

AGENCY NAME:	University of South Carolina Lancaster		
AGENCY CODE:	H37	SECTION:	20E

**Fiscal Year 2016-2017
Accountability Report**

SUBMISSION FORM

AGENCY MISSION	<p>Abbreviated Mission Statement (Approved by the USC Board of Trustees, June 2010)</p> <p>The University of South Carolina Lancaster, a Palmetto College campus of the University of South Carolina, has as its mission to provide higher education and intellectual leadership to its service area. At the heart of this mission is a teaching faculty of high quality dedicated to excellence in instruction, scholarship, public and professional service, and creative endeavor, which enrich the classroom experience. USC Lancaster offers a varied curriculum grounded in the liberal arts and focused on preparing students to continue their education in the University and throughout life. Complete mission statement available at http://www.ipr.sc.edu/mission/lancaster_ms.htm.</p>
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AGENCY VISION	<p>In fulfilling the mission of the campus stated above in the USC Lancaster Mission Statement, we look to the tenets of the USC System statement for the overarching vision for our mission to our campus' service area. USC Lancaster aspires to be a leader among the university's Palmetto College campuses as a comprehensive learning center offering equal access to high-quality university programs and services. USC Lancaster must be a dynamic, forward-looking and proactive institution of higher learning that relates productively to its community and to the greater University of South Carolina. USC Lancaster seeks to continuously enhance its intellectual environment and expand access to its academic programs.</p>
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

RESTRUCTURING RECOMMENDATIONS:	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	Dr. Walter P. Collins, III	803-313-7001	collinsw@sc.edu
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I have reviewed and approved the enclosed FY 2016-2017 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR <i>(SIGN AND DATE):</i>	<i>Walter P. Collins, III</i>		<i>9/8/2017</i>
	<i>(TYPE OR PRINT NAME):</i> Dr. Walter P. Collins, III		

BOARD/CMSN. CHAIR <i>(SIGN AND DATE):</i>	<i>John C. von Lehe Jr.</i>		<i>SEP 12 2017</i>
	<i>(TYPE OR PRINT NAME):</i> John C. von Lehe Jr.		

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AGENCY’S DISCUSSION AND ANALYSIS

USC Lancaster serves six area counties and admits all students who show promise of academic success. Most of USCL's students are first generation college students from rural areas, small towns, and cities across the central Piedmont area of the Carolinas. Through a broad commitment to equity, an extensive scholarship and financial aid program, a variety of weekday and evening course offerings, and online degree completion programs, USC Lancaster seeks to make education accessible, affordable, and convenient to the residents of this area.

USC Lancaster has always provided a strong foundational education for area students, but in recent years, the campus has also significantly expanded four-year online degree completion offerings to provide greater opportunities for current and future students in and beyond our service area. The campus offers two general Associate Degrees, one in Arts and another in Sciences, in addition to specialized Associate degrees in Business and Criminal Justice, and an Associate in Technical Nursing available through a partnership between USCL and York Technical College. As the Palmetto College campus with the strongest enrollment in four-year degree completion programs, USCL also currently offers students fourteen Palmetto College degrees.

While the campus has always worked closely with the USC system, the growth of the Palmetto College campuses and online degree completion programs has provided greater opportunities for collaboration, and accordingly the campus is aligning goals, strategies, and objectives with the Palmetto College Blueprint dashboard—our success depends on the core components of recruitment, retention, and success rates, strong faculty, community outreach, and strong fiscal stewardship.

In pursuit of our primary mission, teaching excellence remains the highest priority at USC Lancaster. Students at USCL have access to approachable and well-qualified faculty and staff members, expansive technological support, and academic and personal support services, as well as opportunities for internships and activities beyond the classroom. Public service is emphasized at all levels. The USC Lancaster campus is a hub for local and regional community events of all sizes and purposes. Students, faculty, and staff are participants and leaders out in our community. The Gregory Health and Wellness Center provides equipment and programming to campus and community to keep residents of Lancaster and the surrounding areas of all ages active and healthy.

The campus administration continues to work closely with the USC Budget Office and the Administration of Palmetto College in order to adjust and strengthen campus funding. The campus continues to enjoy strong community support, with regular funding from the city and county, and from the local Educational Foundation of USC Lancaster. With budget reforms, a tuition increase, and an increase to recurring parity funding by the legislature, USC Lancaster’s financial health continued to improve substantially during this fiscal year, and projections for next year are also strong.

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Strategic Planning Goal 1: Increase enrollment and retention.

USC Lancaster’s enrollment remains strong; indeed, Fall 2016 and Spring 2017 represented historic high enrollment for the campus, with 1845 registered students for Fall. USCL has made stable enrollment a priority, with a two-pronged strategy: first, increasing recruiting efforts, and second, focusing on retention and student success for continuing students.

Highlights for this area:

- Strong retention rate of 61.6%, well above the 51.7% rate for all 20 South Carolina two-year public institutions, and the highest of the Palmetto College Campuses.
- Dedicated personnel for recruiting, for both USCL and Palmetto College degrees; a search currently underway for a new Enrollment Management officer and dual enrollment director.
- Implementation of enrollment strategy recommendations such as new outreach to primary feeder high schools, as well as new initiatives to reach underserved populations, such as GED graduates; these efforts supplement traditional recruiting such as area high school visits.
- Continued outreach to students denied USC Columbia admission through the Denied Columbia Students Recruitment Initiative. Scholarship funds and awards increased in FY15-16 as well, providing greater opportunities for students demonstrating academic excellence and/or financial need.
- Consolidation of student support services to better support successful student progression. Previous fiscal year saw the hire of a Coordinator for Student Engagement and Success, and all admissions, financial aid, and business offices services were centrally located together to facilitate student access to services.
- Continued support services provided by the Academic Success and Writing Center, Counseling Services, University 101 Program, Office of Student Life, USC Connect and Graduation with Leadership Distinction, and Travel Study, as well as the campus TRiO Learning Resources Center, which serves first-generation students, economically challenged students and students with documented disabilities by offering academic support, tutoring, coordinating campus and community service activities and other retention and success efforts. Each of these student support services provide clear evidence of achievement towards the Statewide Enterprise Strategic Objectives in Education, Training, and Human Development.
- Strengthened advising structures, specifically a significant review and update of advising assignments and first steps towards new advisor training.

Strategic Planning Goal 2: Expand academic offerings.

Providing a range of academic offerings is critical to sustain USC Lancaster’s mission and core values. Palmetto College has provided outstanding opportunities for growth in academic offerings, allowing students to complete baccalaureate degrees both on and off our campus. Palmetto College currently offers fourteen baccalaureate degree completion programs in partnership with USC, USC senior campuses, and other Palmetto College campuses.

Business Administration, Management
 Business Administration, Accounting

Criminal Justice
 Elementary Education

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Health Informatics	Information Science
Health Promotion	Liberal Studies
Hospitality Management	Nursing - R.N.
Human Services	Organizational Leadership
Information Management and Systems	Special Education

USC Lancaster continues to lead the Palmetto College Campuses in enrollment in Palmetto College BLS and BOL degree programs.

Beyond expanded degree offerings, USC Lancaster seeks to grow the wide range of individual courses we offer. With the largest full-time faculty body of the four Palmetto College campuses, USC Lancaster offers the greatest variety of courses to its students. As the campus hires new faculty, the administration counts it beneficial to identify excellent faculty with credentials in more than one discipline to multiply our offerings and those we can offer through Palmetto College.

In FY16-17, we hired new faculty members in Philosophy, Chemistry, History, and Community Health to provide greater offerings both in our two- and four-year programs. Those faculty members have already begun teaching. Improvements in the educational infrastructure of Palmetto College and in faculty demonstrate measurable achievement towards the Statewide Enterprise Strategic Objectives in Education, Training, and Human Development.

Strategic Planning Goal 3: Enhance educational experience.

Recruiting, retaining, and offering valuable programs to students is of value only if institutions of higher education also support and sustain students throughout their academic careers into successful careers or further studies. USCL has made enhancing educational experience to prepare graduates for the challenges and opportunities of the 21st century a major priority this year—indeed, every year—and in planning for next year as well.

