

AGENCY NAME:	University of South Carolina Lancaster		
AGENCY CODE:	H37	SECTION:	20E

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**Fiscal Year 2015-16
Accountability Report**

SUBMISSION FORM

AGENCY MISSION	<p>Abbreviated Mission Statement (Approved by the USC Board of Trustees, June 2010)</p> <p>The University of South Carolina Lancaster, a Palmetto College campus of the University of South Carolina, has as its mission to provide higher education and intellectual leadership to its service area. At the heart of this mission is a teaching faculty of high quality dedicated to excellence in instruction, scholarship, public and professional service, and creative endeavor, which enrich the classroom experience. USC Lancaster offers a varied curriculum grounded in the liberal arts and focused on preparing students to continue their education in the University and throughout life. Complete mission statement available at http://www.ipr.sc.edu/mission/lancaster_ms.htm.</p>
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AGENCY VISION	<p>In fulfilling the mission of the campus stated above in the USC Lancaster Mission Statement, we look to the tenets of the USC System statement for the overarching vision for our mission to our campus' service area. USC Lancaster aspires to be a leader among the university's Palmetto College campuses as a comprehensive learning center offering equal access to high-quality university programs and services. USC Lancaster must be a dynamic, forward-looking and proactive institution of higher learning that relates productively to its community and to the greater University of South Carolina. USC Lancaster seeks to continuously enhance its intellectual environment and expand access to its academic programs.</p>
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Please state yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

RESTRUCTURING RECOMMENDATIONS:	No
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Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Dr. Walter P. Collins, III	803-313-7001	collinsw@sc.edu
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I have reviewed and approved the enclosed FY 2015-16 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	<i>Walter P. Collins, III</i> <i>9/14/16</i>	
(TYPE/PRINT NAME):	Dr. Walter P. Collins, III	

BOARD/CMSN CHAIR (SIGN AND DATE):	<i>John C. von Lehe Jr</i> <i>9/14/16</i>	
(TYPE/PRINT NAME):	John C. von Lehe Jr	

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AGENCY’S DISCUSSION AND ANALYSIS

USC Lancaster serves six area counties and admits all students who show promise of academic success. Most of USCL's students are first generation college students from rural areas, small towns, and cities across the central Piedmont area of the Carolinas. Through a broad commitment to equity, an extensive scholarship and financial aid program, a variety of weekday and evening course offerings, and online degree programs, USC Lancaster seeks to make education accessible, affordable, and convenient to the residents of this area.

USC Lancaster has always provided a strong foundational education for area students, but in the last fiscal year, the campus has also significantly expanded four-year online degree offerings to provide greater opportunities for current and future students in and beyond our service area. The campus offers two general Associate Degrees, one in Arts and another in Sciences, in addition to specialized Associate degrees in Business and Criminal Justice, and an Associate in Technical Nursing available through a partnership between USCL and York Technical College. As the Palmetto College campus with the strongest enrollment in four-year degree completion programs, USCL also currently offers students eleven Palmetto College degrees.

While the campus has always worked closely with the USC system, the growth of the Palmetto College campuses and online programs has provided greater opportunities for collaboration, and accordingly the campus is aligning goals, strategies, and objectives with the Palmetto College Blueprint dashboard—our success depends on the core components of recruitment, retention, and success rates, strong faculty, community outreach, and strong fiscal stewardship.

In pursuit of our primary mission, teaching excellence remains the highest priority at USC Lancaster. Students at USCL have access to approachable and well-qualified faculty and staff members, expansive technological support, and academic and personal support services, as well as opportunities for internships and activities beyond the classroom. Public service is emphasized at all levels. The USC Lancaster campus is a hub for local and regional community events of all sizes and purposes. Students, faculty, and staff are participants and leaders out in our community. The Gregory Health and Wellness Center provides equipment and programming to campus and community to keep residents of Lancaster and the surrounding areas of all ages active and healthy.

The campus administration continues to work closely with the USC Budget Office and the Administration of Palmetto College in order to adjust and strengthen campus funding. The campus continues to enjoy strong community support, with regular funding from the city and county, and from the local Educational Foundation of USC Lancaster. With budget reforms, a tuition increase, an increase to Dual Enrollment rates, the Palmetto College revenue sharing model, and an increase to recurring parity funding by the legislature, USC Lancaster’s financial health continued to improve substantially during FY15-16, and projections for FY16-17 are also strong.

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Strategic Planning Goal 1: Increase enrollment and retention.

USC Lancaster’s enrollment remains strong, with 1722 registered students in the Fall of 2015. Fall 2014 the campus enrolled 1738 students. Along with higher education institutions across the nation in the last several years, the campus has experienced some enrollment decline due in large part to demographic changes in traditionally aged, college-ready high school graduates. Major strategies at USCL for addressing these changes have been two-pronged: first, increasing resources for recruiting, and second, focusing on retention and student success for continuing students. Enrollment remains stable for new freshman, and USCL’s retention rate is a solid 60.3%, a strong increase over the previous year’s rate of 54% and well above the 51.1% rate for all 20 South Carolina two-year public institutions. In addition, in FY16-17, the campus has already seen a further increase in the numbers of continuing students.

USCL increased recruitment and retention support by adding a full-time Palmetto College Coordinator, responsible for recruiting both on and off campus for four year degrees, as well as with increased support for recruiting new first-year students. In the last two fiscal years, key positions have now been filled in Enrollment Management, recruiting for USCL and for Palmetto College degrees, and dual enrollment, allowing the campus to focus recruitment and marketing efforts in line with best practices to counter the demographic trends. In addition, USCL consulted with an education strategies firm, Kennedy & Company, to target enrollment strategies. Enrollment Management is now developing a series of targeted recruitment and retention efforts, such as new outreach to primary feeder high schools, as well as new initiatives to reach underserved populations, such as GED graduates. Meanwhile traditional recruitment strategies continue as well, such as visits to areas high schools and county councils by faculty, staff, and administration, including the Dean, and continued outreach to students denied USC Columbia admission through the Denied Columbia Students Recruitment Initiative. Scholarship funds and awards increased in FY15-16 as well, providing greater opportunities for students demonstrating academic excellence and/or financial need.

USC Lancaster has also devoted considerable energy and resources to student support for academics, with an eye to strong graduation rates and success following graduation. USCL administration consolidated support services related to successful student academic progression, engagement, and retention under a new position, Coordinator for Student Engagement and Success. While the campus already has strong student support services, this new position will allow for strengthening those services further in our Academic Success and Writing Center, Counseling Services, University 101 Program, Office of Student Life, USC Connect and Graduation with Leadership Distinction, and Travel Study. The campus TRiO Learning Resources Center, located in Medford Library at the heart of campus, serves first-generation students, economically challenged students and students with documented disabilities by offering academic support, tutoring, coordinating campus and community service activities and other retention and success efforts. Work continues on strengthening academic advising procedures, with an ad hoc committee of faculty and staff reporting to Academic Affairs various suggestions for improving services. Each of these student support services provide clear evidence of achievement towards the Statewide Enterprise Strategic Objectives in Education, Training, and Human Development.

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Strategic Planning Goal 2: Expand academic offerings.

The expansion of academic offerings is critical to sustain USC Lancaster’s mission and core values. Palmetto College has provided outstanding opportunities for growth in academic offerings, allowing students to complete baccalaureate degrees both on and off our campus. For FY15-16, USCL had a targeted objective to increase the number of Palmetto College degrees available to students from 7 to 11, which was achieved in a collaborative partnership with USC, USC senior campuses, and other Palmetto College campuses. Current Bachelor degree offerings include Business Administration, Criminal Justice, Elementary Education, Health Promotion, Hospitality Management, Human Services, Information Management and Systems, Information Sciences, Liberal Studies, Nursing, and Organizational Leadership. Each of these areas has documented need for students in and beyond our service area. In addition, three more degrees will come online in FY16-17. USC Lancaster continues to lead the Palmetto College Campuses in enrollment in Palmetto College BLS and BOL degree programs.

Beyond expanded degree offerings, USC Lancaster seeks to grow the wide range of individual courses we offer. With the largest full-time faculty body of the four Palmetto College campuses, USC Lancaster offers the greatest variety of courses to its students. As the campus hires new faculty, the administration counts it beneficial to identify excellent faculty with credentials in more than one discipline to multiply our offerings and those we can offer through Palmetto College. In FY15-16, we hired new faculty members in English, Economics, and History / Native American Studies to provide greater offerings both in our two- and four-year programs. Those faculty members have already begun teaching. Improvements in the educational infrastructure of Palmetto College and in faculty demonstrate measurable achievement towards the Statewide Enterprise Strategic Objectives in Education, Training, and Human Development.

Strategic Planning Goal 3: Enhance educational experience.

Recruiting, retaining, and offering valuable programs to students is of value only if institutions of higher education also support and sustain students throughout their academic careers into successful careers or further studies. USCL has made enhancing educational experience to prepare graduates for the challenges and opportunities of the 21st century a major priority this year—indeed, every year—and in planning for FY16-17 as well.

Any educational experience succeeds under the tutelage of fine and committed faculty. With teaching excellence as our highest priority, the *Palmetto College Campuses Faculty Manual* and the institution’s own annual review procedures place high value on teaching effectiveness. It counts for 60% of a tenure-track faculty member’s total annual review score, and 80% of a non-tenure-track faculty member’s total annual evaluation score. Faculty normally teach a 12-hour course load each semester, with adjustments made to allow the faculty member to engage in productive scholarship or other professional endeavors. Courses are evaluated, and evaluations are reviewed by faculty peers and administration, to ensure that teaching quality remains high.

