Oversight Committee to provide minutes for its subcommittee meetings.

- II. Representative Collins makes a motion to approve the meeting minutes from the prior Subcommittee meeting. A roll call vote is held, and the motion passes.

Rep. Collins' motion to approve the minutes from the October 24, 2017 meeting:	Yea	Nay	Not Voting
Rep. Collins	✓		
Rep. Norrell	✓		
Rep. Ridgeway			Not Present
Rep. Bannister	✓		

Discussion of the Commission for Minority Affairs

- I. Chair Bannister states that this is the Subcommittee's second meeting with the Commission for Minority Affairs (CMA). He explains that the purpose of the meeting is to receive the agency's response to the Subcommittee's [November 3, 2017, letter](#) and to discuss the agency's products, services, and customers; resources available; relationships with other entities; goals; and strategic plan.
- II. Chair Bannister announces that two constituents will address the Subcommittee prior to the agency's testimony.
- Chair Bannister reminds Chief Louie Chavis that he remains under oath for any testimony before this Subcommittee or the full Committee. Chief Chavis testifies about his experience with the Commission for Minority Affairs, including his perspective on the Native American state recognition process. Members ask questions, which Chief Chavis answers.
 - Chair Bannister swears in Ms. Erica Canady. Ms. Canady testifies about her experience working with county social workers, the federal Indian Child Welfare Act (ICWA), and her professional relationship with the Commission for Minority Affairs.
- III. Chair Bannister reminds everyone who has been previously sworn in at an Oversight Committee or Subcommittee meeting that they remain under oath for any testimony before this Subcommittee or the full Committee. Chair Bannister swears in the following agency representatives:
- Ms. Marcy Hayden, Program Coordinator for Native American Affairs; and
 - Ms. Kaneshia Green, Program Coordinator for Community Based Services.

- IV. CMA Director Thomas Smith presents information in response to the Subcommittee's [November 3, 2017, letter](#) on the following topics:
- a. June 2015 Office of the Inspector General performance review; and
 - b. Agency recommendations for statute or regulation changes.
- V. Ms. Marcy Hayden, CMA Program Coordinator for Native American Affairs, presents information in response to the Subcommittee's [November 3, 2017, letter](#) on the following topics:
- a. The agency's recommendation to amend the regulation outlining the composition of the Native American Advisory Committee; and
 - b. The agency's involvement with the Indian Child Welfare Act.

Members ask questions, which Ms. Hayden answers, about these topics and state recognition of Native American entities.

- VI. Director Smith continues presenting information in response to the Subcommittee's [November 3, 2017, letter](#) on the following topics:
- a. The agency's governing board; and
 - b. Nonprofit organizations affiliated with the agency, including the SC Micro Enterprise Network (SCMEN).
- VII. Mr. Rogie Nelson, CMA Program Coordinator for Small and Minority Business, and Ms. Lauretha Whaley, CMA Administrative Manager, presents information about the SC Micro Enterprise Network (SCMEN). Members ask questions, which Mr. Nelson, Ms. Whaley, and Director Smith answer.
- VIII. Director Smith continues presenting information in response to the Subcommittee's [November 3, 2017, letter](#) on the following topics:
- a. Referrals to the Human Affairs Commission; and
 - b. Statutory basis for the Small and Minority Business Initiative; and
 - c. The agency's Community Based Services program.

Members ask questions, which Director Smith and other agency representatives answer, about these and other topics.

- IX. Ms. Christina Hyppolite, CMA Program Coordinator for Community Based Services, presents information about the agency's Community Based Services program. Members ask questions, which Ms. Hyppolite and Director Smith answer.
- X. There being no further business, the meeting is adjourned.

STUDY TIMELINE: COMMISSION FOR MINORITY AFFAIRS

2015

August 7, 2015 Agency submits its **Annual Restructuring and Seven Year Plan Report**, which is available online.

2016

March 30, 2016 Agency submits its **Annual Restructuring Report**, which is available online.

September 2016 Agency submits its 2015 16 Accountability Report/2017 Annual **Restructuring Report**.

2017

May 10, 2017 **Full committee votes** to make the agency the next agency for the Economic Development, Natural Resources, and Transportation Subcommittee to study. Video of the meeting is available online.

May 11, 2017 **Agency receives notice** that it has been selected for study.

June 27 - July 28, 2017 Committee solicits input from the public about the agency in the form of an **online public survey**. The results of the public survey are available online.

September 2017 Agency submits its 2016 17 Accountability Report/2018 Annual **Restructuring Report**.

September 29, 2017 Agency submits its **Program Evaluation Report**, which is available online.

October 16, 2017 Committee holds **public input meeting (Meeting #1)** about this and other agencies.

October 24, 2017 Subcommittee meets with agency (**Meeting #2**) to discuss the agency's purpose; mission; vision; laws enforced; organizational structure; major program areas; and relationships with other agencies.

November 13, 2017 Agency responds to public input at full committee meeting (**Meeting #3**).

November 20, 2017 Subcommittee meets with agency (**Meeting #4**) to discuss follow up questions.

November 28, 2017 (TODAY) Subcommittee meets with agency (**Meeting #5**) to discuss agency products, services, and customers; resources available; relationships with other entities including advisory committees; goals; and strategic plan.

Ongoing Public may submit written comments on the Oversight Committee's webpage on the General Assembly's website (www.scstatehouse.gov)

PRODUCTS, SERVICES, AND CUSTOMERS

The CMA lists a variety of services it provides in its 2016-2017 Accountability Report.¹ Table 1 includes a sample of these services.

Table 1. Sample of products and services the agency provides.

Program Name	Product or Service	Customer
African American Affairs Initiative	Working with local colleges (HBCU's) and African American male groups to mentor and tutor students in middle and junior high school in order to improve their reading and math skills. This will facilitate on-time graduation and drop-out prevention.	General Public: African American males and low performing students in majority minority school districts
Community Based Services Initiative	Assist with state certification, tax exempt status through the IRS, and internal capacity building for non-profit organizations.	Professional Organizations: Community Outreach and Development Foundation, Mack House Charities, Pee Dee African American Chamber of Commerce, Inspire Youth and Family Services, Access Unlimited, The Triumphant Academy, Raising Up the Low-Country, Carolina Teen Center, Westside Community Center, Divine 9 Foundation of the Columbia, SC, The Low Country Education Local Organizing Committee, Education Over Incarceration, RBA Corporation, Stroud Development Group, Peekaboo Pretty Foundation, The Hive, Palmetto Advantage Care, Beyond Differences, Circles Greenville County
	Assist with state certification of tax exempt status through the IRS, and internal capacity building for non-profit organizations.	Local Government
Hispanic/Latino Affairs Initiative	We provide information and referral services for technical assistance, capacity building, cultural diversity training and organizational development for the Hispanic community. In addition, we provide assistance in the development of language access plans, policies and procedures. Our Program Coordinator is a qualified interpreter and translator as well as a member of the American Translation Association.	General Public: SC is home to approximately 258,000 Hispanics (Pew Hispanic Research Center) While this number is grossly under represented, we can say that a more accurate picture of Latinos in our state is 3 to 4 times larger than the number indicated by US Census. Although we are listing this number, it does not imply that we have reached every individual under our program initiative. However, services and access to information is available to the Hispanic and general community if needed.
		Professional Organizations: FEMA, SDBA, SCEMD, SC State agencies, Mexican Consulate, Other Hispanic non-profit organizations.

Program Name	Product or Service	Customer
Research and Policy Initiatives	Statistical Data will be provided to members in the SC Legislature on an as needed basis.	Legislative Branch
	Professional Organizations will be provided data primarily with census and related statistical data.	Professional Organizations: SC Department of Revenue and Fiscal Affairs, SC Children's Trust, SC Conference of Black Mayors
	The General Public will be provided with data that is relevant to their community, city and county in the state.	General Public: Organizations that are interested in receiving statistics pertaining to each population that the Commission is charged with serving (African Americans, Hispanic/Latinos, Native American Indians, and Asian populations).
Small and Minority Business Affairs Initiative	We provide business management and technical assistance, and education and training to aspiring or existing entrepreneurs.	General Public: The Microenterprise program is primarily focused on all of the populations that the Commission is legislatively required to serve, i.e., African Americans, Hispanic Americans, Native Americans, and Asian Americans.
	The Microenterprise program seeks to assist the business development industry by supporting and being a catalyst for economic development in the largest segment of business ownership, which is microenterprises. We support organizations that provide resources to microenterprises.	Industry: Business development organizations, such as Small Business Administration, Community Development Corporations and Microlenders.
Native American Affairs Initiative	We provide information, referral, technical assistance, capacity building, cultural diversity training and organizational development with the Native American community and tribes. In addition, we oversee the process of State Recognition for the State of South Carolina. The Commission serves as a liaison between state, federal and local governments and tribal entities nationally. We also have an emerging Native American Professionals Program, we work with the SC Department of Social Services (SC DSS) on Indian Child Welfare Act and Food Share SC program.	General Public: Native American Indians are .5% of the State's population and is an undercounted number. There are nine state tribes, four Groups and two special interest organizations. We have one federally recognized tribe, the Catawba Indian Nation.
		Legislative Branch: SC General Assembly
		Executive Branch/State Agencies
		Professional Organizations: National Partnership for Action to End Health for Health Disparities- Health and Human Services, National Congress of American Indian, Catawba Indian Nation Indian, SC State Recognized Tribes, Groups and Special Interest Organizations and non-recognized entities. Southeastern Indian Affairs Offices (GA, NC, AL, LA, VA), Lumbee Tribe, Machis Creek Tribe and others.

Program Name	Product or Service	Customer
Human Trafficking	Work with local and state government, community providers, etc. to provide awareness and information through campaigns and community events targeting youth and the minority population to prevent human trafficking and immigration infractions.	General Public: Trafficked victims, at-risk youth and the surrounding minority communities in South Carolina.

In the Program Evaluation Report, the Committee asks an agency **to provide a list of its deliverables** (i.e., products and services) as well as additional information related to laws, customers, costs, and potential negatives impacts.

The CMA provided a list of 11 deliverables, all of which it reported that it is **required by law** to provide **free of charge**. The agency also indicated that none of these deliverables would fit within the mission of another state agency.

It provided the following **recommendations to the General Assembly to help avoid the harm to the public if these deliverables are not provided**:

1. Provide additional FTEs to carry out these duties.
2. Require other agencies to partner and collaborate with the Commission regarding data and outreach initiatives to make current programs more effective.
3. Support legislative and policy changes to positively affect minority communities as suggested through reports and research conducted by the CMA

The other information it provided about these deliverables is shown in Table 2 below.²

Table 2: List of Deliverables

Applicable Laws	Customer satisfaction evaluated?	Does the agency know the...			Greatest potential harm to the public if deliverable is not provided
		cost/ unit?	annual # of potential customers?	annual # of customers served?	
1. Provide the minority community consisting of African Americans, Native American Indians, Hispanics/Latinos, Asians, and others with a single point of contact for statistical and technical assistance in the areas of research and planning for a greater economic future					
Code of Laws, §1-31-40	Yes	No	Yes	Yes	The agency will not be able to serve citizens, state agencies and other organizations through technical assistance and better access to cultural and community based research or statistical data for economic and community development.

Applicable Laws	Customer satisfaction evaluated?	Does the agency know the...			Greatest potential harm to the public if deliverable is not provided
		cost/ unit?	annual # of potential customers?	annual # of customers served?	
2. Work with minority officials on the state, county, and local levels of government in disseminating statistical data and its impact on their constituencies					
Code of Laws, §1-31-40	Yes	No	Yes	Yes	The agency will not be able to serve citizens, state agencies and other organizations through technical assistance and better access to cultural and community based research or statistical data for economic and community development.
3. Provide for publication of a statewide statistical abstract on minority affairs					
Code of Laws, §1-31-40	Yes	No	Yes	Yes	Without the production of the "State of Minorities Report," the agency will not be able to provide statistics on how minorities fare and compare to the majority population or information to the legislature with the hopes of influencing changes in policy and law(s).
4. Provide statistical analyses for members of the General Assembly on the state of minority communities as the State experiences economic growth and changes					
Code of Laws, §1-31-40	No	No	No	No	The agency will not be able to serve citizens, state agencies and other organizations through technical assistance and better access to cultural and community based research or statistical data for economic and community development.
5. Provide the minority community with assistance and information on Voting Rights Act submissions in the State, as well as other related areas of concern to the minority community					
Code of Laws, §1-31-40* <i>No longer required due to Federal changes.</i>	No	No	No	No	This is no longer applicable due to a change in the Federal Voting Rights Act.

Applicable Laws	Customer satisfaction evaluated?	Does the agency know the...			Greatest potential harm to the public if deliverable is not provided
		cost/ unit?	annual # of potential customers?	annual # of customers served?	
6. Determine, approve, and acknowledge by certification state recognition for Native American Indian entities; however, notwithstanding their state certification, the tribes have no power or authority to take any action which would establish, advance, or promote any form of gambling in this State					
Code of Laws, §1-31-40; §1-31-50; §20-1-20; §50-11-515 Code of Regs, §139- 100; §139-105; §139-108; §139-109	Yes	No	Yes	Yes	Without the process of State Recognition, Native American entities will not have formal acknowledge from the State of South Carolina establishing a “government-to-government” relationship in addition to preventing access to programs and serves of at all levels of government and non-governmental agencies along with preventing compliance with Federal and State laws.
7. Establish advisory committees representative of minority groups, as the commission considers appropriate to advise the commission					
Code of Laws, §1-31-40; Code of Regs, §139-106; §139- 200; §139-202	Yes	No	Yes	Yes	The agency will not be able to serve citizens, state agencies and other organizations through technical assistance and better access to cultural and community based research or statistical data for economic and community development.
8. Act as liaison with the business community to provide programs and opportunities to fulfill its duties under this chapter					
Code of Laws, §1-31-40	Yes	No	No	Yes	The agency will not be able to serve citizens, state agencies and other organizations through technical assistance and better access to cultural and community based research or statistical data for economic and community development.
9. Seek federal and other funding on behalf of the State of South Carolina for the express purpose of implementing various programs and services for African Americans, Native American Indians, Hispanics/Latinos, Asians, and other minority groups					
Code of Laws, §1-31-40	No	No	No	No	The agency will not be able to serve citizens, state agencies and other organizations through technical assistance and better access to cultural and community based research or statistical data for economic and community development.

Applicable Laws	Customer satisfaction evaluated?	Does the agency know the...			Greatest potential harm to the public if deliverable is not provided
		cost/ unit?	annual # of potential customers?	annual # of customers served?	
10. Promulgate regulations as may be necessary to carry out the provisions of this article including, but not limited to, regulations regarding State Recognition of Native American Indian entities in the State of South Carolina					
Code of Laws, §1-31-40; §1-31-50; §20-1-20; §50-11-515; Code of Regs, §139-100; §139-105; §139-108; §139-109; §139-106; §139-200; §139-202	No	No	No	No	Without the process of State Recognition, Native American entities will not have formal acknowledge from the State of South Carolina establishing a “government-to-government” relationship in addition to preventing access to programs and serves of at all levels of government and non-governmental agencies along with preventing compliance with Federal and State laws.
11. Establish and maintain a twenty-four hour toll free telephone number and electronic website in accordance with Section 8-30-10					
Code of Laws, §8-30-10; §8-30-20	No	No	No	No	The agency will not be able to serve citizens, state agencies and other organizations through technical assistance and better access to cultural and community based research or statistical data for prevention and prosecution of labor law violations including all forms of human trafficking.