Highlights for this area:

- Continued commitment to academic excellence through strong faculty and teaching excellence. Annual review procedures place a high value on teaching effectiveness. Faculty normally teach a 12-hour course load each semester. Courses are evaluated, and evaluations are reviewed by faculty peers and administration, to ensure that teaching quality remains high.
- Continued commitment to faculty support for remaining current in their respective disciplines. Our outstanding faculty disseminate scholarly work at conferences, publish in journals and books, and serve as reviewers of scholarship. USCL provides travel funding and research and productive scholarship funding in support of this work.
- 100% success the last four years in faculty tenure and promotion applications. 21 different faculty members made 34 separate academic presentations at 24 different conferences (regional, national, international).
- Expanded support for the campus Academic Success Center, including adding staffing to expand tutoring services in our recently renovated ASC.

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- Expanding Career Services to assist students with making and achieving both short-term and long-term career goals, including high quality career assessments such as the Myers Briggs Type Indicator and the Strong Interest Inventory, as well as individualized assistance in selecting majors, job searching, and preparing for interviews. Additional, Career Services offered an extensive Career Fair for students, with 32 local business participating.
- Expansion of the Graduation with Leadership Distinction (GLD) honors program, which students complete by fulfilling specific requirements related to leadership training and by participating in specific co-curricular experiences. In FY15-16, 4 graduates received this prestigious honor; in 16-17, 14 students achieved this status.
- Continued support of educational opportunities and service in the community; for example, USCL works closely with area high schools through such programs as Honors Day and with the hosting of Junior Scholars Day for students in schools throughout the Olde English Consortium.
- Continued educational and community outreach by USCL’s Native American Studies Center, which drew 7444 visitors from the area and around the country. The Center offers world-class exhibits supported by the National Endowment for the Arts and houses the single largest collection of Catawba Indian pottery in existence.
- Expanded community collaborative partnerships; the campus is working through issues with course approvals to offer non-credit courses to community members, such as computer skills and literacy, Spanish for medical professionals, and a South Carolina Studies course for Sun City residents, in addition to our long-standing course Health Fitness for Seniors. We partner with the Lancaster County School District to offer swimming classes to all fourth-grade students in the district, this past year 922 students.
- These community education and wellness initiatives in addition to our strong support for student success clearly address the Statewide Enterprise Strategic Objective Government and Citizens.

Strategic Planning Goal 4: Improve physical plant.

In FY16-17, we made steady progress on a number of successful improvements to campus facilities and infrastructure.

- Completed consolidation of student services spaces by relocating the Office of Academic and Student Affairs to Starr Hall, thereby centralizing all student-centered administrative operations in one building.
- Continuing the final phase of renovations of the Gregory Health and Wellness Center.
- Completed a successful funding application for a J. Marion Sims Foundation Access grant, which awards \$45,000 annually to provide memberships to the Center for families from underserved, underprivileged populations in Lancaster County.
- Continued pursuing funding for the Bradley building to replace an outdated system with a new energy efficient HVAC system.

USC Lancaster is most grateful for the generous support of the South Carolina State Government and for the many partners and donors in our community and beyond who allow the campus to provide excellent facilities to students and community members.

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Strategic Planning Goal 5: Strengthen financial condition and sustainability.

USC Lancaster has worked steadily the last several years to stabilize the financial condition and operational budget of the campus. In light of recent state appropriations and with recent drops in student enrollment, the campus has made long-term financial sustainability and efficiency major goals. The campus administration participates in quarterly budget meetings and the Dean retains a Budget Advisory Group to assist in monitoring budget issues.

- Continued fiscal stewardship towards not only ending each fiscal year under budget, but also building reserves. This requires careful allocation of all revenue sources, which include tuition, the Palmetto College revenue sharing model, and potentially recurring parity funding and deferred maintenance monies. At year’s end, \$1,206,345 in carry-forward money was available towards rebuilding the campus reserve funds to a recommended \$1.5 million (equivalent to two months of campus operating expenses.)
- Continued partnership with the Educational Foundation of USC Lancaster, which works closely with the Office of Advancement to identify and cultivate sources of external financial support to meet the growing needs of the campus.
- Creation of a new position, a Campus Business Manager; this position was filled and the new officer is currently completing a comprehensive review of the campus budget.
- Providing continued availability to the community for events, which gives the campus visibility and also builds revenue.

USC Lancaster strives not only to be a responsible steward of the financial resources of our students, community, and state, but also in return to contribute strongly back. The following chart from the August 2017 Darla Moore School report, “The Economic Impact of the University of South Carolina,” demonstrates the significant impact USCL has on the state.

TABLE 8 – ECONOMIC IMPACT SUMMARY: USC-LANCASTER

	Value Added	Income	Employment	Output
Total Alumni Impact	\$12.6 million	\$6.8 million	175	\$22.5 million
Economic Spillover Effects	\$16.1 million	\$8.8 million	227	\$28.8 million
USC Expenditure Effects	\$13.1 million	\$9.0 million	394	\$24.2 million
Totals	\$41.7 million	\$24.6 million	797	\$75.5 million

Currently, the budget and financial health of the campus are stable.

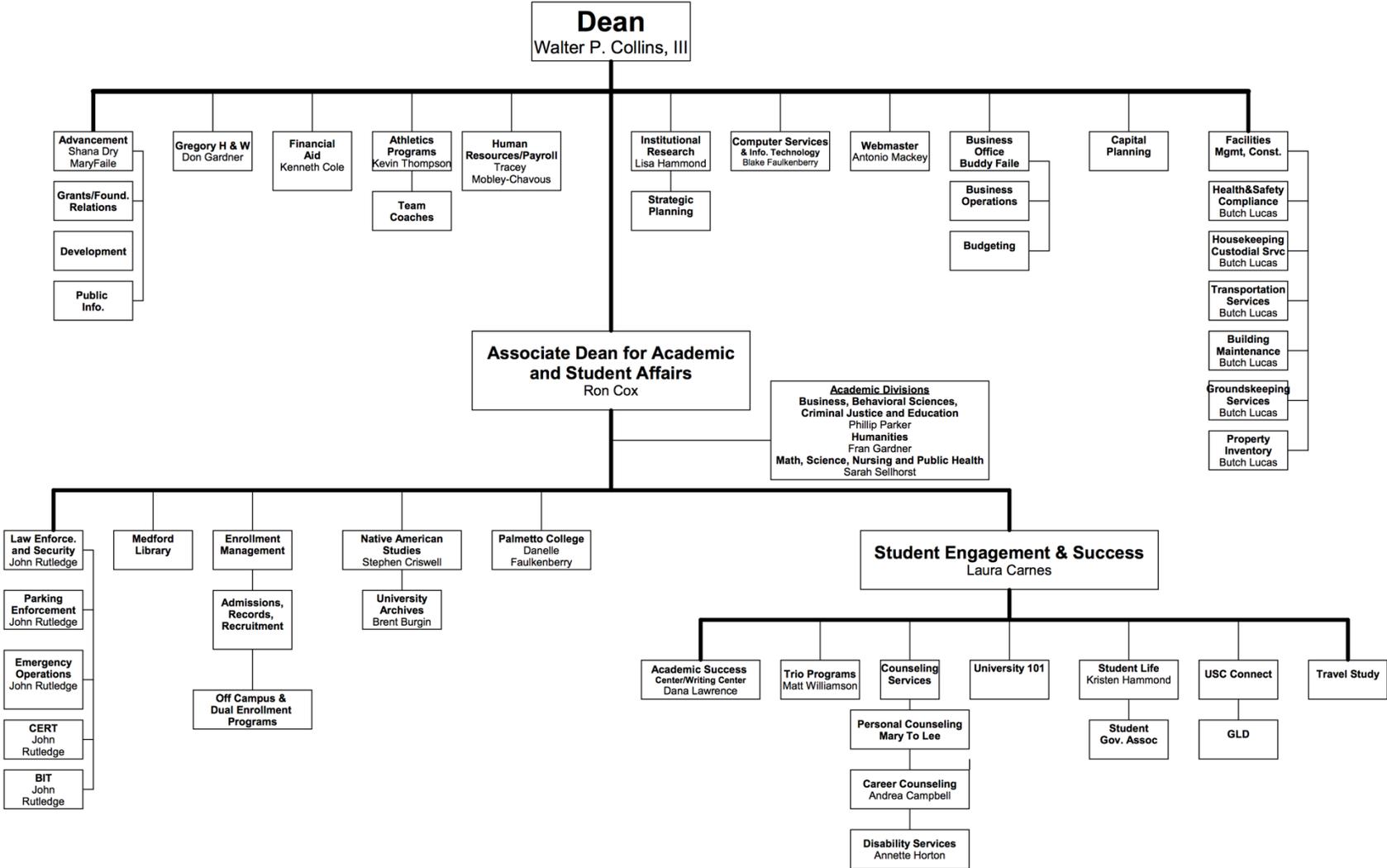
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Subsections I and II: Risk Assessment and Mitigation Analysis, and Restructuring Recommendations

Since its establishment in 1959, USC Lancaster has more than fulfilled its mission of educating the citizens of South Carolina. The campus is routinely subject to accreditation, review, and audits, in addition to consulting with external agencies to identify potential negative impacts on the public and to avoid those. Finally, while USCL is a separately funded state agency, our membership in the USC System assures appropriate resources and strategies are in place to address failure to attain goals and objectives. This agency has no restructuring recommendations at this time.

