

AGENCY NAME:	University of South Carolina Sumter		
AGENCY CODE:	H39	SECTION:	20G

**Fiscal Year 2017-18
Accountability Report**

SUBMISSION FORM

AGENCY MISSION

The University of South Carolina Sumter, a regional campus of the University of South Carolina, has at its mission to provide higher education and intellectual leadership for its service area. At the heart of this mission is a teaching faculty of high quality dedicated to excellence in instruction, scholarship, public and professional service, and creative endeavor which enrich the classroom experience. USC Sumter offers a varied curriculum grounded in the liberal arts and focused on preparing students to continue their education in the University and throughout life.

AGENCY VISION

In fulfilling the mission of the campus stated above in the USC Sumter Mission Statement, we look to the tenets of the USC System statement for the overarching Vision for our mission to our campus' service area.

The primary mission of the University of South Carolina is the education of the state's diverse citizens through teaching, research, creative activity, and service.

The University of South Carolina is a public institution offering degree programs at the associate's, bachelor's, master's, and doctoral levels. Through the primary method of classroom and laboratory instruction and through a secondary method of distance education delivered via the Internet, teleconference and electronic media.

With a flagship campus recognized by the Carnegie Foundation as a top research and service institution and nationally ranked in start-up businesses, and an eight-campus system that confers nearly 40% of all bachelor's and graduate degrees awarded at public institutions in South Carolina, the University has a profound relevance, reach, and impact on the people of the state. The University of South Carolina provides all students with the highest-quality education, including the knowledge, skills, and values necessary for success and responsible citizenship in a complex and changing world through engagement in nationally and internationally ranked research, scholarship, service, and artistic creation.

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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

	Yes	No
RESTRUCTURING RECOMMENDATIONS:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Dr. Michael E. Sonntag	803-938-3867	sonntagm@uscsumter.edu
SECONDARY CONTACT:	Mr. Charles W. Wright	803-938-3867	wrightcw@uscsumter.edu

I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	 8-23-18	
(TYPE/PRINT NAME):	Dr. Michael E. Sonntag	

BOARD/CMSN CHAIR (SIGN AND DATE):	 SEP 17 2018	
(TYPE/PRINT NAME):	John C. von Lehe Jr.	

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AGENCY'S DISCUSSION AND ANALYSIS

The University of South Carolina Sumter is an important, dynamic, regional campus serving a range of communities in the Midlands. Many are extremely impoverished small rural communities, while some are economically stable, small metropolitan communities. The University serves as a key institutional actor enabling future growth and prosperity in the region.

As a regional campus of the University of South Carolina, USC Sumter provides higher education and intellectual leadership for its service area in the counties of Clarendon, Lee, Kershaw, Sumter, and Williamsburg. To accomplish its mission USC Sumter employs a teaching faculty of high quality, dedicated to excellence in instruction, scholarship, public and professional service, and creative endeavors which enrich the classroom experience and community life. USC Sumter offers a varied curriculum grounded in the liberal arts and sciences focused on preparing students to continue their education in the University and throughout life. USC Sumter actively recruits students prepared to succeed in completing a baccalaureate-level education.

While the institution is legislatively prohibited from offering remedial instruction, it is nonetheless able to admit most students who apply due to the close working relationship between students and faculty. The design of the institution incorporates a flexibility that allows changes in institutional capability to meet the ever increasing, and ever changing, educational demands of constituents.

The institution awards the Associate in Arts and Associate in Science degrees and provides for the completion of selected bachelor's degrees on campus through cooperative agreements and delivery structures with other USC System Campuses. USC Sumter also provides general education and upper division coursework applicable to baccalaureate degree programs offered by colleges and universities nationwide.

In addition to academic coursework, the mission of the campus includes non-credit courses, seminars, and workshops made available to the community through our Continuing Education program for cultural enrichment and professional development. The traditions of cultural diversity and freedom of thought are valued at USC Sumter. At USC Sumter a learning environment exists, that develops respect for racial, geographical, intellectual, and economic diversity, along with an awareness of individual, societal, and global responsibilities. USC Sumter promotes courses, activities, and attitudes able to influence the life of the mind in men and women and instill in them a thirst to continue learning throughout life.

USC Sumter emphasizes the development of the whole person and especially seeks to foster in students the knowledge and practices essential to an educated citizenry. Core competencies, including the ability to communicate through effective writing and articulate speech; computational and quantitative mastery; creative and critical thinking; and the duties of citizenship are strategically integrated within the curriculum. Classroom experiences, student activities, and physical education programs also provide opportunities for cultural enrichment, leadership development, intellectual growth, interpersonal relationships, and physical health, all contributing to a sense of self-reliance and a joy of learning.

USC Sumter was the first Regional Campus to offer fully online asynchronous classes, beginning in the first summer session of 2010. Since offering its first fully online courses, USC Sumter has continued to expand its offerings of online and hybrid courses to better enable opportunities and choices for its educational constituents. This growth includes increasing USC Sumter's active partnerships within USC Columbia's Palmetto College to offer more diversity in delivery methods and Baccalaureate degree opportunities, enabling educational opportunities for both its indigenous service area constituents and constituents of the University of South Carolina wherever they may reside.

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On the USC Sumter Campus, the USC Aiken Business Program at Sumter offers an AACSB-accredited BSBA degree with the Management concentration from USC Aiken. After completing all their lower level degree requirements at USC Sumter, students who meet the admission requirements for the School of Business Administration (SOBA) Professional Program may enter the Aiken Business Program at Sumter. These students are then able to complete their upper level degree requirements through a combination of face-to-face classes taught by qualified SOBA faculty at USC Sumter and online classes taught by SOBA faculty from either Aiken or Sumter. These students are advised onsite by USC Sumter SOBA faculty. The Aiken Business Program at Sumter has been in existence for over twenty years enabling the recruitment and retention of students from the USC Sumter service area.

USC Sumter has greatly expanded its dual enrollment program for high school juniors and seniors, and created the first Early College (EC) program in the USC system. In the dual enrollment program, students can take 6 to 12 credits each semester while still attending high school. Dual enrollment students in the EC program, through careful planning and advising, can substantially complete all high school requirements by the end of their Sophomore year, and begin fulltime study at USC Sumter in the summer of their Junior year. At the end of their Senior year of high school, EC student can graduate with both a high school diploma and an Associate's degree from USC Sumter. Both programs are made possible through Lottery Tuition Assistance funding, which covers the cost of tuition, and students pay only for their textbooks. The EC program is a growing, successful collaboration between local high schools and USC Sumter that greatly lowers the cost of a college degree, decreases time to bachelor's degree completion, and demonstrates how inter-agency collaboration can create effective, efficient, and innovative programs that benefit South Carolinians.

Strategic Goals

The **Fiscal Year 2017-2018** Annual Strategic Goals of the University of South Carolina Sumter were directly tied to the University's Long Range Strategic Blueprint for Academic Excellence produced Spring 2017.

Goal 1 - Enrollment Management

As a Palmetto College Regional Campus, USC Sumter sought to supplement student needs, optimize financial and personnel resources, and improve enrollment and retention. Institutional effectiveness and efficiency in administration of academic and student support services helps ensure continued provision of Mission objectives related to higher education and intellectual leadership in USC Sumter's service area, along with helping stabilize and grow student enrollments.

Needs analyses performed by faculty, administration, and professional consultants, undertaken over the past two academic years prompted the development of a new enrollment management position. This is an executive level administrative position designed to better coordinate and integrate admissions and recruitment, financial aid services, and student success needs. A hire was made for the position. With the new hire we began restructuring enrollment management processes. This involved a restructuring of recruitment, admissions, and financial aid, along with developing new models of student recruitment, and student success strategies and tactics. Additional staffing, and a reorganization of several staffing areas were, and continue to be, undertaken to support this position and associated objectives.

The development of the enrollment management position, and subsequent reorganization of staffing, also freed up ongoing staffing constraints that were inhibiting adequate focus on other mission critical functions outside enrollment management.

Goal 2 - Alignment with Palmetto College Curricular and Advisement Needs

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As a Palmetto College Regional Campus, USC Sumter sought to appropriately prioritize Palmetto College curricular and advisement needs in faculty hiring, faculty course offerings, and the training of faculty advisors. To replace losses due to attrition, critical tenure track hires were secured in disciplinary areas intended to make immediate contributions to critical curriculum need areas for both USC Sumter and Palmetto College programs. Efforts were made to increase the number of faculty participating in distributive education course offerings, professional development training programs, and new distributive education course development. Efforts were also made to more fully integrate our faculty advisement with Palmetto College advisement processes and the new Palmetto College Advisors Community of Practice.

Plans were developed to restructure the Palmetto College Coordinator position to be better situated to improve delivery of our local Palmetto Programs administrative processes, and to promote a greater prioritization of local marketing and branding of the Palmetto College mission, including enhanced support of both locally administered Baccalaureate programs and an increasing number of online Baccalaureate program opportunities channeled through the four-year system campuses. Near the end of the last annual cycle a hire was made to fill this newly restructured Palmetto College Coordinator position.

Goal 3 – Planning

As a Palmetto College Regional Campus USC Sumter sought participate actively in the Palmetto College 5th year Planning effort.

During the annual cycle USC Sumter began formal planning coordination with the Palmetto College Administration to identify possible strengths, weaknesses, opportunities, and threats (both internally and externally) to our mission. This work continues with a focus on developing short and long-term strategies and tactics to address issues facing Palmetto College.

The Fiscal Year 2018-2019 Annual Strategic Goals of the University of South Carolina Sumter are directly tied to the University’s Long Range Strategic Blueprint for Academic Excellence produced Spring 2018.

Goal 1 - Recruitment and Enrollment

As a Palmetto College Regional Campus, USC Sumter seeks to effect mission objectives through the maximization of sustainable enrollment patterns and the enhancement of quality student populations. Sustainable enrollments based on quality student populations are critical to meeting USC Sumter Mission objectives.

A newly created enrollment management position is enabling the optimization of staffing duties in recruitment and admissions services, and in financial aid services. These efforts are ongoing. They will optimize resources for more effective off-site recruitment; along with more effective communication strategies, and follow up tactics with admits, applicants with incomplete applications, and potential applicants with whom contact has been made. These restructuring efforts will also optimize the processing of applications and application decisions, and the awarding of financial aid and scholarships. This new position, in conjunction with advertising and marketing staffing, is also enabling more effective integration of advertising and marketing resources with recruitment and enrollment objectives. New data capacities now allow us to better access critical data on applicants and potential applicants. These data are being used to not only increase applications and admit yields, but to also develop improved branding strategies and tactics that optimize the marketing of the nature and value of the University’s services. These new capacities allow more effective outreach to potential applicant

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pools outside of the service area while still providing for the mission of USC Sumter to provide excellence in higher education and intellectual leadership in its service area.