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USC Lancaster continues to attract faculty with terminal degrees and who remain current in their respective disciplines. Our new faculty hires allow us to expand offerings in both Carolina Core general education offerings but also Palmetto College four-year degrees, and FY 2016-2017 planning is already underway to add additional faculty in areas of demonstrated need or potential growth. In addition to their vital role as classroom instructors, tenure-track and tenured faculty are scholarly active and productive. They disseminate scholarly work at conferences, publish in journals and books, and serve as reviewers of scholarship. Many compete successfully for intra- and extra-mural grants. USC Lancaster faculty members have been successful in competitions for funding to engage undergraduate students in research and scholarly production.

The campus is dedicated to offering expanded upper-level teaching opportunities and enhanced support for research and professional development. For the 18th successive year, the administration sponsored a Research and Productive Scholarship grants program, funded at approximately \$40,000 per year, for which USC Lancaster faculty may compete. Additionally, the administration supports faculty through an annual travel budget for professional or scholarly conferences that supports their engagement with productive scholarship and eventual success in the tenure and promotion process. Funds for this budget were increased from \$25,000 to \$30,000 in FY15-16. Strong support for faculty has resulted in USC Lancaster enjoying 100% success the last three years in faculty tenure and promotion applications. Fourteen different faculty members made academic presentations at 21 separate conferences during the year.

In addition to strong support for faculty in the instructional mission, USCL also directly provides support for student success in providing tutoring services. One particular example stands out here. Currently the only Palmetto College campus with an Academic Success Center, USCL dedicated financial resources to expanding and improving tutoring space to provide for better academic tutoring in FY15-16. Individual tutoring sessions declined somewhat during renovations and relocation, but the new Academic Success Center is now fully staffed and operational, and looking to expand tutoring services in FY16-17. The ASC will also begin tracking not only the number of tutoring sessions, but how many discrete clients take advantage of tutoring services; in addition, a new administrative support person in the center will allow for an expanded and targeted marketing campaign on campus to make students aware of the many resources available for their support.

USCL Career Services are designed to assist students with making and achieving both short-term and long-term career goals. Realizing students are most successful when they are pursuing educational and career goals aligned with their individual gifts and strengths, Career Services provides students with assistance in selecting a major based on personality, interests, work values and skills. With the aid of high quality career assessments such as the Myers Briggs Type Indicator and the Strong Interest Inventory, each student receives individual focus and support in selecting his or her best major fit. Students also receive assistance and support with job search skills including developing effective resumes and learning how to better network with potential employers. This support facilitates the growth and personal development of each student helping them realize not only educational success but also long-term career success.

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All these support services are instrumental to a strong graduation rate. On one end of the spectrum, the Coordinator for Student Engagement and Success is beginning a study of students who earn Ds and Fs in courses, or who withdraw from courses, to determine what common characteristics may contribute to poor performance so the campus can offer support and strategies for improvements. On the other end of that same spectrum of academic success, USCL is promoting a new program, Graduation with Leadership Distinction (GLD) honors by fulfilling specific requirements related to leadership training and by participating in specific co-curricular experiences. In FY15-16, 4 graduates received this prestigious honor. The campus completed renovations to Bradley science labs and opened a new nursing simulation lab for BSN students in FY15-16 as well. Our doors are open to all students, and our goals are all directed towards their success in college and beyond.

USC Lancaster’s commitment to service remains a priority. The campus continues to work closely with area high schools through such programs as Honors Day and with the hosting of Junior Scholars Day for students in schools throughout the Olde English Consortium. Student groups and organizations also assist with community service activities. Faculty and professional staff at USC Lancaster participate in a variety of service activities appropriate to the size and scope of our community. All faculty are evaluated on their service activities, which count 20% of their total annual evaluation. USCL staff are likewise encouraged to engage in different (and relevant) areas of service. Most campus employees plan service activities to include students thus teaching through example “the duties of citizenship” (USCL Mission Statement).

USCL also holds outreach to the community as fundamental. Educational opportunities are not confined to the classroom or to registered students. With world-class exhibits supported by the National Endowment for the Arts, USCL’s Native American Studies Center drew 8003 visitors from the area and around the country, up from 6813 in FY14-15. These visitors have the opportunity to view the single largest collection of Catawba Indian pottery in existence; study primary and secondary texts on Native Americans in the Southeast; participate in educational classes and programs; and observe archaeology, language, and folklore and oral history labs. USCL also has established a FY16-17 goal to increase the number of non-credit course offerings available for community members, to include courses in computer skills and literacy, Spanish for medical professionals, and a South Carolina Studies course for Sun City residents, in addition to our long-standing course Health Fitness for Seniors. We partner with the Lancaster County School District to offer swimming classes to all fourth-grade students in the district. Indeed, completion of Phases I and II of renovations to the Gregory Health and Wellness Center in in the last two fiscal years promises only to increase the number of community users for this facility. These community education and wellness initiatives in addition to our strong support for student success clearly addresses the Statewide Enterprise Strategic Objective Government and Citizens.

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Strategic Planning Goal 4: Improve physical plant.

FY15-16 was a busy year with a number of successful improvements to campus facilities and infrastructure. The Nursing Simulation Lab, mentioned previously under Goal 3, is already enhancing the quality of the four-year nursing program, and planning is underway for opening the facility for area healthcare professionals as well, such as EMS responders. The Academic Success Center renovation was complete, and the campus completed Phase I of the project to enhance student services spaces by relocating the Office of Academic and Student Affairs to Starr Hall, thereby centralizing all student-centered administrative operations in one building. The new Admissions office opened to students, allowing for improved service in enrolling and registering for courses, and the remainder of Academic Affairs will relocate to the newly renovated space in FY16-17.

An important service to the community is the Gregory Health and Wellness Center, where the campus accomplished Phase I of renovations and upgrades to the natatorium in FY 13-14 and Phase II renovations of lobby and membership services suite renovations in FY 14-15. Funding is in place for Phase III to continue in the new year, to include possibly replacing the gymnasium floor, and repairing and upgrading the showers and locker rooms, and replacing windows in natatorium. For several years, Lancaster’s J. Marion Sims Foundation has funded an Access grant for the Gregory Health and Wellness Center. The purpose of the annual \$45,000 grant provides memberships to the Center for families from underserved, underprivileged populations in Lancaster County. In addition to academic offerings of physical education classes to students, the center offers the community a full aquatics program with aquacize, water aerobics, and swim lessons; group fitness classes for spinning, yoga, and Zumba; and corporate membership rates.

In planning for FY16-17, additional deferred maintenance money will be dedicated to the Bradley building to replace an outdated system with a new energy efficient HVAC system. Campus administration is also seeking renovation of the Bradley physics teaching lab to accommodate chemistry instruction as well, with a \$100,000 proposal already submitted to Comporium Communications, a generous donor to the campus many times over the years. And finally, the Educational Foundation of USC Lancaster has a Medford fund to fund improvements to the library and a Bradley maintenance fund to help offset the costs each year of maintenance projects in Bradley; in FY15-16, these private funds were used for campus repairs and grounds beautification.

USC Lancaster is most grateful for the generous support of the South Carolina State Government and for the many partners and donors in our community and beyond who allow the campus to provide excellent facilities to students and community members.

Strategic Planning Goal 5: Strengthen financial condition and sustainability.

USC Lancaster has worked steadily the last several years to stabilize the financial condition and operational budget of the campus. In light of recent state appropriations and with recent drops in student enrollment, has made long-term financial sustainability and efficiency major goals. The campus

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administration participates in quarterly budget meetings and the Dean retains a Budget Advisory Group to assist in monitoring budget issues.

Last year, USC Lancaster experienced a revenue increase of approximately \$200,000 above budgeted revenue. That increase due to enrollment along with a general tuition increase, the Palmetto College revenue sharing model, and an increase to recurring parity funding by the legislature improved the financial health of the campus during 2015-2016. USC Lancaster received an increase of approximately \$100,000 in recurring parity funding. At year’s end, almost \$845,000 in carry-forward money was available towards rebuilding the campus reserve funds to a recommended \$1.5 million (equivalent to two months of campus operating expenses.)

The campus continues to enjoy strong community support, especially from the City of Lancaster and from Lancaster County. The Educational Foundation of USC Lancaster works closely with the Office of Advancement to identify and cultivate sources of external financial support to meet the growing needs of the campus.

Beginning in March 2015, both of Lancaster’s long-established Rotary Clubs meet weekly on the campus in the Carole Ray Dowling community room, adding to the great number of groups and businesses who utilize our facilities each week.

USC Lancaster strives not only to be a responsible steward of the financial resources of our students, community, and state, and in return to contribute strongly back. In the most recent Darla Moore School report on the economic impact of the University of South Carolina to the state, USCL has an annual net contribution to the state’s economy of \$32,741,910 and a total of 746 jobs associated with the measured economic activities tied to USCL (Moore Business School, 2011, 16).

Currently, the budget and financial health of the campus are stable.