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USC Lancaster Organization Chart



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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
G	1			Education, Training, and Human Development	Increase enrollment and retention
S		1.1			Increase and enhance recruitment efforts
O			1.1.1		Increase new freshmen applications.
O			1.1.2		Increase yield rate (conversion of applicants into enrolled students).
O			1.1.3		Continue to hold or attend strategic recruitment events on behalf of USCL, on or off campus.
O			1.1.4		Continue promotion of baccalaureate degree options available through Palmetto College and increase the headcount of Palmetto College students at USCL.
O			1.1.5		Add new funds for student scholarships in the USCL Education Foundation.
S		1.2			Increase and enhance retention efforts
O			1.2.1		Increase retention of first-time, full-time, degree seeking freshmen by providing and enhancing the following services: tutoring in the Academic Success Center; personal, academic, and career counseling; guidance in the TRiO program for first generation college students and others with challenges to their college success; reporting of, and followup on,
O			1.2.2		Increase student graduation and/or success rates by continuing to review and improve the academic advising process.
O			1.2.3		Increase number of students earning Associate degrees.
G	2			Education, Training, and Human Development	Expand academic offerings
S		2.1			Working within Palmetto College, support recently expanded degree programs to meet student expectations and community needs.
O			2.1.1		Provide new and expanded marketing to make students aware of Palmetto College baccalaureate degree programs, and provide support for students during their entry into the program, during their coursework, and through graduation.
O			2.1.2		Hire qualified faculty to teach in areas of demonstrated need or potential growth.
G	3			Government and Citizens	Enhance educational experience

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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
S		3.1			Prepare USCL graduates for the challenges and opportunities of the 21st century, as well as support community education and health and wellness.
O			3.1.1		<i>Provide students outstanding education through equally outstanding faculty. Faculty teach a normal course load of 8 courses each academic year with science faculty normally teaching 6 lectures and 4 labs. Provide active support of expert faculty scholarship through periodic teaching load reductions, and stable funding to support travel and scholarship.</i>
O			3.1.2		<i>Increase student success through success initiatives such as increased tutoring sessions in the Academic Success Center, both for new and repeat student clients.</i>
O			3.1.3		<i>Continue to offer students the opportunity of the new Graduation with Leadership Distinction (GLD) honors.</i>
O			3.1.4		<i>Through active and interesting programming opportunities, expand attendance of students and visitors to the city-renovated Native American Studies facility.</i>
O			3.1.5		<i>Provide outstanding educational opportunities to the community through offerings such as noncredit courses, Medford Library events, and Learn to Swim courses for Lancaster County fourth graders, a program collaboratively funded with the J. Marion Sims Foundation.</i>
G	4				Improve physical plant
S		4.1			Maintain and improve USCL's physical plant to sustain enrollment growth, expand public services, and provide a well-equipped learning environment
O			4.1.1		<i>Continue to seek deferred maintenance and other physical plant improvement funds to maintain and enhance campus academic facilities.</i>
O			4.1.2		<i>Complete renovations to the Gregory Health and Wellness Center to improve exercise facilities for students, faculty, staff, and community members.</i>
G	5				Strengthen financial condition and sustainability
S		5.1			Strengthen the financial condition, efficiency, and operations of USCL
O			5.1.1		<i>End the fiscal year under budget for expenditures, adding to our carry-forward to build up the USCL Reserve Fund.</i>

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Strategic Planning Template

Type	Goal	<u>Item #</u> Strat	Object	Associated Enterprise Objective	Description
O			5.1.2		<i>Build up tuition revenues through increased enrollment.</i>
O			5.1.3		<i>Continue community support by offering use of campus facilities as a location for community events through the Facilities Rental services.</i>

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Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
1	Headcount (Registered Students)	1722	1750	1845	1880	7/1/2016-6/30-2017	USC Office of Institutional Research, Assessment, and Analytics (OIRAA)	Fall semester numbers	All Goal 1, 2, and 3 objectives	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation
2	New freshman applications	692	750	700	750	7/1/2016-6/30-2017	OIRAA	Fall semester numbers	All Goal 1, 2, and 3 objectives	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation
3	Yield rate of conversion of applicants into registered students	42.2%	45%	67%	50%	7/1/2016-6/30-2017	OIRAA	Fall semester numbers (new registrations / new applications)	All Goal 1, 2, and 3 objectives	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation
4	Associate Degrees Awarded	105	110	113	120	7/1/2016-6/30-2017	OIRAA	Total number for the fiscal year	All Goal 1 and 3 objectives, 2.1.2	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation
5	Palmetto College Student Enrollment in BOL and BLS at USC Lancaster	131	135	119	120	7/1/2016-6/30-2017	Enrollment Services, Palmetto College	Fall semester numbers	All Goal 2 objectives, 3.1.1, 3.1.2, 3.1.3, 3.1.4	Provide students access to expanded academic programs
6	Student Enrollment in Other Palmetto College Degree Programs	18	28	25	28	7/1/2016-6/30-2017	Enrollment Services, Palmetto College	Fall semester numbers	All Goal 2 objectives, 3.1.1, 3.1.2, 3.1.3, 3.1.4	Provide students access to expanded academic programs
7	All recruitment events held on or off campus	62	50	87	80	7/1/2016-6/30-2017	Enrollment Management, internal	Actual number	All Goal 1 and 3 objectives, 2.1.1	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation
8	Funds established for student scholarships in the Educational Foundation of USC Lancaster	132	134	134	137	7/1/2016-6/30-2017	Educational Foundation of USC Lancaster, internal	Cumulative number of individual scholarship funds	All Goal 1 and 5 objectives	Provide affordable education to students
9	Students with scholarships awarded from the Educational Foundation of USC Lancaster	163	145	147	154	7/1/2016-6/30-2017	Financial Aid, internal (based on Fall semester projections)	Total number of enrolled students (including those in 2nd year of existing awards)	All Goal 1 and 5 objectives	Provide affordable education to students
10	Scholarships awarded from or continued by the Educational Foundation of USC Lancaster	251	200	187	195	7/1/2016-6/30-2017	Financial Aid, internal (based on Fall semester projections)	Total number of scholarships awarded (including 2nd year of existing awards)	All Goal 1 and 5 objectives	Provide affordable education to students
11	Retention of first-time, full-time, degree seeking freshmen	60.3%	62%	61.6%	62.0%	7/1/2016-6/30-2017	Commission on Higher Education (CHE) report, Retention of First-Time, Full-Time, Degree-Seeking Freshmen from Fall 2015 to Fall 2016	CHE calculation	1.1.5, 1.2.1, 1.2.2, 1.2.3, 2.1.1, 2.1.2, 3.1.1, 3.1.2, 3.1.3, 3.1.4, All Goal 4 objectives, 5.1.2	Provide students every opportunity for academic success and degree completion
12	Graduation Rates of First-time, Full-time Degree-Seeking Undergraduates	18.5%	19%	19.1%	19.0%	7/1/2016-6/30-2017	CHE report, South Carolina Higher Education Statistical Abstract 2016	CHE calculation. Fall numbers. Percentage of cohort graduating within 150% time of normal program time (3 years).	1.1.5, 1.2.1, 1.2.2, 1.2.3, 2.1.1, 2.1.2, 3.1.1, 3.1.2, 3.1.3, 3.1.4, All Goal 4 objectives, 5.1.2	Provide students every opportunity for academic success and degree completion
13	Success Rates of First-time, Full-time Degree-Seeking Undergraduates *	53.5%	56%	47.2%	56.0%	7/1/2016-6/30-2017	CHE report, South Carolina Higher Education Statistical Abstract 2016 (* A transition to USC's enterprise student enrollment management software resulted in a coding error in which transfer students were not included in success rates, accounting for this drop.)	Fall numbers. Percentage of cohort graduating within 150% time of normal program time (3 years) and those who as of 150% of program time have transferred to another institution or have continued to be enrolled the term following 150% of program time.	1.1.5, 1.2.1, 1.2.2, 1.2.3, 2.1.1, 2.1.2, 3.1.1, 3.1.2, 3.1.3, 3.1.4, All Goal 4 objectives, 5.1.2	Provide students every opportunity for academic success and degree completion
14	Tutoring sessions held in the Academic Success Center	754	800	917	1000	7/1/2016-6/30-2017	ASC Director, internal	Total number for the fiscal year	1.2.1, 1.2.3, 3.1.2	Provide students every opportunity for academic success and degree completion
15	Total Palmetto College baccalaureate degrees available	11	14	14	Complete; continued focus on recruiting new students and supporting enrolled students	7/1/2016-6/30-2017	Palmetto College	Actual number	1.1.4, 1.1.5, 2.1.1, All Goal 5 Objectives	Provide students access to expanded academic programs