AGENCY RESOURCES

Overview

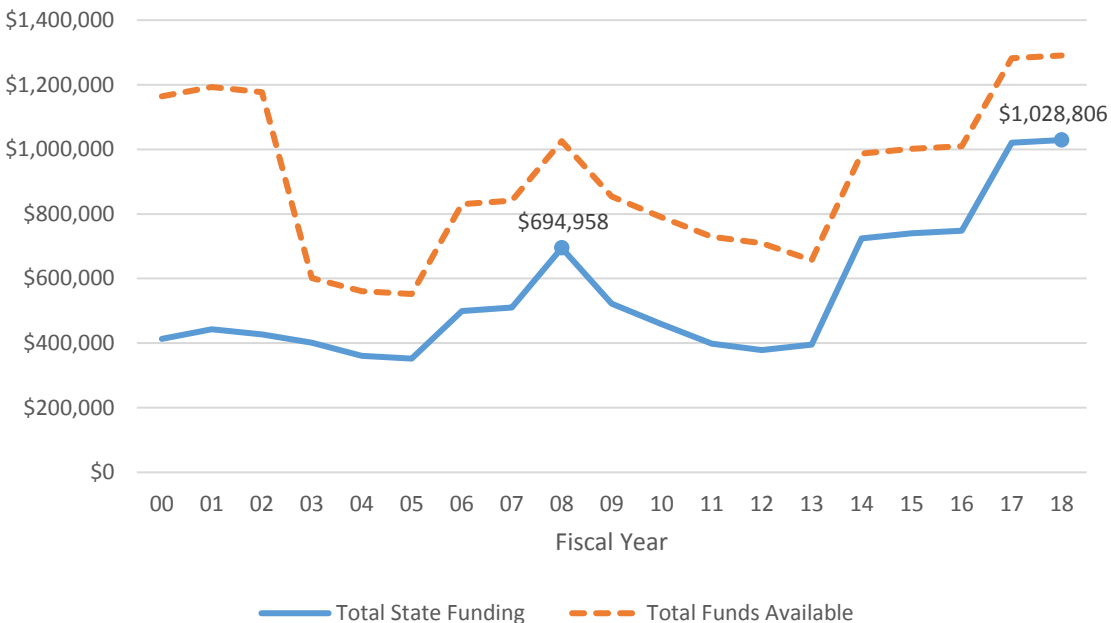
The agency provided this information about its resources in its Program Evaluation Report:³

Table 3: Overview of Resources

	FY 2016-17	FY 2017-18
FTEs Available at Start of Year	12	12
FTEs Filled at Start of Year	9	10
Total Appropriated & Authorized	\$1,273,326	\$1,374,745

Graph 1 shows the agency's funding history, based on data and analysis provided by the S.C. Revenue and Fiscal Affairs Office.

Graph 1: Agency Funding History



Graph Note: CMA receives up to \$131,000 annually from bingo tax revenue. It received the full amount in FY17 and FY18. This amount is not included in the "total state funding" shown on the graph.

Revenue Sources

In the Program Evaluation Report, the Committee asks the agency to provide information about its revenue sources. The CMA reported that all of its revenues remain with the agency. Table 4 is a summary of the information the agency provided.⁴

Table 4: Revenue Sources

Revenue Sources	Recurring?	Type	FY 16-17				FY 17-18 (Budgeted)			
			Revenue		Carried from Previous Year	Spent on Strategic Plan	Revenue		Carried from Previous Year	Budgeted for Strategic Plan
			Amount	% of Total			Amount	% of Total		
General Fund	Recurring	State	\$1,020,729	86.7%	\$39,585	\$884,827	\$1,028,806	84.2%	\$102,073	\$1,130,879
Bingo	Recurring	State	\$131,000	11.1%	\$29,240	\$136,476	\$131,000	10.7%	\$23,764	\$154,764
Other Funds Authorization	Non-Recurring	Other Funds	\$825	0.1%	\$27,062	\$160	\$1,375	0.1%	\$27,727	\$29,100
USDA	Non-Recurring	Federal	\$24,885	2.1%	\$0	\$16,688	\$60,000	4.9%	\$0	\$60,000
TOTAL			\$1,177,439		\$95,887	\$1,038,152	\$1,221,181		\$153,564	\$1,374,743

AGENCY STRATEGIC PLAN

CMA's goals, strategies, and objectives are provided in the agency's PER⁵ and are reproduced in Table 5:

Table 5: Agency Strategic Plan

Goal 1 - Be the single point of contact for statistical data and information for South Carolina regarding minority communities, poverty and socio-economic deprivation.
Strategy 1.1 - Disseminate relevant statistical data and information to legislators and stakeholders regarding poverty, socio-economic deprivation and minority populations.
Objective 1.1.1 - Disseminate the "FY 17-18 South Carolina County Statistical Abstract" to 175 legislators and county officials by the end of FY 17-18
Objective 1.1.2 - Present the "FY 17-18 SC County Statistical Abstract" to a minimum of 25% of policy makers, public officials and interested parties at one (1) state-wide event to collect feedback and suggestions for policy and research by the end of FY 17-18.
Objective 1.1.3 - Produce the "FY 17-18 SC County Statistical Abstract Recommendations Report" to a minimum of 100 legislators, public officials and interested parties and make it publically available on the CMA website by the end of FY 17-18.
Strategy 1.2 - Create policies and/or legislation to require 100% of state agencies collecting data to provide data sets and/or raw data to the SC Commission for Minority Affairs for research and analysis.
Objective 1.2.1 - Work to establish a "single" yet unified Memorandum of Understanding or Agreement between the Department of Revenue and Fiscal Affairs and the Commission regarding the ability to collect data from other state agencies.
Goal 2 - Address the needs of minority populations through collaboration and engagement with legislators, public officials and stakeholders to effect change.
Strategy 2.1 - Establish liaison relationships with policy makers, officials and stakeholders to assist with the creation of policy, legislation and community engagement.
Objective 2.1.1 - Increase the data base containing elected officials, city and county officials, community contacts and stakeholders by at least 10% by June 2018.
Objective 2.1.2 - Conduct one (1) annual survey of a minimum of 200 individuals/organizations to measure visibility and increase awareness to obtain feedback by March 2018.
Objective 2.1.3 - Publish one (1) annual report of survey responses to the CMA Board and stakeholders by June 2018.
Objective 2.1.4 - Conduct a minimum of two (2) Advisory Committee meetings per program initiative (Native American, Hispanic/Latino, and African American) to address the needs of our communities and build community engagement by June 2018.
Strategy 2.2 - Promulgate regulations to carry out provisions outlined in CMA's statute to streamline programs, duties and functions to address the needs of the populations served.
Objective 2.2.1 - Review and revise Commission regulations as needed.
Strategy 2.3 - Determine, approve and acknowledge by certification, state recognition for Native American Indian entities on behalf of the State of South Carolina.
Objective 2.3.1 - Conduct two (2) State Recognition application cycles (September 1 and April 1) in which applications (petitions) are submitted in accordance with current law by June 2018.

Objective 2.3.2 - Conduct up to two (2) "State Recognition Application Workshops" pertaining to the state recognition process and application for entities interested in applying for state recognition by June 2017
Objective 2.3.3 - Fulfill 100% of requirements for state recognition process for petition cycles 4/1/16 and 9/1/2016 by June 2018.
Goal 3 - Address the needs of minority populations through technical assistance, capacity building, outreach and program initiatives.
Strategy 3.1 - Revise agency and program initiatives to address needs of minority populations (African American, Asian American, Hispanic/Latino, and Native American Indian).
Objective 3.1.1 - Conduct a minimum of one (1) agency-wide strategic planning meeting for new "CMA Agency Strategic Plan" by December 2017.
Objective 3.1.2 - Research and identify a minimum of one (1) unique need for each population served by the CMA by March 2018.
Objective 3.1.3 - Develop one (1) draft "CMA Agency Strategic Plan" internal document by December 2017.
Objective 3.1.4 - Within 30 days of plan completion, CMA will begin to align program initiatives with agency strategic plan.
Strategy 3.2 -Conduct capacity building, outreach, minority specific and micro-business assistance initiatives and trainings
Objective 3.2.1 - Review and amend as necessary, the "CMA Agency Training Index" that contains trainings provided internally and externally in the areas of capacity building, micro-business, outreach, minority-population specific.
Objective 3.2.2 - Implement a minimum of ten (10) partnerships and collaborations through MOUs, grant agreements, committees, task forces and Board service to provide micro-business, capacity building, outreach and program services by June 2018.
Objective 3.2.3 - Implementation of Native American Indian Program to strengthen family units by reducing recidivism and unemployment among Native American Indians inmates and providing referral services, counseling and cultural services to inmates and their families.
Objective 3.2.4 - Implementation of an agreement with SC DSS and Catawba Indian Nation to provide Indian Child Welfare ACT (ICWA) expert witnesses for South Carolina cases in which an expert witness is needed.
Objective 3.2.5 - Implement internship and/or mentoring program for Native American Affairs Initiative
Objective 3.2.6 - Institute collaborative initiatives enlisting the use of HBCU's to improve reading and math skills to help decrease African American Male drop-out rates by June 2018.
Objective 3.2.7 - Establish a grant and resource clearinghouse for Hispanic communities by June 2018.
Objective 3.2.1 - Implement internal CMA technical assistance, outreach, capacity building and information/referral forms by September 2016
Strategy 3.3 - Increase collaboration and/or partnerships to address emergency preparedness needs of SC minority populations
Objective 3.3.1 - Provide outreach, technical assistance and support to SC Emergency Management Division for minority communities by June 2018
Objective 3.3.2 - Establish partnerships and collaboration with Hispanic leaders and organizations to increase awareness of emergency preparedness by June 2018.

Objective 3.3.3 - Provide outreach, technical assistance and support through an MOU to DHEC Emergency Preparedness Division for the "Bridging the Gap: Tribal Emergency Preparedness" Project by June 2018.
Objective 3.3.4 - Provide outreach, technical assistance and support to state and federally recognized tribes to establish tribal emergency managers and preparedness plans by June 2018.
Strategy 3.4 - Implementation of new Human Trafficking and Immigration initiatives at SC CMA
Objective 3.4.1 - Enter into an MOU with the statewide Human Trafficking Task Force managed through the SC Attorney General's Office to include the Commission for Minority Affairs as a member of the task force by June 2018.
Objective 3.4.2 - Establish Polaris Project as the state's reporting hotline for sex trafficking calls and receiving reports that reflect sex trafficking trends in South Carolina by June 2018.
Objective 3.4.3 - Establish an immigration hotline for the reporting, recording and collection of data regarding allegations of violations of federal immigration laws, provisions of South Carolina law by non United States citizens or immigrants, allegations of violations of any federal immigration laws or provisions in South Carolina law against any non United States citizen or immigrant, and labor trafficking by June 2018.
Objective 3.4.4 - Hire program assistant to aid in the development of the Commission's program initiatives by December 2017.
Objective 3.4.5 - Establish state-wide public awareness campaigns to promote prevention of human trafficking and the immigration hotline by June 2018.
Goal 4 - Reduce the contributing factors causing poverty in SC's minority populations.
Strategy 4.1 - Secure adequate funding to the SC Commission for Minority Affairs' budget to increase the budget to a minimum of \$2 per minority person to support work to address the needs of minority populations and administer all programs.
Objective 4.1.1 - Provide data and supporting information in the form of one (1) "talking points and/or quick fact sheets" document to present to budget analysts and legislators as needed by September 2017.
Strategy 4.2 - Research and assess currently funded poverty and minority programs within the state to identify and reduce gaps in services by June 2020.
Objective 4.2.1 - Create one (1) strategic framework document and/or work plan for accomplishing a multi-year research project by December 2018.
Objective 4.2.2 - Seek state, private foundation, and grant related funding to add a minimum of one full-time researcher during each fiscal year (two by FY 2017-2018, one in FY 2018-2019, and one in FY 2019 - 2020) for a total of four researchers by the end of fiscal year 2020.
Strategy 4.3 - Seek federal and other funding on behalf of the state for the purpose of implementing various programs and services for minority groups (African American, Asian American, Hispanic/Latino, and Native American Indian) including business, economic development, capacity building and outreach.
Objective 4.3.1 - Implementation of new USDA Rural Business Development Grant (RBEG) by September 2017.
Objective 4.3.2 - Research and identify a minimum of five (5) federal funding sources coming into South Carolina state agencies through block grants and other sources to determine future partnerships and collaborations by March 2018
Objective 4.3.3 - Apply for a minimum of five (5) grants to support programs designed to alleviate factors contributing to poverty and deprivation by June 2018

Objective 4.3.4 - Research and identify a minimum of five (5) partnerships and collaborations with federal, state and non-profit organizations to receive funds to support CMA programs by June 2017
Objective 4.3.5 - Implementation of a new USDA Community Food Projects Grant for "Building Capacity for Tribal Food Sovereignty in SC by December 2017.
Strategy 4.4 - Development of a state-wide strategy with recommendations for state agencies and partners to collaborate to reduce poverty in SC
Objective 4.4.1 - Draft a Strategic Action Plan comprised of cumulative outcomes from stakeholder input, "Working Together Works" Poverty Summit findings, data analysis, and collaborative group processing by June 2018
Objective 4.4.2 - Develop the framework for statewide "Let's Talk" community meetings to ensure that the proposed work effectively positions the agency to reduce the contributing factors causing poverty in SC's minority populations by August 2017.
Objective 4.4.3 - Complete and present a final Strategic Action Plan comprised of cumulative outcomes from stakeholder input, "Working Together Works" Poverty Summit findings, "Let's Talk" community meetings, data analysis and collaborative group processing by June 2018.
Goal 5 - Increase agency capacity through staff training opportunities.
Strategy 5.1 - Provide professional development opportunities for agency staff.
Objective 5.1.1 - Each staff member attend a minimum one (1) professional development training opportunity that would enhance their professional development and performance by June 2017
Objective 5.1.2 - Identify, establish and maintain memberships and participation in up to three (3) state and national organizations relevant to staff program areas by June 2017 (ongoing).
Strategy 5.2 - Provide cross training opportunities for agency staff.
Objective 5.2.1 - Conduct a minimum of one (1) staff development meeting for staff to identify areas and duties for cross training on other program areas and duties within CMA by December 2016

ENDNOTES

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- ¹ S.C. House of Representatives, House Legislative Oversight Committee, “2016-17 Agency Accountability Report,” under “Committee Postings and Reports,” under “House Legislative Oversight Committee,” under “Commission for Minority Affairs,” and then under “Oversight Reports and Studies”
<http://www.scstatehouse.gov/CommitteeInfo/HouseLegislativeOversightCommittee/AgencyWebpages/MinorityAffairs/Reports%20&%20Audits%20-%20Reports%20and%20Reviews/Accountability%20Report%20-%202016-2017.pdf> (accessed November 15, 2017), pp. 19-26.
- ² S.C. House of Representatives, House Legislative Oversight Committee, “Agency’s PER (Program Evaluation Report) (September 29, 2017),” under “Committee Postings and Reports,” under “House Legislative Oversight Committee,” under “Commission for Minority Affairs,” and then under “Oversight Reports and Studies”
<http://www.scstatehouse.gov/CommitteeInfo/HouseLegislativeOversightCommittee/AgencyWebpages/MinorityAffairs/PER%20-%20Complete%20PDF.PDF> (accessed November 3, 2017), pp. 13-18. Hereinafter, “[Agency PER](#).”
- ³ [Agency PER](#), p. 35.
- ⁴ [Agency PER](#), pp. 20-31.
- ⁵ [Agency PER](#), pp. 35-37.

