

<b>AGENCY NAME:</b>	<b>Higher Education Tuition Grants Commission</b>		
<b>AGENCY CODE:</b>	<b>H060</b>	<b>SECTION:</b>	<b>12</b>

**Fiscal Year 2019–2020  
Accountability Report**

**SUBMISSION FORM**

<b>AGENCY MISSION</b>	<p>The mission of the South Carolina Higher Education Tuition Grants Commission is to administer a state-funded, need-based tuition grants program for the State of South Carolina designed to:</p> <ul style="list-style-type: none"> <li>• Gain maximum usage of the available independent college facilities located in every region of our state by assisting eligible South Carolina residents to afford the cost of the independent colleges and thereby helping to educate our state citizenry;</li> <li>• Help offset the higher education costs of attending South Carolina independent colleges for South Carolina students just as the state offsets the higher education costs of state residents attending South Carolina public colleges;</li> <li>• Preserve the dual system of public and independent college higher education in South Carolina which provides healthy competition between the two sectors;</li> <li>• Save the state tax dollars that would be appropriated via the automatic per student state subsidy that would go, regardless of financial need or progress towards graduation, to all South Carolina independent college students if they migrated into the South Carolina public college system;</li> <li>• Give eligible South Carolina residents the opportunity to choose the in-state college that best meets their individual academic needs and preferences.</li> </ul>
<b>AGENCY VISION</b>	<p>Provide increased state economic benefits and a more educated citizenry by enabling more South Carolinians to obtain a college education by providing financial assistance in the form of need-based state tuition grants to qualified South Carolina residents electing to attend on a full-time basis certain eligible accredited South Carolina independent junior and senior colleges.</p>

Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently? None at this time.

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<b>RESTRUCTURING RECOMMENDATIONS:</b>	<b>Yes</b>	<b>No</b>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and to the State Library? See also S.C. Code Ann. § 60-2-30.

<b>REPORT SUBMISSION COMPLIANCE:</b>	<b>Yes</b>	<b>No</b>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

<b>RECORDS MANAGEMENT COMPLIANCE:</b>	<b>Yes</b>	<b>No</b>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 1-23-120(J), which requires an agency to conduct a formal review of its regulations every five years?

<b>REGULATION REVIEW:</b>	<b>Yes</b>	<b>No</b>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<b><u>Name</u></b>	<b><u>Phone</u></b>	<b><u>Email</u></b>
<b>PRIMARY CONTACT:</b>	Katherine (Katie) Harrison	803-896-1121	<a href="mailto:katie@sctuitiongrants.org">katie@sctuitiongrants.org</a>
<b>SECONDARY CONTACT:</b>	Zachary Christian	803-896-1122	<a href="mailto:zachary@sctuitiongrants.org">zachary@sctuitiongrants.org</a>

I have reviewed and approved the enclosed FY 2019–2020 Accountability Report, which is complete and accurate to the extent of my knowledge.

<b>AGENCY DIRECTOR (SIGN AND DATE):</b>	Signature on file
<b>(TYPE/PRINT NAME):</b>	Katherine Harrison

<b>BOARD/CMSN CHAIR (SIGN AND DATE):</b>	Signature on file
<b>(TYPE/PRINT NAME):</b>	Darrell Parker

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## **AGENCY'S DISCUSSION AND ANALYSIS**

The South Carolina Tuition Grants Program is a need-based grant program that was enacted in 1970 by the South Carolina General Assembly as a tuition grants program designed to offset the differences between public college tuition and independent colleges tuition to give South Carolina students the ability to afford to attend the South Carolina college that best meets the student's academic needs.