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A note about data availability

Please note that for a number of significant performance measures, including 1, 4, 10, 11, and 12, reports previously generated by the CHE were not available for FY15-16 actual values. The University of South Carolina transitioned student educational records to Banner, a comprehensive, fully integrated, graphical user-interfaced Student Information System. In that transition, there has been something of a data gap, whereby numbers previously generated one way are now being calculated in slightly different ways, for example, or in other cases where enrollment numbers are finalized at different points in the fiscal year now than they have been in previous years. As a result, in this transitional period, some data are not fully comparative. In other cases, reports are simply not available at the time of the submission of this Accountability Report, as is the case for example of the CHE report “Graduation Rates and Success Rates of First-time, Full-time Degree-Seeking Undergraduates for the 2-year Institutions.” In performance measures affected by this data gap, Data Source and Availability notes the best source available for actual numbers. For accountability and strategic planning going forward, the new student information systems will result in improved access to information and more accurate reporting.

Subsections I and II: Risk Assessment and Mitigation Analysis, and Restructuring Recommendations

Since its establishment in 1959, USC Lancaster has more than fulfilled its mission of educating the citizens of South Carolina. The campus is routinely subject to accreditation, review, and audits, in addition to consulting with external agencies to identify potential negative impacts on the public and to avoid those. Finally, while USCL is a separately funded state agency, our membership in the USC System assures appropriate resources and strategies are in place to address failure to attain goals and objectives. This agency has no restructuring recommendations at this time.

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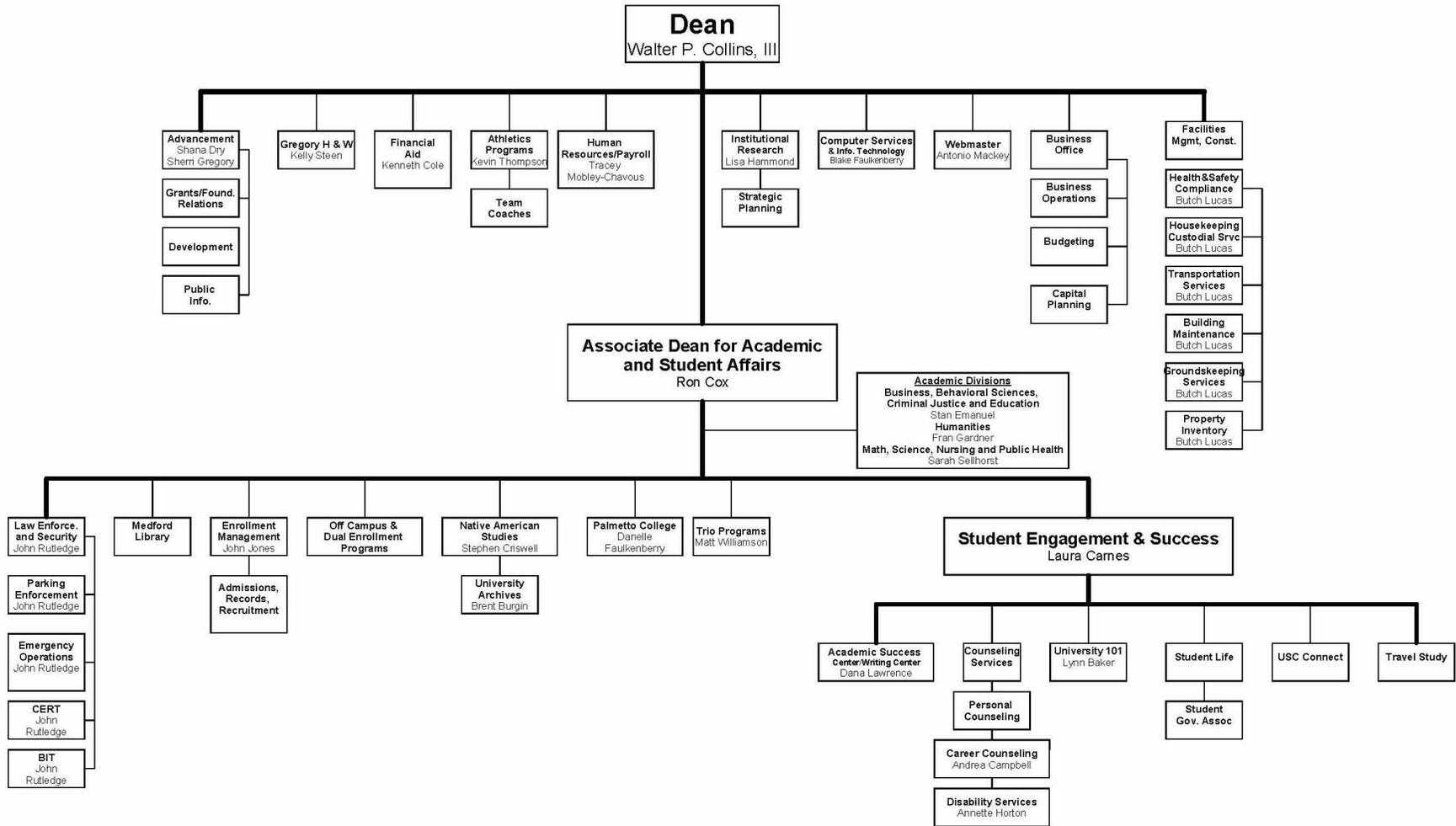
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USC Lancaster Organization Chart



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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
G	1			Education, Training, and Human Development	Increase enrollment and retention
S		1.1			Increase and enhance recruitment efforts
O			1.1.1		Increase new freshmen applications by 10%.
O			1.1.2		Achieve a yield rate of 45% (conversion of applicants into enrolled students).
O			1.1.3		Continue to hold or attend strategic recruitment events on behalf of USCL, on or off campus, for a total of 50 or more.
O			1.1.4		Continue promotion of baccalaureate degree options available through Palmetto College and increase the headcount of Palmetto College students at USCL to 135 or more.
O			1.1.5		Add three new scholarship funds for student scholarships in the USCL Education Foundation.
S		1.2			Increase and enhance retention efforts
O			1.2.1		Increase retention of first-time, full-time, degree seeking freshmen by 2% by providing and enhancing the following services: tutoring in the Academic Success Center; personal, academic, and career counseling; guidance in the TRiO program for first generation college students and others with challenges to their college success; reporting of, and followup on, excessive student absences.
O			1.2.2		Increase student graduation and/or success rates to target values by continuing to review and improve the academic advising process.
O			1.2.3		Increase number of students earning Associate degrees by 5%.
G	2			Education, Training, and Human Development	Expand academic offerings
S		2.1			Working within Palmetto College, support recently expanded degree programs to meet student expectations and community needs.
O			2.1.1		Support Palmetto College baccalaureate degree programs with new and expanded marketing highlighting already familiar programs and the seven new degrees brought online last year.
O			2.1.2		Hire qualified faculty to teach in areas of demonstrated need or potential growth: Chemistry, Computer Science, Philosophy, Speech.
G	3			Government and Citizens	Enhance educational experience
S		3.1			Prepare USCL graduates for the challenges and opportunities of the 21st century, as well as support community education and health and wellness.

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Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
O			3.1.1		Provide outstanding education to students by emphasizing USCL's role as a teaching institution. Teaching-focused faculty will continue to teach a normal course load of 8 courses each academic year with science faculty normally teaching 6 lectures and 4 labs. [Periodic load reductions are available to pursue scholarship.]
O			3.1.2		Provide student access to high caliber expert faculty by continuing stable funding of the faculty travel budget and the USCL Research and Productive Scholarship Program in an amount comparable to or above the levels of the most recent three fiscal years.
O			3.1.3		Increase student success through increased tutoring sessions in the Academic Success Center, both for new and repeat student clients.
O			3.1.4		Continue to offer students the opportunity of the new Graduation with Leadership Distinction (GLD) honors.
O			3.1.5		Through active and interesting programming opportunities, expand attendance of students and visitors to the city-renovated Native American Studies facility to 9000.
O			3.1.6		Expand noncredit continuing education opportunities for community members.
O			3.1.7		Offer 15 enhanced and focused campus and community outreach Medford Library events.
O			3.1.8		Reapply to J. Marion Sims Foundation for funding continuation of the annual \$45,000 Access Grant for the Gregory Health and Wellness Center to provide membership for underserved families.
O			3.1.9		Continue partnership with Lancaster County School District and the J. Marion Sims Foundation to offer swimming lessons to fourth grade Lancaster County students
G	4			Improve physical plant	
S		4.1		Improve USCL's physical plant to sustain enrollment growth, expand public services, and provide a well-equipped learning environment	
O			4.1.1		Complete project to enhance campus space utilization and student support by concentrating student services in Starr Hall. Complete Office of Academic and Student Affairs move, using recently allocated deferred maintenance funding (FY 16 appropriation)
O			4.1.2		Explore seed funding options for a renovation of the physics teaching lab to accommodate chemistry instruction as well.
O			4.1.3		Complete renovations to the Gregory Health and Wellness Center to improve exercise facilities for students, faculty, staff, and community members.
O			4.1.4		Install energy efficient HVAC system in Bradley.
O			4.1.5		Complete improvements to campus facilities with private local funds.