APPENDIX A: FOLLOW-UP LETTER SENT TO AGENCY

First vice-Chair:
Laurie Slade Funderburk

Katherine E. (Katie) Arrington
William K. (Bill) Bowers
Neal Collins
MaryGail K. Douglas
Phyllis J. Henderson
Joseph H. Jefferson Jr.
Robert L. Ridgeway III
Edward R. Tallon Sr.

Jennifer L. Dobson
Research Director

Cathy A. Greer
Administration Coordinator

Legislative Oversight Committee



South Carolina House of Representatives

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Bruce W. Bannister
Gary E. Clary
Chandra E. Dillard
Raye Felder
William M. "Bill" Hixon
Mandy Powers Norrell
Tommy M. Stringer
Robert Q. Williams
Bill Taylor

Charles L. Appleby IV
Legal Counsel

Carmen J. McCutcheon Simon
Research Analyst/Auditor

Kendra H. Wilkerson
Fiscal/Research Analyst

November 21, 2017

Via Email

Chairman Kenneth Battle
Director Thomas J. Smith
South Carolina Commission for Minority Affairs
2221 Devine St., Ste. 408
Columbia, SC 29205

RE: Follow up from Subcommittee's November 20, 2017, meeting with the agency

Dear Chairman Battle and Director Smith:

The Economic Development, Transportation, and Natural Resources Subcommittee appreciates the agency's partnership in the oversight process. As discussed at our meeting on November 20, please provide the following documents to the Subcommittee at or preferably before the next meeting on Tuesday, November 28, 2017:

1. Minutes from all Commission for Minority Affairs (CMA) Board meetings since 2015;
2. Breakdown of SC Micro Enterprise Network (SCMEN) income, including conference sponsorships, since its inception;
3. Breakdown of SCMEN conference expenses, indicating which expenses were covered directly by CMA;
4. Number of participants/registrants in each SCMEN conference; and
5. Any tax forms ever filed for all nonprofit organizations managed by CMA, including SCMEN and Carolina Bridge Project.

Thank you for your service to the citizens of South Carolina and for your continued cooperation with the legislative oversight process.

Sincerely,

A handwritten signature in blue ink, appearing to read "B. Bannister".

Bruce W. Bannister
Subcommittee Chair

For documents provided in response to this letter, see the following appendices:
1. Appendix B
2 & 3. Appendix C
4. Appendix E
5. Appendix D

cc: Economic Development, Transportation, and Natural Resources Subcommittee Members

Economic Development, Transportation, and Natural Resources Subcommittee

Meeting Packet
11.28.17 Meeting
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APPENDIX B: CMA BOARD MINUTES

MINUTES

SOUTH CAROLINA COMMISSION FOR MINORITY AFFAIRS

BOARD MEETING

September 26, 2014

MEMBERS PRESENT

Mr. Louie Chavis
Mr. Fred Lincoln
Mr. Samuel Cerezo

MEMBERS ABSENT

Ms. Tia S. Brewer-Footman
Reverend Eddie C. Guess

CALL TO ORDER AND ATTENDANCE CHECK

The September 26, 2014 meeting of the Board of Commissioners was called to order by Mr. Thomas Smith. The meeting was convened at 2221 Devine Street, Columbia, SC, 29205, 1st Floor Training Room.

Mr. Thomas Smith conducted the meeting's attendance check. Present were: Commissioner Louie Chavis and Commissioner Fred Lincoln. Absent at the inception of the meeting were Commissioner Samuel Cerezo, Commissioner Tia Brewer-Footman and Reverend Eddie Guess. Mr. Smith announced that we do not have a quorum.

NOTE: Since there were two Commissioners present at the commencement of the meeting, it was declared an informational meeting only by Mr. Thomas Smith. Commissioner Samuel Cerezo entered the meeting 30 minutes after it began. Upon his arrival, a quorum was reached as later declared by Interim Chair, Commissioner Louie Chavis.

APPROVAL OF AGENDA

Since it was an informational meeting, it was unnecessary to approve or disapprove the agenda for the meeting.

INTERIM CHAIRMAN'S COMMENTS AND OBSERVATIONS:

Interim Chairman Chavis thanked everyone for attending today's meeting and made some general comments.

COMMISSIONERS' COMMENTS AND OBSERVATIONS:

No other comments by Commissioners at this time.

APPROVAL OF THE MINUTES

After the arrival of Commissioner Cerezo, Acting Chairman Chavis called for a motion to approve the minutes of the May 14, 2014 meeting, or if there were any corrections.

There being no corrections, a motion was made requesting approval of the minutes. The motion to approve the minutes was made, properly seconded and by unanimous vote, they were approved.

EXECUTIVE DIRECTOR'S COMMENTS AND OBSERVATIONS

- A. Mr. Smith welcomed everyone to the meeting and thanked them for being in attendance.
- B. Mr. Smith announced that he has received a letter from the Governor's Office designating Ms. Tia S. Brewer-Footman to serve as the Chairman of the State Commission For Minority Affairs. Ms. Footman has accepted the appointment and extended her regards to the Board. Mr. Smith indicated that he hoped that the other vacant positions on the Board will be filled during the next legislative session.
- C. Mr. Smith briefly discussed the CMA's accomplishments and goals for the coming months of the current fiscal year.

EXECUTIVE DIRECTOR'S REPORTS

- A. Ms. Lauretha Whaley referred the Board members to the fiscal reports distributed to them. She discussed the agency's budget and state appropriations for the previous fiscal year 2013 - 2014 and the current fiscal year, 2014 - 2015. In addition, Ms. Whaley highlighted the major goals and projects that the Commission has planned for the current fiscal year.
- B. Mr. Smith referred members of the Board to Section 6 of their notebooks. Section 6 contains information regarding the staff's activities and accomplishments.
- C. Mr. Smith generally summarized some of the activities and individual program initiatives that the CMA coordinates, such as Outreach Services, Community Forums and Workshops and Minority Business Development.

OLD BUSINESS

- A. Mr. Smith announced that what was discussed at the Native American Advisory Committee meeting on July 18, 2014 regarding groups not becoming tribes within three years will cease to exist or be recognized by the State of South Carolina, is under legal review by the SC General Assembly and the SC Attorney General's office. Until the Board has a legal ruling on it, that issue is on hold.
- B. Senate Bill S611

Mr. Smith reported that there are no new developments regarding Senate Bill S611. No further action will be taken until at least the 2015 Legislative Session.

C. House Bill H4360

Mr. Smith reported that there are no new developments regarding House Bill H4360. No further action will be taken until at least the 2015 Legislative Session.

NEW BUSINESS

Statistical Reporting

- A. The Commission is working on a statistical abstract by county to identify pertinent data about what is happening in those counties compared to other counties in terms of the majority population versus the minority population, to get a snapshot of their economic progress, education, health care, etc. This publication will be ready in 3 – 6 months.
- B. The Commission is working on another abstract that will be done semi-annually illustrating how well minorities are doing in the State of South Carolina. They will be comprehensive in nature and uncomplicated, enabling end users to use them for grant applications, job loss analysis, etc.

Conferences and Workshops

The Commission is planning several conferences, workshops and special events for the coming year and detailed the plans for some of them.

Strategic Planning

- A. Mr. Smith articulated the strategic vision that he and the Program Coordinators have for their respective programs. The main purpose of the strategic analysis of each of these programs is to assess the current needs of the minority population of the State of South Carolina and determine how we can better serve those communities.

Program Management

- B. Mr. Washington discussed the methodology of the job loss data that is being used for the USDA grant. Mr. Nelson described what the USDA grant is and how we are using job loss data to provide funds to people interested in the development of micro businesses.
- C. The Commission is actively assisting over 100 organizations in the application process of obtaining federal designation as a non-profit entity. In addition, the Commission is providing those non-profit entities with technical assistance and capacity building in the organization of their financial and organizational processes once the 501(c)3 status is achieved. Workshops and training sessions are currently in progress and continue to be valuable assistance to those who are applying for 501(c)3 status.

Staff Retreat

The Commission is planning to have a combined Board and staff retreat in early 2015. Activities during the retreat include an orientation session for the new CMA Board Chair, Ms. Brewer-Footman and strategic planning.

PUBLIC COMMENTS

Dr. Will Goins, Eastern Cherokee Tribe, addressed the Board regarding requests that he made for documentation.

Mrs. Elsie Goins, Eastern Cherokee Tribe addressed the Board echoing the remarks made by Dr. Will Goins.

EXECUTIVE SESSION

An executive session was convened.

NEXT BOARD MEETING:

The next Board meeting date was to be determined.

ADJOURNMENT

The Board meeting was adjourned.

MINUTES
SOUTH CAROLINA COMMISSION FOR MINORITY AFFAIRS
BOARD MEETING
March 13, 2015

MEMBERS PRESENT

Ms. Tia S. Brewer-Footman
Mr. Louie Chavis
Reverend Eddie C. Guess
****Ms. Karen McGill (District 4)**
****Dr. William B. James, Jr. (District 5)**

MEMBERS ABSENT

Mr. Fred Lincoln

****New Commissioner**

CALL TO ORDER AND ATTENDANCE CHECK

The March 13, 2015 meeting of the Board of Commissioners was called to order by the Board Chair, Tia S. Brewer-Footman. The meeting was convened at 2221 Devine Street, Columbia, SC, 29205, 1st Floor Training Room.

CMA Executive Director Thomas Smith conducted the meeting's attendance check. Present were: Commissioner Chavis, Commissioner McGill, Commissioner James, and Commissioner Guess. Absent was Commissioner Fred Lincoln. Mr. Smith announced that we do have a quorum.

The two new Commissioners formally introduced themselves to the Board.

APPROVAL OF AGENDA

Commissioner Brewer-Footman asked if there were any changes or additions to be made to the agenda.

There being none, Commissioner Brewer-Footman called for a motion to approve the agenda. A motion to approve the agenda was made and properly seconded. Commissioner Brewer-Footman called for a vote on the approval of the agenda. The vote was made and the agenda approved.

APPROVAL OF THE MINUTES

Commissioner Brewer-Footman called for a motion to approve the minutes of the September 26, 2014 meeting, or if there were any corrections.

There being no corrections, a motion was made requesting approval of the minutes. The motion to approve the minutes was made, properly seconded and by unanimous vote, they were approved.

CHAIR'S COMMENTS AND OBSERVATIONS:

Chairperson Brewer-Footman thanked everyone for attending today's meeting and made some general comments.

COMMISSIONERS' COMMENTS AND OBSERVATIONS:

No comments were made by other Commissioners at this time.

EXECUTIVE DIRECTOR'S REPORTS

- A. Mr. Smith welcomed everyone to the meeting and thanked them for being in attendance.
- B. Ms. Lauretha Whaley referred the Board members to the fiscal reports distributed to them. She discussed the agency's budget and state appropriations for the current fiscal year, 2014 – 2015, thru February 28, 2015. In addition, Ms. Whaley highlighted the major goals and projects that the Commission has planned for the current fiscal year.
- C. Each Program Manager gave the Board a brief overview of their respective areas, describing each major initiative that the CMA manages and certain key events and concerns. This includes:
 - Hispanic/Latino Initiatives (Ms. McElveen)
 - Community Based Services (Ms. Cynthia Haddad)
 - Native American Initiatives (Ms. Marcy Hayden)
 - African American Initiatives (Mr. George Dennis)
 - Small and Minority Business Initiatives (Mr. Rogie Nelson)
 - Research and Policy Initiatives (Mr. Benjamin Washington)
- D. Mr. Smith referred the Commissioners to the Staff Activity Reports in Section 6 for a more detailed listing of CMA activities for the period of October 2014 thru February 2015.

OLD BUSINESS

Mr. Smith asked Ms. Hayden to discuss the content of the two pieces of legislation that were sent forward for consideration during the last legislative session. They are:

- Senate Bill 611
- House Bill 4360

These bills did not pass and died in committee.

NEW BUSINESS

- Senate Bill 196
- Senate Bill 279
- Senate Bill 356
- Recognition Committee Report

Commissioner Chavis made a motion to move the discussion about the State Recognition of the PAIA/LECN to executive session. After brief discussion, Chairperson Brewer-Footman asked for a motion to table the movement of the PAIA/LECN State Recognition discussion to executive session. The motion was made and seconded.

The motion was made to move the PAIA/LECN to the next phase in the State Recognition process. The motion was made and seconded to move it to the next phase in the State Recognition process.

- CMA “Working Together Works” Conference

EXECUTIVE SESSION

An executive session was convened.

NEXT BOARD MEETING

The next Board meeting date will be determined on a future date.

ADJOURNMENT

The Board meeting was adjourned.

MINUTES
SOUTH CAROLINA COMMISSION FOR MINORITY AFFAIRS
BOARD MEETING

June 19, 2015

MEMBERS PRESENT

Ms. Tia S. Brewer-Footman
Mr. Fred Lincoln
Mr. Louie Chavis
Reverend Eddie C. Guess
Dr. William B. James, Jr.

MEMBERS ABSENT

Ms. Karen McGill

CALL TO ORDER AND ATTENDANCE CHECK

The June 19, 2015 meeting of the Board of Commissioners was called to order at 10:12 am by the Board Chair, Tia S. Brewer-Footman. The meeting was convened at 2221 Devine Street, Columbia, SC, 29205, 1st Floor Training Room.

CMA Executive Director Thomas Smith conducted the meeting's attendance check. Present were: Commissioner Brewer-Footman, Commissioner Chavis, Commissioner James, Commissioner Lincoln and Commissioner Guess. Absent was Commissioner McGill. Mr. Smith announced that we do have a quorum.

APPROVAL OF AGENDA

Commissioner Brewer-Footman asked if there were any changes or additions to be made to the agenda.

There being none, Commissioner Brewer-Footman called for a motion to approve the agenda. A motion to approve the agenda was made and properly seconded. Commissioner Brewer-Footman called for a vote on the approval of the agenda. The vote was made and the agenda approved.

APPROVAL OF THE MINUTES

Commissioner Brewer-Footman called for a motion to approve the minutes of the March 13, 2015 meeting, or if there were any corrections.

There being no corrections, a motion was made requesting approval of the minutes. The motion to approve the minutes was made, properly seconded and by unanimous vote, they were approved.

CHAIR'S COMMENTS AND OBSERVATIONS:

Chairperson Brewer-Footman thanked everyone for attending today's meeting and commented on the SCMEN Conference held in Columbia on June 17-19, 2015. She also commented on the current events and emphasized the spirit and commitment of the CMA mission to serve all people of color

COMMISSIONERS' COMMENTS AND OBSERVATIONS:

All of the Commissioners made general comments.

EXECUTIVE DIRECTOR'S REPORTS:

- Ms. Lauretha Whaley referred the Board members to the fiscal reports distributed to them. She discussed the agency's budget and state appropriations for the current fiscal year, 2014 – 2015, thru May 31, 2015. She indicated that the conference on June 17-19, 2015 will impact the budget somewhat. Further, she indicated that she will illustrate the impact of the conference at the next Board meeting with an updated budget report.
- Mr. Smith discussed the success of the two conferences that the CMA recently hosted as well as highlighted some of the initiatives that the CMA has been addressing.
- Mr. Smith referred the Commissioners to the Staff Activity Reports in Section 6 for a more detailed listing of CMA activities for the period of March 2015 through May 2015. He explained that they will all be formatted on a more uniform basis in the future.