The South Carolina Tuition Grants Program is a sound and intelligent investment for the State of South Carolina. The South Carolina independent colleges attended by students receiving Tuition Grants have total operating budgets of over \$750 million and combined capital assets (physical plants and endowments) of over one billion dollars. Thus, the state's current investment of \$44,131,148 in the South Carolina Tuition Grants Program supports an industry whose economic impact to the state exceeds \$1.75 billion. Although the South Carolina Tuition Grants Program receives only about 4% of the total state dollars going to higher education, South Carolina independent colleges educate over 14% of our state's full-time students and graduate annually over 22% of the state's bachelor's degree recipients. In addition to leveraging available private facilities with this modest investment of funds, the Tuition Grants Program saves the State of South Carolina millions of dollars each year. The savings result from attracting South Carolina students into the South Carolina independent college sector, thereby saving the automatic per student state subsidy that goes to all students attending South Carolina public colleges regardless of financial need and regardless of academic progress towards graduation. The per-student state subsidy averaged \$4,392 in fiscal year 2019-2020 while the average tuition grant was \$3,443. Because of that differential, the State saved \$12,163,333 last year. Since its inception in 1970, it is estimated that the South Carolina Tuition Grants Program has saved the State in excess of \$894 million that tax payers would have spent through direct subsidies to educate these same students in the State's public colleges. This amount does not include the additional state dollars that would have been needed during the last 50 years to build classrooms and dormitories and to hire additional faculty members. It also does not include dollars that went to public colleges in the form of revenue bond issues.

With a customer-service oriented philosophy and staff, the South Carolina Tuition Grants Commission takes great pride in its outstanding public reputation for customer service. The customers and constituents served by the South Carolina Tuition Grants Program are the students of South Carolina and their families, the 21 South Carolina independent colleges participating through statutory eligibility in the grants program, all the high schools located throughout the state, the members of the South Carolina General Assembly, and the various state agencies with which the Commission coordinates its operations. The South Carolina Tuition Grants Commission encounters all of these constituents throughout the normal operating cycle of a fiscal year.

The day-to-day operation of the South Carolina Tuition Grants Program includes the following:

- 1) Processing over 34,500 applications that are submitted each year for South Carolina Tuition Grant assistance;
- 2) Analyzing all applications for financial need using the federal methodology approved by Congress;
- 3) Analyzing all applications to determine if they meet Program eligibility requirements as required by statute and policy;
- 4) Notifying the students and their colleges of their eligibility or ineligibility for grant funds;
- 5) Processing appeals of eligibility from students who are not eligible;
- 6) Disbursing tuition grant funds to each student at his/her college once full-time enrollment status and academic eligibility are confirmed;
- 7) Securely issuing various reports to the participating independent colleges regarding grant eligibility of their South Carolina students;

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- 8) Extensively disseminating South Carolina Tuition Grants Program information to the general public, the South Carolina high schools, and the guidance counselors;
- 9) Responding to all communications from the public concerning general Program information and Program eligibility requirements;
- 10) Communication and coordination with the State Treasurer’s Office, the Comptroller General’s Office, the State Auditor’s Office, the State Executive Budget Office, the State Department of Technology Operations, the State Division of Information Security, the State Human Resources Office, the Commission on Higher Education, the Governor’s Office, the South Carolina General Assembly and its various committees, and all other state agencies involved with administering a state program

Some of the past year's efforts and results that the Commission would like to highlight, all of which will not show up with quantitative results, include:

A) In the 2019-2020 academic year, 12,817 financially and academically eligible students received South Carolina Tuition Grants. Since the creation of the South Carolina Tuition Grants Program in 1970, over 463,000 Tuition Grants have been made assisting South Carolina students to attain their academic and career goals enabling them to contribute economically and educationally to the State of South Carolina.

B) In an effort to streamline and modernize student-related application processes, the Commission began moving some student-based forms relating to the Tuition Grants Program online. Utilizing this functionality, students can access the Commission’s website from any computer or mobile device to fill out certain forms, such as the Tuition Grant Transfer Request, and submit within a few minutes. Once submitted the results are emailed directly to the appropriate Commission staff member to process. This has decreased burden on students to have to print and submit the form, either by scanning and emailing or by mailing to the Commission’s office. This updated process provides the student with a confirmation that his/her form was submitted and will be processed within 1-3 business days.