Goal 2 – Retention, Success and Completion

As a Palmetto College Regional Campus, USC Sumter seeks to effect mission objectives by maximizing rates of student retention, Associate degree completion, and success toward Baccalaureate completion. Providing students with access to quality faculty and curriculum, along with institutional commitment to quality academic and administrative support services, are critical factors in meeting mission objectives associated with rates of student retention, student success and degree completion.

For enhanced retention efforts, we are engaged in proactive campus-wide advisement and registration campaigns introduced as a part of the strategic enrollment management plan over the last annual cycle. Communication via email, phone, and SMS text serve as follow-up techniques to communicate next-term enrollment opportunities to existing students. Early advisement and registration for students is being incentivized by providing early registrants with unique and engaging student life opportunities. We will continue to build upon past successes with ongoing innovation associated with faculty mentoring initiatives, tutoring services, and early intervention practices; and we are actively pursuing institution-wide long-range planning efforts to increase the efficacy of these academic support services.

Goal 3 – Faculty and Curriculum

As a Palmetto College Regional Campus, USC Sumter seeks to provide students with a quality faculty capable of providing the variety of curriculum offerings and educational delivery modes needed to effect mission objectives. A quality faculty capable of providing the variety of curriculum offerings and educational delivery modes needed to effect mission objectives directly aligns with the larger mission of Palmetto College. USC Sumter continues to make critical tenure track hires in disciplinary areas that make immediate contributions to critical curriculum need areas both at USC Sumter and for Palmetto Programs.

We also continue to promote faculty development of needed distributive education courses; expansion of faculty participating in distributive education course offerings; and professional development training programs. In addition, we continue to more fully integrate our faculty advisement with Palmetto College advisement processes and the new Palmetto College Advisors Community of Practice.

Goal 4 – Service and Community Engagement

As a Palmetto College Regional Campus, USC Sumter seeks to achieve mission objectives by continually strengthening current relationships, and by building new relationships, with community partners and stakeholders.

The traditions of cultural diversity and freedom of thought are valued at USC Sumter. We seek to provide a learning environment that develops respect for racial, geographical, intellectual, and economic diversity; and an awareness of individual, societal, and global responsibilities. Mission objectives cannot be effectively fulfilled without the input, resources, and expertise of a wide range of stakeholders and community partners within the institution’s service area.

This year USC Sumter will reestablish a campus presence for the USC Sumter Alumni Council which has been in abeyance for several years. Council members serve as University Ambassadors at both institutional and

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community events, organize Alumni events, facilitate Alumni fundraising, and in general help establish and maintain strong stakeholder networks within the Universities service area communities. The Council will begin meeting on a more regular basis now that the institutional commitment necessary to assist in their objectives has been secured. A new newsletter to help encourage participation and new membership in the Alumni Association is being developed as are plans for a more significant involvement in Commencement by members of the Alumni Association.

After several years of full-time staffing deficiencies in Alumni Relations, a full-time hire was made in University Development and Alumni Relations. Given the length of time that this administrative function was lacking appropriate staffing, action plan objectives over this next year will necessitate needs analysis and strategic planning aimed at restructuring the Office. This will enable optimization of the knowledge, enthusiasm, and resources our alumni provide for all University stakeholders.

The campus Dean also maintains community outreach as one of his primary goals. He is a member of a variety of community leadership organizations, economic development initiatives, and service organizations. He assures proper sponsorship of and staff involvement in community events, and encourages faculty and staff involvement in a broad array of community activities.

Goal 5 – Long Range Strategic Planning

As a Palmetto College Regional Campus, USC Sumter seeks to utilize institution wide planning processes to ensure improvement of the institutional effectiveness of its academic programs, academic support programs and administrative support services. Institution-wide Long Range Planning processes are integral to the sustainability and continual improvement of the University’s capacity to meet mission objectives. This goal includes alignment of USC Sumter internal planning efforts with Palmetto College planning processes to better achieve mission objectives of both USC Sumter and Palmetto College.

USC Sumter reorganized its Long-Range Planning Committee in the Spring of 2018 to facilitate institution-wide planning aimed at assessing and improving academic programs, academic support services, and administrative support services.

The first charge of the newly reorganized Long Range Planning Committee is to gather and utilize empirical data on student engagement and student satisfaction to establish goals, objectives, and actions plans aimed at improving academic and administrative support services. This initiative involves participation, as one of approximately 1,200 institutional members, with the Center for Community College Student Engagement out of the University of Texas, Austin; and administering, for the second time in the past three academic cycles, the Center’s Community College Survey of Student Engagement (CCSSE). Data from these comprehensive surveys will give us invaluable insight into the strengths and weaknesses of our academic and administrative support services, leading to more data informed decision-making processes in long range strategic planning. These data will be analyzed this upcoming year for insights into planning for the continual improvement of academic and administrative support services.

The newly formulated Palmetto College Coordinator position will provide more direct working contact and planning opportunities with Palmetto College central offices and the Senior System campuses hosting Palmetto College degrees. Establishing new networks and relationships associated with this position, to better facilitate alignment with Palmetto College in general, but also with Palmetto planning processes, will be critical for the upcoming annual cycle.

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The new executive level enrollment management position will also begin to be integrated into an active role on the well-established Palmetto College Implementation team and a new Palmetto College Long Range planning committee.

Risk Assessment and Mitigation Strategies

Increasing enrollment at USC Sumter continues to be a primary focus. The tuition differential between us and CCTC next door, as well as an unfortunate growing overlap in mission, is a monumental hurdle for recruiting students. We have grave concerns that the SC Technical College system is positioning itself to deliver bachelors degrees in the near future, marking the greatest over-reach and confusion of mission yet attempted by this major competitor. Many of the students we serve are first generation students who have little experience or understanding of the white-collar job market. Further, they see the promises from CCTC of free tuition, lower admissions standards, and promises of a high paying technical job at a local plant as a better “deal” than a four-year time commitment, paying higher tuition, to get a job they don’t have much personal experience with or understanding of (e.g., middle-management, professional services, etc.). If CCTC begins to offer bachelors degrees, the differentiation between the two institutions will likely be completely lost on the students we serve.

Recruiting students in this climate of competition is difficult, but several things would help. We need to add campus housing to attract a talented student body from across the state to come here, see the careers that are available in Sumter, and to recognize that Sumter is quickly becoming a destination of choice for major employers. Additional tuition mitigation would help us compete with CCTC—we need to be able to offer the same free-tuition programs as CCTC does. Finally, improved facilities to provide state-of-the-art educational experiences would greatly help recruiting and educational efforts.

University of South Carolina Sumter has placed the recruitment of additional students as one of its top priorities during this past Academic Year. In light of the retirement of the Associate Dean for Student Affairs, the campus undertook a study regarding structure and duties. It was determined that a new and more directed focus was needed on the functions of Enrollment Management. These duties had fallen under the Associate Dean for Student Affairs but were one set of many duties. As a result, the decision was made not to replace the Associate Dean but rather to redistribute the duties of that office and hire an Executive Director for Enrollment Management Services. This person began this position on April 24, 2017.

Financial Aid, Admissions, and Veterans affairs were brought together under the new Executive Director. With the thought of better integrating these crucial services aimed at moving students more efficiently, effectively, and quickly from inquiry to admitted status. A new CRM system has been instituted and is aggressively used to track and communicate with students. In Fall 2017 we experienced record enrollment growth, and preliminary Fall 2018 enrollments are trending similar to last year.

The Campus has also hired a new Palmetto College Coordinator and a Community Outreach Coordinator. This new Coordinator has aggressively exposed local organizations and businesses, as well as individuals in the community, to the growing range of Palmetto College 4 year degree programs. Preliminary Fall 2018 results show that his efforts are resulting in substantive increases in enrollments in these programs.

USC Sumter continues to promote its first-in-USC Early College program in Sumter high schools and has grown from a beginning cohort of 13 students in Summer 2015 to a cohort of 41 beginning Summer 2018. Similarly, USC Sumter has developed exceptionally positive working relationships with Lexington and Richland School Districts and expanded dual enrollment programs with these schools. We are now exploring adding an Early College program in each of these districts.

