

SOUTH CAROLINA DEPARTMENT OF PROBATION, PAROLE AND PARDON SERVICES

PAROLES PARDONS
RELEASE Services

2021

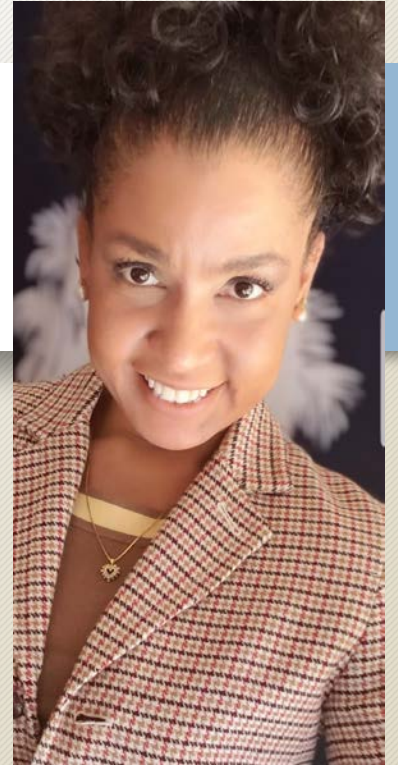


Presentation to the House Legislative Oversight Law Enforcement and Criminal Justice Subcommittee

Biography – Valerie Suber

Associate Deputy Director for Paroles, Pardons and Release Services

- B.A. in Political Science from Winthrop College (1991)
- Probation/Parole Agent
- Pre-Parole Investigator
- Parole Examiner
- Examinations Manager
- Chief Parole Examiner
- Director of Examinations and Investigations
- Associate Deputy Director for Paroles, Pardons and Release Services
- 25 years of service to the state of South Carolina and SCDPPPS



Goals and Accomplishments

Paroles, Pardons and Release Services

- Process Standards
- Training
- Accountability
- Data Integrity
- System Development and Automation
- Virtual Hearings
- 2020 Recipient of the SCDPPPS Director's Award*

* Director's Award is a highly esteemed accolade given to recognize individuals or sections that have made significant contributions to the Department's mission or enhancement of its image. Recipients must receive an overall rating of "Exceptional" on the previous performance evaluation and be free of infraction/disciplinary actions.

Agency Purpose

The South Carolina Department of Probation, Parole and Pardon Services is charged with the supervision of offenders placed on probation by the Court; granted parole by the State Board of Pardons and Paroles; or statutorily released to one of the Agency's supervision programs; and is further charged with monitoring individuals statutorily placed into one of the Agency's monitoring programs.

Agency Purpose

The Agency is responsible for releasing inmates to the following programs:

- Parole,
- Community Supervision,
 - Supervised Re-entry,
 - Shock Parole,
- Supervised Furlough.

Note: Probationers are instructed to report for supervision, upon release from incarceration. There are no release documents required from SCDPPPS to authorize this release from custody.

Mission Statement

To **PREPARE** offenders under our supervision
toward becoming productive members of the community;

To **PROVIDE** assistance to the victims of crimes,
the courts and the Parole Board; and

To **PROTECT** public trust and safety.

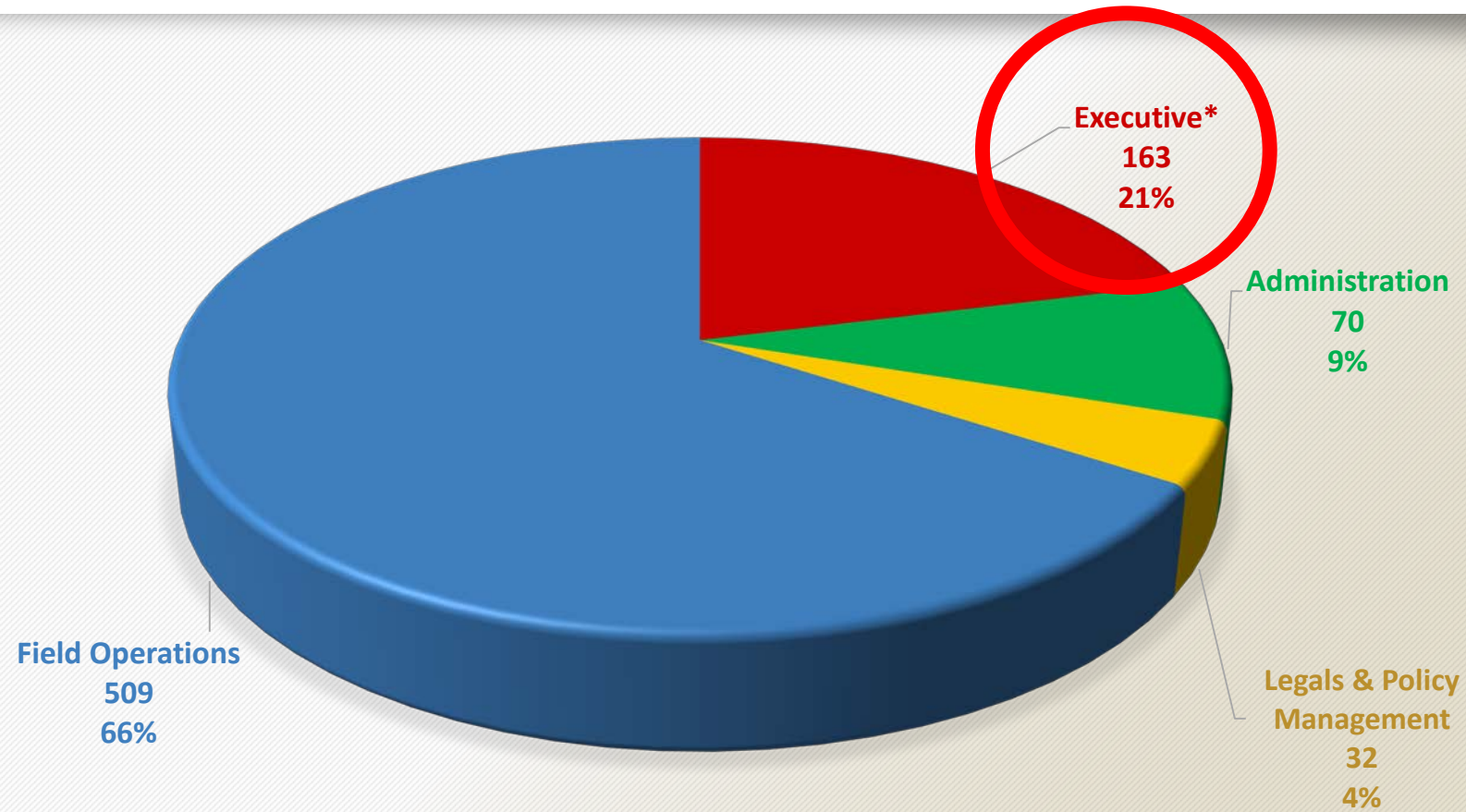


Paroles, Pardons and Release Services

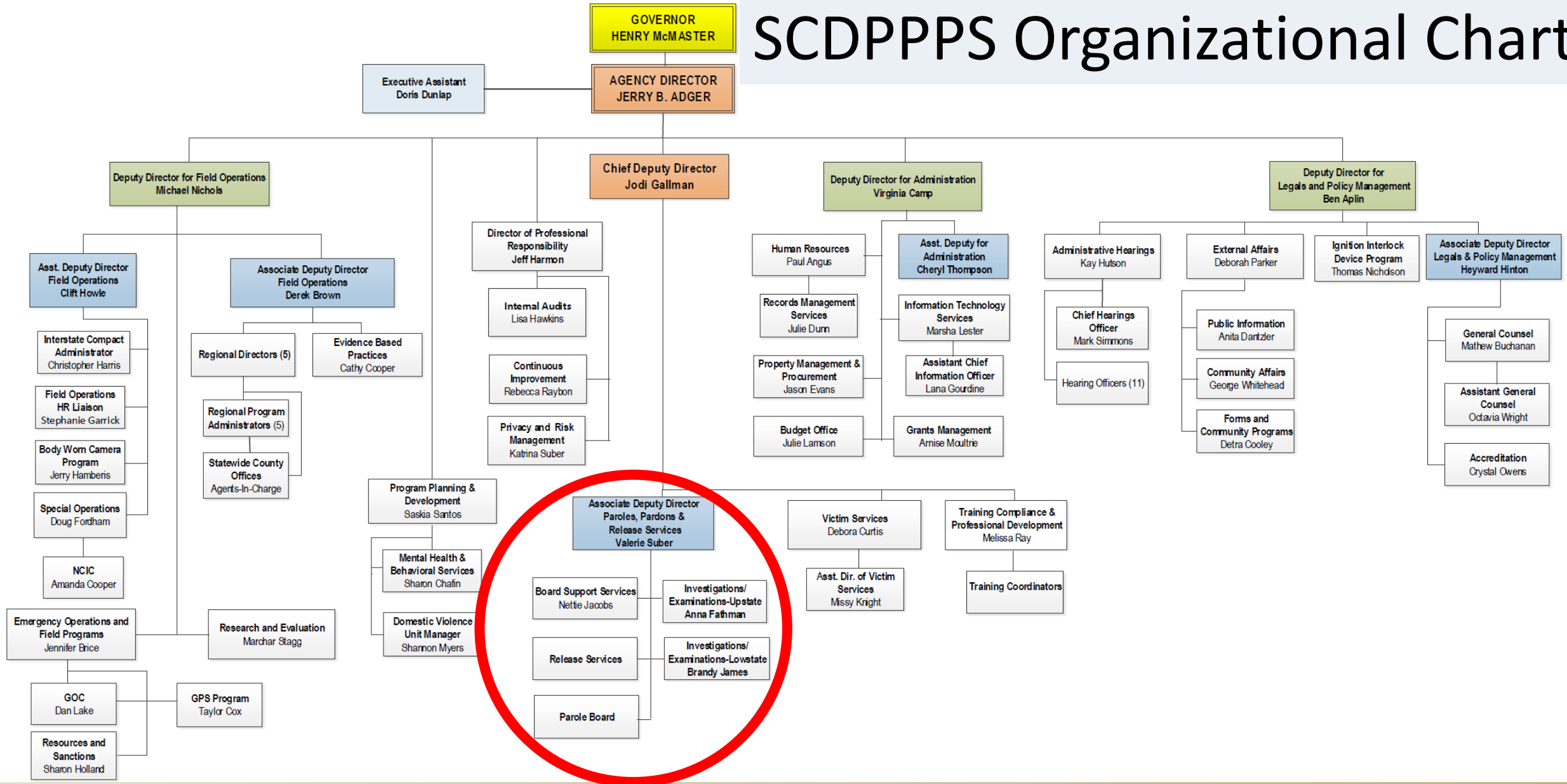
Division Background

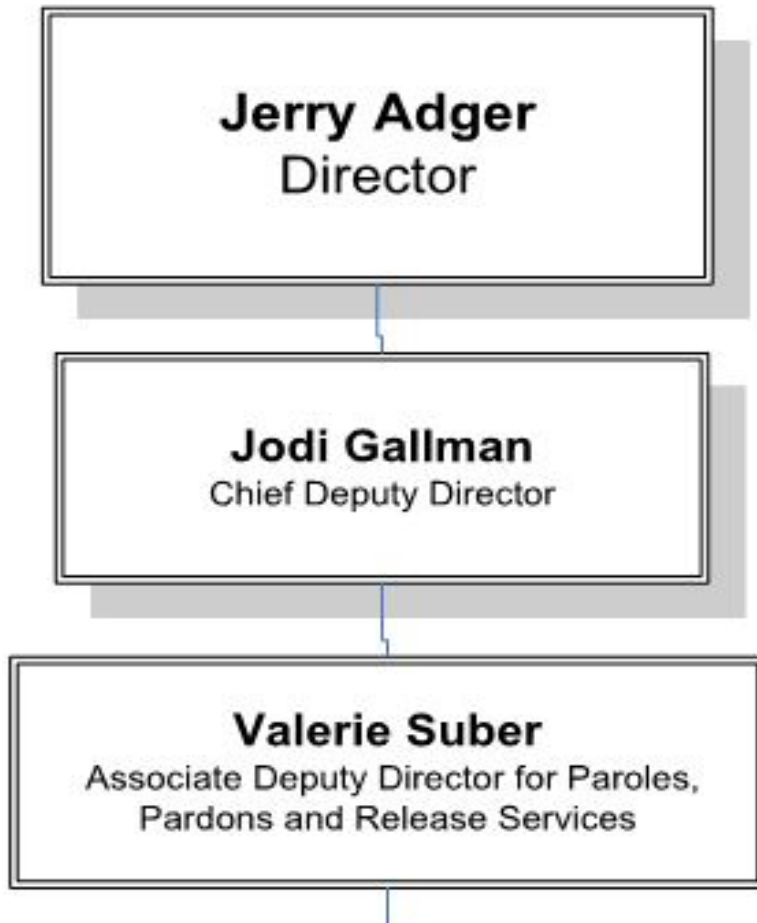
Established in 2020

SCDPPPS Allocated FTEs



SCDPPPS Organizational Chart

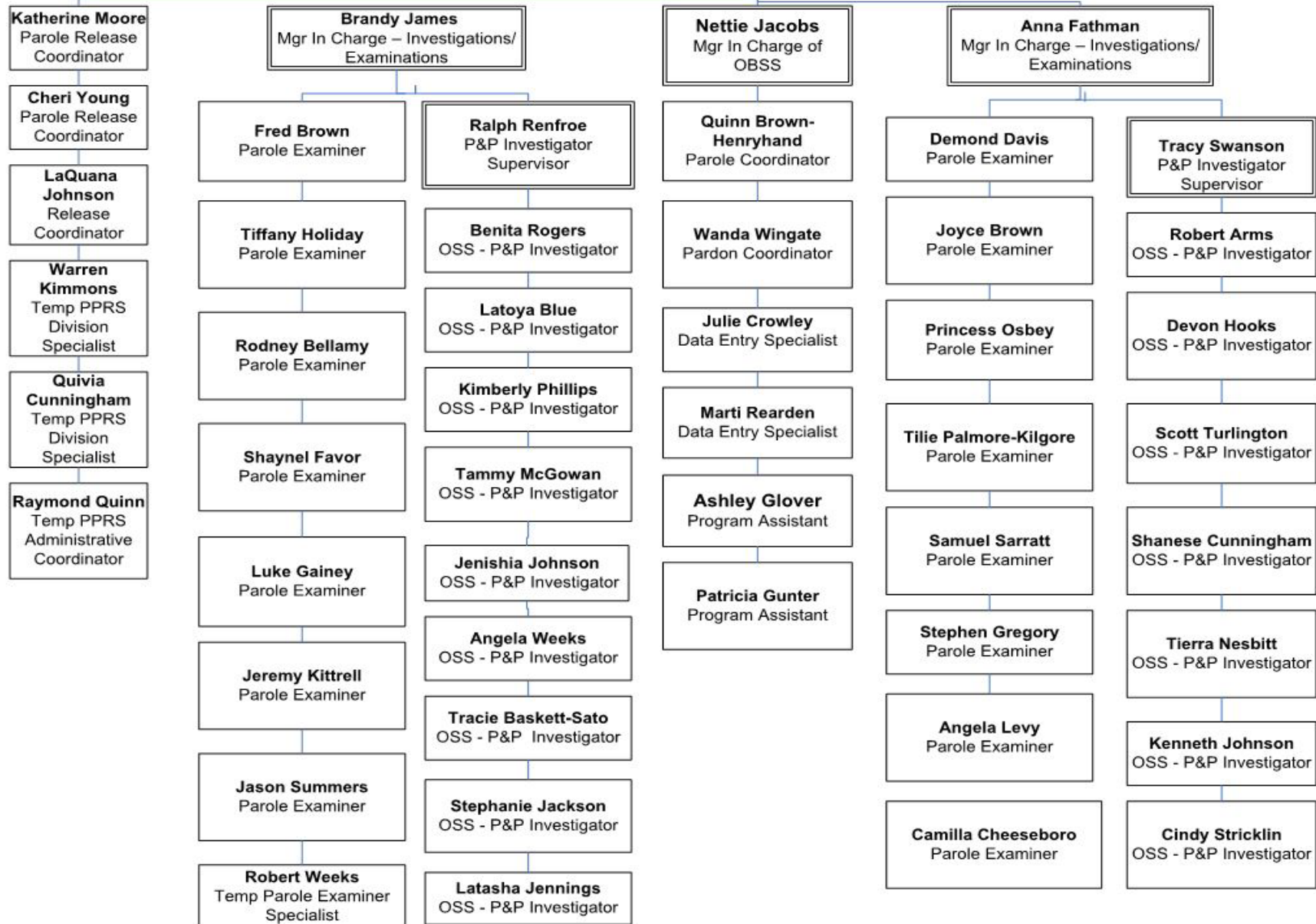




Paroles, Pardons and Release Services Organizational Chart

Executive Level
(as of February 2, 2021)

