



August 1, 2022

The Honorable Jeffrey E. Johnson  
Legislative Oversight Committee  
S.C. House of Representatives  
P.O. Box 11867  
Columbia, SC 29211

*Via Email*

Dear Representative Johnson,

Attached please find written responses to the Oversight Committee's questions received by our agency on July 18, 2022.

We will be happy to clarify any of this information as needed.

Thank you,

A handwritten signature in black ink, appearing to read "Leesa M. Aiken", with a long, sweeping underline.

Leesa M. Aiken  
Executive Director

## South Carolina State Library – House Oversight Follow-Up Questions

### **State Library Board**

1. Is initial training (e.g., onboarding orientation) offered to new board members?
  - If yes, Who provides the training?
  - What is covered in the training (e.g., statutory duties as provided in S. C. Code of Laws Section 60-1-40, policies, etc.)?
  - How is the training conducted (e.g., reference materials provided, in-person, videos, etc.)?
  - Is the training mandatory or optional?

The State Library does provide training materials to all new board members. The new members are provided a State Library Board Handbook that includes historical information about the South Carolina State Library, statutory duties of the Board, the State Library Board by-laws, legislation relating to libraries, an organizational chart and agency information, and information about various library organizations.

New board members are given a tour of the South Carolina State Library by the Director.

Training has been held with the entire Board previously, however we have not had any new Board members until recently. Training was provided by internal staff who provide Board training to Public Library Boards on a regular basis.

2. Do board members complete annual training?
  - If yes, Who provides the training?
  - What is covered in the training (e.g., statutory duties as provided in S. C. Code of Laws Section 60-1-40, policies, etc.)?
  - How is the training conducted (e.g., reference materials provided, in-person, videos, etc.)?
  - Is the training mandatory or optional?

State Library Board members do not complete annual training.

3. What, if any, other training opportunities are available to board members and how often do board members avail themselves of these training opportunities?

The State Library has a subscription to United for Libraries Trustee Academy. The Trustee Academy is series of online courses to help trustees become exceptionally proficient in their roles on behalf of libraries. The courses are: Trustee Basics, Part I, Trustee Basics, Part II, Working Effectively with the Library Director, The Library's Budget, Advocating for Your Library and Evaluating the Library Director.

4. In the event of a board vacancy, what actions, if any, does the board or agency head take?

The State Library may forward information to the Governor's Office if an individual expresses an interest in serving on the State Library Board. The current Board members may share information with colleagues and associates to help fill the vacancy. Often Board members who are rolling off submit a recommendation for their replacement to the Governor's Office. Additionally, the State Library may share information with different library organizations when there is a Board vacancy to help recruiting efforts.

5. Has the board expressed an official position on LGBTQIA+ issues (e.g., programming and services for children/teens/adults, transgender inclusion for agency personnel, preferred pronouns for agency personnel, etc.)?

This question covers many topics which I will answer as separate questions. The South Carolina State Library Board has not expressed an official position on LGBTQIA+ issues. The Board is in support of the State Library's mission to serve the people of South Carolina and to provide consultation and information on issues and trends in libraries which may include programming and services.

With respect to transgender inclusion for agency personnel, preferred pronouns for agency personnel, etc. the Board is aware of Title VII of the 1964 Civil Rights Act which prohibits an employer from discrimination based on race, color, sex, religion or national origin and expects the State Library to follow fair and equitable employment practices.

### **Internal Agency Operations**

6. Provide copies of approved Professional Development Request Forms submitted in FY2016-20.

The Professional Development Request Form was implemented by the State Library at the end of 2019. Attached are the Professional Development Request Forms for FY22. Legislative Oversight Committee staff advised one year of forms would be sufficient given the depth of questions on the form.

7. Please list any associations or memberships personnel of the State Library are required to have for their job (e.g., attorneys are required to be licensed in South Carolina and, thus, a member of the South Carolina Bar Association).

The South Carolina State Library provides Notary Public services to the public. Some staff are required to be a South Carolina Notary. Human Resources staff are required to be members of the Society of Human Resource Management. Some staff may be required to be members of the following organizations depending on the nature of their job:

American Academy of Project Management, American Library Association, Association of Rural and Small Libraries, Government Finance Officers Association of SC, International Federation of Library Associations and Institutions, Chief Officers of State Library Agencies, Public Relations Society of America, Reforma-The National Association to Promote Library and Information Services to Latinos and the Spanish Speaking, South Carolina Association of Governmental Purchasing Officials, Schools, Health, and Libraries Broadband Coalition, Southern Council- COSLA. An agency membership is purchased when possible to cover the most people possible.

8. Please list any national and/or international library membership associations, if any, for which the State Library pays dues for agency personnel.

- If there are any, for each
- List the amounts paid during the current fiscal year and source of funding (e.g., state, federal, other).
- List the number of agency personnel that are members.

The State Library in-part offers paid professional memberships for staff as a recruiting incentive and as a part of an employee's total compensation package. It has been increasingly difficult for the State Library to compete, recruit, and retain staff. Our ability to offer competitive salaries has decreased significantly as funding for salary lags behind the market. Paying for professional memberships, conference attendance, training, and continuing education is necessary for us from a recruitment and retention perspective. Additionally, because salary funding lags behind, we often have to provide additional training to staff we hire as they may not have as much experience in the field as those who request higher salaries. Professional memberships in most organizations provide discounts for training, conference attendance, continuing education, and access to reference resources needed for an employee to perform the job well.

Professional memberships provide current information related to the employees' job responsibilities and duties. Most of the positions at the South Carolina State Library act as consultants to South Carolina libraries, librarians, and staff. It is imperative that our staff have current relevant knowledge to provide quality consultation.

See attached information with specific membership information requested.

9. Please list any subscriptions for databases the State Library currently has and note for each the amount paid/or due in the current fiscal year and source of funding (e.g., state, federal, other).

See attached.

10. Please work with Committee staff to develop graphics (e.g., process flow charts, side-by-side charts, etc.) illustrating the following agency processes:

- How are decisions made about which programs and resources to *procure and who has access to them*?
- How are decisions made about which programs and resources to *highlight on the State Library's website*?
- How are decisions made about agency personnel travel, and how is information learned by agency personnel during conferences shared and utilized?
- How are *employee* concerns about State Library operations, including but not limited to any concerns about the agency head addressed?
- How are *constituent* concerns about State Library operations, including but not limited to concerns about resources posted on the agency's website addressed?
- List, in a side-by-side chart, the genealogy resources available at the State Library and at the South Carolina Department of Archives and History and explain communication that occurs, if any, between the two agencies.
- For each of the agency's organizational units, please note what programs and services are offered, who has access to them and how, and the source of funding (i.e., state, federal, or other funds).
- Explain the process of how library personnel provide consulting services to various entities (e.g. county libraries, K-12 libraries, higher education institution libraries, other entities) and note which issues are common topics for which entities.

A meeting has been set with Committee staff.

### **Agency Staffing**

11. Please provide the following information (Reference Attorney General's Office presentation PowerPoint Presentation [[scstatehouse.gov](http://scstatehouse.gov)] for examples) both office-wide and by division:

- Demographics (gender);
- Demographics (race);
- Employees by generation;
- Retiree workforce rate; and
- Separations (race/gender).

See attached information.

12. Are leadership development opportunities (e.g., LeadSC for newer state employees, Certified Public Manager, in-house programs, etc.) available for employees? If yes, please explain.

Yes, there are a variety of leadership development opportunities. Several staff have participated in the Certified Public Manager program. One staff person is scheduled for the next cohort for LeadSC. There are other leadership development opportunities for staff specific to their positions as well. All supervisors are required to complete Supervisory Practices through the Department of Administration. Employee development is key to the culture of our agency. Additionally, the answer provided for question #8 of this letter provides further information related to the necessity of employee development as a recruiting and retention strategy.

### **Agency Services**

13. Agency staff described the State Library as the public library for the blind and visually impaired. What strategy has been employed by the agency to create “brand awareness” for blind and visually impaired residence and organizations supporting this population (e.g., Commission for the Blind, School for the Deaf and the Blind, non-profit organizations, etc.).

Talking Book Services began in 1934. The Commission for the Blind began in 1966 and the School for the Deaf and Blind began in 1849. “Brand awareness” of Talking Book Services is well established in the blind and print disabled community. The State Library participates in partnerships and employs various marketing strategies to ensure active involvement in the blind and print disabled community.

The State Library is a member of the Vision Education Partnership. The Partnership is a collaboration of South Carolina agencies and organizations that ensure high quality education for children with visual impairments through teacher education and professional development. The partners include:

- SC School for the Deaf and the Blind
- SC Department of Education
- University of South Carolina - Upstate
- SC Commission for the Blind
- National Federation of the Blind of South Carolina
- SC Chapter of the Association of Education and Rehabilitation of the Blind and Visually Impaired
- SC State University
- Medical University of South Carolina Storm Eye Institute
- The Vision Institute of South Carolina
- SC State Library

The State Library conducts outreach activities in an effort to reach those who serve the blind and print disabled community to include: ophthalmologists, senior centers, assisted-

living facilities, Department of Veterans Affairs, members of the Vision Education Partnership, and community organizations.

The State Library Talking Book Services has an Advisory Council made up of members of the blind and print disabled community. The Advisory Council serves in an advisory capacity to the South Carolina State Library Talking Services department. Its primary purpose is to aid in the improvement of library services offered. When appropriate, this Council may make recommendations that are shared with the National Library Service for the Blind and Physically Handicapped of the Library of Congress ideas on practices, policies and goals of library services to individuals who are blind, visually impaired, or physically disabled. The Council also serves as an advocate of the promotion and development of library services for individuals eligible for Talking Book Services.

14. Please identify public libraries receiving assistance from the State Library IT department, the type of assistance provided, associated costs, and the amount of time dedicated to the specific project.

The State Library's Information Technology Department provides technology assistance to public libraries in South Carolina. During the last several years, assistance ranged from technology infrastructure assessments to onsite implementation. A major focus during this time was assisting public libraries with implementing network infrastructure projects that were funded through the Federal E-Rate Program and increasing internet speed and capabilities.

#### **FY20 Project Highlights:**

- Hands-on assistance to Chesterfield, Dillon, Newberry, Saluda, Marion, Cherokee, Sumter, Greenwood, Allendale-Hampton-Jasper, Georgetown, Darlington, Orangeburg, Williamsburg, Colleton and Spartanburg library systems with implementation of network infrastructure projects that were funded by FY2019/20 Category 2 Federal E-Rate funds. The projects totaled over \$1,000,000.
  - Time spent: several days over a 1 year period.
- Provided assistance with filing for Federal E-Rate funds. Worked with Chesterfield, Dillon, Newberry, Marion, Cherokee, Sumter, Allendale-Hampton-Jasper, Georgetown, Darlington, Orangeburg, Williamsburg, Colleton, and Dorchester library systems with filing for FY2020/21 Category 2 E-Rate funds.
  - Time spent: several days over 3 month period.
- Collaborated with the South Carolina E-Rate Consortium to upgrade the minimum bandwidth at 87 public library branch locations statewide. Project partners included the South Carolina Department of Administration, Segra and AT&T.
  - Time spent: several days over a 3 to 6 month period.

- Acted as the technical lead for the Allendale-Hampton-Jasper Regional Library System with technology issues which were hindering the library systems efforts to serve their communities.
  - Time spent: several days over a 3-6 month period.
- Provided hands-on technical assistance to Union County Library System with installing needed network infrastructure at new branch locations in Jonesville, Carlisle and Lockhart.
  - Time spent: 4 to 6 days.
- Worked closely with Orangeburg County Government and vendors on the technology infrastructure needs for the new branch location planned for Bowman, SC. Also worked with the State E-Rate Coordinators Office at the Department of Administration to have network services brought to that location.
  - Time Spent: Several days over a 1 year period.
- Provided hands-on technical assistance to Fairfield County Library System with upgrading all their public computers (PCs) operating systems. All their PCs were running a version of Microsoft Windows that was no longer supported. We upgraded all the PCs to a current stable support version of the Windows 10 operating system.
  - Time Spent: approximately 4 days
- Security Awareness training to South Carolina public library systems.

**FY21Project Highlights:**

- Remotely managed and supported approximately 12 E-rate funded projects during this period. Library Systems assisted were Allendale-Hampton-Jasper, Spartanburg, Orangeburg, Greenwood, Georgetown, Fairfield, Colleton, Chesterfield, Saluda, Darlington, Marion, and Newberry.
  - Time Spent: many hours over a 1 year period
- The department continued to provide assistance to public libraries with filing for Federal E-Rate Category 2 funds. Assisted Abbeville, McCormick, Laurens, Chesterfield, Allendale-Hampton-Jasper, Georgetown, Darlington, Orangeburg, Colleton, Saluda and Marlboro Library Systems to apply for FY21/22 funds. Provided technology assessments and equipment specifications that were used in the application process.
  - Time Spent: Time spent: several days over 3 month period.
- The Fall of 2020, Chesterfield Library needed outdoor wireless access points to help better serve the public during the COVID shutdown. This was an immediate need and outside the E-rate filing window. Assisted them with sourcing grant funds through the

State Library in addition to handling all the technical and implementation aspects of the project.

- Time Spent: many hours over a 2 month period
- Assisted Orangeburg Library and Orangeburg County Government with technology planning and RFP process for the new Main Library and Convention Center that was being built. Provided network equipment specs for the entire building, not just the library. Facilitated requesting E-rate funds for the library section of the building. Anticipating approximately \$100,000 cost avoidance for the county.
  - Time Spent: many days over a 1 year period.
- Aided Allendale, Hampton, Jasper Regional Library System in the migration over to a new IT Managed Service Provider (MSP). Worked very closely with the new provider to ensure process went smoothly.
  - Time Spent: many hours over a 1 month period
- Secured donated PCs for Allendale, Hampton, Jasper Library to replace their older out-of-date equipment. The PCs were cleaned and upgraded, then provided to their IT Managed Service Provider for deployment.
  - Time Spent: approximately 5 days over 2 month period
- Worked with York County Library, SEGRA and AT&T on a network services upgrade project. The York branches migrated from MPLS circuits to new Ethernet circuits provided by the carriers. Provided technical guidance to the library through the process.
  - Time Spent: several hours over a 2 month period
- Georgetown County Library: identified structured cabling issue at their new Southern Georgetown branch that was under construction. Was able to reallocated unused E-rate funds to address the problem and save the library system money.
  - Time Spent: a several hours over a 2 month period
- Continued to promote Security Awareness training to South Carolina public library systems.

15. Besides fielding phone calls for Talking Book Services, what other duties are assigned to reader advisors?

The role of Talking Book Services (TBS) Reader Advisors is an essential part of serving South Carolina patrons of the National Library Service to the Blind and Print Disabled (NLS). Utilizing the designated TBS toll-free number, patrons from all over the state can call and speak directly with one of our four Reader Advisors any time between 8:30AM and 5:00PM Monday through Friday. A voice mailbox is offered after hours and on weekends and holidays. Assisting patrons with reference questions, book requests, etc. via the phone is the primary job duty of the Reader Advisor. The Reader Advisor area takes between 14,000 – 18,000 phone calls a year.

Reader Advisor's assist patrons with questions regarding applications, eligibility, equipment needs, specific materials requests, and loading patron queues with genres, authors, and titles tailored to their needs. Reader Advisors also troubleshoot Talking Book machine and BARD mobile app problems, and direct patrons to other assistance providers for services TBS does not offer.

Outside their scheduled phone time, Reader Advisors perform other essential services for Talking Book Services. They are in charge of selecting, ordering, cataloging, and processing Large Print titles and new descriptive DVDs for the TBS circulating collection, as well as cataloging audiobooks added to the collection by the National Library Service. They are responsible for writing the TBS newsletter, Connect the Dots, creating monthly statistical reports, and coordinating the mailing of the newsletter and the bi-monthly Talking Book Topics patron catalog.

Reader Advisors plan, coordinate, and present Summer- and Winter Reading programs for TBS patrons, as well as the annual Art Gallery competition, which draws artworks from visually-impaired students from multiple South Carolina educational settings. The award ceremony, whether in-person or remote, is planned, coordinated, and presented by Reader Advisor staff. Reader Advisor staff have also offered a TBS patron virtual book club.

Additionally, Reader Advisors provide information and training sessions, via in-person, virtual, and recorded instruction, in the use of the NLS BARD app. Reader Advisors provide outreach to public libraries, senior centers, assisted-living facilities, Expo events, and specialty schools statewide regarding assistive technology available to patrons, librarians, and Vision Impaired teachers-in-training, including hands-on demonstrations using the TBS Assistive Technology Petting Zoo.

### **Submission of Required Documents**

16. Do agency personnel recommend any changes to S.C. Code of Laws Section 60-2-30, which requires state entities to provide at least 15 copies of every state publication to the

State Library within 15 days after printing? If so, submit a law change recommendation for inclusion in the agency's Program Evaluation Report.

### Recommended Change

All documents, produced by state agencies, departments, and state-supported colleges and universities, of significant value created electronically will be submitted electronically.

SECTION 60-2-30. State agencies, departments, and state-supported institutions to provide copies of state publications; exceptions.

All state agencies, departments, and state-supported colleges and universities must provide ~~at least fifteen copies of every state publication that the agency, department, college, or university creates electronically prints or causes to be printed~~ to the State Library within fifteen days after the printing. ~~A publication produced only in electronic format must be electronically provided to the State Library~~ within fifteen days of the publication's posting or distribution, excluding publications of ephemeral value. ~~The State Library Director may waive the deposition of any agency publication if:~~

- ~~(1) the publication is of ephemeral value;~~
- ~~(2) less than ten copies are to be printed and no electronic version is available; or~~
- ~~(3) the issuing agency requests a waiver.~~

### **Employee Surveys**

17. Please explain why employee satisfaction surveys are not conducted at the agency.

Employee satisfaction surveys have periodically been conducted over time. However, it is our practice to keep in touch with staff on a regular basis by engaging them in the decision making process and providing opportunities for collaboration. This strategy puts us in touch with staff and allows us to get a good sense of the workplace. We have deliberately created a culture where it is safe to share ideas, voice opinions, and speak up if there is a problem. People are comfortable talking with each other and their supervisors directly, even if the topic is difficult. Our culture supports decision making that is done in the best interest of the agency and those we serve, not individual employees, even those in leadership. Working from this shared idea space eliminates many challenges as the culture is established around trust and passion for what we do and the people we serve.

Employee feedback is required during an employee's performance evaluation. The performance evaluation form includes the following questions:

- How would you improve the way you currently perform your duties?

- What significant difficulties did you encounter in your position during the review period? Include any difficulties that were within and outside of your control.
- How could your management or the Agency help you overcome these difficulties should you encounter them in the future?

The Agency Director reviews each employee's feedback form to identify areas of barriers or potential growth. Suggestions or changes are implemented in real time if appropriate. Employees respond to an environment where they feel valued and their ideas are heard. The State Library strives to create a culture where employees share information and are comfortable talking with management and each other at any time.

Conducting formal employee surveys can be difficult for a small agency as the information may make it easy for an employee to be identifiable. We attempt to address through our culture as explained above. The State Library is not against conducting employee satisfaction surveys. However, the value of a one-time survey would not replace the information that is shared through engagement and interactions. The State Human Resources Department does not have an employee satisfaction survey and has not suggested this as a process.

#### **Utilization of Library Resources**

18. Please provide number of unique users of each online resource.

It is not necessary to have a user ID or create an account to access the State Library's electronic resources. Geo-authentication technology is utilized to ensure the user is in South Carolina.

19. Please provide total retrieval of online resources data (e.g., books, academic journals, etc.) for FY2016-21 (provide by fiscal year).

See attached.

20. How many in-person and online trainings, and other library programs designed for public participation or registration, were offered, and staffed by agency personnel, from FY16-21? Please identify the trainings and programs, and the total participants for each.

See attached information which includes training for public library staff, the general public and state agencies.

#### **State Aid to Libraries**

21. Provide data to illustrate how much of the Statewide Aid to Libraries allocation goes towards technology, salaries, collections, and operating expense.

See attached.

## **Volunteering**

22. How many volunteers are currently approved to record audio materials (e.g., books, etc.) for the agency?

Our recording program utilizes volunteers to create audio versions of books and magazines about South Carolina or by S.C. authors generates the most interest for volunteers. Volunteers skillfully narrate, review and make corrections to audio files of these projects. At this time, there are currently 12 narrators working on book and magazine recording projects.

For the fiscal years 2016-2021, over 110 new volunteers have shared their skills and talents to improve the programs provided to South Carolinians that are eligible to use Talking Book Services of the S.C. State Library.

23. How many people completed a Talking Books Services volunteer application from FY16-21? Please include data regarding the type of volunteer service selected by each applicant (e.g., narrator, monitor, patron assistant, etc.)

During fiscal years 2016 through 2021, fifty-two individuals submitted applications for volunteer opportunities In Talking Book Services. The breakdown for their area of interest is as follows:

Recording Program Narrators: 36

Recording Program Reviewers: 6

Mailroom/circulation assistants - 8

Machine repair technician – 1

Book club leader - 1

Four of those applicants who were interested in the recording program were not put into service because their schedules didn't allow participation or the job involved more than they expected.

In addition to these 52 individuals mentioned who applied, we also worked directly with other agencies or programs that referred individuals to us through long-standing partnerships:

**S.C. Commission for the Blind** sent 7 clients to us during this time period who participated in their summer teen program that helps them get job experience or learn special skills.

**The Carolina Life program at the University of South Carolina** placed 8 students in the library to help them develop skills and gain experience.

**USC Law School** has sent at least 2 dozen students to help at the library during their annual day of community service at the beginning of each school year.

Because of the pandemic shutdown, the number of these volunteers has been lower for the past 2 years.

Talking Book Services also has volunteers who serve on our Advisory Council. These members represent our user groups of persons with visual impairments, physical disabilities, and learning disabilities. They also represent organizations and agencies we work with who serve similar populations such as the Veterans Administration, the S.C. Commission for the Blind, the S.C. School for the Deaf and the Blind, ABLE South Carolina, and the S.C. Chapter of the National Federation for the Blind. More than 20 volunteers have served on this council during the FY16-21.

### **County Libraries**

24. All South Carolina public libraries must have a current technology plan on file with the State Library.

- Are there any public libraries that do not have a current technology plan on file with the State Library?
- What is the penalty for failing to submit a technology plan?
- Does the agency post technology plans on its website? Please explain why or why not.

All public libraries have a technology plan on file at the South Carolina State Library. In prior years a technology plan was required for public libraries to be eligible for E-Rate funding. That is no longer a requirement federally, however the State Library still requests public libraries submit a technology plan as best business practices. This also allows the State Library to identify opportunities for savings in technology or consortia purchasing opportunities. Technology plans are not posted on the State Library website, they are individual county documents.

25. What efforts have been employed to encourage county libraries, not currently involved in the SCLENDS collaborative consortium, to become active participants? Please identify the non-participating counties.

SCLENDS is a consortia, which shares a library catalog and library materials. Not all libraries are interested in sharing materials. There may be several different reasons a library may not want to join SCLENDS including: already in an existing consortia, does not want to share resources purchased by the local government, etc.

However, for those counties who do want to share library materials, SCLENDS is continuously open to adding new members to the consortium. The bi-monthly advisory

board meetings are open to directors of prospective libraries to attend and learn more about the consortium and membership requirements.

The current advisory board chair is also available for informal conversations with individual prospective libraries to answer specific questions and provide additional information.

Library directors from SCLENDS member libraries represent the consortium at the regular APLA meetings (Association of Public Library Administrators), promoting the benefits of a shared collection and support within a consortium.

At the new director orientation, the State Library conducts a SCLENDS presentation, explaining how the consortium operates.

Below is a current list of SCLENDS participating counties:

Allendale	Florence
Beaufort	Hampton
Calhoun	Jasper
Cherokee	Kershaw
Chester	Lancaster
Chesterfield	Lee
Clarendon	State Library
Colleton	Union
Dorchester	Williamsburg
Fairfield	York

Non-participating counties:

Abbeville,	Jasper
Aiken	Laurens
Bamberg	Lexington
Barnwell	Marion
Berkeley	Marlboro
Charleston	McCormick

Darlington	Newberry
Dillon	Oconee
Edgefield	Pickens
Georgetown	Richland
Greenville	Saluda
Greenwood	Spartanburg
Hampton	Sumter
Horry	

26. According to the Federal Communications Commission, E-rate funding recipients receive discounts ranging from 20 percent to 90 percent of the costs of eligible services.

