

# CHAPTER 10

## Department of Labor, Licensing and Regulation

(Statutory Authority: 1976 Code §§ 40-1-50, 40-1-70, 40-7-50, 40-7-60, 40-7-355, 40-47-650, and 40-47-800)

### 10-1. Division of Professional and Occupational Licensing.

Licensee Lookup	No charge
License Verification	\$5
License List	\$10
Basic Bulk Licensure Verification	\$0.10 per license
Advanced Bulk Licensure Verification	\$0.40 per license

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 45-5 Doc. No. 5008, eff May 28, 2021.

### 10-2. Board of Accountancy.

The Board shall charge the following fees:

1. Individual Application Fee:	\$50
2. Individual License:	
a. CPA	\$95
b. Accounting Practitioner:	\$95
3. Annual Renewal of Individual License:	
a. CPA/PA:	\$95
b. Accounting Practitioner:	\$95
4. Individual Licensing Certificate:	\$20
5. Firm Registration:	
a. Out-of-State Firm:	\$60
b. In-State Firm:	\$60
6. Annual Renewal of Firm Registration:	
a. Out-of-State Firm:	\$60
b. In-State Firm:	\$60
7. Reinstatement of Certificate/License:	\$500
8. Miscellaneous Fees:	
a. Verification/License's History:	\$5
b. Wall Certificate Replacement:	\$20

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 47-5 Doc. No. 5170, eff May 26, 2023.

### 10-3. Board of Architectural Examiners.

The Board shall charge the following fees:

(1) Individual Fees	
(a) Application fee	\$90
(b) Initial licensure fee	\$75

(c) Biennial renewal fee	\$100
(d) Penalty late fees	\$50
(e) Reinstatement application fee	\$105
(f) Reinstatement licensure fee	\$85
(2) Firm Fees	
(a) Application and licensure fee	\$100
(b) Biennial renewal fee	\$185
(c) Penalty late fees	\$50
(d) Reinstatement application and licensure fee	\$100
(3) Other Fees	
(a) File transfer fee	\$50
(b) Electronic list of licensees	\$10

Note: The penalty for late fees is \$50 during first month after the expiration date with a cap of \$150 being charged for the remainder of the year after expiration. Late penalty fees are assessed in addition to the renewal fee.

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 47-5 Doc. No. 5157, eff May 26, 2023.

#### **10-4. Athletic Commission.**

The Commission shall charge the following fees:

1. Boxing	
a. Promoter Boxing	\$150
b. Judge Boxing/OTSB	\$75
c. Referee Boxing/OTSB	\$75
d. Manager Boxing	\$100
e. Professional Boxer	\$50
f. Trainer Boxing	\$50
g. Seconds Boxing	\$50
h. Timekeeper Boxer/OTSB	\$50
i. Announcer Boxing/OTSB	\$75
j. Matchmaker Boxing	\$130
k. Promoter Representative	\$150
l. National Registry Fee	\$25

Note: If a person holding a second's license applies for a manager's license the amount paid for the second's license will be credited toward the fee for the manager's license.

2. Off the Street Boxing (OTSB)	
a. Promoter OTSB	\$150
b. Off the Street Boxer	\$50
3. Kickboxing	
a. Promoter	\$150
b. Judge	\$75
c. Referee	\$75
d. Manager	\$100
e. Kick Boxer	\$50
f. Trainer	\$50
g. Second	\$50
h. Timekeeper	\$50

i.	Announcer	\$75
j.	Matchmaker	\$130
k.	Promoter Representative	\$150
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4.	Wrestling	
a.	Promoter	\$150
b.	Referee Pro Wrestling	\$50
c.	Announcer	\$50
d.	Pro Wrestler	\$50
e.	Promoter Representative	\$150
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5.	MMA	
a.	Promoter	\$150
b.	Manager	\$100
c.	Matchmaker	\$130
d.	Trainer	\$50
e.	Judge	\$75
f.	Referee	\$75
g.	Seconds	\$50
h.	Promoter Representative	\$150
i.	Timekeeper	\$50
j.	Announcer	\$75
k.	Amateur Fighter	\$50
l.	Pro Fighter	\$50
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6.	Permits	
a.	MMA Permit	\$300
b.	Wrestling Permit	\$65
c.	Boxing Permit	\$150
d.	OTSB Permit	\$150
e.	Kickboxing Permit	\$150

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 45-5 Doc. No. 5024, eff May 28, 2021; SCSR 49-5 Doc. No. 5348, eff May 23, 2025.

## **10-5. Auctioneers' Commission.**

The Board shall charge the following fees:

### **A. Auctioneers**

1.	New License:	\$435 (total)
a.	Two-year License:	\$300
b.	Recovery Fund:	\$100
c.	Examination Fee:	To be set by the provider
d.	Credit Report:	\$10
e.	Pro-rated amount:	\$235
2.	Applicants for Licensure by Reciprocity:	\$410 (total)
a.	Two-year License:	\$300
b.	Recovery Fund:	\$100
c.	Credit Report:	\$10
d.	Pro-rated amount:	\$210
3.	Biennial Renewal:	\$300
a.	Late fee - on or before July 31	\$25

b.	Late fee - after July 31 and on or before September 30	\$100
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B. Auction Firm		
1.	New License:	\$410 (total)
a.	Two-Year License:	\$300
b.	Recovery Fund:	\$100
c.	Exam Fee:	To be set by the provider
d.	Credit Report:	\$10
e.	Pro-rated amount:	\$210
2.	Biennial Renewal:	\$300
a.	Late fee - on or before July 31	\$25
b.	Late fee - after July 31 and on or before September 30	\$100

  

C. Apprentice Auctioneer:		
1.	New License:	\$235 (total)
a.	One-year license:	\$150
b.	Recovery Fund fee:	\$50
c.	Exam Fee:	To be set by the provider
d.	Credit Report:	\$10
2.	Renewal:	\$200 (may be renewed one time)
a.	License Fee:	\$150
b.	Late fee - on or before July 31	\$25
c.	Late fee - after July 31 and on or before September 30	\$100
d.	Recovery Fund Fee:	\$50

  

D. Miscellaneous Fees:		
1.	Licensee List Request:	\$10
2.	Duplicate license (wallet card):	\$10
3.	License verification:	\$5
4.	New license card for change of name or address:	\$10

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 42-5 Doc. No. 4764, eff May 25, 2018; SCSR 45-5 Doc. No. 5025, eff May 28, 2021.