16	Expand noncredit course offerings	new FY16-17 goal	4	2	4	7/1/2016-6/30-2017	Enrollment Management, internal	Actual number	3.1.5	Provide students and community members access to expanded academic programs
17	Enrollment headcount for upper-division BSN program	47	48	46	48	7/1/2016-6/30-2017	BSN Program Director, internal	Actual headcount. Maximum number of students is 48, due to lack of more clinical opportunities.	1.2.1, 3.1.1	Provide students access to expanded academic programs
18	Total baccalaureate degree programs available through USC Lancaster (other than Palmetto College offerings) (one BA was converted to Palmetto College FY15-16)	1	1	1	Complete	7/1/2016-6/30-2017	Academic Affairs, internal	Total number of "2+2" baccalaureate degree programs available at USCL (one 2+2 program became a Palmetto College baccalaureate degree)	All Goal 1 and 2 Objectives, 3.1.1, 3.1.2, 3.1.3, 3.1.4, All Goal 4 Objectives, 5.1.1	Provide students access to expanded academic programs
19	Full-time faculty	56	57	57	60	7/1/2016-6/30-2017	OIRAA	Fall semester numbers	All Goal 1 and 2 Objectives, 3.1.1., 3.1.2,	Provide students every opportunity for academic success and degree completion
20	Normal teaching load of full-time faculty per academic year (excluding science faculty)	8	8	8	8	7/1/2016-6/30-2017	USC Lancaster Campus Description (4/2015)	n/a	All Goal 4 and 5 Objectives	Provide students every opportunity for academic success and degree completion
21	Undergraduate Credit Hours by Full-Time Faculty	data not available	76%	78%	Complete: tracking faculty going forward through other measures	7/1/2016-6/30-2017	USC internal	Fall semester numbers	All Goal 1 and 2 Objectives, 3.1.1., 3.1.2, All Goal 4 and 5 Objectives	Provide students every opportunity for academic success and degree completion
22	Undergraduate Credit Hours by Faculty with Terminal Degrees	data not available	45%	55%	Complete: tracking faculty going forward through other measures	7/1/2016-6/30-2017	USC internal	Fall semester numbers	All Goal 1 and 2 Objectives, 3.1.1., 3.1.2, All Goal 4 and 5 Objectives	Provide students every opportunity for academic success and degree completion
23	Maintain USC Lancaster Research and Productive Scholarship Award Program for faculty and staff	\$40,000	\$40,000	\$40,000	\$40,000	7/1/2016-6/30-2017	Academic Affairs, internal	Actual amount	All Goal 1 and 2 Objectives, 3.1.1., 3.1.2, All Goal 4 and 5 Objectives	Provide students every opportunity for academic success and degree completion by ensuring faculty have continued access to professional development
24	Maintain travel budget for faculty scholarship	\$25,000	\$30,000	\$30,000	\$30,000	7/1/2016-6/30-2017	Academic Affairs, internal	Actual amount	All Goal 1 and 2 Objectives, 3.1.1., 3.1.2, All Goal 4 and 5 Objectives	Provide students every opportunity for academic success and degree completion by ensuring faculty have continued access to professional development
25	Students with Graduation with Leadership Distinction (GLD) honors	4	5	14	8	7/1/2016-6/30-2017	Academic Affairs, internal	Actual number listed for Commencement	1.1.5, 1.2.1, 1.2.2, All Goal 2 Objectives, 3.1.3	Provide students access to expanded academic programs
26	Visitors to the USC Lancaster's Native American Studies Center	8003	9000	7444	8000	7/1/2016-6/30-2017	NASC Visitor Coordinator, internal	Actual number	2.1.1, 3.1.4, 5.1.4	Provide students and community members access to unique educational opportunities
27	Enhanced campus and community outreach events by Medford Library	21	15	22	15	7/1/2016-6/30-2017	Library, internal	Actual number	3.1.5, 5.1.3	Provide students and community members access to unique educational opportunities
28	Apply for \$45,000 Access Grant for the Gregory Health and Wellness Center	\$45,000	\$45,000	\$45,000	\$45,000	7/1/2016-6/30-2017	Budget office, internal	Actual amount	3.1.5, 4.1.2	Maintain and improve USCL's physical plant to sustain enrollment growth, expand public services, and provide a well-equipped learning environment
29	Offer swimming lessons to students enrolled in fourth grade in Lancaster County Schools	All 4th grade classes	7/1/2016-6/30-2017	Gregory Health and Wellness Center, internal	4th grade classes in aggregate	3.1.5	Provide community members access to unique educational opportunities			
30	Move Academic Affairs to concentrate student services spaces, easing student accessibility to services.	0.5	1	Complete	Complete	7/1/2016-6/30-2017	Facilities Management, internal	Completion of renovation project	All Goal 1 and 2 Objectives, 3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.1.5, 4.1.1	Provide an outstanding educational experience by supporting students in all academic areas, from admissions to classroom success to graduation
31	Submit proposal for \$300,000 seed funding for physics lab renovation	new FY16-17 goal	1	1	Complete: proposal submitted but not funded	7/1/2016-6/30-2017	Development and Budget offices, internal	Completion of proposal for seed funding to Comporium	4.1.2, all Goal 2 Objectives	Maintain and improve USCL's physical plant to sustain enrollment growth, expand public services, and provide a well-equipped learning environment
32	Complete Gregory Health and Wellness Center Phase III renovations to improve exercise facilities (\$640,000 FY17 appropriation)	new FY16-17 goal	1	In Progress	1	7/1/2016-6/30-2017	Facilities Management, internal	Completion of renovation project	3.1.1, 3.1.5, 4.1.1, 4.1.2, 5.1.1	Maintain and improve USCL's physical plant to sustain enrollment growth, expand public services, and provide a well-equipped learning environment
33	Complete installation of energy efficient HVAC system in Bradley (\$60,000 allocation)	new FY16-17 goal	1	In Progress	1	7/1/2016-6/30-2017	Facilities Management, internal	Completion of renovation project	4.1.2, 4.1.2, 5.1.1	Maintain and improve USCL's physical plant to sustain enrollment growth, expand public services, and provide a well-equipped learning environment
34	Complete improvements to campus facilities with private local funds (Foundation allocation)	new FY16-17 goal	1	1	Complete: shifting tracking for physical plant improvements to larger scale projects	7/1/2016-6/30-2017	Facilities Management, internal	Completion of campus facilities projects with Medford and Bradley Fund allocations	4.1.1	Maintain and improve USCL's physical plant to sustain enrollment growth, expand public services, and provide a well-equipped learning environment
35	End the fiscal year under budget for expenditures	yes	yes	yes	yes	7/1/2016-6/30-2017	Budget office, internal	n/a	All Goal Outcomes	Strengthen the financial condition, efficiency, and operations of USCL

36	Total year-end balance in Reserve Fund	\$845,000	\$1,245,000	\$1,206,345	\$1,456,345	7/1/2016-6/30-2017	Budget office, internal	Amount held in Reserve Fund	All Goal Outcomes	Strengthen the financial condition, efficiency, and operations of USCL
37	Community events offered on USC Lancaster campus	385	385	327	330	7/1/2016-6/30-2017	Facilities Rental Coordinator, internal	Actual number	3.1.5, 5.1.2, 5.1.3	Provide students and community members access to unique educational opportunities