C) For many years, the Commission has provided each state legislator a listing of Tuition Grants Recipients from his/her district along with a notice of the total aggregate amount of Tuition Grants funding disbursed to students in that legislative district. These listings, which only contain directory information for Tuition Grants Recipients, have been used to demonstrate the importance of the Tuition Grants Program and to thank the legislature for the continued support of the Program. For many years, this listing was provided on 3.5” floppy disks which were mailed to each legislator. Over time, the Commission switched to providing the listings via Compact Disks (CD). As technology has shifted and CD-ROM Drives are becoming less common on newer computers, the Commission began the process to create a direct and electronic method of providing the recipients listings. Commission staff created a new, secure section on the Commission’s website which would be used to house the files for each House and Senate District. Although the files only contain directory information and no Personally Identifiable Information (PII) is shared, in accordance with the Commission’s information security procedures, each file is encrypted with a password specific to each legislative district. The passwords, to both the section of the website and to the file itself, are provided in the letter mailed to each legislator. By providing the listings online, the Commission has streamlined this process and eliminated the need to purchase packages of CDs to mail to the legislators. This has saved the Commission time and money. This process also allows the Commission to identify how many listings are being accessed, confirming the importance of providing this information.

D) Of the total state dollars appropriated for the South Carolina Tuition Grants Program in 2019-2020, less than 1% of the agency budget, including salaries, benefits and required information security expenses, goes into program Administration, with the remaining 99% of the state funds being awarded directly to South Carolina students in the form of need-based state tuition grants.

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### **Outside Factors Affecting Measurements**

For many years, the Tuition Grants Commission has reported on measurements designed to increase the number of students applying for the grant and the number of students who ultimately receive the grant. These numbers, however, are greatly impacted by factors completely outside the control of the Commission or any state agency. The main factor revolves around a natural, generational cycle of the number of college-bound students graduating high school, which has been steadily decreasing for several years. As the college-going population can change drastically from year to year, the Commission’s goal is to maintain a proportional number of students who are provided the opportunity to attend an independent college or university. Therefore, the agency has revised the verbiage surrounding some of these measurements in an effort to more accurately predict and describe the numbers being reported. Major disasters (i.e. hurricanes, tornadoes, flooding) and public health emergencies like COVID-19 can also have a significant impact on the number of students who are able to pursue postsecondary educational opportunities. Revising the descriptive verbiage of the agency’s measurements allows the agency to continue reporting important information while not necessarily being held to the idea of increasing our base numbers, which could be prohibited by external factors.

### **Risk Assessment and Mitigation Strategies**

The most negative impact on the public would be to reduce access to higher education for nearly 13,000 college students and their families. This would hinder the State’s goals to increase the educational level of its citizenry and would result in a further negative impact on the economic future of the State. There is no outside help that could resolve this issue because the General Assembly holds fully within its responsibilities the ability to appropriate funds to keep this from happening. There is only one option for what the General Assembly could do to help resolve the issue before it became a crisis and that is to simply appropriate the needed funds to continue enabling grant-eligible students and their families to afford to attend college to become educated.

### **Restructuring Recommendations**

N/A

### **Program Needs**

An increase of \$1,128,792 in grants funding is being requested for 2021-22 to provide a \$3,700 program-wide maximum grant for eligible students. This request enables the Maximum Grant to be increased by \$100 from the current 2020-2021 Maximum Grant of \$3,600. This increase of \$1.1 million would enable the Maximum Grant to take an incremental step toward matching the Statutory maximum as found in SC Code of Laws, Title 59, Chapter 113, Section 30, Subsection C: “The maximum amount may not exceed the average state appropriation for each full-time student enrolled in the state-supported institutions of higher learning with four-year undergraduate degree programs in the previous year” (for the most recent academic year, the average state appropriation for FTE in the public college sector was \$4,392). Approximately 6% of Tuition Grant recipients are enrolled in non-traditional programs geared toward adult learners, allowing for flexibility in educational delivery methods. The level-funding that was provided for the Program during several years of economic turmoil and the increase in funding that was provided in recent years for the Tuition Grants Program is greatly appreciated by students and their families.

### ***Agency Information Technology and Software System Needs (Program-Related):***

To administer the Tuition Grants Program, the agency utilizes a dated, homegrown Access database that is currently functional but is rapidly approaching the end of its useful life. We are currently seeking funding to

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procure an integrated student information system that will create a more stable and efficient solution to processing grant applications and awards.

