

Capital Improvements Joint Bond Review Committee

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JOINT BOND REVIEW COMMITTEE MEETING
Wednesday, March 17, 2021 9:00 a.m.
Virtual Video Conference

AGENDA

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Live-streaming of this meeting will be available at www.scstatehouse.gov.

AGENCY: Department of Administration
Facilities Management and Property Services

SUBJECT: Proposed Lease
South Carolina Department of Social Services
1628 Browning Road, Columbia

The South Carolina Department of Social Services requests review of its proposal to lease 38,500 square feet of office space at 1628 Browning Road, Columbia from Browning Office Investments, LLC to support its Information Technology and Child Family Services divisions. The Commission's current lease at this location will expire on April 30, 2021.

The SC Department of Administration conducted a solicitation following a determination that other state space was not available. The Department of Administration made the solicitation for a 2 year term to permit the Agency to review its staffing requirements, and the current landlord submitted the only proposal.

The term of the proposed lease is 2 years. Rent equates to \$14.60 per square foot for the first year; will increase by 3% for the second year; and includes all operating expenses. Total rent over the term is \$1,141,063. No option to purchase the property is included in the lease.

The Department of Administration reports that lease payments will be made from state appropriations, federal funding, and Medicaid; and the agency's submission represents that funding for payments will be sufficient throughout the lease term. The Department of Administration reports that comparable rates for similar commercial space in the area range from \$15.50 to \$18.05 per square foot, subject to base rent and operating expense escalations.

COMMITTEE ACTION:

Review and make recommendation regarding the proposed lease.

ATTACHMENTS:

1. Department of Administration, Facilities Management and Property Services Agenda Item Worksheet.
2. Agency letter dated February 25, 2021.

JOINT BOND REVIEW COMMITTEE AGENDA ITEM WORKSHEET

Meeting Scheduled for: March 17, 2021

Regular Agenda

1. Submitted by:

- (a) Agency: Department of Administration
- (b) Authorized Official Signature:

Ashlie Lancaster
Ashlie Lancaster, Director

2. Subject: SC Department of Social Services Lease of 1628 Browning Road, Columbia, SC

3. Summary Background Information:

SC Department of Social Services (Agency) requests approval to enter into a lease for 38,500 rentable square feet of office space at 1628 Browning Road, Columbia, SC from Browning Office Investments, LLC. Agency has leased space at this location since November 2013, which houses its Information Technology team and Child Family Services division. The current lease for 38,500 rentable square feet will expire on April 30, 2021.

After contacting state agencies to verify no adequate State space was available, the Department of Administration solicited for commercial space for a two-year term. Agency requested this short term to allow Agency time to review its staffing requirements. The current landlord submitted the only proposal.

The space meets the state standard of 210 RSF/person with a density of 116 SF/person. The lease provides free parking spaces for staff and visitors in the adjacent parking lot.

The lease term will be two (2) years commencing May 1, 2021. The rental rate for the first year of the term will be \$14.60 per square foot for an annual aggregate amount of \$562,100.00. The rental rate in year two will increase by 3%. The total rent to be paid over the 2-year term will be \$1,141,063.00. This is a full gross lease and includes all operating expenses.

The following chart represents comparable lease rates of similar space:

Tenant	Location	Rate /SF
Vacant	3400 Forest Drive	\$16.25
Vacant	8911 Farrow Road	\$15.50
Lottery Commission	1333 Main Street	\$18.05
Office of Regulatory Staff	1401 Main Street	\$15.60
Health and Human Services	300 Arbor Lake Dr.	\$15.81

*Above rates may be subject to operating expenses and base rent escalations.

Agency has adequate funds for the lease according to a Budget Approval Form submitted February 18, 2021, which also includes a multi-year plan. Lease payments will be funded

through state appropriations, federal funding, and Medicaid. No option to purchase the property is included in the lease.

4. What is JBRC asked to do? Approve the proposed two-year lease.

5. What is recommendation of the division of Facilities Management and Property Services? Approve the proposed two-year lease.

6. List of Supporting Documents:

- (a) Letter from Agency dated February 18, 2021
- (b) SC Code of Laws Sections 1-11-55 and 1-11-56



HENRY McMASTER, GOVERNOR

MICHAEL LEACH, STATE DIRECTOR

February 25, 2021

Ms. Ashlie Lancaster
South Carolina Department of Administration Real Property Services
1200 Senate Street, Suite 460 Columbia, South Carolina 29201

RE: Lease for 1628 Browning Rd, 1st Floor

Dear Ms. Lancaster:

The South Carolina Department of Social Services requests approval by the Department of Administration for the lease with CBRE Commercial Real Estate for approximately 38,500 square feet of office space at 1628 Browning Road, 1st Floor in Columbia SC which expires April 30, 2021. This 2 year lease renewal is required to ensure our Internet Technology team and Child & Family Services Projects can continue to be perform their vital operations.

DSS has occupied 1628 Browning Rd, 1st Floor since November 2013. This space is also co-located with 6 other program areas (located on the 2nd Floor). Our current facility is centrally located to our other agency offices and has all the essential equipment in place to serve our clients and dedicated staff.

Thank you for your assistance in this process and for your consideration of our request.

Sincerely,

Michael Leach
State Director

AGENCY: Department of Administration
Facilities Management and Property Services

SUBJECT: Proposed Lease
South Carolina Department of Education
First Steps to School Readiness
636 Rosewood Drive, Columbia

The South Carolina Department of Education, First Steps to School Readiness requests review of its proposal to lease 15,950 square feet of office space at 636 Rosewood Drive, Columbia from Precoat Metals Corporation. The Department's current lease at 1300 Sumter Street will expire on June 30, 2021.

The SC Department of Administration conducted a solicitation following a determination that other state space was not available. The lease solicitation was made for 5, 7, or 10 year terms, and 8 proposals were received. The least expensive proposal was eliminated from consideration due to its proximity to upcoming road construction at Interstates 20 and 26. The next least expensive proposal was eliminated from consideration because it could not meet the Agency's storage space needs. The selected location was determined to best meet the Agency's needs.

The term of the proposed lease is 5 years, 3 months. Rent equates to \$15.24 per square foot and includes all operating expenses. Total rent over the term is \$1,276,161. No option to purchase the property is included in the lease.

The Department of Administration reports that lease payments will be made from state appropriations, and the agency's submission represents that funding for payments will be sufficient throughout the lease term. The Department of Administration reports that comparable rates for similar commercial space in the area range from \$16.50 to \$20.75 per square foot, subject to base rent and operating expense escalations.

COMMITTEE ACTION:

Review and make recommendation regarding the proposed lease.

ATTACHMENTS:

1. Department of Administration, Facilities Management and Property Services Agenda Item Worksheet.
2. Agency letter dated February 26, 2021.

JOINT BOND REVIEW COMMITTEE AGENDA ITEM WORKSHEET

Meeting Scheduled for: March 17, 2021

Regular Agenda

1. Submitted by: Click or tap here to enter text.

- (a) Agency: Department of Administration
- (b) Authorized Official Signature:

Ashlie Lancaster
Ashlie Lancaster, Director

2. Subject: Lease-In Department of Education, SC First Steps to School Readiness at 636 Rosewood Drive, Columbia

3. Summary and Background Information:

The South Carolina Department of Education, First Steps to School Readiness (“First Steps”) requests approval to enter into a sublease of 15,950 square feet (SF) of office space at 636 Rosewood Drive, Columbia from SC from Precoat Metals Corporation (the “Sub-Landlord”). First Steps’ current lease at 1300 Sumter Street expires on June 30, 2021.

After contacting state agencies to verify no adequate state space was available, the Department of Administration solicited for commercial space for five, seven, or ten year terms. Eight (8) proposals were received. First Steps eliminated the least expensive option (at Browning Road) due to upcoming road work at I-20 and I-26 and lack of windows in the space. First Steps requires storage areas that can be accessible with a pallet mover as they often receive pallets of materials that must be stored and the second least expensive option (St. Julian Place) cannot accommodate this need. The selected location, 636 Rosewood Dr., can provide the space required by First Steps, including a storage area that is accessible with a pallet mover.

The space meets the state standard of 210 RSF/person with a density of 207 RSF/person. The lease provides free parking spaces for staff and visitors in the adjacent parking lot.

The lease term will be a maximum of five years and three months with the lease commencing upon completion of renovations and terminating October 31, 2026. The rental rate is \$15.24/SF which equates to \$243,078 annually or \$1,276,161 for the entire term (based on five years and three months). This is a full gross lease and includes all operating expenses.

The following chart represents comparable lease rates of similar space:

Tenant	Location	Rate /SF
Vacant	8906 Two Notch Rd.	17.75
Vacant	2012 Harden Street	\$20.38
Vacant	500 Taylor St.	\$20.75
Vacant	607 Bush River Road	\$18.38
Vacant	200 Arbor Lake Dr.	\$16.50

*Above rates may be subject to operating expenses and base rent escalations.

Agency has adequate funds for the lease according to a Budget Approval Form submitted February 26, 2021, which also includes a multi-year plan. Lease payments will be funded through state appropriations. No option to purchase the property is included in the lease.

4. **What is JBRC asked to do?** Approve the proposed five-year lease.

5. **What is recommendation of the division of Facilities Management and Property Services?**
Consider approval of the proposed five-year lease.

6. **List of Supporting Documents:**

- (a) Letter from Agency dated February 26, 2021
- (b) SC Code of Laws Sections 1-11-55 and 1-11-56



February 26, 2021

Ms. Ashlie Lancaster
South Carolina Department of Administration
Real Property Services
1200 Senate Street, Suite 460
Columbia, SC 29201

Re: Lease for 636 Rosewood Drive, Columbia

Dear Ms. Lancaster:

SC First Steps requests approval by the State Fiscal Accountability Authority and the Joint Bond Review Committee of a 5 year, and 3 month lease with Precoat Metals Corporation for approximately 15,950 square feet of office space at 636 Rosewood Drive, Columbia. Our current lease at 1300 Sumter Street expires on June 30, 2021, and the current leaser declined to offer a competitive lease for that space.

We received a number of proposals for new space and working closely with the Department of Administration staff completed detailed evaluations of the three lowest cost alternatives. Of the three, a site at Browning Road was considered but ruled out due to upcoming extended construction at I-20 and I-26. The next lowest cost location at St. Julian Place was ruled out due to problems with the storage space proposed by the vendor. The next lowest cost alternative was the Rosewood Drive address at \$15.24 per square foot.

All other alternatives were at a higher cost. This site meets all our current and projected needs at this point in time.

Thank you for your assistance in this process and for your consideration of our request. Please let us know if we can provide any additional information.

Sincerely,

DocuSigned by:

68AAE63BCD1841E...
Georgia Mjartan
Executive Director

AGENCY: Department of Administration
Facilities Management and Property Services

SUBJECT: Proposed Lease
Clemson University
1 Research Drive, Greenville

Clemson University requests review of its proposal to lease 12,845 square feet of office space at 1 Research Drive, Greenville from LICAR, LLC¹ to support its College of Engineering, Computing and Applied Sciences. Clemson has leased space at this location since July 1, 2016.

The SC Department of Administration conducted a solicitation following a determination that other state space was not available. The Department of Administration received 4 responses to the solicitation, with the proposal submitted for the selected location representing the second lowest responsive bid but best option overall, as the selected location is already upfit to meet Clemson's needs, provides synergy with Clemson students and faculty, and avoids loss of productivity associated with drive time.

The term of the proposed lease is 3 years. Rent equates to \$16.00 per square foot for the first year of the term (and a reduction from the current rate of \$17.17 per square foot), and will increase by 2% annually for the remainder of the term. Clemson will be responsible for all operating expenses, which are estimated at \$6.50 per square foot annually. Total rent over the term (excluding operating expenses) is \$629,020. No option to purchase the property is included in the lease.

The Department of Administration reports that lease payments will be made from grant overhead recoveries, and Clemson's submission represents that funding for payments will be sufficient throughout the lease term. No student fees are associated with the lease. The Department of Administration reports that comparable rates for similar commercial space in the area range from \$22.50 to \$28.50 per square foot, subject to base rent and operating expense escalations.

COMMITTEE ACTION:

Review and make recommendation regarding the proposed lease.

ATTACHMENTS:

1. Department of Administration, Facilities Management and Property Services Agenda Item Worksheet.
2. Clemson University letter dated January 20, 2021.

¹ A South Carolina limited liability company whose sole member is Clemson University Land Stewardship Foundation, Inc.

JOINT BOND REVIEW COMMITTEE AGENDA ITEM WORKSHEET

Meeting Scheduled for: March 17, 2021

Regular Agenda

1. Submitted by:

- (a) Agency: Department of Administration
- (b) Authorized Official Signature:

Ashlie Lancaster

 Ashlie Lancaster, Director

2. Subject: Clemson University Lease of 1 Research Drive, Greenville, SC

Clemson University (Clemson) requests approval to lease 12,845 rentable square feet of space at 1 Research Drive in Greenville, SC for Clemson’s College of Engineering, Computing and Applied Sciences (CECAS) from LICAR, LLC, (Landlord) a South Carolina limited liability company, whose sole member is Clemson University Land Stewardship Foundation, Inc. The lease will provide for faculty offices, classrooms, and student and research spaces. Clemson has leased space at this location for CECAS since July 1, 2016.

After contacting state agencies to verify no adequate State space was available, the Department of Administration solicited for commercial space. Four proposals were received with the selected location submitting the second lowest, responsive bid and best option overall as the space is already upfit to meet Clemson’s needs, the space provides synergy with Clemson students and faculty, and moving to another location would result in loss of productivity associated with drive time .

The space meets the state standard of 210 SF/person with a density of 205 RSF/person. The lease also provides for free parking in the 1,200 space parking garage.

The lease term will be three years commencing on April 1, 2021. The basic rental rate for the first year of the term will be \$16.00 per square foot (which is a reduction from their current rate of \$17.17 per square foot). The basic rent will increase annually by two percent (2%) as shown in the chart below. The total basic rent to be paid over the 3-year term will be \$629,019.65.

<u>TERM</u>	<u>ANNUAL RENT</u>	<u>RENT PER SF ROUNDED</u>
YEAR 1	\$205,520.00	\$16.00
YEAR 2	\$209,630.40	\$16.32
YEAR 3	\$213,869.25	\$16.65

Clemson will be responsible for all operating costs which are estimated at \$6.50 per square foot per year.

The following chart represents comparable lease rates of similar space:

Tenant	Location	Rate /SF

Clemson	1 Research Dr. 2 nd Floor	\$22.50
Vacant	101 N. Main St.	\$26.50
Vacant	200 E. Broad St.	\$28.50
Vacant	1061 Holland Rd.	\$24.00

*Above rates may be subject to operating expenses and base rent escalations.

Clemson has adequate funds for the lease according to a Budget Approval Form submitted January 20, 2021, which also includes a multi-year plan. Lease payments will be funded through grant overhead recoveries. Clemson has indicated that no student fee increase will be associated with this lease. No option to purchase the property is included in the lease. The lease was approved by Clemson University Board of Trustees on October 23, 2020 and by the Commission on Higher Education on February 9, 2021.

4. What is JBRC asked to do? Approve the proposed three-year lease.

5. What is recommendation of the division of Facilities Management and Property Services? Approve the proposed three-year lease.

6. List of Supporting Documents:

- (a) Letter from Clemson University dated January 20, 2021
- (b) SC Code of Laws Sections 1-11-55 and 1-11-56

January 20, 2021

Ms. Ashlie Lancaster
Assistant Director
Division of General Services
Department of Administration
1200 Senate Street, Suite 408
Columbia, SC 29201

SUBJECT: Clemson University Lease for Space in Greenville, SC
One Research Drive

Finance and Operations

Clemson University
G06 Sikes Hall
Box 345302
Clemson, SC
29634-5302

P 864-656-2421
F 864-656-2008

Dear Ms. Lancaster,

Clemson University requests approval by the Joint Bond Review Committee (JBRC) and the State Fiscal Accountability Authority (SFAA) at their meetings on March 17 and March 30, 2021, respectively, for the attached lease between LICAR, LLC and Clemson University for space located at 1 Research Drive on the CU-ICAR Campus in Greenville, South Carolina. The enclosed lease was approved by the Clemson University Board of Trustees on October 23, 2020.

Clemson University's College of Engineering, Computing, and Applied Sciences (CECAS) would like to lease approximately 12,900 square feet of space in Greenville on the CU-ICAR Campus to support graduate students and continuing education for Engineering Programs. The space will be used for faculty offices, classrooms, student and research spaces in support of the Virtual Prototyping of Ground Systems Center which is associated with a federal grant to develop virtual prototyping tools supporting the rapid transformation of U.S. Army fleets. The space will also accommodate the Center for Workforce Development and Clemson University Professional Programs. Additionally, the programming will be synergistic with University programming already occurring on the CU-ICAR Campus in the Clemson University Campbell Graduate Education Center and Greenville Technical College's Center for Manufacturing Innovation allowing for research and collaboration. The space will also allow for greater access to industry partners and the programs to take advantage of shared services on the Campus.

A solicitation was conducted by the Real Property Services Section of the Department of Administration, and four responses were received, with only two being valid proposals. The LICAR, LLC response was selected because of the overall cost savings which can be captured at this location due to lower lease costs, lower overall costs given the space is already upfitted, as well as cost savings related to moving to another location and savings associated with loss of productivity associated with drive time between a separate location and the CU-ICAR campus. In addition, the LICAR space provides synergy with other CU students and faculty already located at CU-ICAR, the student service programs located on the Campus, and access to the Clemson network and the bus route to Clemson's main campus.

The terms of the lease are listed below:

Location: 1 Research Drive
Greenville, SC

Square footage: 12,845

Lease term: April 1, 2021 – March 31, 2024

Annual lease amounts: See chart below

Annual rental rate escalation: 2%

Total lease cost for the term: \$879,497.15

Source of Funds: Federal grant funding

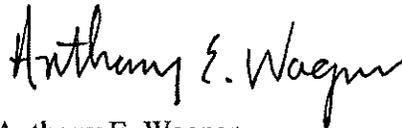
Renewal Options: One (1), three (3) year term

Initial Term	Monthly Base Lease Rate	Annual Base Lease Rate	Rent Per Square Foot	Annual Operating Expenses*	Total Monthly Lease Rate	Total Annual Lease Rate
Year 1	\$17,126.67	\$205,520.00	\$16.00	\$83,492.50	\$24,084.38	\$289,012.50
Year 2	\$17,469.20	\$209,630.40	\$16.32	\$83,492.50	\$24,426.91	\$293,122.90
Year 3	\$17,822.44	\$213,869.25	\$16.65	\$83,492.50	\$24,780.15	\$297,361.75

**Operating expenses will be paid by Clemson as a pass through and are estimated at \$6.50 per rentable square foot.*

Once approved, please send two of the originals of the lease back to my office for distribution. If you should have any questions or need any further documentation, please do not hesitate to contact me or Laura Stoner at (864) 283-7107.