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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
G	5				Strengthen financial condition and sustainability
S		5.1			Strengthen the financial condition, efficiency, and operations of USCL
O			5.1.1		<i>End the fiscal year under budget for expenditures, adding to our carry-forward with a minimum of \$400,000 to build up the USCL Reserve Fund to a total of \$1,245,000</i>
O			5.1.2		<i>Build up tuition revenues by 2% through increased enrollment.</i>
O			5.1.3		<i>Continue community support by offering use of campus facilities as a location for community events through the Facilities Rental services.</i>

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Performance Measurement Template

Item	Performance Measure	Target Value	Actual Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)
1	Headcount (FY15-16 Enrolled Students, FY16-17 Registered Students)	1750	1722	1750	7/1/2015-6/30/2016	Enrollment Management, internal FY15-16 (previously CHE reports)	Fall semester numbers	All Goal 1 objectives, 2.1.1, 2.1.2, 3.1.3, 3.1.1, 3.1.2
2	New freshman applications	707	692	750	7/1/2015-6/30/2016	Enrollment Management, internal	Fall semester numbers	All Goal 1 objectives, 2.1.1, 2.1.2, 3.1.3, 3.1.1, 3.1.2
3	Yield rate of conversion of applicants into registered students (FY15-16 Enrolled Students, FY16-17 Registered Students)	48.7%	42.2%	45%	7/1/2015-6/30/2016	Enrollment Management, internal	Fall semester numbers	All Goal 2 objectives, 2.1.1, 2.1.2, 3.1.3, 3.1.1, 3.1.2, 3.1.3, 3.1.4
4	Associate Degrees Awarded	145	105	110	7/1/2015-6/30/2016	Enrollment Management, internal	Total number for the fiscal year	All Goal 2 objectives, 2.1.1, 2.1.2, 3.1.3, 3.1.1, 3.1.2
5	Palmetto College Student Enrollment in BOL and BLS at USC Lancaster	135	131	135	7/1/2015-6/30/2016	Enrollment Services, Palmetto College	Fall semester numbers	All Goal 2 objectives, 2.1.1, 2.1.2, 3.1.3, 3.1.1, 3.1.2, 3.1.3, 3.1.4
6	Student Enrollment in Other Palmetto College Degree Programs	new FY16-17 goal	18	28	7/1/2015-6/30/2016	Enrollment Services, Palmetto College	Fall semester numbers	All Goal 2 objectives, 2.1.1, 2.1.2, 3.1.3, 3.1.1, 3.1.2, 3.1.3, 3.1.4
7	All recruitment events held on or off campus	40	62	50	7/1/2015-6/30/2016	Enrollment Management, internal	Actual number	All Goal 2 objectives, 2.1.1, 2.1.2, 3.1.3, 3.1.1, 3.1.2, 3.1.3, 3.1.4
8	Funds established for student scholarships in the Educational Foundation of USC Lancaster	133	132	134	7/1/2015-6/30/2016	Educational Foundation of USC Lancaster, internal	Cumulative number of individual scholarship funds	All Goal 1 and 5 objectives
9	Students with scholarships awarded from the Educational Foundation of USC Lancaster	150	163	145	7/1/2015-6/30/2016	Financial Aid, internal (FY14-15)	Total number of enrolled students value actual included total number for fiscal year; FY16-17 goal is based on Fall semester projections)	All Goal 1 and 5 objectives (including those in 2nd year of existing awards)
10	Scholarships awarded from or continued by the Educational Foundation of USC Lancaster	235	251	200	7/1/2015-6/30/2016	Financial Aid, internal (FY14-15)	Total number of scholarships awarded value actual included total number for fiscal year; FY16-17 goal is based on Fall semester projections)	All Goal 1 and 5 objectives (including 2nd year of existing awards)
11	Retention of first-time, full-time, degree seeking freshmen	54%	60.30%	62%	7/1/2015-6/30/2016	last actual value reported FY14-15 CHE, Retention of First-Time, Full-Time, Degree-Seeking Freshmen from Fall 2014 to Fall 2015	CHE calculation	1.1.5, 1.2.1, 1.2.2, 1.2.3, 2.1.1, 2.1.2, 3.1.3, 3.1.1, 3.1.2, 3.1.3, 3.1.4, All Goal 4 objectives, 5.1.2

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Performance Measurement Template

Item	Performance Measure	Target Value	Actual Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)
12	Graduation Rates of First-time, Full-time Degree-Seeking Undergraduates	19%	18.50%	19%	7/1/2015-6/30/2016	last actual value reported FY14-15 CHE, Graduation Rates and Success Rates of First-time, Full-time Degree-Seeking Undergraduates for the 2-year Institutions	Fall numbers. Percentage of cohort graduating within 150% time of normal program time (3 years).	1.1.5, 1.2.1, 1.2.2, 1.2.3, 2.1.1, 2.1.2, 3.1.3, 3.1.1, 3.1.2, 3.1.3, 3.1.4, All Goal 4 objectives, 5.1.2
13	Success Rates of First-time, Full-time Degree-Seeking Undergraduates	56%	53.50%	56%	7/1/2015-6/30/2016	last actual value reported FY14-15 CHE, Graduation Rates and Success Rates of First-time, Full-time Degree-Seeking Undergraduates for the 2-year Institutions	Fall numbers. Percentage of cohort graduating within 150% time of normal program time (3 years) and those who as of 150% of program time have transferred to another institution or have continued to be enrolled the term following 150% of program time.	1.1.5, 1.2.1, 1.2.2, 1.2.3, 2.1.1, 2.1.2, 3.1.3, 3.1.1, 3.1.2, 3.1.3, 3.1.4, All Goal 4 objectives, 5.1.2
14	Tutoring sessions held in the Academic Success Center	1000	754	800	7/1/2015-6/30/2016	ASC Director, internal	Total number for the fiscal year	1.2.1, 1.2.3, 2.1.4
15	Total Palmetto College baccalaureate degrees available	7	11	14	7/1/2015-6/30/2016	Palmetto College	Actual number	1.1.4, 1.1.5, 2.1.1, All Goal 5 Objectives
16	Expand noncredit course offerings	new FY16-17 goal	new FY16-17 goal	4	7/1/2016-6/30/2017	Enrollment Management, internal	Actual number	3.1.6
17	Enrollment headcount for upper-division BSN program	48	47	48	7/1/2015-6/30/2016	BSN Program Director, internal	Actual headcount. Maximum number of students is 48, due to lack of more clinical opportunities.	1.2.1, 3.1.1
18	Total baccalaureate degree programs available through USC Lancaster (other than Palmetto College offerings) (one BA was converted to Palmetto College FY15-16)	2	1	1	7/1/2015-6/30/2016	Academic Affairs, internal	Total number of "2+2" baccalaureate degree programs available at USCL (one 2+2 program became a Palmetto College baccalaureate degree)	All Goal 1 and 2 Objectives, 3.1.1, 3.1.2, 3.1.3, 3.1.4, All Goal 4 Objectives, 5.1.1
19	Full-time faculty	56	56	57	7/1/2015-6/30/2016	Academic Affairs, internal	Fall semester numbers	All Goal 1 and 2 Objectives, 3.1.1., 3.1.2, All Goal 4 and 5 Objectives
20	Normal teaching load of full-time faculty per academic year (excluding science faculty)	8	8	8	7/1/2015-6/30/2016	USC Lancaster Campus Description (4/2015)	n/a	All Goal 1 and 2 Objectives, 3.1.1., 3.1.2, All Goal 4 and 5 Objectives
21	Undergraduate Credit Hours by Full-Time Faculty	76%	data not available	76%	7/1/2015-6/30/2016	last actual value reported by USC OIRAA FY14-15	Fall semester numbers	2.1.1, 2.1.2, 3.1.1, 3.1.2, 5.1.1, 5.1.2
22	Undergraduate Credit Hours by Faculty with Terminal Degrees	45%	data not available	45%	7/1/2015-6/30/2016	last actual value reported by USC OIRAA FY14-15	Fall semester numbers	2.1.1, 2.1.2, 3.1.1, 3.1.2, 5.1.1, 5.1.2
23	Maintain USC Lancaster Research and Productive Scholarship Award Program for faculty and staff	\$40,000	\$40,000	\$40,000	7/1/2015-6/30/2016	Academic Affairs, internal	Actual amount	2.1.1, 2.1.2, 3.1.1, 3.1.2, 5.1.1, 5.1.2

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Performance Measurement Template