Agency Name: University of South Carolina Lancaster

Fiscal Year 2016-2017
Accountability Report

Agency Code: H37 Section: 20E

Program Template

Program/Title	Purpose	FY 2016-17 Expenditures (Actual)				FY 2017-18 Expenditures (Projected)				Associated Objective(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I.A. Unrestricted E&G	Activities that directly support the primary mission of the University to educate the state's diverse citizens through teaching, research and creative activity and service. Current fund resources received by an institution that have no limitations or stipulations placed on them by external agencies or donors, and that have not been set aside for loans, endowments, or plant. These resources are normally derived from state appropriations, student fees, and institutional revenues.	\$ 1,790,426	\$ 3,705,130	\$ -	\$ 5,495,556	\$ 1,971,096	\$ 8,106,775	\$ -	\$ 10,077,871	All Goal Objectives
I.B. Restricted E&G	Activities that directly support the primary mission of the University to educate the state's diverse citizens through teaching, research and creative activity and service. Current fund resources received by an institution that have limitations or stipulations placed on their use by external agencies or donors. These resources are normally derived from gifts, grants, and contracts and used predominantly for research and student scholarship activities.	\$ -	\$ 3,365,822	\$ 2,563,857	\$ 5,929,680	\$ -	\$ 3,648,703	\$ 3,988,268	\$ 7,636,971	All Goal Objectives
II. Auxiliary Services	Self-supporting activities that exist to furnish goods and services to students, faculty, or staff, and charge a fee directly related to the cost of the goods or services. These activities include student health, student housing, food service, bookstore, vending and concessions, athletics, parking, and other services.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	All Goal 1, 2, and 5 Objectives
III. C. Employee Benefits: State Employer Contributions	Fringe Benefits associated with Salaries reflected in the figures and categories above. Includes State Retirement, FICA, State Health Plan Premiums, Unemployment Compensation and Workers Compensation.	\$ 457,346	\$ 1,641,093	\$ 89,764	\$ 2,188,203	\$ 484,974	\$ 1,986,347	\$ 101,780	\$ 2,573,101	All Goal Objectives
Total		\$ 2,247,772	\$ 8,712,045	\$ 2,653,621	\$ 13,613,438	\$ 2,456,070	\$ 13,756,825	\$ 4,090,048	\$ 20,302,943	All Goal Objectives
FY 2016-17 expenditures reported as prepared for Comprehensive Annual Financial Report. FY17 financials are still under review and not final		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
FY 2017-18 projected based on FY 2017-18 State Appropriation Act.		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Agency Name: University of South Carolina Lancaster

Fiscal Year 2016-2017

Accountability Report

Agency Code: H37 Section: 20E

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who (customer) the agency must or may serve? (Y/N)	Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N)
1	59-117-10 through 330	State	Statute	Composition of University of South Carolina Board of Trustees with statutory responsibilities and duties defined	No	No
2	Act No. 126 of the 1959 Session of the General Assembly	State	Statute	Establishment of the Lancaster County Commission for Higher Education. Grants authority over higher education in Lancaster and adjacent areas to the Commission	No	No
3	§ 1-1-810 of SC Code of Laws	State	Statute	Annual accountability report to be submitted to the Governor and General Assembly	No	No
4	§ 1-1-820 of SC Code of Laws	State	Statute	Required content of annual accountability reports	No	No
5	§ 1-1-550 of SC Code of Laws	State	Statute	Qualified honorably discharged veterans have preference for employment	Yes	No
6	§ 11-35 of SC Code of Laws	State	Statute	Specifies procedures for procurement of goods and services	No	No
7	§ 59-26 of SC Code of Laws	State	Statute	Establishes requirements and standards relating to the teacher education programs	No	No
8	§ 59-101 of SC Code of Laws	State	Statute	Statutory recognition of colleges and institutions of higher learning	No	No
9	§ 59-102 of SC Code of Laws	State	Statute	Statutory requirements for student athletes	No	No
10	§ 59-103 of SC Code of Laws	State	Statute	Establishment of the State Commission on Higher Education with authority over public supported higher education in the State	No	No
11	§ 59-104 of SC Code of Laws	State	Statute	Meeting of admissions pre-requisites, Palmetto Scholarship program, competitive grants, Governor's Professor of the Year recognition, endowed professorship programs, accountability through assessment and planning, institutional effectiveness requirements	No	No
12	§ 59-105 of SC Code of Laws	State	Statute	Statutory requirements for a comprehensive sexual assault policy to address prevention and awareness of sexual assault	Yes	Yes
13	§ 59-106 of SC Code of Laws	State	Statute	Statutory requirements for inclusion of information regarding registered sex offenders in annual security reports	No	Yes
14	§ 59-107 of SC Code of Laws	State	Statute	Statutory requirements regarding remittance and application of tuition fees for permanent improvements and other expenses, regulations for issuance of State institution bonds	No	No
15	§ 59-110 of SC Code of Laws	State	Statute	Statutory requirements for incentives to retain and attract new nurse faculty and to provide technology to increase accessibility to clinical education needs	No	No
16	§ 59-111 of SC Code of Laws	State	Statute	State scholarships and loan programs	No	No
17	§ 59-112 of SC Code of Laws	State	Statute	Requirements for determination of tuition and fee rates and abatements	No	No
18	§ 59-113 of SC Code of Laws	State	Statute	Requirements for tuition grants	No	No
19	§ 59-114 of SC Code of Laws	State	Statute	National Guard College Assistance requirements	Yes	No
20	§ 59-115 of SC Code of Laws	State	Statute	Authority and requirements for state student loans	No	No
21	§ 59-116 of SC Code of Laws	State	Statute	Authority and requirements for campus police	No	No
22	§ 59-117 of SC Code of Laws	State	Statute	Statutory authority for the University of South Carolina and its governance by a board of trustees	No	No
23	§ 59-118 of SC Code of Laws	State	Statute	Statutory requirements over academic endowments	No	No
24	§ 59-142 of SC Code of Laws	State	Statute	Statutory authority and requirements for state need-based grants	No	No
25	§ 59-143 of SC Code of Laws	State	Statute	Establishment of a state educational endowment to fund grants and scholarship programs	No	No
26	§ 59-147 of SC Code of Laws	State	Statute	Requirements for higher education revenue bonds	No	No
27	§ 59-149 of SC Code of Laws	State	Statute	Authorization and requirements for the LIFE Scholarship program	Yes	No
28	§ 59-150 of SC Code of Laws	State	Statute	Use of Lottery funds in support of higher education	Yes	No
29	§ 9-1 of SC Code of Laws	State	Statute	Retirement system for employees	Yes	Yes

30	§ 13-17 of SC Code of Laws	State	Statute	Establishment and requirements of the South Carolina Research Authority to facilitate research activities at institutions of higher education	No	No
31	119 Code of State Regulations	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of USC Aiken Chancellor to appoint boards, committees, and courts to oversee regulation	No	No
32	§ 48-52-620 of SC Code of Laws	State	Statute	Requires public colleges and universities to develop energy conservation plans and to reduce energy consumption by 20% by 2020	No	No
33	§ 44-96-80 and § 44-96-140 of SC Code of Laws	State	Statute	Requires the submission of an annual report of recycling data to be submitted to DHEC	No	No
34	62 Code of State Regulations, Sec. 300-375	State	Regulation	State Regulation promulgated for Palmetto Fellows Scholarship Program	No	No
35	62 Code of State Regulations, Sec.450-505	State	Regulation	State Regulation promulgated for the SC Need-based Grant Program for public institutions	No	No
36	62 Code of State Regulations, Sec.600-612	State	Regulation	State Regulation promulgated for the determination of rates of tuition and fees (State Residency for tuition).	No	No
37	62 Code of State Regulations, Sec.700-750	State	Regulation	State Regulation for Performance Standards and Funding and the Reduction, Expansion, Consolidation, or Closure of an Institution.	No	No
38	62 Code of State Regulations, Sec.900.85-900.140	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	No
39	62 Code of State Regulations, Sec.1100-62.1170	State	Regulation	State Regulation promulgated for oversight and administration of the program for free tuition for residents of SC aged sixty years old and older	Yes	No
40	62 Code of State Regulations, Sec.1200.1-70	State	Regulation	State Regulation promulgated for the administration of the LIFE Scholarship and LIFE Scholarship Enhancements	No	No
41	OSH Act of 1970	Federal	Regulation	Requirements to provide a safe and healthful workplace free of serious recognized hazards	Yes	Yes
42	20 USC 1094, Section 487(a)(17)	Federal	Regulation	Mandates the completion of IPEDS surveys in a timely and accurate manner for institutions participating in Federal financial assistance programs	No	No
43	P.L. 109-270, Section 421(a)(1)	Federal	Regulation	Mandates the collection and reporting of racial and ethnic data of students to the Department of Education for institutions participating in Federal financial assistance programs	No	No
44	29 C.F.R. 1602, subparts O, P, and Q	Federal	Regulation	Mandates the collection and reporting of racial and ethnic data for Institutional staff to the Department of Education for institutions participating in Federal financial assistance programs	No	No
45	34 C.F.R. Part 106.9	Federal	Regulation	Requirements to ensure nondiscrimination on the basis of sex of students and employees of educational institutions that receive federal financial assistance	Yes	No
46	34 C.F.R. 668.41(c)	Federal	Regulation	Requires an annual notice identifying the availability of institutional and financial aid information as required under FERPA	Yes	No
47	34 C.F.R. 668 Sections 43-44	Federal	Regulation	Must make available to prospective and enrolled students information regarding how and where to contact individuals designated to assist enrolled or prospective students in obtaining the institutional or financial aid information	Yes	No
48	34 C.F.R. 668.41 (a)-(d), 34 C.F.R. 668.42, 34 C.F.R. 668.43	Federal	Regulation	Requires institutions to make available to prospective and enrolled students information about financial aid	Yes	No
49	34 C.F.R. 668.40	Federal	Regulation	Requirement that students be notified that drug law violations will result in a loss of eligibility for any Title IV, HEA grant, loan, or work-study assistance	No	No
50	34 C.F.R. 668.41(c), 34 C.F.R. Part 99	Federal	Regulation	Requirement to inform students of their rights to privacy of student records, what information is included in publically available directories, and how the student can refuse to allow the release of information	No	No
51	20 U.S.C. 1015a(i)(1)(V)	Federal	Statute	Requirement to post specified items on the U.S. Department of Education's College Navigator website.	No	No
52	34 C.F.R. 668.41(a)-(d), 34 C.F.R. 668.43	Federal	Regulation	Requirement to make available to prospective and enrolled students information about facilities and services available to individuals with disabilities	Yes	Yes
53	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires institutions to make available to prospective and enrolled students information about student diversity	Yes	No