Kindest regards,



Anthony E. Wagner
Executive Vice President, Finance & Operations

Enclosure

Cc: Carol Routh
Laura Stoner

AGENCY: Department of Administration
Facilities Management and Property Services

SUBJECT: Proposed Lease
Medical University of South Carolina
Fishburne Ballpark Parking Lot, Charleston

The Medical University of South Carolina requests review of its proposal to lease 1,143 parking spaces and a covered bus shelter at the southeast corner of Fishburne Street and Hagood Avenue, Charleston, and known as the Fishburne Ballpark Parking Lot, from the City of Charleston. The University's current lease at this location will expire on May 31, 2021.

The SC Department of Administration conducted a solicitation following a determination that other state space was not available. The lease solicitation was made for 3 or 5 year terms, and 2 proposals were received. The proposal submitted for the selected location represented the least expensive option.

The term of the proposed lease is 3 years. Rent equates to \$45.02 per parking space per month for the first year of the term, and thereafter will increase by a percentage equivalent to the US Consumer Price Index for All Urban Consumers (CPI-U), subject to a cap of 3% annually. Total rent over the term will not exceed \$1,946,849. No option to purchase the property is included in the lease.

The Department of Administration reports that lease payments will be made from parking revenue, and the Medical University's submission represents that funding for payments will be sufficient throughout the lease term. No student fees are associated with the lease. The Department of Administration reports that comparable rates in the area range from \$99.80 to \$150.00 per space per month.

COMMITTEE ACTION:

Review and make recommendation regarding the proposed lease.

ATTACHMENTS:

1. Department of Administration, Facilities Management and Property Services Agenda Item Worksheet.
2. Medical University of South Carolina letter dated February 22, 2021.

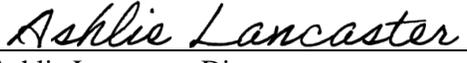
JOINT BOND REVIEW COMMITTEE AGENDA ITEM WORKSHEET

Meeting Scheduled for: March 17, 2021

Regular Agenda

1. Submitted by:

- (a) Agency: Department of Administration
- (b) Authorized Official Signature:


Ashlie Lancaster, Director

2. Subject: Medical University of South Carolina (MUSC) Lease at Fishburne St. and Hagood Avenue in Charleston

3. Summary and Background Information:

The Medical University of South Carolina (“MUSC”) requests approval to lease 1,143 parking spaces and a covered bus shelter at the southeast corner of Fishburne Street and Hagood Avenue and known as the Fishburne Ballpark Parking Lot from the City of Charleston (“Landlord”). MUSC’s current lease at this location expires on May 31, 2021.

After contacting state agencies to verify no adequate state space was available, the Department of Administration solicited for reserved parking space for three or five year terms. Two proposals were received. The selected location, which is the current location, was the lowest priced option. The other location, in addition to being unavailable until December 31, 2022 and offering less than half the number of requested spaces, was more than four times the rate of the selected location (at \$230 per space per month).

The lease term will be three (3) years commencing June 1, 2021. Rent for the first year is \$45.02 per parking space per month, which is an annual rate of \$617,494.32. After the first year, the rent will increase per the U.S. Consumer Price Index for all Urban Consumers (CPI-U) with a cap of three (3) percent annually. The maximum rental rate for the entire term will be \$1,946,849.04.

The following chart represents comparable lease rates of similar space:

Tenant	Location	Rate/ Space/Month
MUSC	165 Cannon St.	\$99.80
MUSC	Hagood and Line Streets	\$118.00
Vacant	62 Gadsden St.	\$150.00
Vacant	221 Spring St.	\$125.00
Vacant	246 Spring St.	\$125.00

Agency has adequate funds for the lease according to a Budget Approval Form submitted February 25, 2021, which also includes a multi-year plan. Lease payments will be funded through parking revenue. No option to purchase the property is included in the lease. The lease was approved by the MUSC Board of Trustees on February 12, 2021 and the Commission on Higher Education on March 4, 2021.

4. What is JBRC asked to do? Approve the proposed three-year lease.

5. What is recommendation of the division of Facilities Management and Property Services?
Approve the proposed three-year lease.

6. List of Supporting Documents:

- (a) Letter from Agency dated February 22, 2021
- (b) SC Code of Laws Sections 1-11-55 and 1-11-56



MUSC Real Estate Management Group
1180 Sam Rittenberg Blvd., Suite 200
Charleston, SC 29407
843-792-5996 office
843-991-8876 cell (contact during COVID19)

February 22, 2021

Ashlie Lancaster
The South Carolina Department of Administration
1200 Senate Street, Room 610
Columbia, SC 29201

RE: Request JBRC and SFAA March 2021 Approval of MUSC Leased Space / Hagood Parking Lot

Dear Ms. Lancaster,

The Medical University of South Carolina (MUSC) requests to renew the lease agreement for 1,143 parking spaces located at the corner of Fishburne Street and Hagood Street in Charleston, South Carolina. The purpose of this lease is to continue to provide parking spaces for employees and students. A solicitation was conducted by the Department of Administration with this being the best choice. The MUSC Board of Trustees approved this lease agreement on February 12, 2021.

MUSC requests full approval from the Joint Bond Review Committee and the State Fiscal Accountability Authority of South at their March 2021 meeting.

Please let me know if you have any questions.

Sincerely,
Rachel Jones

Rachel Jones
Medical University of South Carolina
Leasing Manager

AGENCY: Department of Administration
Facilities Management and Property Services

SUBJECT: Proposed Lease
Medical University of South Carolina
125 Doughty Street, Charleston

The Medical University of South Carolina requests review of its proposal to continue leasing 11,494 square feet of office and research space at 125 Doughty Street, Charleston from Roper MOB, LLC to support its Department of Psychiatry, Clinical Neuroscience division, Drug Abuse Research Training program, and the Southeastern Clinical and Translational Research Institute. The Medical University has occupied this location since 1990, and its current lease will expire on June 24, 2021.

The SC Department of Administration conducted a solicitation following a determination that other state space was not available. The lease solicitation was made for a 5 year term, and 4 responses were received. Two responses were eliminated from consideration because they did not provide sufficient space. Of the remaining proposals, the proposal submitted for the selected location is the least expensive option and overall best value to the Medical University.

The term of the proposed lease is 5 years. Rent equates to \$31.83 per square foot for the first year of the term (and a reduction from the current rate of \$34.45 per square foot), and is comprised of \$17.10 and \$14.73 per square foot in base rent and base operating expenses, respectively. The base rent component will increase 3% annually, with the tenant responsible for operating expenses exceeding base operating expenses, subject to a 5% cap on controllable operating expenses. The lease includes 4 parking spaces, and a tenant improvement allowance of up to \$86,205 to be used in the first 12 months of the term. Total rent over the term is \$1,979,023. No option to purchase the property is included in the lease.

The Department of Administration reports that lease payments will be made from institutional commitment and grant funds; and the Medical University's submission represents that funding for payments will be sufficient throughout the lease term. No student fees are associated with the lease. The Department of Administration reports that comparable rates for similar commercial space in the area range from \$34.00 to \$38.29 per square foot, subject to base rent and operating expense escalations.

COMMITTEE ACTION:

Review and make recommendation regarding the proposed lease.

ATTACHMENTS:

1. Department of Administration, Facilities Management and Property Services Agenda Item Worksheet.
2. Medical University of South Carolina letter dated February 25, 2021.

JOINT BOND REVIEW COMMITTEE AGENDA ITEM WORKSHEET

Meeting Scheduled for: March 17, 2021

Regular Agenda

1. Submitted by:

- (a) Agency: Department of Administration
- (b) Authorized Official Signature:

Ashlie Lancaster
Ashlie Lancaster, Director

2. Subject: Medical University of South Carolina (MUSC) Lease at 125 Doughty Street, Charleston

3. Summary Background Information:

The Medical University of South Carolina (MUSC) is requesting approval to continue to lease 11,494 usable square feet of office and research space at 125 Doughty Street from Roper MOB, LLC (the “Landlord”) for its Department of Psychiatry, Clinical Neuroscience Division (CNS), Drug Abuse Research Training program (DART), and the Southeastern Clinical and Translational Research Institute (SECTR). MUSC’s current lease at this location expires on June 24, 2021. MUSC has been at this location since 1990 and occupies 5 suites.

After contacting state agencies to verify no adequate state space was available, the Department of Administration solicited for office and research space for a five year term. Four proposals were received. Two were eliminated as they did not provide sufficient space. Of the remaining two proposals, when considering required renovations at tenant’s expense, the proposed lease at 125 Doughty Street is the least expensive option and overall best value to MUSC.

The proposed lease is for a five (5) year term commencing June 25, 2021. The rental rate for the first year of the term will be \$365,854.02 which is \$31.83 per usable square foot and includes \$17.10 base rent and \$14.73 base operating expenses per usable square foot. This rate is a reduction from the current rate of \$34.45 per usable square foot. As more specifically set forth in the chart below the base rent will increase three (3) percent annually and the Tenant will be responsible for operating expenses that exceed the base operating expenses with a cap of five (5) percent annually for controllable operating expenses. Landlord is also providing a tenant improvement allowance of up to \$86,205.00, to be used in the first twelve months of the term. Four (4) parking spaces are included. The maximum total rent (except for uncontrollable operating expenses such as real property taxes) to be paid over the five year term will be \$ 1,979,022.80. Since 1990, operating expenses have not exceeded the five (5) percent cap and as such no expenses for uncontrollable operating expenses have been incurred.

<u>TERM</u>	<u>RENT/sq. ft.</u>	<u>MONTHLY RENT (ROUNDED)</u>	<u>ANNUAL RENT</u>
YEAR 1	\$31.83	\$30,487.84	\$365,854.02
YEAR 2	\$33.08	\$31,684.65	\$380,215.77
YEAR 3	\$34.38	\$32,931.47	\$395,177.69
YEAR 4	\$35.74	\$34,230.52	\$410,766.23
YEAR 5	\$37.15	\$35,584.09	\$427,009.09

The following chart represents comparable lease rates of similar space:

Tenant	Location	Rate/ RSF
College of Charleston	360 Concord St.	\$34.00
Clemson University	701 E. Bay St.	\$38.29
MUSC	22 WestEdge	\$36.00

*Above rates are per rentable square foot and are subject to operating expense and base rent escalations.

Agency has adequate funds for the lease according to a Budget Approval Form submitted February 25, 2021, which also includes a multi-year plan. Lease payments will be funded through Institutional Commitment Funds from SCTR, grant funds through Clinical Neurosciences, DART and the Department of Psychiatry. MUSC has indicated that no student fee increase will be associated with this lease. No option to purchase the property is included in the lease. The lease was approved by the MUSC Board of Trustees on February 12, 2021 and the Commission on Higher Education on March 4, 2021.

4. What is JBRC asked to do? Approve the proposed five-year lease.

5. What is recommendation of the division of Facilities Management and Property Services?
Approve the proposed five-year lease.

6. List of Supporting Documents:

- (a) Letter from Agency dated February 25, 2021
- (b) SC Code of Laws Sections 1-11-55 and 1-11-56



Office of Space Management Support
28 Ehrhardt Street, MSC 200
Charleston, SC 29425
843-792-5996

February 25, 2021

Ashlie Lancaster
Innovations Director
Office of the Executive Director
Department of Administration
1200 Senate Street, Suite 460
Columbia, SC 29201

RE: 125 Doughty Street, Suites 100, 120, 140, 170 & 190 / Lease Renewal Request

Dear Ms. Lancaster:

The Medical University of South Carolina (MUSC) request to extend the lease agreement for 125 Doughty Street expiring June 24, 2021. A solicitation was conducted on October 27, 2020 with a response from four (4) parties. Based on the criteria the space at 125 Doughty Street remains the best option for MUSC.

The MUSC Board of Trustees approved this lease on February 12, 2021. CHE approval is expected March 4, 2021. MUSC request JBRC review for approval at their March 24, 2021 meeting and SFAA review for approval at their March 30, 2021 meeting.

Extension Lease Term:

Lease Term:	5 Years
Square Footage:	11,494 USF (lease rate is based on USF) 14,045 RSF
Lease Type:	Full Service
Base Rent per USF:	\$17.10 Increases annually 3%
Opex per USF:	\$14.73 Increases annually based on actual costs, not to exceed 5%
Total SF Cost:	\$31.83

Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Rachel Jones".

Rachel Jones
Medical University of South Carolina
Leasing Manager

AGENCY: Department of Administration
Facilities Management and Property Services

SUBJECT: Proposed Lease
Medical University of South Carolina
to U.S. Department of Veterans Affairs
112-116 Doughty Street, Charleston

The Medical University of South Carolina requests review of its proposal to continue leasing 46,857 square feet of hospital and medical office space located at 112-116 Doughty Street, Charleston to the U.S. Department of Veterans Affairs. The continuation is proposed as an amendment to extend the term of the existing lease through January 14, 2022, with 2 optional, additional terms of 1 year each. The current lease, as amended, expired on January 14, 2020.

The Medical University and the Department jointly occupy the facility and have a long history of collaboration, with the two organizations sharing extensive research information. Most of the Department's attending physicians are University faculty and all of the doctors-in-training are University residents.

Rent equates to \$33.55 per square foot, and is the same as the existing rate. Operating costs are included in the rental rate, and are subject to annual increases in the CPI. No option to purchase the property is included in the lease.

No student fees are associated with the lease. The Department of Administration reports that comparable rates for similar commercial space in the area range from \$32.50 to \$36.00 per square foot.

COMMITTEE ACTION:

Review and make recommendation regarding the proposed lease.

ATTACHMENTS:

1. Department of Administration, Facilities Management and Property Services Agenda Item Worksheet.
2. Medical University of South Carolina letter dated February 23, 2021.

JOINT BOND REVIEW COMMITTEE AGENDA ITEM WORKSHEET

Meeting Scheduled for: March 17, 2021

Regular Agenda

1. Submitted by:

- (a) Agency: Department of Administration
- (b) Authorized Official Signature:

Ashlie Lancaster

Ashlie Lancaster, Director

2. Subject: Medical University of South Carolina (MUSC) Lease-out to the US Department of Veterans Affairs at 112-116 Doughty Street in Charleston

3. Summary Background Information:

The Medical University of South Carolina (MUSC) requests approval to continue to lease 46,857 rentable square feet of hospital and medical office space in the Strom Thurmond Building at 112-116 Doughty Street, Charleston, SC to the US Department of Veterans Affairs (VA). The VA has leased this space from MUSC since January 14, 1997 and their current lease, as amended, expired January 14, 2020. There were two optional six-month extensions in the lease, which were exercised via a Standstill Agreement. The VA is now requesting to enter into an official amendment to the expired lease to extend it for two years to encompass the time from January 15, 2020 to January 14, 2022, with two optional (2) additional terms of one (1) year each.

MUSC and the VA jointly occupy the 150,000 square foot facility and have a long history of collaboration. Most of the VA attending physicians are MUSC faculty and all of the doctors-in-training are MUSC residents. The two organizations also share extensive research information.

Rent for the term and the extensions, if exercised, will be at a rate of \$33.55 per square foot (\$25.74 base rent and \$7.81 Operating Costs/CAM) for a total of \$1,572,154.44 (rounded) per year, which is the same as their current rate. Operating costs are subject to annual CPI increases.

No option to purchase the property is included in the lease.

The following chart represents comparable lease rates of similar space:

Tenant	Location	Rate /SF
MUSC	125 Doughty St.	\$32.50
MUSC	22 WestEdge	\$36.00
MUSC	261 Calhoun	\$34.68

*Above rates subject to operating expenses and/or base rent escalations.

The lease was presented for information to the MUSC Board of Trustees on February 12, 2021. CHE approval is not required as this is a lease-out.

4. What is the Authority asked to do? Approve the proposed lease-out including options from MUSC to the VA.

5. What is recommendation of the division of Facilities Management and Property Services? Approve the proposed lease-out including options from MUSC to the VA.

6. List of Supporting Documents:

- (a) Letter from Agency dated February 23, 2021
- (b) SC Code of Laws Sections 1-11-55 and 1-11-56

AGENCY: Department of Administration
Facilities Management and Property Services

SUBJECT: Proposed Sale of Real Property
Greenville Technical College
1433 Cleveland Street, Greenville

Greenville Technical College requests review of its proposal to sell 8.32 acres at 1433 Cleveland Street in Greenville to Greenville Tech Foundation. The Foundation, through its subsidiary GTF Student Housing, LLC, currently leases 9.197 acres of land from the College, which includes the property that is the subject of the sale, under a long term lease. The Foundation makes de minimus rental payments of \$1 annually to the College pursuant to the lease, which among other things provides that the property will revert to the College at the end of the lease, or if the property ceases to function as student housing.

GTF Student Housing, LLC constructed a student housing community known as Campus Pointe at Greenville Tech on the leased property, and owns the constructed buildings and improvements. Construction of the housing community was funded from proceeds of an issuance of \$16,300,000 South Carolina Jobs-Economic Development Authority Variable Rate Demand Economic Development Revenue Bonds (Greenville Technical College Student Housing Project), Series 2005. The Series 2005 Bonds were refinanced in November 2012, at which time \$13.248 million of the Series 2005 bonds remained outstanding. The 2012 bonds are scheduled to mature in ordinary course on August 2, 2034, and approximately \$8.8 million of the 2012 bonds remains outstanding.

GTF Student Housing, LLC, also entered into interest rate exchange agreements at the time of issuance of both the 2005 and 2012 bonds. The interest rate exchange agreement executed in November 2012 replaced the agreement executed in 2005, and the 2012 agreement has a negative termination value of approximately \$1.2 million.

Cash flow generated by the housing project in some years has been insufficient to discharge the obligations and liabilities of the project; accordingly, over time the Foundation has loaned \$2.5 million to GTF Student Housing, LLC to supplement cash flow.

