

AGENCY NAME:	South Carolina Department of Public Safety		
AGENCY CODE:	K050	SECTION:	63

**Fiscal Year 2016-2017
Accountability Report**

SUBMISSION FORM

AGENCY MISSION	<p>As the largest law enforcement agency in South Carolina, it is the mission of the South Carolina Department of Public Safety to protect and serve the public with the highest standard of conduct and professionalism; to save lives through educating its citizens on highway safety and diligent enforcement of laws governing traffic, motor vehicles, and commercial carriers; and to ensure a safe, secure environment for the citizens of the state of South Carolina and its visitors.</p>
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AGENCY VISION	<p>The South Carolina Department of Public Safety’s vision is to ensure that this agency is setting the standard for public safety excellence as a cohesive team by making South Carolina a safer place to live, work, and visit through protection, education, and service. Embedded within SCDPS’ efforts and initiatives to serve the public are the agency’s core values: Integrity, Excellence, Accountability, and Leadership.</p>
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

RESTRUCTURING RECOMMENDATIONS:	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please identify your agency’s preferred contacts for this year’s accountability report.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	Major S. A. Stankus	(803) 896-8611	shawnstankus@scdps.gov
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I have reviewed and approved the enclosed FY 2016-2017 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	<i>Leroy Smith</i>		9/14/17
(TYPE OR PRINT NAME):	Leroy Smith		

BOARD/CMSN. CHAIR (SIGN AND DATE):			
(TYPE OR PRINT NAME):			

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AGENCY’S DISCUSSION AND ANALYSIS

SCDPS VISION AND VALUES

The South Carolina Department of Public Safety’s (SCDPS, department, or agency) *vision* is to ensure that this agency is setting the standard for public safety excellence as a cohesive team by making South Carolina a safer place to live, work, and visit through protection, education, and service. Ingrained within SCDPS’ efforts and initiatives to serve the public are the agency’s *core values: Integrity, Excellence, Accountability, and Leadership.*

EXTERNAL FACTORS AFFECTING AGENCY PERFORMANCE

Recent events around the country involving law enforcement officials and civilians have affected the agency’s law enforcement staffing levels from the front end by negatively influencing the public’s general perception of law enforcement. According to a June 2-7, 2015 Gallup Poll, 52% of the general public surveyed has “a great deal” or “quite a lot” of confidence in law enforcement—the lowest this percentage has been since 1993. This public perception has deterred once-interested candidates from joining law enforcement and has affected SCDPS’ candidate pool. This has resulted in smaller training classes and lower staffing levels.

SCDPS relies heavily on staffing levels and manpower to enforce and uphold State and Federal laws, provide and maintain security, and work to reduce traffic fatalities. Throughout Fiscal Year 2017, the agency was required to re-allocate enforcement resources to address external factors including:

- Evacuation of South Carolina citizens for Hurricane Matthew (October 5, 2016);
- Subsequent aftermath of Hurricane Matthew (October 5, 2016 – October 7, 2016) ; and
- Bike Rallies at the beach (May 15, 2016-May 21, 2016 and May 26, 2017-May 29, 2017)

INTERNAL FACTORS AFFECTING AGENCY PERFORMANCE

SCDPS has faced an ongoing struggle deriving from the law enforcement personnel salaries and compensation. The agency implemented a revised pay scale on September 17, 2015 to attract the most highly qualified applicants. While this revised pay plan addressed immediate concerns of making SCDPS more competitive from a recruiting standpoint, SCDPS must strive to keep law enforcement salaries competitive with local (city, county, etc.) or regional law enforcement agencies. This inequity impacts not only the agency’s ability to attract and recruit the best applicants but also has a negative effect on retention as law enforcement officers progress in their careers. In addition, without the means to fund a salary career path that compensates officers for experience beyond five years, knowledge, or skills, SCDPS struggles to retain experienced officers.

AGENCY’S ACCOMPLISHMENTS

As the agency continues to strive toward reducing serious injury collisions and, thus, overall fatalities it should be noted that the department positively impacted safety belt compliance through its education and enforcement initiatives. These successes are clearly attributable to SCDPS management’s

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commitment to effectively allocating limited resources and its employees’ dedication to achieving the collective goal of Target Zero.

In addition, not only did SCDPS law enforcement personnel respond quickly and effectively throughout the course of Hurricane Matthew, in coordination with various partnering agencies they were able to plan, monitor, and adjust to these circumstances in a cohesive and efficient way. These coordinated efforts aided in the protection, security, and safety of South Carolina citizens and visitors alike.

Lastly, hundreds of Highway Patrol troopers assisted local authorities in patrolling Myrtle Beach for the 2017 Bike rallies to enforce roadway safety laws and ensure participant safety.

SCDPS’ ability to manage the outside factors above while continuing to successfully strive toward the agency’s mission strongly suggests that SCDPS’ methodologies are effective. SCDPS was able to continually make advancements by incorporating highway safety campaigns and educational initiatives such as:

- Target Zero Safety Efforts
- Rest Area Safety Events
- Wait 2 Text
- Hands Across the Border
- LOOK Pedestrian/Motorcycle Safety
- State Transport Police’s “Operation Safe Drive on I-85/I-95”
- Bike Weeks – Booths and safety efforts at the beach
- Texting and Driving Initiatives
- Hurricane Lane Reversal Exercises
- Prom Safety Talks
- Buckle Up SC
- Sober or Slammer
- Target Zero Team
- Be A Santa (“Sober All Night Totally Awesome” Designated Driver)
- Emoji Campaign (Focused on Speeding, DUI, and Safety Belt Use)
- Highway Safety Fatality Service

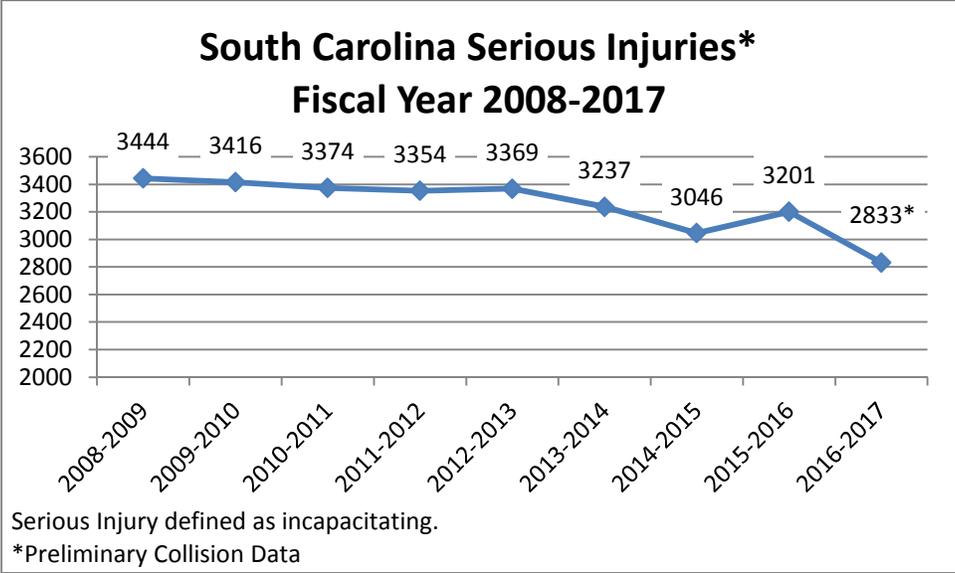
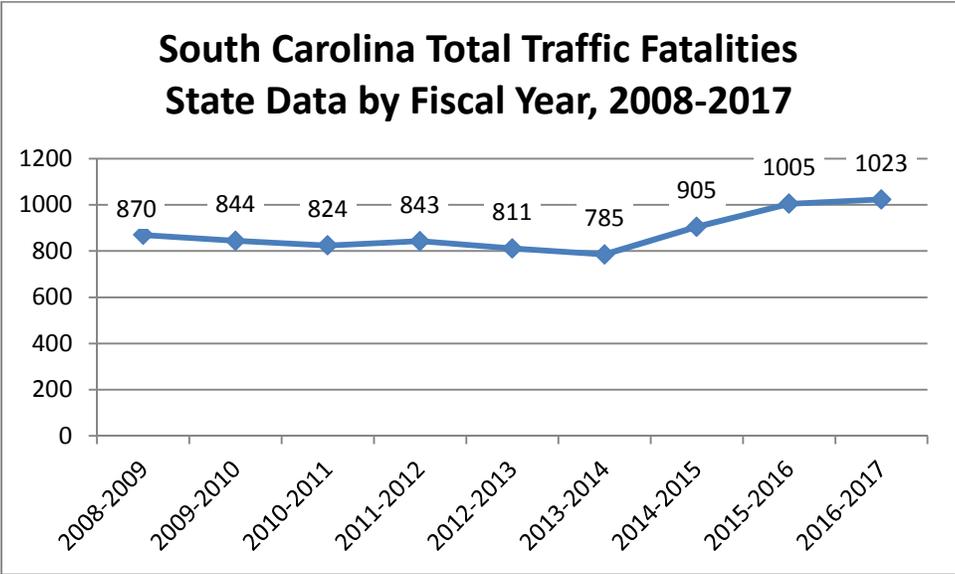
On July 30, 2016, in Baltimore, Maryland, SCDPS was awarded its seventh Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA ®) re-accreditation. Since July 30, 2016, the agency diligently prepared to undergo its first web-based review which took place from August 11 – 19, 2017. The web-based review is a new practice for CALEA and during this time CALEA assessors continued to review the agency’s practices and procedures to ensure continued excellence.

Also in regard to compliance, during FY 2017 SCDPS began implementation of an agency-wide Information Security program as the agency established four new Information Security policies. The first of these policies outlines the program as a whole—governing roles, responsibilities, and general practices. The second policy outlines acceptable and unacceptable use of agency computing resources. The third policy establishes classification for agency electronic, hard copy, and intellectual property assets. The fourth policy defines requirements for the agency as it responds to information security and privacy incidents. During FY 2018, the agency will continue developing policies and applicable procedures to support best practices and ensure an environment of comprehensive security and accountability for personnel, facilities, and agency assets.

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During FY 2017, the agency was also able to provide training to both sworn and civilian personnel in regard to active shooter responses. This training addressed proactive measures in identifying suspicious behavior, response tactics, exit plans, and safety precautions in an active shooter situation.

The following charts and graphs quantify the agency’s progress towards its overall mission:



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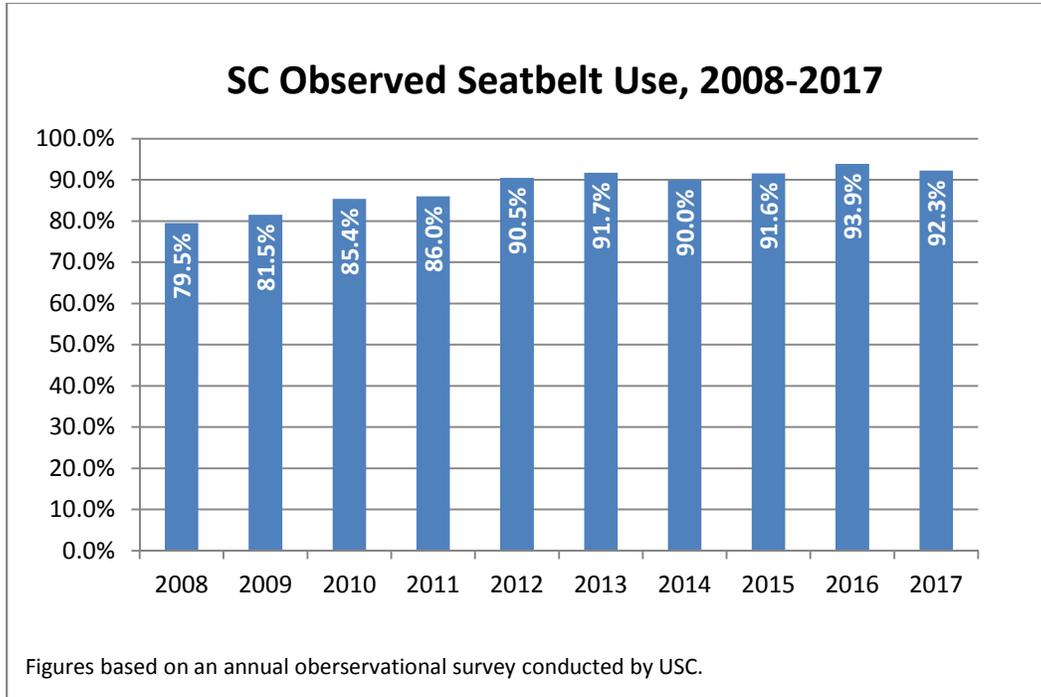
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SOUTH CAROLINA CMV TRAFFIC COLLISION QUICK FACTS 2015-2017 PRELIMINARY DATA

	2015-2016	2016-2017	% CHANGE 2016-2017
Fatal Collisions	90	89	-1.1%
Injury Collisions	1,305	1,267	-2.9%
Property Damage Only Collisions	1,458	1,338	-8.2%
Total Collisions	2,853	2,694	-5.6%
Fatalities	97	103	6.2%
Non-fatal Injuries	2,030	2,093	3.1%
Economic Loss*	\$239,270,000	Not Available	

*Economic Loss Formula: National Safety Council

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SOUTH CAROLINA TRAFFIC COLLISION QUICK FACTS 2016 & 2017 PRELIMINARY DATA

Fiscal Year	2012- 2013	2013- 2014	2014- 2015	2015- 2016	2016- 2017	% Change FY2013 FY2017	% Change FY2016 FY2017
Fatal Collisions	756	733	835	939	934	23.5%	-0.5%
Injury Collisions	32,158	33,172	35,298	40,070	38,230	18.9%	-4.6%
Property Damage Only Collisions	76,933	81,739	88,248	99,666	96,932	26.0%	-2.7%
Total Collisions	109,847	115,644	124,381	140,675	136,096	23.9%	-3.3%
Fatalities	811	785	905	1,005	1,023	26.1%	1.8%
Non-fatal Injuries	49,876	51,401	55,002	61,645	58,830	18.0%	-4.6%
Fatalities From Collisions Involving*:							
Automobiles	418	377	475	519	542	29.7%	4.4%
Pick Up Trucks	194	203	224	248	250	28.9%	0.8%
Truck Tractor	53	50	74	73	74	39.6%	1.4%
SUV's	206	197	249	276	277	34.5%	0.4%
Motorcycles	107	113	117	142	131	22.4%	-7.7%
Motorized Bikes	33	37	36	42	32	-3.0%	-23.8%
Pedalcycles	8	14	17	19	22	175.0%	15.8%
Pedestrians	113	99	131	136	146	29.2%	7.4%
Trains	1	2	4	2	2	100.0%	0.0%
School Buses	4	4	2	4	3	-25.0%	-25.0%
Vans	53	42	49	87	68	28.3%	-21.8%
Economic Loss (billions)+	\$2.73	\$2.77	\$3.62	\$4.18	Not Available	N/A	N/A
Vehicle Miles Traveled (billions)+	48.90	48.99	49.95	51.72	54.40	11.2%	5.2%
Roadway Miles+	66,244	66,232	76,301	76,250	76,067	14.8%	-0.2%
Motor Vehicle Registrations+	4,050,858	4,192,087	4,229,277	4,336,240	4,433,104	9.4%	2.2%
Licensed Drivers+	3,532,421	3,607,101	3,668,378	3,748,514	3,794,306	7.4%	1.2%
Mileage Injury Rate**	102	105	110	119	108	6.0%	-9.3%
Mileage Death Rate***	1.66	1.60	1.81	1.94	1.88	13.4%	-3.2%
Registration Fatality Rate****	200.2	187.3	214.0	231.8	230.8	15.3%	-0.4%