54	34 C.F.R. 668.41(a) (d), 34 C.F.R. 668.43	Federal	Regulation	Requires institutions to make available to prospective and enrolled students information about the price of attendance, including tuition and fees, books and supplies, room and board, transportation costs, and any additional costs for a program in which the student is enrolled or expresses an interest.	Yes	No
55	20 U.S.C. 1015a(a), 20 U.S.C. 1015a(h)	Federal	Statute	Requires institutions to make available on their websites a net price calculator	Yes	No
56	34 C.F.R. 668.41(a)-(d), 34 C.F.R. 668.43	Federal	Regulation	Requires institutions to make available to prospective and enrolled students information related to refund policies, procedures for official withdrawal and requirements to return Title IV grants or loan	Yes	No
57	HEOA Sec. 112	Federal	Statute	Requires that the ISBN and retail price information of required and recommended textbooks and supplemental material be made available to students at the time of course registration; also requires disclosure of other course related metrics such as the number of students enrolled and the maximum number of students to be enrolled in the class	Yes	No
58	34 CFR 668.41(a)-(d), 34 CFR 668.43	Federal	Statute	Requires the institution to make available to prospective and enrolled students information about the academic program of the institution, including current degree programs; instructional, laboratory, and other physical facilities that relate to the academic program; faculty and other instructional personnel; and any plans by the institution for improving the academic programs	Yes	Yes
59	HEOA Sec. 488(g)	Federal	Statute	Requires the institution to publicly disclose information about the institution's policies regarding the transfer of credit and articulation agreements	Yes	No
60	34 C.F.R. 668.41(a)-(d), 34 C.F.R. 668.43	Federal	Regulation	Requires the institution to make available to prospective and enrolled students the names of associations, agencies, or governmental bodies that accredit,	No	No
61	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires the Institution to annually make available to current and prospective students the institution's policies and sanctions related to copyright infringement, computer use and file sharing	No	No
62	HEOA Sec. 201	Federal	Statute	Requires the submission of an annual Teacher Preparation Program Report through the state to the U.S. Department of Education	No	No
63	HEOA Sec. 107	Federal	Statute	Requires institutions to distribute in writing to each student and each employee standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on the institution's property or as part of any of the institution's activities; description of applicable legal sanctions under state, local, and federal law description of health risks; description of available counseling, treatment, rehabilitation, or re-entry programs; and clear statement that institution will impose sanctions for violation of standards of conduct and a description of the sanctions; requires a biennial review of the effectiveness of the institution's drug and alcohol abuse prevention program	No	No
64	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires institutions to make available to current and prospective students information about institutional policies regarding vaccinations	No	No
65	HEOA Sec. 488(e)(1)(B)-(D)	Federal	Statute	Requires for an annual security report that includes emergency response and evacuation procedures, timely warning and a crime log	No	Yes
66	HEOA Sec. 488(g)	Federal	Statute	Requires institutions to have a policy in place regarding notification procedures for missing students for those residing in on-campus student housing facilities	No	No
67	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requirements of a fire safety report and fire log	No	Yes
68	HEOA Sec. 493(a)(1)(A)	Federal	Statute	Requires the institution to disclose to the alleged victim of any crime of violence, or a nonforcible sex offense, the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense	Yes	No
69	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires that institutions make available to current and prospective students the retention rate of certificate- or degree-seeking, first-time, undergraduate students	No	Yes

70	HEOA Sec. 488(a)(2)-(3)	Federal	Statute	Requires that institution must annually make available to prospective and enrolled students the 150% completion or graduation rate and transfer-out rates of certificate- or degree-seeking, first-time, fulltime, undergraduate students. The graduation rates must be disaggregated by gender, major racial and ethnic subgroup [as defined in IPEDS], recipients of a Federal Pell Grant, recipients of a subsidized Stafford Loan who did not receive a Pell Grant, and students who did not receive either a Pell Grant or a subsidized Stafford Loan	No	Yes
71	HEOA Sec. 488(a)(3), Sec. 488(d)	Federal	Statute	Specifies the requirements of a report on the completion, graduation, and transfer out rates of NCAA student athletes receiving athletically related student aid	No	Yes
72	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Specifies that institutions must make available to current and prospective students information regarding the placement in employment of, and types of employment obtained by, graduates of the institution's degree or certificate programs if those rates have been calculated	No	Yes
73	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires that institutions make available to current and prospective students information regarding the types of graduate and professional education in which graduates of the institution's 4-year degree programs enrolled	No	Yes
74	34 CFR 668-41(a)-(b), 34 CFR 668.41(g), 34 CFR 668.47	Federal	Regulation	Specifies the details of reports to be submitted to the U.S. Department of Education and the information to be given to current and prospective students about the gender breakdown of the student body, the intercollegiate athletic teams, revenue and expenditures associated with athletics, and salary of coaches	No	Yes
75	HEOA Sec. 493(a)(1)	Federal	Statute	Requires institutions to make a good faith effort to distribute mail voter registration forms for Federal and State elections	No	No
76	34 CFR 668.14(b)(11)	Federal	Regulation	Requires that institutions inform all eligible borrowers enrolled in the institution about the availability of and their eligibility for grant assistance from the state in which the institution is located, and provide sources of information about grant assistance from other states to borrowers from other states	No	No
77	HEOA Sec. 488(c)	Federal	Statute	Requires institutions to provide information about rights and responsibilities of students and institutions under Title IV, HEA loan programs to students at any time that information regarding loan availability is provided	Yes	No
78	HEOA Sec. 489	Federal	Statute	Requires that potential students, students and parents of students who receive a Title IV loan be informed that details of the loan will be submitted to the National Student Loan Data System and will be accessible by guaranty agencies, lenders, and institutions determined to be authorized users of the data system	No	No
79	HEOA Sec. 488(g)	Federal	Statute	Specifies the details of disclosure required prior to the disbursement of Federal Direct loans or Parent PLUS loans	No	No
80	HEOA Sec. 488(b)	Federal	Statute	Specifies the details of required exit counseling to borrowers of loans under the FFEL, Federal Direct Loan, or Perkins Loan programs	No	Yes
81	HEOA Sec. 493(a)(1)	Federal	Statute	Specifies the details of disclosure required of institutions or institution-affiliated organizations (e.g., alumni organizations, foundations) that provide information regarding a private education loan from a lender to a prospective borrower	No	No
82	HEOA Sec. 493(a)(1), Sec. 493(c)	Federal	Statute	Specifies the disclosure of terms and conditions and code of conduct for agents of an institution that provides educational loans	No	No
83	Americans with Disabilities Act Title II	Federal	Statute	Anti-discrimination under any education program or activity receiving Federal financial assistance	No	No
84	Civil Rights Act Title VII	Federal	Statute	Prohibits employment discrimination	No	No
85	Education Amendments Act Title IX	Federal	Statute	Anti-discrimination under any education program or activity receiving Federal financial assistance	No	No
86	Proviso 11.109 FY 2010-11	State	Proviso	SC Code of Laws §59-111-20 provides free tuition to certain children of war veterans killed in action and limits access to students aged 26 years and younger. Proviso allows the age to be waived for appealed extenuating health circumstance documented and certified by Division of Veterans Affairs	Yes	No