OLD BUSINESS:

Mr. Smith asked Ms. Hayden to briefly discuss the content of the two pieces of legislation that were sent forward for consideration during this legislative session. They are:

- Senate Bill 196 – passed and signed by Governor Haley
- Senate Bill 279 – prefiled and in committee

NEW BUSINESS:

- Mr. Smith discussed the verification of the information that is contained in the state recognition petition for the PAIA/LECN. Ms. Hayden read the PAIA/LECN state recognition report of the site visit that she and Mr. George Dennis, another CMA staffer, conducted on June 2-3, 2015. (Each Commissioner was provided a copy of the site visit report prior to today's meeting.)

Commissioner Chavis made a motion to vote on the approval of the state recognition petition of the PAIA/LENC. Commissioner James seconded it.

A motion was made and seconded to vote on the state recognition of the PAIA/LECN. By a show of hands, the vote was taken. The majority approved the state recognition of the PAIA/LECN tribe.

- A motion was made, seconded and approved for Board Meetings to occur quarterly on the second Friday of the following months:
 - March
 - June
 - September
 - December
- A motion was made, seconded and approved for the Native American Advisory Committee to meet quarterly on the first Friday of the following months:
 - March
 - June
 - September
 - December

EXECUTIVE SESSION

An executive session was convened prior to this Board Meeting at 9:00 am this morning.

NEXT BOARD MEETING

The next Board meeting is scheduled for September 11, 2015.

ADJOURNMENT

The Board meeting was adjourned.

MINUTES
SOUTH CAROLINA COMMISSION FOR MINORITY AFFAIRS
BOARD MEETING
SEPTEMBER 11, 2015

MEMBERS PRESENT

MEMBERS ABSENT

**Commissioner Kenneth Battle	**Commissioner Kent Washington
Commissioner Tia Brewer-Footman	
Commissioner Karen McGill	
Commissioner William James	
Commissioner Eddie Guess	
Commissioner Louie Chavis	

CALL TO ORDER AND ATTENDANCE CHECK

The September 11, 2015 meeting of the Board of Commissioners began at 10:00 am at 2221 Devine Street, Columbia, SC, 29205, 5th Floor Training Room, with Mr. Thomas Smith's welcome. He turned the meeting over to Ms. Tia Brewer-Footman. Ms. Brewer-Footman announced her resignation from the position of Board Chair. She then announced that Commissioner Kenneth Battle had been appointed Board Chair through June 2017. At that point, Commissioner Battle called the meeting to order.

A moment of silence was observed in recognition of the anniversary of September 11, 2001.

CMA Executive Director Thomas Smith conducted the meeting's attendance check. Present were: Commissioner Kenneth Battle, Commissioner Tia Brewer-Footman, Commissioner Karen McGill, Commissioner William James, Commissioner Eddie Guess and Commissioner Louie Chavis. Absent was: Commissioner Washington. Mr. Smith announced that we had a quorum.

****New Commissioners**

APPROVAL OF AGENDA

Commissioner Battle asked if there were any changes or additions to be made to the agenda. There being none, Commissioner Battle called for a motion to approve the agenda. A motion to approve the agenda was made and properly seconded. Commissioner Battle called for a vote on the approval of the agenda. The vote was made and the agenda approved.

APPROVAL OF THE MINUTES

Commissioner Battle called for a motion to approve the minutes of the June 19, 2015 meeting, if there were no corrections. There being no corrections, a motion was made requesting approval of the minutes. The motion to approve the minutes was made, properly seconded and by unanimous vote, were approved.

CHAIR'S COMMENTS AND OBSERVATIONS

Chairperson Battle provided the Commissioners with a brief autobiography.

COMMISSIONERS' COMMENTS AND OBSERVATIONS

Chairman Battle called for any comments that the Commissioners would like to make. There were none offered.

EXECUTIVE DIRECTOR'S REPORTS

- Ms. Lauretha Whaley referred the Board members to the fiscal reports distributed to them. She discussed the agency's budget and state appropriations for the last fiscal year 2014 – 2015, and the current fiscal year, 2015 – 2016, through August 31, 2015.
- Mr. Smith briefly discussed the Staff Activity Reports and the minority programs and initiatives that CMA manages.
- Mr. Smith discussed the Native American Advisory Committee (NAAC) Report. He reminded the Commissioners that the NAAC meets quarterly, one week before the Board meeting. He also indicated that a copy of the full meeting minutes would be provided to them when finalized.

OLD BUSINESS

Mr. Smith discussed:

- Pending Legislation
 - **S196:** Ms. Lee McElveen and Mr. George Dennis discussed pending legislation regarding Human Trafficking and the anticipated role of CMA in the implementation of this legislation. Ms. McElveen emphasized to the Board that although the CMA is expected to be involved with the maintenance of a Trafficking Hot-Line, the CMA was *not* involved in the state planning of this legislation and funds have not been allocated for this purpose. Mr. Dennis discussed the implementation and legal ramifications of the Hot-Line program in the State of Georgia.

- **S279:** Mr. Nelson discussed the intent of Senate Bill S279, to transfer the responsibilities of the Office of Small and Minority Business, currently under the auspices of the Governor's Office, to the SC Commission of Minority Affairs.

NEW BUSINESS

Mr. Smith discussed:

- The Agency Accountability Report (AAR), emphasizing some of the CMA's strategies, goals and objectives for this fiscal year and beyond. Commissioner McGill indicated her appreciation for the efforts made by the staff on the AAR. She was extremely interested in the education initiatives that the CMA has in mind and would include in the report. She indicated that she would forward some information to the CMA for inclusion in the AAR regarding several education programs, such as Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) and The Juvenile Mentoring Program (JUMP). Commissioner James echoed Commissioner McGill's thoughts about inclusion of education components in the AAR.
- The Inspector General Report, including operating on a more systemic level and thinking "big" as well as getting the Commissioners and members of the Advisory Committees more involved in the strategic planning of the CMA. Mr. Smith described the steps already taken as recommended by the Inspector General and the former Chair, Ms. Brewer-Footman. This includes contracting with a consultant for Strategic Planning.
- Strategic Planning – A motion was made, seconded and passed giving the CMA authority to start the process of preparing a strategic plan for the Board's consideration. This is in anticipation of a Board/Staff retreat to discuss a strategic plan.

EXECUTIVE SESSION

An executive session was convened after the Board meeting.

NEXT BOARD MEETING

The next Board meeting is scheduled for September 11, 2015.

ADJOURNMENT

The Board meeting was adjourned.

MINUTES

SOUTH CAROLINA COMMISSION FOR MINORITY AFFAIRS

BOARD MEETING

DECEMBER 11, 2015

MEMBERS PRESENT

MEMBERS ABSENT

Commissioner Kenneth Battle	Commissioner Eddie C. Guess
Commissioner Tia Brewer-Footman	Commissioner William B. James, Jr.
Commissioner Karen McGill	
Commissioner Louie Chavis	
Commissioner Kent Washington	

SPECIAL GUESTS

Jim Woodard, FEMA External Affairs	Lee Moultrie, Lee H. Moultrie & Associates, LLC
Julius Gibbons, FEMA Disaster Survivor Assistance Team Supervisor	Bishop Herman Wolfe, St. George Ministerial Alliance
Katie Philpott, SC Director of SC Boards and Commissions	

CALL TO ORDER AND ATTENDANCE CHECK

The December 11, 2015 meeting of the Board of Commissioners began at 10:00 am at 2221 Devine Street, Columbia, SC, 29205, 1st Floor Training Room, with Mr. Thomas Smith's welcome. He turned the meeting over to the Chair to bring the meeting to order.

CMA Executive Director Thomas Smith conducted the meeting's attendance check. Present were: Commissioner Kenneth Battle, Commissioner Tia Brewer-Footman, Commissioner Karen McGill, Commissioner Kent Washington and Commissioner Louie Chavis. Absent were: Commissioner William James and Commissioner Eddie Guess. Mr. Smith announced that we had a quorum.

APPROVAL OF AGENDA

Commissioner Battle asked if there were any changes or additions to be made to the agenda. Mr. Smith made one change to the agenda. Ms. McElveen's presentation was moved up in order for her to leave the meeting when she completes it. With no other changes made, a motion to approve the agenda was made and properly seconded. Commissioner Battle called for a vote on the approval of the agenda. The vote was made and the agenda approved.

APPROVAL OF THE MINUTES

Commissioner Battle called for a motion to approve the minutes of the September 11, 2015 meeting. There being no corrections, a motion was made requesting approval of the minutes. The motion to approve the minutes was made, properly seconded and by unanimous vote, were approved.

CHAIR'S COMMENTS AND OBSERVATIONS

Commissioner Battle recognized and honored the accomplishments of Chief Anthony Davidson, who passed away in September 2015.

COMMISSIONERS' COMMENTS AND OBSERVATIONS

Chairman Battle called for any comments that the Commissioners would like to make. There were none offered.

SPECIAL GUESTS

Special guests were recognized and made remarks and/or presentations. They were:

- Bishop Herman Wolfe, St. George Ministerial Alliance, St. George, SC
- Lee H. Moultrie, Lee H. Moultrie & Associates, LLC, N. Charleston, SC
- Katie Philpott, SC Director of Boards and Commissions
- Mr. Jim Woodard and Mr. Julius Gibbons, FEMA SC Joint Headquarters in Blythewood, SC made presentations about available services offered by FEMA and SBA in the wake of the flood aftermath, as well as the collaboration between FEMA, SBA and the CMA.

EXECUTIVE DIRECTOR'S REPORTS

Mr. Smith introduced the following:

- Ms. Lee McElveen, CMA Hispanic/Latino Affairs Program Coordinator made a presentation about the following important issues:
 - The *general* role of CMA with regard to SC state emergencies (ESF-15) and the role and relationship of the CMA with the SC EMD.
 - The CMA's *specific* role and activities during the aftermath of the historic floods that occurred in SC on October 3, 2015.
 - The Hispanic Forum Findings Report for Beaufort, Hampton and Jasper counties.
- Mr. Smith introduced our newest Commissioner, Dr. Kent Washington.
- Ms. Lauretha Whaley referred the Board members to the fiscal reports distributed to them. She discussed the agency's budget and state appropriations for the current fiscal year, July 1,

2015 through November, 2015. Ms. Whaley also referred to the Agency Audit conducted recently that resulted in no exceptions.

- Mr. Smith introduced Mr. Ben Washington, Program Manager of Research and Policy Initiatives. Mr. Washington discussed the content and impending release of the Commission's Statistical Report. This report will be released annually in accordance with the Strategic Planning Template of the CMA's 2014-2015 Agency Accountability Report.

****Mr. Smith, in concert with the CMA's Board, would like to pursue legislation to ensure that all state agencies provide the CMA with all census data, as well as other data necessary to capture an accurate picture of the demographic makeup of the State of SC, including the Native American population. The Native American population is extremely under-represented in this Statistical Report because census numbers relative to Native Americans are not being captured.**

- Mr. Smith addressed the Strategic Planning Template from the 2014-2015 Agency Accountability Report and its relationship to the Staff Activity Reports. This document reflects ongoing tasks and projects, who is responsible for each task and when it is due for completion.

OLD BUSINESS

- Mr. Smith discussed his vision of the CMA's Strategic Plan and the process by which it will be developed. He described the roles of the CMA staff, consultants engaged in the development of this plan, and the Board's role in the development and implementation of the final plan.

NEW BUSINESS

- Mr. Smith discussed the budget request for FY 2016-2017, which includes \$200,000 for the Human Trafficking hotline.
- Chief Harold Hatcher, Waccamaw Indian People, requested the opportunity to make a statement, which was granted. He expressed his thoughts about proper representation of Native Americans on the CMA Board.

EXECUTIVE SESSION

The Chair asked the Board members to forego meeting in Executive Session because they will meet in the Orientation scheduled for later that afternoon. They agreed.

NEXT BOARD MEETING

The next Board meeting is scheduled for March 11, 2016.

ADJOURNMENT

The Chair called for and received a motion to adjourn the meeting. The motion was made and seconded and the meeting was adjourned.

MINUTES
SOUTH CAROLINA COMMISSION FOR MINORITY AFFAIRS
BOARD MEETING
MARCH 11, 2016

MEMBERS PRESENT

MEMBERS ABSENT

Commissioner Kenneth Battle	Commissioner Eddie C. Guess
Commissioner Tia Brewer-Footman	
Commissioner Karen McGill	
Commissioner Louie Chavis	
Commissioner Kent Washington	
Commissioner William B. James, Jr.	

SPECIAL GUESTS

Dr. Derrick Hamilton
Dr. Lamont A. Flowers

CALL TO ORDER AND ATTENDANCE CHECK

The March 11, 2016 meeting of the Board of Commissioners was called to order at 10:00 am at 2221 Devine Street, Columbia, SC, 29205, 1st Floor Training Room, with Commissioner Battle's welcome.

CMA Executive Director Thomas Smith conducted the meeting's attendance check. Present were: Commissioner Kenneth Battle, Commissioner Tia Brewer-Footman, Commissioner Karen McGill, Commissioner Kent Washington, Commissioner William B. James and Commissioner Louie Chavis. Absent was: Commissioner Eddie Guess. Mr. Smith announced that we had a quorum.

APPROVAL OF AGENDA

Commissioner Battle asked if there were any changes or additions to be made to the agenda. With no changes made, a motion to approve the agenda was made and properly seconded. Commissioner Battle called for a vote on the approval of the agenda. The vote was taken and the agenda approved.

APPROVAL OF THE MINUTES

Commissioner Battle called for a motion to approve the minutes of the December 11, 2015 meeting. There being no corrections, a motion was made requesting approval of the minutes. The motion to approve the minutes was made, properly seconded and by unanimous vote, approved.

CHAIR'S COMMENTS AND OBSERVATIONS

Commissioner Battle introduced a special guest, Dr. Derrick Hamilton, and gave him the floor for a special presentation. As a Pharmacist, he has a special interest in Public Health and the administration of medications to the elderly.

COMMISSIONERS' COMMENTS AND OBSERVATIONS

Chairman Battle called for any comments that the Commissioners would like to make. General comments were made by Commissioners Chavis, James, Brewer-Footman, McGill and Washington.

EXECUTIVE DIRECTOR'S REPORTS

- Mr. Smith introduced Dr. Lamont A. Flowers, whose appointment as a CMA Commissioner is pending with a final confirmation by the full SC Senate.
- Due to a mechanical failure of our copier, Mr. Smith notified the Commissioners that their binders were missing the February 2016 Staff Activity Reports. He indicated that a copy is available now for their review, should any of the Commissioners like to review it. A copy will be forwarded to them electronically as soon as possible.
- Ms. Hayden made the final report pertaining to the G.R.I.T. grant, which affected seven counties in the Midlands area. Mr. Battle asked Ms. Hayden for a recommendation on how to get the success of this program expanded to the rest of the state. She indicated that she expects that once her written report has been digested, the rest of the state could, if not already, institute similar programs. Ms McElveen indicated the possibility that this or similar grants may be available under the US Department of Labor. Mr. Ben Washington made remarks about similar programs that are available around the state as well.
- Ms. McElveen discussed the unveiling of the 2015 Hispanic Forum Findings Report. It addresses the forums held in Beaufort, Hampton and Jasper counties. Mr. Battle asked if there is a way for us to track the number of hits the report gets on the CMA website. At this time, there is no way to do so. Mr. Smith will address this question with the organization responsible for maintenance of our website.
- Ms. McElveen also discussed the Community Engagement/Town Hall meeting that she attended at Morris Brown AME Church in Charleston on 2/18. Topics of this meeting were:
 - How to plan for emergencies in houses of worship;
 - Immigration/citizenship programs and issues;
 - Civil rights issues and hate crimes

The meeting in Charleston was sponsored by the Mayor's Office, SC Emergency Management Division, local law enforcement and local churches.