Paroles, Pardons and Release Services Organizational Chart (as of February 2, 2021)



Agency Personnel



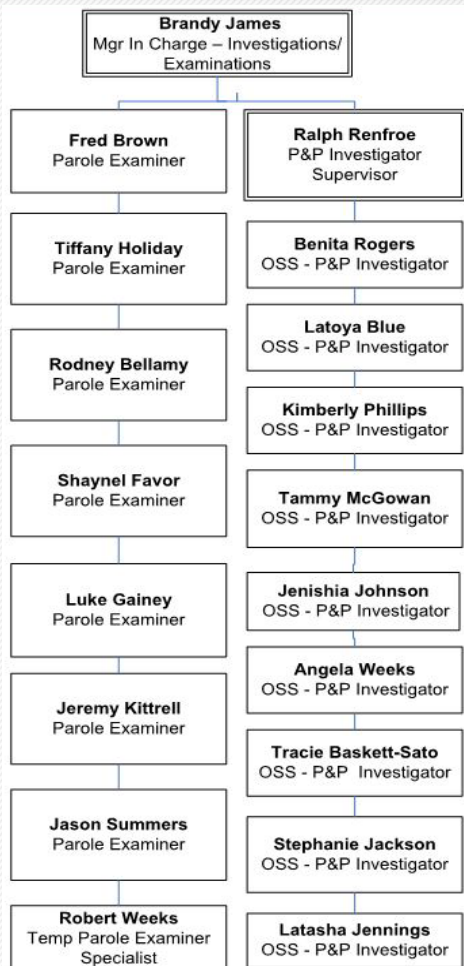
Office of Board Support Services (OBSS)

*Filled
Positions*

Vacant

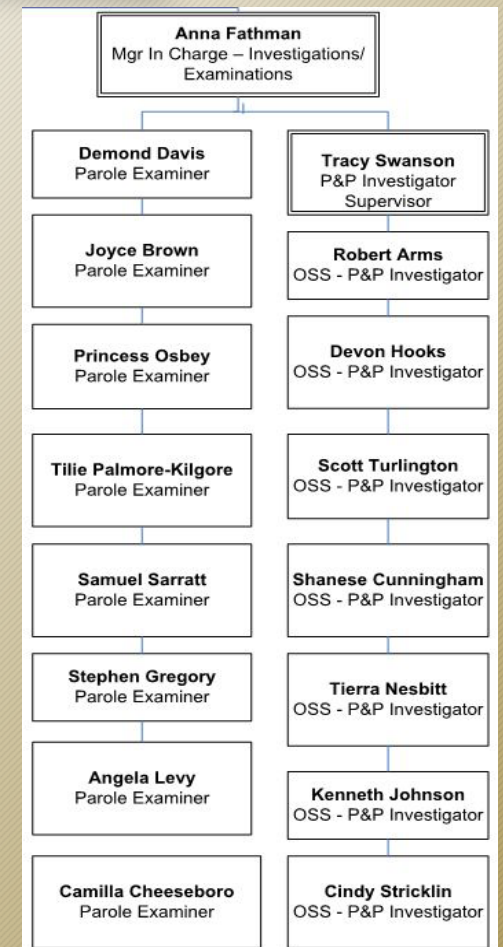
Manager in Charge	1	0
Parole Coordinator	1	0
Pardon Coordinator	1	0
Data Entry Specialist	2	0
Program Assistant	2	0

Agency Personnel



Office of Investigations and Examinations (I&E)

	<u>Upstate</u>		<u>Low state</u>	
	<i>Filled Positions</i>	<i>Vacant</i>	<i>Filled Positions</i>	<i>Vacant</i>
Manager in Charge	1	0	1	0
Parole Examiner	8	0	7	0
Temp Parole Examiner Specialist	1	0	1	0
Parole & Pardon Investigator Supervisor	1	0	1	0
OSS – P&P Investigator (PPI)	9	0	9	0



CURRENT ROLES

Examinations



THE EXAMINER

- 21 SCDC Locations
- 15 Parole Examiners
- 8 Videoconferencing Sites for inmates

CURRENT ROLES

Parole/Pardon THE Investigator

Investigations

Investigator	Office	Area
Stricklin, Cindy	Anderson	Anderson, Oconee, Pickens
Johnson, Kenneth	Greenville	Greenville
Nesbitt, Tierra	Spartanburg	Spartanburg
Martin, Cheryl	Spartanburg	Chester, Fairfield, Lancaster, Cherokee
Amos, Kenyetta	Spartanburg	Union, York
Hooks, Devon	Dillon	Chesterfield, Darlington, Dillon, Marlboro, Kershaw
Turlington, Scott	Richland	Richland
Cunningham, Shanese	Laurens	Abbeville, Greenwood, Laurens, Newberry
Basket-Sato, Tracie	Temp	Edgefield, Lexington, McCormick, Saluda
Jackson, Stephanie	Aiken	Aiken, Bamberg, Barnwell
Jennings, Latasha	Orangeburg	Orangeburg, Calhoun, Dorchester
Weeks, Angela	Clarendon	Clarendon, Lee, Sumter, Williamsburg
Johnson, Jenishia	Florence	Florence, Marion
Blue, Latoya	Horry	Horry, Georgetown
McGowan, Tammy	Berkley	Berkeley, Allendale, Beaufort, Hampton, Jasper
Phillips, Kimberly	Charleston	Charleston, Colleton
Arms, Robert	Greenville	Upstate
Rogers, Benita	Berkeley	Lower state

Agency Personnel

Katherine Moore
Parole Release
Coordinator

Cheri Young
Parole Release
Coordinator

**LaQuana
Johnson**
Release
Coordinator

**Warren
Kimmons**
Temp PPRS
Division
Specialist

**Quivia
Cunningham**
Temp PPRS
Division
Specialist

Raymond Quinn
Temp PPRS
Administrative
Coordinator

Office of Release Services

Filled

Vacant

Parole Release Coordinator	1	0
Release Coordinator	2	0
Temp PPRS Division Specialist	2	0

SC Board of Pardons and Paroles



Christopher F. Gibbs
Member

1st Congressional District



Mollie DuPriest Taylor
Secretary

2nd Congressional District



Frank D. Wideman
Member

3rd Congressional District



Reno R. Boyd
Member

4th Congressional District



Henry S. Eldridge
Chair

5th Congressional District



Dr. Lonnie Randolph
Member

6th Congressional District



Kim Frederick
Vice-Chair

7th Congressional District

SC Board of Pardons and Paroles

The South Carolina Board of Pardons and Paroles is an autonomous body that works in concert with the Agency to effectively consider, deliberate and hand down over 3,000 parole and pardon decisions annually.

Board: Membership, Terms, and Positions

Composed of **Seven (7) Members**, one from each congressional district

Members serve **six-year (6) staggered terms** and can be reappointed

Current board has chosen to have, and elect annually, the following positions:

- **Chairman***
- **Vice Chairman**
- **Secretary**

*State law requires a chairman be elected annually by a majority of the membership of the board. The chairman may serve consecutive terms.

Board: Member Prerequisites

20

At least **One (1) Member** must have at least **Five (5) Years** of work or volunteer experience in one or more of the following fields:

- Parole
- Probation
- Corrections
- Criminal Justice
- Law Enforcement
- Psychology
- Psychiatry
- Sociology
- Social Work

Reno R. Boyd

Fourth Congressional District
03/15/2019 – 03/15/2025
04/28/2021 – Initial Confirmation



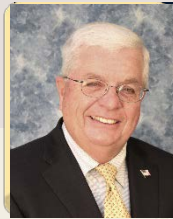
Henry S. Eldridge (Chair)

Fifth Congressional District
03/15/2021 - 3/15/2027



Frank D. Wideman

Third Congressional District
03/15/2021- 3/15/2027
04/28/2021 – Initial Confirmation



Kim Frederick (Vice-Chair)

Seventh Congressional District
03/15/2017 - 3/15/2023



Mollie DuPriest Taylor (Secretary)

Second Congressional District
03/15/2019 - 3/15/2023



Dr. Lonnie Randolph

Sixth Congressional District
03/15/2017 -3/15/2023



Christopher F. Gibbs

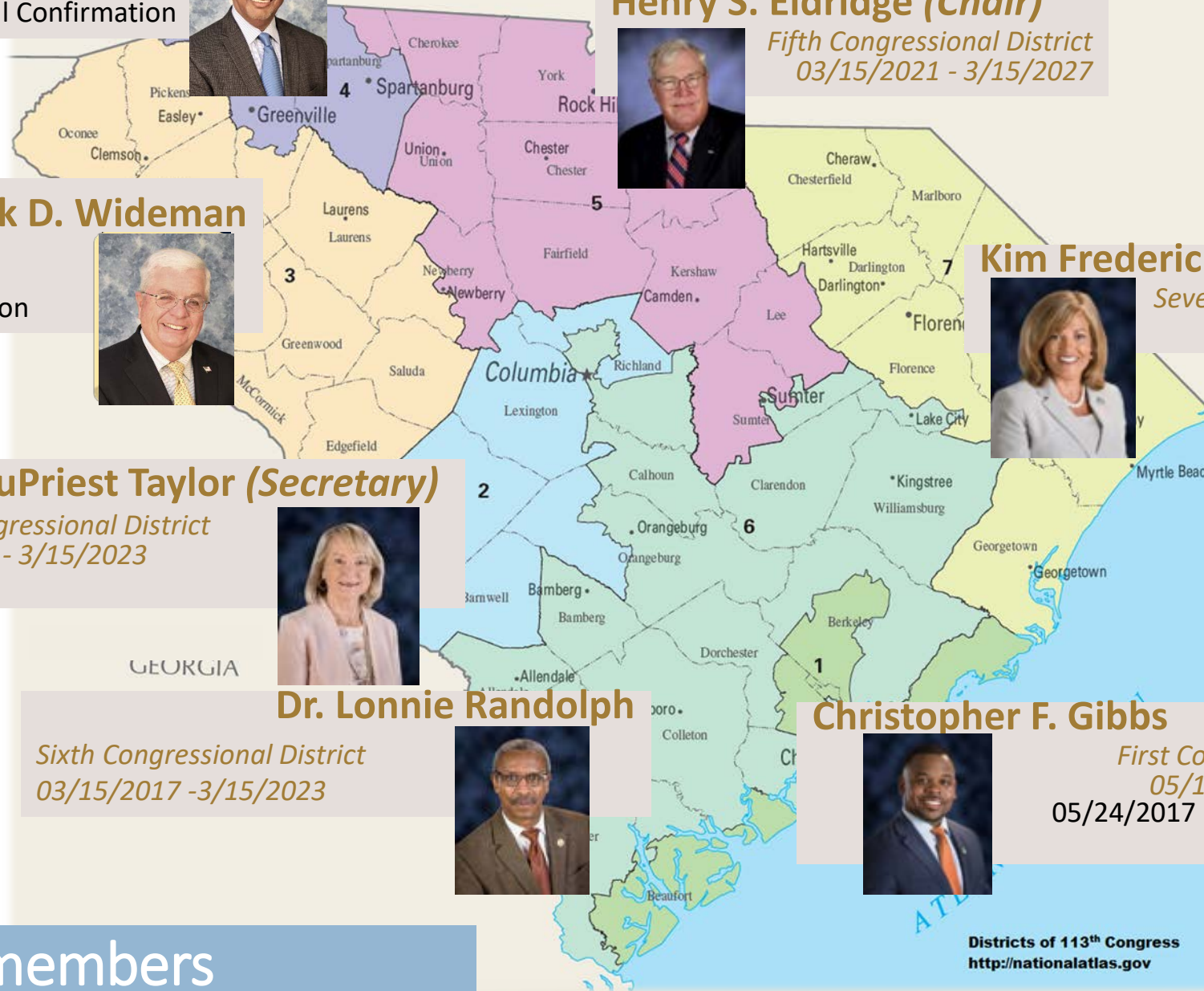
First Congressional District
05/15/2013- 3/15/2019
05/24/2017 Initial Confirmation
to end 03/15/2023



Board members

Districts of 113th Congress
<http://nationalatlas.gov>

Listing current as of 1/15/21



Board: Appointment, Approval, and Removal

All members are...

...appointed by the Governor, with approval by the Senate.

...subject to removal by the Governor.

Note: PPP informs the Governor when a vacancy occurs prior to expiration of a member's term. However, the Governor's Office typically knows in advance the Board Member's resignation is submitted to the Governor's Office. Conversations about upcoming expirations of terms occur between PPP and the Governor's Office on regular basis, but most conversations occur directly between the Board Member and Governor's Office.

Board

Board: Appointment Process

23

Board

Initial
Appointment

Within 90 days of
expiration of term

Governor delivers
appointment

Within 90 days of receipt
or is deemed rejected*

Senate Confirms

Reappointment

Within 60 days of
expiration of term

Within 60 days of receipt
or is deemed rejected*

*The Senate may, by resolution, extend the period after which an appointment is considered rejected.

Board: Interpreted Powers

Board

The Board is vested with the following statutory powers:

- Granting or denying paroles and pardons (24-21-30 (B))
- Revoking, modifying, or rehearing paroles (24-21-680)
- Making recommendations on petitions for reprieves and commutations referred by the Governor (24-21-910)
- All other cases, right to grant clemency (24-21-920)
- Preserving order at its meetings (24-21-30)

Board: Responsibilities and Duty

90 Days — Initial Board Member Training within 90 days of confirmation.

The department must promulgate regulations setting forth the minimum number of hours of training required for the board members and the specific requirements of the course that the members must complete.

Annual Training— Minimum of eight hours annually

Failure to Complete Training

If a Board member does not fulfill the training as provided in this section, the Governor, upon notification, must remove that member from the board unless the Governor grants the parole board member an extension to complete the training, based upon exceptional circumstances.

Board

Board: Responsibilities and Duty

It is the duty of the board to consider cases for

- **parole,**
- **pardon,**
- **and any other form of clemency provided for under law.**

Board

Board: Responsibilities and Duty- PAROLE

- The board must carefully consider the record of the prisoner before, during, and after imprisonment, and
- No such prisoner may be paroled until it appears to the satisfaction of the board:
 - that the prisoner has **shown a disposition to reform**;
 - that in the future he **will probably obey the law** and lead a correct life;
 - that by his **conduct** he has merited a lessening of the rigors of his imprisonment;
 - that the **interest of society** will not be impaired thereby;
 - and that **suitable employment** has been secured for him.