The Foundation proposes to purchase the leased property from the College at appraised value, and thereafter sell the student housing community, including the leased property, at not less than appraised value. The sale of the student housing community will be made through a competitive solicitation issued by the South Carolina Department of Administration. Proceeds of the sale of the housing community will be used to discharge the outstanding debt of the Foundation; fund the termination value of the interest rate exchange agreement; and reimburse the Foundation for the loan to GTF Student Housing, LLC. Any residual funds from the sale following the discharge of these obligations will be paid to the College.

COMMITTEE ACTION:

Review and make recommendation regarding Greenville Technical College's proposed sale of 8.32 acres located at 1433 Cleveland Street in Greenville for appraised value, with proceeds to be retained by the College.

ATTACHMENTS:

1. Department of Administration, Facilities Management and Property Services Summary.
2. Greenville Technical College Letter dated March 1, 2021.

JOINT BOND REVIEW COMMITTEE AGENDA ITEM WORKSHEET

Meeting Scheduled for: March 17, 2021

Regular Agenda

1. Submitted by:

- (a) Agency: Department of Administration
(b) Authorized Official Signature:

Ashlie Lancaster
Ashlie Lancaster, Director

2. Subject: Real Property Conveyance – Greenville Technical College Sale of 8.32± Acres to the Greenville Tech Foundation

3. Summary and Background Information:

Greenville Technical College's Barton Campus is located near downtown Greenville and serves as the College's main campus. Since 2004 Greenville Tech Foundation has leased 9.197 acres of land located at 1433 Cleveland Street from the College through its subsidiary, GTF Student Housing, LLC, upon which it constructed the student housing community known as Campus Pointe Apartments. The Foundation owns the buildings and improvements and now desires to purchase 8.32± acres of the leased land. The College will retain the remaining 0.877± acres and terminate the lease in conjunction with the property conveyance.

The Foundation issued JEDA bonds to finance the construction of the student housing community. The balance due on the bonds is approximately \$8.8 million. There is an interest rate swap that has a liability that changes with interest rates and it is currently estimated to be \$1.2 million. Over the years, the Foundation also loaned \$2.5 million to GTF Student Housing, LLC to assist with cash flow issues as the student population has been unable to support the significant financial liability attached to the Campus Pointe Apartments. (The balance due on the bonds, the interest rate swap and the \$2.5 million loan are collectively referred to as the "Foundation's Debt").

Following the purchase of the land by the Foundation, the Foundation will sell both the land and the student housing community through a competitive solicitation at not less than appraised value. The proceeds from the sale will be utilized to pay the balance of the Foundation's debt. Any remaining funds from the sale (less the \$2,537,000 paid for the 8.32 acres) will be transferred to the College.

The College requests approval to sell 8.32± acres to the Greenville Tech Foundation for \$2,537,000, which is the appraised value. Greenville Technical College will retain the proceeds from the sale in accordance with Proviso 93.15 of the 2019 General Appropriations Act and SC Code of Laws §59-53-53.

The proposed property sale was approved by the Greenville Technical College Area Commission on November 18, 2020 and the State Board for Technical and Comprehensive Education on January 26, 2021..

4. What is JBRC asked to do? Consider approval of Greenville Technical College's request to sell 8.32± acres located at 1433 Cleveland Street in Greenville to the Greenville Tech Foundation as described in this item and provided that Greenville Tech Foundation only sells the land and the student housing community through a competitive solicitation issued by the Department of Administration.

5. What is recommendation of the submitting agency involved? Consider approval of Greenville Technical College's request to sell 8.32± acres located at 1433 Cleveland Street in Greenville to the

Greenville Tech Foundation as described in this item and provided that Greenville Tech Foundation only sells the land and the student housing community through a competitive solicitation issued by the Department of Administration.

6. List of Supporting Documents:

- (a) Letter from Greenville Technical College dated March 1, 2021
 - (b) Boundary Survey
-



P.O. Box 5616 • Greenville, SC 29606-5616
(864) 250-8000 • www.gvltec.edu

Barton Campus • Benson Campus • Brashier Campus • Northwest Campus

March 1, 2021

Ms. Ashlie Lancaster, Division Director
Facilities Management and Property Services
Department of Administration
1200 Senate Street, 6th Floor
Columbia, SC 29201

Ref: Sale of Excess Surplus Property – § 59-53-53
1433 Cleveland St. Greenville, SC 29607 – Greenville Technical College

Dear Ms. Lancaster,

Greenville Technical College wishes to sell a portion of the previously leased land to the Greenville Tech Foundation (Foundation) so the Foundation can sell and exit the student housing business. The Foundation has leased 9.5 acres of land, in discussion, since 2004. The lease term was thirty (30) years with two (2) ten-year extensions with a rate of \$1 per year, starting January 1, 2005. The Budget and Control Board approved the lease on November 9, 2004. The college wishes to sell about 8.32 acres and retain the land outside the fenced area that was used for overflow parking.

Greenville County donated the majority of the land to the College in 1965. The College purchased two (2) parcels of land, including a building, in 1984 for \$540,000 using Greenville County appropriations. Demolition of the building on that property occurred in the early 2000's.

The premises' use was to build a student housing facility. Attached is a copy of the lease. The lease terms include that the property will revert to the College at the end of the lease or if it ceases to function as student housing. The College has no desire to own or operate student housing. There is a significant financial liability attached to the property due to the bonds issued to build the buildings.

The Foundation issued JEDA bonds to pay for the project. The balance on the mentioned bonds is approximately \$8.8 million. There is an interest rate swap that has a liability that changes with interest rates and it is estimated to be \$1.2 million currently. The Foundation loaned about \$2.5 million to the Greenville Tech Foundation Housing LLC to assist with cash flow over several years. The Foundation's student housing financial statements are attached to this correspondence.

The Foundation desires to exit the student housing and it is in the best interest of the Foundation and the College to do so. The Foundation and the College plan to work with your office to advertise the property and open it to a competitive bidding process. If the sale is approved, the Foundation will purchase the land for the appraised value based on the highest and best use fair market value of \$2,537,000. The Foundation will then sell the land and buildings and pay off the debt. The remaining funds will transfer to the College from the Foundation.

Ms. Ashlie Lancaster
March 1, 2021
Page 2

The College assists the Foundation by collecting rents from student financial aid (with permission) and remitting it to the Housing LLC. The college Marketing Department helps with marketing housing, and our Campus police department responds to calls at student housing. It is not easy to quantify the costs associated with those services, and those services assist Greenville Technical College students as well as housing. In the past, the College's maintenance department provided some grounds maintenance and trash pick-up at housing, but that ceased when outsourcing housing operations occurred. At the time, housing paid the College \$2,500 per month for the services rendered.

The College respectfully requests that the State approve the request to sell this property so the Foundation can exit the student housing business.

Please let me know if you have any questions or would like additional information.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jacqueline R. DiMaggio".

Jacqueline R. DiMaggio

AGENCY: Department of Administration
Capital Budget Office

SUBJECT: Proposed Permanent Improvement Projects

The Department of Administration has submitted 23 proposals for Permanent Improvement Projects on behalf of agencies, summarized as follows:

	Items	Existing Budget	Proposed Budget Change	Estimated Total Project Cost
Higher Education				
H15 - College of Charleston	1	80,000	3,920,000	4,000,000
H27 - University of South Carolina - Columbia	1	20,000	3,220,000	3,240,000
H59 - Orangeburg Calhoun Technical College	1	12,345,120	-	12,345,120
Higher Education Total	3	12,445,120	7,140,000	19,585,120
Agencies				
D50 - Department of Administration	5	134,347	5,424,371	6,796,558
E24 - Office of the Adjutant General	5	25,502,666	28,830,594	55,426,460
J12 - Department of Mental Health	3	649,250	1,338,800	2,470,700
K05 - Department of Public Safety	1	-	6,000	370,000
P20 - Clemson University PSA	1	75,000	1,725,000	1,800,000
P28 - Department of Parks, Recreation & Tourism	2	-	24,000	1,600,000
R60 - Department of Employment & Workforce	2	-	11,600	1,023,573
U12 - Department of Transportation	1	12,750	957,250	970,000
Agencies Total	20	26,374,013	38,317,615	70,457,291
Grand Total	23	38,819,133	45,457,615	90,042,411

COMMITTEE ACTION:

Review and make recommendation of proposed permanent improvement projects for transmittal to the State Fiscal Accountability Authority or Department of Administration, as applicable.

ATTACHMENTS:

1. Department of Administration, Capital Budget Office, Agenda Item Worksheet - Summary 5-2021.

1. Project: College of Charleston
 H15.9669: Addlestone Library Envelope Repairs & Interior Modifications
- Request: Establish Phase II Full Construction Budget for exterior and 1st floor interior improvements to the Addlestone Library.
- Included in CPIP: Yes – 2020 CPIP Priority 4 of 11 in FY21 (estimated at \$4,000,000)
 Phase I Approval: February 2020 (estimated at \$4,000,000) (SFAA)
 CHE Approval: 3/4/21
 Supporting Details: Pages 1-34

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, Capital Improvement Project	80,000		80,000	3,920,000	4,000,000
All Sources	<u>80,000</u>		<u>80,000</u>	<u>3,920,000</u>	<u>4,000,000</u>

Summary of Work: The building envelope requires repairs to address water intrusion from the roof, windows & exterior wall failures. Circulation & reference desks will combine to release current staff space for student use. Existing 1st floor study areas will become collaborative learning zones, adding electrical power & new seating. A student Podcast Studio will be added that may also be used for movie/video editing & post-production. Two staff offices will become a new Interlibrary Loan Office. Space efficiency increases enable the Rivers Communications Museum to move to the Library from its (closed) location at 58 George Street. The museum's existing collection highlights transformative technological broadcasting & communication innovations up to the dawn of the 21st century. They anticipate the relocation of the museum to an ADA accessible facility & the partnership

Rationale: The most recent CHE Building Condition Survey (2020) rated this building with a CHEMIS Condition Code of 74 of a possible 100 points. Moisture intrusion has damaged furniture & collections. Addressing these issues in an early stage will prevent further deterioration & property damage. The last significant renovation was in 2011 and included the 2nd and 3rd floors, leaving the 1st floor unaffected.

Facility Characteristics: The Addlestone Library is a 151,306 gross square foot three-level facility built in 2004 (17 years old). All 2,200 faculty and staff, and 10,130 students are expected to interact with the library through electronic means or in person. The renovated areas will seat at least 300 students at any given time. It is anticipated that visitor traffic will increase after opening the Rivers Communication Museum.

Financial Impact: The project will be funded from Capital Improvement Project Funds (uncommitted balance \$30.6 million at January 20, 2021). Revenue to this fund is generated by the Capital Improvement Fee that are in excess of the current annual debt service related to bonds. This fee is that portion of the student bill earmarked for debt service and renewal of the physical infrastructure. The project is expected to result in a decrease of \$7,500 (year 1), \$7,800 (year 2), and \$8,110 (year 3), in annual operating expenses. No student fees or tuition will be increased as a consequence of the project. A portion of tuition is designated for capital improvements, currently \$906 per student per semester, and has increased from \$804 to \$906 for the academic years 2015-2016 to 2020-2021 respectively. \$483 of the \$906 is currently pledged for debit service. The balance of the

fee, \$423 per student, per semester, is used to fund ongoing capital projects and maintenance.

Full Project Estimate: \$4,000,000 (internal) funded by Capital Improvement Project Funds. Contract execution is expected in February 2022 with construction completion in August 2022.

2. Project: University of South Carolina - Columbia
 H27.6132: Intramural Recreation Fields Land Acquisition
- Request: Final Land Acquisition to purchase approximately 300 acres of land adjacent to Congaree River at the end of National Guard Road in Richland County.
- Included in CPIP: Yes – 2020 CPIP Priority 5 of 11 in FY21 (estimated at \$3,240,000)
 Phase I Approval: August 2019 (estimated at \$3,300,000) (SFAA)
 CHE Approval: 3/4/21
 Supporting Details: Pages 35-72

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, Wellness Fee Reserves	20,000		20,000	1,600,000	1,620,000
Other, Institutional				1,620,000	1,620,000
All Sources	<u>20,000</u>		<u>20,000</u>	<u>3,220,000</u>	<u>3,240,000</u>

Rationale: The university has a significant shortage of intramural recreation fields. The 2018 University Master Plan designates this property as an appropriate site for Intramural Recreation Fields and a golf team practice facility. The Master Plan calculated the current and future deficiency of recreation fields and this land with future site development will respond to this need. Per the university, the cost of this land per acre is to be significantly less than land in the central business district adjacent to campus.

Characteristics: The parcel is located at the west end of National Guard Road between Gamecock Park and the Congaree River. The land is generally flat and is therefore ideal for recreation field development. Natural turf will be used for the fields. There are no buildings located on the property.

Financial Impact: The property is offered by USC Development Foundation for \$3,220,000. The acquisition will be funded from Other, Wellness Fee Reserve Funds (uncommitted balance \$4.255 million at February 9, 2021) and Other, Institutional Funds (uncommitted balance \$14.89 million at February 9, 2021). Revenue to the Wellness Fee Reserve fund is a component of full-time student tuition. The Student Wellness Fee is \$105 per semester. \$36 of the fee is dedicated to debt service for the state institution bonds previously issued to build the Strom Thurmond Fitness and Wellness Center. The remaining \$69 supports operations and a maintenance reserve. Revenue to the Institutional Fund are internal Institutional Operating Reserves that are used for internal projects in lieu of debt issuance on smaller projects. If acquired, the site will be developed in phases as funding becomes available, and as a separate project. The first phase is anticipated to be approximately \$4.7 million, will begin in 2021 and be completed by fall of 2023, and will come from Student Wellness Fees and other auxiliary sources including Athletics. The timing of the second phase of development will occur at some point in the future, but the timing will be linked with student demand and availability of funds. A timeline and budget have not been established for the second phase at this time. Acquisition of the property and development of the fields will enable USC to terminate a recreation field lease with the National Guard after the development of the new recreation fields on the property being acquired. The current annual cost of the lease is \$215,000 and is set to expire on

4/30/2023 and the university will make every effort to complete the first phase of the new recreation fields before the fall semester of 2023 to avoid renewing the lease. Funds being spent on the lease can be reallocated for maintenance and operation of the new development which will provide many more fields following site improvements. The project is expected to result in an increase of \$77,500 (year 1), and \$70,000 (years 2 thru 3) in annual operating expenses before the property is developed. An appraisal was completed by Carter Commercial Appraisal Group in February 2021 and valued the property at \$3,220,000. A Phase I Environmental Site Assessment was completed by S&ME, Inc. in November 2019 and revealed no evidence of recognized environmental conditions (RECs) in connection with the property. A Building Condition Assessment is not required since no buildings are located on the property. Letters of support are also not required since the property is currently owned by the USC Development Foundation and is therefore not included on the tax rolls.

3. Project: Orangeburg Calhoun Technical College
 H59.6106: OC Tech Health Sciences and Nursing Building
- Request: Change Source of Funds to replace a portion of the college funds budgeted in the project with county funds and private funds due to additional local support received to construct a new health sciences and nursing building.
- Included in CPIP: Yes – 2016 CPIP Priority 2 of 2 in FY18 (estimated at \$10,500,000)
 Phase I Approval: March 2015 (estimated at \$10,500,000) (SFAA)
 Phase II Approval: November 2016 (estimated at \$12,345,120) (SFAA)
 CHE Approval: 3/4/21
 Supporting Details: Pages 73-74

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
FY16 Capital Reserve		5,000,000	5,000,000		5,000,000
FY15 Appropriated State, Proviso 118.16 (nonrecurring)	1,000,000		1,000,000		1,000,000
Federal, EDA Grant		1,971,110	1,971,110	(1,971,110)	
Other, EDA Grant				1,971,110	1,971,110
Other, Orangeburg County		500,000	500,000	1,550,000	2,050,000
Other, Calhoun County		32,000	32,000		32,000
Other, College		3,517,010	3,517,010	(2,225,000)	1,292,010
Other, Private Donations		325,000	325,000	675,000	1,000,000
All Sources	<u>1,000,000</u>	<u>11,345,120</u>	<u>12,345,120</u>		<u>12,345,120</u>

Summary of Work: Construction of a new health sciences and nursing building. The building will include 3 large tiered classrooms, an 8-station nursing simulation lab, a 29-bed nursing skills lab, an instructional laboratory/assessment center, faculty offices, and student study space.

Rationale: The college has a need for additional classroom and laboratory space in the health sciences and nursing areas. The current nursing and health science facility lacks adequate space to operate current programs or add new programs. The college has been forced to use space in nearby industrial bays for its Physical Therapy Assistant, EMT and Patient Care Technician programs. The Advanced Manufacturing programs need this space back. Additional space would also allow the college to consider additional programs, such as occupational therapy, pharmacy tech, electronic health records, and others.

Facility Characteristics: The proposed design is a 32,669 square foot facility that will primarily serve the nursing programs (ADN and PN) but some labs, such as the simulation lab, will be used by all health science programs as well. The large tiered lecture rooms will also be available to other programs requiring large capacity lecture rooms. The facility is expected to have 15 faculty offices, but classrooms and labs could serve all nursing and health science programs which is 27 full-time faculty. Three large classrooms could serve a minimum of

200+ students daily. In addition, a new simulation lab could serve 300-400 students in multiple programs. Faculty located in this building will advise approximately 1,100 students, who are either enrolled in health-related programs or preparing for entrance into these programs.

Financial Impact: The project will be funded from Capital Reserve Funds, Appropriated State Funds, EDA Grant Funds, College Funds, Orangeburg County, Calhoun County, and Private Donation Funds. The project is expected to result in an increase of \$104,000 (year 1), \$107,000 (year 2), and \$110,000 (year 3), in annual operating expenses. No student fees or tuition will be increased as a consequence of the project. The college does not have any portion of its tuition and fee structure dedicated specifically for capital improvements. OC Tech funds capital projects through outside sources (counties, state, federal, private) and excess operating revenues over expenses each year are moved to a capital projects fund.

Full Project Estimate: \$12,345,120 (internal) funded by Capital Reserve Funds, Appropriated State Funds, EDA Grant Funds, College Funds, Orangeburg County, Calhoun County and Private Donation Funds. The project is physically complete.