*Includes all fatalities of all unit types in the collisions

**Traffic injuries per 100 million vehicle miles of travel

***Traffic fatalities per 100 million vehicle miles of travel

****Traffic Fatalities per million registered vehicles

+Data from middle of fiscal year (i.e. end of calendar year)

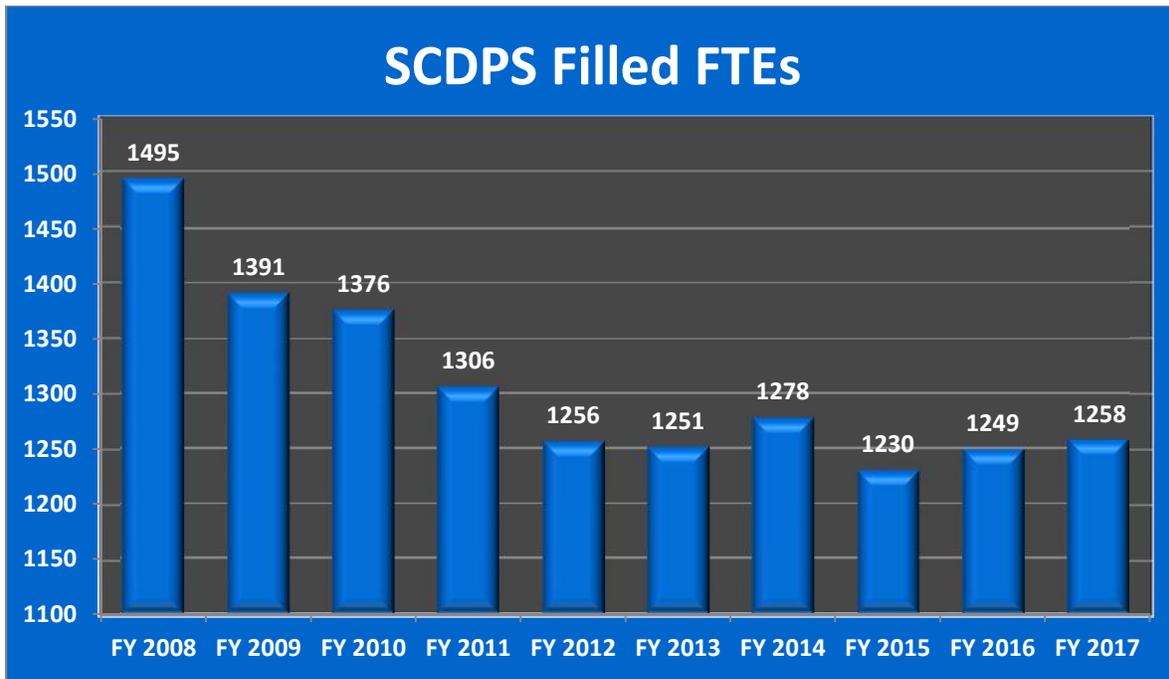
Data Sources:

Economic Loss Formula: National Safety Council

Vehicle Miles Traveled and Roadway Miles: South Carolina Department of Transportation

Motor Vehicle Registrations and Licensed Drivers: South Carolina Department of Motor Vehicles

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POSSIBLE NEGATIVE IMPACT IF AGENCY GOALS ARE NOT MET

GOAL 1: ENHANCE PUBLIC/OFFICER SAFETY

The inability of the department to provide a safe environment in which to travel throughout the state would result in an increased level of traffic collisions and fatalities, which result in emotional pain, lost income, higher insurance rates, and other economic loss. A reduction in officer safety places the officers in danger, inflicts physical and emotional pain, and induces financial inefficiencies through turnover.

GOAL 2: PROFESSIONAL DEVELOPMENT AND WORKFORCE PLANNING

Failing to attract, recruit, and retain a professional workforce may compromise the department’s mission to provide professional services, enforce traffic laws, and save lives. By not reducing trainee turnover, more state and taxpayer funds are being spent in an attempt to attract, hire, and retain officers. Failure to train the workforce has a negative effect on work performance and results in employee turnover and ineffective customer service. In addition, without the means to fund a salary career path that compensates officers for experience beyond five years, knowledge, or skills, SCDPS struggles to retain experienced officers.

GOAL 3: APPROPRIATE USE OF INFORMATION AND TECHNOLOGY

Inappropriate use of technology could result in poor customer service and higher costs to conduct business. SCDPS relies on computerized information systems to carry out its operations; process, maintain, and report essential information; transmit proprietary and other sensitive information; develop and maintain intellectual capital; conduct operations; process business transactions; transfer funds; and

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deliver services. In addition, the Internet has grown increasingly important, developing into an extended information and communications infrastructure that supports the SCDPS services to the public. Ineffective protection of these information systems and networks can result in a failure to deliver these vital services and result in loss or theft of computer resources, assets, and funds; inappropriate access to and disclosure, modification, or destruction of sensitive information, such as Criminal Justice Information, Personal Identifying Information, and proprietary business information; disruption of essential operations supporting critical infrastructure and emergency services; undermining of agency missions due to embarrassing incidents that erode the public’s confidence in SCDPS; use of computer resources for unauthorized purposes or to launch attacks on other systems; damage to networks and equipment; and high costs for remediation.

GOAL 4: QUALITY CUSTOMER SERVICE DELIVERY

If SCDPS fails to adequately educate, inform, or respond to information needs of the public, the public’s ability to safely travel throughout the state would be compromised.

OUTSIDE HELP NECESSARY FOR MITIGATION

The overwhelming majority of possible incidents discussed above could be mitigated with additional funding appropriated to the agency through recurring and core budget funds.

GENERAL ASSEMBLY OPTIONS

Possible options for the General Assembly to consider would be to provide the agency with:

1. Recurring funding for salary increases and formulation of salary career path to assist with recruitment and retention of law enforcement officers.
2. Recurring funding for Information Technology hardware refresh to support the delivery of secure, robust mobile data solutions to improve the safety and accuracy of data at the point of delivery. Also, recurring funding for added data storage to support the Body Worn Camera videos and law enforcement vehicles.
3. Additional funding for Body Worn Cameras which would assist SCDPS and local law enforcement agencies in fully outfitting officers that are required to wear body worn cameras as part of their respective agencies’ policies. Additional funding for state services to provide records management software to improve FOIA management to meet new requirements for rapid delivery. Also additional funding to augment existing commercial off the shelf products to provide an integrated case management solution to improve efficiency and accuracy.

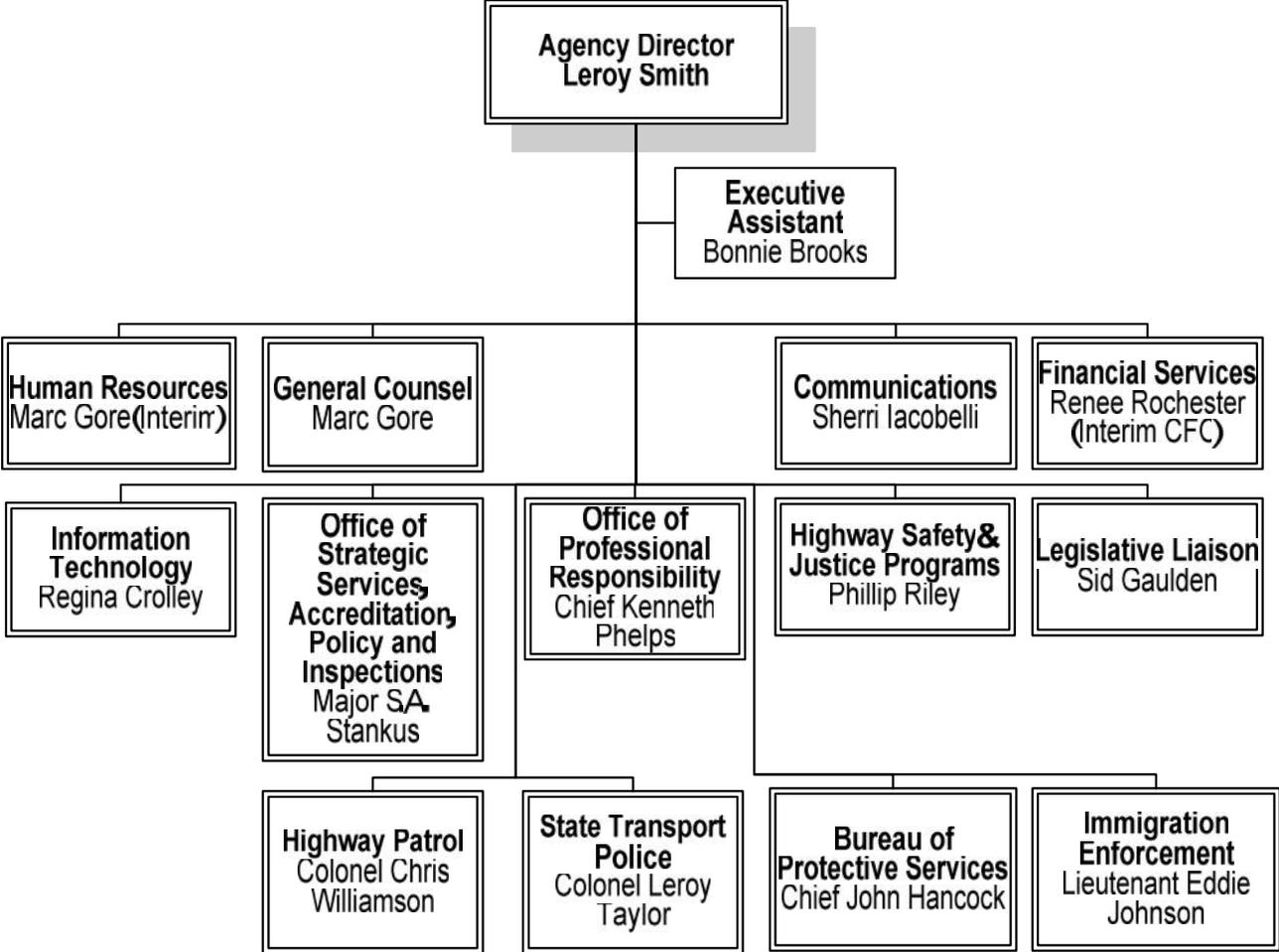
FUTURE GOALS

During Fiscal Year 2018, SCDPS will continue striving toward its goal of zero traffic fatalities by implementing effective outreach programs and safety campaigns, upholding State and Federal laws related to commercial motor vehicles and highway safety, enforcing immigration laws pursuant to Federal and State statutes, and partnering with SCDOT and other law enforcement agencies on highway

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safety initiatives. SCDPS will continue to reach out to the public by working with families of highway fatalities, posting safety information via official social media sites, and partnering with schools to encourage, support, and promote public safety.

AGENCY ORGANIZATION CHART



Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
G	1			Maintaining Safety, Integrity and Security	Enhance the safety of the public, SCDPS officers, and other law enforcement officers
S		1.1			Protect the Public through Enforcement and Education
O		1.1.1			Annually reduce overall collisions by 1%, serious injuries by 2%, and fatalities by 3% towards Target Zero
O		1.1.2			Annually increase seat belt use by 1 percentage point towards 100% compliance
O		1.1.3			Annually decrease CMV and Motorcoach/Passenger fatality collisions per 100 million vehicle miles traveled and decrease CMV collisions in top 10 high collision corridors by an average of 5%
O		1.1.4			Improve the administration of justice, enhance public safety, and judiciously allocate resources to the victims of crime service provider community
O		1.1.5			Enhance highway safety education through Community Relations Officers at safety events, fairs, presentations, and community outreach by distributing safety materials, using the driving and rollover simulator and golf cart/goggles
O		1.1.6			Provide protective services for government officials, state government properties, and the general public visiting these properties
O		1.1.7			Administer BWC funds annually to eligible, approved law enforcement agencies, solicitor's offices, public defenders offices, and the Attorney General's Office within 60 days of the availability of state-appropriated funds
O		1.1.8			Maintain the SC Law Enforcement Officers Hall of Fame physical plant and provide tours of the facility to a projected 8,000 visitors annually
O		1.1.9			Ensure public and officer safety by efficiently taking calls for service, dispatching law enforcement personnel, and properly managing computer aided dispatch
O		1.1.10			Provide for public safety by coordinating emergency response operations for various manmade and natural disasters to include evacuation and civil disturbance responses
S		1.2			Protect SCDPS Officers through Training and Resource Commitment
O		1.2.1			Increase law enforcement officer safety to include basic and annual in-service training of police tactics and protocols based on research and development and national/state law enforcement officer safety trends/patterns
O		1.2.2			Assist South Carolina governmental agencies in obtaining a broader understanding of immigration laws and their application
G	2			Education, Training, and Human Development	Develop and plan for a professional workforce
S		2.1			Attract, Recruit, and Retain a Professional Workforce
O		2.1.1			Maintain minority representation within the law enforcement workforce comparable to minority employment representation among Southeastern Region State Police/Highway Patrol agencies
O		2.1.2			Maintain trooper trainee turnover below the 10 year average of 10% basic training attrition
O		2.1.3			Maintain law enforcement staffing levels to include reducing the number of voluntary employee separations by 3% compared to the previous year
O		2.1.4			Increase the pool of qualified TCO applicants by 10% by recruiting prior-certified telecommunications/911 operators with desired knowledge, skills, and abilities
O		2.1.5			Maintain minority representation in the civilian workforce comparable to the demographic makeup of South Carolina
S		2.2			Enhance Employee Development
O		2.2.1			Identify/Host training opportunities in Human Trafficking, Fraudulent Document Recognition and Identity Fraud
O		2.2.2			Provide semi-annual collision reconstruction training; host collision reconstruction accreditation examinations
O		2.2.3			Offer training to 30% of civilian employees
S		2.3			Enhance Leadership Development
O		2.3.1			Increase the number of managers/supervisors trained in leadership and professionalism practices
O		2.3.2			Provide training to at least 20 managers and supervisors on employment law matters affecting the agency
G	3			Maintaining Safety, Integrity and Security	Appropriately utilize information and technology to support the mission of the department
S		3.1			Heighten Information Technology Security
O		3.1.1			Ensure environment of comprehensive security and accountability for personnel, facilities, and agency information and assets
O		3.1.2			Achieve and maintain documented/assessed compliance with known information security requirements
S		3.2			Utilize Technology Sufficiently to Support SCDPS' Mission
O		3.2.1			Deliver efficient technology solutions and services
O		3.2.2			Maximize the availability of core computing systems through lifecycle management
O		3.2.3			Improve law enforcement efficiency in emergency evacuations/traffic management during hurricanes
O		3.2.4			Support collision analysis and trends
O		3.2.5			Make data accurate, timely, and readily available in support of SCDPS' programs and services
G	4			Government and Citizens	Deliver quality customer service to South Carolina citizens and drivers on South Carolina roadways
S		4.1			Ensure Continuous Improvement of Customer Service
O		4.1.1			Decrease the number of criminal related offenses involving illegal foreign nationals
O		4.1.2			Enhance working relationships associated with victim services and conduct law enforcement training on victim services and victims' rights
O		4.1.3			Promote compliance with motor vehicle insurance requirements; promote compliance with wrecker regulations; manage CALEA standards; manage grants; and manage evidence
O		4.1.4			Provide specialized technical support for collision investigations that include speed calculations, equipment examinations, human factors, and/or reconstructions
O		4.1.5			Provide for the proper use of departmental resources by efficiently inventorying and issuing required equipment and properly managing agency funding
S		4.2			Respond to Information Needs of the Public
O		4.2.1			Respond to all Freedom of Information Act requests in a timely and accurate manner
O		4.2.2			Respond to 100% of all "Request for Data Reviews" requested by commercial carriers and drivers
O		4.2.3			Respond and conduct proactive media interviews with Community Relations Officers and DPS Communications to promote highway safety and traffic issues by monitoring current state traffic fatality trends
O		4.2.4			Increase visits, by 3%, to the SCDPS web page by the media and public to gain important traffic and safety information; Communications Office will use digital media trends for information and interest in relative current topics