Item	Performance Measure	Target Value	Actual Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)
24	Maintain travel budget for faculty scholarship	\$25,000	\$25,000	\$30,000	7/1/2015-6/30/2016	Academic Affairs, internal	Actual amount	2.1.1, 2.1.2, 3.1.1, 3.1.2, 5.1.1, 5.1.2
25	Students with Graduation with Leadership Distinction (GLD) honors	3	4	5	7/1/2015-6/30/2016	Academic Affairs, internal	Actual number listed for Commencement	1.1.5, 1.2.1, 1.2.2, All Goal 2 Objectives, 3.1.4
26	Visitors to the USC Lancaster's Native American Studies Center	7200	8003	9000	7/1/2015-6/30/2016	NASC Visitor Coordinator, internal	Actual number	2.1.1, 3.1.5, 5.1.3
27	Enhanced campus and community outreach events by Medford Library	20	21	15	7/1/2015-6/30/2016	Library, internal	Actual number	3.1.7, 5.1.3
28	Apply for \$45,000 Access Grant for the Gregory Health and Wellness Center	\$45,000	\$45,000	\$45,000	7/1/2015-6/30/2016	Budget office, internal	Actual amount	3.1.8
29	Offer swimming lessons to students enrolled in fourth grade in Lancaster County Schools	All 4th grade classes	All 4th grade classes	All 4th grade classes	7/1/2015-6/30/2016	Gregory Health and Wellness Center, internal	4th grade classes in aggregate	3.1.9
30	Move Academic Affairs to concentrate student services spaces, easing student accessibility to services.	1	0.5	1	7/1/2015-6/30/2016	Facilities Management, internal	Completion of renovation project	All Goal 1 and 2 Objectives, 3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.1.7, 4.1.1
31	Submit proposal for \$300,000 seed funding for physics lab renovation	new FY16-17 goal	new FY16-17 goal	1	7/1/2016-6/30/2017	Development and Budget offices, internal	Completion of proposal for seed funding to Comporium	4.1.2, all Goal 2 Objectives
32	Complete Gregory Health and Wellness Center Phase III renovations to improve exercise facilities (\$640,000 FY17 appropriation)	new FY16-17 goal	new FY16-17 goal	1	7/1/2016-6/30/2017	Facilities Management, internal	Completion of renovation project	4.1.3, 3.1.1, 3.1.6, 3.1.8, 3.1.9, 5.1.1
33	Complete installation of energy efficient HVAC system in Bradley (\$60,000 allocation)	new FY16-17 goal	new FY16-17 goal	1	7/1/2016-6/30/2017	Facilities Management, internal	Completion of renovation project	4.1.2, 4.1.4, 5.1.1
34	Complete improvements to campus facilities with private local funds (Foundation allocation)	new FY16-17 goal	new FY16-17 goal	1	7/1/2016-6/30/2017	Facilities Management, internal	Completion of campus facilities projects with Medford and Bradley Fund allocations	4.1.3, 4.1.5
35	Complete and open the Nursing Simulation Laboratory for four-year nursing students	1	1	Complete	7/1/2015-6/30/2016	Facilities Management, internal	Completion of construction project	1.2.1, 3.1.1
36	Renovate part of the Medford building to house the Academic Success Center.	1	1	Complete	7/1/2015-6/30/2016	Facilities Management, internal	Completion of renovation project	1.2.1, 3.1.3
37	Completion of Phase II of renovations to the Gregory Health and Wellness Center (FY 14 appropriation)	1	1	Complete	7/1/2015-6/30/2016	Facilities Management, internal	Completion of construction project	4.1.5, 5.1.1, 5.1.2
38	Completion of renovations to existing science labs in Bradley (FY 15 appropriation)	1	1	Complete	7/1/2015-6/30/2016	Facilities Management, internal	Completion of construction project	3.1.2, 4.1.2, 5.1.2
39	End the fiscal year under budget for expenditures	yes	yes	yes	7/1/2015-6/30/2016	Budget office, internal	n/a	All Goal Outcomes
40	Total year-end balance in Reserve Fund	\$700,000	\$845,000	\$1,245,000	7/1/2015-6/30/2016	Budget office, internal	Amount held in Reserve Fund	All Goal Outcomes
41	Community events offered on USC Lancaster campus	400	385	385	7/1/2015-6/30/2016	Facilities Rental Coordinator, internal	Actual number	5.1.3, 3.1.5, 3.1.6, 5.1.2, 5.1.3

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Program Template

Program/Title	Purpose	FY 2015-16 Expenditures (Actual)				FY 2016-17 Expenditures (Projected)				Associated Objective(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I.A. Unrestricted E&G	Activities that directly support the primary mission of the University to educate the state's diverse citizens through teaching, research and creative activity and service. Current fund resources received by an institution that have no limitations or stipulations placed on them by external agencies or donors, and that have not been set aside for loans, endowments, or plant. These resources are normally derived from state appropriations, student fees, and institutional revenues.	\$ 1,547,114	\$ 4,646,833	\$ -	\$ 6,193,947	\$ 1,834,196	\$ 8,106,775	\$ -	\$ 9,940,971	All Goal Objectives
I.B. Restricted E&G	Activities that directly support the primary mission of the University to educate the state's diverse citizens through teaching, research and creative activity and service. Current fund resources received by an institution that have limitations or stipulations placed on their use by external agencies or donors. These resources are normally derived from gifts, grants, and contracts and used predominantly for research and student scholarship activities.	\$ -	\$ 3,354,834	\$ 2,813,322	\$ 6,168,156	\$ -	\$ 3,648,703	\$ 3,988,268	\$ 7,636,971	All Goal Objectives
II. Auxiliary Services	Self-supporting activities that exist to furnish goods and services to students, faculty, or staff, and charge a fee directly related to the cost of the goods or services. These activities include student health, student housing, food service, bookstore, vending and concessions, athletics, parking, and other services.	\$ -	\$ 38,344	\$ -	\$ 38,344	\$ -	\$ 15,000	\$ -	\$ 15,000	All Goal 1, 2, and 5 Objectives
III. C. Employee Benefits: State	Fringe Benefits associated with Salaries	\$ 391,040	\$ 1,629,280	\$ 99,928	\$ 2,120,248	\$ 405,730	\$ 2,013,975	\$ 101,780	\$ 2,521,485	All Goal Objectives
					\$ -				\$ -	
	Total	\$ 1,938,154	\$ 9,669,291	\$ 2,913,250	\$ 14,520,695	\$ 2,239,926	\$ 13,784,453	\$ 4,090,048	\$ 20,114,427	All Goal Objectives

FY 2015-16 expenditures reported as prepared for Comprehensive Annual Financial Report. FY16 financials are still under review and not final as of the due date for this report. Year-end Financial Statements will be provided to Comptroller General by no later than October 1 in accordance with Proviso 117.58 of the FY17 State Appropriation Act.

FY 2016-17 projected based on FY 2016-17 State Appropriation Act.

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
1	59-117-10 through 330	State	Statute	Composition of University of South Carolina Board of Trustees with statutory responsibilities and duties defined	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
2	Act No. 126 of the 1959 Session of the General Assembly	State	Statute	Establishment of the Lancaster County Commission for Higher Education. Grants authority over higher education in Lancaster and adjacent areas to the Commission	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
3	§ 1-1-810 of SC Code of Laws	State	Statute	Annual accountability report to be submitted to the Governor and General Assembly	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
4	§ 1-1-820 of SC Code of Laws	State	Statute	Required content of annual accountability reports	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
5	§ 1-1-550 of SC Code of Laws	State	Statute	Qualified honorably discharged veterans have preference for employment	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
6	§ 11-35 of SC Code of Laws	State	Statute	Specifies procedures for procurement of goods and services	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
7	§ 59-26 of SC Code of Laws	State	Statute	Establishes requirements and standards relating to the teacher education programs	I.A. Unrestricted E&G; I.B. Restricted E&G
8	§ 59-101 of SC Code of Laws	State	Statute	Statutory recognition of colleges and institutions of higher learning	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
9	§ 59-102 of SC Code of Laws	State	Statute	Statutory requirements for student athletes	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
10	§ 59-103 of SC Code of Laws	State	Statute	Establishment of the State Commission on Higher Education with authority over public supported higher education in the State	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
11	§ 59-104 of SC Code of Laws	State	Statute	Meeting of admissions pre-requisites, Palmetto Scholarship program, competitive grants, Governor's Professor of the Year recognition, endowed professorship programs, accountability through assessment and planning, institutional effectiveness requirements	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
12	§ 59-105 of SC Code of Laws	State	Statute	Statutory requirements for a comprehensive sexual assault policy to address prevention and awareness of sexual assault	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
13	§ 59-106 of SC Code of Laws	State	Statute	Statutory requirements for inclusion of information regarding registered sex offenders in annual security reports	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
14	§ 59-107 of SC Code of Laws	State	Statute	Statutory requirements regarding remittance and application of tuition fees for permanent improvements and other expenses, regulations for issuance of State institution bonds	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
15	§ 59-110 of SC Code of Laws	State	Statute	Statutory requirements for incentives to retain and attract new nurse faculty and to provide technology to increase accessibility to clinical education needs	I.A. Unrestricted E&G; I.B. Restricted E&G III. C. Employee Benefits
16	§ 59-111 of SC Code of Laws	State	Statute	State scholarships and loan programs	I.A. Unrestricted E&G; I.B. Restricted E&G
17	§ 59-112 of SC Code of Laws	State	Statute	Requirements for determination of tuition and fee rates and abatements	I.A. Unrestricted E&G; I.B. Restricted E&G
18	§ 59-113 of SC Code of Laws	State	Statute	Requirements for tuition grants	I.A. Unrestricted E&G; I.B. Restricted E&G
19	§ 59-114 of SC Code of Laws	State	Statute	National Guard College Assistance requirements	I.A. Unrestricted E&G; I.B. Restricted E&G
20	§ 59-115 of SC Code of Laws	State	Statute	Authority and requirements for state student loans	I.A. Unrestricted E&G; I.B. Restricted E&G
21	§ 59-116 of SC Code of Laws	State	Statute	Authority and requirements for campus police	I.A. Unrestricted E&G; III. C. Employee Benefits
22	§ 59-117 of SC Code of Laws	State	Statute	Statutory authority for the University of South Carolina and its governance by a board of trustees	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
23	§ 59-118 of SC Code of Laws	State	Statute	Statutory requirements over academic endowments	I.B. Restricted E&G
24	§ 59-142 of SC Code of Laws	State	Statute	Statutory authority and requirements for state need-based grants	I.A. Unrestricted E&G; I.B. Restricted E&G
25	§ 59-143 of SC Code of Laws	State	Statute	Establishment of a state educational endowment to fund grants and scholarship programs	I.B. Restricted E&G