## **10-6. Board of Barber Examiners.**

The Board shall charge the following fees:

(A) Registered Barber License and Examination:		
(1)	Application	\$45
(a)	Theory and practical examination	paid directly to provider
(b)	Theory examination	paid directly to provider
(c)	Practical examination	paid directly to provider
(2)	Renewal	\$125
(3)	Reinstatement	\$150
(4)	Endorsement/Reciprocity	\$140
(B) Master Hair Care License and Examination		
(1)	Application	\$45
(a)	Theory and practical examination	paid directly to provider
(b)	Theory examination	paid directly to provider
(c)	Practical examination	paid directly to provider

(2) Renewal	\$150
(3) Reinstatement	\$175
(4) Endorsement/Reciprocity	\$140
(C) Upgrade Registered Barber Apprentice to Registered Barber License	\$80
(D) Upgrade Master Hair Care Specialist Apprentice to Master Hair Care Specialist License	\$100
(E) Barber Assistant (Manicurist or Shampoo) License and Examination	
(1) Application	\$90
(2) Renewal	\$100
(3) Reinstatement	\$125
(F) Instructor License and Examination	
(1) Application -	\$45
(a) Theory examination	paid directly to provider
(2) Renewal	\$140
(3) Reinstatement	\$165
(4) Endorsement/Reciprocity	\$140
(G) Barbershop/Mobile Barbershop Permit	
(1) Application	\$250
(2) Renewal	\$125
(3) Reinstatement	\$150
(H) Change of Barbershop/Mobile Barbershop Owner	\$250
(I) Change of Barbershop/Mobile Barbershop Name	\$10
(J) Change of Barbershop Location	\$250
(K) Change of Barbershop Manager/Mobile Barbershop Operator	\$10
(L) Barber College License	
(1) Application	\$300
(2) Renewal	\$300
(3) Reinstatement	\$140
(M) Change of Barber College Owner	\$140
(N) Change of Barber College Name	\$10
(O) Change of Barber College Location	\$300
(P) Student/On-the-Job Training Permit	\$35
(Q) Hair Braiders	
(1) Application	\$100
(2) Renewal	\$100
(3) Reinstatement	\$125
(R) Duplicate license	\$10
(S) License verification	\$5 each at <a href="https://verify.llronline.com">https://verify.llronline.com</a>
(T) Licensee list/roster	\$10 per license type

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 46-5 Doc. No. 5081, eff May 27, 2022.

## **10-7. Building Codes Council.**

The Council shall charge the following fees:

A. Code Enforcement Officers and Special Inspectors Registration Application (Initial and Renewal):	\$50 biennially
Late Renewal Fee (received after June 30):	\$50 in addition to the application fee
B. Modular Building Program Schedule of Fees:	

1. Modular Building Systems final plan review:	\$200
2. Field Technical Services:	
a. In-state:	\$20 per hour
b. Out-of-state:	\$20 per hour plus expenses
3. Label fees:	\$45
4. Modular Building Manufacturer License Application (Initial and Renewal):	
a. 24 units or less per year:	\$500 biennially
b. Producing 25 units or more:	\$1,500 biennially
5. Modular Building Manufacturer's Representative Application (Initial and Renewal):	\$200 biennially
6. Approved Inspection Agency Application (Initial and Renewal):	\$200 biennially
7. Approved Modular Building Recertification Fee:	\$200

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 48-5 Doc. No. 5243, eff May 24, 2024.

## **10-8. Perpetual Care Cemetery Board.**

[Reserved]

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

## **10-9. Board of Chiropractic Examiners.**

[Reserved]

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

## **10-10. Contractor's Licensing Board.**

The Board shall charge the following fees:

<b>A. Contractors - General and Mechanical</b>	
1. Initial License Fee:	\$350
2. Biennial Renewal Fee:	\$135
3. Reinstatement:	\$350
4. Late Payment Penalties:	
a. Up to 30 days:	\$100
b. 31-60 days:	\$150
c. 61-90 days:	\$200
5. Miscellaneous:	
a. Biennial Construction Manager Registration Certificate Fee:	\$10
b. Replacement of lost or destroyed certificate:	\$10
c. Replacement of lost or destroyed license:	\$5
<b>B. Burglar Alarm Contractors and Fire Alarm Contractors</b>	
1. Initial License Fees:	
a. Alarm System Business License:	\$200, which includes one primary qualifying party certificate
b. Burglar Alarm Branch Office:	\$50 each, which includes one primary qualifying party certificate
c. Additional Qualifying Party:	\$10
2. Biennial Renewal	

a.	Alarm System Business License:	\$200 each, which includes one primary qualifying party certificate
b.	Burglar Alarm Branch Office:	\$50 each, which includes one primary qualifying party certificate
c.	Additional Qualifying Party:	\$10 each
3.	Reinstatement:	\$200
4.	Late Renewal Penalties:	
a.	Up to 30 days:	\$100
b.	31–60 days:	\$150
c.	61–90 days:	\$175
5.	Miscellaneous:	
a.	Replacement of lost or destroyed certificate:	\$10
b.	Replacement of lost or destroyed license:	\$10
<b>C. Fire Sprinkler Protection Systems Contractors</b>		
1.	Initial License Fees:	
a.	Fire Sprinkler Contractor License Fee:	\$200, which includes one qualifying party certificate
b.	Additional Qualifying Party:	\$50 each
c.	Branch Office:	\$100 for each branch office, which includes one primary qualifying certificate.
2.	Renewal:	
a.	Fire Sprinkler Business:	\$200, which includes one qualifying party certificate
b.	Additional Qualifying Party:	\$50 for each additional qualifying party certificate
c.	Branch Office:	\$100 each, which includes one primary qualifying certificate
3.	Reinstatement:	\$200
4.	Late Renewal Penalties:	
a.	Up to 30 days:	\$100
b.	31–60 days:	\$150
c.	61–90 days:	\$200
d.	91–120 days:	\$250
5.	Miscellaneous:	
a.	Replacement of lost or destroyed certificate:	\$10
b.	Replacement of lost or destroyed license:	\$10

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 49–5 Doc. No. 5348, eff May 23, 2025.