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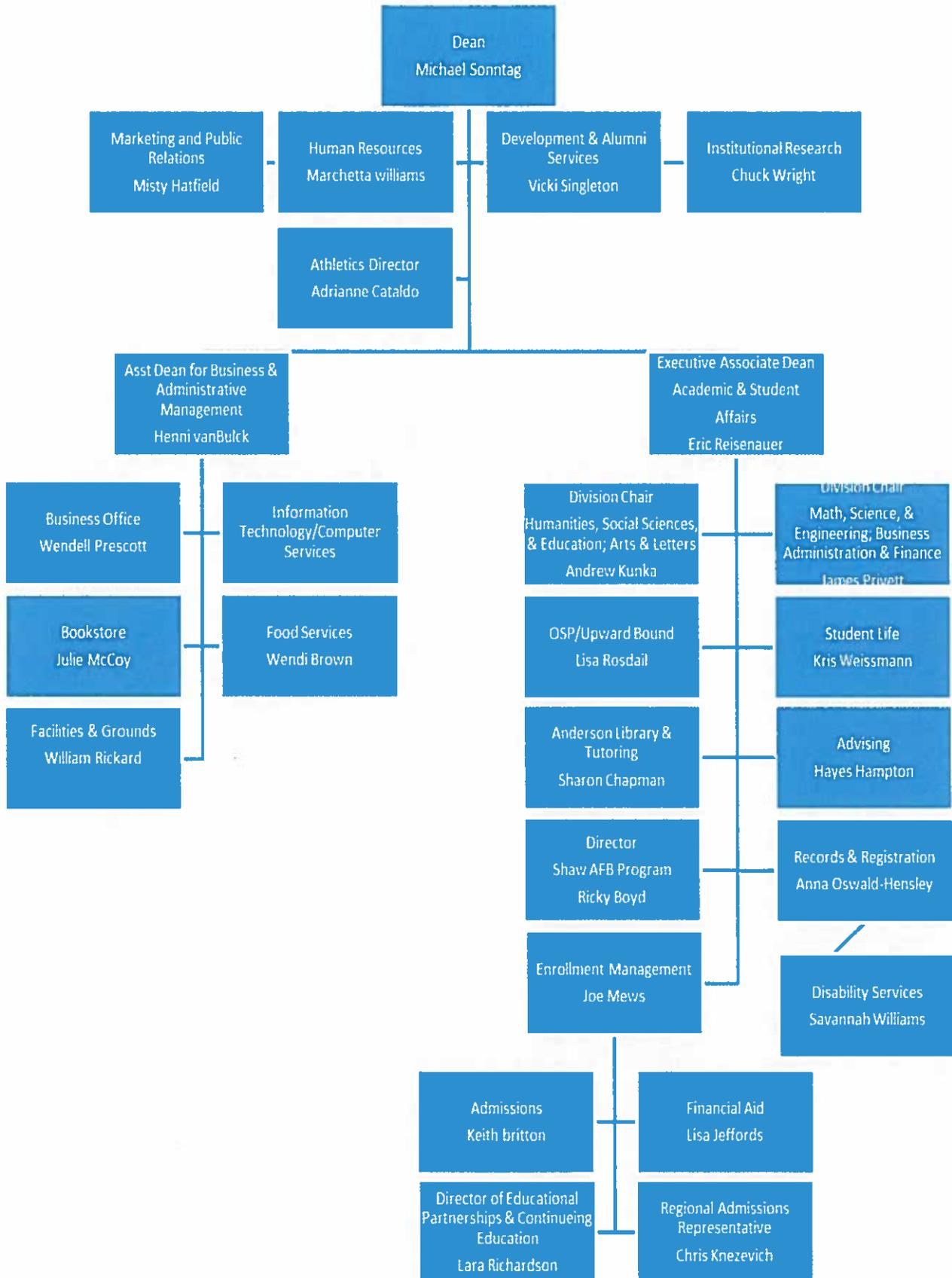
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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2017-18		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
Education, Training, and Human Development	G	1			Enrollment Management							
	S	1.1			Enhance Recruitment and Enrollments							
	M	1.1.1			New Freshman Applicants	497	550	672	7/2/2016-7/1/2017	Institutional Research, internal	Fall Semester Data	Aligned with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M	1.1.2			New Freshman Admits	275	350	423	7/2/2016-7/1/2017	Institutional Research, internal	Fall Semester Data	Aligned with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M	1.1.3			Total Applicants	994	1100	1265	7/2/2016-7/1/2017	Institutional Research, internal	Fall Semester Data	Aligned with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M	1.1.4			Total Admits	626	750	896	7/2/2016-7/1/2017	Institutional Research, internal	Fall Semester Data	Aligned with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M	1.1.5			Frequency of USC Sumter Visitations to Targeted High Schools	128	100	249	7/2/2016-7/1/2017	Institutional Research, internal	Fall Semester Data	Aligned with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M	1.1.6			Enrollees in USC Sumter facilitated Palmetto College baccalaureate degrees	38	40	36	7/2/2016-7/1/2017	Institutional Research, internal	Fall Semester Data	Aligned with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M	1.1.7			Enrollees in USC Sumter facilitated Aiken Business baccalaureate degrees	36	32	26	7/2/2016-7/1/2017	Institutional Research, internal	Fall Semester Data	Aligned with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M	1.1.8			Enrollees in USC Sumter facilitated Upstate Education baccalaureate degrees	29	30	26	7/2/2016-7/1/2017	Institutional Research, internal	Total FY 2017/2018	Aligned with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M	1.1.9			USC Sumter First Time Freshman Cohort	217	230	270	7/2/2016-7/1/2017	NCES IPEDS and CHE updated annually	Fall Semester OIRAA Freeze Data	Aligned with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M	1.1.10			USC Sumter Total HDCT	805	900	1002	7/2/2016-7/1/2017	NCES IPEDS and CHE updated annually	Fall Semester OIRAA Freeze Data	Aligned with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2017-18		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M			1.1.11	Undergraduated Credit Hours Generated	9,049	10,250	11,310	7/2/2016-7/1/2017	Institutional Research, internal	Fall Semester OIRAA Freeze Data	Aligned with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	S			1.2	Enhance Student Retention, Success, and Completions							
	M			1.2.1	ACT Mean First Time Freshman	19	20	20	7/2/2016-7/1/2017	Institutional Research, internal	Fall Semester Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M			1.2.2	SAT Mean First Time Freshman	923	940	1005	7/2/2016-7/1/2017	Institutional Research, internal	Fall Semester Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M			1.2.3	First Time Full Time Freshman Retention	55%	60%	Data Not Yet Published	7/2/2016-7/1/2017	CHE updated annually	Fall Semester OIRAA Freeze Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M			1.2.4	First Time Full Time 150% Time Student Graduation Rates	24%	20%	25.90%	7/2/2016-7/1/2017	NCES IPEDS and CHE updated annually	Fall Semester OIRAA Freeze Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M			1.2.5	First Time Full time Freshman 150% Time Success Rates	67%	65%	Data Not Yet Published	7/2/2016-7/1/2017	CHE updated annually	Fall Semester OIRAA Freeze Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M			1.2.6	Associate Degrees Awarded	117	130	162	7/2/2016-7/1/2017	Institutional Research, internal	Total FY 2017/2018	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
Education, Training, and Human Development	G			2	Alignment with Palmetto College Curricular and Advisement Needs							
	S			2.1	Align Faculty Hiring with USC Sumter and Palmetto College Needs							
	M			2.1.1	New Full Time Faculty Hires	1	2	1	7/2/2016-7/1/2017	Institutional Research, internal	Total FY 2017/2018	Aligns with USC Blueprint Goals: Assembling a World-Class Faculty of Scholars, Teachers, and Practitioners; Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	M			2.1.2	Total Full Time Faculty	37	37	35	7/2/2016-7/1/2017	Institutional Research, internal	Total FY 2017/2019	Aligns with USC Blueprint Goals: Assembling a World-Class Faculty of Scholars, Teachers, and Practitioners; Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence
	S			2.2	Enhance Palmetto Course Development and Offerings							

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Statewide Enterprise Strategic Objective	Type	Item #			Description	Strategic Planning and Performance Measurement Template										
		Goal	Strategy	Measure		2018-19 Base	2018-19 Target	Actual	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure				
		1														
Education, Training, and Human Development	G	1			Recruitment and Enrollment											
	S	1.1			Optimization of Enrollment Management through Restructuring Staffing in Recruitment and Admission Services, and Financial Aid											
	M	1.1.1			New Freshman Applicants	672	750	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Fall Semester Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence				
	M	1.1.2			New Freshman Admits	423	450	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Fall Semester Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence				
	M	1.1.3			Total Applicants	1,265	1,350	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Fall Semester Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence				
	M	1.1.4			Total Admits	896	950	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Fall Semester Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence				
	M	1.1.5			Frequency of USC Sumter Visitations to Targeted High Schools	249	230	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Fall Semester Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence				
	M	1.1.6			Enrollees in USC Sumter facilitated Palmetto College baccalaureate degrees	36	40	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Fall Semester Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence				
	M	1.1.7			Enrollees in USC Sumter facilitated Aiken Business baccalaureate degrees	26	25	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Fall Semester Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence				
	M	1.1.8			Enrollees in USC Sumter facilitated Upstate Education baccalaureate degrees	26	15	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Total FY 2017/2018	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence				
	M	1.1.9			USC Sumter First Time Freshman Cohort	270	250	TBD	7/2/2018-7/1/2019	NCES IPEDS and CHE updated annually	Fall Semester OIRAA Freeze Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence				
	M	1.1.10			USC Sumter Total HDCT	1002	1050	TBD	7/2/2018-7/1/2019	NCES IPEDS and CHE updated annually	Fall Semester OIRAA Freeze Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence				
	M	1.1.11			Undergraduated Credit Hours Generated	11,310	11,000	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Fall Semester OIRAA Freeze Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence				
Education, Training, and Human Development	G	2			Retention, Success, and Completion											
	S	2.1			Increased Institutional Commitment to Proactive Advisement, Registration, and Tutoring Services											
	M	2.1.1			ACT Mean First Time Freshman	20	20	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Fall Semester Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence				

Agency Name: UNIVERSITY OF SOUTH CAROLINA - SUMTER

Fiscal Year 2018-2019

Agency Code: H39 Section: 20G

Accountability Report

Statewide Enterprise Strategic Objective	Type	Item #			Description	Strategic Planning and Performance Measurement Template						
		Goal	Strategy	Measure		2018-19	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure		
						Base					Target	Actual
	M		2.1.2	SAT Mean First Time Freshman	1005	1,000	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Fall Semester Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence	
	M		2.1.3	First Time Full Time Freshman Retention	Not yet Published	60%	TBD	7/2/2018-7/1/2019	CHE updated annually	Fall Semester OIRAA Freeze Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence	
	M		2.1.4	First Time Full Time 150% Time Student Graduation Rates	25.90%	25%	TBD	7/2/2018-7/1/2019	NCES IPEDS and CHE updated annually	Fall Semester OIRAA Freeze Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence	
	M		2.1.5	First Time Full time Freshman 150% Time Success Rates	Not yet Published	65%	TBD	7/2/2018-7/1/2019	NCES IPEDS and CHE updated annually	Fall Semester OIRAA Freeze Data	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence	
	M		2.1.6	Associate Degrees Awarded	162	130	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Total FY 2017/2018	Aligns with USC Blueprint Goals: Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence	
Education, Training, and Human Development	G	3	Faculty and Curriculum									
	S	3.1	Align Faculty Hiring with USC Sumter and Palmetto College Needs									
	-		3.1.1	New Full Time Faculty Hires	1	4	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Fall Semester Data	Assembling a World-Class Faculty of Scholars, Teachers, and Practitioners; Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence	
	-		3.1.2	Total Full Time Faculty	37	40	TBD	7/2/2018-7/1/2019	Institutional Research, internal	Fall Semester Data	Assembling a World-Class Faculty of Scholars, Teachers, and Practitioners; Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence	
	S	3.2	Enhance Distributive Educational Course Development and Offerings									
	-		3.2.1	New Online Palmetto Course Development (either new course, developing existing course for 8 week delivery or new faculty teaching an existing course)	2	2	TBD	7/2/2018-7/1/2019	Institutional Research, internal	FY 2018-2019 Data	Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence	
	-		3.2.2	Total Palmetto Course Offerings	17	18	TBD	7/2/2018-7/1/2019	Institutional Research, internal	FY 2018-2019 Data	Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence	
	-		3.3.2	Total Sumter Online Offerings	62	65	TBD	7/2/2018-7/1/2019	Institutional Research, internal	FY 2018-2019 Data	Educating the Thinkers and Leaders of Tomorrow; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence	
Government and Citizens	G	4	Service and Community Engagement									
	S	4.1	Restructure University Advancement and Relations									
	-		4.1.1	Executive Level Hire in Alumni Relations	Vacant	Make Hire	Hire Made	7/2/2018-7/1/2019	Institutional Research, internal	FY 2018-2019 Data	Aligns with USC Blueprint Goals: Building Inclusive and Inspiring Communities; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence	
	-		4.1.2	Administrative Hire in Alumni Relations	Vacant	Make Hire	Hire Made	7/2/2018-7/1/2019	Institutional Research, internal	FY 2018-2019 Data	Aligns with USC Blueprint Goals: Building Inclusive and Inspiring Communities; Spurring Knowledge and Creation; Ensuring Institutional Strength, Longevity, and Excellence	
	S	4.2	Reestablish Campus Presence for the USC Sumter Alumni Council									