87	Proviso 117.29 FY 2010-11	State	Proviso	LIFE and Palmetto Fellows Enhancement stipends established	No	No
88	Proviso 117.29 FY 2015-16	State	Proviso	Requirement to identify key program area descriptions and expenditures and to link these to key financial and performance measures	No	No
89	Proviso 11.19 FY 2015-16	State	Proviso	Authorizes the use of Palmetto Fellows and LIFE scholarship awards in the summer	No	No
90	Proviso 11.25 FY 2015-16	State	Proviso	Requirement that requests for full-time equivalent positions be covered by sufficient revenue to fund the salary, fringe, future pay increases, and health insurance adjustments	No	No
91	Proviso 11.29 FY 2015-16	State	Proviso	Requirement to report to the Commission on Higher Education metrics associated with out-of-state abatements and fee waivers	No	No
92	Proviso 11.30 FY 2015-16	State	Proviso	Requirement to report on institutional debt to the Chariman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee and the Commission on Higher Education	No	No
93	Proviso 11.42 FY 2015-16	State	Proviso	Authorizes the reimbursement of loss tuition associated with differential charges to out-of-state veteran students	No	No
94	Proviso 104.2 FY 2015-16	State	Proviso	Authorizes the State Fiscal Accountability Authority to remove of any permanent position in a state agency that remains vacant for more than 12 months	No	No
95	Proviso 117.8 FY 2015-16	State	Proviso	Requires institutions to deposit all revenues and income collected with the State Treasurer and to not use those funds for permanent improvement without express written approval; authorizes certain types of revenue to be retained at the institution	No	No
96	Proviso 117.11 (1) FY 2015-16	State	Proviso	Directs the fixation of student fees applicable to student housing, dining halls, health services, parking, and personal subsistence by the appropriate Board of Trustees	No	No
97	Proviso 117.26 FY 2015-16	State	Proviso	Mandates the reporting of the top 10%, not to exceed 25 employees who have incurred travel expences along with a brief summary of the type of travel incurred	No	No
98	Proviso 117.28 FY 2015-16	State	Proviso	Requires institutions that operate a day-care center charge fees comparable to those charged by private entities and to not set lower rates for faculty, staff, or students of the institution	No	No
99	Proviso 117.34 FY 2015-16	State	Proviso	Mandates the reporting of outstanding amounts due to an institution and methods used to collect that debt	No	No
100	Proviso 117.42 FY 2015-16	State	Proviso	Authorizes the waiver of all provisions tha require additional general fund appropriations except those specified for LIFE and Palmetto Fellows Scholarships	No	No
101	Proviso 117.45 FY 2015-16	State	Proviso	Provides an exception for universities and colleges to a provision preventing an increase in parking	No	No
102	Proviso 117.47 FY 2015-16	State	Proviso	Authorizes the use of insurance reimbursement to offset expenses related to a claim, permitting the funds to be retained, expended and carried forward	No	No
103	Proviso 117.48 FY 2015-16	State	Proviso	Requires the reporting of a current organizational chart to the Human Resources Division showing all authorized positions, cklass title, class code, position number and an indicator identifying the position as filled or vacant	No	No
104	Proviso 117.58 FY 2015-16	State	Proviso	Requires the submission of annual audited financial statements to the State Auditor's Office	No	No
105	Proviso 117.75 FY 2015-16	State	Proviso	Requires that a report be made available to the public on the institution's website showing aggregate aounts of fines and fees that were charge and collected in the prior fiscal year	No	No
106	Proviso 117.131 FY 2015-16	State	Proviso	Authorizes funds allocated for proviso 118.16 of Act 286 of 2014 be redirected for the purpose of energy efficiency repair and maintenance	No	No

Agency Name: University of South Carolina Lancaster

Agency Code: H37 Section: 20E

Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry; Name; (2) Professional Organization; Name; (3) Public; Demographics.</i>
Academic Divisions	Academic Divisions are comprised of faculty in three academic areas: Humanities; Math, Science, Nursing, and Public Health; and Business, Behavioral Sciences, Criminal Justice, and Education	Instruction and academic advising for students in pursuit of associate and baccalaureate	General Public	Age: 17 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Student demographics include new freshmen, continuing, and nondegree students, as well as other more specialized and limited enrollment categories such as transient students. In addition to the students counted in USCL's official headcount, academic divisions also provide services to Palmetto College and BSN students
Dual Enrollment	Coordinates services between Academic Divisions and SC high schools for educational credit	Dual enrollment provides opportunities for eligible high school students to earn college credit while taking courses that also count toward high school graduation requirements	School Districts	Age: 16-19 Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled in SC high schools
Admissions	Enrollment services	Provides assistance to students and parents in admissions and registration	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes
Student Affairs	Comprehensive services in support of student life, including travel study, athletics, disability and veteran services, and counseling services	Provides co-curricular activities, from sports to clubs to special programs to both enrich and enhance students' collegiate experience	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL
TRIO Programs	TRIO Programs at USCL consist of several student support services, including Opportunity Scholars and Upward Bound	Provides academic advising, tutoring, college transfer assistance to current students, and motivation and support to help high school students transition successfully into college	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL or area high schools
Career Services	Support services for students in their career and job search choices	Provides career counseling, resume assistance, and job search strategies to students, in addition to maintaining a listing of local job opportunities for students	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL
Campus Bookstore	On campus facility selling textbooks and supplies to students, as well as USCL apparel to students and community	Affordable textbooks for classes and supplies for lab classes	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public
Medford Library	Collections in books, electronic resources and databases, audio visuals, periodicals, and government documents to support the teaching and scholarship endeavors of USC Lancaster, as	Acquires, organizes, makes accessible, maintains and preserves information resources, and educates users about the library's services, resources, and access	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public
Gregory Health and Wellness Center	Community health and fitness programs and facilities	Provides access to general exercise equipment and other fitness facilities, such as raquetball and handball, in addition to classes in swimming, tennis, Zumba, indoor cycling, yoga, and others	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Students, staff, and faculty receive free membership; community members pay for quarterly or monthly memberships
Native American Studies Center	A comprehensive center for the study of South Carolina's Native American peoples, their histories, and their cultures	Offers visitors the opportunity to view the single largest collection of Catawba Indian pottery in existence; study primary and secondary texts on Native Americans in the Southeast; participate in educational classes and programs; and observe archaeology, language, and folklore and oral history labs	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public

Academic Success Center	Tutoring services and support to help USC Lancaster students attain academic success	Provides students with a variety of resources to support their academic pursuits, including one-on-one tutoring, computer assisted instruction (CAI), instructional video tapes, supplementary handbooks and texts, and workbooks	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL
USCL Health Services	Health education services facility	Provides a range of community health resources, including a diabetes self-management education program, as well as services through the Lucy Graybill Morton Cancer Rehabilitation Clinic , the John Morrison White Cardiac Rehabilitation Clinic, and The Dr. W.L. McDow Physical Therapy Clinic	General Public	Age: 18 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public
Facilities Rental	Facilities to accommodate business and special occasion needs in the local community	Provide use of university facilities for meetings, conferences, weddings, and other special events	General Public	Age: 18 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Facilities must be reserved and persons and entities renting space must provide a certificate of general liability insurance coverage