4. Project: Department of Administration
 D50.6069: Blatt Building – Replace Domestic Water Lines
- Request: Establish Phase I Predesign Budget for the replacement of the domestic hot and cold-water lines in the Solomon Blatt building located at the SC State Capital Complex.
- Included in CPIP: Yes – 2020 CPIP Priority 8 of 33 in FY21 (estimated at \$1,380,000)
- CHE Approval: N/A
- Supporting Details: Pages 75-84

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, Depreciation Reserve				18,850	18,850
All Sources				<u>18,850</u>	<u>18,850</u>

- Summary of Work: The project will replace the domestic hot and cold-water lines. The scope of the project will also include replacing the current ceiling system and lights in the main corridor on floors 1-4. The new ceiling and lights installed on the 5th floor as part of another project will be repaired and replaced as needed.
- Rationale: The existing plumbing system is original to the building, frequently requires repairs, and has experienced multiple leaks.
- Facility Characteristics: The building is 155,162 gross square feet and was constructed in 1978 (43 years old). The building is occupied by the SC House of Representatives and includes offices and conference rooms. Approximately 80-100 staff are housed year-round, and from January to July each year the number increases to approximately 330.
- Financial Impact: The project will be funded from Depreciation Reserve Funds (uncommitted balance \$474K at January 21, 2021). Revenue received is derived from the rent account which receives rent charged to agencies. The project is not expected to result in any change in annual operating expenditures.
- Full Project Estimate: \$1,256,690 (internal) funded by Depreciation Reserve Funds and FY20 Appropriated State Act Phase IA Section 93 II.C.2 Capital Complex & Mansion Funds as transfers from other projects.

5. Project: Department of Administration
 D50.6052: Elevators Modernization & Controls Replacement
- Request: Establish Phase II Full Construction Budget to modernize the passenger elevators in the Calhoun Building, DSS North Towers and Sims/Aycock Building.
- Included in CPIP: Yes – 2020 CPIP Priority 2 of 33 in FY21 (Sims Aycock estimated at \$2,254,000), 2020 CPIP Priority 12 of 33 in FY21 (Calhoun Building estimated at \$677,600) & 2020 CPIP Priority 14 of 33 in FY21 (North Towers estimated at \$1,322,537)
- Phase I Approval: October 2020 (estimated at \$4,450,000) (SFAA)
- CHE Approval: N/A
- Supporting Details: Pages 85-96

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
FY20 Capital Reserve				1,422,537	1,422,537
FY20 Appropriated State, Part 1A Section 93 I.C.2. Permanent Improvements				2,254,000	2,254,000
Other, Depreciation Reserve	120,000			312,041	432,041
All Sources	<u>120,000</u>		<u>120,000</u>	<u>3,988,578</u>	<u>4,108,578</u>

Summary of Work: The scope of work will include the replacement/upgrade of the elevator controls and modernization of the elevator cabs.

Rationale: The elevators and control systems are passed their life expectancy and need modernization in order to bring them into compliance with current governing codes and regulations. The elevators experience frequent interruption of service due to their age and repair parts are difficult to find and often must be fabricated, thus extending the periods when the elevator(s) are off-line and out of service. The elevators are critical to the operation of the agencies and are necessary to maintain safe operating conditions.

Facility Characteristics: The Calhoun Building is approximately 85,150 square feet and was constructed in 1926 (95 years old), and the controls were last modernized in 1993 (28 years old). The North Towers total approximately 135,000 square feet and were constructed in 1974 (47 years old), and the elevators and controls are original to the building. The Sims/Aycock Buildings total approximately 253,596 square feet and were constructed in 1965 (56 years old), and the elevators and controls are original to the building. The elevators are operated and maintained by the SC Department of Administration. The passenger elevators are utilized by approximately 190 Judicial Branch personnel in the Calhoun Building, 500 SCDHEC personnel for the Department of Health and Environmental Control in the Sims/Aycock Building, and 560 DSS personnel for the Department of Social Services in the North Towers, as well as visitors to each agency.

Financial Impact: The project will be funded from FY20 Capital Reserve Funds (uncommitted balance \$1.7 million at January 21, 2021), FY20 Appropriated State Funds (uncommitted balance \$3.3 million at January 21, 2021), and Depreciation Reserve Funds (uncommitted balance \$474K at January 21, 2021). Revenue received is derived from the rent account which

receives rent charged to agencies. The project is not expected to result in any change in annual operating expenditures.

Full Project Estimate: \$4,108,578 (internal) funded by Capital Reserve Funds, Appropriated State Funds and Depreciation Reserve Funds. Contract execution is expected in October 2021 with construction completion in March 2023.

6. Project: Department of Administration
 D50.6055: SC State House Portico Pavers North Side
- Request: Establish Phase II Full Construction Budget to repair identified areas in the portico pavers on the north side of the SC State Capital.
- Included in CPIP: Yes – 2020 CPIP Priority 5 of 33 in FY21 (estimated at \$350,000)
 Phase I Approval: October 2020 (estimated at \$347,767) (JBRC)
 CHE Approval: N/A
 Supporting Details: Pages 97-112

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
FY20 Appropriated State,	5,247		5,247	334,899	340,146
Other, Depreciation Reserve				165,604	165,604
All Sources	<u>5,247</u>		<u>5,247</u>	<u>500,503</u>	<u>505,750</u>

- Summary of Work: The scope of work includes repairing and replacing the waterproofing on the north portico side of the SC State House building. This includes repairing and improving the drainage in the entire area as well as installing all new waterproofing membrane. The scope of this project includes cleaning and repairing stone in required areas.
- Rationale: During heavy rain areas leak and cause damage to the structure and the contents of the facility. Similar repairs and improvements were applied to the south side portico with positive results.
- Facility Characteristics: The area of the portico pavers to be renovated is approximately 1,518 square feet, and the SC State House was constructed in 1851 (170 years old), with the building being completely renovated in 1997 (24 years old). The State House is utilized by the Senate, House of Representatives, Legislative Council, Legislative Information Systems, Governor’s Office, Lieutenant Governor’s Office, Department of Public Safety and Parks Recreation & Tourism. According to SC Parks, Recreation & Tourism the average number of visitors to the SC State House is 110,000 annually.
- Financial Impact: The project will be funded from Appropriated State Funds (uncommitted balance \$334,899 at January 21, 2021) and Depreciation Reserve Funds (uncommitted balance \$474,168 at January 21, 2021). Revenues received are derived from the rent account, which receives rent charged to agencies. The project is not expected to result in any change in annual operating expenditures.
- Full Project Estimate: \$505,750 (internal) funded by Appropriated State Funds and Depreciation Reserve Funds. Contract execution is expected in June 2021 with construction completion in November 2021.

7. Project: Department of Administration
 D50.6056: Supreme Court Parking Lot Renovation
- Request: Establish Phase II Full Construction Budget to renovate the Supreme Court Parking Lot.
- Included in CPIP: Yes – 2020 CPIP Priority 20 of 33 in FY21 (estimated at \$480,000)
 Phase I Approval: October 2020 (estimated at \$612,540) (JBRC)
 CHE Approval: N/A
 Supporting Details: Pages 113-126

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, SC Judicial Dept. Capital Reserve	9,100		9,100	219,970	229,070
Other, Richland County Bar Association Donation				130,000	130,000
Other, Non-Departmental (transfer from 6003)				253,470	253,470
All Sources	<u>9,100</u>		<u>9,100</u>	<u>603,440</u>	<u>612,540</u>

- Summary of Work: The scope of work will include the renovation of the ADA Accessible Ramp and the limestone steps, which are both located in the parking lot and are utilized to access the employee entrance. The agency has determined that replacing the asphalt parking lot with permeable concrete pavers and reducing the number of impervious surfaces through the installation of landscaping, will reduce the long-term maintenance costs and monthly municipal stormwater fees. Additionally, permeable pavers will enable rainfall to drain faster, which will address standing water issues experienced during large rain events. The life expectancy of asphalt is 15-20 years, whereas the life expectancy of permeable concrete is 50 years.
- Rationale: The parking lot has exceeded its life expectancy. Renovation of the ADA Ramp is necessary to bring the ramp into code compliance and the limestone steps are damaged and pose a hazard to staff.
- Facility Characteristics: The parking lot is approximately 22,800 square feet and was resurfaced in 1990 (31 years old). The building is utilized by approximately 50 Judicial Department staff and approximately 5,800 visitors a year.
- Financial Impact: The project will be funded from SC Judicial Department Capital Reserve Funds (uncommitted balance \$633K at January 22, 2021), Richland County Bar Association Donation Funds (\$130K committed at January 22, 2021), and Non-Departmental Funds (uncommitted balance \$364K at January 22, 2021). The SC Judicial Department Capital Reserve revenues have been appropriated for FY19 in Capital Reserve Fund (37) for Judicial Department Building Maintenance. The project is expected to result in a decrease of \$1,000 (years 1 thru 3) in annual operating expenses.
- Full Project Estimate: \$612,540 (internal) funded by SC Judicial Department Capital Reserve, Richland County Bar Association Gift, and SC General Assembly Funds (transfer from State House Escalator Replacement project D50-6003). Contract execution is expected in September 2021 with construction completion in March 2022.

8. Project: Department of Administration
 D50.6072: HVAC Ionizers Installations
- Request: Establish Project at Phase II Full Construction to install air ionizing devices in the SC State House, Gressette, Blatt, Dennis, Calhoun, Brown, and Supreme Court buildings and in the Parking/BPS office in the McEachern Parking Facility.
- Included in CPIP: No - This project was not known at the time of the 2020 CPIP submission.
- CHE Approval: N/A
- Supporting Details: Pages 127-138

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
FY20 Appropriated State, Part 1A Section 93 II.C.2. Permanent Improvements				313,000	313,000
All Sources				<u>313,000</u>	<u>313,000</u>

Summary of Work: Installation of air ionizing devices in buildings located on the Capitol Complex.

Rationale: Air ionizing devices remove hydrogen molecules from the air, eliminating the ability for air-borne transmission of viruses, such as COVID-19 and mold within the buildings. The devices are consistent with CDC COVID-19 recommendations for air cleaning and filtration.

Facility Characteristics: The SC State House is approximately 164,881 square feet and was constructed in 1851 (170 years old – renovated in 1997). The Gressette Building is approximately 81,737 square feet and was constructed in 1976 (45 years old). The Blatt Building is approximately 155,162 square feet and was constructed in 1978 (43 years old). The Calhoun Building is approximately 85,150 square feet and was constructed in 1927 (94 years old). The Supreme Court Building is approximately 61,896 square feet and was constructed in 1921 (100 years old). The Brown Building is approximately 156,182 square feet and was constructed in 1972 (49 years old). The Dennis Building is approximately 248,950 square feet and was constructed in 1950 (71 years old). The SC State House is used by the Governor's Office, General Assembly and the Department of Parks, Recreation and Tourism, houses 500+ employees and receives approximately 110,000 visitors annually. The Gressette Building is used by the Senate, houses 166 employees and receives visitors. The Blatt Building is used by the House of Representatives, houses 330 employees and receives visitors. The Calhoun Building is used by the South Carolina Judicial Branch, houses 190 employees and receives visitors. The Supreme Court Building is used by the South Carolina Judicial Branch, houses 50 employees and receives visitors. The Brown Building is used by various state agency tenants, houses 450 employees and receives visitors. The Dennis Building is used by various state agency tenants, houses 750 employees and receives visitors. All are open to the public.

Financial Impact: The project will be funded from FY20 Appropriated State Funds (uncommitted balance \$507K at March 3, 2021). The project is not expected to result in any change in annual operating expenditures.

Full Project Estimate: \$313,000 (internal) funded by Appropriated State Funds. Contract execution is expected in March 2021 with construction completion in April 2021.

9. Project: Office of the Adjutant General
 E24.9821: Joint Base Charleston Readiness Center
- Request: Establish Phase II Full Construction Budget for a new National Guard Readiness Center in Charleston.
- Included in CPIP: Yes – 2020 CPIP Priority 2 of 26 in FY21 (estimated at \$19,284,000)
- Phase I Approval: December 2019 (estimated at \$19,202,000) (SFAA)
- CHE Approval: N/A
- Supporting Details: Pages 139-156

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Appropriated State, FY20 Proviso 118.16 (nonrecurring)	22,466		22,466	1,977,534	2,000,000
Federal, National Guard Bureau	265,564		265,564	17,557,296	17,822,860
All Sources	<u>288,030</u>		<u>288,030</u>	<u>19,534,830</u>	<u>19,822,860</u>

Summary of Work: Construction of a new National Guard Readiness Center on federal land at Joint Base Charleston (13.1 acres licensed from USAF).

Rationale: A training facility that accommodates the modernization and transformation of equipment and performance of their mission to support the Strategic Depth of the Army and unit training in the Army Modular Force configuration is required. Due to a funding shortfall, 2 units were displaced when that National Guard Bureau was unable to fund the entire lease in 2016 on a 61,500 square foot facility at a cost of \$738K per year. The units were relocated to existing readiness centers nearby in Walterboro and Charleston. These facilities do not provide sufficient authorized square-footage, and do not meet Anti-terrorism/Force Protection standards. No other SCARNG facilities are suitable and available nearby to house the new units.

Facility Characteristics: The new facility will be 59,933 square feet and constructed on 13.1 acres of property. It will support the training, administrative, and logistical requirements for two SCARNG Units (1223 EN CO & I CO/237 SPT BN). It will house the 2 units consisting of 10 authorized full-time employees and 230 M-Day soldiers that currently do not have a permanent facility.

Financial Impact: The project will be funded from Appropriated State, FY20 Proviso 118.16 (nonrecurring) Funds (uncommitted balance \$2 million at January 14, 2021), and Federal, National Guard Bureau Funds (uncommitted balance \$13 million at January 14, 2021). Revenue to this fund is received from the Construction and Facilities Management Office’s Master Cooperative Agreement funds. The project will be constructed to meet LEED Silver certification standards with an anticipated energy savings of \$1,981,924 over a 30-year period. The project is expected to result in an increase of \$72,000 (year 1), \$76,000 (year 2), and \$80,000 (year 3) in annual operating expenses.

Full Project Estimate: \$19,822,860 (internal) funded by Appropriated State and National Guard Bureau Funds. Contract execution is expected in September 2021 with construction completion in October 2023.

10. Project: Office of the Adjutant General
 E24.9785: Multi-Purpose Machine Gun Range
- Request: Establish Phase II Full Construction Budget and revise the scope to construct a multi-purpose machine gun range.
- Included in CPIP: Yes – 2020 CPIP Priority 13 of 26 in FY21 (estimated at \$7,876,000)
 Phase I Approval: October 2013 (estimated at \$6,196,120) (B&CB)
 Phase I Increase Approval: August 2016 (estimated at \$6,196,120) (SFAA)
 CHE Approval: N/A
 Supporting Details: Pages 157-166

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Federal, National Guard Bureau	92,942	272,694	365,636	6,153,364	6,519,000
All Sources	<u>92,942</u>	<u>272,694</u>	<u>365,636</u>	<u>6,153,364</u>	<u>6,519,000</u>

- Summary of Work: The new facilities to be constructed will consist of 6 firing points with automated target system. The supporting facilities include the range control tower, operations/storage building, covered mess, ammo breakdown building, covered bleachers, classroom, and utilities. The scope revision includes decreasing the size of the range tower and latrines, minimizing the bleacher enclosure, adding a vehicle firing pad, sniper pad added, vehicle parking, security fencing, and the walkways improved.
- Rationale: There are currently no machine gun firing ranges in the state of South Carolina available to the SC Army National Guard for Qualification.
- Facility Characteristics: The supporting facilities to be constructed will include a 289 square foot range control tower, 800 square foot operations/storage building, 800 square foot covered mess, 185 square foot ammo breakdown building, 726 square foot covered bleachers, and an 800 square foot classroom. Approximately 150 soldiers will utilize the range at a time, and it will be utilized by approximately 5,400 soldiers each year.
- Financial Impact: The project will be funded from Federal, National Guard Bureau Funds (uncommitted balance \$13 million at January 14, 2021). Revenue to this fund is received from the Construction and Facilities Management Office’s Master Cooperative Agreement funds. The project is expected to result in an increase of \$10,000 (year 1), \$12,500 (year 2), and \$15,000 (year 3) in annual operating expenses.
- Full Project Estimate: \$6,519,000 (internal) funded by National Guard Bureau Funds. Contract execution is expected in June 2022 with construction completion in December 2023.

11. Project: Office of the Adjutant General
 E24.9793, Armory Revitalization (Annualized)

Request: Increase the Phase II Full Construction Budget to allow the agency to true up some of the project costs, including contingencies.

Included in CPIP: Yes - 2020 CPIP Priority 3 of 26 in FY21 (estimated at \$24,490,000)

Phase II Approval: November 2016 (estimated at \$10,500,000) (SFAA)

Phase II Increase Approval: September 2018 (estimated at \$13,500,000) (Admin.)

CSOF Approval: September 2018 (estimated at \$13,500,000) (JBRC Staff)

Phase II Increase Approval: December 2019 (estimated at \$19,600,000) (SFAA)

CSOF Approval: April 2020 (estimated at \$20,000,000) (Admin.)

Phase II Increase Approval: June 2020 (estimated at \$21,000,000) (SFAA)

Phase II Increase Approval: October 2020 (estimated at \$23,100,000) (SFAA)

CHE Approval: N/A

Supporting Details: Pages 167-176

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
FY16 Capital Reserve	5,000,000		5,000,000		5,000,000
FY19 Capital Reserve		3,000,000	3,000,000		3,000,000
Appropriated State, FY20 Proviso 118.16 (nonrecurring)		3,050,000	3,050,000		3,050,000
Federal, National Guard Bureau	5,500,000	6,050,000	11,550,000	2,824,600	14,374,600
Other, FY20 Armory Maintenance		500,000	500,000		500,000
All Sources	<u>10,500,000</u>	<u>12,600,000</u>	<u>23,100,000</u>	<u>2,824,600</u>	<u>25,924,600</u>

Summary of Work: The project was established to complete significant repairs at ten (10) Readiness Centers (aka; Armories) that are in the worst conditions of disrepair of the 63 RCs and are chosen based on the A/E's assessment/design. The centers include Greenwood, Lancaster, Greenville, Florence, Sumter, Clemson, Laurens, Union, Hartsville, and Easley. Each of these facilities have varying issues that need to be repaired or renovated, but the major cost items include 1) Roof replacement or repairs. Roofs will be replaced at Florence, Sumter, Easley, Laurens, Clemson, Union, and Hartsville because each roof is approximately 40+ years old. Five armories have built-up bituminous roofing systems and two have standing seam metal roofs and all will be replaced with the same roofing material. All roofs will come with a minimum 20-year warranty. 2) HVAC systems maintenance and/or repairs. 3) Replacing existing exterior windows, doors, and storefront systems. 4) Interior renovations of latrines, kitchen, lighting, fire suppression, carpeting/flooring, painting of interior & exterior walls. 5) Electrical system upgrades. 6) Site improvements and repairs of parking lots, stormwater systems, security fencing, security lighting. 7) Foundation, structure, and exterior wall repairs.