\$- Balance to #####

Variance \$-

Agency Name: UNIVERSITY OF SOUTH CAROLINA - SUMTER

Fiscal Year 2017-2018
Accountability Report

Agency Code: H39 Section: 20G

Program Template

Program/Title	Purpose	FY 2017-18 Expenditures (Actual)				FY 2018-19 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I.A. Unrestricted E&G	Activities that directly support the primary mission of the University to educate the state's diverse citizens through teaching, research and creative activity and service. Current fund resources received by an institution that have no limitations or stipulations placed on them by external agencies or donors, and that have not been set aside for loans, endowments, or plant. These resources are normally derived from state appropriations, student fees, and institutional revenues.	\$ 2,432,902	\$ 2,152,632	\$ -	\$ 4,585,534	\$ 2,573,654	\$ 5,703,059	\$ -	\$ 8,276,713	1.1.1; 1.1.2; 1.1.3; 1.1.4; 1.1.5; 1.1.6; 1.1.7; 1.1.8; 1.1.9; 1.1.10; 1.1.11; 1.2.1; 1.2.2; 1.2.3; 1.2.4; 1.2.5; 1.2.6; 2.1.1; 2.1.2; 2.2.1; 2.2.2; 3.1.1; 3.2.1; 3.2.2
I.B. Restricted E&G	Activities that directly support the primary mission of the University to educate the state's diverse citizens through teaching, research and creative activity and service. Current fund resources received by an institution that have limitations or stipulations placed on their use by external agencies or donors. These resources are normally derived from gifts, grants, and contracts and used predominantly for research and student scholarship activities.	\$ -	\$ 2,245,718	\$ 2,130,567	\$ 4,376,285	\$ -	\$ 2,823,422	\$ 2,157,831	\$ 4,981,253	1.1.1; 1.1.2; 1.1.3; 1.1.4; 1.1.5; 1.1.6; 1.1.7; 1.1.8; 1.1.9; 1.1.10; 1.1.11; 1.2.1; 1.2.2; 1.2.3; 1.2.4; 1.2.5; 1.2.6; 2.1.1; 2.1.2; 2.2.1; 2.2.2
II. Auxiliary Services	Self-supporting activities that exist to furnish goods and services to students, faculty, or staff, and charge a fee directly related to the cost of the goods or services. These activities include student health, student housing, food service, bookstore, vending and concessions, athletics, parking, and other services.	\$ -	\$ 345,866	\$ -	\$ 345,866	\$ -	\$ 519,847	\$ -	\$ 519,847	1.1.1; 1.1.2; 1.1.3; 1.1.4; 1.1.5; 1.1.6; 1.1.7; 1.1.8; 1.1.9; 1.1.10; 1.1.11; 1.2.1; 1.2.2; 1.2.3; 1.2.4; 1.2.5; 1.2.6

Agency Name: UNIVERSITY OF SOUTH CAROLINA - SUMTER

Fiscal Year 2017-2018
Accountability Report

Agency Code: H39 Section: 20G

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
1	59-103-15 through 330	State	Statute	Addresses mission, governance and scope of operation of higher education institutions in the state.	Yes	Yes	Other service or product our agency must/may provide	Provide courses, degrees, service
2	Act No. 50 of the 1965 Session of the General Assembly (restructured in 1996)	State	Statute	Establishment (via restructuring) of the Mid-Carolina Commission for Higher Education. Grants authority over higher education for the following counties: Sumter, Lee and Colleton	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
3	§ 1-1-810 of SC Code of Laws	State	Statute	Annual accountability report to be submitted to the Governor and General Assembly	No	Yes	Report our agency must/may provide	
4	§ 1-1-820 of SC Code of Laws	State	Statute	Required content of annual accountability reports	No	Yes	Report our agency must/may provide	
5	§ 1-1-550 of SC Code of Laws	State	Statute	Qualified honorably discharged veterans have preference for employment	No	No - But relates to manner in which one or more agency deliverables is provided		
6	§ 11-35 of SC Code of Laws	State	Statute	Specifies procedures for procurement of goods and services	Yes	Yes	Other service or product our agency must/may provide	Procurement Services
7	§ 59-26 of SC Code of Laws	State	Statute	Establishes requirements and standards relating to the teacher education programs	Yes	Yes	Other service or product our agency must/may provide	Teacher ed programs
8	§ 59-101 of SC Code of Laws	State	Statute	Statutory recognition of colleges and institutions of higher learning	Yes	Yes	Other service or product our agency must/may provide	Teaching, research and service
9	§ 59-102 of SC Code of Laws	State	Statute	Statutory requirements for student athletes	Yes	Yes	Other service or product our agency must/may provide	Student and athletic services
10	§ 59-103 of SC Code of Laws	State	Statute	Establishment of the State Commission on Higher Education with authority over public supported higher education in the State	No	No - But relates to manner in which one or more agency deliverables is provided		
11	§ 59-104 of SC Code of Laws	State	Statute	Meeting of admissions pre-requisites, Palmetto Scholarship program, competitive grants, Governor's Professor of the Year recognition, endowed professorship programs, accountability through assessment and planning, institutional effectiveness requirements	Yes	Yes	Report our agency must/may provide	
12	§ 59-105 of SC Code of Laws	State	Statute	Statutory requirements for a comprehensive sexual assault policy to address prevention and awareness of sexual assault	Yes	No - But relates to manner in which one or more agency deliverables is provided		
13	§ 59-106 of SC Code of Laws	State	Statute	Statutory requirements for inclusion of information regarding registered sex offenders in annual security reports	Yes	Yes	Report our agency must/may provide	

14	§ 59-107 of SC Code of Laws	State	Statute	Statutory requirements regarding remittance and application of tuition fees for permanent improvements and other expenses, regulations for issuance of State institution bonds	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
15	§ 59-110 of SC Code of Laws	State	Statute	Statutory requirements for incentives to retain and attract new nurse faculty and to provide technology to increase accessibility to clinical education needs	Yes	Yes	Other service or product our agency must/may provide	HR / Payroll services
16	§ 59-111 of SC Code of Laws	State	Statute	State scholarships and loan programs	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
17	§ 59-112 of SC Code of Laws	State	Statute	Requirements for determination of tuition and fee rates and abatements	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
18	§ 59-113 of SC Code of Laws	State	Statute	Requirements for tuition grants	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
19	§ 59-114 of SC Code of Laws	State	Statute	National Guard College Assistance requirements	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
20	§ 59-115 of SC Code of Laws	State	Statute	Authority and requirements for state student loans	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
21	§ 59-116 of SC Code of Laws	State	Statute	Authority and requirements for campus police	Yes	Yes	Other service or product our agency must/may provide	Campus Police
22	§ 59-117 of SC Code of Laws	State	Statute	Statutory authority for the University of South Carolina and its governance by a board of trustees	No	Yes	Other service or product our agency must/may provide	Research, Teaching and Public Service
23	§ 59-118 of SC Code of Laws	State	Statute	Statutory requirements over academic endowments	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
24	§ 59-142 of SC Code of Laws	State	Statute	Statutory authority and requirements for state need-based grants	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
25	§ 59-143 of SC Code of Laws	State	Statute	Establishment of a state educational endowment to fund grants and scholarship programs	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
26	§ 59-147 of SC Code of Laws	State	Statute	Requirements for higher education revenue bonds	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
27	§ 59-149 of SC Code of Laws	State	Statute	Authorization and requirements for the LIFE Scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
28	§ 59-150 of SC Code of Laws	State	Statute	Use of Lottery funds in support of higher education	Yes	No - But relates to sources of funding for one or more agency deliverables		

29	§ 9-1 of SC Code of Laws	State	Statute	Retirement system for employees	No	Yes	Distribute funding to another entity	
30	§ 13-17 of SC Code of Laws	State	Statute	Establishment and requirements of the South Carolina Research Authority to facilitate research activities at institutions of higher education	No	Yes	Other service or product our agency must/may provide	Research, activities
31	§ 59-101-210 (A)(1) of SC Code of Laws	State	Statute	Requires public colleges and universities to maintain a report of violations of the institution's Conduct of Student Organizations by fraternity and sorority organizations formally affiliated with the institution	Yes	Yes	Report our agency must/may provide	
32	§ 48-52-620 of SC Code of Laws	State	Statute	Requires public colleges and universities to develop energy conservation plans and to reduce energy consumption by 20% by 2020	No	Yes	Report our agency must/may provide	
33	§ 44-96-80 and § 44-96-140 of SC Code of Laws	State	Statute	Requires the submission of an annual rept of recycling data to be submitted to DHEC	No	Yes	Report our agency must/may provide	
34	119 Code of State Regulations	State	Regulation	Regulations for drivers of vehicles on campuses of the University of South Carolina System; authority to issue fines and authority of Chancellor to appoint boards, committees, and courts to oversee regulation	Yes	No - But relates to manner in which one or more agency deliverables is provided		
35	62 Code of State Regulations, Sec. 250-262	State	Regulation	State Regulations promulgated for South Carolina National Guard College Assistance Program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
36	62 Code of State Regulations, Sec. 300-375	State	Regulation	State Regulation promulgated for Palmetto Fellows Scholarship Program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
37	62 Code of State Regulations, Sec.450-505	State	Regulation	State Regulation promulgated for the SC Need-based Grant Program for public institutions	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
38	62 Code of State Regulations, Sec. 510-522	State	Regulation	State Regulation promulgated for the Governor's Teaching Scholarship/Loan Program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
39	62 Code of State Regulations, Sec. 540-590	State	Regulation	State Regulation promulgated for the African-American Teacher Loan Program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
40	62 Code of State Regulations, Sec.600-612	State	Regulation	State Regulation promulgated for the determination of rates of tuition and fees (State Residency for tuition).	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
41	62 Code of State Regulations, Sec.700-750	State	Regulation	State Regulation for Performance Standards and Funding and the Reduction, Expansion, Consolidation, or Closure of an Institution.	No	No - But relates to manner in which one or more agency deliverables is provided		
42	62 Code of State Regulations, Sec.820-900	State	Regulation	State Regulation promulgated for matching of gifts and funds for institutional endowments	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
43	62 Code of State Regulations, Sec.900.85-900.140	State	Regulation	State Regulation promulgated for the administration of the SC HOPE scholarship program	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services

