SOUTH CAROLINA PLANNING EDUCATION ADVISORY COMMITTEE

MINUTES OF THE COMMITTEE MEETING

 **Wednesday, January 21, 2015**

**Meeting Location: Municipal Association of South Carolina – Training Room**

**1411 Gervais St.**

**Columbia, SC 29211**

**1:30 p.m.**

Members Participating: Steve Riley, *Chairman*; Dennis Lambries, Vice Chairman; Cliff Ellis, Phil Lindler, and Wayne Shuler, *Committee members*.

Guests: None

1. **CALL TO ORDER**

The Chairman called the meeting to order at 1:32 p.m.

1. **FREEDOM OF INFORMATION ACT COMPLIANCE**

**Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act**

1. **APPROVAL OF MINUTES**
2. Regular meeting of October 20, 2014 (Conference call meeting)

Mr. Lambries moved to approve. Mr. Lindler seconded. The minutes were unanimously approved by a vote of 5-0.

1. **NEW BUSINESS**
	1. Election of Officers

Mr. Lambries moved to elect Steve Riley as chairman. Mr. Ellis seconded. The motion was approved by a vote of 4-0-1. Mr. Riley abstained.

Mr. Lambries moved to elect Phil Lindler as vice-chairman. Mr. Ellis seconded. The motion was approved by a vote of 4-0-1. Mr. Lindler abstained.

* 1. Review and Approval of the 2014 Annual Report

Mr. Lambries moved to approve. Mr. Shuler seconded. The motion was unanimously approved by a vote of 5-0.

* 1. Consideration of Facilitator Exemption

After discussion, it was the consensus of the Committee there was no interest to consider such an exemption.

* 1. Application Submittal Deadlines

After consideration and discussion, Mr. Lambries moved to add the following statement to applications and on the website:

**Applications are due no later than 30 days prior to the first scheduled presentation of a program or class.  The Committee will consider extenuating circumstances where the 30 day deadline cannot be met.**

Mr. Shuler seconded. The motion was unanimously approved by a vote of 5-0.

1. **CONSENT AGENDA**
2. City of North Charleston – *2014 Training for BOZA and Planning Commission*
3. Town of Kiawah Island – *Town of Kiawah Island BZA and Planning Commission Continuing Education Training*
4. City of Rock Hill – *Findings of Fact and Special Exception Criteria*
5. City of Rock Hill – *Rosenburg’s Rules of Order*
6. Spartanburg County – *How to fix a Boundary Line – and How Not To*
7. Town of Fort Mill/City of Tega Cay – *Unified Sizing Criteria for Stormwater Design: Design Criteria to Encourage LID*

Mr. Lambries moved to approve. Mr. Lindler seconded. The Consent Agenda was unanimously approved by a vote of 5-0.

1. **ADJOURNMENT**

Mr. Shuler moved to adjourn. Mr. Lindler seconded. The chairman adjourned the meeting at 1:56 p.m.