Board

Board Responsibilities and Duty- PAROLE

- The board must establish **written, specific criteria** for the granting of parole and provisional parole.
- This criteria must **reflect all of the aspects of this section** and **include a review** of a prisoner's disciplinary and other **records**.
- The criteria must be made **available to all prisoners** at the time of their incarceration and the general public.
- The paroled prisoner must, as often as may be required, render a written report to the board giving that information as may be required by the board which must be confirmed by the person in whose employment the prisoner may be at the time.

Board

Criteria for Parole Consideration

		The risk the inmate poses to the community
		The nature and seriousness of the inmate's offense, circumstances surrounding the offense, and the inmate's attitude toward it
		The inmate's prior criminal records and his/her adjustment under any previous program or supervision
		The inmate's attitude toward his/her family, the victim, and authority in general
		The inmate's adjustment while in confinement, including his/her progress in counseling, therapy, and other similar programs designed to encourage the inmate to improve himself/herself
		The inmate's employment history, including his/her job training and skills and his/her stability in the work place
		The inmate's physical, mental and emotional health
		The inmate's understanding of the cause of his/her past criminal conduct
		The inmate's efforts to solve his/her problems such as seeking treatment for substance abuse, enrolling in academic and vocational education courses, and in general using whatever resources the Department of Corrections has made available to inmates to help with their problems
		The adequacy of the inmate's overall parole plan. This includes inmates living arrangements, where and with whom he/she will live; the character of those with whom the inmate plans to associate in both his/her working hours and his/her off-work hours; the inmate's plans for gainful employment
		The willingness of the community into which the inmate will be released to receive the inmate
		The willingness of the inmate's family to allow him/her to return to the family circle
		The attitudes of the sentencing judge, the solicitor, and local law enforcement officers regarding the inmate's parole
		The feelings of the victim's family, and any witnesses to the crime about the release of the inmate
		The actuarial risk and needs assessment outlined in Section 24-21-10 (F) (1) of the SC Codes of Laws which evaluates based on criminal involvement, relationships/lifestyle, personality/attitudes, family, social exclusion and mental health
		Other facts considered relevant in a particular case by the Board
This tool is provided to assist the Board in their review and consideration of the established Criteria for Parole.		

Board: Responsibilities and Duty- HEARINGS

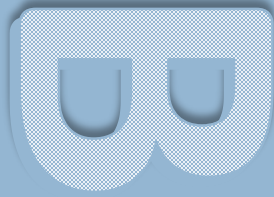
B

O
a
r
d

Hearings are conducted to comply with the following mandates. 24-21-30 (B)

- **Full Board** may grant parole for
 - **Violent Offenders** with 2/3 majority vote
 - 2/3 Majority if crime on or after 06/03/1986
 - Simple Majority if crime before 06/03/1986
 - **Non-Violent Offenders** with simple majority vote
- **3-member Panels** may grant parole for
 - **Non-Violent Offenders** with Unanimous Vote

Board: Responsibilities and Duty- HEARINGS



Hearings are conducted to comply with the following mandates. 24-21-30 (C) (D)

- The Board shall conduct all parole hearings in cases that relate to a single victim on the same day.
- Upon the request of a victim, the board may allow the victim and an offender to appear simultaneously before the board for the purpose of providing testimony.

Board: Responsibilities and Duty- HEARINGS

- The board shall grant hearings and permit arguments and appearances by **counsel** or **any individual before it** at any such hearing while considering a case for parole, pardon, or any other form of clemency provided for under law.
- No inmate has a right of confrontation at the hearing.

Board

Board: Responsibilities and Duty- ADMINISTRATIVE

- The Board shall keep a complete record of all its proceedings and hold it subject to the order of the Governor or the General Assembly.
 - Audio Recordings of all Hearings and Administrative Meetings maintained by SCDPPPS
 - Administrative Meeting Minutes Published to website

Board

SCDPPPS Provides to the Board:

- Meeting Space
- Equipment
- Legal Support and Representation
- Public Information
- **Training**
- **Investigative Case Summaries**
- **Support Services**



Deliverables

Initial Board Training

Providing sixteen (16) hours of initial comprehensive training to each new member of the Parole Board.

SECTION 24-21-10 (D)

Description

SCDPPPS

- Develops the requirements of the training
- Determines the minimum number of hours for the training
- Creates regulations outlining the requirements and number of hours
- Provides the training

Initial Board Training

Providing sixteen (16) hours of initial comprehensive training to each new member of the Parole Board.

SECTION 24-21-10 (D)

Training Must:

- Be consistent with training offered by the National Institute of Corrections or American Probation and Parole Association; and
- Include classes that cover the following:
 - Elements of the decision making process,
 - Security classifications as established by the Department of Corrections,
 - Programming and disciplinary processes and the department's supervision, case planning, and violation process,
 - Dynamics of criminal victimization, and
 - Collaboration with corrections related stakeholders, both public and private, to increase offender success and public safety.

2021 Board Trainings - Orientation

After Senate confirmation, new Board members invited to New Board Member Orientation.

During orientation, each board member was provided equipment including:

- 2 ipads: One for Goodreader to review case summary; One for WebEx video to participate in hearings*
- Cell phone
- Laptop
- Additional monitor
- Hotspot (for wifi)
- Headset
- Other equipment as needed



Note: Two iPad are needed to establish simultaneous access to the Goodreader application and the Camera/WebEx, applications.

2021 Board Trainings – Orientation (cont.)

New Board Member Orientation also included

- Meeting with Human Resources to setup per diem deposit, etc.
- Receipt of Department IDs and credentials
- Initial IT Training regarding use of computer equipment
- Scheduling appointment for an Agency technician to assist in installation of equipment at the member's home
- Review of new member's personal calendar and Board calendar for possible conflicts
- Initial Board Training dates scheduled
- Initial review of Criteria for Parole Consideration

Initial Board Training

SECTION 24-21-10 (D)

Purpose

To assist the Board of Pardons and Paroles in making informed decisions

Customer

New Member of Parole Board

Customers Served in FY 2021

Annual Board Training

Providing eight (8) hours of annual training for each member of the Parole Board.

SECTION 24-21-10 (E)(1)(2)
Reg. 130-30

Description

SCDPPPS...

- Develops the requirements of the training
- Creates regulations setting forth the specific criteria for the course members must complete
- Provides the training

Note: Statute requires a minimum of 8 hours of annual training

Annual Board Training

Providing eight (8) hours of annual training for each member of the Parole Board.

SECTION 24-21-10 (D)

Training must...

- Use training components consistent with those offered by the National Institute of Corrections or American Probation and Parole Association
- Include classes that cover the following:
 - Review and analysis of the effectiveness of the assessment tool used by the parole agents
 - Review of the department's progress toward public safety goals
 - Use of data in decision making
 - Any information regarding promising and evidence-based practices offered in the corrections related and crime victim dynamics field.

Annual Board Training

SECTION 24-21-10 (E)(1)(2)

Purpose

To assist the Board of Pardons and Paroles in making informed decisions.

Customer

Member of Parole Board

Customers Served in FY 2020



PAROLES PARDONS
RELEASE Services

UNDERSTANDING PROCESSES

Deliverable

67

PLAN

PREPARE

PERFORM

Paroles - Pardons -
Releases

Pardon Application

What is a pardon?

Pardon means that an individual is fully forgiven from all the legal consequences of his or her crime and conviction

– direct and collateral- including the punishment, whether imprisonment, fine, or whatever penalty is provided for by law.

NOTE: An applicant may NOT need a pardon to register to vote or to vote.

Once the sentence is satisfied, including completion of any term of probation, parole or community supervision, an individual automatically regains the right to vote.

NOTE: A pardon does NOT expunge the applicant's record.

The conviction will still appear on the criminal history; however, an entry will be added showing the conviction has been pardoned.

Understanding the Pardon Process

Step 1

Application and \$100 non-refundable application fee received by Pardon Coordinator

Step 2

Pardon Coordinator processes the Pardon Application and forwards to Investigations

Step 3

Pardon Investigation is assigned to Investigator(s) based on county of convictions.

Step 4

Investigation is completed within 45 Days of assignment.

Step 5

Investigation is reviewed and approved by Supervisor.

Step 6

Investigation is forwarded to Pardon Coordinator within 60 Days of initial receipt.

Step 7

Applicant scheduled for pardon hearing and all parties are notified.

Step 8

Cases downloaded to IPad for Board to study (14 days prior to hearing)

Step 9

Hearing Date

PLAN

PREPARE

PERFORM

Pardon Application

Eligibility

After reviewing the pardon application, the Board of Pardons and Paroles shall determine an individual's eligibility based upon the following criteria:

For probationers:

Probationers can be considered any time after discharge from supervision, provided all restitution and collection fees have been paid in full.

For parolees:

Parolees can be considered:

- Any time after successfully completing five years under supervision
- Any time after the discharge date and after successfully completing the maximum parole period, if less than five years
- Provided all restitution and collection fees have been paid in full

Pardon Application

Eligibility

After reviewing the pardon application, the Board of Paroles and Pardons shall determine an individual's eligibility based upon the following criteria:

For persons discharged from a sentence:

These individuals can be considered any time after the date of discharge, provided all restitution and collection fees have been paid in full.

For inmates:

Inmates may be considered any time prior to becoming parole-eligible upon proof of the most extraordinary circumstances. The Board will decide, based upon the application and findings, whether the evidence demonstrates such circumstances. All restitution and collection fees must still be paid in full.

Pardon Application

Eligibility

After reviewing the pardon application, the Board of Paroles and Pardons shall determine an individual's eligibility based upon the following criteria:

For inmates with terminal illness:

These inmates may be considered any time after they are afflicted with a terminal illness with a life expectancy of one year or less. The Board will decide, based upon the applicant and finding, if the evidence demonstrates a condition that meets this criteria. Two separate doctor's statements documenting life expectancy must be attached to the application. All restitution and collection fees must be paid in full.

In all of the above cases, the Board's decision shall be the final determination of pardon eligibility.

Pardon Application

Processing a single application for pardon and appropriately scheduling the applicant for a pardon hearing.

SECTION 24-21-960

Description

Accept application fees and process applications for pardon and appropriately schedule applicants for pardon hearings.

- \$100 application fee
- Application fee must be retained and applied by SCDPPPS toward the pardon process.
- Pardon applicant denied must wait one year from the date of denial before filing another pardon application and fee.

Pardon Application

SECTION 24-21-960

Purpose

To appropriately schedule cases to be considered by the Board of Pardons and Paroles for pardon and properly process application fees.

Customer

Pardon Applicant

Customers Served in FY 2020

632

South Carolina Department of Probation, Parole and Pardon Services
PARDON APPLICATION
(NOTE: All information provided on application will be verified.)

Form with fields for Present Name, Name Indicted Under, Social Security Number, Date of Birth, Gender, Email Address, Reason for Requesting a Pardon, Phone Number, County of Residence, Driver's License Number and Issuing State, Mailing Address, Street Address, City, State, Zip Code.

Table with 4 columns: STREET, CITY, STATE, ZIP CODE. Multiple rows for address history.

LIST ALL EMPLOYMENT FOR THE PAST FIVE YEARS (IF RETIRED, STUDENT, OR UNEMPLOYED, GIVE BEGINNING/ENDING DATES)
Do not leave unexplained gaps. (NOTE: If you do not wish employer to be notified, you must provide documentation of employment)
Form with fields for Company Name, Address, Begin date & End date, Phone number, State, Zip code. Multiple rows.

LIST ALL SOUTH CAROLINA CONVICTIONS
THE BOARD WILL ONLY CONSIDER DOCUMENTED CRIMINAL CONVICTIONS AS LISTED ON THE APPLICATION
Table with 3 columns: CONVICTION, DATE, COUNTY OF CONVICTION. Multiple rows.

Pardon Application Form 1118
South Carolina Department of Probation, Parole and Pardon Services
PARDON APPLICATION

PENDING CHARGES, FEDERAL CONVICTIONS AND/OR OUT OF STATE CONVICTIONS

Please mark "YES" or "NO" for the following questions. (Note that pending charges, federal and out of state convictions are not considered for pardon.)
Pending charges? YES or NO Federal Convictions? YES or NO Out of State Convictions? YES or NO

SUPPORT LETTERS List the names and contact information of three people not related by blood or marriage who have written letters supporting you receiving a pardon. Attach a signed, recently dated statement of support from each person. Application will be returned if letters are not included.

Form with fields for Name, Address, City, State, Zip code, Phone number. Multiple rows for support letters.

PARDON ELIGIBILITY: PLEASE CHECK ALL BOXES THAT APPLY

I have been discharged from probation supervision and any or all restitution has been paid in full.
I have been discharged from my sentence without having been on probation or parole and any or all restitution has been paid in full.
I am a parolee and have successfully completed five (5) years under supervision and any or all restitution has been paid in full.
I have been discharged after successfully completing my maximum parole period and any or all restitution has been paid in full.
I am an inmate not presently eligible for parole and can produce evidence comprising the most extraordinary circumstances.
I was previously considered for pardon and rejected on (date of previous hearing)
I have paid all restitution owed in full. (NOTE: Outstanding restitution will result in the request for a pardon to be denied.)

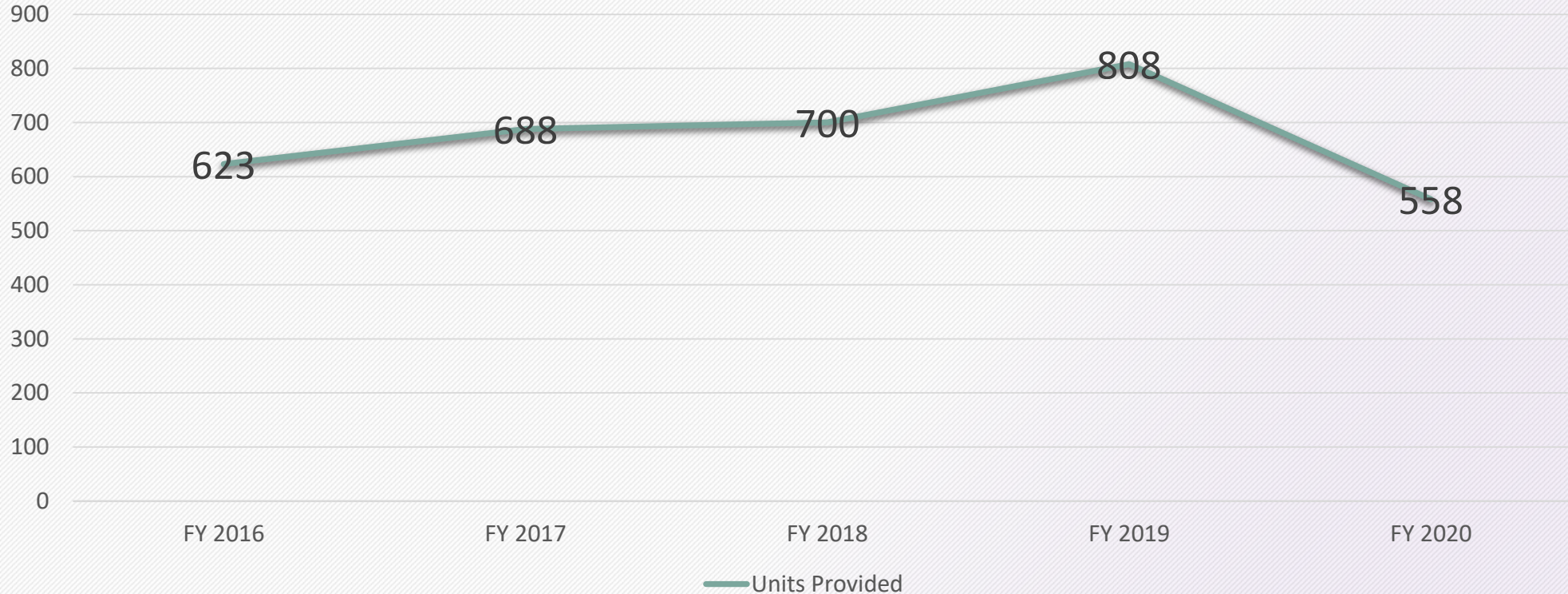
GENERAL RELEASE OF INFORMATION
To Whom It May Concern:
I hereby authorize any agent or other authorized representative of the South Carolina Department of Probation, Parole and Pardon Services bearing this release, or copy thereof, within one year of its date, to obtain any information in your files pertaining to my grievance records, employment, military, credit, medical or educational records including, but not limited to, academic, job performance, achievement, attendance, athletic, personal history, and disciplinary records. I hereby direct you to release such information upon request of the bearer. This release is executed with full knowledge and understanding that the information will be used in connection with my pardon investigation by the bearer and will be disseminated to those individuals or agencies directly involved in this pardon determination or to fulfill other obligations imposed by law, regulation or executive order. I hereby release you, as the custodian of such records, and any school, college, university or other educational institution, hospital, or other repository of medical records, credit bureau, consumer reporting agency, personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, my family or associates because of compliance with this authorization and request to release information, or any attempt to comply with this release. A photocopy of this release shall be treated as an original. Should there be any question as to the validity of this release, you may contact me as indicated below.
I certify that all the contents of the above application are true and correct. I understand that all information provided on the pardon application will be verified. I further understand that if any of it is of a sensitive nature which might lead to the damaging of my current status (such as contacting neighbors, employers, etc.) that I will take the appropriate steps to minimize this risk.
NOTE: If you are applying on behalf of someone, indicate your authority to file this application below next to your printed full name.