44	62 Code of State Regulations, Sec. 1000-1040	State	Regulation	State Regulation promulgated for the administration of LIFE Scholarship and Palmetto Fellows Scholarship Appeals	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
45	62 Code of State Regulations, Sec.1100-1170	State	Regulation	State Regulation promulgated for oversight and administration of the program for free tuition for residents of SC aged sixty years old and older	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
46	62 Code of State Regulations, Sec.1200.1200.75	State	Regulation	State Regulation promulgated for the administration of the LIFE Scholarship and LIFE Scholarship Enhancements	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
47	Act No. 13 (R22, H3726) of the 2017 Session of the General Assembly	State	Statute	Legislation pertaining to oversight of the South Carolina Retirement System with stipulated employer and employee contribution rates	No	Yes	Other service or product our agency must/may provide	HR / Payroll services
48	Act No. 22 (R38, H3034) of the 2017 Session of the General Assembly	State	Statute	Legislation that extends in-state tuition to spouses and dependents of military personnel and veterans under specified circumstances	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
49	OSH Act of 1970	Federal	Statute	Requirements to provide a safe and healthful workplace free of serious recognized hazards	Yes	Yes	Other service or product our agency must/may provide	Safety services
50	20 USC 1094, Section 487(a)(17)	Federal	Statute	Mandates the completion of IPEDS surveys in a timely and accurate manner for institutions participating in Federal financial assistance programs	No	Yes	Report our agency must/may provide	
51	P.L. 109-270, Section 421(a)(1)	Federal	Statute	Mandates the collection and reporting of racial and ethnic data of students to the Department of Education for institutions participating in Federal financial assistance programs	No	Yes	Report our agency must/may provide	
52	29 C.F.R. 1602, subparts O, P, and Q	Federal	Regulation	Mandates the collection and reporting of racial and ethnic data for Institutional staff to the Department of Education for institutions participating in Federal financial assistance programs	No	Yes	Report our agency must/may provide	
53	34 C.F.R. Part 106.9	Federal	Regulation	Requirements to ensure nondiscrimination on the basis of sex of students and employees of educational institutions that receive federal financial assistance	Yes	No - But relates to manner in which one or more agency deliverables is provided		
54	34 C.F.R. 668.41(c)	Federal	Regulation	Requires an annual notice identifying the availability of institutional and financial aid information as required under FERPA	Yes	Yes	Report our agency must/may provide	
55	34 C.F.R. 668 Sections 43-44	Federal	Regulation	Must make available to prospective and enrolled students information regarding how and where to contact individuals designated to assist enrolled or prospective students in obtaining the institutional or financial aid information	Yes	Yes	Report our agency must/may provide	
56	34 C.F.R. 668.41 (a)-(d), 34 C.F.R. 668.42, 34 C.F.R. 668.43	Federal	Regulation	Requires institutions to make available to prospective and enrolled students information about financial aid	Yes	Yes	Report our agency must/may provide	
57	34 C.F.R. 668.40	Federal	Regulation	Requirement that students be notified that drug law violations will result in a loss of eligibility for any Title IV, HEA grant, loan, or work-study assistance	Yes	Yes	Report our agency must/may provide	
58	34 C.F.R. 668.41(c), 34 C.F.R. Part 99	Federal	Regulation	Requirement to inform students of their rights to privacy of student records, what information is included in publically available directories, and how the student can refuse to allow the release of information	Yes	Yes	Report our agency must/may provide	

59	20 U.S.C. 1015a(i)(1)(V)	Federal	Statute	Requirement to post specified items on the U.S. Department of Education's College Navigator website.	No	Yes	Report our agency must/may provide
60	34 C.F.R. 668.41(a)-(d), 34 C.F.R. 668.43	Federal	Regulation	Requirement to make available to prospective and enrolled students information about facilities and services available to individuals with disabilities	Yes	Yes	Report our agency must/may provide
61	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires institutions to make available to prospective and enrolled students information about student diversity	Yes	Yes	Report our agency must/may provide
62	34 C.F.R. 668.41(a) (d), 34 C.F.R. 668.43	Federal	Regulation	Requires institutions to make available to prospective and enrolled students information about the price of attendance, including tuition and fees, books and supplies, room and board, transportation costs, and any additional costs for a program in which the student is enrolled or expresses an interest.	Yes	Yes	Report our agency must/may provide
63	20 U.S.C. 1015a(a), 20 U.S.C. 1015a(h))	Federal	Statute	Requires institutions to make available on their websites a net price calculator	No	Yes	Report our agency must/may provide
64	34 C.F.R. 668.41(a)-(d), 34 C.F.R. 668.43	Federal	Regulation	Requires institutions to make available to prospective and enrolled students information related to refund policies, procedures for official withdrawal and requirements to return Title IV grants or loan aid	Yes	Yes	Report our agency must/may provide
65	HEOA Sec. 112	Federal	Statute	Requires that the ISBN and retail price information of required and recommended textbooks and supplemental material be made available to students at the time of course registration; also requires disclosure of other course related metrics such as the number of students enrolled and the maximum number of students to be enrolled in the class	Yes	Yes	Report our agency must/may provide
66	34 CFR 668.41(a)-(d), 34 CFR 668.43	Federal	Regulation	Requires the institution to make available to prospective and enrolled students information about the academic program of the institution, including current degree programs; instructional, laboratory, and other physical facilities that relate to the academic program; faculty and other instructional personnel; and any plans by the institution for improving the academic programs	Yes	Yes	Report our agency must/may provide
67	HEOA Sec. 488(g)	Federal	Statute	Requires the institution to publicly disclose information about the institution's policies regarding the transfer of credit and articulation agreements	No	Yes	Report our agency must/may provide
68	34 C.F.R. 668.41(a)-(d), 34 C.F.R. 668.43	Federal	Regulation	Requires the institution to make available to prospective and enrolled students the names of associations, agencies, or governmental bodies that accredit, approve, or license the institution and its programs; and procedures for obtaining or reviewing documents describing accreditation, approval, or licensing.	Yes	Yes	Report our agency must/may provide
69	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires the Institution to annually make available to current and prospective students the institution's policies and sanctions related to copyright infringement, computer use and file sharing	Yes	Yes	Report our agency must/may provide
70	HEOA Sec. 201	Federal	Statute	Requires the submission of an annual Teacher Preparation Program Report through the state to the U.S. Department of Education	No	Yes	Report our agency must/may provide

71	HEOA Sec. 107	Federal	Statute	Requires institutions to distribute in writing to each student and each employee standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on the institution's property or as part of any of the institution's activities; description of applicable legal sanctions under state, local, and federal law description of health risks; description of available counseling, treatment, rehabilitation, or re-entry programs; and clear statement that institution will impose sanctions for violation of standards of conduct and a description of the sanctions; requires a biennial review of the effectiveness of the institution's drug and alcohol abuse prevention program	Yes	Yes	Report our agency must/may provide	
72	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires institutions to make available to current and prospective students information about institutional policies regarding vaccinations	Yes	Yes	Other service or product our agency must/may provide	Enrollment Management services
73	HEOA Sec. 488(e)(1)(B)-(D)	Federal	Statute	Requires for an annual security report that includes emergency response and evacuation procedures, timely warning and a crime log	Yes	Yes	Report our agency must/may provide	
74	HEOA Sec. 488(g)	Federal	Statute	Requires institutions to have a policy in place regarding notification procedures for missing students for those residing in on-campus student housing facilities	Yes	Yes	Report our agency must/may provide	
75	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requirements of a fire safety report and fire log	No	Yes	Report our agency must/may provide	
76	HEOA Sec. 493(a)(1)(A)	Federal	Statute	Requires the institution to disclose to the alleged victim of any crime of violence, or a nonforcible sex offense, the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense	Yes	Yes	Report our agency must/may provide	
77	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires that institutions make available to current and prospective students the retention rate of certificate- or degree-seeking, first-time, undergraduate students	Yes	Yes	Report our agency must/may provide	
78	HEOA Sec. 488(a)(2)-(3)	Federal	Statute	Requires that institution must annually make available to prospective and enrolled students the 150% completion or graduation rate and transfer-out rates of certificate- or degree-seeking, first-time, fulltime, undergraduate students. The graduation rates must be disaggregated by gender, major racial and ethnic subgroup [as defined in IPEDS], recipients of a Federal Pell Grant, recipients of a subsidized Stafford Loan who did not receive a Pell Grant, and students who did not receive either a Pell Grant or a subsidized Stafford Loan	Yes	Yes	Report our agency must/may provide	
79	HEOA Sec. 488(a)(3), Sec. 488(d)	Federal	Statute	Specifies the requirements of a report on the completion, graduation, and transfer out rates of NCAA student athletes receiving athletically related student aid	No	Yes	Report our agency must/may provide	
80	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Specifies that institutions must make available to current and prospective students information regarding the placement in employment of, and types of employment obtained by, graduates of the institution's degree or certificate programs if those rates have been calculated	Yes	Yes	Report our agency must/may provide	
81	HEOA Sec. 488(a)(1)(E)	Federal	Statute	Requires that institutions make available to current and prospective students information regarding the types of graduate and professional education in which graduates of the institution's 4-year degree programs enrolled	Yes	Yes	Report our agency must/may provide	

82	34 CFR 668-41(a)-(b), 34 CFR 668.41(g), 34 CFR 668.47	Federal	Regulation	Specifies the details of reports to be submitted to the U.S. Department of Education and the information to be given to current and prospective students about the gender breakdown of the student body, the intercollegiate athletic teams, revenue and expenditures associated with athletics, and salary of coaches	Yes	Yes	Report our agency must/may provide	
83	HEOA Sec. 493(a)(1)	Federal	Statute	Requires institutions to make a good faith effort to distribute mail voter registration forms for Federal and State elections	Yes	Yes	Other service or product our agency must/may provide	Voter registration services
84	34 CFR 668.14(b)(11)	Federal	Regulation	Requires that institutions inform all eligible borrowers enrolled in the institution about the availability of and their eligibility for grant assistance from the state in which the institution is located, and provide sources of information about grant assistance from other states to borrowers from other states	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
85	HEOA Sec. 488(c)	Federal	Statute	Requires institutions to provide information about rights and responsibilities of students and institutions under Title IV, HEA loan programs to students at any time that information regarding loan availability is provided	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
86	HEOA Sec. 489	Federal	Statute	Requires that potential students, students and parents of students who receive a Title IV loan be informed that details of the loan will be submitted to the National Student Loan Data System and will be accessible by guaranty agencies, lenders, and institutions determined to be authorized users of the data system	Yes	Yes	Report our agency must/may provide	
87	HEOA Sec. 488(g)	Federal	Statute	Specifies the details of disclosure required prior to the disbursement of Federal Direct loans or Parent PLUS loans	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
88	HEOA Sec. 488(b)	Federal	Statute	Specifies the details of required exit counseling to borrowers of loans under the FFEL, Federal Direct Loan, or Perkins Loan programs	Yes	Yes	Other service or product our agency must/may provide	Financial Aid services
89	HEOA Sec. 493(a)(1)	Federal	Statute	Specifies the details of disclosure required of institutions or institution-affiliated organizations (e.g., alumni organizations, foundations) that provide information regarding a private education loan from a lender to a prospective borrower	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
90	HEOA Sec. 493(a)(1), Sec. 493(c)	Federal	Statute	Specifies the disclosure of terms and conditions and code of conduct for agents of an institution that provides educational loans	No	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
91	Americans with Disabilities Act Title II	Federal	Statute	Anti-discrimination under any education program or activity receiving Federal financial assistance	Yes	No - But relates to manner in which one or more agency deliverables is provided		
92	Civil Rights Act Title VII	Federal	Statute	Prohibits employment discrimination	Yes	No - But relates to manner in which one or more agency deliverables is provided		
93	Education Amendments Act Title IX	Federal	Statute	Anti-discrimination under any education program or activity receiving Federal financial assistance	Yes	No - But relates to manner in which one or more agency deliverables is provided		
94	Proviso 1A.2	State	FY 2018-19 Proviso	Funds provided to to develop instructional material and programs and to implement professional learning opportunities related to African-American history	No	Yes	Other service or product our agency must/may provide	Higher Education institutions may apply for a grant from the Department of Education to develop curriculum
95	Proviso 1A.6	State	FY 2018-19 Proviso	Specifies funding allocation by CHE to Teaching Fellows Program for the purpose of recruiting teachers	No	No - But relates to sources of funding for one or more agency deliverables		