- Ms. Hayden presented a report of the last Native American Advisory Committee meeting that occurred on March 4, 2016. Mr. Smith added that from now on, in addition to the CMA Staff Activity Reports, the Commissioners will be provided copies of the minutes from each of the CMA Advisory Committee meetings.
- Ms. Hayden made a presentation of the recently completed Promulgation of Regulations Report. She discussed the purpose and objective(s) of this document. At the Chair's request, she discussed the five findings and recommendations of this report. She also briefly discussed the Human Trafficking initiative that the Commission will soon be undertaking.
- Commissioner Chavis asked Mr. Smith what the Commission's position is on the pending legislation pertaining to Tribal status. He indicated that the Commission is neutral. Further, he indicated that whatever position the Native American Advisory Committee decides to take, the Commission will support. There was a brief discussion of this subject by Commissioners Chavis and James. The Chair asked for this discussion to continue in Executive Session.
- Mr. Washington gave a brief presentation to the members of the Board regarding the Commission's Statistical Profile by Counties Report completed in February 2016. Mr. Washington discussed the difficulty in obtaining accurate demographic data from state agencies for any populations other than African American and Caucasian. He stated that he is able to obtain minimal data for the Hispanic and Native American populations. Mr. Smith reminded the Commissioners that the CMA intends to pursue legislation mandating that state agencies provide any/all minority data that they capture to the CMA. This is one of our Agency Accountability Report objectives.
- Mr. Smith discussed the purpose and scope of the CMA's 2016 State Restructuring Report.
- Ms. Whaley provided the Board with a report of the CMA's Budget Report for the current fiscal year through February 29, 2016.
- Ms. Whaley briefly discussed the relocation of the CMA to another building.
- Mr. Smith briefly discussed the Staff Activity Reports. Ms. McGill expressed her regret that in her judgment, more isn't being done to stay on target with the objectives of the Agency Accountability Report, particularly education and obtaining grants.
- During the discussion of meeting the objectives of the Agency Accountability Report, Chairman Battle encouraged the other members of the Board to step up and become involved in doing "our part" to assist in the mission of the Commission.

OLD BUSINESS

- Ms. Whaley discussed the budget process, particularly for the next fiscal year.

- Mr. Smith and the Chair discussed the vision of the CMA's Strategic Plan and the process by which it will be developed. In the development of the Strategic Plan, particular attention will be given to the goals, strategies and objectives of the Agency Accountability Plan and the Agency Restructuring Plan. Mr. Smith plans to bring in a consultant to assist in the initial formation of the Strategic Plan. Mr. Smith asked the Commissioners' for their feedback in planning the Strategic Plan/Staff Retreat. Commissioner Brewer-Footman emphasized that each Commissioner has certain areas of concern that they would like to bring to the process of developing the Strategic Plan. Mr. Smith indicated that he will establish a potential timeline for the preparation of the Strategic Plan and actual coming together in a Staff Retreat/Strategic Planning setting and provide it to the Commissioners.

NEW BUSINESS

- The status of pending legislation was discussed. Commissioners were provided with a list documenting each piece of pending legislation and its status.
- Mr. Nelson discussed the upcoming SCMEN Conference scheduled for June 13-15, 2016.

EXECUTIVE SESSION

An executive session was convened immediately following the Board meeting.

NEXT BOARD MEETING

The next Board meeting is scheduled for June 11, 2016.

ADJOURNMENT

The Chair called for and received a motion to adjourn the meeting. The motion was made and seconded and the meeting was adjourned.

MINUTES
SOUTH CAROLINA COMMISSION FOR MINORITY AFFAIRS
BOARD MEETING
June 13, 2016

MEMBERS PRESENT

MEMBERS ABSENT

Commissioner Kenneth Battle	Commissioner Eddie C. Guess
Commissioner Karen McGill	Commissioner William B. James, Jr.
Commissioner Louie Chavis	Commissioner Kent Washington
Commissioner Lamont A. Flowers**	Commissioner Tia Brewer-Footman
	Commissioner Michelle Law-Gordon**
** New Commissioner	

SPECIAL GUESTS

Former SC Senator Mike Rose
Mr. Jack Bass

CALL TO ORDER AND ATTENDANCE CHECK

The June 13, 2016 meeting of the Board of Commissioners was called to order at 2:00 pm at the Doubletree Hotel located at 2100 Bush River Road, Columbia, SC 29210 with Commissioner Battle's welcome.

CMA Executive Director Thomas Smith conducted the meeting's attendance check. Present were: Commissioner Kenneth Battle, Commissioner Karen McGill, Commissioner Louie Chavis and newly appointed Commissioner Lamont Flowers. Absent were: Commissioner Eddie Guess, Commissioner Tia Brewer-Footman, Commissioner Kent Washington, Commissioner William B. James and newly appointed Commissioner Michelle Law-Gordon. Mr. Smith announced that we did not have a quorum. However, the meeting could be conducted as an informational meeting and may proceed with business as necessary. The meeting proceeded.

**Mr. Smith welcomed Dr. Lamont A. Flowers, whose appointment as a CMA Commissioner was just confirmed by the full SC Senate. Mr. Smith also indicated that another Commissioner had been appointed by the Governor, but was not present for the meeting. Her name is Reverend Michelle Law-Gordon.

Mr. Battle introduced special guests, former SC Senator Mike Rose and Mr. Jack Bass, author of "The Orangeburg Massacre," to make presentations about the Orangeburg Massacre.

APPROVAL OF AGENDA

There is no quorum to approve the agenda for changes to the agenda or minutes. Commissioner Battle made the decision to change the agenda, moving the New Business, "Orangeburg Massacre," to the last item under Comments and Observations. In addition, he moved Mr. Nelson's presentation about the SCMEN Conference from Old Business to Executive Director's reports.

CHAIR'S COMMENTS AND OBSERVATIONS

Commissioner Battle welcomed everyone again and generally discussed his short term and long term goals for the the Commission.

COMMISSIONERS' COMMENTS AND OBSERVATIONS

Chairman Battle called for any comments that the Commissioners would like to make. Commissioner McGill congratulated Commissioner Battle on a successful year as the Board Chair. Commissioner Chavis echoed Commissioner McGill's kudos for Commissioner Battle's performance as the Board Chair. Commissioner Flowers indicated his enthusiasm at being appointed to the Board and his participation as a Commissioner at CMA.

****Commissioner Battle introduced former Senator Rose and Mr. Bass. They each made a presentation about the Orangeburg Massacre. Mr. Bass and Senator Rose asked the CMA to meet with the Governor and ask her to appoint Senator Rose to investigate and make a full report of the Orangeburg Massacre, publicly release it and recognize the need for reconciliation and restitution to the people affected by the Orangeburg Massacre and the State of South Carolina as a whole.**

Commissioner Battle asked the Commissioners if they'd like to make any comments regarding the presentations. Commissioner Chavis and Commissioner Flowers made general remarks about the Orangeburg Massacre presentation.

Mr. Battle called for a short break after the presentations and then the meeting resumed.

EXECUTIVE DIRECTOR'S REPORTS

Mr. Smith called upon several members of the CMA staff who gave reports about their advisory committee meetings as well as other CMA events. They were:

- Native American Advisory Committee report – Ms. Hayden
- African American Advisory Committee report – Mr. Dennis
- Hispanic Advisory Committee report – Ms. McElveen
- SCMEN Conference – Mr. Nelson
- Higher Education Minority Students' Retention Report – Mr. Washington
- Statistical Abstract by Counties Report of the press conference held on May 12, 2016 – Mr. Washington
- Budget Report – Ms. Whaley
- Staff Activity Reports – Mr. Smith answered several questions from Commissioners about the matrix and content of the reports. Mr. Smith indicated that he will review them to ensure that they reflect the accurate status of CMA activities.

OLD BUSINESS

- Ms. Hayden noted that the status just changed for H.5034, the “Bingo Tax Act” from *pending* to *passed* legislation.
- Ms. Hayden discussed the status of pending legislation. Specifically, Ms. Hayden discussed the details of S.279, which proposed moving the SC Small and Minority Business Administration Office from the Governor’s Office to the auspices of the CMA. She indicated that this legislation never moved out of the Senate subcommittee. In addition, Ms. Hayden indicated that this is something that the Commissioners can assist the CMA with to get this refiled and passed.

NEW BUSINESS

- Chief Chavis asked the Commissioners for their input on whether or not the timing is right to address the Orangeburg Massacre. Mr. Battle replied with his affirmation.
- Chief Chavis asked Mr. Smith for the status of the FOIA request that Dr. Will Goins submitted to the CMA. Mr. Smith replied that a document was sent to Dr. Goins for completion and signature, but to date, he has not returned it. Mr. Battle asked Mr. Smith to resend the document to Dr. Goins for completion and signature. He affirmed that we would do so.
- Commissioner Battle discussed the “My Brother’s Keeper” program in Charleston. They would like to collaborate with us.
- The annual Agency Accountability Report and the subject of grant applications were briefly discussed.
- Mr. Smith briefly discussed the “Internal Review of CMA Statute, Regulations and Program Areas Promulgation Report”. He indicated that we would mail it to all of the Commissioners so everyone would receive it at the same time. Mr. Battle affirmed his approval.

EXECUTIVE SESSION

Since there was no quorum and this was an “informational” meeting, there was no Executive Session held.

ADJOURNMENT

The meeting was adjourned at 5:00 pm.

MINUTES

SOUTH CAROLINA COMMISSION FOR MINORITY AFFAIRS

BOARD MEETING

September 16, 2016

MEMBERS PRESENT

MEMBERS ABSENT

Commissioner Kenneth Battle	Commissioner Eddie C. Guess
Commissioner Karen McGill	Commissioner William B. James, Jr.
Commissioner Louie Chavis	
Commissioner Lamont A. Flowers	
Commissioner Kent Washington	
Commissioner Michelle Law-Gordon	
Commissioner Tia Brewer-Footman (via telephone)	

CALL TO ORDER AND ATTENDANCE CHECK

The September 16, 2016 meeting of the Board of Commissioners was called to order by the Chair at 10:05 am at 2221 Devine Street, Room 101, Columbia, SC 29205

CMA Executive Director Thomas Smith conducted the meeting's attendance check. Present were: Commissioner Kenneth Battle, Commissioner Karen McGill, Commissioner Kent Washington, Commissioner Louie Chavis, Commissioner Tia Brewer-Footman (via telephone), Commissioner Lamont Flowers and newly appointed Commissioner Michelle Law-Gordon (arriving approximately 30 minutes into the meeting). Absent were: Commissioner Eddie Guess and Commissioner William B. James. Mr. Smith announced that we have a quorum. The meeting proceeded.

APPROVAL OF AGENDA

Commissioner Battle asked if there were any changes or additions to be made to the agenda. Ms. McGill proposed amending the agenda to include discussion of grants. Chairman Battle indicated that grants would be discussed later in the meeting. A motion to approve the agenda was made and properly seconded. Commissioner Battle called for a vote on the approval of the agenda. The vote was taken and the agenda approved.

APPROVAL OF THE MINUTES

Commissioner Battle called for a motion to approve the minutes of the June 13, 2016 meeting. The motion to approve the minutes was made. Ms. McGill indicated that she would like it to be

noted in Old Business for the June 2016 meeting minutes, that she questioned the status of grants and that grant writing was not being fulfilled by the CMA according to the established objective of the FY 14-15 AAR. The Chair approved the change to the minutes of the June 2016 CMA Board Meeting. No further amendments were requested. The Chair called for an approval of the amendment to the June 2016 meeting minutes. Chief Chavis made the motion to accept the amended minutes for the June 2016 meeting and Commissioner McGill seconded the motion. The motion was approved.

COMMENTS AND OBSERVATIONS

The Chair indicated that he envisions many changes in the coming year. He extended his thanks to the staff of the CMA for the support given him. He offered the Commissioners the opportunity to make comments. Ms. McGill commended the Chair for his work.

DISCUSSION OF THE COMMISSION'S STATUTE

Mr. Smith discussed each Section of the CMA statute.

Section 1-31-10: Creation and composition of the Commission. Questions/Comments? None were offered.

Section 1-31-20: Commission meeting requirements. Questions/Comments? None were offered.

Section 1-31-30: Hiring of Executive Director and other personnel necessary, appropriations and provisions for funding those positions. Questions/Comments? The Chair asked for a clarification regarding whether this specifically applies to just the staff of the Commission or contracted consultants. Mr. Smith clarified that it pertains to staff, but does not preclude us from contracting with consultants.

Section 1-31-40: Powers and duties of the Commission. Mr. Smith discussed:

(A.) Ethnicities served by the CMA.

1. Provides the minority community consisting of African American, Native American, Hispanic/Latino, Asian and others with a single point of contact for statistical and technical assistance to plan for a greater economic future.
2. *and* 3. Publication and dissemination of a statewide statistical abstract on minority affairs.
4. Provide statistical analyses for the SC General Assembly as well as CMA stakeholders.
5. The content and objective of the Voting Rights Act was discussed in detail by Mr. Smith. He described the "Preclearance" process and indicated that it appears that it no longer applies in SC. We need to get an official ruling from the AG's office for clarification. Mr. Smith will keep the Board abreast of any information. We will still encourage the community to vote, inform what the procedures are for registration to vote, etc.
6. Certification of State Recognition of Native American tribes.
7. Establishment of Advisory Committees (Native American, African American and Hispanic).

8. Liaison with the business community to provide programs and opportunities to fulfill the CMA's duties.
9. Seek funding for implementation of programs and services for the minority groups that the CMA serves. This effort will be increased as indicated on the FY15-16 Agency Accountability Report through collaborations with other entities.

**Ms. Footman suggested that that the CMA should also pursue grant and other funding for all of our programs through corporate underwriting or sponsorships, such as what the CMA has done through the "Working Together Works" and the Microenterprise development initiatives. She stressed that now is the ideal/prime time to apply for those types of funding for next year. She indicated that she could train us on how to secure those sponsors and partnerships and how to develop and sustain those relationships to obtain multi-year opportunities for funding for the CMA's programs and initiatives.

Mr. Battle echoed Ms. Footman's suggestion and indicated that he has reached out to several corporations to obtain financial support and they are interested in supporting us. Mr. Smith indicated that he has made a provision in next year's budget for a Grant Writer to assist in this endeavor.

Ms. McGill expressed her support for increasing the CMA staff to pursue grant funding. She also expressed her desire for the Board to become more involved in the hiring process of CMA personnel.

10. Promulgation of regulations to ensure that we carry out what is required of us as established through legislation.

** Reverend Law-Gordon arrived and the Chair introduced and welcomed her. He asked her to introduce herself, as did the Commissioners in return.

11. Other duties as necessary to implement programs of the CMA.

(B.) Delegation of powers and duties as necessary.