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Type	Goal	<u>Item #</u> Strat	Object	Associated Enterprise Objective	Description
0			4.2.5		Increase traffic, by 10%, to SCDPS social media outlets to communicate safety messages to the media and public by utilizing the most popular platforms and studying market trends from over the past 3 years

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Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
OHSJP-1	Number of traffic fatalities during fiscal year 2016	1,012 Traffic Fatalities	982 Traffic Fatalities	1,023 Traffic Fatalities	992 Traffic Fatalities	7/1/2016 - 6/30/2017	Fatality Analysis Reporting System	Arithmetical calculations by OHSJP/FARS and statistical staff	1.1.1, 1.1.2, 1.1.3	Directly Related to the Agency's Core Mission
OHSJP-2	Number of serious traffic injuries during fiscal year 2016	3,116 Serious Injuries	3,054 Serious Injuries	2,833 Serious Injuries	2,776 Serious Injuries	7/1/2016 - 6/30/2017	SC State Collision Master File	Compilation of data from the electronic SCCATTS and data entry form crash reports submitted by local law enforcement	1.1.1, 1.1.2, 1.1.3	Directly Related to the Agency's Core Mission
OHSJP-3	Number of traffic collisions during fiscal year 2016	134,051 Collisions	132,710 Collisions	136,096 Collisions	134,735 Collisions	7/1/2016 - 6/30/2017	SC State Collision Master File	Compilation of data from the electronic SCCATTS and data entry form crash reports submitted by local law enforcement	1.1.1, 1.1.3	Directly Related to the Agency's Core Mission
OHSJP-4	Annual safety belt observational survey results	93.9% Compliance	95% Compliance	92.3% Compliance	95% Compliance	7/1/2016 - 6/30/2017	USC Statistical Laboratory	Per NHTSA standards	1.1.2	Directly Related to the Agency's Core Mission
OHSJP -5	Number of crime victims served	86,445 Victims Served	87,309 Victims Served	92,453 Victims Served	Variable- As needed	7/1/2016 - 6/30/2017	Victims of Crime Act, Violence Against Women Act and State Victims of Crime Act subgrantee monitoring	Consolidation of subgrantee reports showing the number of victims of crime by services delivered	1.1.4	Determine impact of grant-funded programs.
OHSJP-6	Number of agencies receiving Forensic Science Improvement (FSI) funds, Justice Assistance Grant (JAG) funds, and Bulletproof Vest Partnership (BPV) funds	73 LE Agencies	42 LE Agencies	38 LE Agencies	42 LE Agencies	7/1/2016 - 6/30/2017	Documentation of FSI, JAG, and BVP subgrantees	Consolidation of subgrantee reports showing number of local and state agencies receiving FSI, JAG, and BVP funds	1.1.4, 1.2.1	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.
OHSJP-7	Number of correctional facilities receiving PREA and RSAT funds	2 Corrections Agencies	2 Corrections Agencies	2 Corrections Agencies	2 Corrections Agencies	7/1/2016 - 6/30/2017	Documentation of PREA and RSAT subgrantees	Consolidation of subgrantee reports showing number of local and state law enforcement agencies receiving PREA and RSAT funds	1.1.4	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.
OHSJP-8	Number of agencies receiving Title II Formula Juvenile Justice Program Funds and/or Juvenile Accountability Block Grant (JABG) Funds	5 Agencies	5 Agencies	7 Agencies	5 Agencies	7/1/2016 - 6/30/2017	Documentation of Title II Formula Juvenile Justice Program and JABG Program fund recipients	Consolidation of subgrantee reports showing number of agencies receiving Title II Formula Juvenile Justice Program funds and JABG Program funds	1.1.4	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.
OHSJP-9	Number of law enforcement agencies utilizing SCCATTS software for E-collision reporting	65 Participating Agencies	90 Participating Agencies	82 Participating Agencies	100 Participating Agencies	7/1/2016 - 6/30/2017	South Carolina Collision and Ticket Tracking System (SCCATTS)	Arithmetical Calculations	3.2.1	e-Collision reporting is needed for timeliness, accuracy, and completeness of the data.
OHSJP-10	Number of law enforcement agencies utilizing SCCATTS software for E-citation reporting	15 Participating Agencies	25 Participating Agencies	36 Participating Agencies	50 Participating Agencies	7/1/2016 - 6/30/2017	SCCATTS data	Arithmetical Calculations	3.2.1	e-Citation reporting is needed to meet State statutes and for timeliness, accuracy, and completeness of the data.
OHSJP-11	Number of law enforcement agencies receiving State-appropriated funds for body worn cameras (BWC)	169 Funded Agencies	100 Funded Agencies	73 Funded Agencies	100 Funded Agencies	7/1/2016 - 6/30/2017	Documentation provided by BWC fund recipients	Arithmetical Calculations	1.1.7	To ensure as many agencies as possible receive financial support for BWC.
OHSJP-12	Number of visitors to SC Criminal Justice Hall of Fame	6,413 Visitors	8,000 Visitors	9,696 Visitors	10,000 Visitors	7/1/2016 - 6/30/2017	HoF Registry	Arithmetical Calculations	1.1.8	To increase public awareness of the SC Criminal Justice Hall of Fame.

Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
BPS-1	Efficiently screen person(s) entering the South Carolina Judicial Division (Supreme and Appellant Courts) as well as the South Carolina State House.	183,276 Persons Screened	174,112 Persons Screened	88,404 Persons Screened	88,000 Persons Screened	7/1/2016 - 6/30/2017	Electronic counters and visitor sign in logs	Electronic count and manual calculations of individuals entering Courts and State House	1.1.6	This data is used to determine how many people are screened annually by our officers, and whether our resources are being utilized efficiently. Securing the Statehouse and Capitol complex is mandated by section 23-6-90.
BPS-2	Respond to local and state law enforcement needs with the appropriate protective services for activities and or events associated with the State House Complex and grounds.	332 Events	349 Events	239 Events	300 Events	7/1/2016 - 6/30/2017	The Department of Administrations General Services Event Coordinator	Collection of authorized event data from General Services Events coordinator	1.1.6, 1.2.1	This data is used to help determine how many events BPS had to deploy resources to throughout the fiscal year. Securing the Statehouse complex is mandated by section 23-6-90.
BPS-3	Initiate investigation into criminal activities occurring within SCDPS/BPS' jurisdiction	34 Criminal Activity Reports	30 Criminal Activity Reports	32 Criminal Activity Reports	30 Criminal Activity Reports	7/1/2016 - 6/30/2017	South Carolina Police Central Incident Reporting System	Number of criminal activities from the SLED Police Central Reporting System	1.1.6	This data is used to determine how many criminal reports we responded to, and to help determine if more resources need to be allocated to crime prevention efforts. Securing the Statehouse and Capitol complex is mandated by section 23-6-90.
BPS-4	Instruct civilian staff on emergency preparedness and situational awareness regarding office safety, active shooter response, nature disasters, and mass casualty response as appropriate.	677 Civilian Employees	400 Civilian Employees	848 Civilian Employees	400 Civilian Employees	7/1/2016 - 6/30/2017	Training class roster	Collection of data from each training class roster	2.2.3	This data helps to determine if there is sufficient outreach to the civilians we serve, to offer training to prevent loss of life in emergency situations. This effort is directly linked to the legal mandate of section 23-6-90.
STP-1	Commercial Motor Vehicle (CMV) Fatality Collisions per 100 million Vehicle Miles Traveled (VMT)	0.1701 Fatality Collisions per 100M VMT	0.1616 Fatality Collisions per 100M VMT	0.1683 (89) Fatality Collisions per 100M VMT	0.1324 (70) Fatality Collisions per 100M VMT	7/1/2016 - 6/30/2017	Fatality Analysis Reporting System (FARS)	Total FARS CMV Fatality Collisions for Calendar Year ending December 31.	1.1.1, 1.1.2, 1.1.3	Identify high CMV fatality corridors to focus enforcement efforts in those areas.
STP-2	Motorcoach/Passenger Carrier Fatality Collisions per 100 million Vehicle Miles Traveled (VMT)	0.0039 Fatality Collisions per 100M VMT	0.0037 Fatality Collisions per 100M VMT	0.0132 Fatalities Collisions per 100M VMT	0.0037 Fatalities collisions per 100M VMT	7/1/2016 - 6/30/2017	Fatality Analysis Reporting System (FARS)	Total FARS Motorcoach/Passenger Carrier Fatality Collisions for Calendar Year ending December 31.	1.1.1, 1.1.2, 1.1.3	Identify high motorcoach/passenger fatality corridors to focus enforcement efforts in those areas.
STP-3	Hazardous Materials Fatality Collisions per 100 million Vehicle Miles Traveled (VMT)	0.0097 Collisions per 100M VMT	0.0092 Collisions per 100M VMT	0.0113 (6) Collisions per 100M VMT	0.0037 (2) Collisions per 100M VMT	7/1/2016 - 6/30/2017	Fatality Analysis Reporting System (FARS)	Total FARS Hazardous materials Fatality Collisions for Calendar Year ending December 31.	1.1.1, 1.1.2, 1.1.3	Identify high Hazardous Materials fatality corridors to focus enforcement efforts in those areas.
STP-4	Commercial Motor Vehicle Crash Reduction in Top Ten High Crash Corridors	1046 Collisions	994 Collisions	1191 Collisions	994 Collisions	7/1/2016 - 6/30/2017	Federal Motor Carrier Safety Administration (FMCSA) Analysis and Information (A&I) System	Total FMCSA A&I Fatality Collisions for Fiscal Year 2016	1.1.1, 1.1.2, 1.1.3	By indentifying the high crash corridors and focusing our efforts by zeroing in on severe collisions (incapacitating and fatal) we aim to make a bigger impact toward the success of our mission of no fatal collisions.
STP-5	State Commercial Vehicle Fatality Reduction Goal	95 CMV Fatalities	90 CMV Fatalities	113 CMV Fatalities	90 CMV Fatalities	7/1/2016 - 6/30/2017	Federal Motor Carrier Safety Administration (FMCSA) Analysis and Information (A&I) System	Total FMCSA A&I Fatalities for Fiscal Year 2016	1.1.1, 1.1.2, 1.1.3	Identify high CMV fatality corridors to focus enforcement efforts in those areas.
STP-6	State Motorcoach/Passenger Fatality Reduction Goal	2 Passenger Fatalities	2 Passenger Fatalities	7 Passenger Fatalities	2 Passenger Fatalities	7/1/2016 - 6/30/2017	Federal Motor Carrier Safety Administration (FMCSA) Analysis and Information (A&I) System	Total FMCSA A&I Fatalities for Fiscal Year 2016	1.1.1, 1.1.2, 1.1.3	Identify high motorcoach/passenger fatality corridors to focus enforcement efforts in those areas.
STP-7	Host Recruitment Seminars	10 Seminars	15 Seminars	17 Seminars	20 Seminars	7/1/2016 - 6/30/2017	Tracking of Recruitment Seminars	Total number of Recruitment Seminars held	2.1.3	For recruiting and hiring purposes.