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
University of South Carolina	Higher Education Institute	Partner with USC Columbia campus, including the President and Board of Trustees, to provide associate and four year degree completion programs to students across the state of South Carolina	All Goal Objectives
Palmetto College	Higher Education Institute	Partner with regional two-year Palmetto College campuses to provide four-year degree completion programs such as the Bachelor of Liberal Studies and the Bachelor of Organizational Leadership	All Goal Objectives
SC Four-Year Universities	Higher Education Institute	Partner with universities such as USC Beaufort and others to provide four-year degree completion programs such as hospitality management	1.1.4, 2.1.1
York Technical College	Higher Education Institute	Shares resources and faculty to provide a collaborative two-year nursing program for students	1.2.1, 3.1.1
Educational Foundation of USC Lancaster	Private Business Organization	Solicits, receives, manages and disburses funds for the advancement of the interests of the University of South Carolina Lancaster	All Goal Objectives
Lancaster County Commission for Higher Education	Private Business Organization	Responsible for providing USCL with a campus and necessary buildings, for the maintenance of facilities, for contracts and agreements with the University of South Carolina, for solicitation of funds and acceptance of donations, for negotiations with the Lancaster County Council, the Lancaster County Delegation and other governmental bodies and for long-range planning for the total needs of the University of South Carolina Lancaster	All Goal Objectives
Founders Federal Credit Union	Private Business Organization	Provides donations for facilities and equipment, most notably contributions to the newest USCL classroom building, Founders Hall	Goal 4 Objectives
J. Marion Sims Foundation	Non-Governmental Organization	Provides grant funds directly to USCL and partners in providing community health and wellness programs and initiatives	Goal 3 and 4 Objectives
Springs Memorial Hospital	Private Business Organization	Partners in providing health and wellness to the Lancaster community	Goal 3 Objectives
Private scholarship donors	Individual	Many individuals donate funds to contribute to scholarship funds and to endowed scholarships, in addition to corporate donors	1.1.5
Duke Energy	Private Business Organization	Provides funding for campus programs and facilities, including for example a large donation for the establishment of the USCL Native American Studies	Goal 3, 4 , and 5 Objectives
Comporium	Private Business Organization	Provides funding for campus programs and facilities, such as monitors and tablets for displays in the Native American Studies Center	Goal 3, 4 , and 5 Objectives
US Department of Education	Federal Government	Provides funding for TRIO programs for student support	1.2.1
Commission on Higher Education	State Government	Provides oversight and advocacy for South Carolina higher education	All Goal Objectives
Governor and General Assembly	State Government	Provides funding for campus programs and facilities	All Goal Objectives

Southern Association of Colleges and Schools	Higher Education Institute	Reviews and accredits USCL's degree offerings in conjunction with USC Columbia programs	All Goal Objectives
Accreditation Council for Business Schools and Programs	Higher Education Institute	Reviews and accredits USCL's two-year Associates in Business degree	1.2.3, 3.1.1
Arts and Humanities Organizations, Commissions, and Grant Funding Agencies	Professional Association	Provide campus and community arts programming in partnership with arts organizations such as the National Endowment for the Arts, as well as local and regional organizations such as the South Carolina Arts Commission, the Lancaster County Council for the Arts, and the SC Humanities Council. Includes support in particular for the Native American Studies Center and the USCL	All Goal Objectives
SC County School Districts	K-12 Education Institute	Partners in providing educational activities for area students, including for example swimming lessons for all Lancaster county fourth graders and Honors Day for area high school students, and dual enrollment programs throughout the state	Goal 1 and 3 Objectives
City of Lancaster	Local Government	Provides funding for campus programs and facilities	All Goal Objectives
Lancaster County Council	Local Government	Provides funding for campus programs and facilities	All Goal Objectives
Lancaster County Chamber of Commerce	Professional Association	Helps promote campus activities and events	All Goal Objectives
Academic Honor Societies	Professional Association	Partners with professional student organizations such as Kappa Pi Delta and Rotaract to recognize excellence in education and provide students with service opportunities in the community	Goal 1, 2, and 3 Objectives
Rotary	Professional Association	Sponsors programming to develop professional and leadership skills and to provide opportunities for community service	Goal 3 Objectives
Boys and Girls Clubs	Non-Governmental Organization	Provide educational opportunities for area students	Goal 3 Objectives
Charlotte Area Education Consortium	Higher Education Institute	Charlotte Area Educational Consortium (CAEC), which includes twenty-five colleges and universities in the Charlotte area and allows full-time undergraduate students at USC Lancaster to enroll in an additional course on a space available basis at a member school at no additional academic fee charge	Goal 1, 2, and 3 Objectives
Olde English Consortium	Professional Association	Collaborates in promoting excellence in education to improve education, economic development, and the quality of life in the region and throughout the state	Goal 1, 2, and 3 Objectives
Sun City Carolina Lakes	Non-Governmental Organization	Partners in providing educational programming to an active adult community	3.1.6

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Report Template

Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
1	Accountability Report	South Carolina Department of Administration, Executive Budget Office	State	Annually	09/15/2016	Report must include a discussion of prior year expenditures and associates expenditures with prospective goals, strategies and objectives to move the agency forward in future years	online at http://www.admin.sc.gov/budget/agency-accountability-reports
2	Blueprint for Academic Excellence	USC Columbia, for submission to the Southern Association of Colleges and Schools	State	Annually	03/24/2017	Reports on dashboard performance indicators, including enrollment, retention, faculty, community engagement, etc.	online at http://www.sc.edu/about/offices_and_divisions/provost/docs/blueprints/2017_palmettocollege.pdf (note: Campus report embedded within Palmetto College report)
3	CHE Placement 301 Report	Commission on Higher Education	State	Annually	7/31/2016	Report on progress of graduates one year after graduation	CHE website
4	Lancaster County Commission for Higher Education Funding Expenditures Report	Lancaster County	Local Govt.	Annually	7/31/2016	Reports tax revenues received from Lancaster County and a breakdown of how those funds were expended	electronic copy available by request from the USCL Office of the Dean
5	Institutional Effectiveness Report	South Carolina Commission on Higher Education	State	Annually	8/1/2016	Report results of professional examinations for USCL Associate in Nursing Degree graduates, National Council Licensure Exam (NCLEX)	electronic copy available by request from the Office of Academic and Student Affairs
6	Quality Assurance Report	Accreditation Council for Business Schools and Programs	Outside Organization	Bi-annually	9/15/2016	Includes information on the business program, including changes within the institution and/or the business programs that alters the status of the business faculty, the business curriculum, the resources in support of the business programs, or other ACBSP accreditation standards. Report is submitted every two years for reaccreditation purposes.	online at http://usclanclaster.sc.edu/assessment/index.html
7	Equity in Athletics Disclosure Act Survey	Department of Education	Federal	Annually	10/15/2016	All co-educational postsecondary institutions that receive Title IV funding (i.e., those that participate in federal student aid programs) and that have an intercollegiate athletics program report information on student atheletics participation, coaching staff and salaries, and atheletic program revenue and expenses	online at http://ope.ed.gov/athletics/#/institution/search
8	Annual Energy Consumption Report	SC Energy Office	State	Annually	9/15/2016	To verify progress made toward state energy conservation goals and to assist in statewide energy planning efforts, providing complete annual energy consumption data (including all sources of energy used in campus buildings)	electronic copy available by request from USCL's Facilities Management
9	Campus Safety and Security Survey (Clery Act)	U. S. Department of Education	Federal	Annually	10/1/2016	Includes data on any items required by federal government related to crime, discipline, and safety. Typically data is mined from crime stats, Title IX, safety reports and various campus discipline authorities.	online at http://usclanclaster.sc.edu/security/statistics.htm
10	Swimming Pool Permitting and Compliance	South Carolina Department of Health and Environmental Control	State	Quarterly	10/1/2016	Safety inspection of swimming pool in Gregory Health and Wellness Center	online SCDEHC website
11	IPEDES Academic Library Report Survey	USC Columbia Office of Institutional Research	Federal	Annually	4/6/2016	A summary of print and electronic materials collections.	Contact Eric Yang, Ph.D. - Director of Institutional Research
12	State Library Report	South Carolina State Library	State	Annually	1/15/2016	Summary of employee information, staffing, and print and electronic collections.	Available online: http://statelibrary.sc.libguides.com/c.php?g=11804&p=529530

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External Review Template

Item	Name of Entity Conducted External Review	Type of Entity	External Review Timeline (MM/DD/YYYY to MM/DD/YYYY)	Method to Access the External Review Report
1	Elliott Davis Decosimo CPA: SC OMB A-133 Reports	Outside Organization	07/01/2015-06/30/2016	http://web.admin.sc.edu/fr/reports.php
2	Elliott Davis Decosimo CPA: USC Cola & Regionals Financial Statements Audit	Outside Organization	07/01/2015-06/30/2016	http://web.admin.sc.edu/fr/reports.php