- Rationale:** In most cases, items require replacement since they have exceeded their service life. In accordance with Federal law, the State of South Carolina is obligated to the National Guard Bureau to provide operation and maintenance funding for those facilities if there is a federally recognized unit assigned to the facilities.
- Facility Characteristics:** Each armory is 45,000 to 65,000 square feet and was constructed in 1970 (50 years old). The agency has relocated and/or consolidated force structure to other RCs and closed the sub-standard RCs that could be closed. Each armory will be utilized by 300+ National Guardsman statewide.
- Financial Impact:** The project will be funded with Capital Reserve, Appropriated State, Armory Maintenance and Federal, National Guard Bureau Funds (uncommitted balance \$13 million at January 14, 2021). Revenue to this fund is received from the Construction and Facilities Management Office's Master Cooperative Agreement funds. The (Easley Armory), is expected to result in an increase of \$750 (years 1 thru 3) in annual operating expenses.
- Full Project Estimate:** \$45,524,000 (internal) funded by Capital Reserve, Appropriated State, National Guard Bureau and Armory Maintenance Funds. Construction completion for Sumter is expected in August/September 2021. Contract execution for Easley is expected in September 2021 with construction completion in August 2022.
- Other:** 3 of 10 facilities (Greenwood/Lancaster/Greenville) have been completed. 2 of 10 (Florence/Sumter) are presently under renovation and will be completed by the end of 2021. 1 of 10 (Easley) is in the final stages of design and will be bid and awarded by September 2021.

12. Project: Office of the Adjutant General
 E24.9812: Statewide Readiness Center Female Latrines
- Request: Increase the Phase II Full Construction Budget for the construction of the Kingstree and Newberry female latrines, and for the design of West Columbia and Walterboro.
- Included in CPIP: Yes – 2020 CPIP Priority 4 of 26 in FY21
 (this portion estimated at \$850,000 & estimated at \$3,850,000 for all 12 facilities)
- Phase I Approval: August 2018 (estimated at \$2,233,435 for all 12 facilities) (SFAA)
 Phase II Approval: April 2019 (estimated at \$2,450,000 for all 12 facilities) (SFAA)
 Phase II Increase Approval: February 2020 (estimated at \$2,650,000 for all 12 facilities) (SFAA)
 Phase II Increase Approval: December 2020 (estimated at \$2,650,000 for all 12 facilities) (SFAA)
 CHE Approval: N/A
 Supporting Details: Pages 177-184

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Appropriated State	12,500	449,750	462,250	36,600	498,850
Federal, National Guard Bureau	37,500	749,250	786,750	271,200	1,057,950
All Sources	<u>50,000</u>	<u>1,199,000</u>	<u>1,249,000</u>	<u>307,800</u>	<u>1,556,800</u>

- Summary of Work: The project was established to renovate and expand existing female latrines in various readiness centers across the state. The initial group of readiness centers include North Charleston, Walterboro, Edgefield, Mt. Pleasant, Marion, Saluda, Mullins, Batesburg, Dillon, Seneca, Conway, and Rock Hill. The North Charleston and Edgefield facilities have been completed. The Saluda and Rock Hill facilities are under construction. The Kingstree and Newberry facilities are ready to be constructed. The funds in this request will be used for construction of Kingstree and Newberry, and for design of West Columbia and Walterboro. The scope of work includes renovating existing female latrine and constructing additional authorized space to include new utilities and fixtures, along with any required mechanical, electrical and plumbing work.
- Rationale: Due to the rising number of female soldier's adequate latrine space is needed. Per NG Pam 415-12, the assigned unit(s) are authorized 2,000 square feet of latrine space. This project will allow the female soldiers to have the required number of facilities (toilets, showers, changing areas) they need to conduct training.
- Facility Characteristics: Each female latrine is 72 square feet to 339 square feet and was constructed from 1958 to 1989 (62 years to 31 years old).
- Financial Impact: The project will be funded with Appropriated State Funds (uncommitted balance \$600K million at January 14, 2021) and Federal, National Guard Bureau Funds (uncommitted balance \$13 million at January 14, 2021). Revenue to this fund is received from the Construction and Facilities Management Office's Master Cooperative Agreement funds. The project is expected to result in an increase of \$3,000 (years 1 thru 3) in annual operating expenses.

Full Project Estimate: \$3,850,000 (internal) (for all 12 facilities) funded by Appropriated State and National Guard Bureau Funds. The cost estimate has significantly increased due to the cost of labor and construction supplies. Their A/E firm recently provided them with an estimated cost of \$548,500 for Kingtree and \$329,125 for Newberry construction which they estimated in the beginning \$200,000 per facility. Contract execution is expected in December 2020 for Kingtree and Newberry with construction completion in August 2021. Construction completion for Kingtree and Newberry is expected in December 2021. Contract completion for design for West Columbia and Walterboro is expected in August 2021.

13. Project: Office of the Adjutant General
 E24.9823: State Emergency Operations Center Improvements
- Request: Increase the Phase II Full Construction Budget to cover increased costs of the visitor management system.
- Included in CPIP: Yes – 2019 CPIP Priority 7 of 18 in FY20 (estimated at \$500,000)
 Phase I Approval: N/A
 Phase II Approval: December 2019 (estimated at \$405,201) (Admin.)
 Phase II Budget Increase Approval: March 2020 (estimated at \$448,326) (Admin.)
 Phase II Budget Increase Approval: July 2020 (estimated at \$500,000) (Admin.)
 CHE Approval: N/A
 Supporting Details: Pages 185-194

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Appropriated State, FY20 Proviso 118.16 (nonrecurring)	202,601	47,399	250,000		250,000
Appropriated State, Emergency Preparedness				5,000	5,000
Federal, 2019 EMPG	202,601	47,399	250,000	5,000	255,000
All Sources	<u>405,202</u>	<u>94,798</u>	<u>500,000</u>	<u>10,000</u>	<u>510,000</u>

- Summary of Work: This project updates the State Emergency Operations Center (SEOC) analog distribution to digital.
- Rationale: The upgrade of the 1990's analog audio/visual distribution system is needed to provide facility-wide access to information feeds within at least four (4) designated breakout areas. The physical workspace square footage of the SEOC is inadequate to address the increasing staffing requirements. The SEOC's existing analog distribution system cannot utilize digital information without downgrading/degradation to an analog signal and is also unable to distribute additional feeds to overflow/breakout areas. Additionally, SCEMD's training room houses the Public Information Phone System (PIPS) call center. To improve setup time and overall functionality, the floor in the Training Room needs to be raised, power and network distributed underneath, and audio/visual improvements made.
- Facility Characteristics: The facility is 23,788 square feet and the main building was constructed in the early 1990's (22+ years old), and the training room was built in 2000 (21 years old). The audio/visual system is 20 years old. The physical workspace to be renovated is 4,751 square feet. Approximately 100 people use the facility for day to day operations, and approximately 500-600 people use it during activation operations.
- Financial Impact: The project will be funded from Appropriated State, Emergency Preparedness Funds (uncommitted balance \$810K at February 19, 2021) and Federal, 2019 Emergency

Management Performance Grant Funds (uncommitted balance \$9K at February 19, 2021). Revenue to this fund is appropriated by the Department of Homeland Security to provide federal funds to states to assist for all hazards. The grant supports the goal of readying the nation for catastrophic disasters. The project is expected to result in an increase of \$5,000 (year 1), \$5,500 (year 2), and \$6,000 (year 3) in annual operating expenses.

Full Project Estimate: \$510,000 (internal) funded by Appropriated State and Emergency Management Performance Grant Funds. Contract completion is expected in February 2021.

14. Project: Department of Mental Health
 J12.9798: Roddey Pavilion HVAC and Domestic Water Piping and Flooring Replacement (Ward 134)
- Request: Establish Phase I Predesign Budget for a multi-phase project to replace the domestic and HVAC overhead water lines and the existing sheet vinyl flooring in a Ward at Roddey Pavilion.
- Included in CPIP: Yes – 2020 CPIP Priority 14 of 16 in FY21 (estimated at \$1,750,000)
 CHE Approval: N/A
 Supporting Details: Pages 195-204

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, Capital Improvement & Maintenance				7,350	7,350
All Sources				<u>7,350</u>	<u>7,350</u>

- Summary of Work: This project will include replacing and relocating the HVAC controls in the patient rooms for the fan coils. The HVAC controls will be relocated to the hall so that servicing the units will be less intrusive to the residents that occupy the rooms. This project will also incorporate the recommendations from a recent legionella study for resident and staff safety. Since the Ward will be vacant for the pipe replacement, they will also replace the existing sheet vinyl floor in the Ward.
- Rationale: The copper pipes are original to the building and leaking causing mold issues and stains on the ceiling. The average life cycle of a copper water line is 20-50 years. DHEC continues to cite the nursing home for the flooring throughout the facility during inspections.
- Facility Characteristics: Roddey Pavilion, located on the C.M. Tucker Campus in Columbia, is 111,534 square feet and was constructed in 1983 (38 years old). The Ward included in this project to be renovated is 13,000 square feet. The pipes are original to the building and the flooring is 15-20 years old. The facility is utilized by over 200 staff and approximately 170 inpatient clients who occupy the building on a 24/7 basis.
- Financial Impact: The project will be funded from Capital Improvement & Maintenance Funds (uncommitted balance \$4.2 million at November 30, 2020). Revenue to this fund is authorized by Proviso 35.7 (Act 97 of 2017) permitting deposit of amounts appropriated for deferred maintenance and other one-time funds from any source into an interest-bearing fund held by the State Treasurer for, among other purposes and subject to required approvals, capital projects and ordinary repair and maintenance. The project is not expected to result in any change in annual operating expenditures.
- Full Project Estimate: \$490,000 (internal) funded by Capital Improvement & Maintenance Funds.

15. Project: Department of Mental Health
 J12.9797: Stone Pavilion Chilled Water Line Replacement
- Request: Establish Phase II Full Construction Budget to replace the chilled water (CW) piping from the CM Tucker Support Building Energy Center to the Stone Pavilion main mechanical room.
- Included in CPIP: None – The project was unexpected and not included in the 2020 CPIP.
 Phase I Approval: January 2021 (estimated at \$950,000) (JBRC)
 CHE Approval: N/A
 Supporting Details: Pages 205-214

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, Capital Improvement & Maintenance	14,250		14,250	450,750	465,000
All Sources	<u>14,250</u>		<u>14,250</u>	<u>450,750</u>	<u>465,000</u>

- Summary of Work: The scope of work includes replacement of 600+ linear feet of 8” black steel pipe for the supply and return lines. The new pipe will include a rust-inhibiting coating and/or jacket on the pipe exterior.
- Rationale: There was a pipe rupture on July 27, 2020. The pipe has been determined to be at risk due to poor water treatment. The pipe has been repaired but given the nature of the line blow out it was determined it needs to be replaced. The normal life expectancy of black steel chilled water systems is between 50 to 100 years.
- Facility Characteristics: Stone Pavilion is 45,684 square foot building and was constructed in 1971 (50 years old). The chilled water piping is original to the building. The Stone Pavilion is a long-term VA nursing care facility located on the C.M. Tucker Nursing Care Center in Columbia and houses 90 long-term nursing care military veterans along with 120 staff and support personnel.
- Financial Impact: The project will be funded from Capital Improvement & Maintenance Funds (uncommitted balance \$4.2 million at November 30, 2020). Revenue to this fund is authorized by Proviso 35.7 (Act 97 of 2017) permitting deposit of amounts appropriated for deferred maintenance and other one-time funds from any source into an interest-bearing fund held by the State Treasurer for, among other purposes and subject to required approvals, capital projects and ordinary repair and maintenance. The project is not expected to result in any change in annual operating expenditures.
- Full Project Estimate: \$465,000 (internal) funded by Capital Improvement & Maintenance Funds.
- Other: There was a time where the water was not being treated properly or at all, and that has been resolved. The agency has a contract in place to ensure the water is being properly treated so corrosion of the pipes will be inhibited. DMH PPS Maintenance staff verify all chilled and hot water systems for proper chemical levels. The recent line rupture was determined to be due to more of a material defect. The concern is that there may be more defective pipe in the ground. The combination of possible defective pipe material and the time period when the chilled water was not being treated is a concern.

16. Project: Department of Mental Health
 J12.9783: Bryan/Morris Village Cooling Tower Piping Replacement
- Request: Increase Phase II Full Construction Budget and Revise Project Scope to add the replacement of a tower in addition to replacing the underground piping from the chillers to the 2 cooling towers located at the Bryan/Morris Village Energy Facility.
- Included in CPIP: No – This project was not included in the 2020 CPIP because the agency was not anticipating the additional increase to the project or replacing the cooling tower until January 2021.
- Phase I Approval: December 2019 (estimated at \$475,000) (JBRC)
 Phase II Approval: June 2020 (estimated at \$635,000) (JBRC)
 CHE Approval: N/A
 Supporting Details: Pages 215-226

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, Capital Improvement & Maintenance	7,125	627,875	635,000	880,700	1,515,700
All Sources	<u>7,125</u>	<u>627,875</u>	<u>635,000</u>	<u>880,700</u>	<u>1,515,700</u>

Summary of Work: The project will replace four 12” underground supply and return underground condenser water piping with overhead piping from 2 chillers to 2 cooling towers and replacing a tower with valves, etc. at the Bryan/Morris Village Energy Facility. The new piping will be able to control what tower is being used independent from what chiller is operating. Currently each chiller uses a specific cooling tower.

Rationale: The underground piping is in poor shape and is in a bad location under a loading dock and drive. Abandoning the pipe and running the pipe above ground is the best way to resolve this problem. Debris and flakes of the metal pipe interior accumulate in the strainers reducing flow and the efficiency of the equipment. The chillers are only 5 years old and this debris could shorten the life of the equipment. When the bids came in, they were \$200K over the budget estimate. Because the second tower is 18 years old and the water treatment throughout the life of the tower was not kept up with the tower has suffered some damage. Although the damage can be repaired, it would be a 1/3 of the cost of a new tower so it was determined to add the replacement of the tower to the project so ensure that it is reliable.

Facility Characteristics: The Energy Facility is 6,919 square feet and was built in 1975 (46 years old). It supports buildings mostly constructed from 1975-1977. The Bryan Psychiatric Hospital has over 200 patients and 519 staff. The Morris Village has 100 patients and 120 staff.

Financial Impact: The project will be funded from Capital Improvement & Maintenance Funds (uncommitted balance \$4.2 million at December 31, 2020). Revenue to this fund is authorized by Proviso 35.7 (Act 97 of 2017) permitting deposit of amounts appropriated for deferred maintenance and other one-time funds from any source into an interest-bearing fund held by the State Treasurer for, among other purposes and subject to required approvals, capital projects and ordinary repair and maintenance. The project is expected to result in a decrease of \$4,000 (years 1 thru 3) in annual operating expenses.

Full Project Estimate: \$1,515,700 (internal) funded by Capital Improvement & Maintenance Funds. Contract execution is expected in August 2021 with construction completion in December 2021.

17. Project: Department of Public Safety
 K05.9613: DPS/DMV Headquarters Boiler Replacement
- Request: Establish Phase I Predesign Budget to replace the existing electric boiler system serving the DPS & DMV Headquarters buildings with a high efficiency gas boiler system.
- Included in CPIP: No – At the time of the 2020 CPIP submission the system was in good shape relative to other components of the mechanical equipment.
- CHE Approval: N/A
- Supporting Details: Pages 227-234

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, DPS Building				6,000	6,000
All Sources				<u>6,000</u>	<u>6,000</u>

Summary of Work: GMK Associates was asked to do a study of the existing electric boiler system serving Buildings C, M and D and Cayce Mechanical evaluated the current system. They determined that 11 of the 48 elements in the boiler system have failed. While on site they wired the failed elements out of the system to prevent further fuse failures and get the boiler back online with as much heat as possible. They also replaced the failed flow switch safety on the boiler. They recommend that the boiler be replaced with a high efficiency gas boiler system.

Rationale: In December 2020 it was discovered that the tank was visibly leaking and there were concerns that the water outside the tank would undermine the adjacent owner’s building foundation. Consequently, the boiler water pipes were reconfigured to bypass the tank. Currently, the boiler tank is providing all the hot water to the system. Many repairs will now be required on that boiler, and the energy bills will be higher. There is concern that the boiler could fail at any time due to age and present condition as determined by GMK Associates. It was determined that the boiler should be replaced due to high cost, location (adjacent to owner’s property), and condition of the entire boiler system.

Facility Characteristics: The existing boiler system is original to the building that was constructed in 1993 (28 years old). It was designed with a 40,000-gallon underground ‘buffer’ storage tank to provide hot water during peak loads with heat to be supplied by future solar panels. When the state purchased the building in 2003, the solar portion had never been installed, and therefore hot water to the storage tank was adequately building supplied from the boiler. The boiler system serves the DPS Headquarters Building and the DMV Headquarters building which house a total of 795 employees and receive approximately 1,150 visitors a month.

Financial Impact: The project will be funded from the DPS Building Fund (uncommitted balance \$5.2 million at January 31, 2021). Revenue received is from the late penalty fee on vehicle registrations. This money is collected by the Department of Motor Vehicles and transferred to DPS. The project is expected to result in a decrease of \$73,362 (years 1 thru 3) in annual operating expenses.

Full Project Estimate: \$370,000 (internal) funded by DPS Building Funds.