96	Proviso 1A.7	State	FY 2018-19 Proviso	Specifies that appropriations for all 1A provisos be disbursed on a quarterly basis	No	No - But relates to sources of funding for one or more agency deliverables		
97	Proviso 1A.38	State	FY 2018-19 Proviso	Specifies that institutions may provide a tuition waiver for one three-hour course for public school teachers who serve as supervisors for full-time students completing education degree requirements	Yes	Yes	Other service or product our agency must/may provide	Tuition waivers
98	Proviso 1A.40	State	FY 2018-19 Proviso	STEM centers that provide professional development and science programming to teachers and students are to be included in the state's STEM strategic plan	Yes	No - But relates to sources of funding for one or more agency deliverables		
99	Proviso 1A.47	State	FY 2018-19 Proviso	Specifies a periodic evaluation of any institution currently hosting a Teaching Fellows program	Yes	Yes	Other service or product our agency must/may provide	Appropriate evaluative documents requested by the Center for Educator Recruitment, Retention and Advancement
100	Proviso 1A.55	State	FY 2018-19 Proviso	Directs CERRA to develop educational, professional development and incentives and to publish eligibility criteria for higher ed institutions to provide services to support rural teacher recruitment and retention	Yes	Yes	Other service or product our agency must/may provide	Educational services
101	Proviso 3.1	State	FY 2018-19 Proviso	Requires state agencies receiving lottery funds develop and implement procedures to monitor expenditures of the funds	No	Yes	Report our agency must/may provide	
102	Proviso 3.4	State	FY 2018-19 Proviso	All institutions of higher education receiving lottery funds must collect and retain the SUNS number of students that was assigned in high school.	Yes	Yes	Report our agency must/may provide	
103	Proviso 3.6	State	FY 2018-19 Proviso	States appropriated Lottery funding and allocations to institutions of higher education	No	Yes	Other service or product our agency must/may provide	Technology repair and maintenance
104	Proviso 11.3	State	FY 2018-19 Proviso	Requires higher ed institutions to cooperate with CHE in providing service for the GEAR-UP program	Yes	Yes	Other service or product our agency must/may provide	Teacher ed programs to reach disadvantaged middle school students
105	Proviso 11.4	State	FY 2018-19 Proviso	Creates an executive committee for EPSCoR with representation from research institutions and four-year teaching universities	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
106	Proviso 11.7	State	FY 2018-19 Proviso	Specifies an in-state tuition rate for military and veterans who participate in the Troop to Teachers program	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
107	Proviso 11.8	State	FY 2018-19 Proviso	Additional need-based funding provided to foster youth attending higher educational institutions	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
108	Proviso 11.9	State	FY 2018-19 Proviso	Waives the age restriction for children of certain war veterans to be admitted to higher education with free tuition	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
109	Proviso 11.10	State	FY 2018-19 Proviso	Mandates that institutions certify that students are meeting all requirements for their declared major and are eligible programs making progress toward completion if they are receiving LIFE or Palmetto Fellows Enhancement stipends	Yes	Yes	Report our agency must/may provide	
110	Proviso 11.12	State	FY 2018-19 Proviso	Require that students with disabilities use all other sources of funding before college transition need-based grants are provided	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services

111	Proviso 11.13	State	FY 2018-19 Proviso	Authorizes the use of Palmetto Fellows and LIFE scholarship awards in the summer	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
112	Proviso 11.14	State	FY 2018-19 Proviso	Requirement that requests for full-time equivalent positions be covered by sufficient revenue to fund the salary, fringe, future pay increases, and health insurance adjustments	No	No - But relates to manner in which one or more agency deliverables is provided		
113	Proviso 11.15	State	FY 2018-19 Proviso	Requirement to report to the Commission on Higher Education metrics associated with out of state abatements and fee waivers	Yes	Yes	Report our agency must/may provide	
114	Proviso 11.16	State	FY 2018-19 Proviso	Requirement to report on institutional debt to the Chariman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee and the Commission on Higher Education	Yes	Yes	Report our agency must/may provide	
115	Proviso 11.17	State	FY 2018-19 Proviso	Requires a logitudinal report from CHE showing 5 year trends in tuition and fees for public colleges and universities in the State and for all SREB states during the same time period	Yes	Yes	Report our agency must/may provide	
116	Proviso 11.19	State	FY 2016-17 Proviso	Authorizes the use of Palmetto Fellows and LIFE scholarship awards in the summer	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
117	Proviso 11.21	State	FY 2018-19 Proviso	Requires that all institutions take into consideration the definition of anti-Semitism when reviewing, investigating and determining if conduct on campus is in violation of anti-discrimination policies	No	Yes	Other service or product our agency must/may provide	Judicial reviews of conduct
118	Proviso 11.25	State	FY 2016-17 Proviso	Requirement that requests for full-time equivalent positions be covered by sufficient revenue to fund the salary, fringe, future pay increases, and health insurance adjustments	No	No - But relates to manner in which one or more agency deliverables is provided		
119	Proviso 11.29	State	FY 2016-17 Proviso	Requirement to report to the Commission on Higher Education metrics associated with out of state abatements and fee waivers	Yes	Yes	Report our agency must/may provide	
120	Proviso 11.30	State	FY 2016-17 Proviso	Requirement to report on institutional debt to the Chariman of the Senate Finance Committee, the Chairman of the House Ways and Means Committee and the Commission on Higher Education	Yes	Yes	Report our agency must/may provide	
121	Proviso 11.42	State	FY 2016-17 Proviso	Authorizes the reimbursement of loss tuition associated with differential charges to out-of-state veteran students	Yes	No - But relates to sources of funding for one or more agency deliverables		
122	Proviso 61.2	State	FY 2018-19 Proviso	Restricts the use of appropriate funds for Defence of Indigents as compensation to any state employee providing services	Yes	No - But relates to sources of funding for one or more agency deliverables		
123	Proviso 83.6	State	FY 2018-19 Proviso	Requires state agencies to enter into data sharing agreements with the Department of Employment and Workforce to track employment training outcomes	Yes	Yes	Report our agency must/may provide	
124	Proviso 91.25	State	FY 2018-19 Proviso	Requires the immediate furnishing of any information related to the institution when requested by the President Pro Tempore of the Senate or the Speaker of the House of Representative in the manner requested.	Yes	Yes	Report our agency must/may provide	
125	Proviso 93.14	State	FY 2018-19 Proviso	Requires that the conditions and amount of supplemental pay made to CEO of a college or university be set by the Board of Trustees and be reported to the Department of Adminsitration	Yes	Yes	Report our agency must/may provide	

126	Proviso 93.15	State	FY 2018-19 Proviso	Limits compensation incrases to classified and unclassified employees to the ratio of that the employee's base salary is paid from appropriated funds	Yes	Yes	Other service or product our agency must/may provide	HR / Payroll services
127	Proviso 93.17	State	FY 2018-19 Proviso	Permits employes who are serving on active military service as a result of an emergency or conflict to use a specified amount of annual leave and up to 90 days of sick leave as if it were annual leave per calendar year	Yes	Yes	Other service or product our agency must/may provide	HR / Payroll services
128	Proviso 93.20	State	FY 2018-19 Proviso	Requires institutions to provide evidence when requested that cyber security policies and standards meet or exceed those set by the state	No	Yes	Report our agency must/may provide	
129	Proviso 93.21	State	FY 2018-19 Proviso	Specfies when holidays are to be observed when they fall on a Saturday or Sunday. Directs the payment of any bills or promissory notes that fall due on observed holidays to be payable on the day following the holiday	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
130	Proviso 97.2	State	FY 2018-19 Proviso	Requires agencies to follow accounting policy directives issued by the State Comptroller General in conformance with Generally Accepted Accounting Principles (GAAP)	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
131	Proviso 98.8	State	FY 2018-19 Proviso	Restricts new enrollments into the SC tuition prepayment program for the year and limits the tuition increase for students in the prepayment program to 7% of the tuition and fee level of 2006-07. Mandates that tuition and fee levels above 7% not be passed on to the students but rather be cpvered by a fee waiver	Yes	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services
132	Proviso 102.5	State	FY 2018-19 Proviso	Authorizes state agencies such as institutions of higher education to provide services to the Revenue and Fiscal Affairs Office in an effort to promote efficient and economical operations	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
133	Proviso 104.2	State	FY 2016-17 Proviso	Authorizes the State Fiscal Accountability Authority to remove any permanent position in a state agency that remains vacant for more than 12 months	No	No - But relates to manner in which one or more agency deliverables is provided		
134	Proviso 104.9	State	FY 2018-19 Proviso	Limits the salary of agency heads to rates established by the Agency Head Salary Commission and mandates the State Fiscal Accounting Authority to conduct a study of agency head and technical college president comprensitaion every 4 years with the costs of the study being shared by participating agencies	No	No - Does not relate directly to any agency deliverables		
135	Proviso 105.1	State	FY 2018-19 Proviso	Requires that the costs of an annual audit of federal funds received contracted to a nationally recognized CPA firm be covered in equitable portion by each state agency	No	Yes	Distribute funding to another entity	
136	Proviso 108.6	State	FY 2018-19 Proviso	Specifies an employer premium increase of 7.4% and a subscriber increase of 0% for the State Health plan and authorizes the Public Employee Benefit Authority to adjust the plan and benefits to ensure fiscal stability of the plan	Yes	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
137	Proviso 117.5	State	FY 2018-19 Proviso	Mandates all state agencies to provide a list of their employees who are competent to serve as court examiners to the Judicial Department and for courts to use state employees whenever feasible and for state employees to receive no additional compensation for performing such services.	No	Yes	Report our agency must/may provide	
138	Proviso 117.8	State	FY 2018-19 Proviso	Requires the remittance of all revenues and income collected, except fees received as tuition, matriculation and registration, to the State Treasurer. Requires that fees levied to be used to fulfill the purpose for which the fee was levied and that such fees not be charged in excess of the amount necessary to supply the service for which the fee was charged.	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
139	Proviso 117.9	State	FY 2018-19 Proviso	Authorizes the transfer of appropriations within programs and within the agency with notification to the Executive Budget Office and Comptroller General. Limits transfer to not exceed 20% of the program budget.	No	Yes	Report our agency must/may provide	