It is important to note that the Tuition Grants Commission is the one state agency authorized by the Federal Department of Education to electronically receive, store, and maintain the financial aid applicant records of EVERY SOUTH CAROLINA RESIDENT who completes the FAFSA annually. That means for the current academic year, not only are agency records comprised of data concerning the nearly 13,000 college students receiving the Tuition Grant, they are also made up of nearly 300,000 additional citizens who filed a FAFSA but did not enroll at a participating Tuition Grant institution. That means that each South Carolina resident who has applied for financial aid at any institution of higher education in the state has data that is housed by our agency's database. The agency also receives FAFSA records from those South Carolina residents who choose to go out of state to attend college. In order to accurately process grant applications for eligible students, the Commission houses ten years' worth of applicant data. At this time, it is estimated that the agency's server holds raw data for nearly 1.9 million individual applicant records. If we are unable to take action and move forward with an integrated solution, it is estimated that the agency's database in its current structure will only be functional for 3-5 years. With the increased focus on college affordability and efforts to ensure more high school students complete the FAFSA, that timeframe could be even shorter with an influx of new applications.

Agency staff, over the past year, have worked with the Division of Technology Operations and the Enterprise Privacy Office to discuss available options, and it has been agreed that a third-party vendor software will be the most comprehensive and economically viable solution in this instance. Our research over the past year indicates there are several third-party vendors who specialize in secure systems for administering state grant programs. The analysis shows the purchase cost of such a system to be approximately \$200,000 for a program of our size, with annual recurring costs to be about \$270,000. These recurring costs include all fees associated with secure hosting, annual software licensing, disaster recovery mechanisms, hardware and software maintenance, system documentation, help desk and emergency support.

A new software platform will also better protect sensitive student data currently housed by the agency. We do protect all applicant and recipient data to the best of our ability and follow all state Information Security requirements. However, there is always room for improvement when it comes to the protection of such sensitive data. Continuing to add to our current database can lead to corruption and data loss, in addition to slower and inefficient processing.

### Concerns

1. Disparity of State Funding of Need-based aid versus Merit-based aid for ALL students at both State public and independent colleges:

For all 2019-2020 Tuition Grants Recipients:

Palmetto Fellows: 8.2% (about 1 out of 12) receive both SCTG and Palmetto Fellows.

LIFE: 38.2% (about 2 out of 5) receive both SCTG and LIFE.

HOPE: 6.4% (about 1 out of 15) receive both SCTG and HOPE.

TOTAL: 52.7% receive both Merit and Need-based funds.

47.3% of Tuition Grants recipients receive ONLY Need-based aid and NO Merit-based Aid.

For Tuition Grants Recipients attending the 5 HBCUs where students may receive Tuition Grants:

46.1% (well below the overall 52.7%) receive both Merit and Need-based funds.

53.9% of HBCU students (nearly 3 out of 5) receive ONLY Need-based aid and NO merit-based aid.

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**EXECUTIVE ORGANIZATION CHART**