18. Project: Clemson University PSA
 P20.9557: Pee Dee REC – Dargan’s Pond Dam Decommissioning
- Request: Establish Phase II Full Construction Budget to decommission the dam on Dargan’s Pond at the Pee Dee Research and Education Center (REC) in Florence.
- Included in CPIP: No – The option to be used to repair the hurricane damage to the dam and the cost of that work was not determined until after the 2020 CPIP was submitted.
- Phase I Approval: October 2020 (\$1,800,000) (SFAA)
- CHE Approval: N/A
- Supporting Details: Pages 235-248

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, PSA Building Improvement	75,000		75,000	1,725,000	1,800,000
All Sources	<u>75,000</u>		<u>75,000</u>	<u>1,725,000</u>	<u>1,800,000</u>

Summary of Work: The work includes decommissioning the dam by constructing an engineered, shallow-sloped breach and filling and stabilizing the damaged areas to re-establish the pond bank. This will ensure that future storm flows are safely passed through the area without significant erosion, flooding or ponding of water. It will also include reconstructing the service roadway to allow Pee Dee REC work vehicles and farm equipment to safely pass through the area to access several hundred acres of university property.

Rationale: The dam was severely damaged during Hurricane Matthew in October 2016, causing the pond to partially drain and a service roadway to be washed away. DHEC, which administers the Dams and Reservoirs Safety Act, mandates that significant repairs be made to stabilize the water body and prevent the surrounding area from becoming a downstream flooding hazard. Clemson worked with numerous state and federal agencies, including DHRC, DNR, Army Corps of Engineers and FEMA, to ensure the repairs meet all state and federal regulations. DHEC gave the university options ranging from full repair to decommissioning. Further, a dam-specialist firm performed a site analysis that offered several repair options. After careful consideration, the decision was made to decommission the dam, as it is the most practical and cost-effective option to the meet the needs of this water body.

Facility Characteristics: The dam construction preceded Clemson’s ownership of the property, but it is believed to have been constructed between 1960 to 1970 (50 to 60 years old). Dargan’s Pond was previously used for recreational fishing. The dam and access road will be used by 2 to 3 staff of the Pee Dee REC to reach the approximately 300 acres of managed forests on the other side of Dargan’s Pond for controlled burns and other maintenance as needed.

Financial Impact: The project will be funded from PSA Building Improvement Funds (uncommitted balance \$2.4 million at January 11, 2021). Revenue to this fund is self-generated and set aside for capital projects to maintain and make improvements to PSA-owned buildings and properties. The project is not expected to result in any change in annual operating expenditures.

Full Project Estimate: \$1,800,000 (internal) funded by PSA Building Improvement Funds, Federal FEMA Funds, and Emergency Management Division State Match Funds. Contract execution is expected in September 2021 with construction completion in March 2022.

19. Project: Department of Parks, Recreation & Tourism
 P28.9789: Hardeeville Welcome Center Beautification
- Request: Establish Phase I Predesign Budget to make improvements to the Hardeeville Welcome Center
- Included in CPIP: No – The project was not included in the 2020 CPIP because the initial impression was that the proposed improvements were fairly minor and would not require a large amount of capital expenditures, but the initial scope of work has been modified.
- CHE Approval: N/A
- Supporting Details: Pages 249-256

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, SCDOT Grant				4,500	4,500
All Sources				<u>4,500</u>	<u>4,500</u>

- Summary of Work: The project will include the following: 1) Night entry improvements for safety by adding additional lighting and a structure to create a covered walkway. 2) Welcome Center front porch improvements to incorporate the flag poles and improve aesthetics along with visitor useability of the plaza. 3) Adding a plaza area extending out from the front porch flags and incorporate a small sitting wall and decorative brick palm/moon. 4) Improving several picnic shelters and adding two (2) additional picnic areas to improve ascetics and usability along with the visitor experience. 5) Adding a dumpster enclosure to further screen these from the visitors.
- Rationale: Following construction, SCPRT staff have noticed some areas of improvement that were not able to be addressed during construction since the project was re-bid.
- Facility Characteristics: The welcome center is approximately 8,570 square feet and was constructed in 2017 (4 years old). The welcome center receives about 1,150,859 visitors annually.
- Financial Impact: The project will be funded from a SCDOT Grant (uncommitted balance \$1.3 million at December 31, 2020). Revenue received from this grant must be used on the beautification improvements at the 9 welcome centers in South Carolina. The project is not expected to result in any change in annual operating expenditures.
- Full Project Estimate: \$300,000 (internal) funded by SCDOT Grant Funds.

20. Project: Department of Parks, Recreation & Tourism
 P28.9790: Kings Mountain Camp York Recreational Building Donation
- Request: Establish Phase I Predesign Budget to construct a new recreational building at Kings Mountain State Park.
- Included in CPIP: No – This project was unknown at the time the 2020 CPIP was submitted. The YMCA only recently approached the agency.
- CHE Approval: N/A
- Supporting Details: Pages 257-264

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, Donation (construction related gift)				19,500	19,500
All Sources				<u>19,500</u>	<u>19,500</u>

- Summary of Work: The project will allow the Upper Palmetto YMCA to construct a new recreational building on an area in Camp York that is currently a vacant field. The YMCA will be responsible for all costs, from construction through facility upkeep, repairs, utilities, etc.
- Rationale: The agency currently has a long-term contract with the Upper Palmetto YMCA to manage camps at Kings Mountain State Park. The YMCA needs a facility to conduct their programs in an enclosed area. They currently use the mess hall for this, and it is not large enough nor is it convenient.
- Facility Characteristics: The building will be mainly a wood structure with a shingled roof, approximately 5,000 square feet, and will include a classroom and activity hall for games. The YMCA will conduct their recreational and educational programs in this facility. It is anticipated that approximately 10,000 children will use the facility each year.
- Financial Impact: The project will be funded from YMCA Donations (as a construction related gift). The project is not expected to result in any change in annual operating expenditures for the agency. The YMCA will be responsible for maintenance and upkeep.
- Full Project Estimate: \$1,300,000 (internal) funded by a YMCA construction related gift.

21. Project: Department of Employment and Workforce
 R60.9534: C. Lem Harper Building – Replace 2 Fresh Air AHU’s
- Request: Establish Phase I Predesign Budget for the replacement of the 2 existing HVAC fresh air handler units in the C. Lem Harper Building.
- Included in CPIP: Yes - 2020 CPIP Priority 4 of 5 in FY2021 (estimated at \$324,800)
 CHE Approval: N/A
 Supporting Details: Pages 265-274

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, Contingency Assessment				3,600	3,600
All Sources				<u>3,600</u>	<u>3,600</u>

- Summary of Work: The project will replace 2 existing outside air rooftop direct expansion units. New units will sit on adapter roof curbs.
- Rationale: The 2 existing building HVAC fresh air units are obsolete, parts are difficult to find, the units are past their effective operational life, and increased maintenance costs require unit’s replacement with newer and more energy efficient units. The 2 HVAC fresh air handler units play a significant role in the operation of the building HVAC system.
- Facility Characteristics: The building is 47,660 gross square feet and was constructed in 1992 (29 years old). The HVAC units are located on the rooftop and serve the entire building. The building is utilized by the SC Department of Employment and Workforce – Lower Authority Appeals, Higher Authority Appeals, Appellate Panel, Benefits Accuracy Measurement Group, and Migrant Seasonal Farm Workers Advocacy. Approximately 105 staff utilize the building on a full-time basis and 2,500 staff use the auditorium on an annual basis for training, seminars, and other meetings.
- Financial Impact: The project will be funded from Contingency Assessment Funds (uncommitted balance \$42.1 million at December 31, 2020). Revenue received is the contingency assessment portion of the tax and is accounted for in the special revenue fund which is primarily to fund the administrative costs and employment services, whereas the employment tax is used to fund unemployment compensation benefits in the proprietary fund. The project is not expected to result in any change in annual operating expenditures.
- Full Project Estimate: \$301,500 (internal) funded by Contingency Assessment Funds.

22. Project: Department of Employment and Workforce
 R60.9535: Parking Lot Overlay - SC Works Midlands Building - Lot #2

Request: Establish Phase I Predesign Budget to re-pave parking lot #2 of the Midlands SC Work Center.

Included in CPIP: Yes - 2020 CPIP Priority 5 of 5 in FY2021 (estimated at \$702,305)

CHE Approval: N/A

Supporting Details: Pages 275-282

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, Contingency Assessment				8,000	8,000
All Sources				<u>8,000</u>	<u>8,000</u>

Summary of Work: The project will include demolition, a retaining wall, sidewalk, repaving, wheel stops, pavement marking and signage, traffic control, sediment and erosion controls, and landscaping and stabilization.

Rationale: Cracks, potholes and pavement patches are present in multiple locations. The parking lot contains trip hazards and it is recommended that it be completely removed and replaced.

Facility Characteristics: Parking Lot #2 included in this project is 107,000 gross square feet and is adjacent to the Midlands SC Works building which is 23,917 square feet and was constructed in 1984 (37 years old). The parking lot is utilized by Workforce & Economic Development and Unemployment Insurance staff, which include 45 full time employees that use it on a daily basis.

Financial Impact: The project will be funded from Contingency Assessment Funds (uncommitted balance \$42.1 million at December 31, 2020). Revenue received is the contingency assessment portion of the tax and is accounted for in the special revenue fund which is primarily to fund the administrative costs and employment services, whereas the employment tax is used to fund unemployment compensation benefits in the proprietary fund. The project is not expected to result in any change in annual operating expenditures.

Full Project Estimate: \$722,073 (internal) funded by Contingency Assessment Funds.

23. Project: Department of Transportation
 U12.9746: SCDOT HQ Building Elevator Modernization
- Request: Establish Phase II Full Construction Budget to upgrade the existing four elevators in the SCDOT Headquarters Building in Columbia.
- Included in CPIP: Yes – 2020 CPIP Priority 4 of 5 in FY21 (estimated at \$850,000)
 Phase I Approval: June 2020 (estimated at \$850,000) (JBRC)
 CHE Approval: N/A
 Supporting Details: Pages 283-291

Source of Funds	Original Budget Amount	Cumulative Changes Since Original Budget	Current Budget	Adjustment Requested	Total Budget After Current Adjustment
Other, State Highway	12,750		12,750	957,250	970,000
All Sources	<u>12,750</u>		<u>12,750</u>	<u>957,250</u>	<u>970,000</u>

- Summary of Work: The project will modernize three passenger and one freight elevator through the replacement of the motors, bearings, controls, and various other parts required to keep the elevators in sufficient working order.
- Rationale: The existing elevators are original to the building and due to their age are outdated and in need of upgrading. Replacement parts for the elevators are no longer being produced and are becoming increasingly difficult to find.
- Facility Characteristics: The building is 228,000 square feet and was constructed in 1977 (44 years old). There are approximately 900 employees working in the building.
- Financial Impact: The project will be funded from Other, State Highway funds (uncommitted balance \$7.19 million at November 12, 2020). Revenue to the fund is received through partial collections from the motor fuel user fee tax. The project is not expected to result in any change in annual operating expenditures.
- Full Project Estimate: \$970,000 (internal) funded by Other, State Highway Funds. Contract execution is expected in March 2021 with construction completion in July 2022. The estimated cost to complete the project has increased from the Phase I and 2020 CPIP estimate because the original estimate was based on an early estimate of \$250K for each of the 3 passenger elevators (plus inspections, contingencies and inflation, it rounded to \$850K). Thyssen Krupp came in during the Phase I process and provided an actual quote for the work.
- Other: Per the agency, the average amount of annual breakdowns for elevators this age would be 12-16; at 35 breakdowns last year, these elevators had over double what would be considered acceptable. The three passenger elevators and one freight elevator serve all six floors of the building.

AGENCY: Office of the Governor

SUBJECT: Request for Review and Comment Regarding Expenditures by
South Carolina Workers Compensation Commission
Pursuant to Act 135 of 2020

Act 135 of 2020 among other things directed the transfer of \$175 million from the 2018-19 Contingency Reserve Fund, with \$155 million designated for establishment of the COVID-19 Response Reserve Account for certain purposes. The Act further provides that, prior to any expenditure from the COVID-19 Response Reserve Account, the Governor must submit the planned expenditure to the Joint Bond Review Committee for its review and comment.

The committee has made favorable determinations for previous requests totaling \$87,255,312 made by the Governor pursuant to this provision of the Act; accordingly, there remains an uncommitted balance of not less than \$67,744,688 in the reserve account.

By letter dated February 24, 2021, Governor McMaster requests committee action pursuant to the Act for a proposed expenditure of \$100,000 to equip hearing rooms with audio and video equipment necessary to conduct commission hearings virtually, and to pay the software user fees for litigants participating in virtual hearings.

The commission states that it has taken steps to maintain a high level of service delivery while ensuring safety of employees and stakeholders, including establishment of safety protocols for hearings conducted in person, and use of technology for hearings to be conducted virtually. The commission has installed video and audio equipment in one hearing room for virtual hearings, and has a need to install additional video and audio equipment in the second hearing room. Additionally, software applications used for virtual hearings have costs of up to \$59 per party and witness for each virtual hearing.

If this request is approved, the commission will use these funds to purchase video and audio equipment for a second hearing room, and to defray user costs of the software applications used for virtual hearings.

COMMITTEE ACTION:

The committee is requested to review and provide comment regarding the proposed expenditures for the purposes described herein.

ATTACHMENTS:

1. Letter dated February 24, 2021, of The Honorable Henry McMaster, Governor.
2. Letter dated February 22, 2021, of Mr. T. Scott Beck, Chairman, South Carolina Workers Compensation Commission.

FAVORABLE DETERMINATIONS TO DATE:

SC Election Commission to underwrite the costs for protection of the health and safety of voters, poll workers, and employees of county election commissions in conducting the 2020 primary, run-off, and general elections (May 21, 2020).....\$4,467,499

SC Department of Mental Health for state match funding to renovate the Fewell Pavilion located at the E. Roy Stone Veterans Nursing Home in Columbia as an isolation and quarantine facility (June 23, 2020)\$3,675,000

South Carolina Department of Administration for the expedited purchase and distribution of personal protective equipment to certain school districts (August 3, 2020)\$10,000,000

South Carolina Educational Television Commission for expansion of the commission's datacasting technology initiative to provide digital broadcast delivery of classroom instructional content to students with limited or no broadband access (August 31, 2020).....\$1,293,427

South Carolina Election Commission to purchase and provide personal protective equipment; supplies and equipment to ensure the safe and secure conduct of the November 3, 2020 general election pursuant to CDC guidelines; and to provide each county with resources and personnel to address expected increases in voter participation via absentee ballot (September 22, 2020).....\$10,356,250

South Carolina Department of Parks Recreation and Tourism to provide \$5 million for implementing a statewide tourism recovery advertising strategy, and \$15 million for recovery marketing funding for the 5 organizations that participate in the state's Destination Specific Marketing Program (October 6, 2020).....\$20,000,000

Clemson University and University of South Carolina to expand testing capabilities, reduce testing result turnaround times, and increase capacity needs for their surrounding communities (October 15, 2020)\$5,232,186

Medical University of South Carolina to address the shortage of 1,500 nurses throughout the MUSC Health system through recruitment bonuses and retention incentives for their most acute nursing staffing (January 15, 2021)\$5,000,000

South Carolina Department of Mental Health for an increase in state match to secure an additional \$2,286,050 in federal grant funding related to renovations at the Fewell Pavilion facility (January 27, 2021)\$1,230,950

Lexington Medical Center (\$3 million); McLeod Health (\$3 million); and Prisma Health (\$3 million) to address pandemic-related hospital staffing challenges (February 9, 2021)	\$9,000,000
South Carolina Department of Mental Health to address the pandemic- related loss of capacity and workforce at the state's psychiatric hospitals (February 18, 2021)	\$5,000,000
AnMed Health (\$3 million), Regional Medical Center (\$3 million), Spartanburg Regional Healthcare (\$3 million), and Tideland's Healthcare (\$3 million) to address pandemic-related hospital staffing challenges (Pending).....	12,000,000
TOTAL	\$87,255,312



HENRY McMASTER
GOVERNOR

February 24, 2021

The Honorable Hugh K. Leatherman, Sr.
Chairman
Joint Bond Review Committee
312 Gressette Building
Columbia, SC 29201

Dear Chairman Leatherman:

Pursuant to Act 135 of 2020, I am providing the Joint Bond Review Committee (JBRC) with a request by Mr. T. Scott Beck, Chairman of the Workers Compensation Commission for \$100,000 from the COVID-19 Response Reserve Account.

For your careful consideration, I have attached the Mr. Beck's proposal which details how the funds will be utilized to equip hearing rooms with audio and video equipment necessary to conduct commission hearings virtually. In addition, the funds will be used to pay the software user fees for litigants participating in virtual hearings.

Yours very truly,

A handwritten signature in blue ink that reads "Henry McMaster".

Henry McMaster

Attachment

cc: Mr. T. Scott Beck
Chairman
Workers Compensation Commission

State of South Carolina

1333 Main Street, 5th Floor

P.O. Box 1715

Columbia, S.C. 29202-1715



TEL: (803) 737-5700

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Workers' Compensation Commission

February 22, 2021

The Honorable Henry McMaster
Governor, State of South Carolina
1100 Gervais Street
Columbia, South Carolina 29201

Dear Governor McMaster,

Since the corona virus pandemic began in our state in 2020, the Workers' Compensation Commission has taken precautions to ensure the safety of our employees and stakeholders while maintaining the high standard of service delivery. Relatively speaking we are a small agency with an annual operating budget of \$7 million. We utilized COVID Response funds to purchase PPE equipment to protect stakeholders and staff. We have endeavored to continue to hear and decide cases and dispose of judicial matters with as little interruption to litigants as possible.

Pursuant to the Governor's Executive Orders, we altered our business processes to ensure the safety of employees and stakeholders by establishing a work from home system for employees, creating a system to conduct hearings virtually and establishing safety protocols for in person hearings for individuals who were unable to participate in a virtual hearing. Virtual hearings are conducted using various levels of technologies and multiple software applications available on the Internet. Video and audio equipment were installed in one hearing room at the Commission for use with the applications for virtual hearings. Virtual hearing software applications have costs to the users, with some vendors requiring each party and witness to pay up to a \$59.00 fee for each virtual hearing.

The Commission has a need for installing additional video and audio equipment in the second hearing room at the Commission. This will allow us to continue to dispose of judicial matters in the expedited manner our stakeholders expect, which allows injured workers to receive their benefits and businesses to receive resolution of their cases as quickly as possible. Further, the \$59.00 user fees charged to parties and witnesses for a virtual hearing creates a financial burden on our stakeholders that did not exist prior to COVID, and is a disincentive for some parties and witnesses to take advantage of the safer and more expedited virtual hearings. In order to resolve

Honorable Henry McMaster
RE: COVID Response Reserve Funds
Page 2

this dilemma, the Commission respectfully requests an allocation of \$100,000 from the COVID-19 Response Reserve to install audio and video equipment in Hearing Room A and create a source of funding to pay the user fee for litigants using the applications to conduct the virtual hearing.