(C.) Claims of interested in land or real estate in SC for a Native American tribe which is recognized by the State of SC.

Section 1-31-50: Promulgation of regulations in order to carry out the duties and responsibilities of the CMA.

PROGRAM INITIATIVES PRESENTATIONS

- Each CMA Program Coordinator gave a brief presentation describing their programs' priorities, some of the activities they do in order to serve the minority communities of South Carolina and updates of specific activities that they have been involved in. In order of presentation, they were:

- Ms. Lee McElveen: Hispanic/Latino Affairs Initiative and Human Trafficking Initiative.
 - Ms. Marcy Hayden: Native American Affairs Initiative.
 - Mr. George Dennis, African American Affairs Initiative and CMA IT Coordination duties.
 - Ms. Lauretha Whaley (for Mr. Rogie Nelson), Small and Minority Business Assistance Program.
 - Mr. Benjamin Washington: Research and Policy Services Program.
 - Mr. Thomas Smith, Community Based Services Program.
- Mr. Smith discussed the successes of the Carolina Bridge Program. He also discussed the IT responsibilities that Mr. Dennis has been tasked with.
 - The Chair asked Mr. Dennis how he engages his advisory committee to assist him in taking his initiatives forward. Mr. Dennis discussed his plans going forward for the African American Advisory Committee.
 - Mr. Smith discussed the premise and the goals of the “Working Together Works” Conference and what we want to achieve for the common good of all South Carolina’s minorities. Mr. Smith verbalized his plans to institute a pledge for the members of the WORKING TOGETHER WORKS Ad Hoc Committee to commit to, promising to be actively engaged and committed to the project.
 - Ben discussed the “Summary Report of Feedback Survey Report”. He was asked to send a copy of the report to the Commissioners.
 - Mr. Battle asked Ben which agencies he needs to engage and get data from. Ben indicated DSS, HHS, DHEC and DJJ.
 - Regarding Community Based Programs, Mr. Battle would like to know from each Commissioner, what the best practices are to consolidate information and services in their Congressional Districts. Mr. Battle gave two examples of initiatives that he is working on in Charleston. “Begin With Books” and “My Brothers’ Keeper.”

EXECUTIVE DIRECTOR’S REPORTS

- Ms. Whaley presented this fiscal year’s budget report to the Commissioners for the period of July 1, 2016 - August 31, 2016.
- Mr. Battle asked Ms. Whaley to explain the membership fees for the CMA. She said that she would provide a list to him.
- Mr. Smith cited the Staff Activity Reports in Section 6 of the binders.

- Mr. Smith discussed the FY 2015-2016 Agency Accountability Report. He cited the continuity in the program for the Commission from last year's report to this year's report. We will mail hard copies to the Commissioners.
- The Chair indicated that the Commissioners will now require a quarterly update of the status of the objectives cited in the FY 15-16 AAR.

OLD BUSINESS

- Orangeburg Massacre – The Chair decided that this issue will be tabled for now.

NEW BUSINESS

- Working Together Works Conference – A one-day conference will be scheduled for April 2017. Mr. Smith described the purpose and the goals for this conference. He indicated that an ad hoc committee is being formed to plan this conference to ensure that all of the important issues are covered at this working conference. We are attempting to engage the Governor to kick-off the conference, in part, to get her support in getting state agencies to participate and come together to work for a common plan of action that will be implemented throughout the next year. We will follow-up on this year's work at the 2018 Working Together Works Conference. Mr. Smith encouraged the Commissioners to provide contact information to us for anyone in their districts they think would like to be involved with us on the ad hoc committee to plan this conference. We will reach out to them.

Ms. Footman expressed her approval for the concept and approach of the Working Together Works Conference.

- CMA Board meeting dates for the rest of this fiscal year are:
 - December 9, 2016, March 10, 2017 and June 9, 2017. No problems with these dates were expressed by the Commissioners.
- The Chair discussed the need for Board training. Suggested dates for the Commissioners to attend training meetings are:
 - October 14, 2016, January 13, 2017, April 14, 2017, and July 14, 2017. Ms. Footman indicated that she has a conflict with October 14th.

The meeting adjourned to Executive Session.

MINUTES

SOUTH CAROLINA COMMISSION FOR MINORITY AFFAIRS

BOARD MEETING

December 9, 2016

MEMBERS PRESENT

MEMBERS ABSENT

Commissioner Kenneth Battle	Commissioner Eddie C. Guess
Commissioner Karen McGill	Commissioner William B. James, Jr.
Commissioner Louie Chavis	Commissioner Kent Washington
Commissioner Lamont A. Flowers	Commissioner Michelle Law-Gordon
	Commissioner Tia Brewer-Footman

CALL TO ORDER AND ATTENDANCE CHECK

The December 9, 2016 meeting of the Board of Commissioners was called to order by the Chair at 10:05 am at 2221 Devine Street, Room 101, Columbia, SC 29205

CMA Executive Director Thomas Smith conducted the meeting's attendance check. Present were: Commissioner Kenneth Battle, Commissioner Karen McGill, Commissioner Louie Chavis and Commissioner Lamont Flowers.. Absent were: Commissioner Eddie Guess, Commissioner Kent Washington, Commissioner Tia Brewer-Footman, Commissioner Michelle Law-Gordon and Commissioner William B. James. Mr. Smith announced that we do not have a quorum.

The Chair announced that there will be no official actions or votes. The informational meeting proceeded. He also announced the suspension of the agenda and the minutes from the last meeting.

The Chair asked the Commissioners if they have any comments. Commissioner Chavis made some general comments.

At the end of the Commissioner's comments, the meeting was turned over to Mr. Smith.

Mr. Smith made reports of:

- The status of the objectives cited on the Strategic Planning Template of the FY 15-16 Agency Accountability Report. All objectives are current.
- Current statistical issues. (SGS, Statistical Abstract, etc.)

- Solicitation of grants as well as management/funding of current grants by staff of the CMA. Specifically, they are:
 - Foodshare
 - USDA food sovereign/insecurity
 - Small and minority business
 - “Adopt to Success” program, which will match mentors with mentees.

Mr. Smith asked the Commissioners if they have any questions. Commissioner McGill asked questions about the USDA grant and the “Adopt to Success” program. She also commended Mr. Smith on the “Adopt to Success” program, indicating that it was a “genius” concept.

- Commissioner Battle discussed several programs including:
 - Reading Partners program
 - My Brother’s Keeper program
 - Rites of Passage program

Commissioner Battle expressed his desire for the CMA to support these programs. Mr. Smith indicated his support for these programs and discussed how the CMA can address them.

- Ms. Whaley presented the Budget Report to the Commissioners. Commissioner Battle asked Ms. Whaley to explain authorizations and this fiscal year’s budget revisions. Ms. Whaley explained the processes of budget authorizations and budget revisions, including the current one, to the Chair. Mr. Smith expounded upon Ms. Whaley’s remarks.
- Ms. Whaley also briefly discussed the Work Together Works Conference Ad Hoc Planning Committee’s activities thus far and encouraged the Commissioners to participate in the next two that will be held on January 10th and January 24, 2017.
- Mr. Smith discussed the Agency Head Evaluation Process. Commissioner Battle indicated that he will follow up with the other Commissioners to establish standards and success criteria for the CMA Agency Head.

OLD BUSINESS

- Mr. Smith discussed the latest developments in the preparation for the “Working Together Works” Conference in April 2017. He also discussed the scope and objectives of this conference. Mr. Smith encouraged the Commissioners’ involvement and participation in the planning and execution of the conference.
- Mr. Smith discussed the latest developments in the preparation for the SCMEN Conference that will be held in June 2017. He indicated that it will be funded primarily by outside sources who are affiliated with small and minority businesses.

- Commissioner McGill asked about the status of the recognition of Native American groups. Mr. Smith discussed the history of this proposed legislation. The Chair indicated that *he* will determine the status of this legislation and get back to Mr. Smith and the Commissioners.
- Commissioner Battle indicated that several individuals have asked him what the Commission plans to do about the Orangeburg Massacre. (The Chair previously asked that any action regarding this issue be postponed until the election season passes.) The Chair indicated that he would like to continue to delay discussion of this issue until the March 2017 Board meeting, so that he has the opportunity to discuss it with the incoming Governor to determine where to go from here.

NEW BUSINESS

There is no new business.

PUBLIC COMMENTS

The Chair indicated that the opportunity for public comments will resume at the end of each CMA Board meeting. He recited the following rules that would apply for each session of public comments. Those rules are:

- A sign in sheet for those that intend to make comments must be completed.
- The Board Chair will recognize the individual that wishes to speak.
- Allotted time will be three (3) minutes.
- No specific names will be allowed.
- There will be no interaction between the board and the member making comments.

In accordance with the rules of public comments, the following two individuals made comments:

- Chief Harold (Buster) Hatcher
- Joseph James

The Chair indicated that the CMA Board Meeting dates for the rest of this fiscal year are: March 10, 2017 and June 9, 2017.

The Chair indicated that the scheduled CMA Board Training dates for 2017 are: January 13, 2017, April 14, 2017 and July 14, 2017. He reiterated to the Commissioners, the importance of attending these meetings and asked them to make every effort to attend.

Motion to adjourn the meeting was properly made and seconded. Meeting adjourned.

MINUTES
SOUTH CAROLINA COMMISSION FOR MINORITY AFFAIRS

BOARD MEETING

April 19, 2017

MEMBERS PRESENT

MEMBERS ABSENT

Board Chair, Commissioner Kenneth Battle	Commissioner Eddie C. Guess
Commissioner Karen McGill	Commissioner Kent Washington
Commissioner Louie Chavis	Commissioner Michelle Law-Gordon
Commissioner Lamont A. Flowers	
Commissioner William B. James, Jr.	
Commissioner Tia Brewer-Footman	

CALL TO ORDER AND ATTENDANCE CHECK

The April 19, 2017 meeting of the Board of Commissioners was called to order by the Chair at 10:05 am at 2221 Devine Street, Room 101, Columbia, SC 29205.

CMA Executive Director Thomas Smith conducted the meeting's attendance check. Present were: Commissioner Kenneth Battle, Commissioner Karen McGill, Commissioner William B. James, Commissioner Louie Chavis, Commissioner Tia Brewer-Footman and Commissioner Lamont Flowers. Absent were: Commissioner Eddie Guess, Commissioner Kent Washington and Commissioner Michelle Law-Gordon. Mr. Smith announced that there was a quorum.

Commissioner Battle thanked everyone for attending the meeting.

APPROVAL OF THE AGENDA

Commissioner Battle asked if there were any changes or additions to be made to the agenda. There being none, a motion to approve the agenda was made and properly seconded. Commissioner Battle called for a vote to approve the agenda. The vote was taken and the agenda approved.

APPROVAL OF THE MINUTES

Commissioner Battle asked if there were any changes or amendments to be made to the September 2016 Board meeting minutes, as well as the December 2016 informational meeting minutes (there was not a quorum for the December 2016 meeting; therefore, it was an informational meeting.) There being no changes or amendments to the minutes, a motion to approve the minutes of the

September and the December 2016 meetings was made and properly seconded. The vote was taken and the minutes approved.

COMMENTS AND OBSERVATIONS

The Board Chair made several comments regarding the work of the Commission as well as extended his condolences to Commissioner James, who recently lost his father.

Several of the Commissioners made comments welcoming visitors and echoed condolences to Commissioner James. Commissioner James extended his appreciation to everyone who extended condolences and well wishes to Dr. James in the loss of his father.

EXECUTIVE DIRECTOR'S REPORTS

Mr. Smith thanked everyone for attending today's meeting. He spoke about the activities culminating in the "Working Together Works" Summit.

Mr. Smith emphasized the fact that we have an open door policy, both to the Commission and to him personally.

Mr. Smith discussed an addition that would be made to future staff activity reports. He indicated that this addition will include the reporting of the activities of the agency's Administrative Services Unit which is comprised of Mr. Smith, Executive Director, Ms. Lauretha Whaley, the Commission's Administrative Manager and Ms. Lori Brock, the Commission's Administrative Coordinator. In addition, as part of the Administrative Services activity report, he will include an executive summary that will discuss some of the more important activities and accomplishments made during that particular month. Mr. Smith discussed the periodic reports that the Administrative Services Unit completes on a monthly, quarterly and annual basis.

Mr. Smith indicated his goal is to have individual reports from each Program Coordinator, regarding the meetings of each of their advisory committees. Those reports will be forwarded to the Commissioners for their information.

Mr. Battle discussed his attendance at the last African American Advisory Committee meeting and his intention to focus on working with SC legislators to further our initiatives. He indicated to the Commissioners his desire for them to work with their district legislators to get needed support for our initiatives and programs. Mr. Smith discussed his contact with members of the legislature.

Ms. Whaley presented the quarterly budget report, through March 2017. She clarified for the Commissioners, the following:

- Temporary services
- Scholarships
- Management consultants
- FTE issues and funding of staff positions
- General budget questions

The Commissioners asked for a more detailed description of how funds are spent by the Commission. From now on, the Commissioners will become more involved in the budget planning process.

Mr. Smith clarified the funding of scholarships for Ms. McGill.

Commissioner James asked Mr. Smith to send the Commissioners a list of the 12 FTEs that the CMA has and what those positions are. He also asked Mr. Smith to indicate whether or not they are occupied.

Mr. Smith discussed details of the USDA grant. Mr. Smith was asked to provide to the Commissioners, a list of the fifty jobs that were created as a result of the USDA grant.

OLD BUSINESS

Each of the Commissioners received a copy of the notebook that will be distributed to each attendee of the upcoming “Working Together Works” Summit that will be held on April 20th. Mr. Smith described the goals and objectives of the “Working Together Works” Summit. Mr. Smith will notify each Commissioner when the “Let’s Talk” meetings component of the program is scheduled to occur in their districts.

Mr. Smith briefly discussed his plans for the 25th anniversary celebration of the Commission, which will be in 2018.

Mr. Smith discussed the upcoming South Carolina Minority Enterprise Network (SCMEN) Conference in June 2017.

Two individuals addressed the Board during the public comment portion of the meeting. They were:

- Ms. Lisa McQueen-Starling
- Mr. Joseph James

NEW BUSINESS

There was no new business at this meeting.

The Chair reminded the Commissioners of the next Board meeting that is scheduled for June 9, 2017. Subsequent Board meeting dates for FY 2017-2018 are:

- September 8, 2017
- December 8, 2017
- March 9, 2018
- June 8, 2018

The next Commissioner training meeting is scheduled for July 14, 2017.

A motion to adjourn the meeting was properly made and seconded. The meeting was adjourned to an Executive Session.

DRAFT

MINUTES

SOUTH CAROLINA COMMISSION FOR MINORITY AFFAIRS

BOARD MEETING

June 9, 2017

MEMBERS PRESENT

MEMBERS ABSENT

Board Chair, Commissioner Kenneth Battle	Commissioner Eddie C. Guess
Commissioner Karen McGill	Commissioner Kent Washington
Commissioner Louie Chavis	Commissioner Bill James
Commissioner Lamont A. Flowers	
Commissioner Michelle Law-Gordon	
Commissioner Tia Brewer-Footman (via telephone)	

The June 9, 2017 meeting of the CMA Board of Commissioners was called to order by the Board Chair at 10:00 am at 2221 Devine Street, Room 101, Columbia, SC 29205.

**In view of the fact that some Commissioners who were scheduled to attend were not present when the meeting was called to order, the agenda items were not followed in the order in which they were printed on the agenda.

