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Kimberly G. Jackson  
Executive Assistant

### MEMORANDUM

**TO:** The Honorable Nathan Ballentine  
The Honorable Mike Sottile

**FROM:** The Honorable Bruce Bannister, Chairman

**DATE:** January 23, 2020

**SUBJECT:** **Constitutional Subcommittee Meeting**

The following meetings have been scheduled for the Constitutional Subcommittee of the House Ways and Means Committee in **Room 511 of the Blatt Building**:

**Tuesday, January 28, 2020, at 10:00 AM**

- Office of the Adjutant General
- Emergency Management Division
- Lottery Commission

**Wednesday, January 29, 2020, at 10:00 AM**

- Judicial Department
- Administrative Law Court
- Department of Administration & Division of State Human Resources
- Governor's Office & Mansion and Grounds

The order listed above is not necessarily the order they will be addressed in the subcommittee meeting. Others may be added as necessary. Please mark your calendars and plan to attend.

cc: The Honorable James H. "Jay" Lucas (506 - Blatt Building)  
Sergeant at Arms (Mitch Dorman 2<sup>nd</sup> Floor State House)  
Howard Still (Blatt Building Manager)  
Press Room (3<sup>rd</sup> Floor State House)