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Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
26	§ 59-147 of SC Code of Laws	State	Statute	Requirements for higher education revenue bonds	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
27	§ 59-149 of SC Code of Laws	State	Statute	Authorization and requirements for the LIFE Scholarship program	I.B. Restricted E&G
28	§ 59-150 of SC Code of Laws	State	Statute	Use of Lottery funds in support of higher education	I.B. Restricted E&G
29	§ 9-1 of SC Code of Laws	State	Statute	Retirement system for employees	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
30	§ 13-17 of SC Code of Laws	State	Statute	Establishment and requirements of the South Carolina Research Authority to facilitate research activities at institutions of higher education	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
31	119 Code of State Regulations	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of USC Aiken Chancellor to appoint boards, committees, and courts to oversee regulation	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
32	§ 48-52-620 of SC Code of Laws	State	Statute	Requires public colleges and universities to develop energy conservation plans and to reduce energy consumption by 20% by 2020	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
33	§ 44-96-80 and § 44-96-140 of SC Code of Laws	State	Statute	Requires the submission of an annual report of recycling data to be submitted to DHEC	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
34	62 Code of State Regulations, Sec. 300-375	State	Regulation	State Regulation promulgated for Palmetto Fellows Scholarship Program	I.B. Restricted E&G
35	62 Code of State Regulations, Sec.450-505	State	Regulation	State Regulation promulgated for the SC Need-based Grant Program for public institutions	I.B. Restricted E&G
36	62 Code of State Regulations, Sec.600-612	State	Regulation	State Regulation promulgated for the determination of rates of tuition and fees (State Residency for tuition).	I.A. Unrestricted E&G; I.B. Restricted E&G
37	62 Code of State Regulations, Sec.700-750	State	Regulation	State Regulation for Performance Standards and Funding and the Reduction, Expansion, Consolidation, or Closure of an Institution.	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
38	62 Code of State Regulations, Sec.900.85-900.140	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	I.B. Restricted E&G
39	62 Code of State Regulations, Sec.1100-62.1170	State	Regulation	State Regulation promulgated for oversight and administration of the program for free tuition for residents of SC aged sixty years old and older	I.A. Unrestricted E&G; I.B. Restricted E&G

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Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
40	62 Code of State Regulations, Sec.1200.1-70	State	Regulation	State Regulation promulgated for the administration of the LIFE Scholarship and LIFE Scholarship Enhancements	I.A. Unrestricted E&G; I.B. Restricted E&G
41	OSH Act of 1970	Federal	Regulation	Requirements to provide a safe and healthful workplace free of serious recognized hazards	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
42	20 USC 1094, Section 487(a)(17)	Federal	Regulation	Mandates the completion of IPEDS surveys in a timely and accurate manner for institutions participating in Federal financial assistance programs	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
43	P.L. 109-270, Section 421(a)(1)	Federal	Regulation	Mandates the collection and reporting of racial and ethnic data of students to the Department of Education for institutions participating in Federal financial assistance programs	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
44	29 C.F.R. 1602, subparts O, P, and Q	Federal	Regulation	Mandates the collection and reporting of racial and ethnic data for Institutional staff to the Department of Education for institutions participating in Federal financial assistance programs	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
45	34 C.F.R. Part 106.9	Federal	Regulation	Requirements to ensure nondiscrimination on the basis of sex of students and employees of educational institutions that receive federal financial assistance	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
46	34 C.F.R. 668.41(c)	Federal	Regulation	Requires an annual notice identifying the availability of institutional and financial aid information as required under FERPA	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
47	34 C.F.R. 668 Sections 43-44	Federal	Regulation	Must make available to prospective and enrolled students information regarding how and where to contact individuals designated to assist enrolled or prospective students in obtaining the	I.A. Unrestricted E&G; I.B. Restricted E&G
48	34 C.F.R. 668.41 (a)-(d), 34 C.F.R. 668.42, 34 C.F.R. 668.43	Federal	Regulation	Requires institutions to make available to prospective and enrolled students information about financial aid	I.A. Unrestricted E&G; I.B. Restricted E&G
49	34 C.F.R. 668.40	Federal	Regulation	Requirement that students be notified that drug law violations will result in a loss of eligibility for any Title IV, HEA grant, loan, or work-study assistance	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
50	34 C.F.R. 668.41(c), 34 C.F.R. Part 99	Federal	Regulation	Requirement to inform students of their rights to privacy of student records, what information is included in publically available directories, and how the student can refuse to allow the release of	I.A. Unrestricted E&G; I.B. Restricted E&G

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Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
51	20 U.S.C. 1015a(i)(1)(V)	Federal	Statute	Requirement to post specified items on the U.S. Department of Education's College Navigator website.	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
52	34 C.F.R. 668.41(a)-(d), 34 C.F.R. 668.43	Federal	Regulation	Requirement to make available to prospective and enrolled students information about facilities and services available to individuals with disabilities	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
53	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires institutions to make available to prospective and enrolled students information about student diversity	I.A. Unrestricted E&G; I.B. Restricted E&G
54	34 C.F.R. 668.41(a) (d), 34 C.F.R. 668.43	Federal	Regulation	Requires institutions to make available to prospective and enrolled students information about the price of attendance, including tuition and fees, books and supplies, room and board, transportation costs, and any additional costs for a program in which the student is enrolled or expresses an	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
55	20 U.S.C. 1015a(a), 20 U.S.C. 1015a(h))	Federal	Statute	Requires institutions to make available on their websites a net price calculator	I.A. Unrestricted E&G; I.B. Restricted E&G
56	34 C.F.R. 668.41(a)-(d), 34 C.F.R. 668.43	Federal	Regulation	Requires institutions to make available to prospective and enrolled students information related to refund policies, procedures for official withdrawal and requirements to return Title IV grants or loan aid	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
57	HEOA Sec. 112	Federal	Statute	Requires that the ISBN and retail price information of required and recommended textbooks and supplemental material be made available to students at the time of course registration; also requires disclosure of other course related metrics such as the number of students enrolled and the	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
58	34 CFR 668.41(a)-(d), 34 CFR 668.43	Federal	Statute	Requires the institution to make available to prospective and enrolled students information about the academic program of the institution, including current degree programs; instructional, laboratory, and other physical facilities that relate to the academic program; faculty and other instructional personnel; and any plans by the institution for improving the academic programs	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
59	HEOA Sec. 488(g)	Federal	Statute	Requires the institution to publicly disclose information about the institution's policies regarding the transfer of credit and articulation agreements	I.A. Unrestricted E&G; I.B. Restricted E&G
60	34 C.F.R. 668.41(a)-(d), 34 C.F.R. 668.43	Federal	Regulation	Requires the institution to make available to prospective and enrolled students the names of	I.A. Unrestricted E&G
61	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires the Institution to annually make available to current and prospective students the institution's policies and sanctions related to copyright infringement, computer use and file sharing	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
62	HEOA Sec. 201	Federal	Statute	Requires the submission of an annual Teacher Preparation Program Report through the state to the U.S. Department of Education	I.A. Unrestricted E&G; I.B. Restricted E&G
63	HEOA Sec. 107	Federal	Statute	Requires institutions to distribute in writing to each student and each employee standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on the institution's property or as	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services

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						Legal Standards Template
Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)	
64	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires institutions to make available to current and prospective students information about institutional policies regarding vaccinations	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services	
65	HEOA Sec. 488(e)(1)(B)-(D)	Federal	Statute	Requires for an annual security report that includes emergency response and evacuation procedures, timely warning and a crime log	I.A. Unrestricted E&G; II. Auxiliary Services	
66	HEOA Sec. 488(g)	Federal	Statute	Requires institutions to have a policy in place regarding notification procedures for missing students for those residing in on-campus student housing facilities	I.A. Unrestricted E&G II. Auxiliary Services	
67	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requirements of a fire safety report and fire log	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services	
68	HEOA Sec. 493(a)(1)(A)	Federal	Statute	Requires the institution to disclose to the alleged victim of any crime of violence, or a nonforcible sex offense, the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services	
69	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires that institutions make available to current and prospective students the retention rate of certificate- or degree-seeking, first-time, undergraduate students	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services	
70	HEOA Sec. 488(a)(2)-(3)	Federal	Statute	Requires that institution must annually make available to prospective and enrolled students the 150% completion or graduation rate and transfer-out rates of certificate- or degree-seeking, first-	I.A. Unrestricted E&G; I.B. Restricted E&G	
71	HEOA Sec. 488(a)(3), Sec. 488(d)	Federal	Statute	Specifies the requirements of a report on the completion, graduation, and transfer out rates of NCAA student athletes receiving athletically related student aid	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services	
72	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Specifies that institutions must make available to current and prospective students information regarding the placement in employment of, and types of employment obtained by, graduates of the	I.A. Unrestricted E&G; I.B. Restricted E&G	
73	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires that institutions make available to current and prospective students information regarding the types of graduate and professional education in which graduates of the institution's 4-year	I.A. Unrestricted E&G; I.B. Restricted E&G	
74	34 CFR 668-41(a)-(b), 34 CFR 668.41(g), 34 CFR 668.47	Federal	Regulation	Specifies the details of reports to be submitted to the U.S. Department of Education and the information to be given to current and prospective students about the gender breakdown of the student body, the intercollegiate athletic teams, revenue and expenditures associated with athletics, and salary of coaches	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits	
75	HEOA Sec. 493(a)(1)	Federal	Statute	Requires institutions to make a good faith effort to distribute mail voter registration forms for Federal and State elections	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services	
76	34 CFR 668.14(b)(11)	Federal	Regulation	Requires that institutions inform all eligible borrowers enrolled in the institution about the availability of and their eligibility for grant assistance from the state in which the institution is	I.A. Unrestricted E&G; I.B. Restricted E&G	
77	HEOA Sec. 488(c)	Federal	Statute	Requires institutions to provide information about rights and responsibilities of students and institutions under Title IV, HEA loan programs to students at any time that information regarding	I.A. Unrestricted E&G; I.B. Restricted E&G	