- Why would a county library system not apply for this funding?
- Has there been an effort, by the State Library, to inquire as to why a county library system fails to request E-rate funding?
- Please list the county library systems that have not requested E-rate funding.

A county library system may not apply for funding for a variety of reasons to include: staffing shortages, lack of understanding of technology, an inability to install equipment or upgrades because of a lack of trained staff and/or the funding to pay an outside vendor. Additionally, in prior years, E-Rate funding was difficult to apply for and some libraries may not feel the burden is worth the return.

It is imperative that the State Library works with counties who may not plan to participate in E-Rate funded projects. We may be able to assist with a barrier listed in the above paragraph. Our work in this regard is listed in the answer to question # 14 of this letter. The State makes contact with the public library director to assist the process. The State Library works directly with the libraries' information technology department if they have one, with the county government if appropriate, or vendors to coordinate the work.

The State Library worked with all counties eligible for E-Rate funding during this last cycle to ensure participation. Two public library systems did not file E-Rate, the information for each is below.

Beaufort County Library: The Library System receives infrastructure support directly from the County IT Department. The library's Internet and Wide Area Network Services are provided by the County Government. They are not a member of the State's K12 E-Rate Consortium. State Library staff have spoken with the Library Director about exploring the possibility of utilizing E-Rate funds.

Oconee County Library: The Library System receives infrastructure support directly from the County IT Department. The library's Internet and Wide Area Network Services are provided by the County Government. They are not a member of the State's K12 E-Rate

Consortium. State Library staff have spoken with the Library Director about exploring the possibility of utilizing E-Rate funds.

### South Carolina State Library Membership Information

Membership Name	Cost	Funding Source	Number of Employee Members
American Library Association	\$2,773.00	State	Institutional Membership
American Library Association	\$2,547.00	State	19
American Management Association	\$250.00	State	1
Association for Rural and Small Libraries	\$150.00	State	Institutional Membership
Chief Officers of State Library Agencies	\$7,250.00	State	1
Collaborative Summer Library Program	\$451.00	State	Institutional Membership
Government Finance Officers Association of SC	\$250.00	State	2
International Federation of Library Associations and Institutions	\$240.81	State	1-Agency Director
Palmetto Archives, Libraries, and Museums, Council on Preservation	\$20.00	State	Institutional Membership
Project Management Institute	\$159.00	State	1
Public Relations Society of America	\$390.00	State	1
Reforma-The National Association to Promote Library and Information Services to Latinos and the Spanish Speaking	\$40.00	State	1
SC Association for Volunteer Administration and Memberships	\$125.00	State	Institutional Membership
SC Association of Counties	\$1,500.00	State	Institutional Membership
South Carolina Association of Governmental Purchasing Officials	\$40.00	State	1
South Carolina Association of School Librarians (SCASL)	\$60.00	State	1
South Carolina Library Association	\$1,225.00	State	21
South Carolina Notary Public	\$75.00	State	3
Schools, Health, and Libraries Broadband Coalition	\$500.00	State	Agency Wide Membership
Society for Human Resource Management	\$448.00	State	2
Southern Council- COSLA	\$2,000.00	State	1
Southern Foodways Alliance	\$75.00	State	Institutional Membership
Urban Libraries Council	\$650.00	State	Institutional Membership

## South Carolina State Library Databases

Subscription	State Library Cost	Package / Partnership	Source of Funding
Britannica Online	\$248,358.00	-	State
Animal Kingdom	\$0.00	Britannica Package	State
Britannica Fundamentals	\$0.00	Britannica Package	State
Britannica School	\$0.00	Britannica Package	State
Enciclopedia Moderna	\$0.00	Britannica Package	State
Escolar (Spanish)	\$0.00	Britannica Package	State
Gale	\$450,300.00	-	State
Gale in Context: Biography	\$0.00	Gale Package	State
Gale in Context: Elementary	\$0.00	Gale Package	State
Gale in Context: Opposing Viewpoints	\$0.00	Gale Package	State
PowerSearch	\$0.00	Gale Package	State
Infobase - World Almanac for Kids	\$95,571.00	-	State
World Almanac for Kids Elementary	\$0.00	Infobase Package	State
World Almanac for Kids Intermediate	\$0.00	Infobase Package	State
Writer's Reference Center	\$0.00	Infobase Package	State
African American History - InfoBase	\$64,175.00	-	CARES ACT
Bloom's Literature	\$109,242.00	-	State
Credo Reference	\$165,639.70	-	State
CultureGrams	\$18,646.11	-	State
Discovery Service	\$18,866.31	-	State
EBSCO	\$957,184.43	-	State
Fastcase	\$5,000.00	-	State
Ferguson's Career Guidance Center	\$64,175.00	-	Federal
Foundation Center- Funding Information Network	\$995.00	-	State
Gale - Drama for Students	\$2,500.00	-	CARES ACT
Gale - Novels for Students	\$2,500.00	-	CARES ACT
Gale - Poetry for Students	\$2,500.00	-	Federal
Gale - Short Stories for Students	\$2,500.00	-	Federal
Grants Watch Subscription	\$750.00	-	Federal
Historic American Newspapers	\$0.00	Free - Library of Congress	Federal
IndustrySelect - SC Manufactures Register	\$280.00	-	State
Learn360	\$204,455.00	-	State
LearningExpress Library	\$179,906.87	-	State
Magic School Bus Video Collection	\$25,000.00	-	State
NewsBank	\$63,818.00	-	State
Niche Academy	\$27,000.00	-	State
PCI Webinars	\$14,000.00	-	Federal
PebbleGo Animals	\$91,197.60	-	CARES ACT
PebbleGo Next - Biographies	\$91,202.40	-	K-12
PebbleGo Science	\$76,800.00	-	K-12
ProQuest Genealogy Databases	\$8,174.00	-	State
ProQuest Historic Black Newspapers Collection	\$7,894.74	-	State
ProQuest U.S. Major Dailies	\$1,597.20	-	State
Proquest/O'Reilly Online Learning	\$19,274.46	-	State
TeachingBooks	\$132,310.00	-	Federal
Teen BookCloud	\$50,000.00	-	State
TumbleBooks	\$108,500.00	-	State
TumbleMath - Annual Subscription	\$50,000.00	-	Dept. of Ed
Tutor.com - Annual Statewide Subscription	\$175,000.00	-	Dept. of Ed
Academic Search Premier - (PASCAL Partnership)	\$0.00	PASCAL - \$496,184.43	State

### South Carolina State Library Databases

Subscription	State Library Cost	Package / Partnership	Source of Funding
20th Century Historical Videos	\$0.00	Pascal Partnership	State
Alt Health Watch	\$0.00	Pascal Partnership	State
Applied Science and Technology Full Text	\$0.00	Pascal Partnership	State
Auto Repair Source	\$0.00	Pascal Partnership	State
Business Source Premier	\$0.00	Pascal Partnership	State
Company Profiles	\$0.00	Pascal Partnership	State
Consumer Health Complete	\$0.00	Pascal Partnership	State
EBSCOhost Research Databases	\$0.00	Pascal Partnership	State
Education Full Text	\$0.00	Pascal Partnership	State
Explora for Elementary Schools	\$0.00	Pascal Partnership	State
Explora for High Schools	\$0.00	Pascal Partnership	State
Explora for Middle Schools	\$0.00	Pascal Partnership	State
Explora for Public Libraries	\$0.00	Pascal Partnership	State
History Reference Center	\$0.00	Pascal Partnership	State
Literary Reference Center	\$0.00	Pascal Partnership	State
MasterFILE Premier	\$0.00	Pascal Partnership	State
Newspaper Source Plus	\$0.00	Pascal Partnership	State
Novelist K-8 Plus	\$0.00	Pascal Partnership	State
Novelist Plus	\$0.00	Pascal Partnership	State
Points of View Reference Center	\$0.00	Pascal Partnership	State
Science Reference Center	\$0.00	Pascal Partnership	State
Small Business Reference Center	\$0.00	Pascal Partnership	State
TOPICSearch	\$0.00	Pascal Partnership	State

**South Carolina State Library Workforce**

**FY16 Workforce**

Race	Gender	Generation	Staff
Black/African American	Female	2	3
Black/African American	Male	2	1
White	Female	2	8
White	Male	2	2
Black/African American	Female	3	2
White	Female	3	8
White	Male	3	7
White	Female	4	4
White	Male	4	1

**FY17 Workforce**

Race	Gender	Generation	Staff
Black/African American	Female	2	3
White	Female	2	8
Black/African American	Male	2	1
White	Male	2	2
Black/African American	Female	3	2
Two or More Races	Female	3	1
White	Female	3	9
White	Male	3	6
White	Female	4	7
White	Male	4	1

**FY18 Workforce**

Race	Gender	Generation	Staff
Black/African American	Female	2	2
White	Female	2	7
Black/African American	Male	2	1
White	Male	2	2
Black/African American	Female	3	2
Two or More Races	Female	3	1
White	Female	3	11
White	Male	3	7
White	Female	4	9
White	Male	4	1

**FY19 Workforce**

Race	Gender	Generation	Staff
Black/African American	Female	2	1
White	Female	2	7
White	Male	2	2
Black/African American	Female	3	1
Two or More Races	Female	3	1
White	Female	3	13
White	Male	3	7
Black/African American	Female	4	1
White	Female	4	11
White	Male	4	1

**FY20 Workforce**

Race	Gender	Generation	Staff
Black/African American	Female	2	1
White	Female	2	5
White	Male	2	3
Black/African American	Female	3	3
Two or More Races	Female	3	1
White	Female	3	13
White	Male	3	8
Black/African American	Female	4	2
White	Female	4	10

**FY21 Workforce**

Race	Gender	Generation	Staff
White	Female	2	5
White	Male	2	3
Black/African American	Female	3	3
White	Female	3	8
White	Male	3	12
Black/African American	Female	4	2
White	Female	4	9

**Generational Age Range**

Baby Boomer (1945 - 1964)	2
Generation X (1965 - 1980)	3
Millennial (> 1980)	4

## South Carolina State Library Separation Information

Separations	FY17
WM	2
BM	0
OM	0
WF	4
BF	1
OF	0
<b>Total</b>	<b>7</b>

Separations	FY18
WM	1
BM	0
OM	0
WF	1
BF	2
OF	0
<b>Total</b>	<b>4</b>

Separations	FY19
WM	2
BM	1
OM	0
WF	3
BF	2
OF	0
<b>Total</b>	<b>8</b>

Separations	FY20
WM	1
BM	0
OM	0
WF	5
BF	0
OF	0
<b>Total</b>	<b>6</b>

Separations	FY21
WM	1
BM	0
OM	0
WF	4
BF	2
OF	0
<b>Total</b>	<b>7</b>

**South Carolina State Library Discus - Electronic Resources Usage**

**Electronic Resources Usage - Annual Summary by Quarter FY 2021/22**

	Britannica	Capstone	Credo	EBSCO*	Facts on File	Gale	LearningExpress	ProQuest	TeachingBooks	TumbleBooks	utor.com - Session	Tutor.com - Hours	Total Usage
Quarter 1	1,789,916	151,740	15,585	430,765	138,063	57,621	2,192	108,733		83,799			
Quarter 2	2,809,997	274,858	38,357	897,204	254,712	216,535	2,325	197,551	NA	77,025	1,246	NA	2,779,660
Quarter 3	3,791,143	455,820	31,982	908,344	369,853	255,603	4,317	272,620	699,509	85,009	NA	1,974.57	6,876,175
Quarter 4	2,635,987	308,715	23,081	614,461	213,914	51,311	3,642	115,744	367,414	52,682	NA	1,469.49	4,388,420
<b>Totals</b>	<b>11,027,043</b>	<b>1,191,133</b>	<b>109,005</b>	<b>2,850,774</b>	<b>976,542</b>	<b>581,070</b>	<b>12,476</b>	<b>694,648</b>	<b>1,066,923</b>	<b>298,515</b>	<b>3,881</b>	<b>4370.15</b>	<b>18,816,380</b>

**Discus Usage - Annual Summary by Quarter FY 2020/21**

	BrainPOP	Britannica	Credo	EBSCO*	Facts on File	Gale	LearningExpress	ProQuest	TumbleBooks	Tutor.com	Total Usage
Quarter 1	638,378	1,456,532	21,004	451,112	262,098	43,151	2,655	64,927	116,285	771	3,056,913
Quarter 2	856,171	2,619,359	37,414	909,443	514,487	159,231	3,916	178,270	172,367	5,246	5,455,904
Quarter 3	1,051,619	3,068,852	37,024	888,539	416,718	207,507	3,116	237,342	130,452	4,634	6,045,803
Quarter 4	522,179	1,743,026	28,457	619,056	372,916	103,817	3,142	137,552	89,558	2,931	3,622,634
<b>Totals</b>	<b>3,068,347</b>	<b>8,887,769</b>	<b>123,899</b>	<b>2,868,150</b>	<b>1,566,219</b>	<b>513,706</b>	<b>12,829</b>	<b>618,091</b>	<b>508,662</b>	<b>13,582</b>	<b>18,181,254</b>

**Electronic Resources Usage - Annual Summary by Quarter FY 2019/20**

	BrainPOP	Britannica	Credo	EBSCO*	Facts on File	Gale	LearningExpress	ProQuest	TumbleBooks	Total Usage
Quarter 1	13,629	1,222,260	27,542	395,423	107,443	64,288	5,935	43,153	105,370	1,985,043
Quarter 2	37,904	2,798,628	61,864	1,033,774	315,385	318,436	2,334	180,544	187,608	4,936,477
Quarter 3	151,769	2,795,238	35,163	1,287,115	591,634	280,446	6,835	191,087	141,697	5,480,984
Quarter 4	263,915	1,484,817	16,056	399,675	139,388	47,414	2,300	51,250	56,633	2,461,448
<b>Totals</b>	<b>467,217</b>	<b>8,300,943</b>	<b>140,625</b>	<b>3,115,987</b>	<b>1,153,850</b>	<b>710,584</b>	<b>17,404</b>	<b>466,034</b>	<b>491,308</b>	<b>14,863,952</b>

**Discus Usage - Annual Summary by Quarter FY 2018/19**

	BrainPOP	Britannica	Credo	EBSCO*	Facts on File	Gale	LearningExpress	ProQuest	TumbleBooks	Total Usage
Quarter 1	95,128	874,277	17,631	375,902	131,107	72,497	4,345	55,735	127,617	1,754,239
Quarter 2	242,631	2,177,330	59,198	872,865	363,168	322,372	6,700	204,651	308,313	4,557,228
Quarter 3	461,609	2,480,016	51,233	782,272	194,560	396,476	6,457	127,093	260,523	4,760,239
Quarter 4	275,595	1,515,079	26,184	492,074	167,346	175,127	6,010	76,259	166,872	2,900,546
<b>Totals</b>	<b>1,074,963</b>	<b>7,046,702</b>	<b>154,246</b>	<b>2,523,113</b>	<b>856,181</b>	<b>966,472</b>	<b>23,512</b>	<b>463,738</b>	<b>863,325</b>	<b>13,972,252</b>

**Discus Usage - Annual Summary by Quarter FY 2017/18**

	BrainPOP	Britannica	Credo	EBSCO*	Facts on File	Gale	LearningExpress	ProQuest	TumbleBooks	Total Usage
Quarter 1	96,380	1,436,458	19,673	394,521	95,635	101,506	5,437	65,632	99,774	2,315,016
Quarter 2	240,036	3,498,133	49,721	1,040,900	166,247	422,693	9,127	229,899	313,122	5,969,878
Quarter 3	313,711	3,667,143	52,350	898,306	286,236	458,351	8,401	207,631	411,904	6,304,033
Quarter 4	191,625	1,404,437	28,290	540,220	238,202	169,754	8,131	92,956	274,667	2,948,282
<b>Totals</b>	<b>841,752</b>	<b>10,006,171</b>	<b>150,034</b>	<b>2,873,947</b>	<b>786,320</b>	<b>1,152,304</b>	<b>31,096</b>	<b>596,118</b>	<b>1,099,467</b>	<b>17,537,209</b>

**Discus Usage - Annual Summary by Quarter FY 2016/17**

	BrainPOP	Britannica	Credo	EBSCO*	Facts on File	Gale	LearningExpress	ProQuest	Total Usage
Quarter 1	117,084	746,189	26,976	474,807	94,686	107,908	9,632	153,090	1,730,372
Quarter 2	212,894	1,550,096	62,763	1,026,234	211,495	381,070	10,395	389,221	3,844,168
Quarter 3	291,062	1,903,061	50,103	1,028,643	244,505	455,308	11,284	404,193	4,388,159
Quarter 4	146,947	1,741,900	24,032	554,556	216,554	176,575	5,866	114,218	2,980,648
<b>Totals</b>	<b>767,987</b>	<b>5,941,246</b>	<b>163,874</b>	<b>3,084,240</b>	<b>767,240</b>	<b>1,120,861</b>	<b>37,177</b>	<b>1,060,722</b>	<b>12,943,347</b>

**South Carolina State Library  
State Aid to Public Libraries FY22**

<b>Library System</b>	<b>Population</b>	<b>Personnel</b>	<b>Information Resources</b>	<b>Operating</b>	<b>Total</b>
Aiken	160099	39.00%	21.00%	40.00%	100.00%
Abbeville	25417	100.00%	0.00%	0.00%	100.00%
Allendale	10419	42.58%	15.87%	41.55%	100.00%
Anderson	187126	0.00%	100.00%	0.00%	100.00%
Bamberg	15987	38.33%	21.08%	40.59%	100.00%
Barnwell	22621	38.33%	21.08%	40.59%	100.00%
Beaufort	162233	0.00%	100.00%	0.00%	100.00%
Berkeley	177843	7.25%	68.11%	24.64%	100.00%
Calhoun	15175	0.00%	66.13%	33.88%	100.00%
Charleston	350209	0.00%	100.00%	0.00%	100.00%
Cherokee	55342	58.77%	41.23%	0.00%	100.00%
Chester	33140	61.00%	32.60%	6.40%	100.00%
Chesterfield	46734	31.70%	68.30%	0.00%	100.00%
Clarendon	34971	0.00%	84.06%	15.95%	100.00%
Colleton	38892	0.00%	100.00%	0.00%	100.00%
Darlington	68681	0.00%	100.00%	0.00%	100.00%
Dillon	32062	3.23%	84.98%	11.79%	100.00%
Dorchester	136555	0.00%	100.00%	0.00%	100.00%
Edgefield	26985	38.33%	21.08%	40.59%	100.00%
Fairfield	23956	0.00%	100.00%	0.00%	100.00%
Florence	136885	0.00%	100.00%	0.00%	100.00%
Georgetown	60158	0.00%	100.00%	0.00%	100.00%
Greenville	451225	0.00%	100.00%	0.00%	100.00%
Greenwood	69661	0.00%	100.00%	0.00%	100.00%
Hampton	21090	42.58%	15.87%	41.55%	100.00%
Horry	269291	12.13%	87.87%	0.00%	100.00%
Jasper	24777	42.58%	15.87%	41.55%	100.00%
Kershaw	61697	0.00%	100.00%	0.00%	100.00%
Lancaster	76652	0.00%	22.03%	77.97%	100.00%
Laurens	66537	30.06%	50.10%	19.84%	100.00%
Lee	19220	46.98%	33.41%	19.61%	100.00%
Lexington	262391	0.00%	51.18%	48.82%	100.00%
Marion	33062	75.38%	1.50%	23.12%	100.00%
Marlboro	28933	17.93%	62.07%	20.00%	100.00%
McCormick	10233	45.88%	37.62%	16.50%	100.00%
Newberry	37508	0.00%	75.00%	25.00%	100.00%
Oconee	74273	0.00%	74.23%	25.77%	100.00%
Orangeburg	92501	0.00%	100.00%	0.00%	100.00%
Pickens	119224	0.00%	100.00%	0.00%	100.00%
Richland	384504	100.00%	0.00%	0.00%	100.00%
Saluda	19875	52.67%	47.33%	0.00%	100.00%
Spartanburg	284307	0.00%	100.00%	0.00%	100.00%
Sumter	107456	0.00%	100.00%	0.00%	100.00%
Union	28961	100.00%	0.00%	0.00%	100.00%
Williamsburg	34423	59.60%	40.40%	0.00%	100.00%
York	226073	0.00%	100.00%	0.00%	100.00%

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
Helping Library Patrons Make the Most of Their Medicaid Benefits	7/2/2015	Online	Unknown	Adult Services
Unpacking the GED(r)	7/8/2015	Online	Unknown	Adult Services
Learn how to search the South Carolina Collection Historical Archives	7/15/2015	Online	Unknown	Information Services, Government Resources & Grants, Digitization
Bridging the Information Gap for Adult Learners	7/22/2015	Online	Unknown	Adult Services
Creating Library Memories: Digital Photography Techniques	7/29/2015	Piedmont Room	9	Marketing & PR
South Carolina Bit By Bit: Archives and Digital Documents	8/5/2015	Online	Unknown	Information Services, Government Resources & Grants
South Carolina Social Media in State Government Summit	9/9/2015	Online	50	Marketing & PR
South Carolina Bit By Bit: Attorney General and State Supreme Court	9/9/2015	Online	Unknown	Information Services, Government Resources & Grants
Grandfamilies Training	9/10/2015	Piedmont Room	19	Adult Services, Youth Services
LSTA Grants Training: End of Project Reporting (Uptate)	9/15/2015	Piedmont Room	8	Government Resources & Grants
Orientation to Library Onboarding	9/15/2015	Piedmont Room	12	General, Human Resources
LSTA Grants Training: End of Project Reporting (Lowcountry)	9/17/2015		7	Government Resources & Grants
Grants Research: Finding a Funder for Your Nonprofit Organization	9/17/2015	Piedmont Room		Government Resources & Grants, Information Services
Daily Life in a Digital Age: An Overview of Online Risks	9/18/2015	Online	30	Technology, YA/Teen Services, Youth Services
LSTA Grants Training: End of Project Reporting (Midlands)	9/22/2015	Piedmont Room	Unknown	Government Resources & Grants
South Carolina Cultural Materials Online	9/23/2015	Online	Unknown	Digitization
Speaker @ the Center - Bernie Schein, Famous All Over Town   Story River Books, USC Press	9/23/2015	Lowcountry Room	Unknown	Outreach
LSTA Grants Training: End of Project Reporting (PeeDee)	9/24/2015	Florence County Library	12	Government Resources & Grants
Social Media and Networking: Safety, Selfies and Snapchat	9/25/2015	Online	Unknown	Technology, YA/Teen Services, Youth Services
Summer Reading Wrap Up	9/28/2015	EdVenture Children's Museum	67	Adult Services, YA/Teen Services, Youth Services
Picture This! Picture That!	9/29/2015	Piedmont Room	29	Youth Services
Picture This! Picture That!	9/30/2015	Spartanburg County Library	30	Youth Services
Technical Services Exchange	10/1/2015	Piedmont Room	29	Adult Services
Grants Research: Finding a Funder for Your Nonprofit Organization	10/2/2015	Piedmont Room		Information Services, Government Resources & Grants
Cyberbullying: The New Face of an Old Problem	10/2/2015	Online	27	Grants
South Carolina Bit By Bit: Energy Agencies	10/7/2015	Online	Unknown	Technology, YA/Teen Services, Youth Services
South Carolina Bit by Bit: Energy Agencies	10/13/2015	Online	Unknown	Information Services
Proposal Writing Basics	10/14/2015	Piedmont Room	30	Government Resources & Grants, Information Services
Speaker @ the Center - S. Jane Gari, Losing the Dollhouse   TouchPoint Press	10/14/2015	Lowcountry Room	Unknown	Government Resources & Grants
Digital Citizenship: This is Our World	10/16/2015	Online	Unknown	Technology, YA/Teen Services, Youth Services
Performer's Showcase	10/21/2015		60	Youth Services
Analytics on Demand Training	10/28/2015	Charleston County Public Library, Training Lab	10	Technology