Full Name (Signature) Date
Full Name (Printed)
NOTARY
Sworn to me this (date) day of (month) (year)
Full Name of Notary (Signature)
My commission expires:
Full Name of Notary (Printed)
Mail completed application, application fee and 3 letters of support to: SCDPPPS, P.O. Box 207, Columbia, SC 29202

NOTE: FALSIFICATION OF ANY DOCUMENTATION WILL RESULT IN YOUR PARDON REQUEST TO BE ADMINISTRATIVELY DENIED.

Deliverable
75

Pardon Applicants



Amount Collected: \$62,500

FY '20 Cost: \$0

NOTE: Specific days are scheduled for pardon hearings, with typically 65 applicants per day.

Certificate of Pardon and Civil Rights

Preparing a pardon certificate regarding a single applicant for whom a pardon was granted.

SECTION 24-21-990

SECTION 24-21-1000

Description

Prepare the Certificate for Pardon for the Board of Paroles and Pardons regarding each applicant for whom a pardon is granted. A pardon fully restores all civil rights lost as a result of a conviction.

Certificate of Pardon and Civil Rights

SECTION 24-21-990

SECTION 24-21-1000

Rights restored include the right to:

- (1) register to vote;
- (2) vote;
- (3) serve on a jury;
- (4) hold public office;
- (5) testify without having the fact of his conviction introduced for impeachment purposes;
- (6) not have his testimony excluded in a legal proceeding if convicted of perjury; and
- (7) be licensed for any occupation requiring a license.

Certificate of Pardon and Civil Rights

SECTION 24-21-900

SECTION 24-21-1000

Purpose

To issue the pardon certificate, by which the Board orders the restoration of civil rights, and those rights are fully restored.

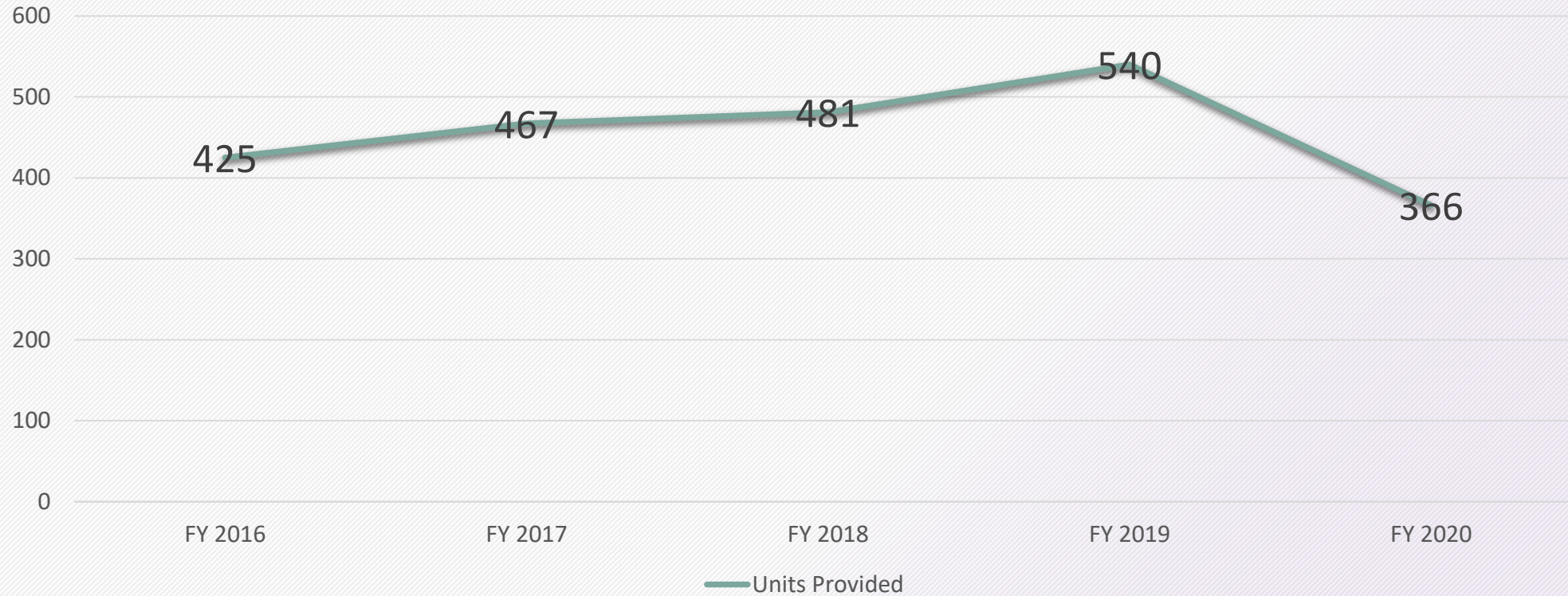
Customer

Individual granted pardon by the Board

Customers Served in FY 2020

366

Pardon Certificates Issued in a Fiscal Year



Amount Collected:\$0

FY '20 Cost: \$0

What is parole?

Title 24, Chapter 21 Article 7 Parole; Release for Good Conduct

Parole is the early release of an inmate from the Department of Corrections to the supervision of the SC Department of Probation, Parole and Pardon Services. The inmate will continue to serve his sentence, under the Department's supervision, until the remainder of the sentence is satisfied.

Understanding the Parole Process

PLAN	Step 1	6 Months	Cases assigned to a Hearing Roster in the Parole Information Center (PIC)
	Step 2	4 Months	Criminal History information entered into PIC
PREPARE	Step 3	3 Months	Pre-Parole Interviews and COMPAS Assessments conducted
	Step 4	2 Months	Pre-Parole Investigation completed
	Step 5	45 Days	Parties notified of hearing date
PERFORM	Step 6	35 Days	Case Summary Completed
	Step 7	21 Days	Case Summary Reviewed
	Step 8	14 Days	Cases downloaded to iPad for Board to study (14 days prior to hearing)
	Step 9		Hearing Date

Parole Eligibility

An inmate who is serving a sentence for parole-eligible crimes, is considered eligible for parole consideration as described below.

Note: The maximum parole eligibility, excluding murder and special parole rules, is 10 years.

WHEN

Violent	1/3
Non-Violent	1/4

Board Meetings/Case Scheduling

Scheduling a single hearing day before the Board for the consideration of paroles and/or pardons.

Description

Appropriately schedule inmates/applicants for parole and pardon hearings to minimize victim impact.

SECTION 24-21-13(A)(2) (B)
SECTION 24-21-30 (A)(C)(D)
SECTION 24-21-220
SECTION 24-21-610
SECTION 24-21-615
SECTION 24-21-620
SECTION 24-21-645 (A)(D)
SECTION 24-21-650
SECTION 24-21-680
SECTION 24-21-715(B)
SECTION 24-21-950
SECTION 24-21-970
SECTION 24-13-730

Board Meetings/Case Scheduling

Purpose

To appropriately schedule parole and pardon hearings for the Board of Paroles and Pardons and to ensure the Board considers parole-eligible inmates for release and pardon-eligible individuals with timing that is reasonable and equitable for all involved parties.

SECTION 24-21-13(A)(2) (B)
SECTION 24-21-30 (A)(C)(D)
SECTION 24-21-220
SECTION 24-21-610
SECTION 24-21-615
SECTION 24-21-620
SECTION 24-21-645 (A)(D)
SECTION 24-21-650
SECTION 24-21-680
SECTION 24-21-950
SECTION 24-21-970
SECTION 24-13-730

Board Meetings/Case Scheduling - RULES

Statute	Requirements
SECTION 24-21-13(A)(2) (B)	Policy/Procedure
SECTION 24-21-30 (A)	Board and Panel Meetings are scheduled regularly. No-Parole inmates are not scheduled.
SECTION 24-21-30 (C)	Cases related to single victim are scheduled for same day.
SECTION 24-21-30 (D)	Victim/Inmate may appear together upon request of Victim.
SECTION 24-21-220	Board Calendar is created and maintained.
SECTION 24-21-610	1/3 Violent scheduled for Full Board 1/4 Non-violent scheduled for Panels Medical Parole under 610 scheduled within 1 Year of eligibility
SECTION 24-21-615	Capital cases are not scheduled in December.

Board Meetings/Case Scheduling – RULES, cont.

Deliverable

70

Statute	Requirements
SECTION 24-21-620	Case Review within 90 days of NV eligibility (1/4) Administrative Hearing Officer may review and submit findings. Non-Violent cases, If rejected, scheduled for 1 Year from date of rejection
SECTION 24-21-645 (D)	Violent cases, If rejected, scheduled for 2 Years from date of rejection Domestic Violence exception- Inmates considered under 16-25-90 <i>(Jernigan case exception) Offense June 15, 1981 through June 03, 1986</i>
SECTION 24-21-650	Violent cases, If rejected, scheduled for 2 Years from date of rejection
SECTION 24-21-680	Parole Violation Hearings scheduled
SECTION 24-21-715(B)	Terminally Ill/Geriatric/Permanently Disabled scheduled for Full Board
SECTION 24-21-950	Pardon Hearings scheduled
SECTION 24-21-970	Pardon Hearings scheduled for Inmates with terminal illness and Less than 1 Year life expectancy.
SECTION 24-13-730	Any new program under 24-21-13; 24-21-610; 24-21-645, 24-21-650 or any change in any existing program may only be implemented to the extent that appropriations for such programs have been authorized by the General Assembly.

Board Meetings/Case Scheduling

Customer

The SC Board of Pardons and Pardons

Customers Served in FY 2020

1

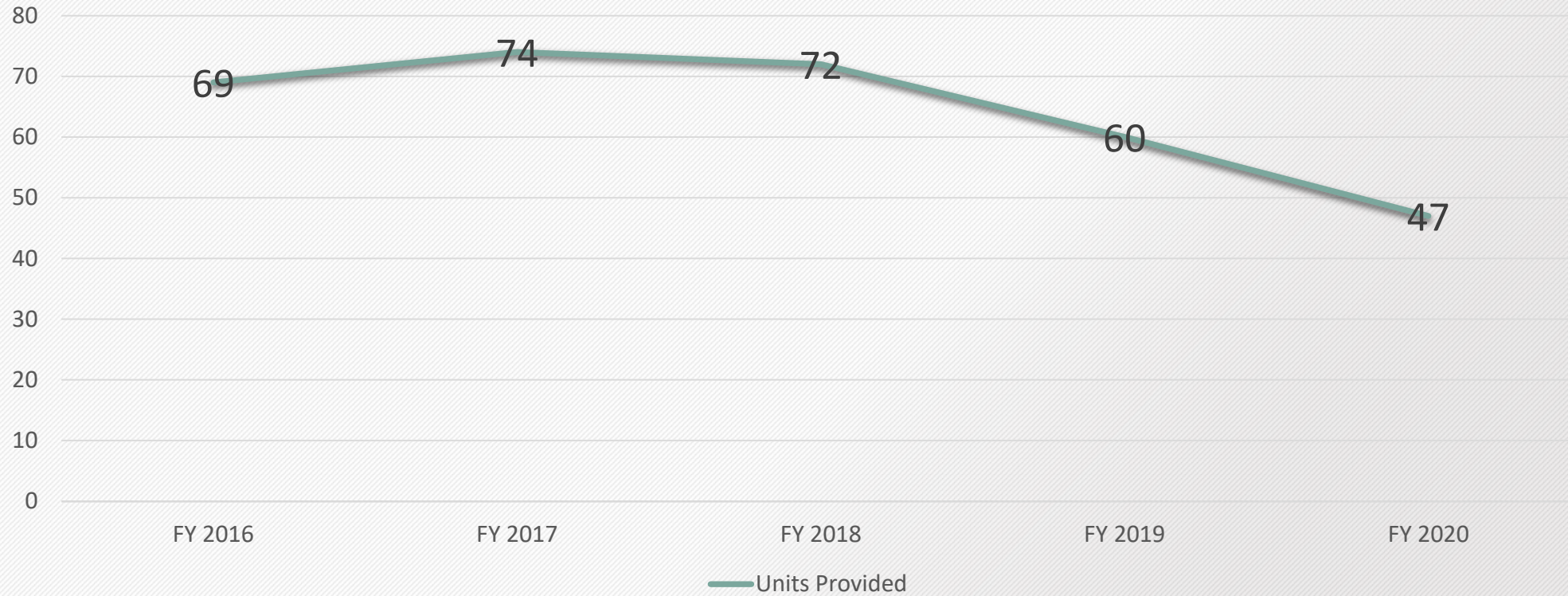
FY '20 Cost

\$207,915

SECTION 24-21-13(A)(2) (B)
SECTION 24-21-30 (A)(C)(D)
SECTION 24-21-220
SECTION 24-21-610
SECTION 24-21-615
SECTION24-21-620
SECTION 24-21-645 (A)(D)
SECTION 24-21-650
SECTION 24-21-680
SECTION24-21-950
SECTION 24-21-970
SECTION 24-13-730

70

Hearing Days Completed in a Fiscal Year



Investigations/Examinations

A single parole or pardon hearing packet prepared for the Board

Description

Prepare Investigations and Case Summaries for the Board of Paroles and Pardons regarding individuals being considered for parole or pardon.

SECTION 24-21-30 (B)

SECTION 24-21-60

SECTION 24-21-70

SECTION 24-21-220

SECTION 24-21-610

SECTION 24-21-620

SECTION 24-21-640

SECTION 24-21-950

SECTION 24-21-970

SECTION 24-13-730

Investigations/Examinations

Purpose

- To ensure parole and pardon consideration is appropriately administered by screening for eligibility issues regarding
 - sentence structure,
 - No-Parole and
 - Subsequent Violent Offender status.
- To gather and report relevant, objective, verifiable information regarding individuals being considered for parole or pardon.