**SC HIGHER EDUCATION TUITION GRANTS COMMISSION**  
(Nine Members as required by SC Code of Laws, Title 59, Chapter 113)



**EXECUTIVE DIRECTOR**  
Katherine Harrison



**DEPUTY DIRECTOR**  
Zachary Christian

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Education, Training, and Human Development	G	1			Provide increased state economic benefits and a more educated citizenry by							
	S	1.1			Gain maximum usage of the available independent college facilities local							
	M			1.1.1	Maintain the processing of an appropriate number of grant applications, based on predicted student enrollment targets, to provide aid assistance to eligible college students	36,331	36,700	34,531	July 1-June 30	Agency Data Base, Updated Daily	Total applications received from federal processor	Provides a measure of the extent to which state residents rely on need-based state financial aid programs to enroll in and persist through college
	M			1.1.2	Provide funding to a number of Tuition Grant recipients based on enrollment data, not to fall 5% below prior year number of recipients	13,534	13,500	12,817	July 1-June 30	Agency Data Base, Updated Daily	Total eligible applications processed by Commission	Demonstrates value of Tuition Grants program by documenting the number of state residents meeting all eligibility requirements and receiving grant assistance
	S	1.2			Help offset the higher education costs of attending South Carolina indep							
	M			1.2.1	Increase the value of the Maximum Tuition Grant Award	\$ 3,300	\$ 3,500	\$ 3,500	July 1-June 30	Commission Meeting Decision in March	Calculated based on prior year awards, projected next year awards, and projected appropriations	Indicates the level to which the state invests in need-based financial assistance for eligible state residents; also necessary to ensure the program does not exceed statutory limit for grant amount
	M			1.2.2	Increase the value of the average Tuition Grant Award	\$ 2,995	\$ 3,100	3,177	July 1-June 30	Agency Data Base, Updated Weekly	Total dollars disbursed by total recipients	Provides a measure of actual state assistance for the program and is used to demonstrate fiscally responsible use of state tax dollars
	S	1.3			Preserve the dual system of public and independent college higher educa							
	M			1.3.1	Maintain a proportional percentage, within 5% of prior year totals, of SC resident FTEs attending eligible independent colleges	14.00%	16.00%	13.20%	July 1-June 30	CHE, Updated Annually	CHEMIS reports through CHE	Demonstrates value of independent colleges and their resources to state citizens
	M			1.3.2	Maintain an appropriate percentage of SC FTEs, based on predicted student enrollment targets, attending eligible independent colleges receiving a Tuition Grant	61.18%	63%	59.50%	July 1-June 30	Combined CHE and Tuition Grants Commission Data, Updated Annually	Total full-time SC residents at eligible independent colleges receiving tuition grants	Provides evidence supporting the need for the state to continue providing need-based financial assistance to college students
	S	1.4			Attract SC residents into the SC independent college sector to save State							
	M			1.4.1	By effective administration of the Tuition Grants Program, continue to save the State tax dollars that would otherwise subsidize the public college sector by providing need-based financial assistance, at a lower amount than the average public college subsidy, to eligible students attending independent institutions of higher education.	\$14,156,564	\$14,200,000	\$12,163,333	July 1-June 30	Combined CHE and Tuition Grants Commission Data, Updated Annually	Average subsidy per public college minus average TG per recipient times number of TG recipients	Promotes sound fiscal stewardship of state funds by saving dollars that would otherwise be allocated at a higher rate to college students attending public institutions of higher education
Maintaining Safety, Integrity and Security	G	2			Provide protection of agency information and data.							
	S	2.1			Ensure compliance with State and Federal PII and data security requirem							
	M			2.1.1	Number of security incidents resulting in compromised data	0	0	0	July 1-June 30	Notification Emails to Agency from Security Operations Center (SOC)	Maintain and review all SOC notifications sent to agency by the Department of Technology Operations	Protects sensitive and confidential data of state residents applying for the Tuition Grant
	S	2.2			Provide information security training for agency personnel and track con							



Agency Name: HIGHER EDUCATION TUITION GRANTS COMMISSION

Fiscal Year 2019-2020

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M			2.2.1	Percentage of agency personnel completing information security training	100%	100%	100%	July 1-June 30	Agency Training Record	Check records that agency personnel have completed all required Information Security Training	Promotes information and data security as a critical component of every agency procedure by providing personnel with knowledge and tools to prevent security incidents
Government and Citizens	G	3			Support statewide efforts to provide information and guidance concerning h							
	S	3.1			Increase awareness of Tuition Grants Program and financial aid applicati							
	M			3.1.1	Maintain the number of outreach events and activities attended by staff, including high school counselor workshops, financial aid nights, and other events in which information concerning the Tuition Grants Program and the application process can be provided.	11	15	15	July 1-June 30	Agency Tracking Record	Maintain updated records containing outreach event details at the agency level	Provides critical information concerning the Tuition Grants Program and the financial aid application process to college-going population
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Strategic Planning and Performance Measurement Template