## **10–11. Board of Cosmetology.**

[Reserved]

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

## **10–12. Board of Dentistry.**

The Board shall charge the following fees:

1.	Application Fees for Licensure/Registration	
a.	General Dentist:	
	(1) By Clinical Examination:	\$300

(2) By Credentials:	\$2000
(3) By Credentials with Waiver:	\$500
b. Dental Specialty:	\$300
c. Dental Hygiene:	\$150
d. Dental Technician:	\$100
e. Orthodontic Technician:	\$100
f. Dental Instructor:	\$300
g. Volunteer License:	\$0
2. Fees for Biennial Renewal of License/Certificate	
a. General Dentist:	\$280
b. Dental Specialist:	\$280 + \$10 per specialty
c. Dental Hygienist with Infiltration Anesthesia:	\$90
d. Dental Hygienist:	\$80
e. Dental/Orthodontic Technician:	\$150
f. Dental Instructor:	\$320
g. Late Renewal:	
(1) January 1 - January 31	Renewal fee is doubled
(2) February 1 - last day of February	Additional \$5 per day
3. Fees for Annual Renewal of Mobile Facilities and Portable Dental Unit	
a. Mobile Facilities:	\$150
b. Portable Units:	\$75
4. Fees for Reinstatement of License/Registration Application and Fees	\$75, plus
Application Fee	Reinstatement fee below
a. Dental License:	\$500
b. Dental Hygiene License:	\$300
c. Technician Registration:	\$300
5. Application Fees for Certifications	
a. Administer Infiltration Anesthesia:	\$70
b. Monitor Nitrous Oxide:	\$25
6. Miscellaneous Fees	
a. Verification of Licensure:	\$5
b. Name Change and New Wallet Card:	\$10
c. Returned Check Charge:	\$30
d. Licensure List:	\$10
e. Duplicate Certificates:	
(1) Wall Certificate:	\$25
(2) Wallet Card/Wall Certificate:	\$10
(3) Nitrous Oxide Certificate:	\$10
(4) Infiltration Anesthesia Certificate:	\$10

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 49-5 Doc. No. 5348, eff May 23, 2025.

### **10-13. Panel for Dietetics.**

The Panel shall charge the following fees:

A. Application:	\$175
B. Biennial Renewal of License:	\$100
C. Late Renewal Fee:	\$50 up to thirty days

D. Reinstatement Fee:	\$50 in addition to the renewal and late renewal fees
E. Miscellaneous:	
1. Replacement of wall certificate:	\$15
2. Duplicate pocket card:	\$10
3. Name change and new pocket card:	\$10
4. Fee for returned check:	\$30
5. Licensure verification:	\$5
6. Licensure list:	\$10

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

### **10–14. Board of Registration for Professional Engineers and Surveyors.**

The Board shall charge the following fees:

(1) Application Fee, Individual License:	
(a) Engineer-in-Training:	NO FEE
(b) Professional Engineer by Comity:	\$60
(c) Professional Engineer by Exam:	\$55
(d) Temporary License:	\$80
(e) Surveyor-in-Training:	NO FEE
(f) Tier A Professional Surveyor by examination:	\$55
(g) Tier A Professional Surveyor by Comity:	\$60
(h) Tier B Surveyor:-	\$60
education evaluation fees may be assessed by independent evaluators when required for licensure.	
(2) Application Fee, Firms	
(a) Firm (Certificate of Authorization):	\$115
(b) Temporary Certificate of Authorization:	\$150
(3) Biennial Renewal Fee, Individual:	\$70
(a) Biennial Renewal Fee, Individuals dually licensed:	\$135
(4) Biennial Renewal Fee, Firm:	\$75
(5) Temporary Permits	
(a) Individuals:	\$100
(b) Firms:	\$150
(6) Reinstatements Individuals:	Governed by Section 40–22–240
(7) Reinstatements Firms:	\$115 Governed by Regulation 49–106 (B), authorized by Section 40–22–240

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 47–5 Doc. No. 5157, eff May 26, 2023.

### **10–15. Environmental Certification Board.**

The Board shall charge the following fees:

Biological Wastewater Treatment Operator Application:	\$50
Biological Wastewater Treatment Operator Certification by Reciprocity:	\$50
Biological Wastewater Treatment Operator Renewal:	\$30
Bottled Water Operator Application:	\$50
Bottled Water Certification by Reciprocity:	\$50
Bottled Water Renewal:	\$30
Water Distribution System Operator Application:	\$50
Water Distribution System Operator Certification by Reciprocity:	\$50
Water Distribution System Operator Renewal:	\$30

P/C Wastewater Treatment Operator Application:	\$50
P/C Wastewater Treatment Operator Certification by Reciprocity:	\$50
P/C Wastewater Treatment Operator Renewal:	\$30
Well Driller Application:	\$50
Well Driller Certification by Reciprocity:	\$50
Well Driller Renewal:	\$50
Water Treatment Plant Operator Application:	\$50
Water Treatment Plant Operator Certification by Reciprocity:	\$50
Water Treatment Plant Operator Renewal:	\$30
Roster (Licensee) List:	\$10