SECTION 24-21-30 (B)

SECTION 24-21-60

SECTION 24-21-70

SECTION 24-21-220

SECTION 24-21-610

SECTION 24-21-620

SECTION 24-21-640

SECTION 24-21-950

SECTION 24-21-970

SECTION 24-13-730

This is accomplished through interviews with the inmate/applicant, review of prison and official records, and verification of information provided via applications, petitions, requests or other documents provided.

Investigations/Examinations

Statute	Requirements
SECTION 24-21-30 (B)	No-Parole Reviews conducted for all Parole Cases
SECTION 24-21-60	Examiners seek assistance from facilities to conduct interviews/assessments
SECTION 24-21-70	Investigators/Examiners review records of Prisoners
SECTION 24-21-220	Investigators/Examiners prepare cases for the Board
SECTION 24-21-610	At each phase Eligibility Screenings are conducted to confirm eligibility
SECTION 24-21-620	Examiners review sentence structure to ensure eligibility of Non-Violent inmates
SECTION 24-21-640	At each phase, Violent Cases are reviewed for Subsequent Violent Offenses
SECTION 24-21-950	Investigators conduct pardon investigations and prepare investigative summaries
SECTION 24-21-970	Investigators conduct pardon investigations for Inmates with Terminal Illness
SECTION 24-13-730	Provision regarding new or updated programs

Investigations/Examinations

Customer

The SC Board of Pardons and Paroles

Customers Served in FY 2020

1

SECTION 24-21-30 (B)

SECTION 24-21-60

SECTION 24-21-70

SECTION 24-21-220

SECTION 24-21-610

SECTION 24-21-620

SECTION 24-21-640

SECTION 24-21-950

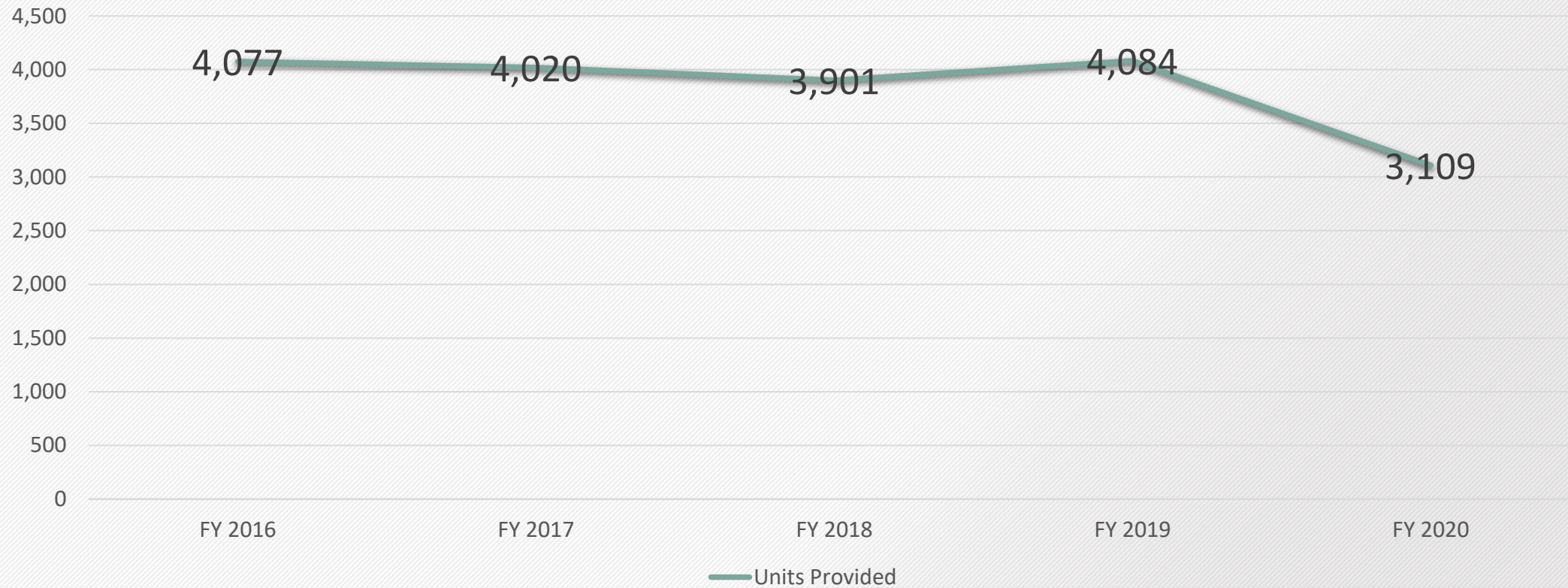
SECTION 24-21-970

SECTION 24-13-730

Investigative Summaries Presented to Board

Deliverable

71



Amount Collected: \$0

FY '20 Cost: \$2,487,860

Risk Assessment

Conducting a Reentry Risk/Needs Assessment for a single inmate being considered for parole by the Board.

SECTION 24-21-10 (F)

Description

Prepare and present results from the validated actuarial risk and needs assessment tool consistent with evidence-based practices for use in making parole decisions.

Risk Assessment

SECTION 24-21-10 (F)

Purpose

To incorporate information from a validated actuarial risk/needs assessment tool for use in the Parole Board's decision making process.

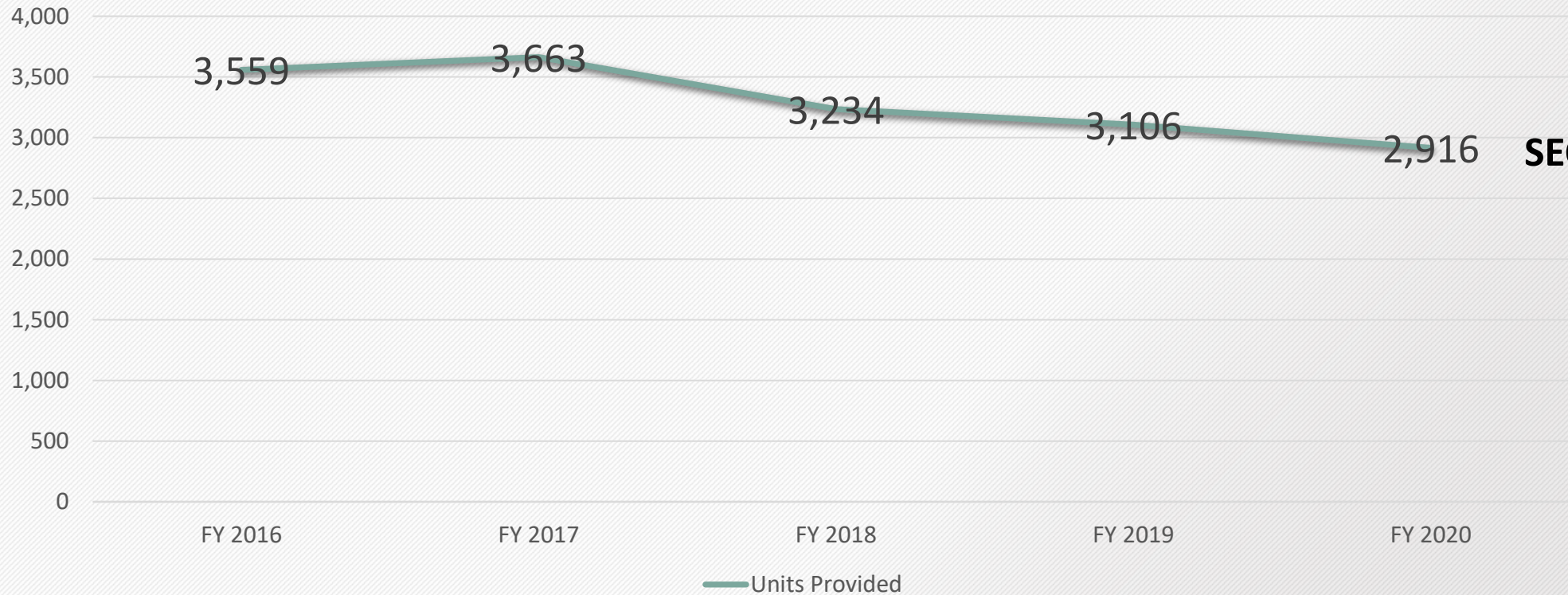
Customer

The SC Board of Pardons and Paroles

Customers Served in FY 2020

1

Reentry Risk Assessments Conducted in One Fiscal Year



SECTION 24-21-10 (F)

Amount Collected: \$0

FY '20 Cost: \$1,795,420

Hearing Facilitation

A single parole or pardon consideration hearing before the Board. (Inmates/Applicants considered)

Description

Coordinate, conduct, and record the Board's proceedings and receive compensation via the annual general appropriations act.

SECTION 24-21-30 (A)(C)(D)

SECTION 24-21-40

SECTION 24-21-50

SECTION 24-21-55

SECTION 24-21-220

SECTION 24-21-645

SECTION 24-21-650

SECTION 24-21-680

SECTION 24-21-710

SECTION 24-21-920

SECTION 24-21-930

SECTION 24-21-950

SECTION 24-21-970

SECTION 24-21-980

SECTION 24-21-1000

SECTION 24-13-730

Hearing Facilitation

Purpose

- To facilitate the Board's proceedings, to include the argument and appearances of counsel and other individuals and to exclude the right of confrontation by any inmate.
- To coordinate and maintain complete records of such.
- To prepare orders and certificates of parole and pardon as ordered by the Board of Paroles and Pardons.
- The Department will be compensated.

SECTION 24-21-30 (A)(C)(D)

SECTION 24-21-40

SECTION 24-21-50

SECTION 24-21-55

SECTION 24-21-220

SECTION 24-21-645

SECTION 24-21-650

SECTION 24-21-680

SECTION 24-21-710

SECTION 24-21-920

SECTION 24-21-930

SECTION 24-21-950

SECTION 24-21-970

SECTION 24-21-980

SECTION 24-21-1000

SECTION 24-13-730

Hearing Facilitation

Statute	Requirements
SECTION 24-21-30 (A)	During hearings, SCDPPPS Staff assist the Board with preserving order; calculate and record vote counts, refer Panel hearings to Full Board in absence of unanimous decision.
SECTION 24-21-30 (C)	SCDPPPS Staff present cases related to a single victim to Board on same date.
SECTION 24-21-30 (D)	SCDPPPS Staff seat victims and Inmates/Applicants during hearings, when victim requests to be heard simultaneously with inmate/applicant.
SECTION 24-21-40	Board Support Services Staff record and prepare recording logs during the parole/pardon hearings.
SECTION 24-21-50	SCDPPPS Staff coordinate the appearance of counsel and other witnesses during parole/pardon hearings.
SECTION 24-21-55	Hearing fee is received by Agency.
SECTION 24-21-220	Provide administrative support to Board during hearings

Hearing Facilitation

Statute	Requirements
SECTION 24-21-645	Prepare all parole orders, as directed by Board votes.
SECTION 24-21-650	Affix proper signatures to orders, as directed by Board votes
SECTION 24-21-680	Facilitate violation hearings and prepare revocation orders, as directed by the Board votes
SECTION 24-21-710	Receive and present videotape or other electronic information to the Board during parole hearings
SECTION 24-21-920	Facilitate pardon hearings
SECTION 24-21-930	Prepare all pardon orders and certificates as directed by Board votes.
SECTION 24-21-950	Present pardon cases to the Board regarding all applicant types
SECTION 24-21-970	Facilitate pardon hearings for inmates with terminal illness
SECTION 24-21-980	Void pardon certificates if obtained through fraud
SECTION 24-21-1000	Prepare Board Pardon Orders
SECTION 24-13-730	Provision regarding new or updated programs

Hearing Facilitation

Customer

The SC Board of Pardons and Paroles

Customers Served in FY 2020

1

SECTION 24-21-30 (A)(C)(D)

SECTION 24-21-40

SECTION 24-21-50

SECTION 24-21-55

SECTION 24-21-220

SECTION 24-21-645

SECTION 24-21-650

SECTION 24-21-680

SECTION 24-21-710

SECTION 24-21-920

SECTION 24-21-930

SECTION 24-21-950

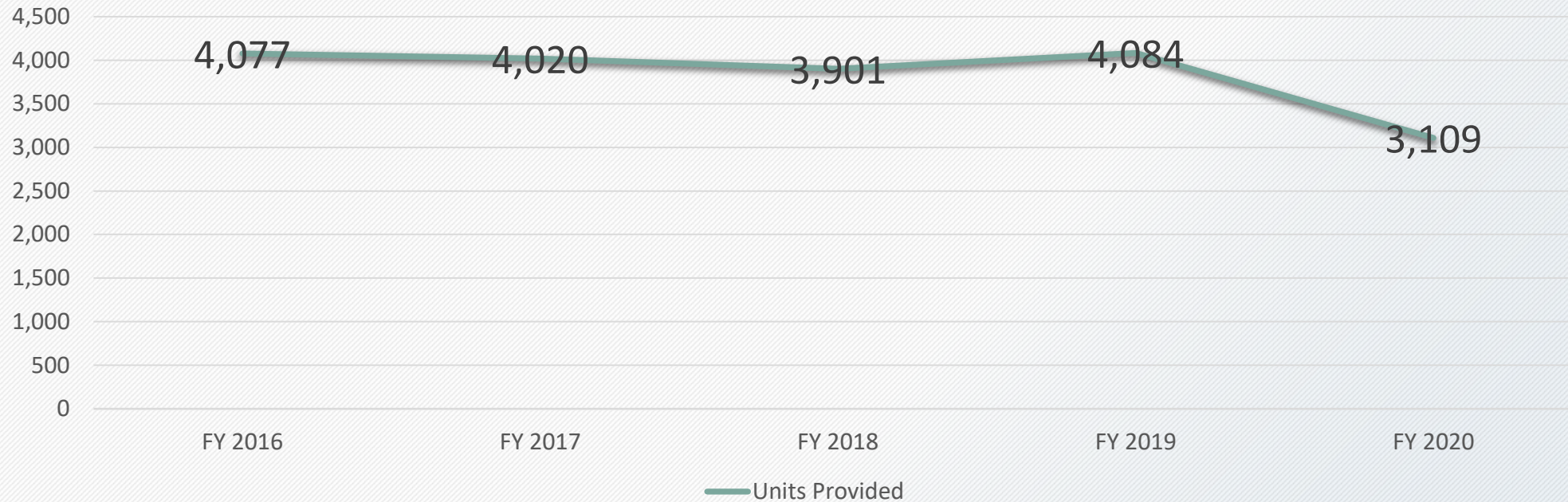
SECTION 24-21-970

SECTION 24-21-980

SECTION 24-21-1000

SECTION 24-13-730

Parole/Pardon Hearings Facilitated



Deliverable

72

Amount Collected: \$0

FY '20 Cost: \$415,829

Special Parole Considerations

A single parole or pardon hearing packet prepared for the Board regarding special consideration guidelines.

Description

Prepare Investigations and Case Summaries for the Board of Paroles and Pardons regarding individuals being considered for parole under special provisions provided by law.

SECTION 24-21-610

SECTION 24-21-715

SECTION 17-25-45(E)

SECTION 24-21-700

SECTION 16-25-90

Special Parole Considerations

Purpose

- To facilitate the proper consideration of parole under special circumstances provided for by the SC Code of laws.

SECTION 24-21-610
SECTION 24-21-715
SECTION 17-25-45(E)
SECTION 24-21-700
SECTION 16-25-90

This is accomplished through Legal Analysis, interviews with the inmate/applicant, review of prison and official records, and verification of information provided via applications, petitions, requests or other documents provided.