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
Analytics on Demand Training	10/29/2015	Florence County Library	12	Technology
Proposal Writing Basics	10/29/2015	Piedmont Room	23	Information Services, Government Resources & Grants
Analytics on Demand Training	10/30/2015	Spartanburg County Library	11	Technology
Capacity Building For Librarians	11/10/2015	Piedmont Room	10	General, Human Resources
A Pathway to Normalcy: Partnering with Emergency Planners to Build Greater Community Resilience (Pee Dee)	11/16/2015	Florence County Library	9	General
A Pathway to Normalcy: Partnering with Emergency Planners to Build Greater Community Resilience (Upstate)	11/17/2015		8	General
A Pathway to Normalcy: Partnering with Emergency Planners to Build Greater Community Resilience (Midlands)	11/18/2015	Piedmont Room	18	General
Speaker @ the Center - Ellen Malphrus, Untying the Moon   Story River Books, USC Press	11/18/2015	Lowcountry Room	Unknown	Government Resources & Grants, Outreach
A Pathway to Normalcy: Partnering with Emergency Planners to Build Greater Community Resilience (Lowcountry)	11/19/2015	Charleston County Public Library, Training Lab	8	General
Grants Research: Finding a Funder for Your Nonprofit Organization	11/19/2015	Piedmont Room	38	Government Resources & Grants, Information Services
Proposal Writing Basics	12/9/2015	Piedmont Room	40	Government Resources & Grants, Information Services
Speaker @ the Center - Angela Williams, Hush Now, Baby   Texas Review Press	12/9/2015	Lowcountry Room	Unknown	Government Resources & Grants, Outreach
Social Media in Government Quarterly Idea Exchange	12/11/2015	Piedmont Room	23	Marketing & PR
SC Bit By Bit: State Stats on Parade	12/15/2015	Online	Unknown	Government Resources & Grants
Speaker @ the Center - Elizabeth Cassidy West and Katharine Thompson, On the Horseshoe: A Guide to the Historic Campus of USC	1/20/2016	Lowcountry Room	Unknown	Speaker at the Center
SC Bit by Bit: Getting Ready for the Elections	1/25/2016	Online	Unknown	Government Resources & Grants
YA Services Exchange	1/29/2016	Piedmont Room	45	YA/Teen Services
A Pathway to Normalcy: Virtual Tabletop Exercise	2/18/2016	Online	Unknown	Emergency Planning, General
Children's Services Exchange	2/19/2016	Piedmont Room	44	Youth Services
SC Bit By Bit: Legislation Resources	2/22/2016	Online	Unknown	Government Resources & Grants
Edit! Edit! Digital Image Editing Techniques	2/23/2016	Piedmont Room	10	Marketing & PR
Speaker @ the Center - Eric Morris   Jacob Jump: A Novel	2/25/2016	First Floor	Unknown	Adult Services
2016 Summer Reading Grant Application Webinar	2/25/2016	Online	Unknown	YA/Teen Services
2016 Large Competitive Grant Application Webinar	3/1/2016	Online	Unknown	Government Resources & Grants
Speaker @ the Center - Carla Damron   The Stone Necklace	3/2/2016	First Floor	Unknown	Adult Services
READSquared Training	3/4/2016	Greenville County Library, Meeting Rooms	27	Technology, Youth Services, YA/Teen Services, Adult Services
READSquared Training	3/9/2016	Charleston County Public Library, Training Lab	11	Technology, Youth Services, YA/Teen Services, Adult Services
READSquared Training	3/10/2016	Florence County Library	20	Adult Services, Technology, YA/Teen Services, Youth Services
Grants Research: Finding a Funder for Your Nonprofit Organization	3/11/2016	Piedmont Room	38	Information Services
How To Promote Mango Any Day of the Year	3/15/2016	Online	Unknown	Online Resources

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
A Pathway to Normalcy: Virtual Tabletop Exercise	3/16/2016	Online	Unknown	Adult Services
SELF-e and Indie SC - Introduction and Resources	3/23/2016	Online	Unknown	Online Resources
Powering Up: Inclusive Services Summit	3/24/2016	South Carolina State Museum	Unknown	40 Special Needs, Technology
Speaker @ the Center - Sonya Grantham   Reflections	3/24/2016	First Floor	Unknown	Adult Services
Social Media in Government Quarterly Idea Exchange	3/30/2016	Piedmont Room	20	Marketing & PR
Lunch at the Library: Summer Food Basics for Libraries	4/1/2016	Online	Unknown	YA/Teen Services, Youth Services
Proposal Writing Basics	4/6/2016	Piedmont Room	38	Information Services
Speaker @ the Center - Pat McNeely   Lincoln, Sherman, Davis and the Last Confederate Gold	4/20/2016	First Floor	Unknown	Adult Services
PR and Marketing Exchange	4/22/2016	Lowcountry Room	32	Marketing & PR
SELF-e and Indie SC - Introduction and Resources	4/27/2016	Online	Unknown	Online Resources
Grants Research: Finding a Funder for Your Nonprofit Organization	4/28/2016	Piedmont Room	38	Information Services
State Library Closing	4/29/2016		Unknown	General
HeritageQuest - your 24/7 genealogy research tool	5/5/2016	Online	Unknown	Adult Services
SCLEND Reports Training (Basic Session)	5/17/2016	Online	6	Information Services
SCLEND Reports Training (Basic Session)	5/18/2016	Online	11	Information Services
Speaker @ the Center - Ray McManus & Mac Jones   Found Anew   Story River Books, USC Press	5/18/2016	First Floor	Unknown	Adult Services
SCLEND Reports Training (Advanced Session)	5/19/2016	Online	11	Information Services
Proposal Writing Basics	5/26/2016	Piedmont Room	38	Information Services
StoryfestSC	6/4/2016	South Carolina State Museum	Unknown	Youth Services
Speaker @ the Center - Aida Rogers   State of the Heart: South Carolina Writers on the Places They Love, Volume 2	6/16/2016	First Floor	Unknown	Adult Services
Government Social Media Idea Exchange - Quarterly Meeting	6/29/2016	Piedmont Room	28	Marketing & PR
Bookmobile Exchange	7/29/2016	South Carolina State Museum	37	Outreach
What's So Funny: Adding Humor to Your Stories with Pat Nease	8/20/2016	First Floor	Unknown	General
Principles of Design Part One: Print Design	9/15/2016	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	18	Marketing & PR
School and Public Library Partnership Summit	9/16/2016	First Floor	37	Youth Services
Speaker @ the Center with Tom Poland	9/22/2016	In-Person	Unknown	General
International Games day and More at Your Library	9/28/2016	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	10	Technology, YA/Teen Services, Youth Services
Government Social Media Idea Exchange - Quarterly Meeting	9/29/2016	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	40	Marketing & PR
Angry Customers! A Crash-Course in Handling Some of the Worst Customers that Come Through Your Doors!	10/11/2016	South Carolina State Museum	19	General
Speaker @ the Center with Adam King	10/12/2016	In-Person	Unknown	General
Summer Reading Wrap Up	10/13/2016	South Carolina State Museum	51	YA/Teen Services, Youth Services
Ghosts of the USC Horseshoe: Facts and Fiction	10/24/2016	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	37	General
Speaker @ the Center - Tim Johnston	10/26/2016	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	Unknown	Speaker @ the Center
Researching Foundation Tax Returns: A Grantseeker's Guide	10/27/2016	Online	Unknown	Information Services

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
Proposal Writing Basics	11/2/2016	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	17	Information Services
Speaker @ the Center - John M. Sherrer, III	11/3/2016	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	Unknown	Speaker @ the Center
#SCStronger: And the Flood Goes On	11/4/2016	In-Person	5	General
Fuel Your Future Growth: Making the Most of Networking and Professional Development Opportunities	11/15/2016	Online	4	General
Grants Research: Finding a Funder for Your Nonprofit Organization	11/17/2016	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	38	Information Services
Angry Customers! A Crash-Course in Handling Some of the Worst Customers that Come Through Your Doors!	12/1/2016	Greenville County Library, Meeting Rooms	24	General
Proposal Writing Basics	12/7/2016	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	24	Information Services
Speaker @ the Center with West Fraser	12/8/2016	In-Person	Unknown	Speaker at the Center
Mastering Difficult Workplace Communications Challenges	12/13/2016	Online	15	General
On the Road with Jim Gill	12/14/2016	Greenville County Library, Meeting Rooms	35	Youth Services
On the Road with Jim Gill	12/15/2016	First Floor	27	Youth Services
Infobase's Essential Career Database: Ferguson's Career Guidance Center	12/15/2016	Online	Unknown	Online Resources
On the Road with Jim Gill	12/16/2016	Charleston County Public Library, Training Lab	34	Youth Services
Wintertime Botany Lunch and Learn with John Nelson	1/20/2017	In-Person	44	Youth Services
So You Think You Want to Be a Manager: What the Job Description Won't Tell You	1/26/2017	Online	18	General
Speaker @ the Center - Stephen Chesley, Jim Casada, Jacob Rivers	1/26/2017	In-Person	20	YA/Teen Services
Teen Services Exchange	1/27/2017	Piedmont Room	32	YA/Teen Services
South Carolina Conservation	1/31/2017	In-Person	27	Adult Services
Curb Appeal: The Library Edition	2/2/2017	Online	6	General
Kids InfoBits Training	2/2/2017	Online	Unknown	Online Resources
Unforgettable: Celebrating a Time of Life, Hope and Bravery - Photography Exhibit, Author Talk, and Book Signing	2/3/2017	First Floor	74	Adult Services
Project Outcome Regional Training	2/8/2017	South Carolina State Museum	38	Data Management
Exploring Bloom's Literature, the Essential Tool for Examining the Great Writers and Their Important Works	2/15/2017	Online	Unknown	Online Resources
My Voice Is....Spoken Word event celebrating Black History Month	2/17/2017	In-Person	30	Cultural
Gale Resources Training	2/21/2017	Online	Unknown	Online Resources
Infobase's Essential Career Database: Ferguson's Career Guidance Center	2/21/2017	Online	Unknown	Online Resources
Self-Publishing with SELF-e	2/23/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	23	Information Services
Speaker @ the Center - Jennie Fant	2/23/2017	In-Person	24	Speaker @ the Center
Children's Services Exchange	2/23/2017	The Columbia Museum of Art	29	Youth Services
Mango Languages Refresher	2/27/2017	Online	Unknown	Online Resources
Fighting Fake News: New Literacy for the 21st Century	2/28/2017	Online	20	Information Services
READsquared Training	3/2/2017	Coastal Room	3	Youth Services

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
READsquared Training	3/3/2017	Coastal Room	13	Youth Services
Technical Services Exchange	3/7/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	25	Technical Services
READsquared Training - Western Region	3/9/2017	Main Library	8	Youth Services
Grants Research: Finding a Funder for Your Nonprofit Organization	3/10/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	22	Information Services
READsquared Training	3/14/2017	First Floor	2	Youth Services
Speaker @ the Center with Teresa R. Kemp	3/16/2017	In-Person	Unknown	General
READsquared Training - Lowcountry	3/21/2017	Charleston County Public Library, Training Lab	2	Youth Services
READsquared Training - Charleston County	3/21/2017	Charleston County Public Library, Training Lab	5	Youth Services
What Were They Thinking? How Understanding Differences in Thinking Patterns can Improve Your Relationships at Work and Home	3/23/2017	Online	18	General
Jo may Author talk	3/24/2017	In-Person	20	General
Book Signing and Author Talk with Jo Whitten May	3/24/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	20	Information Services, General, Adult Services
READsquared Training - Pickens County	3/27/2017		2	Youth Services
Proposal Writing Basics	3/30/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	32	Information Services
Social Media in Government Quarterly Meeting	3/31/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	22	Marketing & PR
May Hill Arbuthnot Lecture with Jacqueline Woodson	4/1/2017	In-Person	Unknown	Youth Services/Teens, General
2017 Deans' and Directors' Lecture	4/3/2017	First Floor	Unknown	General
Read-In	4/4/2017	First Floor	Unknown	Youth Services
Speaker @ the Center - Patricia G. McNeely	4/6/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	20	Speaker @ the Center
Dealing with Challenging Patrons: Safety and Security at Our Library	4/13/2017	Online	24	General
Ferguson's Career Guidance Center in Discus	4/13/2017	Online	Unknown	Online Resources
NovelList Plus for Readers' Advisory in Discus	4/13/2017	Online	Unknown	Online Resources
Literary Cake Decorating Contest	4/14/2017	In-Person	Unknown	General
READsquared Training - Florence County	4/17/2017	Florence County Library	30	Youth Services
Science Reference Center in Discus	4/18/2017	Online	Unknown	Online Resources
READsquared Training	4/21/2017	Coastal Room	8	Youth Services
Tech Tuesday: Streaming and Mirroring	4/25/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	25	Technology
Grants Research: Finding a Funder for Your Nonprofit Organization	4/27/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	35	Information Services
LearningExpress Library for School Librarians	4/27/2017	Online	Unknown	Online Resources
Letters about Literature Ceremony	4/28/2017	In-Person	Unknown	Youth Services/Teens, General
READsquared Training - Union County	5/3/2017	TBA - To Be Announced	3	Youth Services
Stepping Up to Extraordinary - Discovering and Using Your Core Values	5/3/2017	Richland Library Sandhills	27	General, Adult Services, YA/Teen Services
Consumer Health Complete in Discus	5/3/2017	Online	Unknown	Online Resources
LearningExpress Library for Academic Librarians	5/3/2017	Online	Unknown	Online Resources

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
Speaker @ the Center - J. Brent Morris	5/4/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	26	Speaker @ the Center, General
LearningExpress Library Overview for Public Librarians	5/4/2017	Online	Unknown	Online Resources
Using SmartSearch Effectively in Discus	5/4/2017	Online	Unknown	Online Resources
LearningExpress Library's Career Resources	5/10/2017	Online	Unknown	Online Resources
RDA Refresher: RDA Training for SCLENDIS Catalogers	5/16/2017	Coastal Room	12	Technical Services
Tech Tuesday: iTunes and iCloud	5/16/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	21	Technology
RDA Refresher: RDA Training for SCLENDIS Catalogers	5/18/2017	Coastal Room	12	Information Services
Youth Mental Health First Aid	5/18/2017	Piedmont Room	16	Youth Services
Proposal Writing Basics	5/19/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	35	Information Services
Best of MasterFILE and EBSCOhost in Discus	5/23/2017	Online	Unknown	Online Resources
Grants Research: Finding a Funder for Your Nonprofit Organization	5/31/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	36	Information Services
Business Source Premier in Discus	5/31/2017	Online	Unknown	Online Resources
Speaker @ the Center - Michael Bonner and Fritz Hamer	6/1/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	13	Speaker @ the Center
StoryfestSC 2017	6/3/2017	South Carolina State Museum	Unknown	Youth Services
SC Plants the Seed	6/8/2017	510 Louis Street Orangeburg, SC 29115	Unknown	Outreach
Tech Tuesday: Upgrading your old Mac	6/13/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	9	Technology
SC Plants the Seed	6/13/2017	137 Shiver Pond Rd. Rembert, SC 29128	Unknown	Outreach
SC Plants the Seed	6/14/2017	200 N. Main Street Bishopville SC 29010	Unknown	Outreach
Proposal Writing Basics	6/15/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	40	Information Services
SC Plants the Seed	6/15/2017	510 Louis Street Orangeburg, SC 29115	Unknown	Outreach
SC Plants the Seed	6/22/2017	510 Louis Street Orangeburg, SC 29115	Unknown	Outreach
SC Plants the Seed	6/29/2017	510 Louis Street Orangeburg, SC 29115	Unknown	Outreach
SC Plants the Seed	6/29/2017	206 Pine Street Pelion SC 29123	Unknown	Outreach
Social Media in Government Quarterly Meeting	6/30/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	23	Marketing & PR
SC Plants the Seed	7/6/2017	510 Louis Street Orangeburg, SC 29115	Unknown	Outreach
Speaker @ the Center - Lorna Hollifield	7/11/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	2	Speaker @ the Center
SC Plants the Seed	7/11/2017	137 Shiver Pond Rd. Rembert, SC 29128	Unknown	Outreach
SC Plants the Seed	7/12/2017	200 N. Main Street Bishopville SC 29010	Unknown	Outreach
SC Plants the Seed	7/13/2017	510 Louis Street Orangeburg, SC 29115	Unknown	Outreach
SC Plants the Seed	7/20/2017	510 Louis Street Orangeburg, SC 29115	Unknown	Outreach
Discuss Live! Workshop	7/21/2017	In-Person	42	Outreach
Tech Tuesday: Home Computer Security	7/25/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	19	Technology
The Great American Eclipse 2017: Workshop for visually impaired individuals and those who work with visually impaired populations	7/26/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	34	Outreach, Special Needs

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
SC Plants the Seed	7/27/2017	510 Louis Street Orangeburg, SC 29115	Unknown	Outreach
SC Plants the Seed	7/27/2017	206 Pine Street Pelion SC 29123	Unknown	Outreach
SC Plants the Seed	8/3/2017	510 Louis Street Orangeburg, SC 29115	Unknown	Outreach
SC Plants the Seed	8/8/2017	137 Shiver Pond Rd. Rembert, SC 29128	Unknown	Outreach
SC Plants the Seed	8/9/2017	200 N. Main Street Bishopville SC 29010	Unknown	Outreach
SC Plants the Seed	8/10/2017	510 Louis Street Orangeburg, SC 29115	Unknown	Outreach
Emerging Readers and Inclusive Programs for Youth	8/11/2017	Richland Library Sandhills	30	Youth Services
StoryTime Basics	8/15/2017	Ballentine Branch	42	Youth Services
SC Plants the Seed	8/17/2017	510 Louis Street Orangeburg, SC 29115	Unknown	Outreach
The Total Solar Eclipse in Columbia, SC	8/21/2017	Columbia, SC	Unknown	General, Online Resources
Tech Tuesday: Using Google Apps	8/22/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	22	Technology
Speaker @ the Center - Marvin Lare	8/24/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	36	Speaker @ the Center
SC Plants the Seed	8/24/2017	206 Pine Street Pelion SC 29123	Unknown	Outreach
Grants Research Workshop: Finding a Funder for your Nonprofit Organization	9/7/2017	In-Person	22	General, Online Resources
Grants Research: Finding a Funder for Your Nonprofit Organization	9/7/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	39	Information Services, Continuing Education, Government Resources & Grants
2017 Annual Literacy Leaders Awards Ceremony	9/8/2017	First Floor	Unknown	General
Sprout and 3D Printing Training	9/18/2017	In-Person	Unknown	Youth Services, Information Services, Technology
Summer Reading Wrap-Up	9/22/2017	Irmo Branch	61	Youth Services
Banned Books Week	9/25/2017	In-Person	Unknown	Marketing & PR
Free Workshop on Voting Rights for People with Disabilities	9/26/2017	In-Person	10	Information Services
Free Workshop on Voting Rights for People with Disabilities	9/26/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	10	Special Needs
Tech Tuesday: Making the most of your iPad; Part 2- Things you don't know but need to know.	9/26/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	10	Technology
Banned Books Week	9/26/2017		Unknown	Marketing & PR
National Voter Registration Day	9/26/2017		Unknown	Outreach
Midlands Technical College Annual Employee Benefits Fair	9/27/2017	In-Person	Unknown	Information Services
Banned Books Week	9/27/2017		Unknown	Marketing & PR
Free, Fun, and Interactive Sign Language Workshop	9/28/2017	Coastal Room	42	Outreach, Continuing Education
Banned Books Week	9/28/2017		Unknown	Marketing & PR
Bookmobile and Outreach Exchange	9/29/2017	R212 Conference Center	29	Continuing Education, Adult Services, Outreach
Proposal Writing Basics	9/29/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	40	Information Services, Continuing Education, Government Resources & Grants
Banned Books Week	9/29/2017		Unknown	Marketing & PR
InSights into Blindness: A Celebration of Blindness Awareness Month	10/3/2017	South Carolina State Museum	35	Continuing Education, Special Needs
Speaker @ the Center - Kathryn Smith	10/5/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	9	Speaker @ the Center

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
SCDMV Annual Benefits and Wellness Fair	10/6/2017	In-Person	Unknown	Government Resources
Literacy 2030 Workshop	10/17/2017	Main Library	7	Continuing Education
Grants Research: Finding a Funder for Your Nonprofit Organization	10/20/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	41	Information Services, Continuing Education, Government Resources & Grants
Tech Tuesday: Introduction to Drupal	10/24/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	15	Technology
Speaker @ the Center with Tim Johnston	10/26/2017	In-Person	Unknown	General
Literacy 2030 Workshop	10/27/2017	Otranto Road Regional Library	11	Continuing Education
2017 SC Performer Showcase	10/27/2017	Richland Library Sandhills	65	Youth Services
Proposal Writing Basics Workshop	11/8/2017	In-Person	27	Information Services, Continuing Education, Government Resources & Grants
Proposal Writing Basics	11/8/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	40	Information Services, Continuing Education, Government Resources & Grants
Speaker @ the Center with James Everett Kibler, Jr.	11/9/2017	In-Person	12	Speaker @ the Center
Tech Tuesday: Digital Photography and Editing Basics	11/14/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	15	Marketing & PR, Technology
Literacy 2030 Workshop	11/15/2017	Main Library	20	Continuing Education
Collection Maintenance Basics for Youth Services	11/17/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	19	Continuing Education, Youth Services
Tech Tuesday: Fun and Educational Tech Toys	11/28/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	7	Technology, Continuing Education
Literacy 2030 Workshop	11/29/2017	Florence County Library	13	Continuing Education
READsquared Admin Training	11/30/2017	Florence County Library	4	Youth Services
Grants Research: Finding a Funder for Your Nonprofit Organization	11/30/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	40	Information Services, Continuing Education, Government Resources & Grants
READsquared Admin Training	12/1/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	2	Youth Services
Speaker @ the Center - Larry Price and Susan Kameraad-Campbell	12/7/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	16	Speaker @ the Center
Lemira Elementary Percussion Ensemble Live Performance at the SC State Library	12/8/2017	First Floor	Unknown	General, Youth Services
Every Child Ready to Read - Upstate	12/11/2017	Spartanburg County Library	43	Continuing Education, Youth Services
Management and Leadership Skills for Managers and Supervisors	12/12/2017	Florence County Library	36	Continuing Education
Every Child Ready to Read - Columbia	12/13/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	37	Youth Services, Continuing Education
SC Government Social Media Idea Exchange Quarterly Meeting	12/14/2017	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	25	Marketing & PR
Every Child Ready to Read - Lowcountry	12/14/2017	Main Auditorium	47	Continuing Education, Youth Services
Proposal Writing Basics Workshop	12/15/2017	In-Person	16	Information Services, Continuing Education, Government Resources & Grants
Interactive Sign Language Workshop for Public Library Staff	1/10/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	27	Outreach, Continuing Education
Speaker @ the Center - Ed DeVos	1/18/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	3	Speaker @ the Center

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
A+ Research with Discus-For Homeschool Parents and High School Homeschoolers	1/19/2018	In-Person Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	29	Outreach
Teen Services Exchange	1/26/2018	Online	Unknown	Continuing Education, YA/Teen Services
Quarterly E-Rate Virtual Meeting	1/30/2018	Main Auditorium	35	Continuing Education
Making the Most of Your Library Collection	2/1/2018	304 Biltmore Road Easley, SC 29640	20	Continuing Education
Interactive Sign Language Workshop for Public Library Staff	2/8/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	42	Continuing Education, Youth Services
Children's Services Exchange	2/15/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	12	Speaker @ the Center
Speaker @ the Center - Bonnie Stanard	2/22/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	40	Continuing Education, Government Resources & Grants, Information Services
Grants Research: Finding a Funder for Your Nonprofit Organization	2/23/2018	Computer Training Room (CTR)	Unknown	Youth Services
READsquared Admin Training	2/26/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	20	Continuing Education, Technical Services
Technical Services Exchange	2/27/2018	Online	Unknown	Continuing Education, Online Resources
Get Mobilized with the New State Library Online Discussion Groups	3/7/2018	Otranto Road Regional Library	40	Continuing Education
Interactive Sign Language Workshop for Public Library Staff	3/9/2018	First Floor	Unknown	General
Notable Documents Awards Ceremony	3/14/2018	Main Library	29	Continuing Education, Digitization
Local History Workshop	3/15/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	46	Information Services, Continuing Education, Government Resources & Grants
Proposal Writing Basics	3/15/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	2	Speaker @ the Center
Speaker @ the Center - Kimberly J. Simms	3/22/2018	First Floor	88	Cultural
Shadows of the Gullah Geechee Exhibit Reception and Author Talk with Queen Quet	3/23/2018	Charleston County Public Library, Training Lab	Unknown	Youth Services
READsquared Admin Training	3/26/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	35	Adult Services
Urban Botany Walking Tour with Dr. John Nelson	3/28/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	35	Youth Services, Continuing Education
Storytime Basics Training	3/29/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	30	Marketing & PR
SC Government Social Media Idea Exchange	3/30/2018	Piedmont Room	16	Continuing Education, Youth Services
Youth Services Puppetry Training	4/5/2018	Columbia, SC	Unknown	YA/Teen Services
Read-In   SC's Premier Children's Reading Event	4/12/2018	In-Person	10	Outreach, Government Research, Continuing Ed
FCI Edgefield Prison Library Training	4/13/2018	Computer Training Room (CTR)	2	Youth Services
READsquared Training for Admins	4/16/2018	Computer Training Room (CTR)	3	Youth Services
READsquared Training for Library Staff	4/17/2018	Lowcountry Room	33	Continuing Education, Government Resources & Grants, Information Services
Grants Research: Finding a Funder for Your Nonprofit Organization	4/20/2018	In-Person	63	Youth Services
Young Minds Dreaming Ceremony with Kwame Alexander	4/21/2018	Online	Unknown	Technology
Quarterly E-Rate Virtual Meeting	4/24/2018			