Agency Name: South Carolina Department of Public Safety (SCDPS)

**Fiscal Year 2016-2017
Accountability Report**

Agency Code: K050 **Section:** 063

Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
STP-8	Motor Carriers use Data Q's to challenge any citation findings of non-compliance (known as Request for Data Review). STP has a goal of responding to 100% of Data Q's	100% Response	100% Response	100% Response	100% Response	7/1/2016 - 6/30/2017	FMCSA Data Q challenge portal	Total number of Request for Data Reviews has been responded to and closed	4.2.2	A national data correction system that allows motor carriers to grieve an inspection they believe may have an error.
STP-9	Use of technology to increase efficiencies for both the motoring public and law enforcement at all weigh stations	2 Weigh Stations	9 Weigh Stations	7 Weigh Stations	7 Weigh Stations	7/1/2016 - 6/30/2017	CVISN E-screening technology at weigh stations	The number of weigh stations that have mainline weigh-in-motion screening technology	3.2.1	Build efficiencies for screening the motor carriers while traveling on mainline and allowing officers to concentrate on non compliant motor carriers.
IEU-1	Respond to local and state law enforcement agencies' needs associated with illegal immigration/foreign national violations	358 Incident Reports	300 Incident Reports	448 Incident Reports	350 Incident Reports	7/1/2016 - 6/30/2017	Immigration Enforcement Unit Reporting System	Compilation of data from SCDPS incident reports completed by investigating/responding officers	1.2.1, 1.2.2, 2.2.1, 4.1.1	Decrease the number of criminal related offenses involving illegal foreign nationals
IEU-2	Initiate investigation into criminal activities associated with illegal immigration/foreign nationals in South Carolina	62 Investigations	60 Investigations	14 Investigations	20 Investigations	7/1/2016 - 6/30/2017	South Carolina Police Central Incident Reporting System	Compilation of data from the SLED Police Central Reporting System	1.2.1, 1.2.2, 2.2.1, 4.1.1	Decrease the number of criminal related offenses involving illegal foreign nationals
IEU-3	Initiate criminal charges against and prosecute illegal criminal aliens/foreign involved in criminal activity in South Carolina	29 Warrants Created	50 Warrants Created	35 Warrants Created	30 Warrants Created	7/1/2016 - 6/30/2017	Immigration Enforcement Unit Warrant Tracking System	Compilation of data from the Immigration Enforcement Unit Warrant Tracking Files	1.2.1, 1.2.2, 2.2.1, 4.1.1	Decrease the number of criminal related offenses involving illegal foreign nationals
IEU-4	Research and develop an illegal immigration/foreign national training program to be delivered to state and local law enforcement agencies in South Carolina	5 Training Sessions	10 Training Sessions	9 Training Sessions	10 Training Sessions	7/1/2016 - 6/30/2017	Immigration Enforcement Unit Training Tracking System	Compilation of training data from the Immigration Enforcement Unit Training Files	1.2.1, 1.2.2, 2.2.1, 4.1.1	South Carolina governmental agencies must develop a broader understanding of immigration laws and their application(s).
IEU-5	Identify/host additional training opportunities that will benefit South Carolina agencies in the areas of Human Trafficking, Fraudulent Document Recognition and Identity Fraud	0 Training Sessions	5 Training Sessions	1 Training Session	5 Training Sessions	7/1/2016 - 6/30/2017	Immigration Enforcement Unit Training Tracking System	Compilation of training data from the Immigration Enforcement Unit Training Files	1.2.1, 1.2.2, 2.2.1, 4.1.1	Increase law enforcement/state agency knowledge associated with Human Trafficking, Fraudulent Document and Identity Fraud
HP-1	Compare to previous year's traffic fatalities crash data.	1,012 Traffic Fatalities	982 Traffic Fatalities	1,023 Traffic Fatalities	992 Traffic Fatalities	7/1/2016 - 6/30/2017	OHSJP Database	Compilation of data from the electronic SCCATTS.	1.1.1	Directly Related to the Agency's Core Mission
HP-2	Compare to previous year's traffic collision state crash data.	134,051 Collisions	132,710 Collisions	136,096 Collisions	134,735 Collisions	7/1/2016 - 6/30/2017	OHSJP Database	Compilation of data from electronic SCCATTS.	1.1.1	Directly Related to the Agency's Core Mission
HP-3	Conduct 600 public safety presentations	709 Presentations	744 Presentations	720 Presentations	756 Presentations	7/1/2016 - 6/30/2017	CRO Statistics	Manual count of scheduled public safety presentations.	1.1.5	Safety education is a vital component of helping us meet our mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.
HP-4	Compare past 3 years traffic collision state crash data.	91.6% Seatbelt Compliance	93.0% Seatbelt Compliance	92.3% Seatbelt Compliance	95% Seatbelt Compliance	7/1/2016 - 6/30/2017	OHSJP Database	Compilation of data from electronic SCCATTS.	1.1.2	Directly Related to the Agency's Core Mission

Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
HP-5	Track referral of how many applicants moved through the process, to the number of applicants hired.	26% Referral Applicants Hired	30% Referral Applicants Hired	33% Referral Applicants Hired	30% Referral Applicants Hired	7/1/2016 - 6/30/2017	HP Employment Statistics	From those that were hired from their state application count the number of referrals. Divide that number by the number of applicants hired.	2.1.3, 3.2.5	Assesses the effectiveness of recruiting practices that focus on referring applicants to the Highway Patrol from personal contact as opposed to unsolicited applications or the internet.
HP-6	Track number of college graduate applicants referred through online recruiting and university partnerships to how many actually hired.	18% Applicants	20% Applicants	26% Applicants	20% Applicants	7/1/2016 - 6/30/2017	HP Employment Statistics	Manual count of the number of applicants hired that have college degrees and were referred. Divide that number by total applicants hired.	2.1.3	Assesses the effectiveness of recruiting efforts directed towards college graduates.
HP-7	Track trainee turnover reduction	10% Attrition	>10% Attrition	21.5% Attrition	>10% Attrition	7/1/2016 - 6/30/2017	HP Training Statistics	Count the number of trooper trainees that separate from Patrol Training School.	2.1.2	Identify trends pertaining to hiring/employment and training to decrease the number of candidates leaving the program.
HP-8	Develop a TCO Recruitment Plan	100% Complete	N/A- One Time Project	N/A- One Time Project	N/A- One Time Project	7/1/2016 - 6/30/2017	HP TCO Unit	Completion of TCO Recruitment Plan	2.1.4	N/A
HP-9	Provide semi-annual external collision reconstruction training and host collision reconstruction accreditation examination.	9 Training Sessions	10 Training Sessions	8 Training Sessions	10 Training Sessions	7/1/2016 - 6/30/2017	MAIT Statistics	Manually count the number of training sessions conducted	1.2.1, 2.2.2	Promotes technical proficiency and encourages professional standards within the reconstruction community.
HP-10	Bi-weekly review of MAIT investigations to determine compliance with established delivery protocols and delivery deadlines.	100% Investigations Reviewed	100% Investigations Reviewed	99% Investigations Reviewed	100% Investigations Reviewed	7/1/2016 - 6/30/2017	MAIT Statistics	The number of completed MAIT investigation reviewed	4.1.4	Ensures the technical accuracy of reports and provides consistency through regular reviews.
HP-11	Visit Solicitor's Offices and other law enforcement victim advocates.	69 Visits	62 Visits	53 Visits	62 Visits	7/1/2016 - 6/30/2017	Victim Advocate Statistics	Manually count the number of visits.	4.1.2	Maximizes services by networking with other LE, prosecutors, and victim advocates.
HP-12	Conduct training for troopers on victim services and victim's rights.	19 Training Sessions	25 Training Sessions	20 Training Sessions	25 Training Sessions	7/1/2016 - 6/30/2017	Victim Advocate Statistics	Manually count the number of training sessions conducted.	4.1.2	Compliance with state law requiring LE to meet standards in victim services.
HP-13	Number of Highway Patrol Law Enforcement employee voluntary separations	72 Employee Separations	70 Employee Separations	96 Employee Separations	70 Employee Separations	7/1/2016 - 6/30/2017	HP Employment Statistics	Number of employee separations	2.1.3	Identify trends in employee attrition for the purpose of developing and implementing mitigation measures.
HP-14	Number of officer safety training sessions conducted	87 Sessions	128 Sessions	159 Sessions	95 Sessions	7/1/2016 - 6/30/2017	HP Training Statistics	Counted number of officer safety advanced training sessions (PIT Training, Active Shooter, Officer Survival, Firearms)	1.2.1, 1.2.2	Identify courses to enhance officer safety and increase awareness through classroom and practical application based on use of force and pursuit analysis.
HP-15	Percentage of closed MAIT cases	N/A	N/A	100% Cases Closed	100% Cases Closed	7/1/2016 - 6/30/2017	MAIT Statistics	(Number of completed MAIT investigations divided by total MAIT investigations) x 100	4.1.4	Supports accurate investigation of traffic collisions to ensure proper criminal charges and successful prosecution when appropriate

Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
HP-16	Percentage of EPMSs for all Telecommunications-assigned personnel with a score of "Satisfactory" or higher	N/A	N/A	100% EPMS Ratings	100% EPMS Ratings	7/1/2016 - 6/30/2017	HR Database	(Number of employee EPMSs rated "Satisfactory" or higher divided by total number of EPMSs) x 100	1.1.9	By providing efficient telecommunications services, the department promotes the timely response to public requests for law enforcement services that particularly include traffic collision and assist motorist calls, which encourages both motorist safety by mitigating traffic congestion and public confidence by meeting citizen expectations.
HP-17	Percentage of all completed plans, training, exercises, and operations assigned by mandate	N/A	N/A	100% Completion	100% Completion	7/1/2016 - 6/30/2017	Internal Tracking System from each applicable area	(Number of completed plans, exercises, training, and operations divided by total number of plans, training, exercises, and operations assigned by mandate) x 100	1.1.10	Proper coordination of evacuation plans -- through planning, exercising, and training -- among multiple state and local agencies, promotes the safe and effective movement of threatened populations from life-threatening dangers as well as the protection of life and property during events of civil unrest.
HP-18	Percentage of EPMSs for all personnel dealing with wreckers, grants, CALEA, and insurance enforcement with a score of "Satisfactory" or higher	N/A	N/A	100% EPMS Ratings	100% EPMS Ratings	7/1/2016 - 6/30/2017	HR Database	(Number of employee EPMSs rated "Satisfactory" or higher divided by total number of EPMSs) x 100	4.1.3	Enforcement of motor vehicle insurance requirements discourages the operation of uninsured vehicles and mitigates related financial burdens on the public; promoting adherence to wrecker regulations provides for better customer service for motorist utilizing the SCHP wrecker rotation list; aiding in compliance with CALEA standards encourages professional and efficient service delivery by SCDPS and its respective divisions; and proper grant management effectively supplements appropriated funds.
HP-19	Percentage of EPMSs for all resource management-assigned personnel (assigned to equipment issuance, inventory maintenance and agency budget) with a score of "Satisfactory" or higher	N/A	N/A	100% EPMS Ratings	100% EPMS Ratings	7/1/2016 - 6/30/2017	HR Database	(Number of employee EPMSs rated "Satisfactory" or higher divided by total number of EPMSs) x 100	4.1.5	Promote public confidence by demonstrating the efficient use of appropriated moneys
OIT-1	Maintain customer feedback mechanisms	97% Work Orders Completed	95% Work Orders Completed	97% Work Orders Completed	95% Work Orders Completed	7/1/2016 - 6/30/2017	Work order follow up, project evaluations	Percentage of feedback or project completion against schedule	3.2.1	The department will improve the reliability and cost efficiency of IT systems through a shared services model.

Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
OIT-2	Replacement server equipment is planned, budgeted, purchased and installed before end of life for existing server equipment	80% Equipment Replaced	100% Equipment Replaced	92% Equipment Replaced	100% Equipment Replaced	7/1/2016 - 6/30/2017	Existing Server Equipment Inventory	Percentage of server equipment within acceptable lifecycle parameters	3.2.2	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster. The department will improve the reliability and cost efficiency of IT systems through a shared services model.
OIT-3	Participate in the Office of the Inspector General's statewide Information Security Initiative (Short Term Remediation Steps, Agency Self-Assessment and Personal Information Survey) and Deloitte's security risk assessment of SCDPS. Apply remediation and enhancements as indicated	60% Completed	N/A- One Time Project	65% Completed	80% Completed	7/1/2016 - 6/30/2017	Assessment and Survey Documents	Estimated percentage of required that is completed	3.2.1	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.
OIT-4	Participate in and support hurricane drills, maintain and provide annual updates to the SCDPS Emergency Operations Plan	New Measure	New Measure	100% Participation	100% Participation	7/1/2016 - 6/30/2017	SCDPS (ETMU)	Percentage of required that is completed	3.2.3	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.
OIT-5	Monitor data feeds to Department of Transportation and the SCDPS Office of Highway Safety and Justice Programs	New Measure	New Measure	100% Data Feed Completion	100% Data Feed Completion	7/1/2016 - 6/30/2017	SCDPS and SCDOT	Percentage of required that is completed	3.2.4	The department will establish a culture focused on delivering value for citizens, businesses, and other agencies, enabled by data-driven IT decision making.
OIT-6	Acknowledge initial SOC notifications in a timely manner	92% Notifications Acknowledged	97% Notifications Acknowledged	98% Notifications Acknowledged	97% Notifications Acknowledged	7/1/2016 - 6/30/2017	Email date/time stamp for initial SOC notification from SC-ISAC. Email date/time stamp for acknowledgement email from agency	(Number of applicable SOC notifications that were acknowledged within 1 hour of receipt divided by total number of applicable SOC notifications received) X 100	3.2.5	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.
OIT-7	Identify whether the affected device referenced in the Tier 3 SOC notification accesses sensitive data and respond in a timely manner	93% Notification Response	97% Notification Response	93% Notification Response	97% Notification Response	7/1/2016 - 6/30/2017	Email date/time stamp of Tier 3 SOC notification from SC-ISAC. Email date/time stamp of agency response email classifying whether computer accesses sensitive data	(Number of applicable Tier 3 SOC notifications that were responded to within 24 hours of receipt divided by total number of applicable Tier 3 SOC notifications received) X 100	3.2.5	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.
Comm-1	Increase the use of SCDPS social media by the public to obtain valuable traffic and safety information.	12,307 (Based on Facebook "likes" and Twitter followers)	13,540 (Based on Facebook "likes" and Twitter followers)	19,958 (Based on Facebook "likes" and Twitter followers)	22,000 (Based on Facebook "likes" and Twitter followers)	7/1/2016 - 6/30/2017	Facebook and Twitter statistics	Compilation of numbers from the SCDPS Facebook and Twitter accounts	4.2.5	Social media is gaining strength in the public and private sector as one of the primary means by which people communicate -- both socially and professionally. We widely use social media to communicate with the public and the media. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.

Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
Comm-2	Increase safety events/fairs/community outreach conducted by the CROs distributing safety materials, using the driving simulator, rollover simulator and golf cart/goggles.	851 Safety Events	900 Safety Events	969 Safety Events	1,017 Safety Events	7/1/2016 - 6/30/2017	Internal database kept by the CRO Unit	Compilation from internal reports	1.1.5, 4.2.3	Through safety events and fairs, our Community Relations Officers and safety outreach coordinators meet a large and diverse segment of the population in our state. These are excellent venues for disseminating information on highway safety laws and best practices. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.
Comm-3	Increase proactive media interviews with Community Relations Officers and SCDPS Communications to promote highway safety and traffic issues.	5,976 Interviews	6,100 Interviews	4,892 Interviews	5,000 Interviews	7/1/2016 - 6/30/2017	Internal database kept the CRO Unit	Compilation from internal reports	4.2.3	State government and law enforcement must have a good working relationship with the media through transparent and frequent contact. This allows us to keep the public informed about vitally important public safety matters. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.
Comm-4	The number of visits to the SCDPS web page shows growth since the re-design in January 2014.	1.9 Million Sessions	1.91 Million Sessions	1.91 Million Sessions	1.92 Million Sessions	7/1/2016 - 6/30/2017	Google Analytics	Report from Google Analytics web site	4.2.4	The SCDPS web site is a static locaton for the public to glean information about the structure of the agency; to learn how they may conduct business with SCDPS; and to learn about safety campaigns and outreach efforts. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety."
Comm-5	Respond to information needs of the public via Freedom of Information Act requests.	3,202 Requests Fulfilled	Variable-As Needed	3,499 Requests Fulfilled	Variable- As needed	7/1/2016 - 6/30/2017	Internal reporting	Compilation of internal reports	4.2.1	The Freedom of Information Act ensures a transparent and open government to the people it serves. SECTION 30-4-15. The General Assembly finds that it is vital in a democratic society that public business be performed in an open and public manner so that citizens shall be advised of the performance of public officials and of the decisions that are reached in public activity and in the formulation of public policy. SCDPS strives to maintain an open and transparent agency by fulfilling FOIA requests in a timely and efficient manner.

Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
ISO-1	Ensure employees receive security awareness training as relevant for their job function.	70% Personnel Trained	100% Personnel Trained	85% Personnel Trained	100% Personnel Trained	7/1/2016 - 6/30/2017	Percentage of employees that complete security awareness training as relevant to their job function	(Number of employees that complete security awareness training as relevant to their job function divided by number of employees, contractors, and third party users) X 100	3.1.1	Security Awareness Training is a requirement of both CJIS and the South Carolina Department of Administration, Division of Information Security. This training is important as it increases security awareness and reduces the likelihood of a security breach by SCDPS employees.
ISO -2	Develop, document, periodically update security policy that describes the required security controls in place or planned for information systems, and the rules of behavior for individuals accessing these systems	70% AUPs Acknowledged	100% AUPs Acknowledged	90% AUPs Acknowledged	100% AUPs Acknowledged	7/1/2016 - 6/30/2017	Percentage of employees authorized access to information systems after valid acknowledgement they have read Acceptable Use Policy	(Number of employees authorized to access information systems after valid acknowledgement they have read Acceptable Use Policy (AUP) divided by total number of employees authorized to access information systems) X 100	3.1.2	Information Security Policies are a requirement of both CJIS and the South Carolina Department of Administration, Division of Information Security. These policies are important as they increase security awareness and reduce the likelihood of a security breach by SCDPS employees. The policies outline best practices in regard to technical, physical, and logical controls for information use and storage.
ISO -3	Periodically assess the risk to SCDPS operations (including mission, reputation, SCDPS assets, and individuals) resulting from operation of SCDPS information systems	10% Vulnerabilities Remediated	80% Vulnerabilities Remediated	28% Vulnerabilities Remediated	80% Vulnerabilities Remediated	7/1/2016 - 6/30/2017*	Percentage of vulnerabilities remediated within specified timeframes identified by Nessus Vulnerability Scanner	(Number of vulnerabilities remediated (per Nessus Vulnerability Scanner) divided by the total number of vulnerabilities indicated by Nessus) X 100	3.1.2	Vulnerability remediation is important to the agency's public safety mission as well as the agency's ability to achieve and maintain information security compliance as this remediation reflects the agency's response in regard to information security best practices.
ISO -4	Ensure resources are attained to properly secure SCDPS information and information systems	10% IT Budget	30% IT Budget	8% IT Budget	30% IT Budget	7/1/2016 - 6/30/2017	Percentage of the SCDPS information system budget devoted to information security	(InfoSec budget divided by total agency IT budget) X 100	3.1.1	The department strives to ensure the proper funding is applied to the Information Security program to meet state requirements, support the growth of the Information Security program, and ensure initiatives are met.
HR - 1	Reduce the agency's "successful by default" ratings for appraisal completion	97.368% Ratings	80% Ratings	79.6% Ratings	80% Ratings	7/1/2016 - 6/30/2017	SCDPS' Human Resources staff, SCEIS	Compilation of data from SCEIS	2.3.1, 2.3.2	To ensure that managers complete reviews that provide employees with a thorough evaluation of their performance.
HR - 2	Recruit for a qualified and diverse workforce	17,596 Applications	14,603 Applications	12,382 Applications	13,001 Applications	7/1/2016 - 6/30/2017	SC Job Portal	Compilation of data from NEOGOV	2.1.1, 2.1.5	The workforce of the agency should accurately reflect the population that it serves.
HR - 3	Educate managers and supervisors on best practices in leadership and professionalism	87 Managers/ Supervisors Trained	80 Managers/ Supervisors Trained	110 Managers/ Supervisors Trained	110 Managers/ Supervisors Trained	7/1/2016 - 6/30/2017	State OHR, SCDPS' Human Resources Office and South Carolina Human Affairs Commission (SHAC)	Total number of supervisors and managers trained (first line supervisory practices)	2.3.1	Managers and supervisors who are well-trained impart a strong work ethic in their employees.
HR - 4	Provide training to managers and supervisors on employment law issues	75 Managers/ Supervisors Trained	40 Managers/ Supervisors Trained	110 Managers/ Supervisors Trained	110 Managers/ Supervisors Trained	7/1/2016 - 6/30/2017	SCDPS' Human Resources staff, South Carolina Human Affairs Commission (SHAC)	Total number of supervisors and managers trained	2.3.2	Managers and supervisors who are well-trained in employment law matters reduce improper employment procedures and potential liability.
HR-5	Law enforcement minority employee demographics	19.1% Minority Law Enforcement Employees	19.4% Minority Law Enforcement Employees	19.1% Minority Law Enforcement Employees	19.4% Minority Law Enforcement Employees	7/1/2016 - 6/30/2017	Internal Employment Statistics	Percentage of Law Enforcement Minority Employees	2.1.1	The workforce of the agency should accurately reflect the population that it serves.

Agency Name: South Carolina Department of Public Safety (SCDPS)

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Performance Measurement Template

Item	Performance Measure	Last Value	Current Target Value	Current Value	Future Target Value	Time Applicable	Data Source and Availability	Calculation Method	Associated Objective(s)	Meaningful Use of Measure
HR-6	Civilian minority employee demographics	76.2% Minority Civilian Employees	77.5% Minority Civilian Employees	76.2% Minority Civilian Employees	77.5% Minority Civilian Employees	7/1/2016 - 6/30/2017	Internal Employment Statistics	Percentage of Civilian Minority Employees	2.1.5	The workforce of the agency should accurately reflect the population that it serves.

* Information Security Officer start date: 4/22/17

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Program Template

Program/Title	Purpose	FY 2016-17 Expenditures (Actual)				FY 2017-18 Expenditures (Projected)				Associated Objective(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Administrative Services	To support the agency by providing high quality human resources, financial, technological and legal services.	\$ 3,214,724	\$ 3,184,260	\$ -	\$ 6,398,984	\$ 4,318,187	\$ 4,483,186	\$ -	\$ 8,801,373	1.1.4, 1.1.7, 1.2.1, 2.1.1, 2.1.5, 2.2.3, 2.3.1, 2.3.2, 3.1.1, 3.1.2, 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 4.1.2, 4.2.1, 4.2.3, 4.2.4, 4.2.5
II.A.1. Highway Patrol	To provide equitable service and protection, uphold the laws of the constitutions of the United States and the State of South Carolina in order to promote a safe and secure environment for the public.	\$ 49,398,158	\$ 22,259,051	\$ 29,880	\$ 71,687,089	\$ 49,490,698	\$ 27,949,458	\$ -	\$ 77,440,156	1.1.1, 1.1.2, 1.1.4, 1.1.5, 1.1.9, 1.1.10, 1.2.1, 1.2.1, 2.1.1, 2.1.2, 2.1.3, 2.2.2, 2.3.1, 4.1.2, 4.1.3, 4.1.4, 4.1.5, 4.2.3
II.A.2. Illegal Immigration	To provide enforcement of immigration law pursuant to Federal and State statutes.	\$ 507,169	\$ -	\$ -	\$ 507,169	\$ 545,069	\$ -	\$ -	\$ 545,069	1.2.1, 1.2.2, 2.1.1, 2.2.1, 2.3.1, 4.1.1
II.B. State Transport Police	To protect the public by enforcing State and Federal laws governing commercial motor vehicles.	\$ 2,075,453	\$ 3,057,906	\$ 2,239,370	\$ 7,372,728	\$ 2,136,798	\$ 5,565,908	\$ 4,224,533	\$ 11,927,239	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.2.1, 2.1.1, 2.1.3, 2.3.1, 4.1.2, 4.2.2, 4.2.3
II.C. Bureau of Protective Services	To provide law enforcement, public safety and security services for visitors and employees at the Capitol Complex, members of the Legislature, and at several state agencies.	\$ 3,250,409	\$ 771,504	\$ -	\$ 4,021,913	\$ 3,236,668	\$ 1,088,870	\$ -	\$ 4,325,538	1.1.4, 1.2.1, 2.1.1, 2.1.3, 2.3.1, 4.1.2, 4.2.3
II.D. Hall of Fame	To serve as a memorial to South Carolina law enforcement officers killed in the line of duty.	\$ -	\$ 184,658	\$ -	\$ 184,658	\$ -	\$ 263,000	\$ -	\$ 263,000	1.1.8
II.E. Safety and Grants	To work with law enforcement agencies and other groups to develop, promote, and coordinate traffic safety initiatives. To administer federally funded program to reduce collisions and traffic-related fatalities and injuries.	\$ 558,312	\$ 1,260,319	\$ 32,791,574	\$ 34,610,205	\$ 558,309	\$ 1,674,345	\$ 18,338,092	\$ 20,570,746	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.2.1

Agency Name: South Carolina Department of Public Safety (SCDPS)

Fiscal Year 2016-2017
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Program Template

Program/Title	Purpose	<u>FY 2016-17 Expenditures (Actual)</u>				<u>FY 2017-18 Expenditures (Projected)</u>				Associated Objective(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
III. Employee Benefits	To provide benefits for the employees of the agency.	\$ 23,150,294	\$ 3,493,157	\$ 1,343,779	\$ 27,987,229	\$ 24,353,277	\$ 4,932,663	\$ 1,335,464	\$ 30,621,404	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5, 1.1.6, 1.1.7, 1.1.8, 1.2.1, 1.2.2, 2.1.3, 2.2.2, 2.2.3, 2.3.1, 2.3.2, 3.1.1, 3.1.2, 3.2.1, 3.2.3, 3.2.4, 4.1.1, 4.1.2, 4.1.4, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.2.5
All Other Items	Capital projects, special line items, and proviso funding	\$ 6,651,748	\$ 1,951,776		\$ 8,603,523	\$ 8,002,603	\$ 245,056		\$ 8,247,658	N/A

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who (customer) the agency must or may serve? (Y/N)	Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N)
1	S.C. Code § 23-1-240	State	Statute	Directs state and local law enforcement agencies to implement the use of body-worn cameras.	No	No
2	S.C. Code § 23-6-20	State	Statute	Establishes DPS as an agency, describes the divisions within the agency, and the functions, powers and duties of these divisions.	No	No
3	S.C. Code § 23-6-30	State	Statute	The department shall have the following duties and powers: carry out highway and other related safety programs; engage in driver training and safety activities; enforce the traffic, motor vehicle, commercial vehicle, and related laws; enforce size, weight, and safety enforcement statutes relating to commercial motor vehicles; operate a comprehensive law enforcement personnel training program; receive and disburse funds and grants, including any donations, contributions, funds, grants, or gifts from private individuals, foundations, agencies, corporations, or the state or federal governments, for the purpose of carrying out the programs and objectives of the chapter.	No	Yes
4	S.C. Code § 23-6-40	State	Statute	Establishes the appointment of the Director, sets the Director's duties to set policy, and empowers the Director to employ persons necessary to perform all responsibilities of the SCDPS.	No	No
5	S.C. Code § 23-6-50	State	Statute	The agency will have an annual audit, be allowed to carry forward funds into the next fiscal year, and retain certain revenues to be used in the same manner.	No	Yes
6	S.C. Code § 23-6-60	State	Statute	The purpose of the Illegal Immigration Enforcement Unit is to enforce immigration laws as authorized pursuant to federal laws and the laws of this State. The department shall develop an illegal immigration enforcement training program which the department shall offer to all local law enforcement agencies to assist any local law enforcement agency wishing to utilize the training program in the proper implementation, management, and enforcement of applicable immigration laws.	No	Yes
7	S.C. Code § 23-6-90	State	Statute	The department may employ, equip, and provide such officers as may be necessary to maintain the security of the Governor's Mansion Compound, and other governmental facilities, including the State Capitol Building, the facilities of the Capitol Complex, and other state buildings. The director must determine the most efficient and effective method of placing these officers within a law enforcement division in the department.	No	Yes

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8	S.C. Code § 23-6-100	State	Statute	Establishes the Highway Patrol and State Transport Police as divisions of DPS.	No	Yes
9	S.C. Code § 23-6-110	State	Statute	Directs agency to continue to use existing uniforms until determined by the Director to be replaced.	No	No
10	S.C. Code § 23-6-120	State	Statute	Directs agency to provide a surety bond for each officer.	No	Yes
11	S.C. Code § 23-6-140	State	Statute	The patrol of the highways of the State and the enforcement of the laws of the State relative to highway traffic, traffic safety, and motor vehicles shall be the primary responsibility of the troopers and officers of the South Carolina Highway Patrol. The troopers and officers of the State Transport Police shall have the primary responsibility for the enforcement of laws relating to commercial motor carriers relating to size, weight, permits, licensing, and inspections for size and weight tolerance and safety.	No	Yes
12	S.C. Code § 23-6-145	State	Statute	An officer must have reasonable belief of violation of law to perform a traffic stop.	No	No
13	S.C. Code § 23-6-150	State	Statute	A person apprehended by an officer upon a charge of violating any law will be served an official summons and may deposit bail with the officer.	No	Yes
14	S.C. Code § 23-6-170	State	Statute	Promotion policy adoption.	No	No
15	S.C. Code § 23-6-180	State	Statute	Records of all Highway Patrolmen killed in the line of duty or die while actively employed will be permanent records.	No	Yes
16	S.C. Code § 23-6-185	State	Statute	Requires State Transport Police to be funded from motor carrier registration fees.	No	No
17	S.C. Code § 23-6-187	State	Statute	Allows the department to charge a witness fee for troopers trained in Advanced Accident Investigation called to testify in civil matters.	No	Yes
18	S.C. Code § 23-6-190	State	Statute	Establishes and directs expenses for DPS Building Fund.	No	No
19	S.C. Code § 23-6-191	State	Statute	The department may pay the cost of physical examinations for department personnel who are required to receive physical examinations prior to or after receiving a law enforcement commission.	No	Yes