The Chair introduced himself to members of the public and expressed his appreciation for their attendance. Commissioner Chavis made general remarks and Commissioner Flowers thanked everyone for attending the meeting.

EXECUTIVE DIRECTOR'S REPORTS.

Mr. Smith discussed the selection of the new Human Trafficking Program Coordinator, who will be present for the next CMA Board meeting.

Mr. Smith asked each Program Coordinator to come forward and present a brief overview of the progress made during the fiscal year, highlighting items of special interest. They came forward and made presentations in the following order:

- Mrs. Lee McElveen, Hispanic Affairs Program Coordinator
- Ms. Christina Hyppolite, Community Based Services Program Coordinator
- Mr. George Dennis, African American Affairs Program Coordinator and IT issues
- Ms. Marcy Hayden, Native American Affairs Program Coordinator
- Mr. Rogie Nelson, Small and Minority Business Program Coordinator
- Mr. Ben Washington, Research and Statistical Manager.

DRAFT

Commissioner Battle indicated to Mr. Smith that he would like to discuss the Plantersville project and the “Let’s Talk” initiative. He also asked for the definition of “the eyes and ears of the community.”

*Note: Commissioners McGill and Law-Gordon entered the meeting several minutes after the inception of the meeting.

.**Note: Commissioner Footman teleconferenced into the meeting at this point.

As Ms. Hayden began her presentation, she formally notified the Commissioners of the death of Chief Norris.

Mr. Smith elaborated on several issues throughout the presentations.

The Chair asked if we had a quorum at that time. Mr. Smith announced that we had a quorum. The meeting continued.

The Chair reiterated the Board’s desire to have the Program Coordinators directly relate the progress/success of their program areas to the Accountability Report’s strategic objectives. Mr. Smith indicated that we maintain a separate report that shows the status of each strategic objective listed in the Accountability Report. Mr. Smith stated that, in the future, the Program Coordinators would reflect the connection of their projects and activities to stated objectives in the Accountability Report.

APPROVAL OF THE AGENDA

Commissioner Battle asked if there were any changes or additions to the agenda. There being none, a motion to approve the agenda was made and properly seconded. Commissioner Battle called for a vote to approve the agenda. The vote was taken and the agenda approved.

APPROVAL OF THE MINUTES

Commissioner Battle called for a motion to approve the minutes of the April 19, 2017 meeting. Commissioner McGill followed up on the Commission providing a more detailed description of the budget. Mr. Smith explained the budget process. There being no corrections, a motion was made again, requesting approval of the minutes. The motion to approve the minutes was made, properly, seconded, and by unanimous vote, approved.

Note: A 10-minute break was taken at this point.

The meeting resumed with Mr. Smith introducing Mr. Nelson to make his presentation.

Commissioner Battle inquired whether or not the South Carolina Minority Enterprise Network (SCMEN) would eventually become self-sufficient. Mr. Smith clarified current and future goals of the SCMEN and its eventual self-sufficiency.

DRAFT

As Mr. Washington discussed the need for additional manpower in the Research and Statistics Program Area, Commissioner Battle indicated that he was trying to get additional research assistance for the Commission.

Ms. Whaley presented the budget report for the period ended May 31, 2017. In addition, she gave a detailed report pertaining to contractual services through May 31, 2017.

NEW BUSINESS

Commissioners James and Flowers were reappointed to the Commission. Commissioner Battle requested that Mr. Smith determine the status of his reappointment.

Mr. Joseph James made a presentation to the Commissioners regarding the “Let Us” program. He requested that the “Let Us” program be presented to the Governor for his review. The Chair asked for a motion to forward the information to the Office of the Governor. A motion to forward information regarding the “Let Us” initiative was made and properly seconded. A vote was taken and was approved.

The Legislative Oversight Committee Report was discussed by Mr. Smith. He described its purpose and its general guidelines. He verified that the Commissioners have already been notified of this requirement.

Mr. Smith discussed convening a CMA Board and Staff Retreat. He asked the Commissioners to consider a 2 - 3 day event for the purpose of strategic planning. He also asked the Commissioners if they were aware of consultants who were experienced in strategic planning for organizations such as ours. The Chair echoed Mr. Smith’s desire for a Board and Staff Retreat, and would like it to be completed by the end of the calendar year. He asked the other Commissioners to reply to him via email with their dates of availability for planning purposes.

A new hiring policy was discussed during the last Executive Session held on April 19, 2017. Its approval was put forward by Commissioner McGill for adoption at today’s meeting. A motion was made by Commissioner McGill for the Board to adopt the new hiring policy and it was properly seconded. A vote was taken and the new policy was approved by the Board.

Four individuals addressed the Board during the public comment portion of the meeting. They were:

- Mr. Joseph James
- Ms. Lisa McQueen-Starling
- Mr. Lonzado Langley
- Mr. Orell Simmons, who yielded his time to speak to Ms. McQueen-Starling.

The Chair reminded the Commissioners of the following dates:

- CMA Board meeting dates
- CMA Board training dates
- The next CMA Board meeting (September 8, 2017).

DRAFT

A motion was made for the Commissioners to move to Executive Session and it was properly seconded. A vote was taken and passed by the Board. The public portion of the Board meeting adjourned as the Commissioners moved to Executive Session.

APPENDIX C: SCMEN INCOME AND EXPENSES

MICROENTERPRISE NETWORK

June 2013 Conference

Income and Expense Report

SCMBC REVENUE

Sponsors/Vendors

Security Federal	500.00
SCACDC (charleston)	500.00
City of Columbia	500.00
TD Bank	1,000.00
BB & T	2,000.00
SCBT	500.00
Wells Fargo	1,000.00
Carolina Empowerment Center	300.00
Appalachian Development Corp (donation)	50.00
Total Sponsors/vendors	6,350.00

Registration

Registration - Paper and On site	700.00
Registration Event Brite	1,090.47
Total Registration	1,790.47
TOTAL INCOME	8,140.47

EXPENSES

Presenter Travel (4)	2,178.53
Facility Rental (Incls. meals and AV)	3,099.93
Presenter Gift - Harvard Business Review	104.94
Domain Registration	9.34
TOTAL EXPENSES	5,392.74
BALANCE**	2,747.73

****These funds were collected on behalf of the SC Micro Enterprise Network.
This balance is to be transferred to the SC Micro Enterprise Network
Vendor 7000210204**

MICROENTERPRISE DEVELOPMENT TRAINING AND CONFERENCE

June 24 - 25 2014

Income and Expense Report

INCOME

Registration - Paper and On site	225.00
Registration Event Brite	197.70
TOTAL INCOME	422.70

EXPENSES

Cameo Travel/Speaker	1,142.50
Clarion Lodging/Speaker	503.40
A & J Restaurant (Clarion Hotel)	2,895.80
Videographer/Photographer	1,015.00
TOTAL EXPENSES	5,556.70
Balance/Agency Contribution	-5,134.00

MICROBUSINESS TRAINING CONFERENCE**June 17 - 19 2015****Income and Expense Report****REVENUE**

Registrations	3,183.49
Sponsors	
SC Assoc Comm Eco Dev	2,000.00
SC Capital Alliance	500.00
Security Federal	500.00
BMW	500.00
City of Columbia	500.00
Total Sponsors	4,000.00
Vendors/Other	835.00
TOTAL REVENUE	8,018.49

EXPENSES**Printing & Advertising**

On Point	1,550.00
Alpha Media/WWDM	1,000.00
Rainbow Rose/printing	537.84
Cumulus Columbia/radio ad	1,500.00
Jabr Communications/radio ad	225.00
Total	4,812.84

Promotional Supplies

Promotionals/pens/portfolio/bags	2,340.36
Total	2,340.36

Professional Services

Website Design	1,000.00
Photographer/Videographer	1,650.00
Total	2,650.00

Doubletree Hotel

Catered Meals	21,968.48
Speaker Rooms	2,977.80
Other Rental/audio, mtg rooms, etc	5,931.28
Total	30,877.56

Presenters

Presenter travel	712.70
Second Look Capital	1,960.85
Institute for Entrepreneurial Thinking	7,044.20
Total	9,717.75

Transportation

Van Rental Motor Pool	68.49
Total	68.49

TOTAL EXPENSES	50,467.00
Agency Contribution	-42,448.51

MICROENTERPRISE NETWORK
June 13 - 15 2016 Conference
Income and Expense Report

REVENUE**Registrations**

Event Brite	4,018.87
Other (on site, check, IDT, etc)	746.00
Total Registrations	4,764.87

EXPENSES**Printing**

Postcards & Brochures	573.48
Program Booklets	528.12
Total	1,101.60

Advertising

Tailor Made Productions/media consultant	2,441.80
Statewide Radio Ads	9,359.45
Jabr Communications/radio ad	225.00
Total	14,229.45

Promotional Supplies

Promotionals/bags	1,447.20
Total	1,447.20

Professional Services

Photography & Videotaping	2,350.00
On Point Media Host	1,875.00
Total	4,225.00

Doubletree Hotel

Catered Meals	19,604.50
Speaker Rooms	1,115.86
Board Member Rooms	448.04
Other Rental/audio, mtg rooms, etc	5,789.02
Total	26,957.42

Presenters

Steven Hughes	150.00
The Imani Group	800.00
2nd Look Capital/travel	402.84
Eddie Massey	150.00
Catherine Marshall/travel & honorarium	1,510.70
	3,013.54

Transportation

Van Rental Enterprise	257.55
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TOTAL EXPENSES	50,974.21
Agency Contribution	-46,209.34

Microbusiness Developers Organization Conference
June 21 - 22 2017

Income/Registrations **1,599.87**

Expenses

Promotional Supplies

P&B Promotional/bags, padfolios 1,590.30
Total **1,590.30**

Professional Services

Video/Photography 3,700.00
 Social Media/SCMEN FB Page 597.00
 On Point Media/advertising/hosting 1,050.00
Total **5,347.00**

Presenters (includes mileage)

Neighborhood Works 5,200.00
 Global Empowerment 721.15
 Callouch 244.00
 Prosperity Now 337.40
 Cameo 996.75
Total **7,499.30**

Embassy Suites

Catered Meals 9,832.25
 Lodging/presenters, board members 1,550.40
 Other Rental 3,372.66
Total **14,755.31**

Total Expenses **29,191.91**
Difference/Agency Contribution **-27,592.04**

SOUTH CAROLINA MICRO ENTERPRISE NETWORK INCOME

SOURCE	DATE	AMOUNT	PURPOSE
*Funds raised on behalf of SCMEN by Agency	July 2014	2,747.73	
SC Assoc. for Community Economic Development (SCACED)	May 2016	2,000.00	2016 Conference Sponsor
Association for Enterprise Opportunity	May 2016	2,000.00	2016 Conference Sponsor
City of Columbia	June 2016	1,000.00	2016 Conference Sponsor
Community Works	June 2016	500.00	2016 Conference Sponsor
TD Banks	June 2016	500.00	2016 Conference Sponsor
BMW	August 2016	1,000.00	2016 Conference Sponsor
BB&T	Sept 2016	2,000.00	2016 Conference Sponsor
SC Assoc. for Community Economic Development (SCACED)	July 2017	500.00	2017 Conference Sponsor
Woodforest Bank	July 2017	39.00	Reimburse poster costs
BB&T	July 2017	1,000.00	2017 Conference Sponsor
Wells Fargo	July 2017	1,000.00	2017 Conference Sponsor
Association for Enterprise Opportunity	July 2017	1,000.00	2017 Conference Sponsor
Woodforest Bank	Sept 2017	1,500.00	2017 Conference Sponsor

*Detail provided on information submitted to Oversight Committee November 21,2017

SC MICRO ENTERPRISE NETWORK (SCMEN) CONFERENCE COSTS

JUNE 2013 CONFERENCE

Income	8,140.47
Expenses	<u>5,392.74</u>
*Transferred to SCMEN	2,747.73

JUNE 2014 CONFERENCE

*Agency Contribution	5,134.00
SCMEN Contribution	0.00

JUNE 2015 CONFERENCE

*Agency Contribution	42,448.51
SCMEN Contribution	
Reception Jazz Ensemble	1,000.00

JUNE 2016 CONFERENCE

*Agency Contribution	46,209.34
SCMEN Contribution	
Conference Supplies	219.81
Micro Pitch Contest Winners	3,750.00
Facebook Conference Advertising	183.80
Doubletree Hotel/ meeting rooms	<u>1,411.94</u>
Total SCMEN Contribution	5,565.55

JUNE 2017 CONFERENCE

*Agency Contribution	27,592.04
SCMEN Contribution	
Conference Supplies	316.98
Facebook Conference Advertising	169.95
Micro Pitch Contest Winners	6,250.00
Embassy Suites /Conference Reception	<u>608.85</u>
Total SCMEN Contribution	7,345.78

*Detailed on information provided to Oversight Committee November 21,2017.

APPENDIX D: NONPROFIT TAX FORMS

P30211

Form **990-EZ**Department of the Treasury
Internal Revenue Service**Short Form**
Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at www.irs.gov/form990.

OMB No. 1545-1150

2015**Open to Public
Inspection****A** For the 2015 calendar year, or tax year beginning July 01, 2014 and ending June 30, 2015**B** Check if applicable:

- ☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C Name of organization

SC Microenterprise Network

Number and street (or P.O. box, if mail is not delivered to street address)

2221 Devine Street

Room/suite

408

City or town, state or province, country, and ZIP or foreign postal code

Columbia SC 20205

D Employer identification number

46-4911422

E Telephone number

803-832-8166

F Group Exemption
Number ▶**G** Accounting Method: ☒ Cash ☐ Accrual Other (specify) ▶**I** Website: ▶**H** Check ☒ If the organization is not
required to attach Schedule B
(Form 990, 990-EZ, or 990-PF).**J** Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c) () ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527**K** Form of organization: ☐ Corporation ☐ Trust ☐ Association ☐ Other**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets
(Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ.**Part I** Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	2,747.73
	2	Program service revenue including government fees and contracts	2	0
	3	Membership dues and assessments	3	0
	4	Investment income	4	0
	5a	Gross amount from sale of assets other than inventory	5a	0
	5b	Less: cost or other basis and sales expenses	5b	0
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	0
	6	Gaming and fundraising events		
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	0
Expenses	b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	0
	c	Less: direct expenses from gaming and fundraising events	6c	0
	d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	0
	7a	Gross sales of inventory, less returns and allowances	7a	0
	b	Less: cost of goods sold	7b	0
	c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	0
	8	Other revenue (describe in Schedule O)	8	0
	9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	2,747.73
	10	Grants and similar amounts paid (list in Schedule O)	10	0
	Net Assets	11	Benefits paid to or for members	11
12		Salaries, other compensation, and employee benefits	12	0
13		Professional fees and other payments to independent contractors	13	0
14		Occupancy, rent, utilities, and maintenance	14	0
15		Printing, publications, postage, and shipping	15	0
16		Other expenses (describe in Schedule O)	16	2,747.73
17		Total expenses. Add lines 10 through 16	17	2,747.73
18		Excess or (deficit) for the year (Subtract line 17 from line 9)	18	0
19		Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	0
20		Other changes in net assets or fund balances (explain in Schedule O)	20	0
21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	0	

For Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 106421

Form **990-EZ** (2015)

Check if the organization used Schedule O to respond to any question in this Part II

Part III **Statement of Program Service Accomplishments** (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Part IV **List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated)

Check if the organization used Schedule O to respond to any question in this Part IV

Economic Development, Transportation, and Natural Resources Subcommittee

Part V

Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V ☐

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33	✓
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34	✓
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a	✓
b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b	✓
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c	✓
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36	✓
37a Enter amount of political expenditures, direct or indirect, as described in the instructions ► 37a		
b Did the organization file Form 1120-POL for this year?	37b	✓
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a	✓
b If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9	39a	
b Gross receipts, included on line 9, for public use of club facilities	39b	
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ► ; section 4912 ► ; section 4955 ►		
b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	✓
c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958		
d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	✓
41 List the states with which a copy of this return is filed ► <u>South Carolina</u>		
42a The organization's books are in care of ► <u>Lauretha W. Whaley</u> Telephone no. ► <u>803-832-8166</u> Located at ► <u>2221 Devine Street, Suite 408</u> ZIP + 4 ► <u>29205-4376</u>		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ►	42b	✓
See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
c At any time during the calendar year, did the organization maintain an office outside the U.S.? If "Yes," enter the name of the foreign country: ►	42c	✓
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here and enter the amount of tax-exempt interest received or accrued during the tax year	43	<input type="checkbox"/>
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a	✓
b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b	✓
c Did the organization receive any payments for indoor tanning services during the year?	44c	✓
d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d	✓
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a	✓
b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)		

Meeting Packet
Economic Development, Transportation, and Natural Resources Subcommittee
15028.17 Meeting

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

	Yes	No
46		<input checked="" type="checkbox"/>

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

	Yes	No
47		<input checked="" type="checkbox"/>

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

	Yes	No
48		<input checked="" type="checkbox"/>

49a Did the organization make any transfers to an exempt non-charitable related organization?