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

### **10–16. Board of Registration for Foresters.**

The Board's fees are as follows:

(1) Application	\$50
(2) Registration (biennial)	\$130
(3) Initial License (including application and licensure fee)	\$180
(4) Biennial renewal	\$130
(5) Late fee (after June 30 through September 30)	\$50
(6) Reinstatement	\$100 + past renewal fees and late fees
	\$325 payable to Society of American Foresters
(7) Examination fee	
(8) Licensee List	\$10
(9) Duplicate license/wallet card	\$3
(10) License verification	\$5
(11) Name or address change with new license card issued.	
There is no charge for address or name changes made to the Board's record only.	\$3
Initial registration fees are prorated for applications received after April 1st of the year prior to renewal (even years, 2012, 2014, etc.) and approved by the Board.	\$65

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by State Register Volume 41, Issue No. 5, Doc. No. 4721, eff May 26, 2017.

### **10–17. Board of Funeral Service.**

The Board shall charge the following fees:

(1) Initial Application and License Fee	
(a) Funeral Director Apprentice	\$65
(b) Embalmer Apprentice	\$65
(c) Embalmer	\$130
(d) Funeral Director	\$130
(e) Dual Application	\$195
(f) Endorsed Funeral Director	\$130
(g) Endorsed Embalmer	\$130
(h) Endorsed Dual Application	\$195
(i) Funeral Director Student Permit	\$25
(j) Embalmer Student Permit	\$25
(k) New Funeral Home Permit	\$260
(l) Additional Funeral Facility	\$260
(2) Biennial License renewal	
(a) Embalmer	\$390
(b) Funeral Director	\$390

(c) Dual License	\$415
(d) Funeral Home (Parent)	\$450
(e) Funeral (Chapel)	\$450
(f) Crematory	\$450
(g) Funeral Home (Branch)	\$450
(h) Retail Outlet	\$450
(3) Apprentice and Student Renewal	
(a) Funeral Director Apprentice	\$130
(b) Embalmer Apprentice	\$130
(c) Funeral Director Student Permit	\$65
(d) Embalmer Student Permit	\$65
(4) Late Renewal Penalty (1–6 months)	\$150
(5) Reactivation (Revival) (6 months or more)	\$150 + renewal fee for each year license was expired
(6) Examination Fee	
(a) National State Examination	Actual fee charged by examination provider (One part)
(b) National State Examination	Actual fee charged by examination provider (Two parts)
(c) State Statutes and Regulations Exam	Fee charged by examination provider
(7) Miscellaneous Fees	
(a) Change of Manager Application	\$200
(b) Change of Location Application	\$200

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 49–5 Doc. No. 5349, eff May 23, 2025.

### **10–18. Board of Registration for Geologists.**

The Board shall charge the following fees:

A. Application Fees	
1. Geologist-in-Training	\$75
2. Professional Geologist	\$200
B. Renewal Fees	
1. Professional Geologist	\$300
2. Late Renewal from July 1-December 31:	Renewal plus fifty (50%) percent penalty fee
3. Reactivation of Registration	\$300 plus renewal fee
C. Replacement Certificate	\$10
D. Examination Appeal	\$50 + actual costs charged by testing organization
E. Roster fee	\$10
F. Temporary Registration	\$300

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by State Register Volume 39, Issue No. 6, Doc. No. 4556, eff June 26, 2015.

### **10–19. Board of Landscape Architectural Examiners.**

The Board shall charge the following fees:

A. Initial license fee:	\$50
B. Biennial license renewal fee:	\$200
C. Initial certificate of authorization fee:	\$200
D. Biennial certificate of authorization renewal fee:	\$400
E. Temporary license fee:	\$100
F. Initial examination fee—cost of exam:	\$200
G. Examination retake fee—cost of section(s):	\$100

H. File transfer fee:	\$50
I. Duplicate license/certificate fee:	\$25
J. Late fee:	\$20
K. Out-of-state applicant fee:	not to exceed \$100

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

## **10–20. Liquefied Petroleum Gas Board.**

The Board shall charge the following fees:

1. LP-Gas Dealer (License)	\$400 biennially
2. LP-Gas Installer (License)	\$200 biennially
3. LP-Gas Reseller (License)	\$150 biennially
4. LP-Gas Transporter (License)	\$500 biennially
5. LP-Gas Utility Plant (License)	\$500 biennially
6. LP-Gas Cylinder Exchange Company (1–25 Racks) (License)	\$200 biennially
7. LP-Gas Cylinder Exchange Company (26–100 Racks) (License)	\$400 biennially
8. LP-Gas Cylinder Exchange Company (101–499 Racks) (License)	\$600 biennially
9. LP-Gas Cylinder Exchange Company (500–999 Racks) (License)	\$800 biennially
10. LP-Gas Cylinder Exchange Company (1000 or more Racks) (License)	\$1,000 biennially
11. LP-Gas Employee (Permit)	\$50 biennially
12. Testing Fee for Employee (Initial Permit Only)	\$25 (each attempt)
13. Renewal Late Fees (July 1 through August 31)	\$100
14. Reseller Equipment and/or Dealer Change Inspection Fee	\$100
15. Repeat Site Inspections Due to Outstanding Violations	
A. Third Inspection	\$100
B. Fourth Inspection and Subsequent Inspections	\$200

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 47–5 Doc. No. 5160, eff May 26, 2023.