Special Parole Considerations

Customer

The SC Board of Pardons and Paroles

SECTION 14-21-610
SECTION 24-21-715
SECTION 17-25-45(E)
SECTION 24-21-700
SECTION 16-25-90

Customers Served in FY 2020

1

Special Parole Considerations

PAROLE FOR MEDICAL REASONS

- Not sooner than one year prior to the Initial Eligibility Date
Note: Inmate is already parole eligible, date for hearing is just moved up
- Based on Medical Information provided
- Life Expectancy of 1 Year or less

SECTION 24-21-610

SECTION 24-21-715

SECTION 17-25-45(E)

SECTION 24-21-700

SECTION 16-25-90

Special Parole Considerations

PAROLE FOR TERMINALLY ILL, GERIATRIC, PERMANENTLY DISABLED

- **Terminally Ill** = inmate who, as determined by a licensed physician, has an incurable condition caused by illness or disease that was unknown at the time of sentencing or, since the time of sentencing, has progressed to render the inmate terminally ill, and that will likely produce death within two years, and that is so debilitating that the inmate does not pose a public safety risk.

SECTION 24-21-610

SECTION 24-21-715

SECTION 17-25-45(E)

SECTION 24-21-700

SECTION 16-25-90

Special Parole Considerations

PAROLE FOR TERMALLY ILL, GERIATRIC, PERMANENTLY DISABLED

- **Geriatric**= inmate who is seventy years of age or older and suffers from chronic infirmity, illness, or disease related to aging, which has progressed so the inmate is incapacitated as determined by a licensed physician to the extent that the inmate does not pose a public safety risk.

SECTION 24-21-610

SECTION 24-21-715

SECTION 17-25-45(E)

SECTION 24-21-700

SECTION 16-25-90

Special Parole Considerations

PAROLE FOR TERMALLY ILL, GERIATRIC, PERMANENTLY DISABLED

- **Permanently Incapacitated**= inmate who no longer poses a public safety risk because of a medical condition that is not terminal but that renders him permanently and irreversibly incapacitated as determined by a licensed physician and which requires immediate and long term residential care.

SECTION 24-21-610

SECTION 24-21-715

SECTION 17-25-45(E)

SECTION 24-21-700

SECTION 16-25-90

Special Parole Considerations

MEDICAL PAROLE PROCESS

- Petition Filed by Director of SCDC
- Inmate Scheduled for Full Board Hearing
- Investigation and Examination Completed
- Notifications
- Hearing – Full Board
- Medically Paroled to PPP Supervision
- Annual Review of Inmate's Status for eligibility

SECTION 24-21-610

SECTION 24-21-715

SECTION 17-25-45(E)

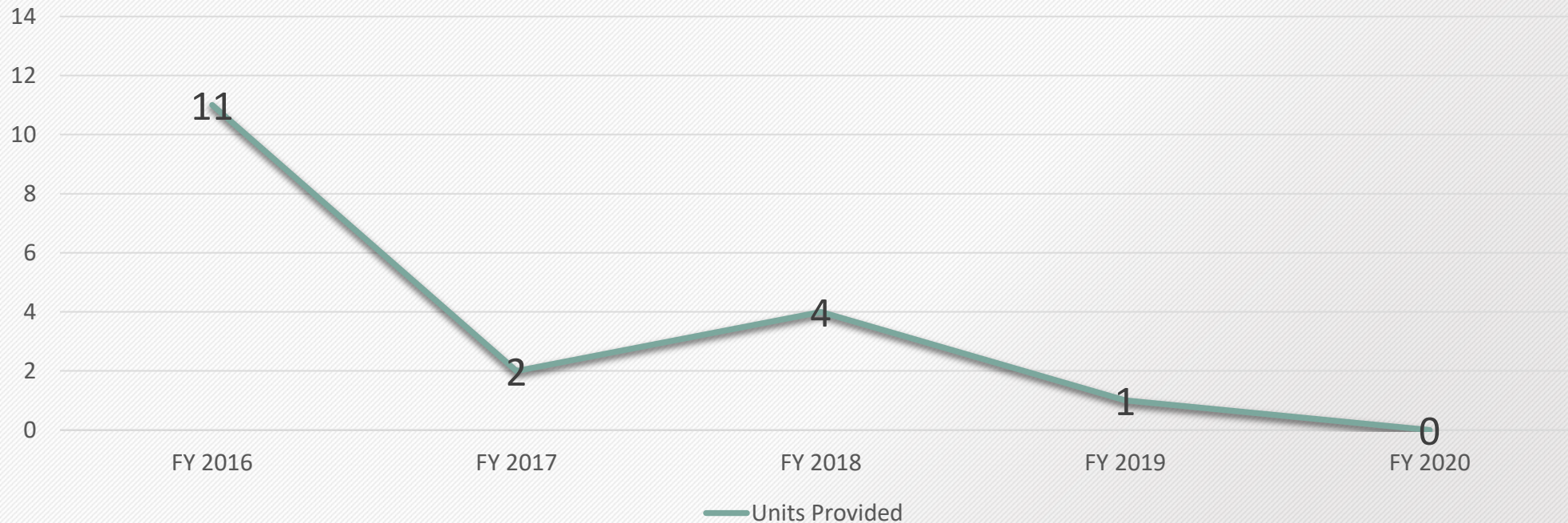
SECTION 24-21-700

SECTION 16-25-90

Terminally Ill, Geriatric, Permanently Disabled Inmates Considered for Parole

Deliverable

74



Amount Collected: \$0

FY '20 Cost: \$0

Special Parole Considerations

LIFE WITHOUT PAROLE

Department of Corrections requests the SCDPPPS to consider the person for parole

AND

Department of Probation, Parole and Pardon Services determines that due to the person's health or age he is no longer a threat to society;

AND

- (a) the person has served at least thirty years of the sentence imposed pursuant to this section and has reached at least sixty-five years of age; or
- (b) the person has served at least twenty years of the sentence imposed pursuant to this section and has reached at least seventy years of age; or
- (c) the person is afflicted with a terminal illness where life expectancy is one year or less; or
- (d) the person can produce evidence comprising the most extraordinary circumstances.

SECTION 24-21-610

SECTION 24-21-715

SECTION 17-25-45(E)

SECTION 24-21-700

SECTION 16-25-90

Special Parole Considerations

PSYCHIATRIC PAROLE

- Prisoner already eligible for parole
- Mental Condition renders inappropriate for release from confinement to community supervision
- Approval by Veterans Administration
- Released directly from confinement to VA Hospital
- When suitable release to community

SECTION 24-21-610

SECTION 24-21-715

SECTION 17-25-45(E)

SECTION 24-21-700

SECTION 16-25-90

Special Parole Considerations

DOMESTIC VIOLENCE

- Not otherwise eligible for parole
- Offense against household member
- Credible evidence of a history of criminal domestic violence suffered at the hands of the household member
- Eligible for parole after serving 1/4 of sentence

SECTION 24-21-610

SECTION 24-21-715

SECTION 17-25-45(E)

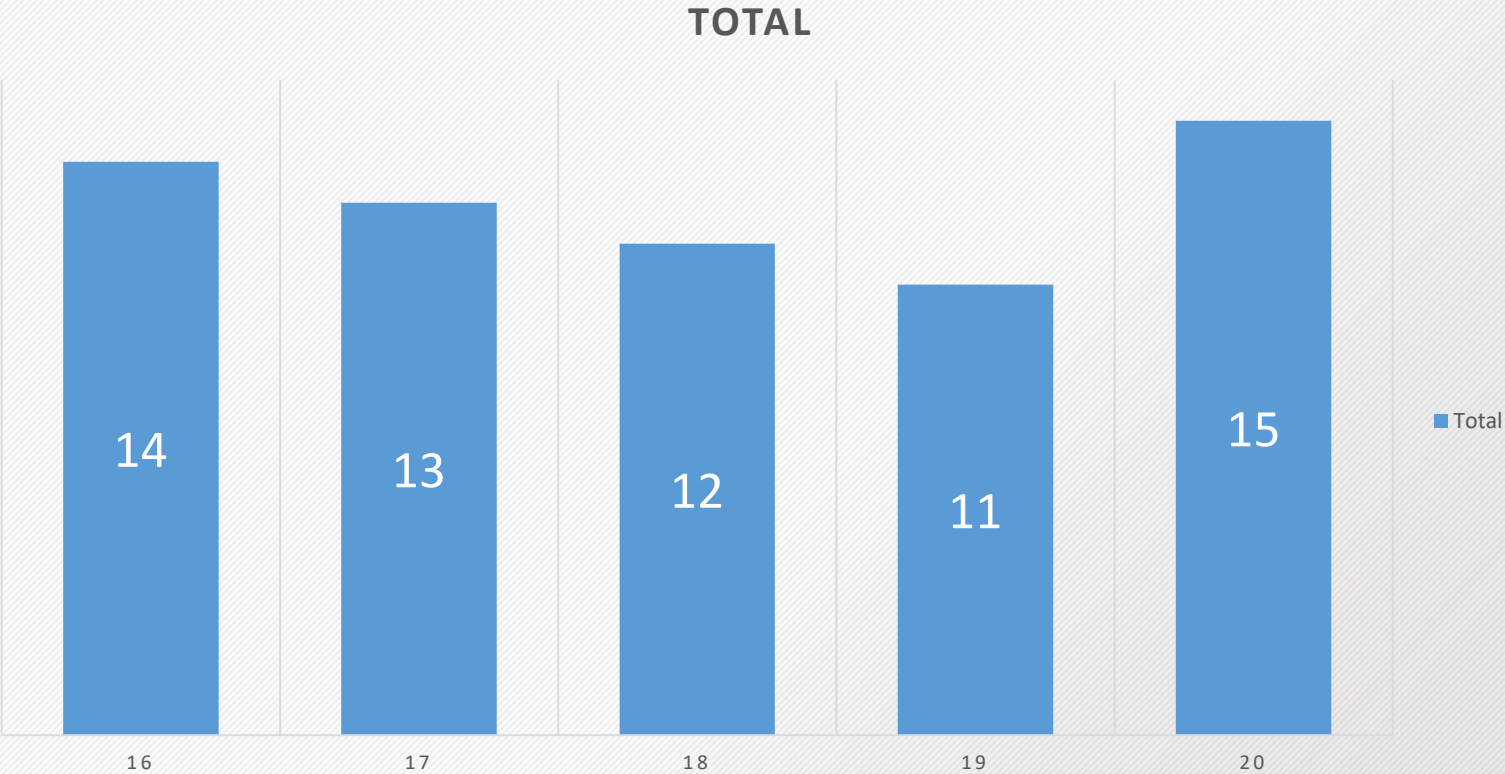
SECTION 24-21-700

SECTION 16-25-90

Inmates Considered for Parole Due to Domestic Violence Ruling

Deliverable

74



Amount Collected: \$0

FY '20 Cost: \$0

Sexually Violent Predator Review for Conditional Parole

Deliverable

77

An inmate who has a favorable parole decision but is required to complete the sexually violent predator review.

SECTION 44-48-30

SECTION 44-48-40

Description

- Appropriately identify and release
 - inmates who have favorable parole decisions,
 - but who are required to complete the Sexually Violent Predator Review.
- If the inmate is found to be a sexually violent predator, he will be subject to indefinite civil commitment with the Department of Mental Health.

Sexually Violent Predator Review for Conditional Parole

Deliverable

77

SECTION 44-48-30

SECTION 44-48-40

Purpose

- To appropriately identify and release conditionally paroled inmates who require Sexual Predator Review.

Customer

An Inmate granted Conditional Parole who requires the SVP Review

Customers Served in FY 2020

0

Understanding the Parole Release Process

Step 1

Inmate granted Conditional Parole by the SC Board of Pardons and Paroles

Step 2

Pre-Release Interview conducted immediately after parole decision

Step 3

Case Reviewed and Pre-Release Conditions Identified and Initiated

Step 4

All Pre-Release Conditions Satisfied

Step 5

Release Date Coordinated

Step 6

Parole Release Documents Generated

Step 7

Notification of Scheduled Release to SCDC, County Of Supervision and Victim Services

Step 8

Release Documents Printed and Served at Institutions and Facilities across the state

Step 9

Release Date

Understanding the **Mandatory Release** Process

PLAN	Step 1	6 Months	Inmates placed on a Release Roster in the Parole Information Center (PIC)
	Step 2		Sentencing Documents Retrieved and Uploaded (For CSP and Shock Programs)
PREPARE	Step 3		Pre-Release Interviews conducted and Special Needs Release Listing Created
	Step 4		Inmate Address Information Updated in SCDC's Mainframe
	Step 5		Release Investigations Completed in the Parole Information Center (PIC)
	Step 6		Release Documents Generated
PERFORM	Step 7	14 Days	Release Rosters Reviewed and Published for Printing
	Step 8		Release Documents Printed and Served at Institutions and Facilities across the state
	Step 9		Release Date

Inmate Releases

A single inmate released to the Department's supervision from the Department of Corrections.

Description

Create and serve release authorizations for inmates being released to the Department's release and/or re-entry programs.

SECTION 24-21-32

SECTION 24-21-560

SECTION 24-21-610

SECTION 24-21-640

SECTION 24-21-645 (C) (D)

SECTION 24-21-650

SECTION 24-21-660

SECTION 24-21-670

SECTION 24-21-700

SECTION 24-13-710

SECTION 24-13-720

SECTION 24-13-730

Inmate Releases

Purpose

- To ensure the placement of appropriate inmates on the Agency's various programs and to properly execute parole releases as ordered by the Board of Pardons and Paroles, ensuring that all conditional parole stipulations are met.

SECTION 24-21-32

SECTION 24-21-560

SECTION 24-21-610

SECTION 24-21-640

SECTION 24-21-645 (C) (D)

SECTION 24-21-650

SECTION 24-21-660

SECTION 24-21-670

SECTION 24-21-700

SECTION 24-13-710

SECTION 24-13-720

SECTION 24-13-730

Inmate Releases

Statute	Requirements
SECTION 24-21-32	Release of Inmates to Supervised Reentry Program (SRP) <ul style="list-style-type: none"> • Offense on or after 01/01/2010 • Incarcerated for 2 Years • 180 Days prior to supervision, or remainder of sentence if less than 180 days • SRP term is reduced by term of pending probation
SECTION 24-21-560	Release of Inmates to Community Supervision Program (CSP) <ul style="list-style-type: none"> • No Parole Crime • 85% of Sentence • No more than 2 Years CSP
SECTION 24-21-610	Release of Inmates to Parole Supervision <ul style="list-style-type: none"> • Upon eligibility • Upon satisfaction of pre-release conditions
SECTION 24-21-640	Verification of suitable employment prior to Parole release.