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Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who (customer) the agency must or may serve? (Y/N)	Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N)
20	S.C. Code § 23-6-193	State	Statute	The department may collect, expend, retain, and carry forward all funds received from other state or federal agencies as reimbursement for expenditures incurred when personnel and equipment are mobilized and expenses incurred due to an emergency.	No	No
21	S.C. Code § 23-6-195	State	Statute	The department may provide meals to employees of the department who are not permitted to leave assigned duty stations and are required to work during deployment, emergency simulation exercises, and when the Governor declares a state of emergency.	No	Yes
22	S.C. Code §§ 23-6-210 -§ 23-6-240	State	Statute	Establishes the authority to commission retired DPS law enforcement officers as constables. Rules for constables in regards to pay, weapons, identification cards, uniforms, and/or benefits.	Yes	Yes
23	S.C. Code § 23-6-500 -§ 23-6-530	State	Statute	Creates the SC Public Safety Coordinating Council, sets composition and vacancy rules, outlines duties and authorizes members to receive per diem, mileage, and subsistence provided for by law.	No	No
24	S.C. Code § 23-25-10 - § 23-25-40	State	Statute	There is hereby established the South Carolina Law Enforcement Officers Hall of Fame as a memorial to law enforcement officers killed in the line of duty and in recognition of the selfless dedication of all law enforcement officers in the day-to-day performance of their duties. The South Carolina Law Enforcement Officers Hall of Fame shall hereafter be administered as an office of the Department of Public Safety. It shall be the responsibility of the advisory committee to assist the department in planning, erecting, and maintaining the South Carolina Law Enforcement Officers Hall of Fame in the manner it shall determine appropriate.	No	Yes
24	S.C. Code § 23-23-55	State	Statute	A law enforcement officer who is Class 1-LE, Class 2-LCO, or Class 3-SLE certified in this State is required to complete Continuing Law Enforcement Education Credits (CLEEC) in mental health or addictive disorders over a three-year recertification period.	Yes	Yes
25	S.C. Code § 30-4-10, et seq.	State	Statute	The General Assembly finds that it is vital in a democratic society that public business be performed in an open and public manner so that citizens shall be advised of the performance of public officials and of the decisions that are reached in public activity and in the formulation of public policy.	No	Yes

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Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who (customer) the agency must or may serve? (Y/N)	Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N)
26	S.C. Code § 56-5-1270	State	Statute	Every law enforcement officer who, in the regular course of duty, investigates a motor vehicle accident that results in injury to or death of any person or total property damage to an apparent extent of one thousand dollars or more either at the time of and at the scene of the accident or after the accident by interviewing participants or witnesses, within twenty-four hours after completing the investigation, must forward a written report of the accident to the Department of Motor Vehicles including the names of interviewed participants and witnesses.	No	Yes
27	S.C. Code § 56-5-1350	State	Statute	The Department of Public Safety must tabulate and may analyze all accident reports as required in S.C. Code § 56-5-1270 and shall publish annually or at more frequent intervals statistical information based thereon as to the number and circumstances of traffic accidents.	No	Yes
28	S.C. Code § 56-5-4160	State	Statute	An officer or agent of the Department of Public Safety having reason to believe that the weight of a vehicle and load is unlawful may require the driver to stop and submit to a weighing of the vehicle and load either by means of portable or stationary scales and may require that the vehicle be driven to the nearest public scales. The Department of Public Safety shall provide a separate uniform citation to be used by the State Transport Police Division of the Department of Public Safety. The uniform citation must be used for all size, weight, idling, and safety violations which the State Transport Police Division of the Department of Public Safety is primarily responsible for enforcing.	No	No
29	S.C. Code § 56-5-4170	State	Statute	The Department of Public Safety State Transport Police, if requested by the State Ports Authority, may as a public safety service, enter upon, and perform courtesy inspections of vehicles for purposes of identifying and tagging vehicles which may require mechanical work before being tendered for use on public highways.	No	Yes
30	S.C. Code § 56-7-20	State	Statute	An electronic traffic ticket must consist of at least one printed copy that must be given to the vehicle operator who is the alleged traffic violator.	No	Yes
31	S.C. Code § 58-23-1120	State	Statute	The Department of Public Safety may promulgate regulations to ensure the safe operation of motor carriers. The Transport Police Division of the Department of Public Safety has exclusive authority in this State for enforcement of the commercial motor vehicle carrier laws, which include Federal Motor Carrier Safety Regulations, Hazardous Material Regulations, and size and weight laws and regulations.	No	No

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Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who (customer) the agency must or may serve? (Y/N)	Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N)
32	S.C. Reg. 73-25	State	Regulation	All agencies must provide security for any information that is subject to these regulations. These security principles and standards apply to both manual and automated information systems. The standards for both types of systems include access restraints, personnel security and control, disaster protection, training, and other technical security controls SLED CJIS deems necessary.	No	Yes
33	S.C. Reg 58-101 State Emergency Preparedness Standards (D. State Agency Emergency Preparedness Responsibilities)	State	Regulation	State agencies shall be responsible for functions which include, but are not limited to: designation of an Emergency Operations Center (EOC) representative and at least one alternate who shall be responsible to the agency director for the direction and control of agency response activities during an emergency; coordination of annex area response operations, through the designated EOC representative, in accordance with plans and procedures developed pursuant to the requirements or as directed by proper authority; designation of an agency Emergency Preparedness Coordinator, who shall be responsible to the agency director for agency coordination of annex area implementation of planning and administrative requirement.	No	Yes
34	23 USC § 402	Federal	Statute	Each State shall have a highway safety program, approved by the Secretary, that is designed to reduce traffic accidents and the resulting deaths, injuries, and property damage.	No	Yes
35	23 USC § 405	Federal	Statute	Subject to the requirements of this section, the Secretary of Transportation shall manage programs to address national priorities for reducing highway deaths and injuries.	No	No
36	44 USC § 3541, et seq. Federal Information Security Management Act 2002 (Legal Basis for CJIS Security Policy)	Federal	Statute	The Federal Information Security Management Act of 2002 provides further legal basis for the (CJIS Security Policy) management, operational, and technical security requirements mandated to protect CJ and by extension the hardware, software and infrastructure required to enable the services provided to and by the criminal justice community.	No	No

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37	23 CFR § 657.1, et seq.	Federal	Regulation	To prescribe requirements for administering a program of vehicle size and weight enforcement on the Interstate System . . . including the required annual certification by the State. Each State shall develop a plan for the maintenance of an effective enforcement process. The plan shall describe the procedures, resources, and facilities which the State intends to devote to the enforcement of its vehicle size and weight laws. No program shall be approved which does not utilize a combination of at least two of the following devices to deter evasion of size and weight measurement in sufficient quantity to cover the FA system: fixed platform scales; portable wheel weigher scales; semiportable ramp scales, WIM equipment.	No	Yes
38	49 CFR §§ 350.209 and 350.211	Federal	Regulation	The state will establish a program to provide FMCSA with accurate, complete, and timely reporting of motor carrier safety information, including documentation of the effects of the state's CMV safety programs and participation in a national motor carrier safety data correction program.	No	Yes
39	101.32 Cyber Security (2014-2015)	State	Proviso	Proviso requiring all state agencies to adopt and implement cyber security policies, guidelines and standards developed by the Division of State Technology. The proviso also provides direction for the reporting of any security breaches.	No	No
40	117.114 Information Technology and Information Security Plans(2016-2017)	State	Proviso	Security Technology Inventory, profile of compliance, risk management, assessments, mitigation, staff	No	No
41	63.1 Special Events Traffic Control (2017-2018)	State	Proviso	The highway patrol must not charge any fee associated with special events for maintaining traffic control and ensuring safety on South Carolina public roads and highways unless approved by the General Assembly. Nothing shall prohibit the Treasury of the State from accepting voluntary payment of fees from private or public entities to defray the actual expenses incurred for services provided by the Department of Public Safety.	No	No
42	63.2 Retention of Private Detective Fees (2017-2018)	State	Proviso	The Department of Public Safety is hereby authorized to receive, expend, retain, and carry forward all funds transmitted from SLED related to fees charged and collected by SLED from license and registration fees for private detective businesses, private security businesses, including employees of these businesses, and companies which provide private security on their own premises. The funds transferred are to be used in the Bureau of Protective Services Program to provide security for state agencies and the Capitol Complex.	No	Yes

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43	63.3 Motor Carrier Advisory Committee (2017-2018)	State	Proviso	From the funds appropriated and/or authorized to the Department of Public Safety and the Department of Motor Vehicles, the departments are directed to jointly establish a Motor Carrier Advisory Committee to solicit input from the Trucking Industry and other interested parties in developing policies and procedures for the regulation of this industry. The members of the advisory committee shall serve without compensation.	No	Yes
44	63.4 Sale of Real Property (2017-2018)	State	Proviso	At such time as any portion of the Laurens Road property in Greenville is declared to be surplus by the agency or agencies which occupy said portion, and after receiving approval from the Department of Administration or State Fiscal Accountability Authority, for the sale of the property, the Department of Public Safety, the Department of Transportation, and the Department of Motor Vehicles are authorized to receive, retain, expend, and carry forward funds derived from the sale of the real property in which each agency holds an interest or title. No portion of the property may be declared as surplus by one agency if another agency is occupying said property. The Department of Public Safety is directed to use these funds to defray the operating expenses of the Highway Patrol and the Department of Transportation and the Department of Motor Vehicles are directed to use their portion of these funds for department operating expenses.	No	No
45	63.5 CMV Driver Rest Areas (2017-2018)	State	Proviso	A joint working group is to be established between the Department of Transportation, Department of Public Safet, State Transport Police and the South Carolina Trucking Association to review and evaluate where critical rest areas may be made available for commercial motor vehicle drivers to park and obtain their federally mandated required rest.	No	No
46	63.6 SC Law Enforcement Officers Hall of Fame Scholarships (2017-2018)	State	Proviso	The Department of Public Safety is hereby authorized to accept donations from the public in order to provide scholarships to the children of law enforcement officers killed in the line of duty. The South Carolina Law Enforcement Officers Hall of Fame Advisory Committee is authorized to set the criteria for awarding such scholarships. All revenue received for this purpose shall be used to provide scholarships and shall be retained, carried forward, and expended for the same purpose.	No	Yes
47	63.8 Body Cameras (2017-2018)	State	Proviso	The Department of Public Safety is authorized to retain and carry forward unexpended funds associated with body cameras from the prior fiscal year into the current fiscal year and expend those funds for the same purpose.	No	Yes

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48	63.9 Overtime Pay (2017-2018)	State	Proviso	For Fiscal Year 2017-18, the department is authorized and required to pay current non-exempt law enforcement officers by October 1st for any compensatory time earned and not used in the prior fiscal year. The funds for this compensation must be provided from available personal services and/or employer contributions funds carried forward from the prior fiscal year. If the amount of carried forward funds is not sufficient to pay all the non-exempt law enforcement officers accrued compensatory time, the agency shall pay the officers on a percentage distribution based on the hours owed per officer up to the total amount that the agency has carried forward.	Yes	Yes

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
Office of Highway Safety and Justice Programs	This division is responsible for highway safety public education and statistical analysis, and the administration of federal grant funds in the areas of highway safety, law enforcement, juvenile justice and victims of crime services.	Manages the allocation of federal and state sub-grant funding to units of local government, state agencies and non-profit organizations.	Local Govts.	N/A
Office of Highway Safety and Justice Programs	This division is responsible for highway safety public education and statistical analysis, and the administration of federal grant funds in the areas of highway safety, law enforcement, juvenile justice and victims of crime services.	Manages the allocation of federal and state sub-grant funding to units of local government, state agencies and non-profit organizations.	Executive Branch/State Agencies	N/A
Office of Highway Safety and Justice Programs	This division is responsible for highway safety public education and statistical analysis, and the administration of federal grant funds in the areas of highway safety, law enforcement, juvenile justice and victims of crime services.	Manages the allocation of federal and state sub-grant funding to units of local government, state agencies and non-profit organizations.	Professional Organization	Victim of Crime Service Provider Organizations (over 100 organizations, please contact Office of Highway Safety and Justice Programs for specific names of non-profit organizations.)
Office of Highway Safety and Justice Programs	This division is responsible for highway safety public education and statistical analysis, and the administration of federal grant funds in the areas of highway safety, law enforcement, juvenile justice and victims of crime services.	Provides highway safety and criminal justice statistical analysis to customers as well as Highway safety public information on the enhancement of highway safety in South Carolina.	General Public	All drivers utilizing South Carolina Highways
Bureau of Protective Services	This division serves as a law enforcement division under the South Carolina Department of Public Safety ensuring the safety and well-being of all citizens, employees and elected representatives and those attending scheduled events or while visiting or conducting business on the grounds of the South Carolina State Capitol Complex and other designated state facilities.	Provide protective service functions to include: criminal deterrence through officer presence, proactive patrols and intelligence gathering, assistance with public gathering (organized and unorganized) on State House Grounds and other state-owned facilities as necessary or when requested, information sharing on emergency response and safety protocols to state clients, and assistance with public hearings, board meetings, and employee terminations/suspensions as necessary or when requested.	Executive Branch/State Agencies	N/A

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
Bureau of Protective Services	This division serves as a law enforcement division under the South Carolina Department of Public Safety ensuring the safety and well-being of all citizens, employees and elected representatives and those attending scheduled events or while visiting or conducting business on the grounds of the South Carolina State Capitol Complex and other designated state facilities.	Provide protective service functions to include: criminal deterrence through officer presence, proactive patrols and intelligence gathering, assistance with public gathering (organized and unorganized) on State House Grounds and other state-owned facilities as necessary or when requested, information sharing on emergency response and safety protocols to state clients, and assistance with public hearings, board meetings, and employee terminations/suspensions as necessary or when requested.	Legislative Branch	N/A
Bureau of Protective Services	This division serves as a law enforcement division under the South Carolina Department of Public Safety ensuring the safety and well-being of all citizens, employees and elected representatives and those attending scheduled events or while visiting or conducting business on the grounds of the South Carolina State Capitol Complex and other designated state facilities.	Provide protective service functions to include: criminal deterrence through officer presence, proactive patrols and intelligence gathering, assistance with public gathering (organized and unorganized) on State House Grounds and other state-owned facilities as necessary or when requested, information sharing on emergency response and safety protocols to state clients, and assistance with public hearings, board meetings, and employee terminations/suspensions as necessary or when requested.	Judicial Branch	N/A