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		Goal	Strategy	Measure			Target	Actual				
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		Goal	Strategy	Measure			Target	Actual				
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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2020-21			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Education, Training, and Human Development	G	1			Provide increased state economic benefits and a more educated citizenry by							
	S	1.1			Gain maximum usage of the available independent college facilities local							
	M			1.1.1	Maintain the processing of an appropriate number of grant applications, based on predicted student enrollment targets, to provide aid assistance to eligible college students	34,531	32,500	TBD	July 1-June 30	Agency Data Base, Updated Daily	Total applications received from federal processor	Provides a measure of the extent to which state residents rely on need-based state financial aid programs to enroll in and persist through college
	M			1.1.2	Provide funding to a number of Tuition Grant recipients based on enrollment data, not to fall 5% below prior year number of recipients	12,817	12,176	TBD	July 1-June 30	Agency Data Base, Updated Daily	Total eligible applications processed by Commission	Demonstrates value of Tuition Grants program by documenting the number of state residents meeting all eligibility requirements and receiving grant assistance
	S	1.2			Help offset the higher education costs of attending South Carolina indep							
	M			1.2.1	Increase the value of the Maximum Tuition Grant Award	\$ 3,500	\$ 3,600	TBD	July 1-June 30	Commission Meeting Decision in March	Calculated based on prior year awards, projected next year awards, and projected appropriations	Indicates the level to which the state invests in need-based financial assistance for eligible state residents; also necessary to ensure the program does not exceed statutory limit for grant amount
	M			1.2.2	Increase the value of the average Tuition Grant Award	\$ 3,177	\$ 3,200	TBD	July 1-June 30	Agency Data Base, Updated Weekly	Total dollars disbursed by total recipients	Provides a measure of actual state assistance for the program and is used to demonstrate fiscally responsible use of state tax dollars
	S	1.3			Preserve the dual system of public and independent college higher educ							
	M			1.3.1	Maintain a proportional percentage, within 5% of prior year totals, of SC resident FTEs attending eligible independent colleges	13.20%	12.50%	TBD	July 1-June 30	CHE, Updated Annually	CHEMIS reports through CHE	Demonstrates value of independent colleges and their resources to state citizens
	M			1.3.2	Maintain an appropriate percentage of SC FTEs, based on predicted student enrollment targets, attending eligible independent colleges receiving a Tuition Grant	59.50%	58%	TBD	July 1-June 30	Combined CHE and Tuition Grants Commission Data, Updated Annually	Total full-time SC residents at eligible independent colleges receiving tuition grants	Provides evidence supporting the need for the state to continue providing need-based financial assistance to college students
	S	1.4			Attract SC residents into the SC independent college sector to save State							
	M			1.4.1	By effective administration of the Tuition Grants Program, continue to save the State tax dollars that would otherwise subsidize the public college sector by providing need-based financial assistance, at a lower amount than the average public college subsidy, to eligible students attending independent institutions of higher education.	\$12,163,333	\$12,000,000	TBD	July 1-June 30	Combined CHE and Tuition Grants Commission Data, Updated Annually	Average subsidy per public college minus average TG per recipient times number of TG recipients	Promotes sound fiscal stewardship of state funds by saving dollars that would otherwise be allocated at a higher rate to college students attending public institutions of higher education
Maintaining Safety, Integrity and Security	G	2			Provide protection of agency information and data.							
	S	2.1			Ensure compliance with State and Federal PII and data security requirem							
	M			2.1.1	Number of security incidents resulting in compromised data	0	0	TBD	July 1-June 30	Notification Emails to Agency from Security Operations Center (SOC)	Maintain and review all SOC notifications sent to agency by the Department of Technology Operations	Protects sensitive and confidential data of state residents applying for the Tuition Grant
	S	2.2			Provide information security training for agency personnel and track con							