## **10–21. Long Term Health Care Administrators Board.**

The Board shall charge the following fees:

A. Nursing Home Administrator's Fee Schedule:	
1. Application for Licensure:	\$200
2. Application for Re-examination:	\$135
3. Provisional License:	\$500
4. Initial License:	\$175
5. Biennial Renewal:	
a. Active Status:	\$350
b. Inactive Status:	\$270
c. Reactivation Fee:	\$100
B. Community Residential Care Facility Administrator's Fee Schedule	
1. Application for Licensure:	\$100
2. Application for Re-examination:	\$65
3. Provisional License:	\$250
4. Initial License:	\$150
5. Biennial Renewal:	
a. Active Status:	\$300
b. Inactive Status:	\$230
c. Reactivation Fee:	\$100
C. Dual Administrators:	

1.	Application for Licensure:	\$200
2.	Application for Re-examination:	\$65
3.	Provisional License:	\$600
4.	Initial License:	\$255
5.	Biennial Renewal:	
a.	Active Status:	\$650
b.	Inactive Status:	\$500
c.	Reactivation Fee:	\$100
D.	Charges for Both Classes of Administrators:	
1.	Reinstatement of a Lapsed License:	\$300 + re- newal fee
2.	Primary Source Verification of Licensure:	\$50
3.	Duplicate License/Name Change:	\$10
4.	Duplicate License	\$10
5.	Licensee List Request:	\$10
6.	Returned Check Fee:	\$30
7.	Application for Approval of Continuing Education:	
a.	By a Sponsoring Organization:	\$100
b.	For a repeat presentation:	\$25
c.	By an Individual:	\$15

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 43-5 Doc. No. 4844, eff May 24, 2019; SCSR 49-5 Doc. No. 5348, eff May 23, 2025.

## **10-22. Manufactured Housing Board.**

The Board shall charge the following fees:

- A. Biennial Licensing Fees:
  - 1. Manufacturer: \$300
  - 2. Retail Dealer: \$100
  - 3. Salesperson: \$50
  - 4. Multi-Lot Salesperson: \$100
  - 5. Contractor: \$100
  - 6. Installer: \$100
  - 7. Repairer: \$100
  - 8. Apprentice Salesperson: \$50
  - 9. Fees for applications received with one year or less remaining in the current licensing cycle will be based on one half of the two year licensing fee.
- B. Renewal Late Fee: \$25 per month
- C. Manufactured Home Show Permits: \$100
- D. Miscellaneous Fees:
  - 1. License Update/Duplication Fee: \$10
  - 2. Credit Report: \$10
  - 3. Red Tag Removal Fee: \$5 per tag
  - 4. Fee for reinspection performed on a manufactured home that is involved in a complaint: \$50

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

## **10-23. Advisory Panel for Massage/Bodywork.**

The Panel shall charge the following fees:

- A. Application fee: Not to exceed \$50
- B. Initial Licensure fee: Not to exceed \$100
- C. Biennial renewal fee: Not to exceed \$200
- D. Re-examination fee: Not to exceed \$250
- E. Application and provisional licensure fee: Not to exceed \$200

F. Application and reactivation for inactive status fee:	Not to exceed \$250
G. Renewal fee for inactive status:	Not to exceed \$250
H. Continuing Education course provider fee:	Not to exceed \$100
I. Continuing Education course provider renewal:	Not to exceed \$50
J. Duplicate license:	\$5

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

## **10–24. Board of Medical Examiners.**

The Board shall charge the following fees:

<b>(A) Physicians:</b>	
(1) Academic License—	\$150
(a) Renewal—	\$150
(2) Limited License—	\$75 (6 mo.), \$130(1 year)
(a) Renewal—	\$75 (6 mo.), \$130 (1 year)
(b) 14 days—	\$70
(3) Permanent License—	\$500
(a) Biennial Renewal—	\$140
(b) Reactivation—	\$460
(4) Special Volunteer Limited License—	no fee
(a) Renewal—	no fee
(5) Temporary License Extension—	\$75
<b>(B) Acupuncture—</b>	
(1) Biennial Renewal—	\$130
<b>(C) Anesthesiologist's Assistant—</b>	
(1) Biennial Renewal—	\$260
<b>(D) Physician Assistant—</b>	
(1) Biennial Renewal—	\$45
(2) Limited License Application—	\$25
(3) Prescriptive Authority—	\$40
(No fee for expanded prescriptive authority, Schedule III-V drugs)	
(4) Reactivation Application	\$160
<b>(E) Respiratory Care Practitioner</b>	
(1) Application - Permanent License—	\$110
(2) Biennial Renewal-Permanent License—	\$65
(3) Limited License—	\$40
(4) Limited License Renewal—	\$40
(5) Update License Application—	\$80
(6) Reactivation-Permanent License—	\$160
(7) Exemption for Ventilation by Non-RCP	\$50
<b>(F) Registered Cardiovascular Invasive Specialist</b>	
(1) Initial Application	\$150
(2) Biennial Renewal	\$75
<b>(G) Other fees</b>	
(1) Verification of License—	\$5
(2) Wall Certificate-Duplicate—	\$25
(3) Duplicate wallet cards	\$10
(4) Name change—	no fee
(5) Licensure Listing—	\$10

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 47–5 Doc. No. 5160, eff May 26, 2023; SCSR 48–5 Doc. No. 5233, eff May 24, 2024; SCSR 49–5 Doc. No. 5349, eff May 23, 2025.

## **10–25. Board of Nursing.**

The Board shall charge the following fees:

a. R.N. Examination:	\$90
R.N. Endorsement:	\$100
R.N. Re-examination:	\$65
L.P.N. Examination:	\$70
L.P.N. Endorsement:	\$100
L.P.N. Re-examination:	\$45
R.N. and L.P.N. Renewals:	\$75
R.N. and L.P.N. Reinstatements:	\$60
R.N. and L.P.N. Reactivation:	\$50
R.N. and L.P.N. Reinstatement of Disciplined License:	\$150
Name change only on records:	\$0
Verification to another state (A.P.R.N., R.N. and L.P.N):	\$5
Certification Exam Verification:	\$5
VISA Screen Verification:	\$5
Temporary permit:	\$10
Official Inactive Status:	\$15
APRN Initial Fee (current S.C. licensee only):	\$30
APRN Renewal:	\$105
APRN Endorsement:	\$140
APRN Reinstatement:	\$90
APRN Reactivation:	\$70
Application for Prescriptive Authority:	\$20
Renewal of Prescriptive Authority:	\$145
Returned check charge:	\$30

Names, addresses and authorized statistical data of licensed nurses may be released upon written request of agencies, individuals, and organizations. This service will be provided electronically or via CD for a cost of \$10.00.