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
Speaker @ the Center - Lucinda Clark	4/26/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	8	Speaker @ the Center
The Basics of Teen Services & Programming	4/26/2018	South Carolina State Museum	25	Continuing Education, YA/Teen Services, Youth Services
Youth Services Puppetry Training - Lowcountry	4/27/2018	Otranto Road Regional Library	15	Continuing Education, Youth Services
Mental Health First Aid	5/2/2018	Greenville County Library, Meeting Rooms	28	Continuing Education
South Carolina Genealogy: exploring online resources	5/9/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	25	General, Adult Services
State House Health Benefits Fair	5/9/2018	In-Person	75	Government
Interactive Sign Language Workshop for Public Library Staff	5/10/2018	203 Fayetteville Avenue Bennettsville, SC 29512	25	Continuing Education
RDA Training for Catalogers	5/15/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	28	Continuing Education
READsquared Training for Staff	5/16/2018	Computer Training Room (CTR)	8	Youth Services
RDA Training for Catalogers	5/17/2018	Piedmont Room	16	Continuing Education
Bilingual Storytime and Outreach Training	5/17/2018	South Carolina State Museum	24	Outreach, Special Needs, Youth Services, Continuing Education
Proposal Writing Basics	5/18/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	23	Continuing Education, Government Resources & Grants, Information Services
Presentation on State Library Services and Resources to Commission on Higher Education	5/23/2018	In-Person	12	Outreach
Letters about Literature Ceremony	5/23/2018	In-Person	70	Youth Services
Speaker @ the Center - William Lewis Burke, Jr. StoryfestSC 2018	5/24/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	25	Speaker @ the Center
Speaker @ the Center - Dr. Katherine Chaddock	6/2/2018	South Carolina State Museum	Unknown	Literacy
Culturally Relevant Practices for Classroom Management Workshop	6/7/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	8	Speaker @ the Center
Culturally Relevant Practices for Classroom Management Workshop	6/8/2018	Lowcountry Room	40	Continuing Education
Adult Programming Exchange	6/8/2018	In-Person	40	Outreach, Special Needs, Youth Services, Continuing Education
Webinar--Serving Patrons with Autism Spectrum Disorder (Part 1)	6/8/2018	South Carolina State Museum	48	Continuing Education
Webinar--Serving Patrons with Autism Spectrum Disorder (Part 2)	6/21/2018	Online	47	Continuing Education
Speaker @ the Center - Pat McNeely	7/19/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	17	Speaker @ the Center
SC Government Social Media Idea Exchange	7/20/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	25	Marketing & PR
Opening Reception for Cecil Williams' Traveling Exhibit "Unforgettable: Celebrating a Time of Life, Hope and Bravery"	7/30/2018	Main Auditorium	130	General
Quarterly E-Rate Virtual Meeting	7/31/2018	Online	Unknown	Technology
Academic Libraries: Discuss and PASCAL Workshop	8/1/2018	In-Person	24	Outreach
Speaker @ the Center - Leigh Moring	8/3/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	6	Speaker @ the Center

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
K-12 Live Discuss Workshop for Media Specialists, School Librarians, and Educators	8/7/2018	In-Person	40	Outreach
Serving Struggling Readers in Our Community	8/10/2018	Main Library	16	Continuing Education, YA/Teen Services, Youth Services
Storytime Basics	8/16/2018		23	Continuing Education, Literacy, Youth Services
Understanding Diversity: Serving Young Dual-Language Learners in the Library	8/17/2018	Spartanburg County Library	25	Continuing Education, Literacy, Cultural, Special Needs, Youth Services
Cultural Diversity Exchange	8/24/2018		40	Continuing Education, Outreach, Cultural
Understanding Diversity: Serving Young Dual-Language Learners in the Library	9/7/2018		23	Continuing Education, Literacy, Cultural, Special Needs, Youth Services
Grants Research Workshop: Finding a Funder for your Nonprofit Organization	9/14/2018	In-Person	15	Continuing Education, Government Resources & Grants, Information Services
Spanish for Library Staff: Online Practice Meeting (Group B)	9/19/2018	Online	8	Continuing Education, General, Cultural, Special Needs
Spanish for Library Staff: Online Practice Meeting (Group A)	9/19/2018	Online	15	Continuing Education, General, Cultural, Special Needs
Statehouse grounds Wellness & Benefits Fair	9/19/2018	In-Person	100+	Government Research, General
Summer Reading Wrap-Up	9/21/2018		40	YA/Teen Services, Youth Services
Speaker @ the Center - Clair DeLune	9/27/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	17	Speaker @ the Center
Pathways to Grade-Level Literacy Webinar	10/3/2018	Online	45	Literacy, Youth Services
Grants Research: Finding a Funder for Your Nonprofit Organization	10/4/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	40	Continuing Education, Government Resources & Grants, Information Services
Spanish for Library Staff: Online Practice Meeting (Group B)	10/10/2018	Online	6	Continuing Education, General, Cultural, Special Needs
Spanish for Library Staff: Online Practice Meeting (Group A)	10/10/2018	Online	16	Continuing Education, General, Cultural, Special Needs
SC Social Media in Government Idea Exchange - It's All About Video	10/12/2018	Computer Training Room (CTR)	42	Marketing & PR
Lunch & Learn at SCPRT	10/16/2018	In-Person	20	Government Research, General
Led By Love: Michael Hingson, Thunder Dog, and Getting Out of the Twin Towers Alive	10/18/2018	First Floor	90	Adult Services, General
Proposal Writing Basics	10/19/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	40	Continuing Education, Government Resources & Grants, Information Services
Understanding Foundation Tax Returns: Finding a Funding Match With the 990-PF	10/24/2018	Online	Unknown	Information Services
DIY Escape Rooms	10/29/2018	Waccamaw Neck Library Branch	Unknown	Youth Services
Quarterly E-Rate Virtual Meeting	10/30/2018	Online	Unknown	Technology
Understanding Diversity: Serving Young Dual-Language Learners in the Library	11/7/2018		10	Continuing Education, Literacy, Cultural, Special Needs, Youth Services
Quilts of Valor Awards Ceremony and Sew Day	11/7/2018	In-Person	50	General, Cultural
"Quilts of Valor Award Ceremony"	11/7/2018	First Floor	60	General, Cultural
Speaker @ the Center - Liz Gilmore Williams	11/8/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	3	Speaker @ the Center

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
SC Read Eat Grow: Charlie Cart Demo	11/9/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	25	Continuing Education, YA/Teen Services, Youth Services
All ACCESS Pass: how Richland Library went Deweyless	11/13/2018	Online	19	Adult Services, Continuing Education
Spanish for Library Staff: Online Practice Meeting (Group B)	11/14/2018	Online	11	Needs
Spanish for Library Staff: Online Practice Meeting (Group A)	11/14/2018	Online	13	Continuing Education, General, Cultural, Special Needs
Webinar: Mindful Listening for Better Communication	11/14/2018	Online	24	Continuing Education
"Quilts of Valor Award Ceremony"	11/14/2018	First Floor	25	General, Cultural
Grants Research: Finding a Funder for Your Nonprofit Organization	11/16/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	43	Continuing Education, Government Resources & Grants, Information Services
Quilts of Valor Awards Ceremony	11/28/2018	In-Person	25	General, Cultural
Webinar: Giving and Receiving Meaningful Feedback	11/28/2018	Online	42	Continuing Education
Bookmobile and Outreach Exchange	11/30/2018	South Carolina State Museum	39	Continuing Education
The Path to U.S. Citizenship Can Start at Libraries: Free Webinar	12/3/2018	Online	25	CE, General, Government Res & Grants, Information Services, Cultural, Special Needs
Resilience: The Biology of Stress & the Science of Hope	12/3/2018		44	Adult Services, General, Literacy, Youth Services
Libraries for All: Keys to Inclusive Programs, Environment, and Information for People with Disabilities	12/5/2018	Main Library	9	Continuing Education, Special Needs
Quilts of Valor Awards Ceremony	12/5/2018	In-Person	25	General, Cultural
Speaker @ the Center - Ed Devos	12/6/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	3	Speaker @ the Center
Continuing Education Exchange	12/7/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	13	Continuing Education
Artistic Literacy: School Age STEAM Programs	12/11/2018	Columbia, SC	24	Continuing Education, Youth Services
Cecil William's presentation and book signing: "Unforgettable: Celebrating a Time of Life, Hope and Bravery"	12/11/2018	Main Auditorium	Unknown	General, Cultural
Artistic Literacy: School Age STEAM Programs	12/12/2018	Main Library	14	Continuing Education, Youth Services
Quilts of Valor Award Ceremony	12/12/2018	First Floor	25	General, Cultural
Webinar: Transforming Conflict from Dysfunctional to Functional	12/12/2018	Online	36	Continuing Education
Proposal Writing Basics	12/12/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	44	Continuing Education, Government Resources & Grants, Information Services
Legal Reference Skills for Public Library Staff	12/13/2018		26	Continuing Education
Teen Services Coffee & Conversations	12/19/2018	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	6	YA/Teen Services
Summer Reading and Learning Grant Workshop	1/4/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	6	Continuing Education, Youth Services
Summer Reading and Learning Grant Workshop	1/9/2019	Main Library	6	Continuing Education, Youth Services
Quilts of Valor Awards Ceremony	1/9/2019	In-Person	20	General, Cultural
Storytime Starters: New Book Pairings and Themes	1/9/2019	Online	30	Continuing Education
Libraries for All: Keys to Inclusive Programs, Environment, and Information for People with Disabilities	1/11/2019	Florence County Library	14	Continuing Education, Special Needs
Homeschooling Student Workshop	1/14/2019	In-Person	29	Outreach

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
Partnerships between Public Libraries and Schools: Working Together to Improve Literacy Outcomes	1/14/2019	Online	61	Literacy, Youth Services
Workplace Discrimination and EEOC Law	1/16/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	23	Continuing Education, Human Resources
Speaker @ the Center - Sheila Morris	1/17/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	7	Speaker @ the Center
Maintaining a Safe and Respectful Library: Online Course	1/21/2019		25	Continuing Education
Standing Up for Yourself: How to Ask for a Raise or Promotion	1/23/2019	Online	14	Continuing Education
Annual Teen Exchange	1/24/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	32	Continuing Education, Youth Services
Dealing with Challenging Workplace Situations	1/28/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	20	Continuing Education
Quarterly E-Rate Virtual Meeting	1/29/2019	Online	Unknown	Technology
SC Read Eat Grow: Culinary Demo	2/1/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	14	Continuing Education, YA/Teen Services, Youth Services
Speaker @ the Center - Eric Emerson and Karen Stokes	2/7/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	9	Speaker @ the Center
Understanding Diversity: Serving Young Dual-Language Learners in the Library	2/8/2019		28	Continuing Education, Literacy, Cultural, Special Needs, Youth Services
Webinar: Working with Angry Customer Behaviors	2/20/2019	Online	59	Continuing Education
Children's Services Exchange	2/21/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	26	Continuing Education, Youth Services
Social Media in Government Idea Exchange - Special Programs and PR	2/22/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	23	Marketing & PR
Proposal Writing Basics	3/1/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	17	Continuing Education, Government Resources & Grants, Information Services
Webinar: Seeing YOUR Name on the Cover of the Book	3/6/2019	Online	13	Continuing Education
Impact Grant Q&A Webinar	3/6/2019	Online	15	Continuing Education, Government Resources & Grants
Speaker @ the Center - Amy Duernberger	3/7/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	4	Speaker @ the Center
Spanish for Library Staff: Virtual Practice Meeting	3/12/2019	Online	17	Continuing Education, Outreach, Cultural
Webinar: Two Hour Special! Best Children's Books of 2018	3/13/2019	Online	22	Continuing Education
A/V Cataloging Doesn't Have to be Terrifying!	3/15/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	22	Continuing Education
What Do I Do with THIS? Cataloging Genealogy Materials	3/15/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	25	Continuing Education
Spanish for Library Staff: Virtual Practice Meeting - Session 2	3/19/2019	Online	10	Continuing Education, Outreach, Cultural
Library Impact Grant Workshop	3/20/2019	Sandhills Room	6	Continuing Education, Government Resources & Grants
Webinar: How to Write Effective Survey Questions to Get Useful Data	3/20/2019	Online	18	Continuing Education
Gallery Talk: Freedom Now and Columbia SC 63	3/20/2019	In-Person	70	Outreach, Cultural

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
Notable State Documents Awards Ceremony	3/20/2019	First Floor	Unknown	General
Spanish for Library Staff: Virtual Practice Meeting - Session 3	3/26/2019	Online	8	Continuing Education, Outreach, Cultural
Spanish for Library Staff: Virtual Practice Meeting - Session 4	4/2/2019	Online	8	Continuing Education, Outreach, Cultural
Webinar: Storytime and Program Planning Made Easy	4/3/2019	Online	23	Continuing Education
Introduction to Sign Language for Library Staff, Part 1: Incorporating Signs into Story Time.	4/5/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	25	Continuing Education
Grants Research: Finding a Funder for Your Nonprofit Organization	4/12/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	26	Continuing Education, Government Resources & Grants, Information Services
Webinar: Weed 'em and Reap: Readers Advisory Benefits of Fiction Weeding	4/17/2019	Online	27	Continuing Education
Youth Services Programming Exchange	4/18/2019	Online	41	Continuing Education, YA/Teen Services, Youth Services
READsquared Training for Public Library Staff	4/22/2019	Computer Training Room (CTR)	6	Youth Services
READsquared Training for Public Library Staff	4/24/2019	Main Library	8	Youth Services
School and Public Libraries: A Winning Combination	4/25/2019	In-Person	22	Outreach, Programming
Webinar: Other Duties as Assigned: Navigating Non-traditional Library Positions	4/25/2019	Online	30	Continuing Education
PR Exchange	4/26/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	28	Marketing & PR
Young Minds Dreaming Ceremony with Jose Felipe Herrera	4/27/2019	In-Person	63	Youth Services
Annual State Documents Training: SC State Library Acquisition of State Agency Publications	4/30/2019	Computer Training Room (CTR)	33	General
Equity, Diversity, Inclusion: What Library Trustees Need to Know	4/30/2019	Online	Unknown	Human Resources
Webinar: Do You Have Compassion Fatigue?	5/1/2019	Online	30	Continuing Education
Meet the Author - Tom Poland	5/2/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	14	Speaker @ the Center
READsquared Training for Public Library Staff	5/6/2019	Main Library	4	Continuing Education, Youth Services
Understanding Diversity: Serving Young Dual-Language Learners in the Library	5/9/2019	Online	15	Continuing Education, Literacy, Cultural, Special Needs, Youth Services
Webinar: Curious About Library Supervision	5/14/2019	Online	60	Continuing Education
Webinar: Preventing Harassment in the Library: Responding to Sexual, Racial, and Bullying Incidents Involving Staff or Patrons	5/15/2019	Online	20	Continuing Education
Summer Reading with Discuss: Get Ready to Launch!	5/16/2019	In-Person	8	Youth Services
Proposal Writing Basics	5/16/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	38	Continuing Education, Government Resources & Grants, Information Services
Adult Programming Exchange	5/17/2019	South Carolina Department of Archives and History	30	Continuing Education
RDA Training for Catalogers	5/20/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	15	Continuing Education
Webinar: How to Complain Effectively: Influencing Change in the Workplace	5/21/2019	Online	79	Continuing Education
RDA Training for Catalogers	5/22/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	27	Continuing Education

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
Webinar: Diversifying Your Collection, Engaging All Users: A Small Academic Library Moving Forward	5/23/2019	Online	30	Continuing Education
Sensory Programs for Children: How to Develop Inclusive, Accessible Library Programs	5/24/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	26	Continuing Education, Special Needs, Youth Services
Quarterly E-Rate Virtual Meeting	5/28/2019	Online	Unknown	Technology
Webinar: Who Does What Work? Mastering the Organizational Map	6/4/2019	Online	63	Continuing Education
Webinar: Filming Storytimes: Some Good Things to Know Before You Hit the Big Screen	6/5/2019	Online	5	Continuing Education
Uncovering Privileges and Addressing Microaggressions: ALA ODLOS Webinar	6/5/2019	Online	25	Continuing Education, Outreach, Cultural
Auto Repair Source: Nuts and Bolts	6/6/2019	In-Person	9	General, Information Services
Virtual and Augmented Reality with Jaime Donally	6/10/2019	South Carolina State Museum	55	Continuing Education, Youth Services
Webinar: Strategies for Engaging Families in Early and Grade-Level Literacy	6/11/2019	Online	26	Continuing Education, Literacy
Webinar: Catch Them Doing It Right: Effective Coaching Strategies	6/18/2019	Online	92	Continuing Education
Webinar: The Quiet Approach for Serving Customers	6/19/2019	Online	24	Continuing Education
Webinar: Clemson University Latino Voices: Past, Present, Future	6/27/2019	Online	10	Continuing Education
Summer Learning with Discus	6/27/2019	In-Person	11	Outreach
SC Government Social Media Idea Exchange	6/28/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	33	Marketing & PR
Webinar: Beginning Genealogy: Free Resources	7/3/2019	Online	43	Continuing Education
Webinar: The Micromanagement Cure: Using the Expectations Model for Effective Oversight	7/9/2019	Online	82	Continuing Education
Webinar: What Libraries Can Learn from Other Organizations about Advocacy and Political Power	7/17/2019	Online	11	Continuing Education
Webinar: Recruitment and Retention: Finding and Keeping Quality Employees in Small Communities	7/23/2019	Online	68	Continuing Education
SCLA Webinar: Current Copyright News	7/25/2019	Online	30	Continuing Education
Authors of SC featuring Terry Wynne	7/30/2019	Online	Unknown	General, Outreach, Cultural
Quarterly E-Rate Virtual Meeting	7/30/2019	Online	Unknown	Technology
Discus Live Workshop for Educators, Media Specialists, and Librarians	8/6/2019	In-Person	26	Outreach
Webinar: Developing An Outreach Program for Your Library	8/7/2019	Online	16	Continuing Education
Webinar: How to be a Fearless Employee	8/13/2019	Online	93	Continuing Education
Adult Food Literacy Programming workshop	8/14/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	20	Continuing Education
Inclusive Collections: Creating Inclusive and Equitable Library Collections (Webinar)	8/20/2019	Online	27	Continuing Education, Outreach, Cultural
Webinar: RA for All: Ten Rules of Basic Reader's Advisory Service	8/21/2019	Online	10	Continuing Education
Web Accessibility: Requirements and Best Practices	8/21/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	26	Continuing Education, Technology
SCLA Webinar: Library Grants 101	8/22/2019	Online	14	Continuing Education
Authors of SC featuring Raegan Teller	8/22/2019	Online	Unknown	General, Outreach, Cultural

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
Webinar: Cheat Sheets for Library Staff: Capturing Institutional Knowledge Inclusive Collections: What We See and Don't See: Perspectives & Tropes (Webinar)	8/27/2019	Online	89	Continuing Education
Authors of SC featuring Jerred Metz	9/10/2019		37	Continuing Education, Cultural
State Library PR, Communications & Marketing (PCM) Interest Group Quarterly Online Meeting	9/10/2019	Online	Unknown	General, Outreach, Cultural
Staff Exchange: Equity, Diversity, and Inclusion (EDI)	9/10/2019	Online	Unknown	Marketing & PR
Annual Summer Reading Wrap-Up	9/13/2019	South Carolina State Museum	37	Continuing Education, Literacy, Cultural, Special Needs, Youth Services
Hosted SCSL table at SCPRT Health and Wellness Fair on Statehouse Grounds (in-person)	9/13/2019	Irmo Branch In-Person	45	Continuing Education, Youth Services
Cecil Williams Presentation and Book signing for Unforgettable Exhibit at Aiken Museum, AECOM Center, Aiken, SC (in-person)	9/18/2019	In-Person	171	Government Research, Information Services
Literacy 2030 webinar	9/22/2019	In-Person	115	General, Outreach, Cultural
SC Social Media in Government Idea Exchange	9/23/2019	Online	21	Literacy
SCIA Webinar: Refresh Your Library Social Life! Using Social Media to Engage Users	9/25/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	33	Marketing & PR
Read Eat Grow Kickoff Event	9/26/2019	Online	29	Continuing Education
Grants Research: Finding a Funder for Your Nonprofit Organization	9/26/2019	Columbia, SC	Unknown	Continuing Education, Cultural
DisAbility and Library Collections: How do we make collections accessible? (Webinar)	9/27/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	40	Continuing Education, Government Resources & Grants, Information Services
50th Anniversary Celebration of the State Library (in-person)	10/1/2019	In-Person	28	Continuing Education, Outreach, Cultural
Research Instruction to Ten Oaks Elementary School 8th grade students (in-person)	10/3/2019	In-Person	125	General
Grants presentation for SC Thrive conference at Myrtle Beach (in-person)	10/4/2019	In-Person	45	Outreach
Cecil Williams Presentation and Book signing for Unforgettable Exhibit at USC-Aiken Etheredge Gallery, Aiken, SC (in-person)	10/4/2019	In-Person	55	Continuing Education, Government Resources & Grants, Information Services
Opening reception and presentation for "Unforgettable: Celebrating a Time of Life, Hope and Bravery" by Cecil Williams	10/11/2019	In-Person	30	Cultural, Traveling Exhibit
Get WAK-I with World Almanac for Kids Intermediate	10/13/2019	USC-Aiken Etheredge Center Galleries, Aiken, SC 29801	Unknown	Cultural, Traveling Exhibit
Proposal Writing Basics	10/17/2019	In-Person	4	Outreach
Inclusive Collections: A Close Look at Depictions of Indigenous Peoples in Your Library's Materials (Webinar)	10/18/2019	Lowcountry Room	31	Continuing Education, Government Resources & Grants, Information Services
Reading Aids in Discus	10/22/2019	Online	41	Continuing Education, Outreach, Cultural
MedlinePlus Database Training - National Network of Libraries of Medicine	10/24/2019	In-Person	14	Outreach
Novelist Plus: Using Appeals and Themes	10/29/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	6	Adult Services, Continuing Education, Youth Services
	10/31/2019	In-Person	14	Outreach

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
SCLA Webinar: Family History and Local History Research in South Carolina	10/31/2019	Online	48	Continuing Education
Book or Treat!	10/31/2019	First Floor	Unknown	Youth Services
LEARN360 Content and Tools for Educators	11/5/2019	In-Person	2	Outreach
Webinar: Online Reader Resources	11/6/2019	Online	3	Continuing Education
Fully Engaged Customer Service	11/8/2019	South Carolina State Museum	50	Continuing Education
Grant Writing for Nonprofits	11/16/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	64	Continuing Education, Government Resources & Grants, Information Services
High School English-Discus Overview	11/18/2019	In-Person	5	Outreach
Webinar: Giving Thanks! Time to Give Yourself a Gratitude Check-Up	11/20/2019	Online	12	Continuing Education
Library Basics Part 1: Front Desk Basics	12/3/2019	203 Fayetteville Avenue Bennettsville, SC 29512	18	Continuing Education
Building Inclusive Spanish Collections for All (Webinar)	12/3/2019	Online	43	Continuing Education, Outreach, Cultural
Library Basics Part 1: Front Desk Basics	12/4/2019	100 Center Street Chester, SC 29706	9	Continuing Education
Webinar: Behavior Management in Storytime	12/4/2019	Online	37	Continuing Education
Assistive Technology Cooking Program	12/10/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	3	Continuing Education
Money Matters in Discus	12/10/2019	In-Person	3	Outreach
Library Basics Part 1: Front Desk Basics	12/10/2019	297 Main Street N., Allendale, SC 29810	14	Continuing Education
Library Basics Part 1: Front Desk Basics	12/11/2019	105 Court House Square, Edgefield, SC 29824	6	Continuing Education
State Library PR, Communications & Marketing (PCM) Interest Group Quarterly Online Webinar	12/11/2019	Online	Unknown	Marketing & PR
LEARN360 Content and Tools for Educators	12/12/2019	In-Person	5	Outreach
Proposal Writing Basics	12/13/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	20	Continuing Education, Government Resources & Grants, Information Services
Summer Reading Wrap-Up Part Two: Data and Outcomes	12/13/2019	Piedmont Room, South Carolina State Library	22	Continuing Education, Youth Services
Webinar: The Ten Behavioral Questions to Ask to Prevent a Bad Hire	12/18/2019	Online	20	Continuing Education
Continuing Education Exchange	12/19/2019	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	12	Continuing Education
Library Basics Part 2: Reference Skills	1/14/2020	101 SE Court St, Marion, SC 29571	12	Continuing Education
Annual Teen Services Exchange	1/14/2020	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	30	Continuing Education, YA/Teen Services
Library Basics Part 2: Reference Skills	1/15/2020	201 Railroad Ave, McCormick, SC 29835	4	Continuing Education
Adult ESOL Staff Exchange	1/16/2020	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	24	Adult Services, Continuing Education, Literacy
Tom Poland Book Talk and Signing	1/24/2020	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	60	General
Library Basics Part 2: Reference Skills	1/28/2020	1216 Old Murray Ct., Hanahan, SC 29410	15	Continuing Education
Library Basics Part 2: Reference Skills	1/29/2020	300 E. South St. Union, SC 29379	6	Continuing Education
SCLA Webinar: Executive Officers AskMeAnything	1/30/2020	Online	6	Continuing Education
Every Child Ready to Read Regional Training with Sue McLeaf Nespeca	2/3/2020	Spartanburg County Library	35	Continuing Education, Youth Services
Every Child Ready to Read Regional Training with Sue McLeaf Nespeca	2/4/2020	South Carolina State Museum	49	Continuing Education, Youth Services