140	Proviso 117.11	State	FY 2018-19 Proviso	Directs the fixation of student fees applicable to student housing, dining halls, health services, parking, and personal subsistence by the appropriate Board of Trustees	No	No - But relates to sources of funding for one or more agency deliverables		
141	Proviso 117.13	State	FY 2018-19 Proviso	Requires State Agencies to report filled vacant positions broken out by race and gender by October 31st to the State Human Affairs Commission.	No	Yes	Report our agency must/may provide	
142	Proviso 117.14	State	FY 2018-19 Proviso	Authorizes the Executive Budget Office to monitor FTE employee positions at state agencies and to reduce the number of authorized positions when agencies are carry an excess of positions. Requires agencies to update FTE employee information with the Executive Budget Office.	No	Yes	Report our agency must/may provide	
143	Proviso 117.15	State	FY 2018-19 Proviso	Provides for a housing allowance to presidents of state institutions of higher learning and establishes compensation restrictions	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
144	Proviso 117.20	State	FY 2018-19 Proviso	Establishes conditions and rates for reimbursement of travel and subsistence expenses for state employees and relocation expenses for new employees	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
145	Proviso 117.21	State	FY 2018-19 Proviso	Requires that institutions that provide appropriate funds to another organization collect a report that includes an accounting of how the funds were spent and the outcome measures used to determine success of goals. Agencies receiving the report must forward the information to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee	No	Yes	Report our agency must/may provide	
146	Proviso 117.23	State	FY 2018-19 Proviso	Authorizes the carrying forward of unspent general fund appropriations from the prior fiscal year to the current fiscal year. Limits the carry forward to a maximum of 10% of the original general fund.	No	No - But relates to sources of funding for one or more agency deliverables		
147	Proviso 117.25	State	FY 2018-19 Proviso	Requires agencies to first consider contracting for services or purchasing goods and services through the Department of Corrections Prison Industries Program when procuring goods and services.	No	Yes	Other service or product our agency must/may provide	Procurement Services
148	Proviso 117.26	State	FY 2018-19 Proviso	Mandates the reporting of the top 10%, not to exceed 25 employees who have incurred travel expences along with a brief summary of the type of travel incurred	No	Yes	Report our agency must/may provide	
149	Proviso 117.28	State	FY 2018-19 Proviso	Requires institutions that operate a day-care center charge fees comparable to those charged by private entities and to not set lower rates for faculty, staff, or students of the institution	Yes	Yes	Other service or product our agency must/may provide	Business/Accounting services
150	Proviso 117.29	State	FY 2018-19 Proviso	Requirement to identify key program area descriptions and expenditures and to link these to key financial and performance measures in an Annual State Accountability Report	No	Yes	Report our agency must/may provide	
151	Proviso 117.30	State	FY 2018-19 Proviso	Allows for the collection of service charges to cover costs associated with processing and collecting of unpaid balances due to dishonored instruments or electronic payments.	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
152	Proviso 117.34	State	FY 2018-19 Proviso	Mandates the reporting of outstanding amounts due to an institution and methods used to collect that debt	No	Yes	Report our agency must/may provide	
153	Proviso 111.41	State	FY 2018-19 Proviso	Mandates agencies to purchase of recycled steel when it can be acquired at a competitively reasonable price	No	No - Does not relate directly to any agency deliverables		
154	Proviso 117.42	State	FY 2018-19 Proviso	Authorizes the waiver of all provisions tha require additional general fund appropriations except those specified for LIFE and Palmetto Fellows Scholarships	No	Yes	Other service or product our agency must/may provide	Financial Aid and Business/Accounting services

155	Proviso 117.45	State	FY 2018-19 Proviso	Provides an exception for universities and colleges to a provision preventing an increase in parking fees	No	Yes	Other service or product our agency must/may provide	Parking services and Business/Accounting services
156	Proviso 117.47	State	FY 2018-19 Proviso	Authorizes the use of insurance reimbursement to offset expenses related to a claim, permitting the funds to be retained, expended and carried forward	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
157	Proviso 117.48	State	FY 2018-19 Proviso	Requires all state agencies to furnish to the Human Resources Division an organizational chart showing all authorized positions, class title, class code, position number and indications as to whether such positions are filled or vacant	No	Yes	Report our agency must/may provide	
158	Proviso 117.50	State	FY 2018-19 Proviso	Mandates that state agencies actively pursue cost savings through collaborative efforts and where feasible to combine administrative support functions to maximize efficiency and effectiveness.	No	No - But relates to manner in which one or more agency deliverables is provided		
159	Proviso 117.55	State	FY 2018-19 Proviso	Permits state agencies to spend state, federal, and other sources of revenue to provide lump sum bonuses, not to exceed \$3,000 per year. Limits bonuses to employees earning under \$100,000.	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
160	Proviso 117.58	State	FY 2018-19 Proviso	Requires the submission of annual audited financial statements to the State Auditor's Office	No	Yes	Report our agency must/may provide	
161	Proviso 117.65	State	FY 2018-19 Proviso	Authorizes the use of state, federal and other sources of revenue to provide lump sum bonuses to recruit or retain workers in critical needs jobs. Bonuses cannot exceed \$10,000 per year and must be based on the State Human Resources guidelines. Also per its paid educational leave of employees in FTE positions deemed critical.	Yes	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
162	Proviso 117.68	State	FY 2018-19 Proviso	Authorizes agency heads to institute voluntary employee furlough programs of not more than 90 days per fiscal year	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
163	Proviso 117.70	State	FY 2018-19 Proviso	Mandates compliance with antidiscrimination laws in the event of a reduction in force	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
164	Proviso 117.71	State	FY 2018-19 Proviso	Requires that the agency head take 5 days furlough in the current fiscal year in the event of a reduction in force.	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
165	Proviso 117.72	State	FY 2018-19 Proviso	Waives the requirement to submit printed copies of reports mandated by Sections 2-47-40, 2-47-50, and 59-103-110 of the 1976 Code of Laws and to submit documents electronically. Waives submission of reports required by Sections 59-101-350, 59-103-30, 59-103-45(4), and 59-103-160(D) for the current fiscal year with exception of student pass rates on professional examinations and data elements required by the Commission on Higher Education Management Information System.	No	Yes	Report our agency must/may provide	
166	Proviso 117.74	State	FY 2018-19 Proviso	Requires that a report be made available to the public on the institution's website showing aggregate amounts of fines and fees that were charge and collected in the prior fiscal year	No	Yes	Report our agency must/may provide	
167	Proviso 117.75	State	FY 2018-19 Proviso	Requires mandatory furloughs and establishes guidelines for implementation in the event general funds appropriated to a state agency are less than the general funds appropriated for the agency in the prior fiscal year. The requirement includes situations where there is a midyear across-the-board reduction	No	No - But relates to manner in which one or more agency deliverables is provided		
168	Proviso 117.76	State	FY 2018-19 Proviso	Establishes guidelines for implementation of furloughs in the event general funds appropriated to a state agency are less than the general funds appropriated for the agency in the prior fiscal year and when there is a reduction in force.	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services

169	Proviso 117.77	State	FY 2018-19 Proviso	Requires that state agencies realize a cost savings of at least 25% in the aggregate when managing positions that become vacant due to retirements. Requires agencies to review salaries of such positions and to consider the possibility of delay before filling such vacant positions.	No	Yes	Other service or product our agency must/may provide	HR and Business/Accounting services
170	Proviso 117.80	State	FY 2018-19 Proviso	Prevents state agencies from dismissing, suspending, demoting, or reducing the compensation of an employee solely because of sworn testimony regarding alleged wrongdoing given to a legislative committee	No	Yes	Other service or product our agency must/may provide	HR / Payroll services
171	Proviso 117.81	State	FY 2018-19 Proviso	Mandates that state agencies operate within approved limits and to avoid operating deficits for the fiscal year.	No	Yes	Other service or product our agency must/may provide	Business/Accounting services
172	Proviso 117.84	State	FY 2018-19 Proviso	Requires state agencies to provide a link online to monthly reports containing substantially all information contained in the monthly state procurement card statements. Stipulates what must and must not be on the website.	No	Yes	Report our agency must/may provide	
173	Proviso 117.85	State	FY 2018-19 Proviso	Requires tht any proposal or regulation that levies or icnreases a fee, fine or that otherwise generates revenue be titled to indicate the fee, fine or revenue source	No		No - But relates to manner in which one or more agency deliverables is provided	
174	Proviso 117.88	State	FY 2018-19 Proviso	Requires state agencies to pay from recovered monies the cost associated with the State Fiscal Accountability Authority contracting with firms to conduct recovery audits of payments made by state agencies to vendors for good and services.	No		No - But relates to manner in which one or more agency deliverables is provided	
175	Proviso 117.91	State	FY 2018-19 Proviso	In the event of a base reduction, agencies are to first institute payroll management strategies such as furloughs, employee compensation reduction and hiring freezes; followed by eliminating administrative overhead costs; and as a last resort, reducing programmatic funding	No		No - But relates to manner in which one or more agency deliverables is provided	
176	Proviso 117.92	State	FY 2017-18 Proviso	Stipulates how to manage agency reductions in the event agencies are assessed a base reduction.	No	Yes	Other service or product our agency must/may provide	HR / Payroll services
177	Proviso 117.98	State	FY 2018-19 Proviso	Requires agencies to provide either a separate audit of federal expenditures or a schedule of all federal program expenditures to the Office of the State Auditor bo later than August 15th each year.	No	Yes	Report our agency must/may provide	
178	Proviso 117.101	State	FY 2018-19 Proviso	Allows higher education institutions to use state aircraft for the purpose of athletic recruitment provide the institution fully reimburses all costs using non-general funds.	No		No - But relates to sources of funding for one or more agency deliverables	
179	Proviso 117.102	State	FY 2017-18 Proviso	Allows higher education institutions to use state aircraft for the purpose of athletic recruitment provide the institution fully reimburses all costs using non-general funds.	No		No - But relates to sources of funding for one or more agency deliverables	
180	Proviso 117.05	State	FY 2018-19 Proviso	Mandates the conditions and details of disclosure of any breach of security of data systems.	Yes	Yes	Report our agency must/may provide	
181	Proviso 117.106	State	FY 2017-18 Proviso	Mandates the conditions and details of disclosure of any breach of security of data systems.	Yes	Yes	Report our agency must/may provide	
182	Proviso 117.112	State	FY 2018-19 Proviso	Mandates all state agencies to submit an information technology plan and an information security plan to the Department of Adminsitration by August 1st of the fiscal year and to submit any changes or updates to the plans as they occur.	No	Yes	Report our agency must/may provide	
183	Proviso 117.113	State	FY 2017-18 Proviso	Mandates all state agencies to submit an information technology plan and an information security plan to the Department of Adminsitration by August 1st of the fiscal year and to submit any changes or updates to the plans as they occur.	No	Yes	Report our agency must/may provide	