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Customer Template

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Bureau of Protective Services	This division serves as a law enforcement division under the South Carolina Department of Public Safety ensuring the safety and well-being of all citizens, employees and elected representatives and those attending scheduled events or while visiting or conducting business on the grounds of the South Carolina State Capitol Complex and other designated state facilities.	Provide protective service functions to include: criminal deterrence through officer presence, proactive patrols and intelligence gathering, assistance with public gathering (organized and unorganized) on State House Grounds and other state-owned facilities as necessary or when requested, information sharing on emergency response and safety protocols to state clients, and assistance with public hearings, board meetings, and employee terminations/suspensions as necessary or when requested.	General Public	All general public on BPS-monitored grounds. All ages, genders, education levels, and income levels
State Transport Police	This division is primarily responsible for enforcing state and federal laws governing commercial motor vehicles.	Protect the motoring public by (1) preventing accidents, (2) removing unsafe drivers and vehicles from our roads, (3) protecting our environment from hazardous materials being transported on our roadways and (4) preventing the premature deterioration of our roads and bridges through Size and Weight enforcement program.	Industry	All Passenger and Commercial Motor Vehicle Carriers
State Transport Police	This division is primarily responsible for enforcing state and federal laws governing commercial motor vehicles.	Protect the motoring public by (1) preventing accidents, (2) removing unsafe drivers and vehicles from our roads, (3) protecting our environment from hazardous materials being transported on our roadways and (4) preventing the premature deterioration of our roads and bridges through Size and Weight enforcement program.	General Public	All Commercial Motor Vehicle Operators on South Carolina Highways
Immigration Enforcement	This division provides service related to immigration matters and uphold the laws of the constitutions of the United States and the State of South Carolina in order to promote a safe and secure environment for the public.	Enforce laws related to illegal immigration; provide training to state, county and municipal government agencies related to immigration; conduct criminal investigation related to immigration matters.	Executive Branch/State Agencies	N/A

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
Immigration Enforcement	This division provides service related to immigration matters and uphold the laws of the constitutions of the United States and the State of South Carolina in order to promote a safe and secure environment for the public.	Enforce laws related to illegal immigration; provide training to state, county and municipal government agencies related to immigration; conduct criminal investigation related to immigration matters.	Local Govts.	N/A
Highway Patrol Division	This division is responsible for providing a safe and secure environment for the public by reducing the number and severity of traffic collisions through the diligent enforcement of all traffic laws and promotion of highway safety.	Assist, direct, educate, and counsel the public in matters consistent with reducing traffic collisions.	General Public	All drivers utilizing South Carolina Highways
Office of Information Technology	This division is made up of approximately 33 staff members. These staff members support the IT needs of nearly 1,600 users across the entire State of South Carolina in 67 supported locations. The Office operates a Help Desk (8:00am-5:00 pm), a field service branch, a network architecture/ telecommunications branch, a software development branch, provides database/web services, access control services and limited AV and IT PMO services.	The Office manages the information technology infrastructure, systems, data, applications, services, projects, and IT planning, license, maintenance and service agreement specifications for SCDPS in approximately 67 continuously and intermittently operating offices state-wide.	Executive Branch/State Agencies	Internal-- SCDPS Employees
Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.	Educate the public on highway safety issues through presentations, fairs, materials and media campaigns in order to enhance public safety in South Carolina. Provide important information to the public concerning services provided by the agency.	General Public	All demographics
Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.	Process all public records requests in accordance with the state's Freedom of Information Act. Request and produce agency documents and invoice for allowable charges.	Industry	Legal Profession

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.	Process all public records requests in accordance with the state's Freedom of Information Act. Request and produce agency documents and invoice for allowable charges.	Industry	Insurance Companies
Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.	Process all public records requests in accordance with the state's Freedom of Information Act. Request and produce agency documents and invoice for allowable charges.	Industry	News Media Outlets
Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.	General information, activities and awards are disseminated internally to SCDPS employees.	Executive Branch/State Agencies	SCDPS Employees
Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.	Provide highway safety presentations and materials to schools in an effort to reduce traffic deaths involving youth.	School Districts	N/A
Human Resources	This division provides human resources services to agency.	Benefits, Classification and Compensation, Payroll, Employment, Recruitment and Employee Relations	Executive Branch/State Agencies	SCDPS Employees

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Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
SC Department of Transportation	State Government	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives. DPS collects collision data, develops information technology programs, analyzes data, funds programs.	1.1.1, 1.1.2, 1.1.3, 1.1.9, 1.1.10, 3.2.4, 4.1.4
National Highway Traffic Safety Administration	Private Business Organization	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives and enhance public educational efforts. DPS collects collision data, develops information technology programs, analyzes data, funds programs.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.7, 3.2.4
Federal Highway Administration	Private Business Organization	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives and enhance public educational efforts.	1.1.1, 1.1.5, 4.2.3
SC Department of Alcohol and Other Drug Abuse Services	State Government	Increase traffic safety through the reduction of drunk and drugged driving.	1.1.1, 1.1.3
SC Commission on Prosecution Coordination	State Government	Increase traffic safety through enhanced and more effective prosecutorial strategies as they relate to motor vehicle violations.	1.1.4
Impaired Driving Prevention Council	Non-Governmental Organization	Increase traffic safety through the reduction of drunk and drugged driving.	1.1.1, 1.1.3
Underage Drinking Action Group	Private Business Organization	Increase traffic safety through the reduction of drunk and drugged driving and other high-risk behavior engaged in by under-aged youth.	1.1.1, 1.1.3
Mothers Against Drunk Driving	Non-Governmental Organization	Increase traffic safety through the reduction of drunk and drugged driving.	1.1.1, 1.1.3

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Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
National Safety Council	Private Business Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to teen driving.	4.2.4, 4.2.5
American Automobile Association	Private Business Organization	Increase traffic safety through reductions in motor vehicle crashes.	1.1.1
South Carolina Law Enforcement Officers Association	Private Business Organization	Coordinate and collaborate on training and policy issues common to law enforcement agencies.	1.2.1
South Carolina Sheriffs' Association	Private Business Organization	Coordinate and collaborate on training and policy issues common to law enforcement agencies.	1.2.2
South Carolina Judicial Department	Local Government	Coordinate and collaborate on training, policy and programmatic issues for the enhancement of justice, the more efficient and rapid administration of judicial matters initiated by law enforcement and for the promotion of public education regarding the criminal justice system.	1.1.4, 1.1.7
South Carolina Trucking Association	Private Business Organization	Coordinate and collaborate on training, policy and programmatic matters as they relate to reductions in injuries and fatalities involving commercial motor vehicles.	1.1.3, 1.2.2
US Department of Justice, Office of Justice Programs to include the Bureau of Justice Assistance, the Office of Victims of Crime, the Office of Juvenile Justice and Delinquency Prevention and the Office on Violence Against Women.	Federal Government	Provides guidance and recommendations for criminal justice system improvement as well as federal grant funding to the SCDPS Office of Highway Safety and Justice Programs for the allocation of subgrants to state agencies, units of local government and non-profit agencies.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.7, 1.2.1
SC Law Enforcement Networks	Local Government	A multi-jurisdictional collaborative initiative to educate the public on sound highway safety practices and a coordinated enforcement effort to identify offenders.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.7, 1.2.1

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Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
SC Department of Motor Vehicles	State Government	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives and enhance public educational efforts.	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.2.1, 4.1.3, 4.1.4
Local Law Enforcement Agencies	Local Government	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives. Coordinate sharing of SCDPS.gov web site links that provide pertinent information regarding public safety issues. Coordinates resources to address immigration issues and offenses, conduct training, funds programs.	1.1.1, 1.1.2, 1.1.3, 1.1.9, 1.1.10, 1.2.2, 2.2.1, 4.1.1
SC Criminal Justice Academy	State Government	Provides resources and facilities for training.	1.1.1, 1.1.2, 1.1.3, 1.1.10, 1.2.1, 4.1.5
South Carolina Department of Administration/State Division of Human Resources	State Government	Attends career fairs, posts and sends job postings to various entities and social media sites, and participates in outreach activities. In addition, the Division of State Human Resources provides resources and guidance on professional development opportunities and workforce planning.	2.1.1, 2.1.3, 2.1.5, 2.2.3, 2.3.1, 2.3.2
South Carolina Department of Administration	State Government	Manages purchase and implementation of equipment, provides guidance and management of technology projects.	All
US Homeland Security	Federal Government	Coordinates resources to address immigration issues and offenses, conduct training, funds programs.	1.1.10, 1.2.1, 1.2.2, 2.2.1, 4.1.1
SC Law Enforcement Division	State Government	Coordinates resources to address immigration issues and offenses, conduct training, funds programs. Coordinates resources during emergency.	1.1.9, 1.1.10, 1.2.1, 1.2.2, 2.2.1, 3.2.3, 4.1.1
SC Probation, Parole, and Pardon	State Government	Coordinates resources to address immigration issues and offenses, conduct training, funds programs.	1.1.10, 1.2.1, 1.2.2, 2.2.1, 4.1.1
SC Department of Natural Resources	State Government	Coordinates resources to address immigration issues and offenses, conduct training, funds programs.	1.1.10, 1.2.1, 1.2.2, 2.2.1, 4.1.1, 4.1.3, 4.1.5

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Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
US Department of Justice	Federal Government	Coordinates resources to address immigration issues and offenses, conduct training, funds programs.	1.2.1, 1.2.2, 2.2.1, 4.1.1
House/Senate Sergeant at Arms	Local Government	Coordinates resources during emergency.	1.1.10, 3.2.3
Military installations	Higher Education Institute	Attends career fairs, sends job postings to various entities and social media sites, and participates in outreach activities.	1.1.10, 2.1.1, 2.1.5, 4.2.4, 4.2.5
SC Public Employee Benefit Authority (PEBA)	State Government	Invites PEBA staff to agency to encourage and motivate employees to become healthier.	2.1.1, 2.1.5
Colleges and universities	Higher Education Institute	Attends career fairs, sends job postings to various entities and social media sites, and participates in outreach activities.	2.1.1, 2.1.5, 4.2.4, 4.2.5
Community organizations	Non-Governmental Organization	DPS attends career fairs, sends job postings to entities, participates in outreach activities, and hires interns to work in agency offices.	2.1.1, 2.1.5
South Carolina Human Affairs Commission	Private Business Organization	Offers courses and alerts staff of opportunities to participate in training sessions.	2.2.3
SC Law Enforcement Division/Criminal Justice Information System	State Government	DPS is a "user agency" having access to the SLED/CJIS network which provides DPS access to criminal justice information. SLED/CJIS is the local governing authority of the CJIS Security Policy.	1.1.9, 3.1.1, 3.1.2, 3.2.1
SC Division of Information Security (DIS)	State Government	DIS operates under the Dept. of Administration, and they are responsible for statewide policies, standards, programs and services relating to cyber security and information systems.	3.1.1, 3.1.2, 3.2.1, 3.2.5
Operation Life Saver	Non-Governmental Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to railroad crossing and railway safety.	1.1.1, 1.1.2, 1.1.5, 4.2.4, 4.2.5

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Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
Safe Kids	Non-Governmental Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to child passenger safety.	1.1.1, 1.1.2, 1.1.5, 4.2.4, 4.2.5
First Steps	Non-Governmental Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to child passenger safety.	1.1.1, 1.1.2, 1.1.5, 4.2.4, 4.2.5
Buckle Buddies	Non-Governmental Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to child passenger safety.	1.1.1, 1.1.2, 1.1.5, 4.2.4, 4.2.5
SC Emergency Management Division	State Government	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and traffic issues related to weather and other natural disasters.	1.1.1, 1.1.10, 4.2.4, 4.2.5
SC Department of Insurance	State Government	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives.	1.1.1, 1.1.2, 1.1.5, 4.2.4, 4.2.5
Local law enforcement and first responders	Local Government	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and law enforcement issues.	1.1.1, 1.1.2, 1.1.5, 1.1.9, 1.1.10, 4.2.4, 4.2.5
The motoring public	Individual	Distribute important safety information regarding traffic safety issues as well as crimes such as hit- and-runs; we ask the public to partner with us by sharing this important information. One post can be seen by tens of thousands as people share and re-post.	1.1.1, 1.1.2, 1.1.9, 1.1.10, 3.2.3, 4.2.4, 4.2.5

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Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
News media outlets	Professional Association	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives.	1.1.1, 1.1.10, 3.2.4, 4.2.4, 4.2.5
SC.gov	State Government	Coordinate sharing of SCDPS.gov web site links that provide pertinent information regarding public safety issues.	4.2.4
SC National Guard	Federal Government	Coordinates services in emergency situations, develops plans to utilize available resources without duplication.	1.1.10, 3.2.4
SC Court Administration	State Government	Coordinates information related to tickets.	1.1.4
Solicitor's Offices	Local Government	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives. Coordinates resources to address immigration issues and offenses, conduct training, funds programs.	1.1.1, 1.1.2, 1.2.2, 2.2.1, 4.1.1, 4.1.4
South Carolina Coalition Against Domestic Violence and Sexual Assault	Private Business Organization	Coordinate resource allocation to improve impact and outcomes.	1.1.4, 4.1.2
South Carolina Victims Assistance Network	Private Business Organization	Coordinate resource allocation to improve impact and outcomes.	1.1.4, 1.1.7, 4.1.2
Office of Victims Services	Local Government	Coordinate resource allocation to improve impact and outcomes.	1.1.4, 1.1.7, 4.1.2
SC Division of Information Security	State Government	Enterprise level Information Security Governance.	3.1.1, 3.1.2
Department of Education	State Government	Education, enforcement, training for school bus drivers in the state of South Carolina.	1.1.1, 1.1.3, 1.1.4