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
PCI Webinar: Digital Tools for the Reference Desk	2/5/2020	Online	18	Continuing Education
The Welcome Table SC	2/6/2020	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	16	Continuing Education
Every Child Ready to Read Regional Training with Sue McLeaf Nespeca	2/6/2020	Florence County Library	18	Continuing Education, Youth Services
Advanced Searching in Discus	2/7/2020	In-Person	7	Outreach
Every Child Ready to Read Regional Training with Sue McLeaf Nespeca	2/7/2020	Main Library	26	Continuing Education, Youth Services
Literacy 2030: Community Forum on Teen Literacy	2/10/2020	Main Library	3	Literacy
Discus Basics: Middle School	2/11/2020	Online	10	Outreach
Library Basics Part 3: Storytimes and Programs	2/11/2020	113 Ravenell Drive, Saint Stephen, SC 29479	13	Continuing Education
Library Basics Part 3: Storytimes and Programs	2/12/2020	1100 Friend Street Newberry, SC 29108	3	Continuing Education
PCI Webinar: Drag Me to Story Hour! How to Present a Dynamic and Successful Drag Queen Story Hour	2/12/2020	Online	10	Continuing Education
Don't Be Quiet: Trauma Informed Responses in Libraries (Upstate)	2/12/2020	Main Library	19	Continuing Education
Library Basics Part 3: Storytimes and Programs	2/18/2020	227 Huger St Cheraw, SC 29520	6	Continuing Education
Discover: TumbleBook Library!	2/19/2020	In-Person	8	Outreach
PCI Webinar: Teaching Tech to Library Patrons: The Current Landscape	2/19/2020	Online	44	Continuing Education
Library Basics Part 3: Storytimes and Programs	2/20/2020	40 Burr St, Barmwell, SC 29812	4	Continuing Education
Literacy 2030: Community Forum on Teen Literacy	2/20/2020	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	9	Literacy
Ukulele Class for Library Staff	2/24/2020	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	13	Continuing Education, Youth Services
Spanish for Library Staff: Virtual Practice Group	2/24/2020	Online	18	Continuing Education
Don't Be Quiet: Trauma Informed Responses in Libraries (Lowcountry)	2/26/2020	Online	18	Continuing Education
PCI Webinar: Best Children's Books of 2019 - 2 Hour Special!	2/26/2020	Online	26	Continuing Education
SCLA Webinar: Building Digital Collections for the Public Library	2/27/2020	Online	15	Continuing Education
The Welcome Table SC	2/27/2020	Learning Lab, SC State Library, 1500 Senate Street, Columbia, SC 29201	16	Continuing Education
EDI-fying and Decolonizing the Profession	3/3/2020	Online	146	Continuing Education
Celebrating Inclusion and Diversity in Storytime	3/3/2020	Online	184	Continuing Education
Using Universal Design to Make Your Library More Accessible and Inclusive	3/3/2020	Online	203	Continuing Education
The First-Hand Millennial View	3/3/2020	Online	209	Continuing Education
Low Morale in Libraries: A Survey of Experiences	3/3/2020	Online	228	Continuing Education
Engaged: Community Impact through Community Led Libraries	3/3/2020	Online	268	Continuing Education
Building Community Connections: Getting to Know the Community Outside Your Walls	3/3/2020	Online	275	Continuing Education
PCI Webinar: The Best of 2019 and Most Anticipated of 2020 Comics and Graphic Novels	3/4/2020	Online	12	Continuing Education
Being Inclusive When Celebrating Your Library's Anniversary	3/4/2020	Online	81	Continuing Education
Services to Special Populations	3/4/2020	Online	107	Continuing Education

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
Nurturing Resilience with Bibliotherapy	3/4/2020	Online	131	Continuing Education
Nurturing Relationships to Cultivate Resilience	3/4/2020	Online	209	Continuing Education
Trauma 101	3/4/2020	Online	231	Continuing Education
Team RA: Readers Advisory for All	3/4/2020	Online	241	Continuing Education
You Don't Look Like a Librarian: Decoding Microaggressions in the Library Environment	3/4/2020	Online	250	Continuing Education
Literacy 2030: Community Forum on Teen Literacy	3/9/2020	Hartsville Library	2	Literacy
Spanish for Library Staff: Virtual Practice Group	3/9/2020	Online	21	Continuing Education
Library Basics Part 4: Collection Maintenance	3/10/2020	304 Biltmore Road Easley, SC 29640	8	Continuing Education
PCI Webinar: How to Coordinate Popular Author Events at Your Library	3/11/2020	Online	18	Continuing Education
Get an Edge on Exams with LearningExpress Practice Tests, eBooks, and Tutorials	3/17/2020	Online	10	Outreach
PCI Webinar: The Art of Supervising Others	3/18/2020	Online	47	Continuing Education
Discus Basics: Elementary School	3/23/2020	In-Person	9	Out
Spanish for Library Staff: Virtual Practice Group	3/23/2020	Online	24	Continuing Education
Literacy 2030: Community Forum on Teen Literacy	3/24/2020	Moncks Corner Library	13	Literacy
PCI Webinar: Secrets of the Catalog: Basics for Non-Catalog Users	3/25/2020	Online	37	Continuing Education
Public Library Staff Facilitated Conversation	3/25/2020	Online	41	Continuing Education, Webinar
SCLA Webinar: Engaging your Patrons through Special Collections	3/26/2020	Online	48	Continuing Education
READsquared: Introduction to the Communication Module	3/27/2020	Online	12	Youth Services
SC Early Learning Standards: A Guide for Youth Librarians	3/31/2020	Online	52	Continuing Education, Youth Services
Library Staff Facilitated Conversation	4/1/2020	Online	27	Continuing Education, Webinar
PCI Webinar: Coaching Skills for Library Supervisors--Building a Performance Culture, One Employee at a Time	4/1/2020	Online	33	Continuing Education, Webinar
Spanish for Library Staff: Virtual Practice Group	4/6/2020	Online	28	Continuing Education
Library Staff Facilitated Conversation	4/8/2020	Online	20	Continuing Education, Webinar
PCI Webinar: The Difference Between Discussion, Debate and Dialogue and How to Use it to Build Healthy Workplaces	4/8/2020	Online	24	Continuing Education, Webinar
Little Hands Signing: Feelings Signs (Webinar)	4/8/2020	Online	50	Continuing Education
SCLA Webinar: Legal Research Part 1 - The Law & Legal Reference Interview	4/9/2020	Online	41	Continuing Education
Library Staff Facilitated Conversation	4/15/2020	Online	43	Continuing Education, Webinar
PCI Webinar: Overcoming the Challenges of Working from Home for the Employee and the Manager	4/15/2020	Online	Unknown	Continuing Education, Webinar
PCI Webinar: The Power of Hospitality to Deliver the Black Tie Patron Experience!	4/15/2020	Online	Unknown	Continuing Education, Webinar
Spanish for Library Staff: Virtual Practice Group	4/20/2020	Online	30	Continuing Education
Don't Sweat the Flops: Virtual Workshop with Flow Circus	4/20/2020	Online	30	Continuing Education, Youth Services
Literacy 2030: Virtual Community Forum on Teen Literacy	4/20/2020	In-Person	37	Literacy
Going Virtual: Ways to Stay Engaged During COVID-19 Closures	4/21/2020	Online	36	Continuing Education, Webinar
Library Staff Facilitated Conversation	4/22/2020	Online	17	Continuing Education, Webinar
PCI Webinar: Everything You Need to Learn About Podcasting in One Hour	4/22/2020	Online	Unknown	Continuing Education, Webinar

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
FTC Webinar--Red Flags: Warning Signs of Fraud	4/23/2020	Online	24	Continuing Education, Webinar
SCLA Webinar: Legal Research Part 2 - Secondary Sources & Topical Research Guides	4/23/2020	Online	32	Continuing Education
FTC Webinar--Talking About Scams with Older Adults	4/28/2020	Online	28	Continuing Education, Webinar
Library Staff Facilitated Conversation	4/29/2020	Online	37	Continuing Education, Webinar
PCI Webinar: 20 Tech Trends in 60 Minutes	4/29/2020	Online	Unknown	Continuing Education, Webinar
State Library PR, Communications & Marketing (PCM) Interest Group Quarterly Online Meeting	4/29/2020	Online	Unknown	Marketing & PR
Celebrate El día de los niños, El día de los libros (Children's Day, Book Day) with Multilingual Storytimes	4/30/2020	Online	Unknown	Cultural
FTC Webinar--Online Safety: Protecting your Information and Devices	5/5/2020	Online	22	Continuing Education, Webinar
Library Staff Facilitated Conversation	5/6/2020	Online	19	Continuing Education, Webinar
PCI Webinar: Writing Effective Email	5/6/2020	Online	22	Continuing Education, Webinar
Practical Mindfulness for Library Staff, with Daron Larson	5/8/2020	Online	100	Adult Services, Continuing Education, Youth Services
Communication Strategies for COVID-19	5/11/2020	Online	Unknown	Marketing & PR
FTC Webinar--Helping Patrons Recover from Identity Theft	5/12/2020	Online	22	Continuing Education, Webinar
Library Staff Facilitated Conversation	5/13/2020	Online	8	Continuing Education, Webinar
PCI Webinar: Beyond Storytelling to Engage Leaders and Enact Change	5/13/2020	Online	21	Continuing Education, Webinar
SCLA Webinar: Legal Research Part 3 - Researching Local, State & Federal Codes	5/14/2020	Online	39	Continuing Education
Little Hands Signing Professional Development Storytime Series: First Signs	5/14/2020	Online	50	Continuing Education, Webinar
PCI Webinar: Social Media 101--Turning Your Library Social Media into a Community	5/20/2020	Online	22	Continuing Education, Webinar
Little Hands Signing Professional Development Storytime Series: Food Signs	5/21/2020	Online	50	Continuing Education, Webinar
PCI Webinar: Geeky Programs at the Library	5/27/2020	Online	35	Continuing Education, Webinar
Library Staff Facilitated Conversation	5/28/2020	Online	19	Continuing Education, Webinar
SCLA Webinar: Legal Research Part 4 - Researching State & Federal Regulations	5/28/2020	Online	33	Continuing Education
Little Hands Signing Professional Development Storytime Series: Colors Signs	5/28/2020	Online	50	Continuing Education, Webinar
Ukulele Workshop with Marty Fort	5/29/2020	Online	12	Continuing Education, Youth Services
SCLA Webinar: The Right to Reserves: Controlled Digital Lending and the Future of Libraries	6/2/2020	Online	491	Continuing Education, Webinar
PCI Webinar: How (and Why) to Do a Simple External Communications Audit	6/3/2020	Online	7	Continuing Education, Webinar
Little Hands Signing Professional Development Storytime Series: Animal Signs	6/4/2020	Online	50	Continuing Education, Webinar
PCI Webinar: Google Like a Librarian: Search Tips and Tricks	6/10/2020	Online	Unknown	Continuing Education, Webinar

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
SCIA Webinar: Legal Research Part 5 - Researching State & Federal Cases, Court Rules & Forms	6/11/2020	Online	29	Continuing Education
Little Hands Signing Professional Development Storytime Series: Family Signs	6/11/2020	Online	50	Continuing Education, Webinar
Cataloging Monographs with RDA: RDA Refresher Series	6/16/2020	Online	38	Continuing Education, Webinar
PCI Webinar: Fix Your Facebook! Easy to Implement Strategies for Improving Your Social Media Presence	6/17/2020	Online	17	Continuing Education, Webinar
Cataloging AV Materials with RDA: RDA Refresher Series	6/17/2020	Online	43	Continuing Education, Webinar
Virtual Ukulele Workshop for Intermediate Players	6/18/2020	Online	10	Continuing Education, Youth Services
Cataloging Non-English Language Materials: RDA Refresher Series	6/23/2020	Online	30	Continuing Education, Webinar
PCI Webinar: 3D Printers: All You Need to Know	6/24/2020	Online	24	Continuing Education, Webinar
Cataloging 3D Materials: RDA Refresher Series	6/24/2020	Online	34	Continuing Education, Webinar
Back to Work but Not Back to Normal	6/24/2020	Online	62	Continuing Education, Webinar
PCI Webinar: Skills for the Accidental Volunteer Coordinator	7/1/2020	Online	16	Continuing Education, Webinar
Library Staff Facilitated Conversation: EDI Committees Discussion	7/1/2020	Online	27	Continuing Education
PCI Webinar: Library Outreach Reimagined: Operation Warm	7/8/2020	Online	20	Continuing Education, Webinar
PCI Webinar: eSports and Evidence Based Connected Learning	7/15/2020	Online	7	Continuing Education, Webinar
Authors of SC featuring John Lane and Drew Lanham	7/20/2020	Online	Unknown	Speaker @ the Center
Library Social Media for Beginners	7/21/2020	Online	34	Continuing Education, Webinar
De-escalating Difficult COVID-19 Customer Behaviors	7/21/2020	Online	79	Continuing Education, Webinar
Virtual Ukulele Practice Session	7/22/2020	Online	10	Continuing Education, Youth Services
PCI Webinar: Service to Bilingual Library Patrons	7/22/2020	Online	23	Continuing Education, Webinar
Improving Communication Through Changing Our Inner Dialogue	7/23/2020	Online	54	Continuing Education, Webinar
Tech Tuesday: Home Computer Security	7/23/2020	Online	12	Technology
Intersections of Barriers & Trauma within the LGBTQ Community: Implications and Steps Allies Can Take	7/25/2020	In-Person		
PCI Webinar: How To Get \$10,000 / Month In Free Advertising For Your Library From Google	7/28/2020	Online	43	Continuing Education
Library Staff Facilitated Conversation: Latino and Immigrant Services	7/29/2020	Online	9	Continuing Education, Webinar
Literacy 2030 Update	7/29/2020	Online	26	Continuing Education
Web Design for Beginners	8/4/2020	Online	28	Continuing Education
Virtual Vocabulary for Grades K-5	8/4/2020	Online	39	Continuing Education, Webinar
PCI Webinar: Decreasing Barriers to Library Use	8/5/2020	Online	6	Outreach
Remote Learning Basics with Discus	8/5/2020	Online	20	Continuing Education, Webinar
Virtual Vocabulary for Grades K-5	8/10/2020	Online	6	Outreach
Navigating Uncertainty and Stress with Mindfulness - Katie Scherrer	8/11/2020	Online	23	Outreach
Custom grants webinar for SC First Steps (virtual)	8/11/2020	Online	50	Continuing Education, Youth Services
Discus Overview for Public Library Youth Services Staff	8/13/2020	Virtual	30	Government Research, Information Services
Impact Grant Q&A	8/14/2020	Online	33	Continuing Education, Youth Services
PCI Webinar: How to Run a Librarian in Training Program for Children	8/18/2020	Online	19	Continuing Education, Webinar
Expanding Creativity in the Workplace	8/19/2020	Online	11	Continuing Education, Webinar
Mindfulness Practices for Young Children - Katie Scherrer	8/20/2020	Online	34	Continuing Education, Webinar
	8/25/2020	Online	23	Continuing Education, Youth Services
Dementia Friendly Libraries: Activities for Outreach to People with Dementia	8/25/2020	Online	35	Continuing Education, Webinar

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
Ukulele Practice Session	8/26/2020	Online	2	Continuing Education, Youth Services
PCI Webinar: Innovation During COVID -19	8/26/2020	Online	19	Continuing Education, Webinar
Trauma-Informed Universal Design for Library Programming - Katie Scherrer	9/1/2020	Online	32	Continuing Education, Youth Services
PCI Webinar: Promoting Digital Citizenship in the Library	9/2/2020	Online	22	Continuing Education, Webinar
The Power of Words: Using Children's Literature to Discuss Race and Racism	9/3/2020	Online	100	Continuing Education
PCI Webinar: Writing With Respect	9/9/2020	Online	21	Continuing Education, Webinar
Developing Virtual Sensory Programs	9/10/2020	Online	59	Continuing Education, Special Needs
PCI Webinar: Customer Service AMA (Ask Me Anything): Expand Your Customer Service Skills	9/16/2020	Online	22	Continuing Education, Webinar
2019 Notable State Documents Awards Ceremony	9/16/2020	Virtual	46	Government Research, Information Services
Dementia Friendly Libraries: Programming Ideas for People with Dementia and their Caregivers	9/22/2020	Online	41	Continuing Education, Webinar
PCI Webinar: Your Library Within Your Community: Creating and Sustaining an Identity	9/23/2020	Online	11	Continuing Education, Webinar
Getting Started with Tutor.com from Discus	9/23/2020	Online	31	Outreach
Social Justice Awareness: Navigating Conversations about Race	9/24/2020	Online	46	Continuing Education
Addressing Accessibility Needs During a Health & Racial Pandemic (Virtual Workshop, 2 Hours)	9/29/2020	Online	39	Continuing Education
MedlinePlus Database Overview	9/30/2020	Online	16	Continuing Education
Respite Care Awareness	10/1/2020	Online	6	Continuing Education, Webinar
"A Measure of Belonging" Anthology Reading	10/1/2020	Online	Unknown	Authors of SC
Programming and Policies that MATTER (Virtual Workshop, 2 Hours)	10/6/2020	Online	55	Continuing Education
PCI Webinar: Why Did I Make that Dumb Decision? Understanding Common Fallacies of Decision Making and How to Avoid Them	10/7/2020	Online	16	Continuing Education, Webinar
Basic American Sign Language for Library Staff (6 week webinar series)	10/8/2020	Online	96	Continuing Education, Special Needs
PCI Webinar: Horror Readers' Advisory: How to Help Your Scariest Patrons	10/14/2020	Online	21	Continuing Education, Webinar
Basic American Sign Language for Library Staff (6 week webinar series)	10/15/2020	Online	102	Continuing Education, Special Needs
Tour TeenBookCloud eBooks, Audio Books, AP English, and More	10/20/2020	Online	24	Outreach
High School Science eBooks and Research Starters	10/21/2020	Online	19	Outreach
PCI Webinar: Effective Communication During a Conflict	10/21/2020	Online	40	Continuing Education, Webinar
Basic American Sign Language for Library Staff (6 week webinar series)	10/22/2020	Online	107	Continuing Education, Special Needs
Health Literacy Training: Nemours KidsHealth.org	10/28/2020	Online	10	Continuing Education
PCI Webinar: Little Hands Signing in Storytime	10/28/2020	Online	16	Continuing Education, Webinar
Basic American Sign Language for Library Staff (6 week webinar series)	10/29/2020	Online	110	Continuing Education, Special Needs
Join us for a Spooktacular Author Talk with Erica Danylchak	10/29/2020	Online	Unknown	Authors of SC
Tutoring for High School Level in South Carolina	11/4/2020	Online	9	Outreach
Tutoring for High School Level in South Carolina	11/4/2020	Online	9	Outreach

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
PCI Webinar: Grant Writing: What The Pros Know	11/4/2020	Online	46	Continuing Education, Webinar
Creating Books with Kids, presented by Artistic Literacy	11/5/2020	Online	31	Continuing Education, Youth Services
Basic American Sign Language for Library Staff (6 week webinar series)	11/5/2020	Online	114	Continuing Education, Special Needs
"Bells for Eli" Author Talk with Susan Beckham Zurenda	11/5/2020	Online	Unknown	Authors of SC
Tutoring for Middle School Level in South Carolina	11/11/2020	Online	3	Outreach
PCI Webinar: Embracing Race in Children's Programming	11/11/2020	Online	22	Continuing Education, Webinar
Basic American Sign Language for Library Staff (6 week webinar series)	11/12/2020	Online	114	Continuing Education, Special Needs
Health Literacy Training- Shifts that Stick: putting the dietary guidelines into practice	11/17/2020	Online	20	Continuing Education
Tutoring for Middle School Level in South Carolina	11/17/2020	Online	36	Outreach
PCI Webinar: Bully-Proof Your Library	11/18/2020	Online	34	Continuing Education, Webinar
Library Staff Facilitated Conversation: Homelessness	11/18/2020	Online	40	Continuing Education
Continuing Education Idea Exchange	11/19/2020	Online	21	Continuing Education, Webinar
PCI Webinar: Recognition and Gratitude: Why it Matters to Our Customers, Community and Profession	11/24/2020	Online	31	Continuing Education, Webinar
Steve Spangler's 5 Days of STEM	12/1/2020	Online	50	Continuing Education, Youth Services
PCI Webinar: Learning To Share Your Sandbox: Developing Effective Partnership Agreements	12/2/2020	Online	16	Continuing Education, Webinar
Rob Simbeck presents "The Southern Wildlife Watcher: Notes of a Naturalist"	12/3/2020	Online	Unknown	Authors of SC
PCI Webinar: Reader's Advisory in a Post COVID World	12/9/2020	Online	74	Continuing Education, Webinar
"Unforgettable" talk with Civil Rights Photographer Cecil Williams	12/10/2020	Virtual	38	Cultural
Library Food Programming for Everyone	12/14/2020	Online	28	Continuing Education
Dealing with Hostile and Potentially Dangerous Library User Behaviors	12/15/2020	Online	70	Continuing Education, Webinar
Teen Library Book Boxes and More	12/16/2020	Online	26	Continuing Education, YA/Teen Services
PCI Webinar: Compassion Fatigue During a Crisis	12/16/2020	Online	45	Continuing Education, Webinar
Annual State Documents Training: SC State Library Acquisition of State Agency Publications	12/17/2020	Virtual	28	Government Research, Information Services
PCI Webinar: 21 Things to Do For Yourself in 2021	12/17/2020	Online	68	Continuing Education, Webinar
Facilitated Conversation on Mental Health	12/18/2020	Online	7	Continuing Education, Webinar
Talking Book Services (TBS) Overview	12/18/2020	Online	47	Continuing Education, Webinar
PCI Webinar: English for Non-native Professionals	1/6/2021	Online	4	Continuing Education, Webinar
"Like Wildfire: The Rhetoric of the Civil Rights Sit-Ins" with editors O'Rourke and Pace	1/7/2021	Online	Unknown	Speaker @ the Center
PCI Webinar: What to Expect When You're Constructing	1/13/2021	Online	18	Continuing Education, Webinar
Explore African Heritage in CultureGrams and Gale in Context: Biography	1/14/2021	Online	27	Government Research, Information Services
Mental Health First Aid	1/15/2021	Online	20	Continuing Education, Webinar
Basic Spanish for Library Staff (6 week class)	1/19/2021	Online	30	Continuing Education
ACT/SAT Test Prep using Tutor.com through Discus	1/20/2021	Online	40	Outreach

