

AGENCY NAME:	SC CONSERVATION BANK		
AGENCY CODE:	P400	SECTION:	53

Fiscal Year 2016-2017 Accountability Report

SUBMISSION FORM

AGENCY MISSION	To improve the quality of life in South Carolina through the conservation of significant natural resource lands, wetlands, historical properties, archeological sites, and urban parks.
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AGENCY VISION	The SC Conservation Bank's vision is to improve the quality of life in South Carolina for current and future generations by conserving, preserving and protecting significant natural resource areas and wildlife habitats; water quality; forest lands; farmlands, especially family farms; significant historical and archaeological sites; enhance public access for outdoor recreation and preserve traditional uses such as hunting, fishing, and other types of outdoor recreation; and to encourage cooperation and innovative partnerships among private landowners, state agencies, municipalities, and non-profit organizations.
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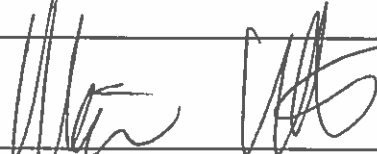
Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.


RESTRUCTURING RECOMMENDATIONS:	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	Marvin N. Davant	803-917-0634	Marvin.Davant@sccbanc.sc.gov
SECONDARY CONTACT:	Amber J. Larck	803-734-3883	Amber.Jordan@sccbanc.sc.gov

I have reviewed and approved the enclosed FY 2016-2017 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):		
(TYPE OR PRINT NAME):	Marvin N. Davant	
	9/12/17	

BOARD/CMSN. CHAIR (SIGN AND DATE):		
(TYPE OR PRINT NAME):	James Roquemore	
	9/14/17	

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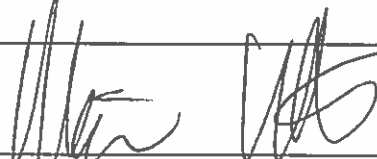
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Strategic Planning Template

Type	Goal	Item # Strat	Object	Associated Enterprise Objective	Description
G	1			Government and Citizens	To establish sustainable amounts of diverse habitat reflecting the values of SC citizens
S		1.1			Within the next 5 years improve the abundance & distribution of conserved properties
O			1.1.1		The Bank will have cumulatively conserved 7,112 acres of diverse habitat during FY 2016-17
G	2			Government and Citizens	To enhance the use & enjoyment of conserved habitats consistent with the mission of the Conservation Bank Act
S		2.1			To increase the distribution, number & types of opportunities for use of conserved habitats and develop & maintain an inventory of conserved
O			2.1.1		The Bank funded 17 new sites of significant natural resources which are distributed statewide.
G	3			Education, Training, and Human Development	To improve public awareness & understanding of resource management issues & increase opportunities to participate in the process.
S		3.1			Attend joint conferences and speaking engagements to explain the process and how it works.
O			3.1.1		To have an informed & supportive public that has ownership in both conservation practices and benefits.
S		3.2			Implement and meet technical review & focus groups
O			3.2.1		To have an informed & support from various land trusts, state agencies and non-profit groups.
S		3.3			Implement a Legislative Education Outreach Program with field trips to grant sites.
O			3.3.1		The Bank attended numerous meetings informing the General Assembly as to the benefits of the conservation practices.
G	4			Public Infrastructure and Economic Development	To develop & maintain effective & supportive partnerships that enable the Bank and its partners to reach mutual conservation goals.
S		4.1			Hold quarterly meetings between the Bank and qualified entities and create communications link through the website
O			4.1.1		To increase successful projects & programs that involves collaborative partnerships
G	5			Government and Citizens	To develop and maintain effective support and planning systems
S		5.1			Design & implement award criteria for the grant application and website updates
O			5.1.1		To continue to use an effective criteria award priority system for conservation proposals
S		5.2			Establish and update system on the accomplishments of stakeholders
O			5.2.1		Updating the website continually when new grant awards are approved by the Board
S		5.3			Report at regular Board meetings on budget planning and allocating of funds
O			5.3.1		To develop strategy for an integrated business & budget planning system to guide the agency in allocating services & resources.
S		5.4			Heir's Property with conservation easements
O			5.4.1		To develop a tracking system on heir's property
S		5.5			Ongoing updates for focus groups, technical review panels and stakeholders on issues involving the Bank.
O			5.5.1		To provide current information to working focus groups & technical review panels to advise the agency on issues
O			5.5.2		To provide stakeholders input into the process
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Program Template