Agency Name: HIGHER EDUCATION TUITION GRANTS COMMISSION Fiscal Year 2019-2020  
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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2020-21			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M			2.2.1	Percentage of agency personnel completing information security training	100%	100%	TBD	July 1-June 30	Agency Training Record	Check records that agency personnel have completed all required Information Security Training	Promotes information and data security as a critical component of every agency procedure by providing personnel with knowledge and tools to prevent security incidents
Government and Citizens	G	3			Support statewide efforts to provide information and guidance concerning h							
	S	3.1			Increase awareness of Tuition Grants Program and financial aid applicati							
	M			3.1.1	Maintain the number of outreach events and activities attended by staff, including high school counselor workshops, financial aid nights, and other events in which information concerning the Tuition Grants Program and the application process can be provided.	15	15	TBD	July 1-June 30	Agency Tracking Record	Maintain updated records containing outreach event details at the agency level	Provides critical information concerning the Tuition Grants Program and the financial aid application process to college-going population
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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2020-21			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
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Strategic Planning and Performance Measurement Template

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		Goal	Strategy	Measure			Target	Actual				
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<b>Agency Name:</b>	HIGHER EDUCATION TUITION GRANTS COMMISSION	
<b>Agency Code:</b>	H060	<b>Section:</b> 12

Fiscal Year 2019-2020  
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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2020-21		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
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Agency Name: HIGHER EDUCATION TUITION GRANTS COMMISSION

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2020-21			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2020-21		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description							2020-21	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure	
		Goal	Strategy	Measure													Base

Program/Title	Purpose	FY 2019-20 Expenditures (Actual)				FY 2020-21 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Administration	This function provides executive leadership, support, policy development and review, financial services, facilities management, personnel services, communications, information security, interagency billing, debt service, and other related administrative services.	\$ 269,376	\$ 70,000	\$ -	\$ 339,376	\$ 266,175	\$ 70,000	\$ -	\$ 336,175	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.3.1, 1.3.2, 1.4.1, 2.1.1, 2.2.1, 3.1.1
II. Tuition Grants	State need-based grant program for state residents attending in-state independent higher education institutions. Program is designed to assist students to afford to attend the institution that best meets their academic needs by helping offset tuition differences between public and independent institutions and to provide full use of all higher education facilities in the state. (Mandated at SC Code 59-113-10 through 50)	\$ 26,383,435	\$ 17,737,100	\$ -	\$ 44,120,535	\$ 27,558,624	\$ 17,737,100	\$ -	\$ 45,295,724	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.3.1, 1.3.2, 1.4.1
III. Employee Benefits	Fringe Benefits for agency employees	\$ 99,899	\$ -	\$ -	\$ 99,899	\$ 104,893	\$ -	\$ -	\$ 104,893	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.3.1, 1.3.2, 1.4.1, 2.1.1, 2.2.1, 3.1.1
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Agency Name: HIGHER EDUCATION TUITION GRANTS COMMISSION

Fiscal Year 2019-2020  
Accountability Report

Agency Code: H060 Section: 12

Program Template

Program/Title	Purpose	FY 2019-20 Expenditures (Actual)				FY 2020-21 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
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Program Template

Program/Title	Purpose	FY 2019-20 Expenditures (Actual)				FY 2020-21 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
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Agency Name: HIGHER EDUCATION TUITION GRANTS COMMISSION Fiscal Year 2019-2020