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
PCI Webinar: Outside the Library Walls: A Toolkit for Public Libraries Working with Patrons Experiencing Homelessness	1/20/2021	Online	Unknown	Continuing Education, Webinar
Networking Skills for Library Staff	1/21/2021	Online	94	Continuing Education, Webinar
Mental Health First Aid	1/22/2021	Online	20	Continuing Education, Webinar
Basic Spanish for Library Staff (6 week class)	1/26/2021	Online	37	Continuing Education
PCI Webinar: 2020 Readers' Advisory Year in Review	1/27/2021	Online	Unknown	Continuing Education, Webinar
Civic Conversation on Mental Health	1/28/2021	Online	7	Continuing Education, Webinar
Mental Health First Aid	1/29/2021	Online	18	Continuing Education, Webinar
Basic Spanish for Library Staff (6 week class)	2/2/2021	Online	37	Continuing Education
PCI Webinar: In Times of Uncertainty - Get Strategic! Strategic Planning Tips and Tools to Help Your Library Move Forward	2/3/2021	Online	47	Continuing Education, Webinar
Spanish Conversation Practice Hour: Basic Spanish for Library Staff	2/4/2021	Online	11	Continuing Education
Able Access Web Accessibility Assessments: Information for Public Libraries	2/5/2021	Online	13	Technology
Taking Action for Healthier Soil - Don't Waste Food SC	2/9/2021	Online	27	Continuing Education, Youth Services
Basic Spanish for Library Staff (6 week class)	2/9/2021	Online	37	Continuing Education
PCI Webinar: Big Programs, Little Budget: Forging Community Partnerships in a Small Town	2/10/2021	Online	35	Continuing Education, Webinar
College Admissions Test Prep Using LearningExpress Library	2/11/2021	Online	13	Outreach
Authors of SC featuring Marjy Marj	2/11/2021	Online	44	Authors of SC
Mental Health First Aid	2/12/2021	Online	20	Continuing Education, Webinar
Basic Spanish for Library Staff (6 week class)	2/16/2021	Online	37	Continuing Education
PCI Webinar: Best Children's Books of 2020 - 2 Hour Special!	2/17/2021	Online	45	Continuing Education, Webinar
Literacy 2030 Webinar	2/18/2021	Online	25	Literacy
How to Celebrate Dia Using Artistic Strategies	2/18/2021	Online	31	Continuing Education
Authors of SC featuring Dr. Walter Curry	2/18/2021	Online	57	Authors of SC
Mental Health First Aid	2/19/2021	Online	20	Continuing Education, Webinar
Basic Spanish for Library Staff (6 week class)	2/23/2021	Online	37	Continuing Education
Food Literacy Partnerships and Strategic Planning, presented by Hillary Dodge	2/23/2021	Online	51	Continuing Education, Youth Services
ACT/SAT Test Prep using Tutor.com through Discus	2/24/2021	Online	20	Outreach
PCI Webinar: Difficult Conversations Online: How to Teach Civility in an Uncivil Environment	2/24/2021	Online	66	Continuing Education, Webinar
Authors of SC featuring Rebecca Bruff	2/25/2021	Online	7	Authors of SC
Spanish Conversation Practice Hour: Basic Spanish for Library Staff	2/25/2021	Online	9	Continuing Education
Virtual Youth Services Exchange	2/25/2021	Online	64	Continuing Education, Youth Services
Preparing for the Next Wave of Pandemic Fatigued Customers	3/2/2021	Online	118	Continuing Education, Webinar
Library Signage: The Good, The Bad, and the Ugly	3/4/2021	Online	54	Continuing Education, Webinar
Authors of SC featuring John O. Morisano and Mashama Bailey	3/4/2021	Online	Unknown	Authors of SC
Basic Spanish for Library Staff (6 week class)	3/8/2021	Online	79	Continuing Education
PCI Webinar: Leading During a Crisis Part 1 - What is Crisis Communication and Crisis Leadership?	3/10/2021	Online	20	Continuing Education, Webinar
PCI Webinar: Mindful Leadership: How Ancient Tibetan Healing Tradition Can Help You to Become a Leader of the Future	3/10/2021	Online	37	Continuing Education, Webinar

**South Carolina State Library Program / Training FY16-FY21 Attendance**

<b>Program / Training Title</b>	<b>Date</b>	<b>Location</b>	<b>Attendance</b>	<b>Categories</b>
Basic Spanish for Library Staff (6 week class)	3/15/2021	Online	79	Continuing Education
Follow-Up: Preparing for the Next Wave of Pandemic Fatigued Customers	3/15/2021	Online	139	Continuing Education, Webinar
SECC Session: From Physical to Virtual: How We Made Otrantocon Pandemic Friendly	3/16/2021	Online	164	Continuing Education, Webinar
SECC Session: I'm a Paraprofessional Girl/Guy in a Professional World	3/16/2021	Online	185	Continuing Education, Webinar
SECC Session: Instruction During Uncertainty: Delivering Training During Challenging Times	3/16/2021	Online	236	Continuing Education, Webinar
SECC Session: Pre-K Play: Play Based Learning	3/16/2021	Online	271	Continuing Education, Webinar
SECC Session: Right Sized, Not Downsized -- Weeding for Quality Over Quantity	3/16/2021	Online	331	Continuing Education, Webinar
SECC Session: When WiFi Isn't Enough: Computer Coaching from a Distance	3/16/2021	Online	353	Continuing Education, Webinar
PCI Webinar: Leadership in Libraries: Observations from the Director's Seat	3/17/2021	Online	12	Continuing Education, Webinar
SECC Session: Don't Frame the Braille! When Good Librarians Go Inaccessible	3/17/2021	Online	184	Continuing Education, Webinar
SECC Session: Limitless Inclusion: People Contain Multitudes (and Why Your Collections Should, Too!)	3/17/2021	Online	210	Continuing Education, Webinar
SECC Session: Creating Accessible Virtual Storytimes for All Abilities	3/17/2021	Online	259	Continuing Education, Webinar
SECC Session: Plan to Lead	3/17/2021	Online	387	Continuing Education, Webinar
SECC Session: Getting to Happy: Four Morale Boosting Initiatives for Library Staff	3/17/2021	Online	393	Continuing Education, Webinar
SECC Session: Self-Care 101: Battling Stress, Burnout, and Vicarious Trauma to Live Your Best Librarian Life	3/17/2021	Online	411	Continuing Education, Webinar
Authors of SC featuring Sylvie Feghali Smith	3/18/2021	Virtual	18	Authors of SC
SECC Session: Building a Digital Branch Your Users Will Love	3/18/2021	Online	230	Continuing Education, Webinar
SECC Session: Empowerment, Change Management, and Strategic Planning for EDI: Moving from Utopia to the Real World	3/18/2021	Online	237	Continuing Education, Webinar
SECC Session: Dyslexia Friendly Libraries	3/18/2021	Online	239	Continuing Education, Webinar
SECC Session: Let's Move in Libraries!	3/18/2021	Online	251	Continuing Education, Webinar
SECC Session: Stronger Together, Building Community During Pandemic	3/18/2021	Online	289	Continuing Education, Webinar
SECC Session: Speak Up! Responding to Uncomfortable Situations	3/18/2021	Online	448	Continuing Education, Webinar
Spanish Conversation Practice Hour: Basic Spanish for Library Staff	3/19/2021	Online	11	Continuing Education
Basic Spanish for Library Staff (6 week class)	3/22/2021	Online	79	Continuing Education
Team Up to Keep Your Communities Active, Healthy, and Engaged	3/23/2021	Online	50	Continuing Education, Youth Services
Precision in Communication: Why Don't People Listen to Me?	3/23/2021	Online	103	Continuing Education, Webinar
PCI Webinar: Creating a Culture of Caring: Practical Approaches to Support Young Adult Wellbeing and Mental Health	3/24/2021	Online	Unknown	Continuing Education, Webinar
Selecting and Using Latinx Children's & YA Literature in Your Library	3/25/2021	Online	47	Continuing Education, YA/Teen Services, Youth Services
Spanish Conversation Practice Hour: Basic Spanish for Library Staff	3/26/2021	Online	15	Continuing Education

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
Basic Spanish for Library Staff (6 week class)	3/29/2021	Online	80	Continuing Education
Little Hands Signing Professional Development Storytime Series	3/30/2021	Online	62	Continuing Education
Grant Writing: Creating a Winning Proposal	3/31/2021	Virtual	49	Government Research, Information Services
PCI Webinar: Leading During a Crisis Part 2 - How to Develop a Crisis Strategy	3/31/2021	Online	Unknown	Continuing Education, Webinar
Library Basics Part 1: Customer Service Basics	4/1/2021	Online	36	Continuing Education, Webinar
Authors of SC featuring Karen White	4/1/2021		43	Authors of SC
When All Means ALL: Serving Rainbow Families in Your Library	4/1/2021	Online	52	Continuing Education, YA/Teen Services, Youth Services
Basic Spanish for Library Staff (6 week class)	4/5/2021	Online	80	Continuing Education
Little Hands Signing Professional Development Storytime Series	4/6/2021	Online	64	Continuing Education
PCI Webinar: Secrets to Climbing the Management Ladder	4/7/2021	Online	Unknown	Continuing Education, Webinar
Authors of SC featuring Marie Bostwick	4/8/2021		16	Authors of SC
Cooks + Books: Nurturing Children's Literature and Cooking	4/8/2021	Online	30	Continuing Education, Youth Services
Spanish Conversation Practice Hour: Basic Spanish for Library Staff	4/9/2021	Online	5	Continuing Education
Mental Health First Aid	4/9/2021	Online	19	Continuing Education, Webinar
Basic Spanish for Library Staff (6 week class)	4/12/2021	Online	80	Continuing Education
Little Hands Signing Professional Development Storytime Series	4/13/2021	Online	64	Continuing Education
PCI Webinar: The Virtual Reference Interview	4/14/2021	Online	Unknown	Continuing Education, Webinar
Library Basics Part 2: Reference Essentials	4/15/2021	Online	38	Continuing Education, Webinar
Live Kitchen Skills Demonstration with Chef Steve Harden - Knife Safety & Techniques	4/15/2021	Online	42	Adult Services, Continuing Education, Youth Services
TumbleMath for Youth Services, School Librarians, and Educators	4/20/2021	Online	15	Outreach
Little Hands Signing Professional Development Storytime Series	4/20/2021	Online	65	Continuing Education
The Expectations Model: Oversight without Micromanagement	4/20/2021	Online	92	Continuing Education, Webinar
PCI Webinar: Leading During a Crisis Part 3 - How to Be Proactive During a Crisis	4/21/2021	Online	11	Continuing Education, Webinar
Live Kitchen Skills Demonstration with Chef Harden - What Does Cooking Do?	4/22/2021	Online	28	Adult Services, Continuing Education, Youth Services
All About Shakespeare in Bloom's Literature	4/22/2021	Online	30	Outreach
Keys to Inclusive Programs & Displays	4/22/2021	Online	84	Continuing Education
Virtual Programming for Library Staff: best practices and new trends	4/26/2021	Online	82	Continuing Education, Youth Services
Little Hands Signing Professional Development Storytime Series	4/27/2021	Online	65	Continuing Education
Rapid Results Strategic Planning Refresher (Part 1)	4/28/2021	Online	11	Continuing Education, Webinar
PCI Webinar: Pages Against Prejudice	4/28/2021	Online	15	Continuing Education, Webinar
2020 Notable State Documents Awards Ceremony	4/28/2021	Virtual	58	Government Research, Information Services
Notable State Documents Awards Ceremony	4/28/2021	Online	Unknown	General
Authors of SC featuring Kristy Woodson Harvey	4/29/2021		17	Authors of SC
Live Kitchen Skills Demonstration with Chef Harden - Teaching, Remote or Live	4/29/2021	Online	26	Adult Services, Continuing Education, Youth Services
Library Basics Part 3: Storytime Basics	4/29/2021	Online	38	Continuing Education, Webinar
Custom webinar for SC Humanities Council and the SC Archival Association (Virtual)	4/30/2021	Virtual	20	Government Research, Information Services
Little Hands Signing Professional Development Storytime Series	5/4/2021	Online	65	Continuing Education

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
Testing and Study Resources in Tutor.com	5/5/2021	Online	4	Outreach
All About SNAP-Ed	5/5/2021	Online	34	Continuing Education, Youth Services
PCI Webinar: Children Collections Crash Course - Nonfiction	5/5/2021	Online	36	Continuing Education, Webinar
Library Basics Part 4: Collection Maintenance	5/6/2021	Online	40	Continuing Education, Webinar
Authors of SC featuring Anjali Enjeti	5/6/2021	Online	Unknown	Speaker @ the Center
Custom webinar for 100 Black Women, Columbia S.C chapter (virtual)	5/11/2021	Virtual	23	Government Research, Information Services
Basic American Sign Language for Library Staff (6 week series)	5/11/2021	Online	99	Continuing Education
Rapid Results Strategic Planning Refresher (Part 2)	5/12/2021	Online	7	Continuing Education, Webinar
PCI Webinar: Information Literacy: News	5/12/2021	Online	22	Continuing Education, Webinar
Handy Answers and Homework Helpers in Credo Reference	5/12/2021	Online	Unknown	Outreach
Learn to Talk Each Other's Language: Children's Librarians and Childcare Providers	5/18/2021	Online	26	Continuing Education, Youth Services
Basic American Sign Language for Library Staff (6 week series)	5/18/2021	Online	100	Continuing Education
Early Literacy Workshops, with Betsy Diamant-Cohen	5/19/2021	Online	14	Continuing Education, Youth Services
PCI Webinar: Memorial Records: Researching Cemeteries for Genealogy	5/19/2021	Online	33	Continuing Education, Webinar
A Deeper Look at Your Organization, Change, and Culture	5/20/2021	Online	47	Continuing Education
Early Literacy Workshops, with Betsy Diamant-Cohen	5/25/2021	Online	20	Continuing Education, Youth Services
The Assignment: Course Correction and Behavior Change	5/25/2021	Online	81	Continuing Education, Webinar
Basic American Sign Language for Library Staff (6 week series)	5/25/2021	Online	102	Continuing Education
Learn to Talk Each Other's Language: Children's Librarians and Childcare Providers	5/26/2021	Online	23	Continuing Education, Youth Services
PCI Webinar: Tips for Virtual, Outdoor, In-Person Programming During COVID-19 – Children, Youth, and Family	5/26/2021	Online	40	Continuing Education, Webinar
Grant Writing: Creating a Winning Proposal	5/26/2021	Virtual	44	Webinar
Management and Leadership and Their Roles for an Inclusive Organization	5/27/2021	Online	44	Continuing Education
Basic American Sign Language for Library Staff (6 week series)	6/1/2021	Online	102	Continuing Education
PCI Webinar: Keeping the Best of the Virtual Experience	6/2/2021	Online	13	Continuing Education, Webinar
Cataloging Monographs with RDA: RDA Refresher Series	6/2/2021	Online	22	Continuing Education, Webinar
Cataloging AV Materials with RDA: RDA Refresher Series	6/3/2021	Online	25	Continuing Education, Webinar
Let's Talk: Plain Language, Readability and Accessible Digital Communication	6/3/2021	Online	40	Continuing Education
Cataloging Non-English Language Materials: RDA Refresher Series	6/8/2021	Online	19	Continuing Education, Webinar
Basic American Sign Language for Library Staff (6 week series)	6/8/2021	Online	103	Continuing Education
Cataloging 3D Materials: RDA Refresher Series	6/9/2021	Online	10	Continuing Education, Webinar
PCI Webinar: We Survived: Boosting Staff and Community Morale and Wellness During Crisis	6/9/2021	Online	15	Continuing Education, Webinar
Facilitated Discussion: Library Services for the Justice-Involved	6/14/2021	Online	32	Continuing Education
Basic American Sign Language for Library Staff (6 week series)	6/15/2021	Online	103	Continuing Education
LSTA ARPA Grant Application and Objective and Outcome Review	6/16/2021	Online	25	Continuing Education, Government Resources & Grants, Webinar
PCI Webinar: References for the Reference Staff	6/16/2021	Online	51	Continuing Education, Webinar

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
Third Thursday Data Chat: Getting ready for the Public Libraries Survey RA for YA - Recommending Books Teens Will Love	6/17/2021	Online	16	Continuing Education, Data Management
Advanced Virtual Program Techniques - Emily Mroczek	6/17/2021	Online	21	Continuing Education, Webinar
PCI Webinar: Best New Picture Books for Ages 1-6	6/22/2021	Online	39	Continuing Education, Youth Services
Deep Roots: Generational Connections to the Past	6/23/2021	Online	28	Continuing Education, Webinar
	6/24/2021		30	Authors of SC
What Library Staff Need to Know About the Emergency Broadband Benefit	6/29/2021	Online	4	Continuing Education, Government Resources & Grants
PCI Webinar: Programming at Home: Parents and Caregivers	6/30/2021	Online	8	Continuing Education, Webinar
Virtual FCI Edgfield Education Staff Library Training	7/13/2021	Virtual	7	Government Research, Information Services
Discuss Live Virtual Workshop	7/29/2021	Online	81	Outreach
September 11: The day that changed the world (virtual)	9/10/2021	Virtual	31	Cultural
Grant Writing: Creating a Winning Proposal (virtual)	10/7/2021	Virtual	22	Government Research, Information Services
Discover the State Library: Researching Civil Rights (virtual)	2/17/2022	Virtual	17	Government Research, Information Services
Grant Writing: Creating a Winning Proposal (virtual)	2/24/2022	Virtual	43	Government Research, Information Services
Discover Figures in Women's History using Britannica School or Britannica Library	3/18/2022	Online	8	Outreach
Grants Research: Finding a Funder for Your Nonprofit Organization (virtual)	3/18/2022	Virtual	12	Government Research, Information Services
Getting to Know TumbleBooks and TumbleMath	3/22/2022	Online	9	Outreach
Pre K-5 Math Resources in Discus	3/24/2022	Online	10	Outreach
High School Poetry Resources for Teaching and Learning	3/29/2022	Online	7	Outreach
Introduction to Ferguson's Career Guidance Center	3/31/2022	Online	7	Government Research, Information Services
Discover the State Library: Researching Historical Newspapers (virtual)	4/7/2022	Virtual	30	Government Research, Information Services
2021 Notable State Documents Awards Ceremony	4/13/2022	Virtual	68	Government Research, Information Services
Support Your Tweens with WAK-I for Learning Fun	4/19/2022	Online	Unknown	Youth Services
Grant Writing: Creating a Winning Proposal (virtual)	4/20/2022	Virtual	21	Government Research, Information Services
Meet the New Study5C: Enhanced Features and Content	4/26/2022	Online	15	Outreach
African American Genealogy Series Webinar: Writing Family History The Narrative Inquiry Approach (virtual)				
Grant Writing: Creating a Winning Proposal (virtual)	5/4/2022	Virtual	50	Government Research, Information Services
Explore the Ocean Theme for Reading with PebbleGo to Help Prevent the Summer Slide	5/18/2022	Virtual	21	Government Research, Information Services
African American Genealogy Series Webinar: Sources for African American Genealogical Research SCDAH	5/23/2022	Online	30	Youth Services
Discover the State Library: Researching Military History (virtual)	6/8/2022	Virtual	80	Government Research, Information Services
Unforgettable Traveling Exhibit on display at USC-Aiken Etheredge Gallery, Aiken, SC (in-person)	6/16/2022	Virtual	20	Government Research, Information Services
	10/7/2019-11/19/2019	In-Person	Unknown	Cultural, Traveling Exhibit
A War on Two Fronts Exhibit about WWII African American servicemen	12/1/2019-3/20/2020	In-Person	Unknown	Cultural, Information Services
Unforgettable Traveling Exhibit on display at Sumter County Museum, Sumter, SC	2/18/2020-12/20/2020	In-Person	Unknown	Cultural, Traveling Exhibit

**South Carolina State Library Program / Training FY16-FY21 Attendance**

Program / Training Title	Date	Location	Attendance	Categories
Unforgettable Traveling Exhibit on display at Newberry County Library, Newberry, SC	6/1/2022-8/31/2022	In-Person	Unknown	Cultural, Traveling Exhibit
Unforgettable Traveling Exhibit on display at Aiken County Historical Museum, Aiken, SC	7/22/2019-10/7/2019	In-Person	Unknown	Cultural, Traveling Exhibit



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** J. Caroline Smith

**Date:** 7/11/2022

**Position:** Inclusive Services Consultant

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:** JCLC 2022 Conference

**Date(s):** 10/5/2022-10/9/2022

**Location:** St. Pete Beach, Florida

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

The Joint Conference of Librarians of Color happens every 4 years and brings together 5 National Associations of Librarians of Color (NALCo). JCLC brings together a diverse group of librarians, library staff, library supporters, and community participants to explore issues of diversity in libraries and how they affect the communities of color that use our services.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

I hope to gain unique perspectives and make connections with other professionals who are doing the work of diversity, equity, and inclusion. I hope to bring ideas for increasing EDI back to our libraries.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

As Inclusive Services Consultant, issues of equity, diversity, and inclusion are the center of my work. This conference will assist me in serving as an expert resource for SC library staff and directors and providing best practices.



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

I will receive best practices and learn of successful initiatives from other leaders in the field. I can bring these examples and resources back to SCSL as well as SC public libraries. Because of the conference's emphasis on EDI, these resources will help to provide equitable library services to all South Carolinians.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

No

However, there is a possibility that I will be traveling with a small cohort of SC library staff and will meet with them before and after the conference (pending grant approval).

*How do you plan to share this information to your colleagues?*

I can present relevant information at a SCSL staff sharing session, share specific information with the LD department, and disseminate information on my email discussion lists and libguides. The resources will also be useful to share during pertinent consultations and site visits.



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**STATE LIBRARY**

By requesting to attend professional development activities at the expense of the South Carolina State Library, I agree to attend the activities in full, not to cancel my travel, unless one of the following occurs:

Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Caroline Smith Digitally signed by Caroline Smith  
Date: 2022.07.11 14:13:55 -04'00'

**APPROVAL**

Supervisor Signature & Date: Jillanne Hayes 7/11/22

Deputy Director Signature & Date: Chris [unclear] 7-11-22

Agency Director Signature & Date: Kevin M. Aiken 7/12/22



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** J. Caroline Smith

**Date:** 7/11/2022

**Position:** Inclusive Services Consultant

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:** ARSL 2022 Conference

**Date(s):** 09/14/22 - 09/17/22

**Location:** Chattanooga, TN

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

Professional Development related to small and rural libraries. Conference them is "Connecting at the crossroads: on track to real change." The issues discussed should be relevant to SC public libraries.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

I hope to gain resources and knowledge of relevant challenges and successful programs/initiatives at small and rural libraries. I can then share this knowledge with SC libraries through consultations, site visits, trainings, and other communications.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

It equips me to share best practices with SC public libraries and serve as an expert resource to library staff and directors.



*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

It will provide me with knowledge of best practices and recent trends that I can share, to equip SC libraries to provide excellent service.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

No

*How do you plan to share this information to your colleagues?*

I can participate in a staff sharing session to share with SCSL colleagues. I can also pass along relevant resources to SC public libraries through my libguides and email discussion lists.



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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Caroline Smith Digitally signed by Caroline Smith  
Date: 2022.07.11 12:01:51 -04'00'

### APPROVAL

Supervisor Signature & Date: Tiffany Hayes 7/11/22

Deputy Director Signature & Date: Chris [unclear] 7-17-22

Agency Director Signature & Date: Leann M. Arden 7/12/22



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Leigh Ramey

**Date:** 7/6/22

**Position:** Youth Services Consultant

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:** CSLP Annual Meeting (fully reimbursed)

**Date(s):** Aug. 29-Sept. 1

**Location:** Detroit, MI

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

"The annual meeting is intended to foster productive and inspired relationships between state reps and CSLP leaders, to focus our efforts on improving CSLP and services to libraries, and to become more effective summer library program leaders so we can better serve our diverse communities."

Topics: supporting outreach, serving diverse communities, evaluating incentives, topics and trends, support for state reps, elevating diverse voices

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

This would be my first in-person CSLP meeting, but in my time here, the previous meetings are referenced often by other state consultants as being a valuable PD event. In addition, I've learned that many CSLP decisions are voted on by state reps at this meeting, so it would be great to include voices from YS staff in our state.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

One goal in my development plan is related to managing Summer Reading, and this meeting is all about this topic. Another goal listed is participating in relevant YS forums at the state and national level.



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

Most libraries in our state still use CSLP materials and services for their summer reading programs. As I am the state rep for CSLP, it's important that I stay up to date on this program at the national level as well as any updates, news, and changes that I should pass along to YS staff in the state. Regarding benefiting coworkers, TBS uses CSLP for their annual summer reading program, and I also work with the Grants Administrator in helping public library staff apply for the annual summer reading grants.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

It is unclear at this time, but there is discussion that each state will present a brief, informal presentation about relevant highlights and updates from SCSL and CSLP member libraries in the state.