184	Proviso 117.122	State	FY 2018-19 Proviso	Allowance for state employees to donate annual or sick leave to specific state employees in the event of a medical emergency rather than to a leave pool account. Establishes conditions for such transfers.	No	Yes	Other service or product our agency must/may provide	HR / Payroll services
185	Proviso 117.124	State	FY 2017-18 Proviso	Allowance for state employees to donate annual or sick leave to specific state employees in the event of a medical emergency rather than to a leave pool account. Establishes conditions for such transfers.	No	Yes	Other service or product our agency must/may provide	HR / Payroll services
186	Proviso 117.131	State	FY 2016-17 Proviso	Authorizes funds allocated for proviso 118.16 of Act 286 of 2014 be redirected for the purpose of energy efficiency repair and maintenance	No		No - But relates to sources of funding for one or more agency deliverables	
187	Proviso 117.148	State	FY 2018-19 Proviso	Directs the Department of Administration (DOA) to implement updated policies to protect mobile technologies such as cellular phone, tablets and laptops and to consolidate all existing protection plans in effect at state agencies. The DOA is to implement a statewide contract for protecting all state owned mobile devices.	No		No - But relates to manner in which one or more agency deliverables is provided	
188	Proviso 117.153	State	FY 2018-19 Proviso	Directs state agencies to employ guidelines established by the State Fiscal Authority for contracts exceeding \$50,000 in which the agency takes into consideration a prospective contractor's record of promptly paying its employees when considering a new or renewal of existing contracts.	No	Yes	Other service or product our agency must/may provide	Procurement Services
189	Proviso 117.155	State	FY 2018-19 Proviso	Specifies the creation of a SC Industry, Workforce and Education Data Warehouse and oversight committee to link industry, workforce and education data. Procedures shall be developed for the sharing of personal information currently held by state agencies.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
190	Proviso 118.1	State	FY 2018-19 Proviso	Mandates that state agencies submit all fiscal documents and electronic workflow for accounts payable transactions to the Office of Comptroller General by July 12, 2019 for the 2018-19 fiscal year.	No	Yes	Report our agency must/may provide	
191	Proviso 118.6	State	FY 2018-19 Proviso	Prohibits institutions from using general appropriated funds to compensate employees engaged in lobbying on behalf of the institution or from using state funds to enter into contracts for lobbying services	No		No - But relates to manner in which one or more agency deliverables is provided	

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
Academic Divisions	Academic Divisions are comprised of faculty in four different academic divisions: Arts & Letters; Business Administration; Science, Mathematics & Engineering; and Humanities, Social Science & Education	Instruction and academic advising for students in pursuit of associate and baccalaureate	General Public	Age: 17 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Student demographics include new freshmen, continuing, and nondegree students, as well as other more specialized and limited enrollment categories such as transient students. In addition to the students counted in USCS's official headcount, academic divisions also provide services to
Dual Enrollment	Coordinates services between Academic Divisions and SC high schools for educational credit	Dual enrollment provides opportunities for eligible high school students to earn college credit while taking courses that also count toward high school graduation requirements	School Districts	Age: 16-19 Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled in SC high schools
Admissions & Recruitment	Enrollment services	Provides assistance to students and parents in admissions and registration	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes
Student Affairs & Student Development	Comprehensive services in support of student life, including travel study, athletics, disability and veteran services, and counseling services	Provides co-curricular activities, from sports to clubs to special programs to both enrich and enhance students' collegiate experience	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL
TRIO Programs	TRIO Programs at USC Sumter consist of student support services, including the Opportunity Scholars Program	Provides academic advising, tutoring, college transfer assistance to current students, and motivation and support to help high school students transition	General Public	Age: 16 and older Gender: All Economic Requirements: All incomes Other Required Conditions: Students must be enrolled at USCL or area high schools
Campus Bookstore	On campus facility selling textbooks and supplies to students, as well as USC Sumter apparel to students and community	Affordable textbooks for classes and supplies for lab classes	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public
Anderson Library	Collections in books, electronic resources and databases, audio visuals, periodicals, and government documents to support the teaching and scholarship endeavors of USC Sumter, as well as the general community	Acquires, organizes, makes accessible, maintains and preserves information resources, and educates users about the library's services, resources, and access	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Open to the public
Nettles Gymnasium and Auditorium	Intermural sports, Community health and fitness programs and facilities and Performing Arts	Provides access to general exercise equipment and other fitness facilities, such as basketball, racquetball and handball, in addition to Auditorium and Stage for various types of Performing Arts	General Public	Age: All Gender: All Economic Requirements: All incomes Other Required Conditions: Students, staff, and faculty receive free membership; community members pay for quarterly or monthly memberships

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
University of South Carolina	Higher Education Institute	Shared Accreditation and Governorship - Organization and Infrastructural Support	Goal 1; Goal 2; Goal 3
Palmetto College	Higher Education Institute	Partner with regional two-year Palmetto College campuses to provide four-year degree completion programs such as the Bachelor of Liberal Studies and the Bachelor of Organizational Leadership	Goal 1; Goal 2; Goal 3
SC Four-Year Universities	Higher Education Institute	Partner with USC Aiken to provide a four-year degree completion program in Business Administration and with USC Upstate to provide four-year degree completion programs in Early Childhood Education and Elementary Childhood education	Goal 1; Goal 3
Central Carolina Technical College	Higher Education Institute	Shares resources to promote transfer into Palmetto College and numerous community service and economic activities	Goal 1; Goal 2; Goal 3
Private scholarship donors	Individual	Many individuals and organizations donate funds to contribute to scholarship funds and to endowed scholarships, in addition to corporate donors	Goal 1; Goal 3
US Department of Education	Federal Government	Provides funding for TRIO programs for student support	Goal 1; Goal 2; Goal 3
USC Alumni Association	Non-Governmental Organization	Exists to engage the institution, its alumni, its friends, and the greater community in service and support of one another	Goal 1; Goal 3
SC County School Districts	K-12 Education Institute	Partners in providing educational activities for area students, including dual enrollment and Early College programs throughout the state	Goal 1; Goal 3
City of Sumter	Local Government	Provides funding for campus programs and facilities	Goal 1; Goal 3
Sumter Chamber of Commerce	Non-Governmental Organization	Provide Facilities and leadership programs for economic development	Goal 1; Goal 3
Mid-Carolina Commission on Higher Education	Non-Governmental Organization	Chartering Organization, Organizational and Infrastructural Support	Goal 1; Goal 3

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Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review and Report	Accountability Report	South Carolina Department of Administration, Executive Budget Office	State	Annually	September 15, 2018	Strategic Planning and Performance Measure, Program, Legal Standards and Oversight, Stakeholder Involvement	South Carolina State Legislative Website
2	External Review and Report	Blueprint for Academic Excellence	USC Columbia, for submission to the Southern Association of Colleges and Schools	State	Annually	March 15, 2018	Reports on dashboard performance indicators, including enrollment, retention, faculty, community engagement, etc.	online at http://www.sc.edu/about/offices_and_divisions/provost/docs/blueprints/2017_palmettocollege.pdf (note: Campus report embedded within Palmetto College report)
3	External Review and Report	CHE Placement 301 Report	South Carolina Commission on Higher Education	State	Annually	July 31, 2018	Report on progress of graduates one year after graduation	CHE website
4	External Review and Report	Institutional Effectiveness Report	South Carolina Commission on Higher Education	State	Annually	October 1, 2018	Report results of professional examinations for USCL Associate in Nursing Degree graduates, National Council Licensure Exam (NCLEX).	electronic copy available by request from the Office of Academic and Student Affairs
5	External Review and Report	Equity in Athletics Disclosure Act Survey	U.S. Department of Education	Federal	Annually	October 15, 2018	All co-educational postsecondary institutions that receive Title IV funding (i.e., those that participate in federal student aid programs) and that have an intercollegiate athletics program report information on student athletic participation, coaching staff and salaries, and athletic program revenue and expenses	online at http://ope.ed.gov/athletics/#/institution/search
6	External Review and Report	Annual Energy Consumption Report	SC Energy Office	State	Annually	September 15, 2018	To verify progress made toward state energy conservation goals and to assist in statewide energy planning efforts, providing complete annual energy consumption data (including all sources of energy used in campus buildings)	electronic copy available by request from USC Sumter Facilities Management
7	External Review and Report	Campus Safety and Security Survey (Clery Act)	U. S. Department of Education	Federal	Annually	October 1, 2018	Includes data on any items required by federal government related to crime, discipline, and safety. Typically data is mined from crime stats, Title IX, safety reports and various campus discipline authorities.	Department of Education Website
8	External Review and Report	IPEDS Academic Library Report Survey	U. S. Department of Education	Federal	Annually		A summary of print and electronic materials collections.	Contact Eric Yang, Ph.D. - Director of Institutional Research, USC Columbia
9	External Review and Report	State Library Report	South Carolina State Library	State	Annually	January 15, 2019	Summary of employee information, staffing, and print and electronic collections.	Available online: http://statelibrary.sc.libguides.com/c.php?g=11804&p=529530
10	External Review only	SC OMB A-133 Reports	Elliott Davis Decosimo CPA	Outside Organization	Other	07/01/2014-06/30/2015	Accounting Audits	http://web.admin.sc.edu/fr/reports.php
11	External Review only	USC Cola & Regionals Financial Statements Audit	Elliott Davis Decosimo CPA	Outside Organization	Other	07/01/2014-06/30/2015	Accounting Audits	http://web.admin.sc.edu/fr/reports.php