Refund of fees will be made at the discretion of the Board.

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by State Register Volume 39, Issue No. 6, Doc. No. 4554, eff June 26, 2015.

## **10–26. Board of Occupational Therapy.**

The Board shall charge the following fees:

A. Application fee:	
1. Occupational Therapist:	\$135
2. Occupational Therapy Assistant:	\$115
B. Biennial license renewal:	
1. Occupational Therapist:	\$100
2. Occupational Therapy Assistant:	\$80
C. Late Renewal Penalty:	\$50
D. Reactivation (Inactive to Active):	
1. Occupational Therapist:	\$50 plus renewal fee
2. Occupational Therapy Assistant:	\$50 plus renewal fee
E. Reactivation (Lapsed to Active):	\$300 plus renewal fee
F. License verification to another state:	\$5
G. Name change and new license:	\$10
H. Duplicate license:	\$10
I. Duplicate certificate - wall certificate:	\$10
J. Returned check charge: (or amount specified by law; see Section 34–11–70):	\$30
K. Temporary License Fee:	\$10
L. Registry of Applicants (licensee mailing list):	\$10

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

## **10–27. Board of Examiners in Opticianry.**

The Board shall charge the following fees:

A. Applications:	
1. Optician:	\$100
2. Contact Lens Dispenser:	\$100
3. Apprentice Application:	\$20
B. Certificate of Licensure:	\$25
C. Biennial Renewal:	
1. Active Optician:	\$200
2. Inactive Optician:	\$120
3. Active Contact Lens Dispenser:	\$100
4. Inactive Contact Lens Dispenser:	\$60
5. Apprentice Renewal Fee (Annual only):	\$50
D. Late Renewal Fee:	\$25
E. Reinstatement Fee:	\$50

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 47-5 Doc. No. 5160, eff May 26, 2023.

### **10-28. Board of Examiners in Optometry.**

[Reserved]

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

### **10-29. Board of Pharmacy.**

[Reserved]

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

### **10-30. Board of Physical Therapy Examiners.**

The Board shall charge the following fees:

(1) Application fee:	\$110
(2) Biennial license renewal:	
(a) physical therapist:	\$80
(b) physical therapist assistant:	\$70
(3) Late Renewal Processing Fee:	\$150
(4) Deactivation:	\$50
(5) Reactivation (inactive to active):	\$150 + renewal fee
(6) Reinstatement (lapsed to active):	\$300 + renewal fee
(7) Miscellaneous Fees	
(a) Name Change and New License	\$10
(b) Duplicate License	\$10
(c) Duplicate Certificate	\$10

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 47-5 Doc. No. 5157, eff May 26, 2023.

### **10-31. Pilotage Commission.**

[Reserved]

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

### **10-32. Board of Podiatry Examiners.**

The Board shall charge the following fees:

A. Initial Application	\$500
B. Biennial License Renewal:	\$275

C.	Late License Renewal:	\$200
D.	License Reinstatement Fee:	\$75
E.	Duplicate Wallet Card	\$10
F.	Duplicate Wall Certificate	\$25

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 47-5 Doc. No. 5160, eff May 26, 2023; SCSR 49-5 Doc. No. 5349, eff May 23, 2025.

**10-33. Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors, and Psycho-Educational Specialists.**

The Board shall charge the following fees:

A.	Application Fee - Application and fee go to Center for Credentialing Education (CCE) to be reviewed and approved.	
B.	Initial License Fee:	
1.	Associate:	\$130
2.	Professional Counselors:	\$130
3.	Marriage and Family Therapists:	\$130
4.	Psycho-educational Specialists:	\$130
5.	Addiction Counselors:	\$130
6.	Professional Counselor Supervisors:	\$80
7.	Marriage and Family Therapy Supervisors:	\$80
8.	Addiction Counselor Supervisors:	\$80
C.	Biennial license renewal	
1.	Professional Counselors:	\$150
2.	Marriage and Family Therapists:	\$150
3.	Addiction Counselors:	\$150
4.	Psycho-educational Specialists:	\$150
5.	Professional Counselor Supervisors:	\$100
6.	Marriage and Family Therapy Supervisors:	\$100
7.	Addiction Counselor Supervisors:	\$100
D.	Reinstatement Fee:	\$100 + renewal fee
E.	Examination Fee:	
1.	Professional Counselors: paid to provider	
2.	Marriage and Family Therapists: paid to provider	
F.	License Verification:	\$5
G.	License verification to another state:	\$5
H.	Name change and new license card:	\$10
I.	Copy of file:	\$10
J.	Duplicate license:	
1.	Wall certificate:	\$25
2.	License card:	\$10
K.	Returned check charge:	\$30 (or as otherwise established by law as administrative costs for returned checks)

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 43-5 Doc. No. 4862, eff May 24, 2019; SCSR 47-5 Doc. No. 5157, eff May 26, 2023; SCSR 49-5 Doc. No. 5349, eff May 23, 2025.

**10-34. Board of Examiners in Psychology.**

The Board shall charge the following fees:

A.	Preliminary and Formal Applications:	Not to exceed \$500
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B. Written Examination (Examination for the Professional Practice of Psychology):	Paid to the Examination Provider
C. Biennial Renewal:	Not to exceed \$395
D. Temporary Permit:	Not to exceed \$250
E. Miscellaneous Fees:	
1. Replacement of lost/stolen license:	Not to exceed \$50
2. Late Fee:	Not to exceed \$75
3. Fee for returned checks:	Not to exceed \$30
4. Fee for name change and new pocket license:	Not to exceed \$50
5. Fee for supervised employee annual registration:	Not to exceed \$150

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 47-5 Doc. No. 5160, eff May 26, 2023.