We believe this request is justified. The changes to our normal processes would not have happened were it not for the pandemic created by COVID-19.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Scott Beck', written in a cursive style.

T. Scott Beck
Chairman

AGENCY: South Carolina Department of Health and Environmental Control
Medical University of South Carolina

SUBJECT: COVID-19 Allocations, Expenditures and Status
Pursuant to Act 135 of 2020

Responsive to the provisions of Act 135 of 2020 and expressions of interest by the committee in prior meetings, the South Carolina Department of Health and Environmental Control and the Medical University of South Carolina have submitted updated reports incorporating the status of testing, collaboration, contact tracing, vaccination, and other topics of member interest, along with updated actual and projected expenditures made in connection with the COVID-19 pandemic response.

Representatives of the Department and the Medical University will be available to respond to member questions.

COMMITTEE ACTION:

Review and comment in accordance with the provisions of Act 135 of 2020.

ATTACHMENTS:

1. Report of Expenditures by the South Carolina Department of Health and Environmental Control dated as of March 1, 2021.
2. Legislative Update by the South Carolina Department of Health and Environmental Control dated March 3, 2021.
3. Report of the Medical University of South Carolina dated as of February 27, 2021.



**Interim Report of Expenditures on COVID-19 Funds
Summary as of 3/1/2021**

Expenditure Category	Expended through 02/28/21*
Testing	\$ 116,318,324
Contact Tracing	\$ 11,713,131
Personal Protective Equipment (PPE) & Medical Supplies	\$ 12,475,276
Personnel	\$ 45,558,284
Education Campaign	\$ 5,975,575
Quarantine	\$ 396,494
Transport & Storage	\$ 1,916,788
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$ 12,728,039
Vaccination Efforts	\$ 812,611
TOTAL	\$207,894,522

**Reflects actual expenditures on all designated COVID-19 funds through date listed. These are initial reporting numbers and are subject to change until the fiscal year has been finalized.*



**Interim Report on Expenditures of COVID-19 Funds
as of 02/28/2021**

Fund Title: COVID Response Fund (Act 116)

Federal Source: n/a
Date Received: 3/19/2020

Date Expiring: n/a

SCEIS Fund/Grant: 31050000 / Not Relevant
Purpose: Funds provided by the General Assembly necessary for the health, safety and welfare of the public in response to the COVID-19 pandemic

Category	Expended through 2/28/21
Testing	2,013,261
Contact Tracing	103,341
Personal Protective Equipment (PPE) & Medical Supplies	3,471,131
Personnel	3,554,773
Education Campaign	1,601,551
Quarantine	107,951
Transport & Storage	69,857
Technology, Staff Support, Cleaning & Other; Grant-Specific	2,492,423
Vaccination Efforts	247,262
TOTAL	\$13,661,550

Total Award \$45,000,000
Balance: \$31,338,450

Grant Title: CPRSA Hospital Preparedness Partners (HPP) COVID-19 Supplement

Federal Source: CPRSA
Date Received: 3/29/2020

Date Expiring: 6/30/2021

SCEIS Fund/Grant: 51C30000 / J0401F170Y19
Purpose: Supports healthcare coalitions

Category	Expended through 2/28/21
Testing	\$0
Contact Tracing	\$0
Personal Protective Equipment (PPE) & Medical Supplies	\$0
Personnel	\$0
Education Campaign	\$0
Quarantine	\$0
Transport & Storage	\$0
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$94,468
TOTAL	\$94,468

Total Award \$628,506
Balance: \$534,038



**Interim Report on Expenditures of COVID-19 Funds
as of 02/28/2021**

Grant Title: SCDHEC's Public Health Crisis Response Grant

Federal Source: CPRSA

Date Received: 3/16/2020

Date Expiring: 3/15/2021

SCEIS Fund/Grant: 51C30000 / J0401H120V19

Purpose: Funds to carry out surveillance, epidemiology, laboratory capacity, infection control, mitigation, communications, and other preparedness and response activities

Category	Expended through 2/28/21
Testing	\$2,957,139
Contact Tracing	\$0
Personal Protective Equipment (PPE) & Medical Supplies	\$3,515,643
Personnel	\$0
Education Campaign	\$0
Quarantine	\$0
Transport & Storage	\$1,602,648
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$52,761
TOTAL	\$8,128,191

Total Award Balance: \$8,926,133
\$797,942

Grant Title: Ryan White HIV/AIDS Program Part B COVID-19 Response

Federal Source: CARES

Date Received: 4/1/2020

Date Expiring: 3/31/2021

SCEIS Fund/Grant: 51C10007 / J0401F520V19

Purpose: To prevent, prepare for, and respond to COVID-19, as needs evolve for clients of Ryan White HIV/AIDS program recipients.

Category	Expended through 2/28/21
Testing	\$0
Contact Tracing	\$0
Personal Protective Equipment (PPE) & Medical Supplies	\$0
Personnel	\$0
Education Campaign	\$0
Quarantine	\$0
Transport & Storage	\$0
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$275,851
TOTAL	\$275,851

Total Award Balance: \$1,074,938
\$799,087



**Interim Report on Expenditures of COVID-19 Funds
as of 02/28/2021**

Grant Title: CK19-1904 Epidemiology and Laboratory Capacity (ELC): CARES

Federal Source: CARES
Date Received: 4/23/2020

Date Expiring: 4/23/2022
SCEIS Fund/Grant: 51C10016 / J0401U000V19
Purpose: Supports contact tracing, surveillance, testing, monitoring capacity, vulnerable populations

Category	Expended through 2/28/21
Testing	\$2,748,770
Contact Tracing	\$0
Personal Protective Equipment (PPE) & Medical Supplies	\$0
Personnel	\$0
Education Campaign	\$0
Quarantine	\$0
Transport & Storage	\$0
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$107,432
TOTAL	\$2,856,203

Total Award \$9,917,925
Balance: \$7,061,723

Grant Title: CARES Hospital Preparedness Partners (HPP) COVID-19 Supplement

Federal Source: CARES
Date Received: 5/22/2020

Date Expiring: 6/30/2021
SCEIS Fund/Grant: 51C10014 / J0401F170X19
Purpose: Funds used to support healthcare coalitions with COVID19 response activities. MUSC, the state's Special Pathogen Center, to receive \$175,455.

Category	Expended through 2/28/21
Testing	\$16,539
Contact Tracing	\$0
Personal Protective Equipment (PPE) & Medical Supplies	\$23,337
Personnel	\$0
Education Campaign	\$0
Quarantine	\$0
Transport & Storage	\$0
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$2,243
Vaccination Efforts	\$8,810
TOTAL	\$50,929

Total Award \$1,687,823
Balance: \$1,636,894



**Interim Report on Expenditures of COVID-19 Funds
as of 02/28/2021**

Grant Title: CK19-1904 Epidemiology and Laboratory Capacity (ELC): Enhancing Detection

Federal Source: PPPHCE

Date Received: 5/15/2020

Date Expiring: 11/19/2022

SCEIS Fund/Grant: 51C40000 / J0401U000X19

Purpose: Develop, purchase, administer, process, and analyze COVID-19 tests, conduct surveillance, trace contacts, and related activities. Recipients will establish a robust testing plan that ensures adequate testing is made available.

Category	Expended through 2/28/21
Testing	\$37,764,712
Contact Tracing	\$4,617,532
Personal Protective Equipment (PPE) & Medical Supplies	\$31,960
Personnel	\$149,990
Education Campaign	\$0
Quarantine	\$0
Transport & Storage	\$2,290
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$390,578
TOTAL	\$42,957,062

Total Award Balance: \$118,690,218
\$75,733,156

Grant Title: Enhanced Influenza: Immunization & Vaccines

Federal Source: PPPHCE

Date Received: 6/4/2020

Date Expiring: 7/5/2021

SCEIS Fund/Grant: 51C10027 / J0401F340Z09

Purpose: Supports staffing, communication campaigns, pandemic preparedness and mass vaccinations; also focuses on enhancing influenza coverage and enrolling additional vaccinators

Category	Expended through 2/28/21
Testing	\$88
Contact Tracing	\$0
Personal Protective Equipment (PPE) & Medical Supplies	\$0
Personnel	\$22,681
Education Campaign	\$4,539
Quarantine	\$0
Transport & Storage	\$0
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$258,794
Vaccination Efforts	\$63
TOTAL	\$286,164

Total Award Balance: \$1,656,384
\$1,370,220



**Interim Report on Expenditures of COVID-19 Funds
as of 02/28/2021**

Grant Title: Medicare Survey & Certification

Federal Source: CARES
Date Received: 7/20/2020

Date Expiring: 9/30/2023
SCEIS Fund/Grant: 51C10022 / J0401F260X19
Purpose: Backlog of recertifications, focused infection control surveys, complaints related to infection control violations, and revisit surveys to provide greater oversight of health care facilities

Category	Expended through 2/28/21
Testing	\$0
Contact Tracing	\$0
Personal Protective Equipment (PPE) & Medical Supplies	\$0
Personnel	\$0
Education Campaign	\$0
Quarantine	\$0
Transport & Storage	\$0
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$1,002,456
TOTAL	\$1,002,456

Total Award Balance: \$1,002,456
\$0

Grant Title: SCCARES Act
Coronavirus Relief Funds

Federal Source: CRF
Date Received: 6/23/2020

Date Expiring: 12/30/2020
SCEIS Fund/Grant: 51C10000/J0401CARES20
Purpose: Supports ongoing testing in the state. Of the \$115M* awarded as part of the SCCARES program, \$15M was spent by other entities to enhance testing. DHEC has submitted invoices for the remaining CRF balance. **Currently completing accounting entries to move approved expenditures

Category	Expended through 2/28/21
Testing	37,322,286
Contact Tracing	5,227,631
Personal Protective Equipment (PPE) & Medical Supplies	5,196,778
Personnel	10,124,808
Education Campaign	3,953,861
Quarantine	215,113
Transport & Storage	130,152
Technology, Staff Support, Cleaning & Other; Grant-Specific	2,158,736
Vaccination Efforts	14,207
TOTAL	64,343,572

Total Award* Balance: \$115,460,486
\$51,116,914



**Interim Report on Expenditures of COVID-19 Funds
as of 02/28/2021**

Grant Title: Housing Opportunities for Persons with AIDS (HOPWA)

Federal Source: CARES

Date Received: 7/20/2020

Date Expiring: 3/31/2021

SCEIS Fund/Grant: 51C10008 / J0401F020V19

Purpose: Supports housing opportunities for people diagnosed with AIDS

Category	Expended through 2/28/21
Testing	\$0
Contact Tracing	\$0
Personal Protective Equipment (PPE) & Medical Supplies	\$64
Personnel	\$0
Education Campaign	\$0
Quarantine	\$0
Transport & Storage	\$0
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$66,461
TOTAL	\$66,525

Total Award \$337,889
Balance: \$271,364

Grant Title: Imm and Vaccines for Children (VFC)

Federal Source: CARES

Date Received: 9/23/2020

Date Expiring: 6/30/2021

SCEIS Fund/Grant: 51C10027 / J0401F340V01

Purpose: To plan for and implement COVID-19 vaccination services and increase access to vaccination for VFC-eligible children throughout the jurisdiction.

Category	Expended through 2/28/21
Testing	\$0
Contact Tracing	\$0
Personal Protective Equipment (PPE) & Medical Supplies	\$0
Personnel	\$567
Education Campaign	\$0
Quarantine	\$0
Transport & Storage	\$0
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$0
Vaccination Efforts	\$200,088
TOTAL	\$200,655

Total Award \$2,366,553
Balance: \$2,165,898



**Interim Report on Expenditures of COVID-19 Funds
as of 02/28/2021**

Grant Title: Epi & Lab Capacity (ELC):
Infection Prevention & Control
Training

Federal Source: CPRSA

Date Received: 5/28/2020

Date Expiring: 5/28/2022

SCEIS Fund/Grant: 51C30000 / J0401U000Y19

Purpose: Supports Project Firstline, CDC's national training collaborative for healthcare infection prevention and control

Category	Expended through 2/28/21
Testing	\$0
Contact Tracing	\$0
Personal Protective Equipment (PPE) & Medical Supplies	\$0
Personnel	\$17,050
Education Campaign	\$2,175
Quarantine	\$0
Transport & Storage	\$0
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$28
TOTAL	\$19,253

Total Award \$1,144,102
Balance: \$1,124,849

Grant Title: Epi & Lab Capacity (ELC): Project
"O" VPD MIS - C

Federal Source: CARES

Date Received: 8/1/2020

Date Expiring: 5/31/2022

SCEIS Fund/Grant: 51C10016 / J0401U000Z01

Purpose: For communication of MIS-C surveillance requirements to healthcare providers, data collection on each potential case, analysis of this data and provision of findings to CDC.

Category	Expended through 2/28/21
Testing	\$0
Contact Tracing	\$0
Personal Protective Equipment (PPE) & Medical Supplies	\$0
Personnel	\$0
Education Campaign	\$0
Quarantine	\$0
Transport & Storage	\$0
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$0
TOTAL	\$0

Total Award \$100,000
Balance: \$100,000



**Interim Report on Expenditures of COVID-19 Funds
as of 02/28/2021**

Grant Title: FFCRA 2020 WIC Supplemental-Food

Federal Source: Families First CRA

Date Received: 12/14/2020

Date Expiring: 9/30/2021

SCEIS Fund/Grant: 51C20004 / J0401K200000

Purpose: Funds to be used to support an increase in Women, Infants, and Children food supplement program services as a result of COVID-19.

Category	Expended through 2/28/21
Testing	\$0
Contact Tracing	\$0
Personal Protective Equipment (PPE) & Medical Supplies	\$0
Personnel	\$0
Education Campaign	\$0
Quarantine	\$0
Transport & Storage	\$0
Technology, Staff Support, Cleaning & Other; Grant-Specific	\$4,737,161
TOTAL	\$4,737,161

Total Award Balance: \$4,737,161
\$0

Grant Title: DHEC Internal Accounting Fund - S400

Federal Source: Agency Fund

Date Received: NA

Date Expiring: NA

SCEIS Fund/Grant: 34720003 / J0403S400000

Purpose: Fund used to support response costs that will be moved to CRF, other federal grants as allowed or state funds.

Category	Expended through 2/28/21
Testing	22,700,888
Contact Tracing	1,764,628
Personal Protective Equipment (PPE) & Medical Supplies	236,364
Personnel	31,688,415
Education Campaign	413,449
Quarantine	73,430
Transport & Storage	103,894
Technology, Staff Support, Cleaning & Other; Grant-Specific	1,087,446
Vaccination Efforts	124,977
TOTAL	\$58,193,491



**Interim Report on Expenditures of COVID-19 Funds
as of 02/28/2021**

Grant Title: Immunizations Supplemental

Federal Source: COVID-19 Emergency Supplemental

Date Received: 1/15/2021

Date Expiring: 6/30/2024

SCEIS Fund/Grant: 51C60001 / J0401F340U01

Purpose: Support vaccine administration, supplies, monitor vaccination activities

Category	Expended through 2/28/21
Testing	-
Contact Tracing	-
Personal Protective Equipment (PPE)	-
Personnel	-
Education Campaign	-
Quarantine	-
Transport & Storage	-
Technology, Staff Support, Cleaning	1,200
Vaccination Efforts	205,290
TOTAL	\$206,490

Total Award \$46,523,022
Balance: \$46,316,532

Grant Title: Enhancing Detection Expansion

Federal Source: CES

Date Received: 1/13/2021

Date Expiring: 9/30/2024

SCEIS Fund/Grant: 51C60001 / J0401U000W01

Purpose: To build upon existing ELC infrastructure that emphasizes the coordination and critical integration of laboratory with epidemiology and health information systems in order to maximize the public health impact of available resources.

Category	Expended through 2/28/21
Testing	10,794,640
Contact Tracing	-
Personal Protective Equipment (PPE)	-
Personnel	-
Education Campaign	-
Quarantine	-
Transport & Storage	7,948
Technology, Staff Support, Cleaning	-
Vaccination Efforts	-
TOTAL	\$10,802,588

Total Award \$296,351,652
Balance: \$285,549,064



**Interim Report on Expenditures of COVID-19 Funds
as of 02/28/2021**

Grant Title: COVID Vaccine Supplemental

Federal Source: CARES
Date Received: 12/16/2020
Date Expiring: 6/30/2022
SCEIS Fund/Grant: 51C10027 / J0401F340T01
Purpose: Supplemental funds to support staff and necessary supplies to cover needs to support mass vaccination efforts

Category	Expended through 2/28/21
Testing	-
Contact Tracing	-
Personal Protective Equipment (PPE)	-
Personnel	-
Education Campaign	-
Quarantine	-
Transport & Storage	-
Technology, Staff Support, Cleaning	-
Vaccination Efforts	11,913
TOTAL	\$11,913

Total Award \$1,656,384
Balance: \$1,644,471



March 3, 2021

The Honorable Hugh K. Leatherman, Sr.
Chairman
Joint Bond Review Committee
312 Gressette Building
Columbia, SC 29201

Dear Chairman Leatherman:

Thank you for your continued leadership and guidance throughout the unprecedented COVID-19 response. The South Carolina Department of Health and Environmental Control (DHEC) recognizes the urgent need to vaccinate as many people as possible in our state to stop the spread of COVID-19.

Our number one priority has been and continues to be to save lives by ensuring all South Carolinians who wish to be immunized against COVID-19 are vaccinated as quickly, equitably, and ethically as possible. At the same time, we recognize that it will take time to immunize the **70 to 80 percent of the population** needed to reach herd immunity and end the pandemic.

Distributing mass doses of COVID-19 vaccine rapidly, effectively, and equitably presents a public health logistics effort on a scale not seen before in the US. There are many actively engaged in achieving this effort in South Carolina, and it could not be accomplished without the support of our federal, state, and local partners.