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Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
78	HEOA Sec. 489	Federal	Statute	Requires that potential students, students and parents of students who receive a Title IV loan be informed that details of the loan will be submitted to the National Student Loan Data System and	I.A. Unrestricted E&G; I.B. Restricted E&G
79	HEOA Sec. 488(g)	Federal	Statute	Specifies the details of disclosure required prior to the disbursement of Federal Direct loans or Parent PLUS loans	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
80	HEOA Sec. 488(b)	Federal	Statute	Specifies the details of required exit counseling to borrowers of loans under the FFEL, Federal Direct Loan, or Perkins Loan programs	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
81	HEOA Sec. 493(a)(1)	Federal	Statute	Specifies the details of disclosure required of institutions or institution-affiliated organizations (e.g., alumni organizations, foundations) that provide information regarding a private education loan from a lender to a prospective borrower	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
82	HEOA Sec. 493(a)(1), Sec. 493(c)	Federal	Statute	Specifies the disclosure of terms and conditions and code of conduct for agents of an institution that provides educational loans	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
83	Americans with Disabilities Act Title II	Federal	Statute	Anti-discrimination under any education program or activity receiving Federal financial assistance	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
84	Civil Rights Act Title VII	Federal	Statute	Prohibits employment discrimination	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
85	Education Amendments Act Title IX	Federal	Statute	Anti-discrimination under any education program or activity receiving Federal financial assistance	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
86	Proviso 11.109 FY 2010-11	State	Proviso	SC Code of Laws §59-111-20 provides free tuition to certain children of war veterans killed in action and limits access to students aged 26 years and younger. Proviso allows the age to be waived for appealed extenuating health circumstance documented and certified by Division of Veterans Affairs	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
87	Proviso 117.29 FY 2010-11	State	Proviso	LIFE and Palmetto Fellows Enhancement stipends established	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services

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Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
88	Proviso 117.29 FY 2015-16	State	Proviso	Requirement to identify key program area descriptions and expenditures and to link these to key financial and performance measures	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
89	Proviso 11.19 FY 2015-16	State	Proviso	Authorizes the use of Palmetto Fellows and LIFE scholarship awards in the summer	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
90	Proviso 11.25 FY 2015-16	State	Proviso	Requirement that requests for full-time equivalent positions be covered by sufficient revenue to fund the salary, fringe, future pay increases, and health insurance adjustments	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
91	Proviso 11.29 FY 2015-16	State	Proviso	Requirement to report to the Commission on Higher Education metrics associated with out-of-state abatements and fee waivers	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
92	Proviso 11.30 FY 2015-16	State	Proviso	Requirement to report on institutional debt to the Chariman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee and the Commission on Higher Education	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
93	Proviso 11.42 FY 2015-16	State	Proviso	Authorizes the reimbursement of loss tuition associated with differential charges to out-of-state veteran students	I.A. Unrestricted E&G; I.B. Restricted E&G
94	Proviso 104.2 FY 2015-16	State	Proviso	Authorizes the State Fiscal Accountability Authority to remove of any permanent position in a state agency that remains vacant for more than 12 months	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
95	Proviso 117.8 FY 2015-16	State	Proviso	Requires institutions to deposit all revenues and income collected with the State Treasurer and to not use those funds for permanent improvement without express written approval; authorizes certain types of revenue to be retained at the institution	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
96	Proviso 117.11 (1) FY 2015-16	State	Proviso	Directs the fixation of student fees applicable to student housing, dining halls, health services, parking, and personal subsistence by the appropriate Board of Trustees	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
97	Proviso 117.26 FY 2015-16	State	Proviso	Mandates the reporting of the top 10%, not to exceed 25 employees who have incurred travel expences along with a brief summary of the type of travel incurred	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits

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Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Associated Program(s)
98	Proviso 117.28 FY 2015-16	State	Proviso	Requires institutions that operate a day-care center charge fees comparable to those charged by private entities and to not set lower rates for faculty, staff, or students of the institution	I.A. Unrestricted E&G; I.B. Restricted E&G II. Auxiliary Services
99	Proviso 117.34 FY 2015-16	State	Proviso	Mandates the reporting of outstanding amounts due to an institution and methods used to collect that debt	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
100	Proviso 117.42 FY 2015-16	State	Proviso	Authorizes the waiver of all provisions that require additional general fund appropriations except those specified for LIFE and Palmetto Fellows Scholarships	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
101	Proviso 117.45 FY 2015-16	State	Proviso	Provides an exception for universities and colleges to a provision preventing an increase in parking fees	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
102	Proviso 117.47 FY 2015-16	State	Proviso	Authorizes the use of insurance reimbursement to offset expenses related to a claim, permitting the funds to be retained, expended and carried forward	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
103	Proviso 117.48 FY 2015-16	State	Proviso	Requires the reporting of a current organizational chart to the Human Resources Division showing all authorized positions, class title, class code, position number and an indicator identifying the position as filled or vacant	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
104	Proviso 117.58 FY 2015-16	State	Proviso	Requires the submission of annual audited financial statements to the State Auditor's Office	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services; III. C. Employee Benefits
105	Proviso 117.75 FY 2015-16	State	Proviso	Requires that a report be made available to the public on the institution's website showing aggregate amounts of fines and fees that were charged and collected in the prior fiscal year	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services
106	Proviso 117.131 FY 2015-16	State	Proviso	Authorizes funds allocated for proviso 118.16 of Act 286 of 2014 be redirected for the purpose of energy efficiency repair and maintenance	I.A. Unrestricted E&G; I.B. Restricted E&G; II. Auxiliary Services

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Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry; Name; (2) Professional Organization; Name; (3) Public; Demographics.</i>
Academic Divisions	Academic Divisions are comprised of faculty in three academic areas: Humanities; Math, Science, Nursing, and Public Health; and Business, Behavioral Sciences, Criminal Justice, and Education	Instruction and academic advising for students in pursuit of associate and baccalaureate	General Public	Age: 17 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Student demographics include new freshmen, continuing, and nondegree students, as well as other more specialized and limited enrollment categories such as transient students. In addition to the students counted in USCL's official headcount, academic divisions also provide services to Palmetto College and BSN students
Dual Enrollment	Coordinates services between Academic Divisions and SC high schools for educational credit	Dual enrollment provides opportunities for eligible high school students to earn college credit while taking courses that also count toward high school graduation requirements	School Districts	Age: 16-19 Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled in SC high schools
Admissions	Enrollment services	Provides assistance to students and parents in admissions and registration	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes
Student Affairs	Comprehensive services in support of student life, including travel study, athletics, disability and veteran services, and counseling services	Provides co-curricular activities, from sports to clubs to special programs to both enrich and enhance students' collegiate experience	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL
TRIO Programs	TRIO Programs at USCL consist of several student support services, including Opportunity Scholars and Upward Bound	Provides academic advising, tutoring, college transfer assistance to current students, and motivation and support to help high school students transition successfully into college	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL or area high schools
Career Services	Support services for students in their career and job search choices	Provides career counseling, resume assistance, and job search strategies to students, in addition to maintaining a listing of local job opportunities for students	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL
Campus Bookstore	On campus facility selling textbooks and supplies to students, as well as USCL apparel to students and community	Affordable textbooks for classes and supplies for lab classes	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public
Medford Library	Collections in books, electronic resources and databases, audio visuals, periodicals, and government documents to support the teaching and scholarship endeavors of USC Lancaster, as well as the general community	Acquires, organizes, makes accessible, maintains and preserves information resources, and educates users about the library's services, resources, and access	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public
Gregory Health and Wellness Center	Community health and fitness programs and facilities	Provides access to general exercise equipment and other fitness facilities, such as raquetball and handball, in addition to classes in swimming, tennis, Zumba, indoor cycling, yoga, and others	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Students, staff, and faculty receive free membership; community members pay for quarterly or monthly memberships

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry; Name; (2) Professional Organization; Name; (3) Public; Demographics.</i>
Native American Studies Center	A comprehensive center for the study of South Carolina's Native American peoples, their histories, and their cultures	Offers visitors the opportunity to view the single largest collection of Catawba Indian pottery in existence; study primary and secondary texts on Native Americans in the Southeast; participate in educational classes and programs; and observe archaeology, language, and folklore and oral history labs	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public
Academic Success Center	Tutoring services and support to help USC Lancaster students attain academic success	Provides students with a variety of resources to support their academic pursuits, including one-on-one tutoring, computer assisted instruction (CAI), instructional video tapes, supplementary handbooks and texts, and workbooks	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL
USCL Health Services	Health education services facility	Provides a range of community health resources, including a diabetes self-management education program, as well as services through the Lucy Graybill Morton Cancer Rehabilitation Clinic, the John Morrison White Cardiac Rehabilitation Clinic, and The Dr. W.L. McDow Physical Therapy Clinic	General Public	Age: 18 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public
Facilities Rental	Facilities to accommodate business and special occasion needs in the local community	Provide use of university facilities for meetings, conferences, weddings, and other special events	General Public	Age: 18 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Facilities must be reserved and persons and entities renting space must provide a certificate of general liability insurance coverage