### **10-35. Board of Pyrotechnic Safety.**

[Reserved]

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

### **10-36. Real Estate Appraisers Board.**

The Board shall charge the following fees:

(1) Apprentice appraiser license:	\$255
(2) Apprentice appraiser license renewal (biennial):	\$255
(3) Mass appraiser renewal (biennial):	\$255
(4) Appraiser license/certification:	\$250
(5) Appraiser license/certification renewal (biennial):	\$250
(6) Appraisal Management Company registration fee:	\$500
(7) Appraisal Management Company renewal (annual):	\$500
(8) Late penalty for renewal of license/certification:	
(a) July 1 through July 31:	\$60
(b) August 1 through August 31:	\$80
(c) After August 31 and before next renewal period:	\$120
(9) Late penalty for renewal of registration status:	
July 1 through June 30 (per month):	\$80
(10) Attestation of license/certification (per request):	\$5
(11) Course approval (under 15 hours) (per application):	\$80
(12) Course approval (15 hours or more) (per application):	\$160
(13) Course approval renewal (biennial):	\$80
(14) Penalty for late course renewal:	\$40
(15) Instructor approval (per application):	\$160
(16) Instructor approval renewal (biennial):	\$120
(17) Penalty for late instructor renewal:	\$40
(18) Appraisers or Appraisal Management Company roster (per request):	\$10
(19) Change in appraiser classification (per application):	\$60
(20) Appraiser equivalent continuing education approval (per application):	\$40
(21) Bad check charge (per occurrence):	\$30 (or amount specified by law; see Section 34-11-70)

(22) Temporary practice permit (per application): \$120

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(23) In addition to fees listed above, a biennial Federal Registry Transmittal fee of \$80 established by Public Law 101-73, Title XI, Real Estate Appraisal Reform Amendments will be charged for all Licensed and Certified appraisers.

(24) An Appraisal Management Federal Registry Transmittal fee from registered appraisal management companies and federally regulated appraisal management companies in the amount determined by the Appraisal Subcommittee of the Federal Financial Institutions Examination Council shall be collected annually.

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 42-5 Doc. No. 4763, eff May 25, 2018; SCSR 45-5 Doc. No. 5009, eff May 28, 2021; SCSR 49-5 Doc. No. 5348, eff May 23, 2025.

### **10-37. Real Estate Commission.**

The Board shall charge the following fees:

A. New License:

- |   |                 |
|---|-----------------|
| 1. Broker-in-Charge/Property Manager-in-Charge (biennial) | \$250           |
| 2. Broker/Property Manager (biennial)                     | \$125           |
| 3. Salesperson (Provisional), (annual)                    | \$25            |
| 4. Credit report for applicant by reciprocity             | \$10            |
| 5. Salesperson applicant from non-reciprocity states      | \$50 (biennial) |

B. Renewal:

- |  |      |
|--|------|
| 1. Broker-in-Charge/Property Manager-in-Charge (biennial)  | \$75 |
| 2. Broker/Inactive Broker/Property Manager/Inactive Property Manager (biennial)  | \$55 |
| 3. Salesperson/Inactive Salesperson (biennial)   | \$45 |
| 4. The late renewal fee is \$25 per month, beginning July 1st through December 31st. After December 31st, the licensee must reapply. |      |
| 5. Timeshare Salesperson:  | \$50 |

C. Licensing Transactions:

- |   |      |
|---|------|
| 1. Upgrade of Salesman Provisional License              | \$25 |
| 2. License Transfer                                     | \$0  |
| 3. Duplicate License                                    | \$10 |
| 4. Certification of Licensure                           | \$5  |
| 5. Personal Name Change                                 | \$10 |
| 6. Change of License Status                             |      |
| a. BIC/PMIC to Broker/Property Manager                  | \$10 |
| b. Activate License (same classification) from Inactive | \$10 |
| c. Company Name or Address Change                       | \$10 |
| (\$10 per licensee or maximum of \$250 an office)       |      |

D. Examination Process

- |   |      |
|---|------|
| 1. Application  | \$25 |
| 2. Credit Report  | \$10 |
| 3. Examination is payable directly to examination vendor. |      |

E. Provider, Course, and Instructor Fees

1. Course provider approval	\$200
2. Course provider renewal	\$100
3. Course approval	\$100
4. Course approval renewal	\$50
5. Instructor approval	\$100
6. Instructor renewal	\$50
7. Late renewal (after August 31st) for provider, course, or instructor	\$50

The education year is September 1st of even-numbered years through August 31st.

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by State Register Volume 39, Issue No. 6, Doc. No. 4535, eff June 26, 2015; State Register Volume 41, Issue No. 5, Doc. No. 4711, eff May 26, 2017; SCSR 42-5 Doc. No. 4776, eff May 25, 2018.

### **10-38. Residential Builders Commission.**

The Board shall charge the following fees:

A. Licensed Residential Builder:	
1. Application:	\$135
2. License Fee:	\$220
3. Renewal Fee:	\$220
4. Late Fee:	\$50
5. Reinstatement Fee (after 12 months but not later than 3 years):	\$260
B. Licensed Residential Specialty Contractors: Electrical, Heating and Air and Plumbing	
1. Application:	\$135
2. License Fee:	\$220
3. Renewal Fee:	\$220
4. Late Fee:	\$50
5. Reinstatement Fee (after 12 months but not later than 3 years):	\$260
C. Registered Residential Specialty Contractor:	
1. Registration Fee:	\$100
2. Renewal Fee:	\$100
3. Late Fee:	\$20
4. Reinstatement Fee (after 12 months but not later than 3 years):	\$90
D. Certificate of Authorization	
1. License Fee:	\$100
2. Renewal Fee:	\$100
E. Home Inspectors:	
1. Application Fee:	\$80
2. Renewal Fee:	\$160
3. Late Fee:	
a. After July 1:	\$90
b. More than 12 months after expiration of the license:	an additional \$110
F. Miscellaneous Fees	
1. Replacement fee for lost, destroyed or mutilated license or registra- tion:	\$10
2. Reissued license or registration for changes requested by licensee or registrant:	\$10

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

### **10-39. Board of Social Work Examiners.**

[Reserved]

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014.