While South Carolina, like other states, has faced several initial challenges due to the unique requirements of the mass distribution of the COVID-19 vaccines, we continue to make substantial progress in getting the vaccine into the arms of South Carolinians. Thanks to this progress and increases in vaccine supply, **more than one million people** in South Carolina have received a COVID-19 vaccine and the state is now ready to move to the next phase. **Beginning on March 8, those in Phase 1b will be able to begin making appointments to receive the COVID-19 vaccine.**

South Carolina's phased approach to its COVID-19 vaccine rollout recognizes the risk of hospitalization and death from COVID-19 increases with age, and people with certain medical conditions and occupations are at higher risk of exposure to the virus. Because of this, South Carolina will continue to move phase by phase, based on risk level, **with the goal of vaccinating every South Carolinian who wants to receive a vaccine by this summer.**

In the meantime, we remain committed to working with our partners to provide the enhanced access to the testing, vaccines, and outreach needed to curb the spread of the disease in our communities. DHEC anticipates that we will face additional challenges throughout this evolving event but is confident that with collaborative problem-solving and support of our partners, our state will meet each new challenge head on. Attached includes a situational update on South Carolina's COVID-19 vaccine rollout efforts.

Sincerely,

Edward Simmer, MD, MPH, DFAPA
Director, Department of Health and Environmental Control

Legislative Update: COVID-19 Response and Vaccine Rollout

March 3, 2021

Overview

On March 6, 2020, South Carolina announced it was investigating the first two possible COVID-19 cases in our state. Since that time, DHEC, our partners, and the residents of our great state have remained steadfast in our joint work to defeat the worst pandemic our country has seen in over 100 years.

Our priorities for the COVID-19 response continue as follows:

- The efficient and equitable distribution of COVID-19 vaccines
- Continuing to provide testing to anyone who wants it across the state
- Maximizing case investigations and contact monitoring, while also providing guidance on mitigation
- Providing timely, accurate data and information to the public and leaders so that they can take appropriate action to help prevent the spread
- Supporting our most vulnerable communities, including nursing homes, and assisted living facilities
- Improving operational efficiencies

As of early March, South Carolina has:

- Received more than **6 million test results**, including results from almost 2.6 million distinct individuals (48.4% of the state's population).
- Answered more than **292,000 calls to the CareLine and DHEC's new vaccine-dedicated call center.**
- Delivered **14,890 doses of Remdesivir** to hospitalized patients.
- Given **1,003,558 COVID-19 vaccine shots.**
- Fully **vaccinated 304,724** South Carolinians against the virus.
- Held more than **33,000 testing events** across the state and scheduled over **7,800 more events** through March 31, 2021.
- Conducted over **20,000 virtual inspections of Retail Food Establishments** to maintain food safety standards.
- Provided **185 nursing homes** with point of care antigen testing devices from the federal government.
- Worked with CMS to award grant funding to **140 nursing homes** to ensure residents and loved ones can stay connected through communications technologies.
- Trained **378 EMS personnel** and **30 National Guard medical personnel** to provide COVID-19 testing.
- Trained **402 Athletic Trainers and EMS Providers** to administer vaccines.
- To support these efforts **2,883 DHEC staff** have worked **1,469,225 hours** so far as part of the response.

While great strides have been made to enhance access to vaccines in South Carolina, our response to COVID-19 is far from over. To achieve our shared goal of saving as many lives as possible and ending the pandemic, we must remain focused on prevention measures. Until enough of the population is vaccinated, DHEC urges South Carolinians to continue wearing masks, practicing physical distancing, staying at home when sick, and frequently hand washing. These measures should be practiced even after an individual has been vaccinated.

Accelerating Vaccine Administration in South Carolina

As the public health authority for South Carolina, DHEC serves as the coordinator for the pipeline which is aimed at getting COVID-19 vaccines from the federal government to individual distribution sites to ensure providers across our state can quickly vaccinate as many South Carolinians as possible.

Until early January, Phase 1a was focused on healthcare providers, which provided a very urban-centric emphasis. Now that our vaccine supplies have expanded, we recognize so too must our strategy. Together, with South Carolina providers and community partners, DHEC is working to put in place different measures to ensure vaccine doses are getting in the arms of people who are at high risk of disease, live in areas without many resources or access to care or otherwise have unmet needs. This includes focusing on intentional strategies involving local trusted community leaders who will be involved with outreach, building confidence in the safety of the vaccine, and working with providers to get the vaccine into our communities, as well as providing equal access to testing and vaccines across the state.

Strengthening South Carolina's Vaccine Pipeline

As of early March, a total of **1,003,558 Pfizer and Moderna doses** have been given in South Carolina. Earlier this week, DHEC also announced the arrival of the state's first allocation of roughly **41,100 doses of the newly authorized Janssen (Johnson & Johnson) single-dose vaccine**. In preparation for when more vaccine becomes available, DHEC has been proactively onboarding vaccine providers across the state. To date, South Carolina has:

- **483 state activated provider sites** plus **241 federally activated provider sites** that can receive and administer vaccines
- These facilities are critical for bringing vaccine all over the state to include rural communities.

Progressing from the Initial Phase into Widespread Availability in Summer

South Carolina's phased approach to its COVID-19 vaccine rollout recognizes the risk of hospitalization and death from COVID-19 increases with age, and people with certain medical conditions and occupations are at higher risk of exposure to the virus. Because of this, South Carolina will continue to move phase by phase, based on risk level, with the goal of vaccinating every South Carolinian who wants to receive a vaccine by this summer.

With the significant increase in vaccine supply and progress in vaccinating people in group 1a, front-line health care workers and those aged 65 and over, we are now ready to move to our next phase. Our state's vaccine plan prioritizes those with greatest risk, while ensuring equal access to the vaccine for every South Carolinian aged 16 and over.

Beginning March 8, 2021, appointments to get the COVID-19 vaccine can be made by people in Phase 1b. The estimated population size of Phase 1b is approximately 2.7 million. People in this phase include:

- Anyone aged 55 and up
- People with increased risk for severe COVID-19 disease
 - People aged 16-54 with one or more of the following high-risk medical conditions:
 - Cancer (current, not a history of cancer), chronic kidney disease (any stage), chronic lung disease, diabetes (Type 1 and Type 2), Down syndrome, heart disease (congestive heart disease, coronary artery disease, cardiomyopathy, pulmonary hypertension), HIV/AIDS, solid organ transplant, obesity (BMI >30), pregnancy, sickle cell disease.
 - People who have a developmental or other severe high-risk disability that makes developing severe life-threatening illness or death from COVID-19 infection more likely
- Frontline workers with increased occupational risk
 - Frontline workers with increased occupational risk are people who:
 - Must be in-person at their place of work, and
 - Perform a job that puts them at increased risk of exposure due to their frequent, close (less than 6 feet) and ongoing (more than 15 minutes) contact with others in the work environment
- Individuals at increased risk in settings where people are living and working in close contact
 - Residents and workers in group home settings for the mentally or physically disabled or those with behavioral or substance abuse conditions
 - Workers and residents in homeless shelters
 - Workers and residents in community training homes
 - State and local correctional facility staff with direct inmate contact
 - Correctional and immigration detention facility inmates
 - Migrant farmworkers living in shared housing or reliant on shared transportation
- All workers in healthcare and community health settings who have routine, direct patient contact and were not vaccinated in Phase 1a

Based on current vaccine supply levels, DHEC anticipates Phase 1c will begin on approximately April 12, 2021. The estimated population size of Phase 1c is approximately 1.9 million. The phase will include:

- People aged 45 and up
- Essential workers
 - This group includes those who work in essential job categories as defined by the Centers for Disease Prevention and Control (CDC) who are not included in Phase 1b because they do not have frequent, close contact with others in the work environment (examples may include construction

workers, delivery drivers, utility workers, etc. who do not have frequent, close and ongoing contact with others).

Phase 2 will begin on approximately May 3, 2021, and will include:

- All South Carolinians aged 16 and up

The estimated population for Phase 2 is the remaining population not already vaccinated. In any phase, people from earlier phases may be vaccinated. **All population estimates for phase planning may include duplications due to individuals being in multiple populations.**

Reaching Our Rural and Underserved Communities

DHEC recognizes the critical need to reach our rural and underserved communities where residents may have limited access to healthcare, transportation, and the internet as an information resource. DHEC has the resources in place to receive and break down the larger shipments of vaccines and redistribute them in smaller quantities to areas that do not have ultra-cold storage capabilities. Additionally, DHEC is working with Federally Qualified Health Centers (FQHCs) and rural health providers to expand outreach and access to vaccine information and services.

To further meet the needs of our rural and underserved communities, DHEC is working to get mobile units, more DHEC clinics, and other providers into our state's rural and underserved communities who are often hardest hit by this disease. Of the **204 clinic events** (with a total of 26,039 vaccines administered) that DHEC has held since the beginning of February, **113 of those clinic events** (with a total of 15,107 vaccines administered) have been in our predominantly rural counties.

DHEC's regional teams also serve as hubs to help connect hospitals to providers at a local level. In addition, DHEC is providing to vaccine providers additional ancillary supplies necessary for vaccine administration that did not come in the federal government kits. These supplies include things such as gloves, Band-Aids, additional face shields, alcohol preps, etc.

In addition, DHEC is partnering with Agape Care Group to help bring COVID-19 vaccines to homebound individuals in Hampton and Jasper counties as part of a pilot program. As part of ongoing efforts to ensure all South Carolinians have equal and fair access to COVID-19 vaccines, DHEC has been developing plans to ensure individuals who may be homebound due to health issues, age, or other reasons have easy access to their shots. After scheduling an appointment, homebound individuals will have a registered nurse or licensed practical nurse visit their home and administer the shot. The nurse will stay for 15 minutes to monitor for any allergic reaction, which is the standard monitoring period for all individuals who receive the vaccine.

There are roughly **170 homebound individuals** in Hampton County and **200 homebound individuals** in Jasper County. These Phase 1a homebound individuals and their live-in caregiver, if they have one and who is also Phase 1a eligible, can get their shots. They will receive two doses of Moderna vaccine.

Vaccine Reserve Account Status

Act 2 of 2021 established the Vaccine Reserve Account to help support the costs of administering the COVID-19 vaccine that are otherwise not reimbursed. \$75 million is designated for hospitals and their political subdivision partners and \$25 million is designated for other providers and their political subdivision partners.

On February 24, DHEC established an online portal for providers to electronically sign agreements and submit invoices: https://liquidoffice.dhec.sc.gov/lfserver/COVID_VAX_Portal. Email notification has been distributed to hospitals and FQHCs and additional communications will be distributed this week to other providers. As of early March, seven hospitals, five Federally Qualified Health Centers (FQHCs), and nine other providers have signed agreements. No invoices have been submitted at this time.

Conclusion

DHEC remains committed to keeping you informed of the progress being made in the phased approach for COVID-19 vaccine administration. For the latest information about the COVID-19 vaccine, please visit scdhec.gov/vaxfacts.

COVID-19 Act 135 Statewide Expenditures
Category Descriptions
Data as of February 27, 2021

Category	Description	Expense to Date
Testing Capacity – Supplies and Labor	Equipment, supply, and labor dedicated to the fixed testing locations that exist on the MUSC Charleston, Florence, and Lancaster campuses.	\$6,525,286
Mobile Testing – Staffing	Labor to operate the sites (registration, clinical, and command), team to provide test result call backs, and information solution team to develop workflow and automation.	\$3,299,900
Mobile Testing – Supplies	The biggest expense is lab equipment, reagent, and nasal swabs. Other minor expenses include specimen bags, labels, hand sanitizer, etc.	\$8,708,506
Mobile Testing – PPE	Gloves, masks, face shields, gowns, goggles, etc.	\$1,435,810
Mobile Testing – Cost and Tent Operations	Testing cost is inclusive of the testing kit creation (labor and material) and the laboratory labor expense to process the test. Tent operations include setup items, (generators and traffic cones), courier payments to transport labs back to Charleston, and other miscellaneous expenses to operate the rural site.	\$4,411,804
Mobile Testing – Education	Signage used for navigation/wayfinding thru the testing sites and for statewide publicity/communications.	\$235,543
Mobile Testing – Quarantine	Intended for care team members who need to quarantine after exposure from a testing site.	\$0
Mobile Testing – Transportation	Rental truck lease and fuel for the trucks traveling from Charleston to testing site. Also, for employee mileage reimbursement.	\$109,668
Mobile Testing – Contingency	Employee lodging, meals (when not donated by local partners), water/beverages, and ice (keep test samples cold).	\$28,326
Total		\$24,754,843

“At Risk Community / Pop Up” COVID testing count. Shown by patient’s home county, as listed on their driver’s license.

Patient Home County	# Tests
Charleston	12,698
Florence	12,654
Richland	6,426
Marion	4,183
Spartanburg	3,352
Sumter	2,556
Darlington	2,054
Berkeley	1,916
Dorchester	1,893
Horry	1,851
York	1,765
Lexington	1,762
Lancaster	1,655
Williamsburg	1,341
Chester	1,327
Orangeburg	1,214
Pickens	980
Kershaw	763
Greenville	752
Dillon	727
Oconee	662
Aiken	619
Anderson	596
Hampton	519
Georgetown	492
Clarendon	450
Fairfield	399
Edgefield	288
Colleton	270
Newberry	268
Lee	224
Mccormick	181
Beaufort	170
Cherokee	164
Calhoun	154
Barnwell	152
Chesterfield	140
Union	124
Abbeville	116
Laurens	114
Jasper	105
Marlboro	85
Allendale	83
Bamberg	71
Greenwood	61
Union Sc	29
Other	5,210
Total	73,615

“Fixed Site / MUSC campus” COVID testing count. Shown by patient’s home county, as listed on their driver’s license.

Patient Home County	# Tests
Charleston	46,752
Berkeley	12,711
Dorchester	9,386
Florence	8,073
Lancaster	5,948
Marion	2,476
Chester	2,136
Horry	1,916
Darlington	1,408
Colleton	938
Williamsburg	912
Beaufort	854
York	822
Orangeburg	723
Dillon	673
Sumter	627
Chesterfield	518
Georgetown	480
Clarendon	457
Richland	318
Kershaw	226
Lexington	219
Lee	196
Marlboro	171
Greenville	130
Hampton	117
Jasper	95
Spartanburg	84
Fairfield	82
Aiken	63
Anderson	58
Bamberg	46
Pickens	41
Calhoun	38
Union	33
Newberry	27
Allendale	24
Greenwood	20
Other	2,491
Total	102,289

Total COVID-19 PCR testing

Testing Site Type	# Tests
Fixed Tents	102,289
At Risk Testing	73,615
Affiliated Facilities	38,735
MUSC Charleston	67,707
Department of Corrections	24,184
MUSC Florence	11,332
MUSC Chester	3,683
MUSC Marion	3,364
MUSC Lancaster	3,516
MUSC Nursing Centers	1,207
Other	26,582
Grand Total	356,214

Total COVID-19 Serology testing

Serology Testing	# Tests
Grand Total	17,976

* MUSC Health has partnered with the following educational institutions to provide COVID testing: Clemson University, University of South Carolina, College of Charleston, The Citadel, Francis Marion University, Trident Tech, Claflin University, SC State University, Florence School District 1, Charleston County School District

** “Other” includes counties that have less than 50 residents with completed tests, patients whose home county is outside South Carolina, and any registration discrepancies.

AGENCY: Joint Bond Review Committee

SUBJECT: Study on Leasing Policies and Procedures

During its meeting of December 10, 2020, members of the committee expressed interests in provisions of state law and policies concerning solicitations and awards for commercial lease space. Subsequently, during its meeting of December 17, 2020, members of the State Fiscal Accountability Authority expressed similar and additional interests. These interests are collectively focused on resident vendor preference; lease terms and effects of telecommuting; rate renegotiation and early termination provisions during the term of the lease; and timeliness of agency submissions.

Representatives of the Department of Administration and the Office of General Counsel of the State Fiscal Accountability Authority have met with committee staff on several occasions and continue to evaluate these considerations. The Department of Administration has made contact with industry associations to evaluate best practices of other states, and has consulted with its real estate advisory firm to analyze the South Carolina commercial lease market. Findings from these studies are expected to be useful in guiding the development of policy considerations and recommendations.

In the interim, the Department has adopted procedures to include in its solicitation process multiple term options; additional flexibility for rate adjustments and early termination for longer term leases; and process refinements to promote earlier action by agencies that will improve timeliness of submissions and accommodate opportunities for committee and authority input and recommendations.

Staff expects to receive further information and recommendations from these studies, and will provide a summary of findings and seek further direction from the committee once the studies are complete.

COMMITTEE ACTION:

Receive as information.

ATTACHMENTS:

None.

AGENCY: Joint Bond Review Committee

SUBJECT: Future Meeting

The next meeting of the State Fiscal Accountability Authority is tentatively scheduled for Tuesday, May 18, 2021.

2021

January							April							July							October							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
					1	2					1	2	3						1	2	3						1	2
3	4	5	6	7	8	9	4	5	6	7	8	9	10	4	5	6	7	8	9	10	3	4	5	6	7	8	9	
10	11	12	13	14	15	16	11	12	13	14	15	16	17	11	12	13	14	15	16	17	10	11	12	13	14	15	16	
17	18	19	20	21	22	23	18	19	20	21	22	23	24	18	19	20	21	22	23	24	17	18	19	20	21	22	23	
24	25	26	27	28	29	30	25	26	27	28	29	30	25	26	27	28	29	30	31	24	25	26	27	28	29	30		
31																				31								
February							May							August							November							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
	1	2	3	4	5	6						1	1	2	3	4	5	6	7		1	2	3	4	5	6		
7	8	9	10	11	12	13	2	3	4	5	6	7	8	8	9	10	11	12	13	14	7	8	9	10	11	12	13	
14	15	16	17	18	19	20	9	10	11	12	13	14	15	15	16	17	18	19	20	21	14	15	16	17	18	19	20	
21	22	23	24	25	26	27	16	17	18	19	20	21	22	22	23	24	25	26	27	28	21	22	23	24	25	26	27	
28							23	24	25	26	27	28	29	29	30	31					28	29	30					
							30	31																				
March							June							September							December							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
	1	2	3	4	5	6			1	2	3	4	5				1	2	3	4				1	2	3	4	
7	8	9	10	11	12	13	6	7	8	9	10	11	12	5	6	7	8	9	10	11	5	6	7	8	9	10	11	
14	15	16	17	18	19	20	13	14	15	16	17	18	19	12	13	14	15	16	17	18	12	13	14	15	16	17	18	
21	22	23	24	25	26	27	20	21	22	23	24	25	26	19	20	21	22	23	24	25	19	20	21	22	23	24	25	
28	29	30	31				27	28	29	30				26	27	28	29	30			26	27	28	29	30	31		

COMMITTEE ACTION:

Schedule next meeting.

ATTACHMENTS:

None.