*How do you plan to share this information to your colleagues?*

I will work with the Director of Program Evaluation and Management to relay pertinent information from the meeting to fellow staff at SCSL.



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**STATE LIBRARY**

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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Leigh Remney 7-6-22

**APPROVAL**

Supervisor Signature & Date: Tiffany Hayes 7/11/22

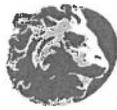
Deputy Director Signature & Date: Chris York 7-11-22

Agency Director Signature & Date: Debra M. Siler 7/11/22



**Professional Development Request**

EMPLOYEE INFORMATION	
Name: Chrystal Wiley	Date: 05/18/2022
Position: Senior Accountant	
PROFESSIONAL DEVELOPMENT DETAILS	
Name of training/workshop/conference: PCARD Summit	
Date(s): May 23, 2022	Location: Columbia, SC
Sponsoring Group/Organization	Bank Of America
<p><i>Provide details describing objectives, topics, and content that will be covered during this training:</i></p> <p>Agenda is attached. I will be focusing on Fraud updates from Bank of America and Best Practices.</p>	
<p><i>Explain briefly what you intend to learn or gain professionally from attending this activity.</i></p> <p>Time spent at professional conferences such as the Palmetto Summit helps me to make connections with my peers, and increases my learning opportunities. I will also gain valuable knowledge about emerging trends in regards to the BOA card, and share resources with the Finance &amp; Grants Department.</p>	
<p><i>How does this training/development relate to your primary role at SCSL? How does this training tie into your EPMS goals for this year?</i></p> <p>Attending this event keeps me up to date on trends and best practices, and connected with leaders in the finance field, both of which are important to me being equipped to do my job. This PCard Summit is on my EPMS goals for this year.</p>	
<p><i>How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?</i></p> <p>This directly relates to our goals at the State Library for staying abreast with what has changed in regards to the BOA card.</p>	



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**STATE LIBRARY**

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

I will not be presenting.

*How do you plan to share this information to your colleagues?*

Any information gained will be shared with the finance and grants department in staff meeting, and with the agency in a time of conference sharing.

By requesting to attend professional development activities at the expense of the South Carolina State Library, I agree to attend the activities in full, not to cancel my travel, unless one of the following occurs:

1. Termination of employment prior to the conference.
2. The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.
3. Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Crystal H Wiley 5/18/22

**APPROVAL**

Supervisor Signature & Date: Wendy Cramer 5-19-22

Deputy Director Signature & Date: [Signature] 5-20-22

Agency Director Signature & Date: [Signature] - Aiken 5/29/22





## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Alexandra Sanders

**Date:** 05/03/2022

**Position:** Grants Administrator

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:** IMLS Grants to States All States Confer

**Date(s):** June 23-24, 2022

**Location:** Baltimore, Maryland

**Sponsoring Group/Organization** IMLS

*Provide details describing objectives, topics, and content that will be covered during this training:*

Agenda is attached. This conference is specifically for LSTA coordinators across all the states. I will meet with other state library agency LSTA coordinators and IMLS program officers.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

This conference is an opportunity for me as a new LSTA coordinator to meet my peers from other state library agencies and learn from their experiences. Also, the LSTA grant requires that I attend this conference.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

The LSTA grant requires that I attend this conference. Attending this conference is a part of one of my job functions.



*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

This directly relates to our mission to serve the people of South Carolina by supporting state government and libraries to provide opportunities for learning in a changing environment by providing me with training and opportunities to enhance our relationships with partners (federal and other state LSTA staff) and those that we serve (LSTA subgrantees).

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

No, I will not be presenting.

*How to you plan to share this information to your colleagues?*

Any information gained will be shared with the Finance and Grants team in our staff meeting and with the agency in a time of conference sharing.



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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: A. Sum 5/9/2022

**APPROVAL**

Supervisor Signature & Date: Wayne 5/8/2022

Deputy Director Signature & Date: Chris Yates 5-12-22

Agency Director Signature & Date: Paul M. Allen 5/10/22



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Stephanie Gilbert

**Date:** 2022-04-20

**Position:** Metadata Librarian

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:** 2022 ALA Conference and Exhibition

**Date(s):** 2022-06-24 to 2022-06-28

**Location:** Washington, DC

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

The ALA conference will provide top-quality education and best practices; featured thought-leaders; and special programming for library professionals looking to further develop their libraries, communities, and careers. Topics will include but are not limited to non-profits, library technologies, digitization, literacy, library policies, AI in libraries, collection curation, RDA, and much more.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

I am excited to learn how to better myself professionally, learn from librarians with more experience, gain insights into emerging trends and best practices, and generally absorb knowledge from the many session options that will make me a better, more efficient librarian.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

I expect sessions at this conference to teach me best practices, improved methods, and emerging trends that will translate into how I execute my day-to-day work allowing me to better perform to the best of my abilities.



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**STATE LIBRARY**

*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

The information I will learn will make me a better and more efficient librarian thus allowing me to provide improved data/services for the public to better meet their needs.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

I will be attending, not presenting.

*How to you plan to share this information to your colleagues?*

Information learned at this conference would lead to conversations with my coworkers to best assess how we can improve our workflows, methods, and data.



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**STATE LIBRARY**

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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Stephanie Gilbert 04-21-2022

**APPROVAL**

Supervisor Signature & Date: Virginia Pierce 4-21-2022

Deputy Director Signature & Date: Ann Yelton 4-22-22

Agency Director Signature & Date: Kevin M. Aiken 5/7/22



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Leigh Ramey

**Date:** 3/31/22

**Position:** Youth Services Consultant

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:** ALA Annual

**Date(s):** June 25-27

**Location:** Washington D.C.

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

At this ALA annual conference there are many sessions I would be interested in attending, and I've attached a separate document to highlight some of those programs. Examples are "Mentorship for All: Creating a Statewide Mentoring Program", "Bonds for Learning - Creating Successful Library/School Partnerships", "Addressing Critical Race Theory Challenges in Your Library", and "Welcome to Today's Library: Evolving Programming to Meet Today's Needs" just to name a few.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

I attended an ALA annual conference in 2014 and it was an invaluable experience. I appreciate the diverse programs offered at this type of conference since you will not only find public library staff there but all types of libraries. I find that many other libraries face some of the same challenges and can offer different perspectives than what we're used to hearing if we're only with other public library colleagues. I usually walk away with new ideas from the vendors as well, as there is always a company or organization that I'm not familiar with present at these events.

*How does this training/development relate to your primary role at SCSL?*

*How does this training tie into your EPMS goals for this year?*

I work hard to connect YS staff with the right programs, services, products, etc. and one way I can do that is learning what's new and trending at conferences. Two of my goals are participating in meetings with other YS consultants and evaluating possible training topics. Many YS consultants attend most or all of the major conferences, and there are always meetings scheduled for this group at these events. This event would also give me new ideas for training topics to bring to the state library.



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

There are 2 ALA sessions on mentoring programs - one that would be useful to me when I'm meeting individually with staff around the state and the other would be beneficial because I'm currently discussing ideas with the CCPL Children's Coordinator on possibly setting up a youth services mentoring program since we have a large number of new YS staff/managers around the state. In addition, there are many folks in our small/rural libraries who do not have the staff or budget to attend conferences and I want to make sure I'm bringing them the most relevant and up-to-date information in the field.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

I will not be presenting. There is talk among the YS consultant group of getting together and letting everyone share highlights from their states but that won't be a formal thing.

*How do you plan to share this information to your colleagues?*

I'm always happy to share what I learn with colleagues here, and I can also attend specific events or speak with certain vendors if anyone wishes me to do so.



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Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Leigh Ramey 3-31-22

**APPROVAL**

Supervisor Signature & Date: Tiffany Hayes 4/1/22

Deputy Director Signature & Date: [Signature] 4-1-22

Agency Director Signature & Date: [Signature] 4/6/22





## Professional Development Request

### EMPLOYEE INFORMATION

Name: Jennifer Jean

Date: 03/29/2022

Position: Statewide Program Coordinator

### PROFESSIONAL DEVELOPMENT DETAILS

Name of training/workshop/conference: 12th Annual Fatherhood/Male  
Involvement Conference

Date(s): 04/28-30/2022

Location: Myrtle Beach, SC

#### Sponsoring Group/Organization

*Provide details describing objectives, topics, and content that will be covered during this training:*

I currently do not have full access to the full agenda.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

A connection between fathers and children is so important. The Midlands Fatherhood Coalition helps fathers strengthen their relationships with their children and also the mothers of their children. When fathers are not present in the lives of their children it can cause lasting effects. My reason for attending this conference is to see where the State Library can help support and assist this organization in their quest to help men build and/or rebuild these relationships.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

As a Statewide program Coordinator one of my jobs is to build partnerships with outside agencies and organizations to better serve all of our patrons and families across the state. In the 2019-2022 Strategic plan one of the strategic directions is collaboration - The SC State Library sustains and enhances its relationship with partners and those we serve. We also believe in community. "Our community is the state. Our value is demonstrated in what we are able to give back as public servants."

"Our community is the state. Our value is demonstrated in what we are able to give back as public servants. We believe that by remaining open to our community's needs, we can personalize experiences for individuals and groups.

Working with rural libraries/rural communities is a special goal for me. I am working on establishing relationships with the directors and staff of several rural libraries. Organizations such as the Midlands Fatherhood Coalition work with fathers that come from small rural communities that need the extra help to make their lives and their children's lives better. Another goal is to work on establishing and strengthening partnerships with other agencies and organizations in Columbia and across the state.



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**STATE LIBRARY**

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Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Jennifer D. Jean 3/30/2022

**APPROVAL**

Supervisor Signature & Date: Tiffany Hayes 3/30/22

Deputy Director Signature & Date: Steph Yuba 3-31-22

Agency Director Signature & Date: Scott M. Siler 4/6/22



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Kathleen Ruffing-Ruffner

**Date:** 03/24/2022

**Position:** Procurement Officer

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:** Procurement Directors Conference

**Date(s):** 3/30/2022 - 04/01/2022

**Location:** Charleston, SC

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

The content that will be covered is Procurement Irregularities, Sole Source and Emergency Procurement Advertising, Acquisition Planning and Market Research, Developing Scopes of Work, Procurement codes and Regulations, Audits, Minority Business Reporting, State Term Contracts and Preparing for Year End.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

The conference training applies to my daily, monthly, quarterly and yearly duties. I feel it will give me the confidence that I need to be more vocal and knowledgeable of the regulations.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

This training is part of my EPMS to stay current on any changes and continue my training and to make sure I am following the proper procedures for our Agency.



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**STATE LIBRARY**

*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

My attendance to this training will further my understanding and guidance of being a steward of the budget.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

No

*How to you plan to share this information to your colleagues?*

In our Finance and Grants meeting and along with our Deputy Director. I will also present on on of the topics at a later conference sharing.



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**STATE LIBRARY**

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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Jeff 3/24/22

**APPROVAL**

Supervisor Signature & Date: Wendy Cooper 3-24-22

Deputy Director Signature & Date: Christy 3-25-22

Agency Director Signature & Date: Kevin Aiken 3/25/22



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**STATE LIBRARY**

**Professional Development Request**

EMPLOYEE INFORMATION	
Name: Chrystal Wiley	Date: 03/21/2022
Position: Senior Accountant	
PROFESSIONAL DEVELOPMENT DETAILS	
Name of training/workshop/conference: GFOASC	
Date(s): May 2, 2022	Location: Columbia, SC
Sponsoring Group/Organization	GFOASC
<i>Provide details describing objectives, topics, and content that will be covered during this training:</i> Agenda is attached. I will be focusing on State Reporting Package Update and GASB 87 Compliance and meeting with the other state agency finance staff.	
<i>Explain briefly what you intend to learn or gain professionally from attending this activity.</i> Time spent at professional conferences such as GFOASC helps me to make connections with my peers, and increases my learning opportunities. I will also gain valuable knowledge about emerging trends in the finance field, and share resources with other state library colleagues.	
<i>How does this training/development relate to your primary role at SCSL? How does this training tie into your EPMS goals for this year?</i> Attending this event keeps me up to date on trends and best practices, and connected with leaders in the finance field, both of which are important to me being equipped to do my job. W. Coplen recommended that I attend this training and it is on my EPMS goals for this year.	
<i>How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?</i> This directly relates to our goals of Innovation and Collaboration by encouraging the continuing education of library staff.	



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*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

I will not be presenting.

*How do you plan to share this information to your colleagues?*

Any information gained will be shared with the finance and grants department in staff meeting, and with the agency in a time of conference sharing.

By requesting to attend professional development activities at the expense of the South Carolina State Library, I agree to attend the activities in full, not to cancel my travel, unless one of the following occurs:

1. Termination of employment prior to the conference.
2. The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.
3. Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Crystal N Wiley 3-21-22

**APPROVAL**

Supervisor Signature & Date: Wendy [Signature] 3-21-22

Deputy Director Signature & Date: [Signature] 3-22-22

Agency Director Signature & Date: [Signature] 3/22/22



**Professional Development Request**

EMPLOYEE INFORMATION	
Name: Wendy Coplen	Date:03/21/2022
Position: Director of Finance and Grants	
PROFESSIONAL DEVELOPMENT DETAILS	
Name of training/workshop/conference: GFOASC	
Date(s): May 2, 2022	Location: Columbia, SC
Sponsoring Group/Organization	GFOASC
<i>Provide details describing objectives, topics, and content that will be covered during this training:</i> Agenda is attached. I will be focusing on State Reporting Package Update and GASB 87 Compliance and meeting with the other state agency finance staff.	
<i>Explain briefly what you intend to learn or gain professionally from attending this activity.</i> Time spent at professional conferences such as GFOASC helps me to make connections with my peers, and increases my learning opportunities. I will also gain valuable knowledge about emerging trends in the finance field, and share resources with other state library colleagues.	
<i>How does this training/development relate to your primary role at SCSL? How does this training tie into your EPMS goals for this year?</i> Attending this event keeps me up to date on trends and best practices, and connected with leaders in the finance field, both of which are important to me being equipped to do my job. Similar training is on my EPMS goals for this year.	
<i>How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?</i> This directly relates to our goals of Innovation and Collaboration by encouraging the continuing education of library staff.	



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**STATE LIBRARY**

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

I will not be presenting.

*How do you plan to share this information to your colleagues?*

Any information gained will be shared with the finance and grants department in staff meeting, and with the agency in a time of conference sharing.

By requesting to attend professional development activities at the expense of the South Carolina State Library, I agree to attend the activities in full, not to cancel my travel, unless one of the following occurs:

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3. Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Wendy Cynn 3-21-22

**APPROVAL**

Supervisor Signature & Date: Leann M. Aiken 3/22/22

Deputy Director Signature & Date: Chris York 3-22-22

Agency Director Signature & Date: Leann M. Aiken 3/22/22



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Matthew Guzzi

**Date:** 03/08/2022

**Position:** Information Systems Administrator

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:**

**Date(s):** 04/26/2022 04/28/2022

**Location:** Greenville SC

**Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

Key Mark Hyland OnBase Conference and Training

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

To learn about the new features in OnBase WorkView and WorkFlow.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

Developing OnBase applications is one of my primary job duties.



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

I will learn about new features, tips and tricks to make our applications even better.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

*No*

*How do you plan to share this information to your colleagues?*

*By building better and improving our applications.*



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Death of an immediate family member.

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Employee Signature and Date:

Mark R. [Signature] 3/8/2022

**APPROVAL**

Supervisor Signature & Date:

Paul Harmon 3/8/2022

Deputy Director Signature & Date:

[Signature] 3-8-22

Agency Director Signature & Date:

[Signature] 3/10/22





## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Donna Lolos

**Date:** 2/22/2022

**Position:** Library Development Consultant

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:**

**Date(s):** 2/26/2022

**Location:** Charleston, SC

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

Charleston County Public Library Board Retreat. Conducting a board training covering Board, Director, Friends Roles and Responsibilities, SC Guide for Library Boards Pocket Guide, Summarize Intellectual Freedom and the board's role in defending this principle, Book Selection Policy, Reconsideration Policy. I also plan to use a 12 slide Power Point presentation to aid and highlight topics of the presentation.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

I intend to understand the culture of the library board and assist them in developing their major roles, responsibilities, duties and any problems or concerns that arise through discussion may be addressed at this time.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

My primary role at SCSL is to conduct board trainings and board development. This training will tie into my EPMS goals for the year. I was invited to conduct the training by the Library Director of the Charleston County Public Library. It is scheduled to take place on 2/26/2022 at the library's North Charleston Support Center.



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

My attendance benefits SCSL by supporting the mission and vision statements which includes educating, teaching and developing public library boards within South Carolina.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

I will be conducting the board training. My supervisor has reviewed my proposed presentation and I have presented the core training to interested SCSL staff on 2/16/2022. The Agency Director attended the presentation.

*How to you plan to share this information to your colleagues?*

Since information generating within the Library Board and Library Director is confidential, any important information or situations will be shared with my Supervisor and the Agency Director.



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Death of an immediate family member.

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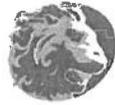
Employee Signature and Date: Donna Lala 2/22/2022

**APPROVAL**

Supervisor Signature & Date: Tiffany Hayer 2/22/22

Deputy Director Signature & Date: Chris York 2-23-22

Agency Director Signature & Date: Scott Miller 2/23/22



**Professional Development Request**

**EMPLOYEE INFORMATION**

**Name:** Andersen Cook

**Date:** 2/16/2022

**Position:** Statewide Initiatives Coordinator

**PROFESSIONAL DEVELOPMENT DETAILS**

**Name of training/workshop/conference:**

**Date(s):** 4/8-10/2022

**Location:** Greenville, SC

**Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

The South Carolina Academy of Authors, on whose Board I serve as part of my job responsibilities, is hosting our bi-annual induction ceremony. Events take place Friday evening, Saturday and Sunday morning. These include readings by some of the authors being inducted, the induction ceremony, and a final event honoring the winners we select for the McCray Nickens and Coker Fiction awards.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

Supporting the activities and mission of the SCAA, representing SCSL, and connecting with local authors and other cultural and literary organizations, with the goal of exploring opportunities to collaborate on future projects.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

One of my goals per my EPMS is to develop opportunities for partnership. By participating in this event, I will be seen as a dedicated and contributing member of SCAA. I will also have an opportunity to develop new partnerships and deepen relationships with existing partners.



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

Primarily my attendance will reinforce that SCSL supports South Carolina authors and the organizations that recognize them, while giving me opportunities to connect with agencies with whom we may not have worked before.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

No

*How do you plan to share this information to your colleagues?*

N/A



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Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: *[Signature]* 2/16/22

**APPROVAL**

Supervisor Signature & Date: *Tiffany Hayes* 2/16/22

Deputy Director Signature & Date: *Chris [Signature]* 2-16-22

Agency Director Signature & Date: *Allen M. Aiken* 2/23/22



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Leigh Ramey

**Date:** 2/11/22

**Position:** Youth Services Consultant

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:** ALSC

**Date(s):** Sept. 29-Oct. 1

**Location:** Kansas City, MO

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

This event is the ALSC (Association of Library Services to Children) National Institute held every 2 years. This is the only national conference devoted solely to children's librarianship and covers topics such as: program ideas, child development, best books, author lectures, etc. The full schedule hasn't been announced yet. I am scheduled to present a workshop twice at the conference.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

I've never attended the ALSC Institute but have heard from many colleagues that this is a wonderful conference. I hope to gain the newest and latest ideas and trends regarding programming and services for children birth-12.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

Attendance at this conference would allow me the opportunity to share these ideas with SC public library youth services staff; the majority being unable to attend a national conference out of state. In addition to helping with consulting duties, one of my goals is staying connected to YS consultants around the country, and many of them will be at this conference.



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**STATE LIBRARY**

*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

As the go-to youth services representative at SCSL, it's important for me to stay up to date with current trends and services offered at public libraries around the country. In addition, oftentimes new initiatives from ALSC are first presented at this conference. I will be able to share these ideas with coworkers in other departments which would be helpful when we're collaborating on projects.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

Yes, I will be presenting twice at this conference. I hope to offer the same session for SC youth services staff sometime this year. My proposal was accepted and I received permission from my supervisor to submit this. I have not scheduled a time to share the presentation with anyone here at SCSL, as I have not planned the session yet. However, I have presented something similar before. I can share that presentation upon request. Also as an FYI, registration for this conference is discounted for presenters at \$350 which is \$100 less than regular rates.

This is the title: "Namaste at the Library: Yoga Programs for Youth". I will attach a description since it won't fit here.

*How to you plan to share this information to your colleagues?*

I'm happy to offer a sample yoga session for staff anytime! Otherwise, I will share conference and presentation details with my supervisor, in our dept. meetings, and share conference highlights on the children's list serv group which coworkers can check out as well, as several are members.



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**STATE LIBRARY**

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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Leigh Ramey 2-11-22

**APPROVAL**

Supervisor Signature & Date: Tiffany Hayes 2/15/22

Deputy Director Signature & Date: Chris York 2-16-22

Agency Director Signature & Date: Reed M. Aiter 2/20/22



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Leigh Ramey

**Date:** 2/11/22

**Position:** Youth Services Consultant

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:** SCASL Annual

**Date(s):** Mar. 9-11, 2022

**Location:** Myrtle Beach, SC

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

This is the SCASL annual conference for media specialists, and I am co-presenting a pre-conference session on Mar. 9 about "Project Ready". This is the second cohort of Project Ready, facilitated by SCSL and South Carolina Center for Community Literacy. There are numerous educational sessions, author lectures, etc. offered at the conference. However, the exact session schedule hasn't been released yet.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

I have never attended a SCASL conference, or any of their events, and feel like it would be great to hear some of the same topics we offer at SCSL but from a school library perspective. I would imagine many of the offerings would be similar to other library conferences, and would like to keep up to date on best new books for youth and topics similar to that.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

I'm hoping to do some more networking and sharing ideas with school media specialists so this would be the perfect opportunity for that. Sometimes public library youth services staff also attend this event, so it would be good to consult with them as well.



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**STATE LIBRARY**

*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

Regarding our four goals of innovation, collaboration, participation, and preservation, I see this event as a big opportunity for collaboration -- with media specialists, public library staff, and SCCCL partners as well as a chance to participate by networking locally with other agencies who may be present (First Steps, SC Board of Education, etc.). I will bring back new ideas to share with public library youth services staff.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

Yes, I'm presenting as part of the Project Ready group and there are several facilitators. I'm not sure yet what my role will be during the pre-conference. I believe the proposal was submitted shortly after I started employment by Valerie Byrd Fort at SCCCL. I can send presentation outline details to my supervisor once those are finalized.

Here is the description of the session: "Explore the program created to help librarians address racial equity and improve services for our students of color."

*How do you plan to share this information to your colleagues?*

I will share information gained at the conference on my monthly report, department meetings, and highlight some topics on the list serv groups I manage, which several staff belong to as well.



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**STATE LIBRARY**

By requesting to attend professional development activities at the expense of the South Carolina State Library, I agree to attend the activities in full, not to cancel my travel, unless one of the following occurs:

Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Leigh Ramey 2/11/22

**APPROVAL**

Supervisor Signature & Date: Tiffany Hayes 2/15/22

Deputy Director Signature & Date: Chris Yates 2-15-22

Agency Director Signature & Date: Reynold A. Hiler 2/23/22



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Leah Cannon

**Date:** 1/26/2022

**Position:** State Data Coordinator

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:** PLA 2022

**Date(s):** March 22-25, 2022

**Location:** Portland, OR

#### Sponsoring Group/Organization

*Provide details describing objectives, topics, and content that will be covered during this training:*

At PLA 2022, I am interested in attending a pre-conference on Project Outcome. I have taken a course on outcomes-based evaluation, and am interested in learning more about the Project Outcomes portal.

In the regular conference proceedings, there are several sessions for data-driven leaders that will help me be a more effective consultant. +

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

I will learn more about tools available to public libraries, including Project Outcome and Benchmark. I will also learn about the use of data to drive planning in public libraries.

I also hope to grow my network of public library connections.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

Attending sessions will help me be more effective in consulting on evaluation and assessment, and will also help me with agency-level data management.



*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

I hope to use the knowledge gained at PLA 2022 to provide guidance to directors and data-interested staff on outcomes-based evaluation and data management.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

Not applicable

*How do you plan to share this information to your colleagues?*

I will share what I learned at Data Chats, and will apply skills learned when consulting with library directors and data-interested staff.