Inmate Releases

Statute	Requirements
SECTION 24-21-645(C)	Condition regarding Search and Seizure included in Release Certificates
SECTION 24-21-645 (D)	Parole Certificates Created to authorize release from custody (after Provisional)
SECTION 24-21-650	Parole Certificates Created to authorize release from custody
SECTION 24-21-660	Parolee may be imprisoned on the order of the Board at any time to serve remainder of sentence
SECTION 24-21-670	Parole End Dates calculated to reflect completion of sentence without good time
SECTION 24-21-700	Release of inmates needing psychiatric care to Veterans Administration Hospital
SECTION 24-21-715	Release of terminally ill, geriatric or permanently disabled inmates to parole
SECTION 24-13-710	Release of Inmates to Supervised Furlough
SECTION 24-21-720	Condition regarding Search and Seizure included in Release SFII-A Certificates
SECTION 24-13-730	Provision regarding new or updated programs

Inmate Releases

Customer

Inmate released to the Department's supervision from the Department of Corrections

Customers Served in FY 2020

2,604

SECTION 24-21-32

SECTION 24-21-560

SECTION 24-21-610

SECTION 24-21-640

SECTION 24-21-645 (C) (D)

SECTION 24-21-650

SECTION 24-21-660

SECTION 24-21-670

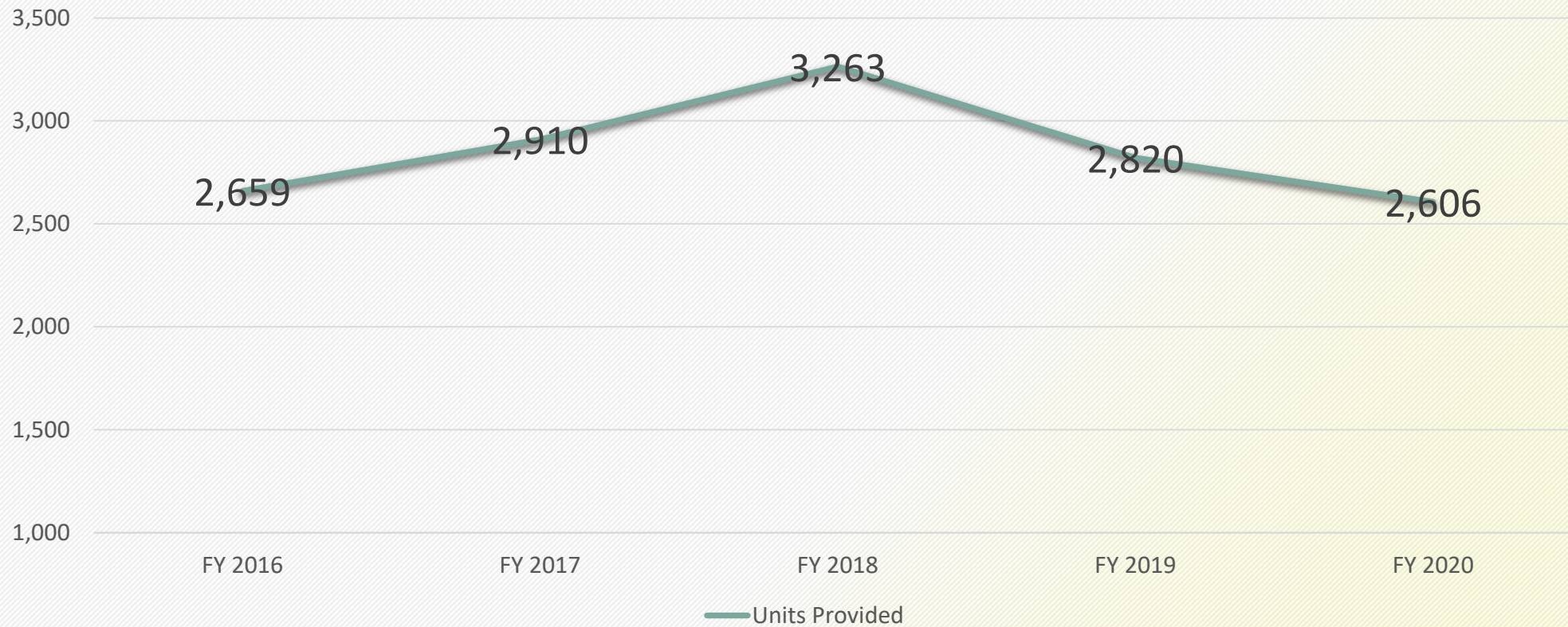
SECTION 24-21-700

SECTION 24-13-710

SECTION 24-13-720

SECTION 24-13-730

Inmate Release Certificates Generated



Deliverable

73

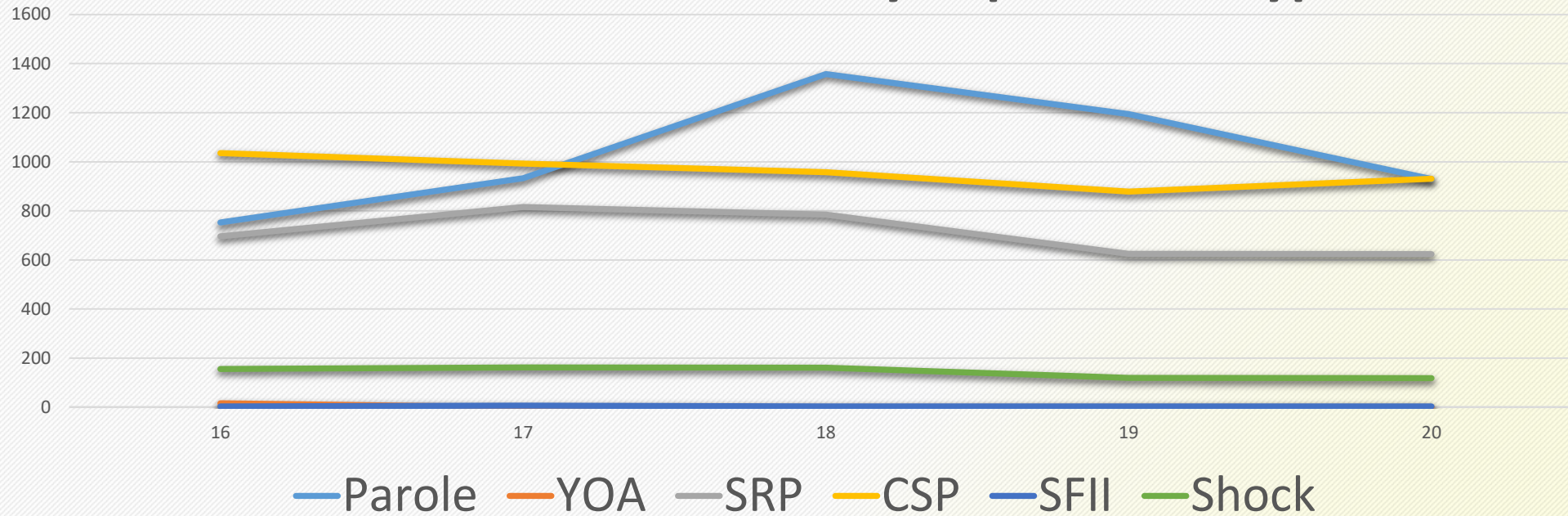
Amount Collected: \$0

FY '20 Cost: \$207,915

Release Certificates by Supervision Type

Deliverable

73



FY	Parole	YOA	SRP	CSP	SFII	Shock	TOTAL
16	753	16	696	1035	3	156	2659
17	933	0	816	993	6	162	2910
18	1357	0	785	957	3	161	3263
19	1194	0	625	879	3	119	2820
20	930	0	624	931	3	118	2606
	36%	0	25%	34%	0	5%	100%

Per Diem and Imbursements

Providing one member of the Board per diem and reimbursement of actual and necessary expenses for one year.

SECTION 24-21-12

Description

Calculate, fund and disperse per diem plus actual and necessary expenses incurred pursuant to the discharge of official duties.

Purpose

To retain qualified Board members who are willing to take the time needed to discharge their official duties by ensuring they are reimbursed for actual and necessary expenses incurred while serving on the Board, in addition to reasonable per diem as authorized by law.

Per Diem and Imbursements

SECTION 24-21-12

Current Fee Schedule

- Hearing Fee (Chair for Board or Panel) = \$325 per hearing date
- Hearing Fee (Board Member) = \$300 per hearing date for Board Members
- Study Days (Per Diem) = \$35/day (4 days per hearing date \$140)
- Training Days: \$150.00 per training day
- Meeting Fee (Administrative): \$35/day

Per Diem – and Imbursements

SECTION 24-21-12

Travel Expenses

Mileage according to State Agency Policy: 56 cents per mile

Meals according to State Agency Policy:

Breakfast: \$8.00

Lunch: \$10.00

Dinner: \$17.00

Overnight lodging (only for members requiring lodging due to travel distance from residence) when there are back-to-back hearing dates- are at the Federal GSA rate for area/season.