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
1	59-113-10	State	Statute	Establishment of the Higher Education Tuition Grants Commission including the make up of the Commission and authority to administer Chapter 113.	Yes	Yes	Report our agency must/may provide	
2	59-113-20	State	Statute	Establishes qualifications of applicants for grants.	Yes	Yes	Report our agency must/may provide	
3	59-113-30	State	Statute	Establishes students covered by the chapter and the amount of grants.	Yes	Yes	Report our agency must/may provide	
4	59-113-40	State	Statute	Indicates purpose of grants.	Yes	Yes	Report our agency must/may provide	
5	59-113-45	State	Statute	Disbursement requirements for grants and authority to earn interest for grants from State Appropriations.	Yes	Yes	Report our agency must/may provide	
6	59-113-47	State	Statute	Mid-year budget reduction exemption.	Yes	Yes	Distribute funding to another entity	
7	59-113-50	State	Statute	Defines eligible institutions of higher learning for use of the grant.	Yes	Yes	Report our agency must/may provide	
8	59-142-20	State	Statute	Directs that a portion of funds be directed to the Tuition Grants Program	Yes	Yes	Report our agency must/may provide	
9	59-142-70	State	Statute	Defines eligible students who may receive Tuition Grant funding	Yes	Yes	Report our agency must/may provide	
10	H. 4000, 2019-2020; Section 3 H660	State	Proviso	Proviso governing Lottery funds use.	Yes	Yes	Report our agency must/may provide	
11	H. 4000, 2019-2020 General Appropriations Bill; Proviso 93.16	State	Proviso	Proviso governing information security	No	No - But relates to manner in which one or more agency deliverables is provided		
12	H. 4000, 2019-2020 General Appropriations Bill; Proviso 117.103	State	Proviso	Proviso governing data breach notification	No	No - But relates to manner in which one or more agency deliverables is provided		
13	H. 4000, 2019-2020 General Appropriations Bill; Proviso 117.110	State	Proviso	Proviso governing data agency Information Technology and Information Security plan submission	No	No - But relates to manner in which one or more agency deliverables is provided		
14	Higher Education Act of 1965 as amended (HEA) (20 U.S.C. § 1001g; 34 CFR Part 600)	Federal	Statute	Federal statute authorizing the FAFSA as a common application for need analysis and determination of eligibility for aid programs	Yes	No - But relates to manner in which one or more agency deliverables is provided		
15	59-112-10	State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)	Yes	No - But relates to manner in which one or more agency deliverables is provided		
16	59-112-20	State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)	Yes	No - But relates to manner in which one or more agency deliverables is provided		
17	59-112-30	State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)	Yes	No - But relates to manner in which one or more agency deliverables is provided		
18	59-112-40	State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)	Yes	No - But relates to manner in which one or more agency deliverables is provided		
19	59-112-50	State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)	Yes	No - But relates to manner in which one or more agency deliverables is provided		



















Agency Name:		HIGHER EDUCATION TUITION GRANTS COMMISSION		Fiscal Year 2019-2020 Accountability Report
Agency Code and Section:		H060	12	
				Partner Template
Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)	
U. S. Department of Education-Federal Student Aid Office	Federal Government	Provides applications for students and assists with determination of financial need	1	
General Assembly	State Government	Provides 100% of Program funding	1	
Commission on Higher Education	State Government	Provides data to assist with program administration; Original recipient of Children's Education Endowment Funds, of which the Tuition Grants program receives a percentage	1	
SCETV	State Government	Provides annual broadcast about Program to citizens	1,3	
21 Eligible SC Independent Colleges	Higher Education Institute	Assists with determination of student eligibility including enrollment and academic eligibility and disburses Tuition Grant funds to recipients	1	
All SC High Schools	K-12 Education Institute	Distribute Program information and assist students with applications	1,3	
SCICU	Non-Governmental Organization	Advocates for Independent Higher Education in South Carolina including federal and state financial aid, assists with communications to students	1,3	
SCISA	Non-Governmental Organization	Advocates for Independent K-12 Education in South Carolina, assists with communications to students	1,3	
SCASFAA	Professional Association	Provides professional training and assistance for employees and provides public information on the Program to high schools and colleges state-wide	1,3	
NASSGAP	Professional Association	Provides professional training and advocates for State financial aid programs in Washington, DC and nationwide	1	
CACRAO	Professional Association	Provides opportunities for Program communication to college admissions personnel and high school guidance counselors	1,3	
Department of Technology Operations	State Government	Provides agency-wide desktop computer support and secure server environment for agency data; Provides critical security patches and updates to ensure secure computer operations	2	
Division of Information Security	State Government	Assists agency personnel with security-related procedures and provides cybersecurity training for agency employees	2	
Enterprise Privacy Office	State Government	Assists agency personnel with training and guidance on privacy assessments and protection of sensitive data housed by the agency	2	
Spartanburg Academic Movement/Spartanburg County School District and Midlands GEAR-UP, serving Richland 2, Laurens, and Calhoun County School Districts (via relationship with State Department of Education as a designated entity allowed to receive student-level FAFSA completion information)	K-12 Education Institute	Charleston County School District provided high school cohort data to the Tuition Grants Commission, allowing agency to provide student-level FAFSA completion data to assist with awareness of aid programs and access to higher education opportunities	3	