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
University of South Carolina	Higher Education Institute	Partner with USC Columbia campus, including the President and Board of Trustees, to provide associate and four year degree completion programs to students across the state of South Carolina	All Goal Objectives
Palmetto College	Higher Education Institute	Partner with regional two-year Palmetto College campuses to provide four-year degree completion programs such as the Bachelor of Liberal Studies and the Bachelor of Organizational Leadership	All Goal Objectives
SC Four-Year Universities	Higher Education Institute	Partner with universities such as USC Beaufort and others to provide four-year degree completion programs such as hospitality management	1.1.4, 2.1.1
York Technical College	Higher Education Institute	Shares resources and faculty to provide a collaborative two-year nursing program for students	1.2.1, 3.1.1
Educational Foundation of USC Lancaster	Private Business Organization	Solicits, receives, manages and disburses funds for the advancement of the interests of the University of South Carolina Lancaster	All Goal Objectives
Lancaster County Commission for Higher Education	Private Business Organization	Responsible for providing USCL with a campus and necessary buildings, for the maintenance of facilities, for contracts and agreements with the University of South Carolina, for solicitation of funds and acceptance of donations, for negotiations with the Lancaster County Council, the Lancaster County Delegation and other governmental bodies and for long-range planning for the total needs of the University of South Carolina Lancaster	All Goal Objectives
Founders Federal Credit Union	Private Business Organization	Provides donations for facilities and equipment, most notably contributions to the newest USCL classroom building, Founders Hall	Goal 4 Objectives
J. Marion Sims Foundation	Non-Governmental Organization	Provides grant funds directly to USCL and partners in providing community health and wellness programs and initiatives	Goal 3 and 4 Objectives
Springs Memorial Hospital	Private Business Organization	Partners in providing health and wellness to the Lancaster community	Goal 3 Objectives
Private scholarship donors	Individual	Many individuals donate funds to contribute to scholarship funds and to endowed scholarships, in addition to corporate donors	1.1.5
Duke Energy	Private Business Organization	Provides funding for campus programs and facilities, including for example a large donation for the establishment of the USCL Native American Studies Center	Goal 3, 4 , and 5 Objectives

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Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
Comporium	Private Business Organization	Provides funding for campus programs and facilities, such as monitors and tablets for displays in the Native American Studies Center	Goal 3, 4 , and 5 Objectives
US Department of Education	Federal Government	Provides funding for TRIO programs for student support	1.2.1
Commission on Higher Education	State Government	Provides oversight and advocacy for South Carolina higher education institutions	All Goal Objectives
Governor and General Assembly	State Government	Provides funding for campus programs and facilities	All Goal Objectives
Southern Association of Colleges and Schools	Higher Education Institute	Reviews and accredits USCL's degree offerings in conjunction with USC Columbia programs	All Goal Objectives
Accreditation Council for Business Schools and Programs	Higher Education Institute	Reviews and accredits USCL's two-year Associates in Business degree	1.2.3, 3.1.1
Arts and Humanities Organizations, Commissions, and Grant Funding Agencies	Professional Association	Provide campus and community arts programming in partnership with arts organizations such as the National Endowment for the Arts, as well as local and regional organizations such as the South Carolina Arts Commission, the Lancaster County Council for the Arts, and the SC Humanities Council. Includes support in particular for the Native American Studies Center and the USCL theatre program	All Goal Objectives
SC County School Districts	K-12 Education Institute	Partners in providing educational activities for area students, including for example swimming lessons for all Lancaster county fourth graders and Honors Day for area high school students, and dual enrollment programs throughout the state	Goal 1 and 3 Objectives
City of Lancaster	Local Government	Provides funding for campus programs and facilities	All Goal Objectives
Lancaster County Council	Local Government	Provides funding for campus programs and facilities	All Goal Objectives
Lancaster County Chamber of Commerce	Professional Association	Helps promote campus activities and events	All Goal Objectives
Academic Honor Societies	Professional Association	Partners with professional student organizations such as Kappa Pi Delta and Rotaract to recognize excellence in education and provide students with service opportunities in the community	Goal 1, 2, and 3 Objectives
Rotary	Professional Association	Sponsors programming to develop professional and leadership skills and to provide opportunities for community service	Goal 3 Objectives
Boys and Girls Clubs	Non-Governmental Organization	Provide educational opportunities for area students	Goal 3 Objectives

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Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
Charlotte Area Education Consortium	Higher Education Institute	Charlotte Area Educational Consortium (CAEC), which includes twenty-five colleges and universities in the Charlotte area and allows full-time undergraduate students at USC Lancaster to enroll in an additional course on a space available basis at a member school at no additional academic fee charge	Goal 1, 2, and 3 Objectives
Olde English Consortium	Professional Association	Collaborates in promoting excellence in education to improve education, economic development, and the quality of life in the region and throughout the state	Goal 1, 2, and 3 Objectives
Sun City Carolina Lakes	Non-Governmental Organization	Partners in providing educational programming to an active adult community	3.1.6

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Report Template

Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
1	Accountability Report	South Carolina Department of Administration, Executive Budget Office	State	Annually	09/15/2015	Report must include a discussion of prior year expenditures and associates expenditures with prospective goals, strategies and objectives to move the agency forward in future years	online at http://www.admin.sc.gov/budget/agency-accountability-reports
2	Blueprint for Academic Excellence	USC Columbia, for submission to the Southern Association of Colleges and Schools	State	Annually	03/14/2015	Reports on dashboard performance indicators, including enrollment, retention, faculty, community engagement, etc.	online at http://www.sc.edu/about/offices_and_divisions/provost/docs/blueprints/2017_palmettocollege.pdf (note: Campus report embedded within Palmetto College report)
3	CHE Placement 301 Report	Commission on Higher Education	State	Annually	07/31/2015	Report on progress of graduates one year after graduation	CHE website
4	Lancaster County Commission for Higher Education Funding Expenditures Report	Lancaster County	Local Govt.	Annually	07/31/2015	Reports tax revenues received from Lancaster County and a breakdown of how those funds were expended	electronic copy available by request from the USCL Office of the Dean
5	Institutional Effectiveness Report	South Carolina Commission on Higher Education	State	Annually	08/01/2015	Report results of professional examinations for USCL Associate in Nursing Degree graduates, National Council Licensure Exam (NCLEX)	electronic copy available by request from the Office of Academic and Student Affairs
6	Quality Assurance Report	Accreditation Council for Business Schools and Programs	Outside Organization	Annually	09/15/2014	Includes information on the business program, including changes within the institution and/or the business programs that alters the status of the business faculty, the business curriculum, the resources in support of the business programs, or other ACBSP accreditation standards. Report is submitted every two years for reaccreditation purposes.	online at http://usclanaster.sc.edu/assessment/index.html
7	Equity in Athletics Disclosure Act Survey	Department of Education	Federal	Annually	10/15/2015	All co-educational postsecondary institutions that receive Title IV funding (i.e., those that participate in federal student aid programs) and that have an intercollegiate athletics program report information on student athletics participation, coaching staff and salaries, and athletic program revenue and expenses	online at http://ope.ed.gov/athletics/#/institution/search
8	Annual Energy Consumption Report	SC Energy Office	State	Annually	09/15/2015	To verify progress made toward state energy conservation goals and to assist in statewide energy planning efforts, providing complete annual energy consumption data (including all sources of energy used in campus buildings)	electronic copy available by request from USCL's Facilities Management
9	Campus Safety and Security Survey (Clergy Act)	U. S. Department of Education	Federal	Annually	10/01/2015	Includes data on any items required by federal government related to crime, discipline, and safety. Typically data is mined from crime stats, Title IX, safety reports and various campus discipline authorities.	online at http://usclanaster.sc.edu/security/statistics.htm
10	Swimming Pool Permitting and Compliance	South Carolina Department of Health and Environmental Control	State	Quarterly	10/01/2015	Safety inspection of swimming pool in Gregory Health and Wellness Center	online SCDEHC website
11	IPEDS Academic Library Report Survey	USC Columbia Office of Institutional Research	Federal	Annually	04/06/2015	A summary of print and electronic materials collections.	Contact Eric Yang, Ph.D. - Director of Institutional Research
12	State Library Report	South Carolina State Library	State	Annually	01/15/2015	Summary of employee information, staffing, and print and electronic collections.	Available online: http://statelibrary.sc.libguides.com/c.php?g=11804&p=529530

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Oversight Review Template

Item	Name of Entity Conducted Oversight Review	Type of Entity	Oversight Review Timeline (MM/DD/YYYY to MM/DD/YYYY)	Method to Access the Oversight Review Report
1	Elliott Davis Decosimo CPA: SC OMB A-133 Reports	Outside Organization	07/01/2014-06/30/2015	http://web.admin.sc.edu/fr/reports.php
2	Elliott Davis Decosimo CPA: USC Cola & Regionals Financial Statements Audit	Outside Organization	07/01/2014-06/30/2015	http://web.admin.sc.edu/fr/reports.php