Per Diem – and Imbursements

SECTION 24-21-12

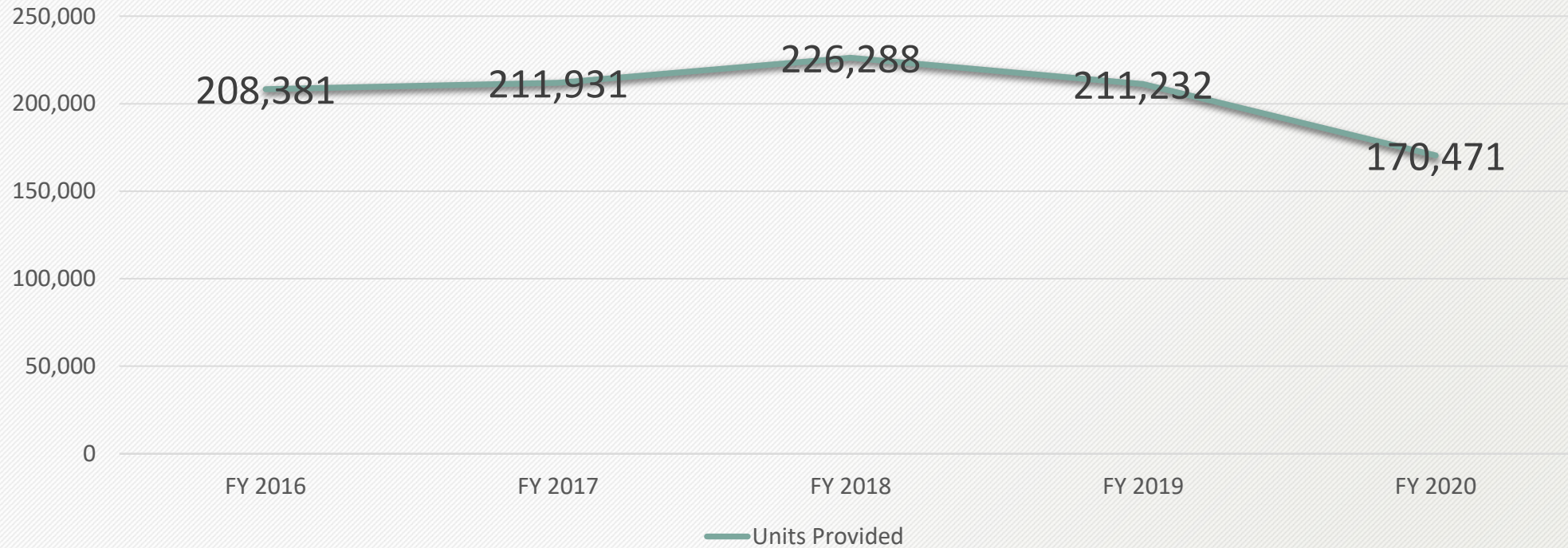
Customer

Member of Parole Board

Customers Served in FY 2020

6

Per Diem Imbursed to Board in a Fiscal Year



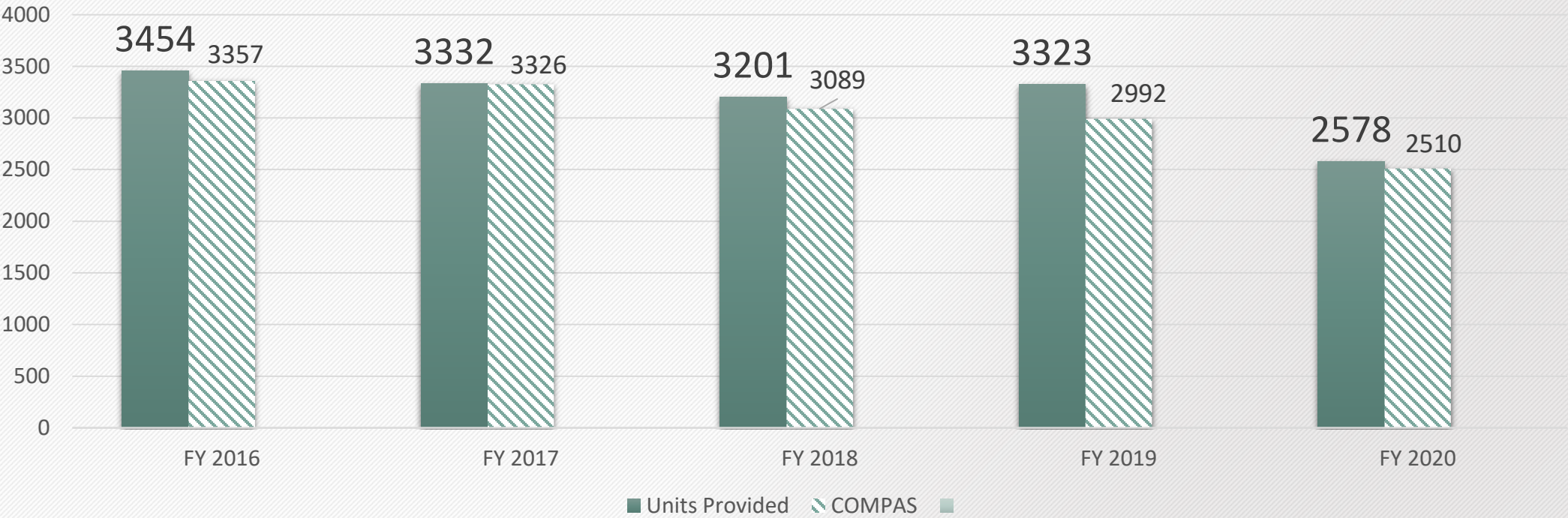
Amount Collected: \$0

FY '20 Cost: \$208,381

Data

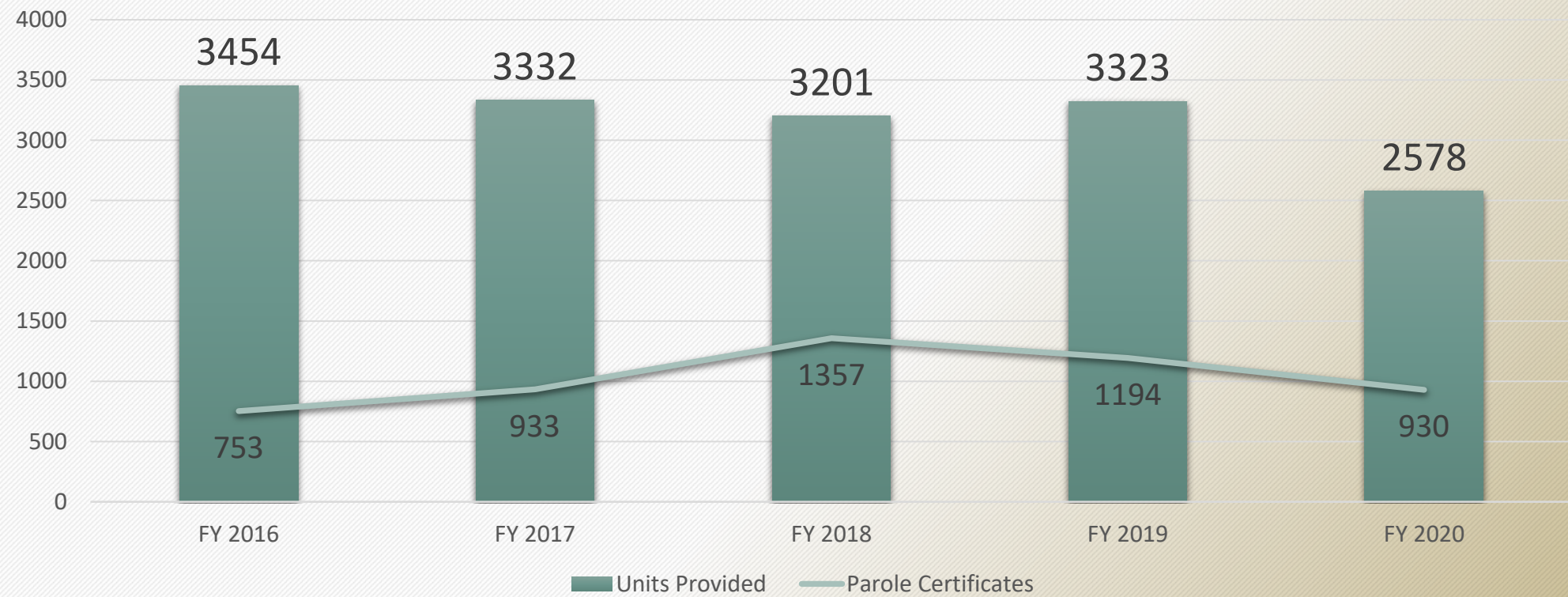
Deliverable
68, 71,
72

Parole Investigative Summaries Presented to Board and Reentry Risk Assessments



Deliverable
72,
73

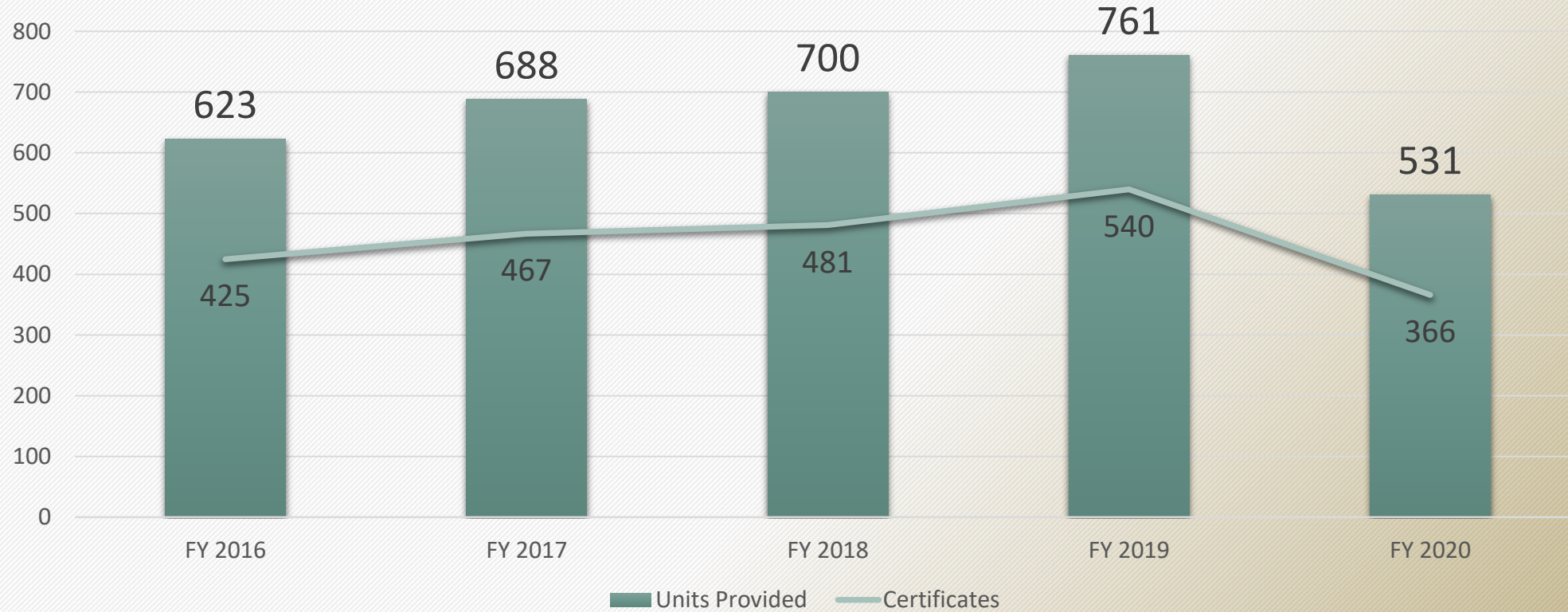
Parole Hearings Conducted and Certificates Issued



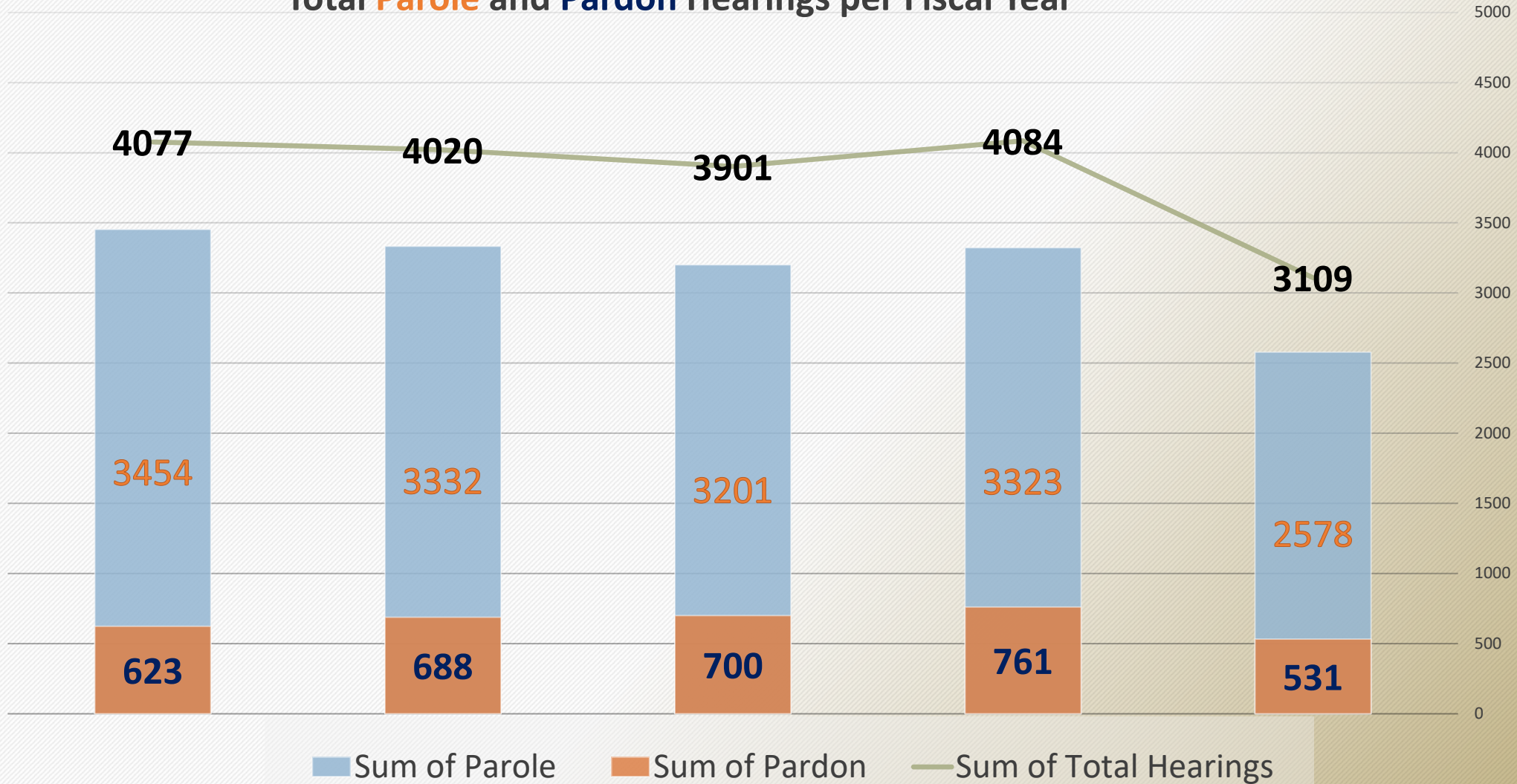
Deliverable

**72,
76**

Pardon Hearings Conducted and Certificates Issued



Total Parole and Pardon Hearings per Fiscal Year



Looking Forward

Enhancing PPRS

- The Paroles, Pardons and Release Services Division was created to
 - **Standardize the processes involved in**
 - Preparing Investigative Summaries for the SC Board of Paroles and Pardons
 - Conducting Inmate Interviews and Assessments for parole-eligible inmates
 - Releasing Inmates to the Department's supervision programs

(Immediate Goals for the PPRS Division)

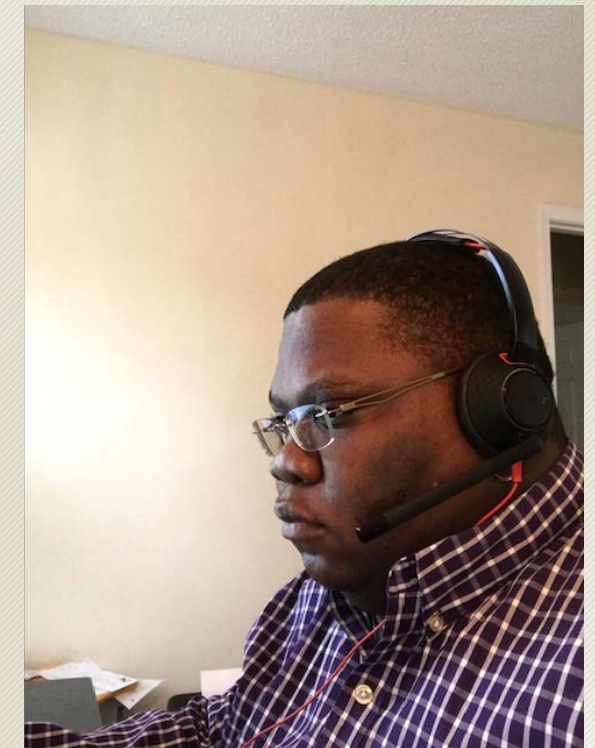
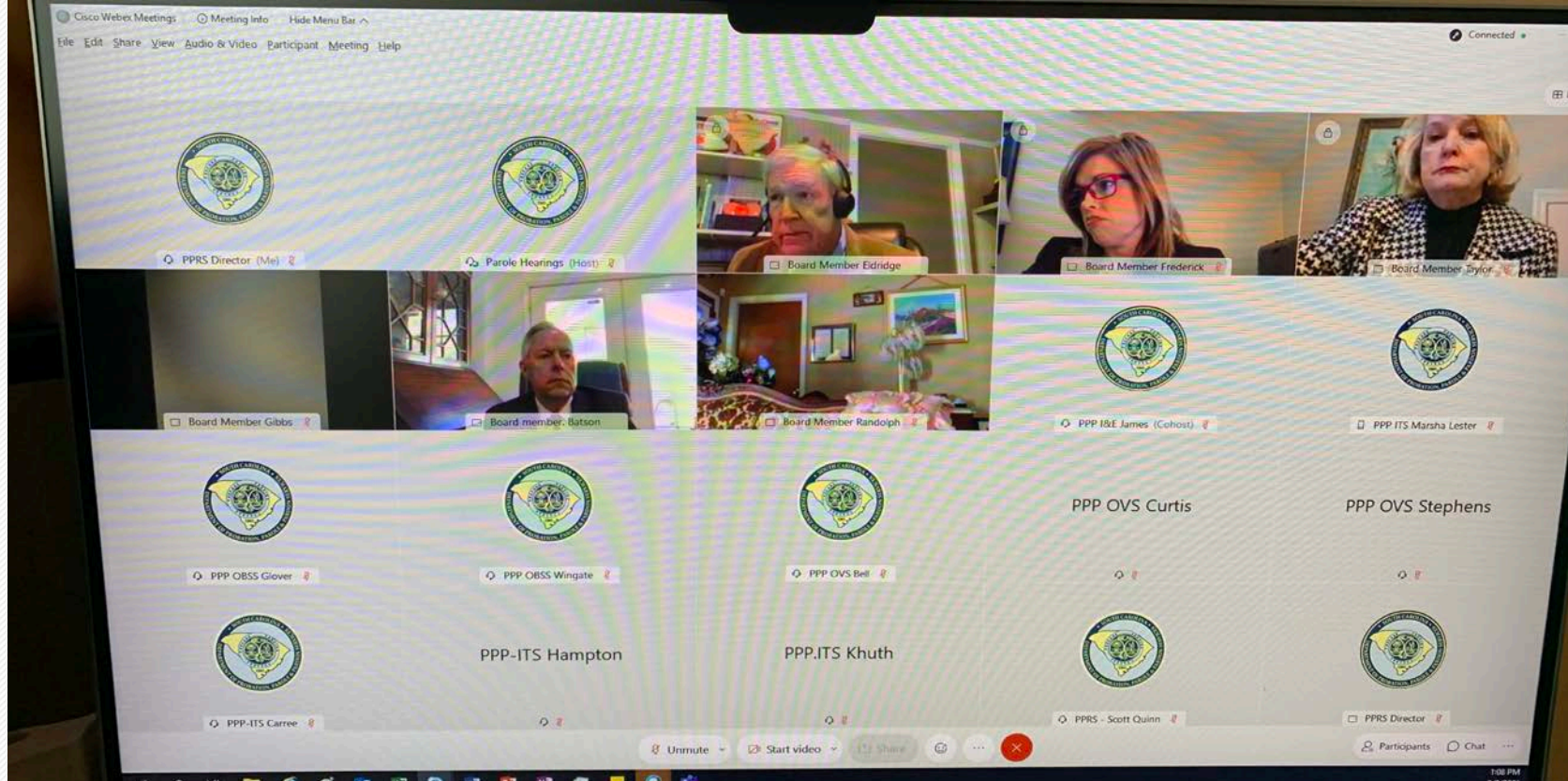
- **Expand Interviews and Assessments to all release populations**
- **Expand Interviews and Assessments to pardon applicants**
- **Introduce Case-Planning into the release preparation process**

Enhancing PPRS

Accomplishments of this Division Include


- Preparation of Parole and Pardon Investigations was previously completed by Agents in 46 counties and is now delegated to 18 Parole/Pardon Investigators
- Increased consistency of investigative case summaries presented to the Board
- Increased contact within release preparations and consistency of release procedures
- Centralized operations of Paroles, Pardons and Release Services
- Virtual Operations Integrations
- Systems Creation and Development to enhance Hearing and Pardon processes

Virtual Operations Integrations







Improvements in Voting Technology


 NAME
CAPPS, JESSIE JUBAL


LOCATION
TYGER RIVER


PAROLE HEARING
02

  Eldridge

YOUR VOTE


APPROVE



DENY


 RECUSE


STATUS


0 of 6 votes received


Your Vote

 Gibbs

 Taylor

 Batson

 Randolph

 Frederick

Systems Creation and Development to enhance Hearing and Pardon processes



Enhancing PPRS

Needs of this Division Include

In order to accomplish our immediate goals, funding requests have been made for additional Full-Time Employees

- **Expand Interviews and Assessments to all release populations**
- **Expand Interviews and Assessments to pardon applicants**
- **Introduce Case-Planning into the release preparation process**
- **Systems Maintenance and Management process improvements**

Office:

(803) 734-5188

Mobile:

(803) 609-3973

E-mail:

Valerie.Suber@ppp.sc.gov

Valerie Suber

Associate Deputy Director for Paroles, Pardons and Release Services

SC Department of Probation, Parole and Pardon Services