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- Termination of employment prior to the conference.
- The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.
- Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Leah Cannon Digitally signed by Leah Cannon  
Date: 2022.01.27 10:42:09 -05'00'

**APPROVAL**

Supervisor Signature & Date: Tiffany Hayes 2/15/22

Deputy Director Signature & Date: Van Yarbrough 2-16-22

Agency Director Signature & Date: Charles M. Aiken 2/23/22





## Professional Development Request

### EMPLOYEE INFORMATION

Name: Deborah Pack

Date: 12/01/2021

Position: Director of Program Evaluation and Management

### PROFESSIONAL DEVELOPMENT DETAILS

Name of training/workshop/conference:

Date(s): 01/31/2022 - 02/03/2022

Location: University of South Carolina

#### Sponsoring Group/Organization

*Provide details describing objectives, topics, and content that will be covered during this training:*

The Project Management Certificate program is an in-depth, interactive learning experience that thoroughly covers the 5 core process groups included in every project. The learning achieved will prepare graduates to be an effective and knowledgeable project manager.

(Documents attached)

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

In my new role I will be working with departments on program management and evaluation, and creating a dashboard to track agency projects. Receiving this training will help build a foundation of specific project management knowledge which will assist with these new responsibilities.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

One of my primary roles is to assist departments with project tracking/management. This course directly relates to that role. Attending project management training is one of my EPMS goals.



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

Learning best practices for project management will allow me to assist the agency in gathering project information for use in various agency reports. It will also be used for decision making regarding continuing, retiring, or changing projects.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

I will not be presenting. However, this is an interactive class and I will be participating and completing appropriate homework to use the information gained as effectively as possible for our agency.

*How do you plan to share this information to your colleagues?*

I will utilize this information to make recommendations to the agency and departments on how to document and manage projects. I will also schedule a time to present the information to staff, either in department meetings, a conference sharing session, or in a staff meeting.



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**STATE LIBRARY**

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The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Dan Park 12/1/2021

**APPROVAL**

Supervisor Signature & Date: \_\_\_\_\_

Deputy Director Signature & Date: \_\_\_\_\_

Agency Director Signature & Date: Quinn M. Aiken 12/2/21



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Leigh Ramey

**Date:** 11/9/21

**Position:** Youth Services Consultant

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:**

**Date(s):** 11/15-11/17

**Location:** Richmond, VA

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

**Topic:** Coaching Skills for Leaders, with presenter Ann Deaton

This course provides an introduction to what coaching is, when it is effective, and how to take a coaching approach to increase the capacity of a leader and their team. Skills practices throughout the sessions ensures that participants leave the class with a mindset and skillsets to apply what they have learned.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

This topic directly relates to leadership skills needed to assist public library staff with library projects and initiatives. Skills developed include self-awareness and self-management, listening and asking effective questions, and having effective dialogues. The conference also includes an opportunity to meet and connect with peers for the purpose of sharing ideas and maintaining ongoing supportive partnerships.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

This training relates to Library Development staff because consultants and project managers require good communication skills as leaders to support and assist library staff with projects.



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**STATE LIBRARY**

*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

My attendance at this training will help me become a better coach, mentor, partner, and leader to colleagues at the State Library as well as to public library staff. The conference was recommended by the Agency Director.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

No

*How to you plan to share this information to your colleagues?*

We will share the information via meetings and practice sessions with colleagues in the department.



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**STATE LIBRARY**

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The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Ligh Remy 11/9/21

**APPROVAL**

Supervisor Signature & Date: Tiffany Wagon 11/9/21

Deputy Director Signature & Date: Chris Yule 11-10-21

Agency Director Signature & Date: Paul M. Aiken 11/12/21



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Jennifer Jean

**Date:** 11/08/2021

**Position:** Statewide Program Coordinator

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:** *LD Forum*

**Date(s):** 11/15-17/2021

**Location:** Richmond, VA

#### Sponsoring Group/Organization

*Provide details describing objectives, topics, and content that will be covered during this training:*

This training will give leaders the skills to be effective coaches. Some of the topics on the agenda are: Coach Attributes, Coaching Mindset and Skill Sets, Barriers to Coaching, Listening Practice, Feedback Dialogues, When to Coach.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

I feel that every individual displays leadership qualities in their roles and that is what helps each department in the State Library to be successful. I hope to learn skills that will help me to become a better leader in my department, for this agency and in my role as a statewide program coordinator. I also am hoping to learn ways to become a better and more effective communicator.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

This forum will help me to understand what strengths and skills I bring when meeting with library directors, library staff and partnering agencies in our state and others. One of the learning objectives is to "develop self-awareness and self-management skills that enhance coaching effectiveness."



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

Attending this conference will help me gain new skills that will enhance communication, team building and leadership. Gaining these skills will help to strengthen our state library, public libraries, communities, and community and agency partnerships.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

No, I will not be presenting.

*How do you plan to share this information to your colleagues?*

I will share with my department in our department meetings and will share with the rest of the staff during our conference and professional development session.



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**STATE LIBRARY**

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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Jennifer D. Jean 11/08/2021

**APPROVAL**

Supervisor Signature & Date: Tiffany Boyes 11/8/21

Deputy Director Signature & Date: Chris Yates 11-8-21

Agency Director Signature & Date: Quinn M. Aiken 11/8/21



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Leah Cannon

**Date:** 11/8/2021

**Position:** State Data Coordinator

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:**

**Date(s):** 11/15-17

**Location:** Richmond, VA

**Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

In Coaching Skills for Leaders, we will learn what coaching is, when it is effective, and how to take a coaching approach to increase the capacity of a leader and their team.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

After participating in Coaching, I expect to be a more effective coach when working with public library staff on projects. I am most interested in learning what makes an effective coach, understanding what coaching is and isn't, developing self-awareness and -management skills, and identifying situations where coaching will be most effective.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

This training relates to my role because it will allow me to become more effective as a consultant to public library staff.



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

My attendance at this training will help me become a better coach, mentor, partner, and leader to colleagues at the State Library as well as to public library staff. The conference was recommended by the Agency Director.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

No

*How to you plan to share this information to your colleagues?*

I will share this information in departmental and agency meetings.



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**STATE LIBRARY**

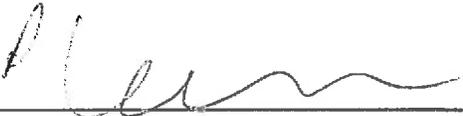
By requesting to attend professional development activities at the expense of the South Carolina State Library, I agree to attend the activities in full, not to cancel my travel, unless one of the following occurs:

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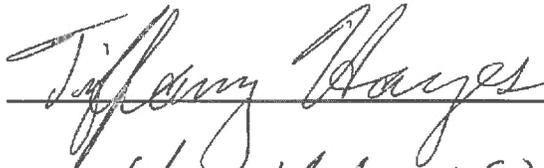
The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

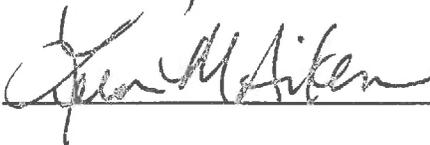
I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date:  11/8/21

**APPROVAL**

Supervisor Signature & Date:  11/8/21

Deputy Director Signature & Date:  11-8-21

Agency Director Signature & Date:  11/12/21



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Tiffany Hayes

**Date:** 11/8/2021

**Position:** Library Development Director

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:**

**Date(s):** 11/15 - 11/17

**Location:** Richmond, VA

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

Topic: Coaching Skills for Leaders, with presenter Ann Deaton

This course provides an introduction to what coaching is, when it is effective, and how to take a coaching approach to increase the capacity of a leader and their team. Skills practices throughout the sessions ensures that participants leave the class with a mindset and skillsets to apply what they have learned.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

This topic directly relates to leadership skills needed to assist public library staff with library projects and initiatives. Skills developed include self-awareness and self-management, listening and asking effective questions, and having effective dialogues. The conference also includes an opportunity to meet and connect with peers for the purpose of sharing ideas and maintaining ongoing supportive partnerships.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

This training relates to Library Development staff because consultants and project managers require good communication skills as leaders to support and assist library staff with projects.



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

My attendance at this training will help me become a better coach, mentor, partner, and leader to colleagues at the State Library as well as to public library staff. The conference was recommended by the Agency Director.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

No

*How do you plan to share this information to your colleagues?*

We will share the information via meetings and practice sessions with colleagues in the department.



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**STATE LIBRARY**

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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date:

Tiffany Hayes 11/8/21

**APPROVAL**

Supervisor Signature & Date: \_\_\_\_\_

Deputy Director Signature & Date: Chris Kelly 11-8-21

Agency Director Signature & Date: Leah M. Aiken 11/12/21





## Professional Development Request

### EMPLOYEE INFORMATION

Name: Ellen Dunn

Date: November 5, 2021

Position: Communications Director

### PROFESSIONAL DEVELOPMENT DETAILS

Name of training/workshop/conference: GOVERNMENT SOCIAL MEDIA CONFERENCE

Date(s): March 29-31

Location: Dallas, TX

#### Sponsoring Group/Organization

Provide details describing objectives, topics, and content that will be covered during this training:

This conference is specifically designed to for government agencies to help them strategically use social media. A primary topic is how to intergrate Facebook's new user experience platform. Current Facebook pages will soon be obselete and all users will need to make the transition.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

This conference brings us up to speed on new trends within the platforms and how to boost engagment. The big players such as Facebook (Instagram) and TikTok are there as well, which gives me the opporuntiy to take care of any issues with our platforms in person instead of making phone calls that usually don't get us anywhere.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

Since I create all social media content for the State Library and approve Discus and TBS posts, it is directly related to my job and goals.



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

It is imperative that we stay current on social media trends. They constantly change and if we don't change with them, our platforms will be obsolete. I will share what I learn with my team.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

I will not be presenting, but I hope to be a presenter some day.

*How do you plan to share this information to your colleagues?*

I will share this information with Dana and Kevin during our regular department meetings.



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**STATE LIBRARY**

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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Ellen K. Dumas 11/5/21

**APPROVAL**

Supervisor Signature & Date: \_\_\_\_\_

Deputy Director Signature & Date: Chris Yorkes 11-5-21

Agency Director Signature & Date: John McMillan 11/8/21



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**STATE LIBRARY**

**Professional Development Request**

**EMPLOYEE INFORMATION**

**Name:** Kathleen Ruffing-Ruffner

**Date:** 10/26/2021

**Position:** Procurement Officer

**PROFESSIONAL DEVELOPMENT DETAILS**

**Name of training/workshop/conference:**

**Date(s):** Nov 10 -Nov 12

**Location:** Myrtle Beach

**Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

SCAGPO Annual Conference: Back to the Basics, IT Procurement, Conversations that Connect, SFAA Updates, The World has Changed, has Procurement?, Don't Throw Tomatoes at My Field of Dreams, Protecting Your Purchasing Process from Unscrupulous Vendors.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

This is the Annual Conference. Several subjects help the procurement process, and this is also where we receive updates and continuing education towards our certification.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

In the development plan of my EPMS, I am to attend the South Carolina Association for Government Purchasing Officials (SCAGPO) conference to stay informed on purchasing rules and regulations.



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**STATE LIBRARY**

*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

My attendance at this training will benefit the State Library and my fellow employees and help fulfill the mission and vision of the State Library because the training is keeping up with the rules and regulations of purchasing.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

No.

*How to you plan to share this information to your colleagues?*

I will share the information learned from the conference with my team and the staff at the staff sharing meeting.



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**STATE LIBRARY**

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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Buff 10/26/21

**APPROVAL**

Supervisor Signature & Date: Wang 10-26-2021

Deputy Director Signature & Date: N/A

Agency Director Signature & Date: Joseph M. Aiken 10/27/21



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Leigh Ramey

**Date:** 10/13/21

**Position:** Youth Services Consultant

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:**

**Date(s):** Nov. 5-7, 2021

**Location:** Reno, NV

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

YALSA's Young Adult Services Symposium

YALSA is a division of ALA, and it's the Young Adult Library Services Association.

This is their annual meeting. This conference provides support for staff serving teens in the library.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

I hope to have a better understanding of current trends and issues facing teen librarians. Sessions that I'm interested in attending include: "Poverty and Privilege", "Close the Book on the Diversity Gap" and "The Power of Empathy".

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

As a Youth Services Consultant, I am tasked with supporting librarians and library staff working with children and teens, and I feel that oftentimes there are more available training topics geared towards children's librarians vs. teen librarians. Many teen or YA librarians feel left out of the conversation. In recent years, I have worked more with ages 0-12 than I have with teens, so I'd like a refresher on what's going on in that area of library work



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**STATE LIBRARY**

*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

I have never been to a YALSA conference, but I know it's the best one to attend for teen librarians. I want to be able to support those who work with teens in our state the best that I can. I am looking forward to meeting teen library staff across the state and especially mentoring new staff in the field. I hope to bring what I learn at YALSA back to share in 1:1 staff consultations as well as new training events offered that center around this topic of YA services.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

I will not be presenting at this conference.

*How do you plan to share this information to your colleagues?*

I plan to report back what I've learned from the conference with my supervisor and other team members in our regular Library Development team meetings.



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**STATE LIBRARY**

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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Lizbeth Ramey 10-13-21

**APPROVAL**

Supervisor Signature & Date: Tiffany Kays 10/13/21

Deputy Director Signature & Date: \_\_\_\_\_

Agency Director Signature & Date: L. M. Aiken 10/13/21



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Matthew Guzzi

**Date:** 08/12/2021

**Position:** Information Systems Administrator

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:**

**Date(s):** September 19-21, 2021

**Location:** Downtown Columbia, SC

#### Sponsoring Group/Organization

*Provide details describing objectives, topics, and content that will be covered during this training:*

South Carolina Information Technology Directors Association (SCITDA) 2021 Fall Conference.

Some of the topics covered: Cyber Security, Security Architect, Birds of a Feather with other South Carolina State Agencies. Will be able to interact with vendors that are party to State Technology Contracts. Will also receive Statewide Technology Updates from South Carolina Department of Administration - OTIS, DSHR &

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

Keep a breast of of what's going on in State Government IT. Exchange of information pertinent to the management of State information technology.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

Yes

*Supporting various technologies in State Government.  
Learn about new information system features and technologies.*



*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

Learn about new technology trends and tools that could benefit our agency and local SC Public Libraries.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

Not presenting..

*How do you plan to share this information to your colleagues?*

*During department staff meeting  
Agency sharing sessions.*



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**STATE LIBRARY**

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Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Mark R. Spivey 8/12/2020

**APPROVAL**

Supervisor Signature & Date: Paul Harmon  
Digitally signed by Paul Harmon  
Date: 2021.08.12 15:54:46 -04'00'

Deputy Director Signature & Date: Christy 8-17-21

Agency Director Signature & Date: John M. Aiken 8/24/21



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Brian Gallien

**Date:** 08/12/2021

**Position:** Help Desk Administrator

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:**

**Date(s):** September 19-21, 2021

**Location:** Downtown Columbia, SC

#### Sponsoring Group/Organization

*Provide details describing objectives, topics, and content that will be covered during this training:*

South Carolina Information Technology Directors Association (SCITDA) 2021 Fall Conference.

Some of the topics covered: Cyber Security, Security Architect, Birds of a Feather with other South Carolina State Agencies. Will be able to interact with vendors that are party to State Technology Contracts. Will also receive Statewide Technology Updates from South Carolina Department of Administration - OTIS, DSHR &

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

Keep a breast of of what's going on in State Government IT. Exchange of information pertinent to the management of State information technology.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

Yes

Learn about various technologies and trends in State Government.



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

Learn about new technology trends and tools that could benefit our agency and local SC Public Libraries.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

Not presenting..

*How do you plan to share this information to your colleagues?*

*During dept staff meetings and agency sharing sessions.*



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**STATE LIBRARY**

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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: *Paul Harmon* 8/12/21

**APPROVAL**

*Paul Harmon*

Supervisor Signature & Date:

**Paul Harmon**

Digitally signed by Paul Harmon  
Date: 2021.08.12 15:54:46 -04'00'

Deputy Director Signature & Date: *Christy* 8-17-21

Agency Director Signature & Date: *Paul M. Aiken* 8/24/21



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## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Kathleen Ruffing-Ruffner

**Date:** 08/05/2021

**Position:** Procurement Officer

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:**

**Date(s):** 09/24/2021-09/25/2021

**Location:** Summerville, SC

### Sponsoring Group/Organization

*Provide details describing objectives, topics, and content that will be covered during this training:*

This is SCAGPO's fall quarterly training. During this training we have various speakers of programs through out the state and the SCAGPO leadership team discusses real time events and how to react and what SC Procurement regulation that we should follow.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

I intend to find a mentor to bounce ideas and thoughts off of. Learn from peers in situations throughout the state.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

This training is relatable to my role and part of my goals because I need to stay on top of the changes and correct way of handling situations that come about.



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*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

My attendance will help fulfill the mission/vision because I will use the training received to make sure we stay fiscally responsible and transparent.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

No.

*How to you plan to share this information to your colleagues?*

Yes.



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**STATE LIBRARY**

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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

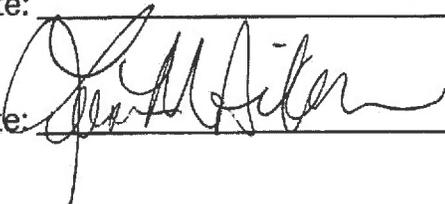
I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date:  8.5.2021

**APPROVAL**

Supervisor Signature & Date:  8/23/2021

Deputy Director Signature & Date:

Agency Director Signature & Date:  8/24/21



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Caroline Smith

**Date:** 7/30/21

**Position:** Inclusive Services Consultant

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:**

**Date(s):** 09/28/21 - 09/30/21

**Location:** Greenville, SC

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

Sessions topics of interest are: Digital Inclusion for Seniors, Investing in Health Equity, Reach out and Read, The High Cost of Employee Burnout, and Rural Libraries as Community Health Hubs. Content about access to health information in rural areas, for seniors, and other disadvantaged populations

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

I hope to gain awareness of community health initiatives that libraries can partner in and share with their patrons. I will have more updated information about crucial issues in our state and how libraries can be involved.

*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

In my role as a consultant, I often stress the importance of community partnerships. I also need to be aware of community needs & potential partners. The conference addresses equity & inclusion issues.



*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

The insights from this conference will help be to provide informed best practices with more awareness of crucial issues affecting our communities, which I can pass along to public librarians through consultations, the email list, etc.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

No, I will not be presenting

*How to you plan to share this information to your colleagues?*

I will share the information with Library Development / Statewide Development colleagues and at a SCSL staff sharing session.



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Termination of employment prior to the conference.

The employee, or immediate family member, is ill and unable to attend. Proof of illness documentation may be required.

Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: Caroline Smith Digitally signed by Caroline Smith  
Date: 2021.07.30 10:34:22 -04'00'

## APPROVAL

Supervisor Signature & Date: \_\_\_\_\_

Deputy Director Signature & Date: \_\_\_\_\_

Agency Director Signature & Date: \_\_\_\_\_



## Professional Development Request

### EMPLOYEE INFORMATION

Name: Kristin White

Date: 7/28/2021

Position: Director: Talking Book Services

### PROFESSIONAL DEVELOPMENT DETAILS

Name of training/workshop/conference:

Date(s): August 19-22, 2021

Location: North Charleston, SC

#### Sponsoring Group/Organization

*Provide details describing objectives, topics, and content that will be covered during this training:*

65th NFB of SC State Convention:

Online Registration Link: <https://nfbofsc.org/65th-nfb-of-sc-state-convention/>  
(Lodging for 8/19-8/22 - 3 nights)

I have been asked to speak, in-person, by NFB of SC President Jennifer Bazer to this very important group of TBS patrons and stakeholders. This is an annual activity that was entirely virtual last year, so in-person attendance is preferred this year of

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

1. I intend to give a speech to the statewide membership body detailing the successes achieved and challenges overcome by TBS in 2020.
2. I intend to register more eligible patrons and to educate more certifiers on their newly-amended qualifications and requirements by manning an exhibits table for the duration of the event.
3. I intend to host a Q&A session separate from the speech that addresses specific,

*How does this training/development relate to your primary role at SCSL?*

*How does this training tie into your EPMS goals for this year?*

NFB of SC is the largest special-interest group in which many TBS patrons are members. Having a presence as the Director of TBS through networking and forming positive relationships with its membership is vital to the effective operation of our network library. As well, attendance directly relates to my EPMS Development Plan, Goal 3: "Participate and present at local, state and national level conferences, training and committees to further understanding of special audiences "



*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

The TBS Director has either attended or had a strong presence at this event for many years, and the organization has relied on this person's participation as a consistent part of the conference-going experience. Since the beginning of my tenure in this position, it has become a highlight of my professional calendar and yielded a number of positive interactions, opportunities and patrons for our service. This year, there are business cards for distribution that have TBS information on one side and the SCSL Reference Desk information on the other. Our hope is to have some of these brailled in time for the conference, allowing for the simultaneous publicizing of the department and agency to sighted as well as sight-compromised

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

1. I am presenting/addressing the membership at this event.
2. I have not yet submitted my proposed presentation, but can submit an outline of the topics to be covered, upon request.
3. I can schedule a time to share my presentation, upon request. My speeches for the last two years are available online at [nfbofsc.org](http://nfbofsc.org). Denise Lyons, Deputy Director of Statewide Development, attended the 2019 address.

*How do you plan to share this information to your colleagues?*

I plan to give an update to TBS in our Friday weekly staff meeting as well as present to the entire agency staff on my experience at the September Professional Development-Conference sharing session.



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Death of an immediate family member.

I agree to be an active participant during the event. I understand that I represent the State of South Carolina, The South Carolina State Library, and the library community, and that my conduct is a direct reflection of all the institutions listed above. I agree to set an admirable example at all professional development activities and to behave in a professional and engaging manner. I understand that failure to comply with this agreement may be subject to disciplinary action and I may be charged for all costs incurred by the South Carolina State Library on my behalf.

Employee Signature and Date: *Krista White* 7/28/2021 \_\_\_\_\_

### APPROVAL

Supervisor Signature & Date: \_\_\_\_\_

Deputy Director Signature & Date: *Dunn* 7-28-21

Agency Director Signature & Date: *Paul Aiken* 8/2/21



## Professional Development Request

### EMPLOYEE INFORMATION

**Name:** Jennifer Jean

**Date:** 7/28/2021

**Position:** Statewide Program Coordinator

### PROFESSIONAL DEVELOPMENT DETAILS

**Name of training/workshop/conference:**

**Date(s):** 9/28-30/2021

**Location:** Greenville, SC

#### **Sponsoring Group/Organization**

*Provide details describing objectives, topics, and content that will be covered during this training:*

Preconference session: New Approaches to Healthier Communities  
Breakout sessions: Get to Know the SC Center for Rural and Primary Healthcare, FoodShare: A Fresh Food Concept for Rural Organizations, Rural Libraries as Community Health Hubs and Investing in Health Equity.

*Explain briefly what you intend to learn or gain professionally from attending this activity.*

Working on the NNLM grant project REG in Your Community and attending local and state food policy committee meetings have taught me a lot about food insecurity in rural and underserved communities/populations. Attending this conference will give me a deeper insight into how I can further help our libraries help the communities that they serve, especially in rural areas. Statics show that rural communities are at a higher rate for poor health outcomes than other communities and I want to



*How does this training/development relate to your primary role at SCSL?  
How does this training tie into your EPMS goals for this year?*

I worked closely with Rebecca on the expanded REG project, REG in Your Community. I have also been attending the SC and Columbia Food Policy Committee meetings and learning how individuals, organizations and libraries are teaming together to help fight food insecurity in rural and underserved areas. I am hoping what I take away from this conference will help in thinking of new ways and possibly creating new projects to aid libraries in the continued focus on nutrition





*How will your attendance at this training benefit the State Library, your fellow employees, and help to fulfill the mission/vision of the State Library?*

I will bring back what I learn from this conference and share it with my colleagues, especially my statewide development team, who I work closely with on the REG initiative.

*Will you be presenting at this professional development event? If so, have you submitted your proposed presentation to your supervisor for approval? Have you scheduled a time to share your presentation with the Agency Director?*

I will not be presenting at this conference.

*How do you plan to share this information to your colleagues?*

I will share with my team what I learned briefly in our team meeting and I will also sign up to share my experience at the staff professional development/conference sharing session in October/November.



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Death of an immediate family member.

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Employee Signature and Date: Jennifer D. Jean Digitally signed by Jennifer D. Jean  
Date: 2021.08.04 09:44:19 -04'00'

## APPROVAL

Supervisor Signature & Date: \_\_\_\_\_

Deputy Director Signature & Date: \_\_\_\_\_

Agency Director Signature & Date: \_\_\_\_\_