### **10-40. Soil Classifiers Advisory Council.**

The Board shall charge the following fees:

A. Initial Application Fee:	\$40
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B. License:	
1. Soil Classifier-in-Training:	\$40
2. Professional Soil Classifier:	\$300
C. Biennial License Renewal - Certificate of Licensure:	\$300
D. Late Payment Penalty:	\$60
E. Reinstatement Fee:	\$375

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 47-5 Doc. No. 5157, eff May 26, 2023.

## **10-41. Board of Examiners in Speech-Language Pathology and Audiology.**

The Board shall charge the following fees:

A. Initial License Fees:	
1. Audiologist and Speech-Language Pathologist License Fee:	\$200
2. Audiologist and Speech-Language Pathologist Intern Fee:	\$100
3. Audiologist and Speech-Language Pathologist Inactive License Status	\$90
4. Speech-Language Pathologist Assistant:	\$40
B. Renewal Fees:	
1. Audiologist and Speech-Language Pathologist Biennial License Fee:	\$140
2. Annual Intern License Fee:	\$100
3. Audiologist and Speech-Language Pathologist Biennial Inactive License Status:	\$90
4. Biennial Speech-Language Pathologist Assistant:	\$30
C. Reinstatement Fee: \$50 for renewals received after 3/31 but before 5/1	
1. Audiologist and Speech-Language Pathologist Licensee:	\$210
2. Speech-Language Pathology Assistant:	\$90
D. Reactivation of Inactive License:	\$120
E. Fee for change in supervising Speech-Language Pathologist or Audiologist Intern during internship while completing the Supervised Professional Employment program:	\$25
F. Miscellaneous Fees:	
1. Replacement Fee:	\$10 for replacing a license or wallet card
2. Roster or List Fee:	\$10
3. Returned check fee:	\$30 or amount provided by statute

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 42-5 Doc. No. 4801, eff May 25, 2018; SCSR 47-5 Doc. No. 5157, eff May 26, 2023.

## **10-42. Board of Veterinary Medical Examiners.**

The Board shall charge the following fees:

(A) Fees for Veterinarians:	
(1) Application for License	\$175
(2) Temporary Veterinary License	\$100
(3) Biennial Renewal	\$340
(4) Biennial Renewal late fee	\$100 + renewal fee

(5) Reinstatement fee	\$250 + renewal fee
(B) Fees for Veterinary Technicians:	
(1) Application for License	\$50
(2) Temporary Veterinary Technician License	\$10
(3) Biennial Renewal	\$80
(4) Biennial Renewal late fee	\$10 + renewal fee
(5) Reinstatement fee	\$20 + renewal fee
(C) Miscellaneous Fees:	
(1) License Verification Fee	\$5
(2) Wall Certificate Replacement	\$10
(3) Pocket Card Certificate Replacement	\$10
(4) Licensee List Request	\$10
(5) Returned Check Fee	\$30
(6) Walk-in Service Fee	\$25

**HISTORY:** Added by State Register Volume 38, Issue No. 6, Doc. No. 4437, eff June 27, 2014. Amended by SCSR 47-5 Doc. No. 5160, eff May 26, 2023; SCSR 49-5 Doc. No. 5349, eff May 23, 2025.

### **10-43. Board of Genetic Counselors.**

The Board shall charge the following fees:

A. Genetic Counselor	
(1) Application Fee	\$600
(2) Application Fee for Licensure by Endorsement	\$600
(3) Biennial License Renewal (Renewed no later than April 30 in odd-numbered years)	TBD
(4) Reinstatement Fee	\$300
B. Limited License	
(1) Application Fee	\$200
(2) Application for Change of Supervisor	\$25
C. Other Fees	
(1) License Verification	\$5
(2) Insufficient Funds Fee as established in S.C. Code Section 34-11-70	\$30

**HISTORY:** Added by SCSR 49-5 Doc. No. 5348, eff May 23, 2025.

### **10-50. Representation before Department Boards and Commissions.**

A. Parties who appear in administrative hearings in contested cases as defined under S.C. Code Ann. § 1-23-310 before a licensing board administered by the Department may appear and represent themselves, or may appear and be represented by an attorney admitted to practice in this State, either permanently or pro hac vice. Contested cases include, but are not limited to, disciplinary action proceedings pursuant to S.C. Code Ann. § 40-1-90 and licensure application hearings.

B. A party who is not a natural person, such as a business defined in S. C. Code Ann. § 33-1-103, may be represented in a hearing before a licensing board without an attorney admitted to practice in this State only through an officer or employee, including in-house attorneys possessing Limited Certificates of Admission ("Limited Certificate") pursuant to Rule 405, SCACR who:

1. in the case of a person possessing a Limited Certificate, has provided a copy of the Limited Certificate prior to appearance at the Hearing; or
2. in the case of a non-lawyer officer or employee, has provided to a board a written authorization to represent that entity signed by the president, chairperson, general partner, or chief executive officer prior to appearance at the Hearing.

C. A party proceeding without legal representation by an attorney admitted to practice in this State shall remain fully responsible for compliance with the South Carolina Rules of Evidence, the South

Carolina Administrative Procedures Act and any statutes or regulations applicable to a licensing board's proceedings.

**HISTORY:** Added by SCSR 47-5 Doc. No. 5152, eff May 26, 2023.