Program/Title	Purpose	FY 2016-17 Expenditures (Actual)				FY 2017-18 Expenditures (Projected)				Associated Objective(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Administration	To conserve significant properties in SC by conservation easements, low interest loans and purchase of title and the administration of routine office operating expenses and legal services for the year		\$ 14,916,476		\$ 14,916,476		\$ 10,204,438		\$ 10,204,438	all goals & objectives
II. Employer Benefits	State Employer Contributions		\$ 71,451		\$ 71,451		\$ 79,478		\$ 79,478	all goals & objectives
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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Objective(s)
SC Dept of Natural Resources	State Government	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.	All goals & objectives
SC Parks Recreation & Tourism	State Government	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.	All goals & objectives
SC Forestry Commission	State Government	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.	All goals & objectives
SC Land Trust Network	Non-Governmental Organization	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.	All goals & objectives
SC Soil & Water Conservation Districts	Federal Government	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.	All goals & objectives
Non-profit Organizations	Non-Governmental Organization	To work in conjunction with the entity to identify and provide funding within budgetary limitations for the conservation of significant lands contributing important public benefits to the environment, the economy and improvement of the quality of life in SC statewide.	All goals & objectives

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Item	Report Name	Name of Entity Requesting the Report	Type of Entity	Reporting Frequency	Submission Date (MM/DD/YYYY)	Summary of Information Requested in the Report	Method to Access the Report
1	State Financial Audit	State Auditor	State	Annually	September 15, 2017	Provides annual financial reporting to State Auditor	
2	IT Security Policy & GAP Reporting	Dept of Administration/DIS/DTO	State	Annually	July 18, 2017	Provides annual IT security reporting to DOA/DIS/DTO	
3	Accountability Report	Executive Office of Budget	State	Annually	September 15, 2017	Provides annual report to the Governor & General Assembly of expenditures and prospective goals, strategies & objective	
4.1	GAAP Report-Master Reporting Pkg	Comptroller General	State	Annually	July 7, 2017	Provides CG's Office of various financial reports to be submitted annually	
4.2	GAAP Report-Operating Leases Report	Comptroller General	State	Annually	July 31, 2017	Provides CG's Office with financial report of all agency operating leases	
4.3	GAAP Report-Subsequent Events Reporting	Comptroller General	State	Annually	October 23, 2017	Provides CG's Office with notice of any changes that may have occurred once all annual financial reporting has been completed	
4.4	GAAP Report-Fund Balance Report	Comptroller General	State	Annually	August 18, 2017	Provides CG's Office with all funds that activity during the fiscal year	
5	Minority Business Enterprise Utilization Plan	Office of Small & Minority Business Contracting	State	Annually	July 20, 2017	Provides OSMBCC annual report of utilization of small & minority businesses in procurement related matters	
6	SC Recovery Audit 2016	State Fiscal Accountability Authority Procurement Office	State	Annually	September 13, 2016	Provides the General Assmely a report to detect document & recover overpayments an erroneous payments to vendors	
7	Payroll Report	SC State Accident Fund	State	Annually	July 18, 2017	Report to SAF of updated employee info for Worker's Compensation Insurance Coverage	
8	Tort Liability Report	B&C Board-IRF	State	Annually	December 14, 2016	Report to IRF for tort liability insurance coverage	
9	Job Openings & Labor Turnover Report	US Dept of Labor	Federal	Monthly	August 3, 2016	Report to USDOL number of employees on staff, if any new postings or any terminations. Requested by phone monthly.	