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1	Accountability Report	Executive Budget Office	State	Annually	09/15/2016	Agency must provide Governor and General Assembly with information that supports their analysis of the agency's budget and ensure that the Agency Head Salary Commission has a basis for its decisions.	http://www.scdps.gov/accountability.asp
2	Fees and Fines Report	Executive Budget Office	State	Annually	09/01/2016	Report Agency Revenue	http://www.scdps.gov/accountability.asp
3	Debt Collection Report	Senate Finance & House Ways & Means Committees	State	Annually	02/28/2016	Improve agency transparency/efficiency and ensure accountability.	Contact DPS Office of Financial Services
4	Year End Closing Packages	Revenue & Fiscal Affairs Authority	State	Annually	07/01/2016 - 11/01-2016	Improve agency transparency/efficiency and ensure accountability	Electronic Submission-- Contact Comptroller General Office or DPS Office of Financial Services
5	Bank Account Transparency & Accountability Report	Revenue & Fiscal Affairs Authority	State	Annually	10/01/2016	Improve agency transparency/efficiency and ensure accountability	http://www.scdps.gov/accountability.asp
6	3-year Financial Plan	Revenue & Fiscal Affairs Authority	State	Annually	2nd Quarter of Fiscal Year	Improve agency transparency/efficiency and ensure accountability	Contact DPS Office of Financial Services
7	SF 425	Federal Office of Justice Programs	Federal	Quarterly	04/30/2017	To report quarterly Federal expenditures	Request through the Office of Justice Programs
8	FFATA Reporting	Federal Office of Justice Programs	Federal	Quarterly	11/01/2016	To report certain subgrantee information per the requirements of the Transparency Act	ftrs.gov
9	SEFA	Comptroller General's Office	State	Annually	08/15/2016	To report the agencies expenditures of Federal funds	osa.sc.gov
10	Sole Source, Emergency, Trade-In, Unauthorized (Illegal) Procurements, Preferences and 10% Rule reports.	State Fiscal Accountability Authority - Procurement Services - Audit and Certification	State	Quarterly	04/27/2017	Improve agency transparency/efficiency and ensure accountability	https://reporting.procurement.sc.gov/general/transparency/audit-reports
11	Minority Business Enterprise (MBE) Progress Report	Department of Administration - Office of Executive Policy and Programs - Small & Minority Business Contracting and Certification	State	Quarterly	04/30/2017	To monitor agency's progress toward achieving MBE Utilization goals in emphasizing the use of minority small businesses.	Contact DPS Procurement Office
12	Minority Business Enterprise (MBE) Utilization Plan	Department of Administration - Office of Executive Policy and Programs - Small & Minority Business Contracting and Certification	State	Annually	07/30/2016	To emphasize the use of minority small businesses, express a commitment by the Agency to use MBEs in all aspects of procurement and establishing dollar goals to assist the agency in meeting this objective.	Contact DPS Procurement Office

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Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
13	Comprehensive Permanent Improvement Plan (CPIP)	Department of Administration - Executive Budget Office	State	Annually	06/30/2017	Required facilities plan to include all permanent improvement projects projected and proposed for five years by the agency.	Contact DPS Office of Financial Services - Capital Improvements
14	DUI National Campaign (Sober or Slammer)	National Highway Traffic Safety Administration	Federal	Annually	12/09/2016	The three reports document South Carolina's progress in reducing DUI violations, enabling continued federal resources for this vital public safety initiative and also enabling NHTSA to compare our progress with past efforts and add us to national assessments.	Contact the Law Enforcement Support Services Manager of OHSJP, SCDPS
15	State Safety Belt Use Survey Report	National Highway Traffic Safety Administration	Federal	Annually	06/26/2017	This report determines how the state certifies its seat belt usage rate,	Contact the highway safety staff in the Office of Highway Safety and Justice Programs, SCDPS
16	Highway Safety Plan	National Highway Traffic Safety Administration	Federal	Annually	06/30/2017	The report provides the federal funding authority with the intentions and plans of the state to reduce highway fatalities, serious injuries and crashes.	Contact the highway safety staff in the Office of Highway Safety and Justice Programs, SCDPS
17	Highway Safety Annual Report	National Highway Traffic Safety Administration	Federal	Annually	12/30/2016	This report discusses and analyzes statistics supporting highway safety and grant information.	https://www.nhtsa.gov/sites/nhtsa.dot.gov/files/documents/sc_fy2016_annualreport.pdf
18	Justice Assistance Grant - Performance Management Tool	Office of Justice Programs, US Department of Justice	Federal	Quarterly	04/26/2017	To identify, collect and report performance measurement data on subgrantee grant activities and achievements.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
19	Justice Assistance Grants - Prison Rape Elimination Act - Performance Measurement Tool	Office of Justice Programs, US Department of Justice	Federal	Quarterly	04/17/2017	To identify, collect and report performance measurement data on subgrantee grant activities and achievements	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs in the SCDPS.
20	Justice Assistance Grants Management Information System Annual Progress Report	Office of Justice Programs, US Department of Justice	Federal	Annually	10/27/2016	To identify, collect and report performance measurement data on subgrantee grant activities and achievements	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
21	Justice Assistance Grants Prison Rape Elimination Act Grants Management System	Office of Justice Programs, US Department of Justice	Federal	Semi-Annual	01/25/2017	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
22	Residential Substance Abuse Treatment Act Performance Management Tool	Office of Justice Programs, US Department of Justice	Federal	Quarterly	04/18/2017	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
23	Residential Substance Abuse Treatment Act Grants Management System	Office of Justice Programs, US Department of Justice	Federal	Semi-Annual	02/15/2017	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS

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24	Paul Coverdale Forensic Science Improvement Act	Office of Justice Programs, US Department of Justice	Federal	Semi-Annual	01/23/2017	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
25	Juvenile Accountability Block Grant Data Reporting Tool	Office of Justice Programs, US Department of Justice	Federal	Annually	05/31/2017	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
26	Juvenile Accountability Block Grant - Grants Management System	Office of Justice Programs, US Department of Justice	Federal	Annually	05/31/2017	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDPS
27	Juvenile Justice Formula Grant - Data Reporting Tool	Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, US Department of Justice	Federal	Annually	12/30/2016	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the juvenile justice staff in the Office of Highway Safety and Justice Programs, SCDPS
28	Juvenile Justice Formula Grant - Grants Management System	Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, US Department of Justice	Federal	Annually	12/30/2016	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the juvenile justice staff in the Office of Highway Safety and Justice Programs, SCDPS
29	Juvenile Justice Formula PREA - Grants Management System Annual Progress Report	Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, US Department of Justice	Federal	Quarterly	12/30/2016	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the juvenile justice staff in the Office of Highway Safety and Justice Programs, SCDPS
30	Governor's Juvenile Justice Advisory Council Annual Report to the Governor	The federal Juvenile Justice and Delinquency Prevention Act requires states to submit a report to the Chief Executive and a condition of accepting USDOJ grant funds.	Federal	Annually	12/30/2016	The intent of this report is to provide the Governor with information regarding the activities of the GJJAC and South Carolina's compliance with the JJDP Act	www.scdps.gov/ohsjp/jjgp.asp
31	Federal Aid Reimbursement Voucher - National Highway Traffic Safety Administration	National Highway Traffic Safety Administration	Federal	Monthly	06/27/2017	The Reimbursement Voucher reports are submitted so that SCDPS can be reimbursed for funds used to support highway safety projects.	https://gts.nhtsa.gov/gts/
32	Highway Safety Maintenance of Effort Report	National Highway Traffic Safety Administration	Federal	Annually	03/10/2017	The maintenance of effort report is submitted to show that SC has complied with the match requirements from the average level of expenditures in 2010 and 2011 for traffic safety areas determined by NHTSA	Contact the administrative staff of the Office of Highway Safety and Justice Programs, SCDPS

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33	Child Fatality Report	Internal DPS Report	State	Monthly	06/09/2017	This report provides a list of traffic fatalities that have occurred since October 10, 2014 for victims under the age of 18.	Contact the Statistical Analysis and Research Section of the Office of Highway Safety and Justice Programs in SCDPS. Note: this report contains PII and requires a FOIA to the SCDPS Communications Division.
34	Program Performance Measures - Performance Measurement Tool (PMT)	Office of Victims of Crime, Office of Justice Programs, US Department of Justice	Federal	Quarterly	12/30/2016	The PMT records objectives and indicators and tracks the actual progress of subgrantees in the aggregate.	https://grants.ojp.usdoj.gov
35	OVC Subgrant Report	Office of Victims of Crime, Office of Justice Programs, US Department of Justice	Federal	Annually	12/30/2016	This report documents subgrants by purpose area, types of services, numbers of victims of crime served and financial reconciliations.	https://grants.ojp.usdoj.gov
36	Office of Victims of Crime Performance Report	Office of Victims of Crime, Office of Justice Programs, US Department of Justice	Federal	Annually	06/27/2017	This report provides an overall assessment of victims of crime grant-funded services in South Carolina involving VOCA funds from the Office of Victims of Crime, USDOJ	https://grants.ojp.usdoj.gov
37	VAWA Measuring Effectiveness Initiative Subgrantee Report	Office on Violence Against Women, Office of Justice Programs, USDOJ	Federal	Annually	02/22/2017	This performance management tool records the objectives and indicators of projects and tracks the progress of subgrantees. After vetting by SCDPS staff the data is sent to the Muskie center for aggregation and then reported out to Congress and the states.	https://grants.ojp.usdoj.gov or http://muskie.usm.maine.edu/vawamei/stopformulaform/htm
38	VAWA Measuring Effectiveness Initiative Administrator's Report	Office on Violence Against Women, Office of Justice Programs, USDOJ	Federal	Annual	03/13/2017	This report analyzes South Carolina's progress toward goals expressed in the prior SC Implementation Plan.	https://grants.ojp.usdoj.gov
39	Commercial Vehicle Safety Plan	Federal Motor Carrier Safety Administration	Federal	Annual	08/17/2016	To apply for Basic and Incentive grant funding by submitting a commercial vehicle safety plan (CVSP)	Written request to State Transport Police
40	SF-425 (Grant Financial Report)	Federal Motor Carrier Safety Administration	Federal	Quarterly	04/24/2017	To report the financial status of the grant awards including all expenses from the beginning of the grant to date incurred under each Grant	Written request to State Transport Police
41	SF-270 (Grant Reimbursement Request)	Federal Motor Carrier Safety Administration	Federal	Quarterly	04/06/2017	Grant vouchering and reimbursement requests	Written request to State Transport Police
42	SF-PPR (Grant Performance Progress Report)	Federal Motor Carrier Safety Administration	Federal	Quarterly	04/24/2017	To reflect work performed to date	Written request to State Transport Police
43	SF-PPR-B_PRISM	Federal Motor Carrier Safety Administration	Federal	Quarterly	04/24/2017	Program performance progress report	Written request to State Transport Police

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Report Template

Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
44	Size and Weight Certification	Federal Highway Administration	Federal	Annual	6/30/2017	Certify enforcement of all state laws respecting maximum vehicle size and weight in compliance with federal statutes	Written request to State Transport Police
45	Size and Weight Plan	Federal Highway Administration	Federal	Annual	06/30/2017	Plan on how STP will accomplish the Size and Weight certification	Written request to State Transport Police
46	Commercial Drivers License Certification	Federal Motor Carrier Safety Administration	Federal	Annual	12/05/2016	To certify that the State of South Carolina has continuously been in substantial compliance with all requirement of 49 U.S.C. 31311(a), as defined in 49 C.F.R. 384.301	Written request to State Transport Police
47	Equitable Sharing Agreement and Certification (HP)	US Department of Justice	Federal	Annual	08/31/2016	To certify how funds were spent from the Federal Confiscated Cash Fund.	Contact DPS Office of Financial Services
48	Equitable Sharing Agreement and Certification (STP)	US Department of Justice	Federal	Annual	08/19/2016	Ensure effective management, promote public confidence in the integrity of the Equitable Sharing Program, and protect the Asset Forfeiture Program against potential waste, fraud, and abuse. The report also provides details on the use federal forfeited cash, property, proceeds, and any interest earned.	Contact State Transport Police
49	Applicant Information and EEO Progress Report	South Carolina Human Affairs Commission	State	Annual	10/24/2016	To ensure agencies are fair in their hiring/promoting processes.	Contact South Carolina Human Affairs Commission
50	Telecommuting	South Carolina Department of Administration	State	Annual	08/11/2017	To provide the State Division of Human Resources with the total number of employees telecommuting within agencies.	South Carolina Department of Administration
51	FBI Full Time Law Enforcement Employee Form	Federal Bureau of Investigations	Federal	Annual	12/02/2016	To collect information on the number of full-time law enforcement personnel employed within participating agencies.	Contact South Carolina Law Enforcement Division
52	Budget Request	Governor through Executive Budget Office	State	Annual	09/30/2016	Agency outlines budget request for next Fiscal Year	http://www.admin.sc.gov/budget/agency-budget-plans/current-budget-plans
53	Equal Employment Opportunity Plan	United States Department of Justice	Federal	Bi-Annually	4/4/2017	To ensure compliance with provisions for grant awards.	Contact United States Department of Justice
54	Composite Reservoir Accounts	Comptroller General's Office	State	Monthly	06/30/2017	Monthly Reconciliation	Contact SCDPS Office of Financial Services
55	Bonus Report	South Carolina Department of Administration	State	Annually	08/31/2017	To report bonus information to the State Division of Human Resources	Contact SCDPS' Office of Human Resources

Agency Name: South Carolina Department of Public Safety (SCDPS)

Fiscal Year 2016-2017
Accountability Report

Agency Code: K050 Section: 063

Report Template

Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
56	Information Technology Data Collection	Department of Administration, Department of Information Systems	State	Annually	8/1/2016	To provide agency total IT expenditure information and projection for next fiscal year IT expenditures, to provide IT personnel spending and projection for next fiscal year IT personnel spending, to forecast changes in personnel needs with respect to previous years, to inventory all agency IT hardware, to project any IT procurement of \$50,000 or more, and collect information regarding current and future IT projects.	Contact Nathan Hogue, Agency Relationship Manager with the Department of Administration (nathan.hogue@admin.sc.gov)

Agency Name: South Carolina Department of Public Safety (SCDPS)

**Fiscal Year 2016-2017
Accountability Report**

Agency Code: K050 **Section:** 063

External Review Template

Item	Name of Entity Conducted External Review	Type of Entity	External Review Timeline (MM/DD/YYYY to MM/DD/YYYY)	Method to Access the External Review Report
1	Legislative Oversight (Law Enforcement and Criminal Justice Subcommittee)	State	04/22/2016 to present	http://www.scstatehouse.gov/CommitteeInfo/HouseLegislativeOversightCommittee/AgencyPHPFiles/DPS.php
2	Information Technology Data Collection (Department of Administration, Department of Information Systems)	State	08/01/2016 to 09/01/2016	Contact Nathan Hogue, Agency Relationship Manager with the Department of Administration (nathan.hogue@admin.sc.gov)
3	Agreed Upon Procedures (The Hobbs Group PA)	Outside Organization	11/01/2016 to 12/15/2016	http://osa.sc.gov/Reports/stateengagements/Pages/PublicSafety.aspx
4	A-133 Audit (State Auditor's Office)	State	07/01/2016 to 12/31/2016 est.	http://osa.sc.gov/Reports/stateengagements/Pages/YearEnded2016.aspx
5	Payroll Processes Audit (The Hobbs Group PA)	Outside Organization	02/01/2017 to 02/03/2017	Contact SCDPS' Human Resources Department
6	State Fiscal Accountability Authority (Division of Procurement Services, Audit, & Certification)	State	11/12/2015 to 12/18/2015	https://procurement.sc.gov/agency/audits/audit-reports
7	CAFR Audit (Comptroller General's Office)	State	07/01/2016 to 12/31/2016 est.	http://osa.sc.gov/Reports/stateengagements/Pages/YearEnded2016.aspx