	Yes	No
49a		<input checked="" type="checkbox"/>

b If "Yes," was the related organization a section 527 organization?

	Yes	No
49b		<input checked="" type="checkbox"/>

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
None				

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

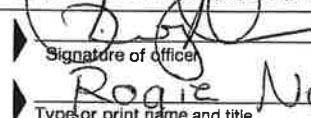
(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
None		

d Total number of other independent contractors each receiving over \$100,000

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A

☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here Signature of officer  Date 2/2/16
Type or print name and title Rogie Nelson, President

Paid Preparer Use Only Print/Type preparer's name Preparer's signature Date Check ☐ if self-employed PTIN
Firm's name Firm's EIN
Firm's address Phone no.

May the IRS discuss this return with the preparer shown above? See instructions

☐ Yes ☐ No

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

► Attach to Form 990 or 990-EZ.

► Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2015

**Open to Public
Inspection**

Name of the organization

SC Microenterprise Network

Employer identification number

46-4911422

Form 990EZ Part I

Description of Other Expenses in response to line 16

Expenses related to 2015 conference and related conference planning meetings

SCHEDULE A
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue Service**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2015**Open to Public Inspection**

Name of the organization

SC Microenterprise Network

Employer identification number

46-4911422

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state:
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 ☐ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 11a through 11d that describes the type of supporting organization and complete lines 11e, 11f, and 11g.
- a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
- b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
- c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
- d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
- e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
- f Enter the number of supported organizations
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–9 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total		Economic Development, Transportation, and Natural Resources Subcommittee				

Meeting Packet

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")				2,747.73		2,747.73
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3				2,747.73		2,747.73
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						2,747.73

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
7 Amounts from line 4				2,747.73		2,747.73
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						0
9 Net income from unrelated business activities, whether or not the business is regularly carried on						0
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						0
11 Total support. Add lines 7 through 10						2,747.73
12 Gross receipts from related activities, etc. (see instructions)					12	0
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input checked="" type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2015 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2014 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test—2015. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 33 1/3% support test—2014. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10%-facts-and-circumstances test—2015. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10%-facts-and-circumstances test—2014. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2015 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2014 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2015 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2014 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests—2015. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

b 33 1/3% support tests—2014. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions. . . . ☐

Part IV Supporting Organizations

(Complete only if you checked a box in line 11 on Part I. If you checked 11a of Part I, complete Sections A and B. If you checked 11b of Part I, complete Sections A and C. If you checked 11c of Part I, complete Sections A, D, and E. If you checked 11d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 11a or 11b in Part I, answer (b) and (c) below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI .		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI .		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI .		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b A family member of a person described in (a) above?		
c A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI .		
11a		
11b		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		
1		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		
1		
2		
3		

Section E. Type III Functionally-Integrated Supporting Organizations

- 1** Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions):
- a** ☐ The organization satisfied the Activities Test. Complete **line 2** below.
- b** ☐ The organization is the parent of each of its supported organizations. Complete **line 3** below.
- c** ☐ The organization supported a governmental entity. Describe in **Part VI** how you supported a government entity (see instructions).

2 Activities Test. Answer (a) and (b) below.

	Yes	No
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.		
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.		
3 Parent of Supported Organizations. Answer (a) and (b) below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI .		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.		
2a		
2b		
3a		
3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1** ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970. **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8		

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d Total (add lines 1a, 1b, and 1c)	1d		
e Discount claimed for blockage or other factors (explain in detail in Part VI):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d	3		
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by .035	6		
7 Recoveries of prior-year distributions	7		
8 Minimum Asset Amount (add line 7 to line 6)	8		

Section C - Distributable Amount			Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	1		
2 Enter 85% of line 1	2		
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	3		
4 Enter greater of line 2 or line 3	4		
5 Income tax imposed in prior year	5		
6 Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6		
7 <input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions).			

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year		
1	Amounts paid to supported organizations to accomplish exempt purposes			
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity			
3	Administrative expenses paid to accomplish exempt purposes of supported organizations			
4	Amounts paid to acquire exempt-use assets			
5	Qualified set-aside amounts (prior IRS approval required)			
6	Other distributions (describe in Part VI). See instructions.			
7	Total annual distributions. Add lines 1 through 6.			
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.			
9	Distributable amount for 2015 from Section C, line 6			
10	Line 8 amount divided by Line 9 amount			

Section E - Distribution Allocations (see instructions)		(i) Excess Distributions	(ii) Underdistributions Pre-2015	(iii) Distributable Amount for 2015
1	Distributable amount for 2015 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2015 (reasonable cause required-see instructions)			
3	Excess distributions carryover, if any, to 2015:			
a				
b				
c				
d	From 2013			
e	From 2014			
f	Total of lines 3a through e			
g	Applied to underdistributions of prior years			
h	Applied to 2015 distributable amount			
i	Carryover from 2010 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4	Distributions for 2015 from Section D, line 7: \$			
a	Applied to underdistributions of prior years			
b	Applied to 2015 distributable amount			
c	Remainder. Subtract lines 4a and 4b from 4.			
5	Remaining underdistributions for years prior to 2015, if any. Subtract lines 3g and 4a from line 2 (if amount greater than zero, see instructions).			
6	Remaining underdistributions for 2015. Subtract lines 3h and 4b from line 1 (if amount greater than zero, see instructions).			
7	Excess distributions carryover to 2016. Add lines 3j and 4c.			
8	Breakdown of line 7:			
a				
b				
c	Excess from 2013			
d	Excess from 2014			
e	Excess from 2015			

Schedule A (Form 990 or 990-EZ) 2015

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Mailed
12/13/16Form **990-EZ****Short Form****Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-1150

2016**Open to Public Inspection**Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at www.irs.gov/form990.

A For the 2016 calendar year, or tax year beginning July 1, 2015, 2016, and ending June 30, 20 16

B Check if applicable:
☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C Name of organization
SC Microenterprise Network

Number and street (or P.O. box, if mail is not delivered to street address) Room/suite
2221 Devine Street 408

City or town, state or province, country, and ZIP or foreign postal code
Columbia SC 29205

D Employer identification number
46-4911422

E Telephone number
803-832-8166

F Group Exemption Number ▶

G Accounting Method: ☒ Cash ☐ Accrual Other (specify) ▶

H Check ☒ if the organization is **not** required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ▶

J Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c) () ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

K Form of organization: ☐ Corporation ☐ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I ☐

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	6,000.00
	2	Program service revenue including government fees and contracts	2	
	3	Membership dues and assessments	3	
	4	Investment income	4	
	5a	Gross amount from sale of assets other than inventory	5a	
	5b	Less: cost or other basis and sales expenses	5b	
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events		
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
Expenses	6b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
	6c	Less: direct expenses from gaming and fundraising events	6c	
	6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	
	7a	Gross sales of inventory, less returns and allowances	7a	
	7b	Less: cost of goods sold	7b	
	7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	
	8	Other revenue (describe in Schedule O)	8	
	9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶	9	6,000.00
	Net Assets	10	Grants and similar amounts paid (list in Schedule O)	10
11		Benefits paid to or for members	11	
12		Salaries, other compensation, and employee benefits	12	
13		Professional fees and other payments to independent contractors	13	
14		Occupancy, rent, utilities, and maintenance	14	
15		Printing, publications, postage, and shipping	15	
16		Other expenses (describe in Schedule O)	16	
17		Total expenses. Add lines 10 through 16 ▶	17	4,279.44
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	1,720.56
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	1,456.27
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20 ▶	21	3,176.83

For Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 106421

Form **990-EZ** (2016)

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V. ☐

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O	33	✓
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	34	✓
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	35a	✓
b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O	35b	
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III	35c	✓
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N	36	✓
37a Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a		
b Did the organization file Form 1120-POL for this year?	37b	✓
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a	✓
b If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9	39a	
b Gross receipts, included on line 9, for public use of club facilities	39b	
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ ; section 4912 ▶ ; section 4955 ▶		
b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	✓
c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶		
d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	✓
41 List the states with which a copy of this return is filed ▶ South Carolina		
42a The organization's books are in care of ▶ Lauretha Whaley Telephone no. ▶ 803 832 8161 Located at ▶ 2221 Devine Street, Suite 408 Columbia SC ZIP + 4 ▶ 29205-4376		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ▶ See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).	42b	✓
c At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country: ▶	42c	✓
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 — Check here <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43		
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a	✓
b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b	✓
c Did the organization receive any payments for indoor tanning services during the year?	44c	✓
d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d	✓
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a	✓
b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule L, Part III and enter the amount of the payment or the amount of the transaction on line 45b. If "No," provide an explanation in Schedule O	45b	

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

	Yes	No
46		<input checked="" type="checkbox"/>

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

	Yes	No
47		<input checked="" type="checkbox"/>

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

48		<input checked="" type="checkbox"/>
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49a Did the organization make any transfers to an exempt non-charitable related organization?

49a		<input checked="" type="checkbox"/>
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b If "Yes," was the related organization a section 527 organization?

49b		<input checked="" type="checkbox"/>
------------	--	-------------------------------------

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
None				

f Total number of other employees paid over \$100,000 **0**

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
None		

d Total number of other independent contractors each receiving over \$100,000 **0**

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A ☒ **Yes** ☐ **No**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer

Rogie Nelson, President

Type or print name and title

Date

12/13/16

Paid Preparer Use Only

Print/Type preparer's name

Preparer's signature

Date

Check ☐ if self-employed

PTIN

Firm's name ▶

Firm's EIN ▶

Firm's address ▶

Phone no. ▶

May the IRS discuss this return with the preparer shown above? See instructions

☐ **Meeting Packet**

Economic Development, Transportation, and Natural Resources Subcommittee

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SCHEDULE A
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue Service**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016**Open to Public Inspection**

Name of the organization

SC Microenterprise Network

Employer identification number

46-4911422

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 ☐ A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state:
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 ☐ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
- a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
- b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
- c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
- d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
- e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
- f Enter the number of supported organizations
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)		Economic Development, Transportation, and Natural Resources Subcommittee				Meeting Packet
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Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")				6,000.00		6,000.00
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3				6,000.00		6,000.00
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						6,000.00

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
7 Amounts from line 4				6,000.00		6,000.00
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						6,000.00
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input checked="" type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2016 (line 6, column (f) divided by line 11, column (f))	14	100 %
15 Public support percentage from 2015 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test—2016. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		
b 33 1/3% support test—2015. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		
17a 10%-facts-and-circumstances test—2016. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		
b 10%-facts-and-circumstances test—2015. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II.
If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2016 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2015 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2016 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2015 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests—2016. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

b 33 1/3% support tests—2015. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ☐

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI .		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI .		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI .		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

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Part IV Supporting Organizations (continued)**11** Has the organization accepted a gift or contribution from any of the following persons?

- a** A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?
- b** A family member of a person described in (a) above?
- c** A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in **Part VI**.

	Yes	No
11a		
11b		
11c		

Section B. Type I Supporting Organizations

- 1** Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in **Part VI** how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.
- 2** Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in **Part VI** how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.

	Yes	No
1		
2		

Section C. Type II Supporting Organizations

- 1** Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in **Part VI** how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).

	Yes	No
1		

Section D. All Type III Supporting Organizations

- 1** Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?
- 2** Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in **Part VI** how the organization maintained a close and continuous working relationship with the supported organization(s).
- 3** By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in **Part VI** the role the organization's supported organizations played in this regard.

	Yes	No
1		
2		
3		

Section E. Type III Functionally Integrated Supporting Organizations

- 1** Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).
- a** ☐ The organization satisfied the Activities Test. Complete **line 2** below.
- b** ☐ The organization is the parent of each of its supported organizations. Complete **line 3** below.
- c** ☐ The organization supported a governmental entity. Describe in **Part VI** how you supported a government entity (see instructions).

2 Activities Test. Answer (a) and (b) below.

- a** Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in **Part VI** identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.
- b** Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in **Part VI** the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.

	Yes	No
2a		
2b		

3 Parent of Supported Organizations. Answer (a) and (b) below.

- a** Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in **Part VI**.
- b** Did the organization exercise a substantial degree of control over the programs, and activities or services of its supported organizations? If "Yes," describe in **Part VI** the role played by the organization in this regard.

	Yes	No
3a		
3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1** ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3.	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 Adjusted Net Income (subtract lines 5, 6, and 7 from line 4).	8		
Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d Total (add lines 1a, 1b, and 1c)	1d		
e Discount claimed for blockage or other factors (explain in detail in Part VI):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d.	3		
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by .035.	6		
7 Recoveries of prior-year distributions	7		
8 Minimum Asset Amount (add line 7 to line 6)	8		
Section C - Distributable Amount			Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	1		
2 Enter 85% of line 1.	2		
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	3		
4 Enter greater of line 2 or line 3.	4		
5 Income tax imposed in prior year	5		
6 Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6		
7 <input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).			

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year	
1	Amounts paid to supported organizations to accomplish exempt purposes		
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity		
3	Administrative expenses paid to accomplish exempt purposes of supported organizations		
4	Amounts paid to acquire exempt-use assets		
5	Qualified set-aside amounts (prior IRS approval required)		
6	Other distributions (describe in Part VI). See instructions.		
7	Total annual distributions. Add lines 1 through 6.		
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.		
9	Distributable amount for 2016 from Section C, line 6		
10	Line 8 amount divided by Line 9 amount		

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2016	(iii) Distributable Amount for 2016
1 Distributable amount for 2016 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2016 (reasonable cause required—explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2016:			
a			
b			
c From 2013			
d From 2014			
e From 2015			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2016 distributable amount			
i Carryover from 2011 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2016 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2016 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2016, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6 Remaining underdistributions for 2016. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7 Excess distributions carryover to 2017. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a			
b Excess from 2013			
c Excess from 2014			
d Excess from 2015			
e Excess from 2016			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Lined area for supplemental information.

APPENDIX E: SCMEN PARTICIPANTS



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