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November 17, 2017

Mac Burdette, Executive Director  
Patriots Point Development Authority  
40 Patriots Road  
Mt. Pleasant, South Carolina 29464

Dear Executive Director Burdette:

On behalf of the Education and Cultural Subcommittee, thank you, and your staff for your recent presentation to the Subcommittee relating to Patriots Point's history, programming, and planning. In preparation for our next meeting, please respond to the following by December 1, 2017:

- Please provide the agency's records management policy. If required, is Patriots Point current in transferring records to the Department of Archives and History?
- Is there a transition or succession plan in place for the Executive Director position and other deputy-level agency leaders?
- What statutory and regulatory limitations need to be removed, added, or corrected, in order for the Authority to successfully implement its long term goals?
- Please provide the executive summary of the most recent external audit.
- Provide a compilation of grants received, by fiscal year that includes the grantor, amount, and any limitations on use of the funds.
- For the last five fiscal years, provide the revenue gained from each of the revenue streams described during the November 6, 2017, meeting.

If these questions would yield responses that are not an accurate reflection of the agency or if additional time is needed to respond, please contact Committee staff. The Subcommittee looks forward to our next meeting on December 5, 2017, at

10:00 a.m., in Room 321. Thank you for your service to the citizens of South Carolina and for your continued cooperation with the legislative oversight process.

Mr. Burdette, Page Two

Sincerely,

Joseph H. Jefferson  
Subcommittee Chair

cc: The Honorable Chandra Dillard  
The Honorable Raye Felder  
The Honorable Tommy M. Stringer