

<b>AGENCY NAME:</b>	<b>SC Department of Disabilities and Special Needs</b>		
<b>AGENCY CODE:</b>	<b>J160</b>	<b>SECTION:</b>	<b>36</b>

## Fiscal Year 2017-18 Accountability Report

### SUBMISSION FORM

<b>AGENCY MISSION</b>	The South Carolina Department of Disabilities and Special Needs (DDSN), as stated in Section 44-20-240 of the South Carolina Code of Laws, has authority over all the state's services and programs for South Carolinians with severe lifelong disabilities, including intellectual disabilities and related disabilities, autism, traumatic brain injury, spinal cord injury, and similar disabilities. Primary responsibilities include planning, development, and provision of a full range of services for children and adults; ensure all services and supports provided meet or exceed acceptable standards; and improve the quality of services and efficiency of operations. The department advocates for people with severe lifelong disabilities both as a group and as individuals; coordinates services with other agencies; and promotes and implements prevention activities to reduce the occurrence of both primary and secondary disabilities.
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<b>AGENCY VISION</b>	To provide the very best services to all persons with disabilities and their families in South Carolina.
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

<b>RESTRUCTURING RECOMMENDATIONS:</b>	<b>Yes</b>	<b>No</b>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<b><u>Name</u></b>	<b><u>Phone</u></b>	<b><u>Email</u></b>
<b>PRIMARY CONTACT:</b>	Mary Poole	(803) 898-9769	Mary.poole@ddsn.sc.gov
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I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

<b>AGENCY DIRECTOR</b> <b>(SIGN AND DATE):</b>	
<b>(TYPE/PRINT NAME):</b>	Mary Poole

<b>BOARD/CMSN CHAIR</b> <b>(SIGN AND DATE):</b>	
<b>(TYPE/PRINT NAME):</b>	Eva R. Ravenel

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## **AGENCY'S DISCUSSION AND ANALYSIS**

DDSN is effective in accomplishing its mission of serving South Carolinians with severe lifelong disabilities, including intellectual disabilities and related disabilities, autism, traumatic brain injury, and spinal cord injury and similar disabilities. DDSN's service delivery system supports 40,339 eligible consumers with 24,622 consumers currently receiving services. DDSN operates and coordinates a \$700 million service delivery system to support these 24,622 consumers receiving services from 120 service providers. The DDSN system encompasses initial DDSN eligibility for services; Medicaid Waiver eligibility & enrollment; annual consumer waiver reauthorizations; at-home, residential, and day services; Intermediate Care Facilities (Regional Centers) for the highest needs consumers; service provider payment processing; quality assurance of service providers; and a case management system coordinating hundreds of thousands of consumer decisions annually within this complex service delivery system. It works. However, it has become clear DDSN is under stress to improve infrastructure efficiencies to support its efforts; adequacy of provider reimbursement rates; and keep up with overall consumer needs.

During FY 18, DDSN recognized a need to invest in improving infrastructure efficiencies and service rates to support the service delivery system. This fiscal year's report will set forth improvement initiatives in-process and a clear future direction set forth by the Commission and new State Director Mary Poole, who started on 9/4/2018 after the completion of FY 18.

**Band Payment System:** DDSN initiated a major organizational improvement initiative to address its current payment system weaknesses. In June 2018, Mercer Healthcare Consultants (Mercer) started a review of the DDSN payment system, which includes stakeholder input and incorporating national best practices. System weaknesses include:

- Lack of transparency causing substantial dissatisfaction and distrust by providers, advocates, and consumers;
- Lack of auditable staffing guidelines connected to service payments creates a risk of understaffing—proper staffing is the primary factor impacting the health, safety, and welfare of consumers;
- Time consuming and lengthy cost settlement process undermines having recent and reliable data for consideration to adjust the system and justify possible rate increases;
- Does not maximize opportunity for state funds to obtain Medicaid reimbursement match;
- Does not incorporate a consumer needs assessment tool to adjust service payment to match a consumer's acuity; this is increasingly reducing access for higher needs consumers;
- Undermines DDSN's quality assurance mission by consuming too much time and relationship goodwill with providers on payment issues; and
- The band benefits (i.e., vacancy rates, Medicaid ineligible risk, Medicaid billing, capital needs) can be duplicated, if so desired, in a simpler fee-for-service model except for the prospective payment.

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Mercer will produce a report due in the Fall 2018 recommending future payment system options to meet the needs of the DDSN service delivery system.

**Adequacy of Service Provider Rates:** DDSN service provider rates have been incrementally increased over the years based on a variety of factors (i.e., statewide government employee pay increase; direct care specific wage increase; ad hoc cost based increases), but there has not been a systematic process to rebase community service rates across-the-board to match current costs to provide services. Mercer, in conjunction with its DDSN payment system review, will also establish updated community service rates from SC DHHS to DDSN. This report is due in early calendar year 2019.

In FY 19, DDSN will undertake an internal review using updated internal cost reports to examine ICF Regional Centers' service costs. These Regional Centers have undergone significant de-population over the past decade requiring shifting resources to community providers creating the risk of under-resourcing Regional Centers. If warranted by the review, a legislative budget appropriation package will be developed for FY 20. It is also possible, if again warranted, insert this budget package in DDSN's pending FY 19 budget request prior to the January 2019 legislative session.

**Recruitment/Retention of Direct Support Professional (DSP):** DDSN's most significant operational issue is recruiting/retaining DSPs at regional centers and in residential community settings. The General Assembly has been very supportive in fully funding the first two years of a three year plan to increase DSP wages by \$1/year (FY18-\$11/hour; FY19-\$12-hour; FY20-\$13/hour). After its first year, this increase has helped. However, Regional Centers still bobble between barely manageable to a near crisis as illustrated by currently experiencing a 44% turnover rate. Residential providers' problem has more variability across the state, but turnover still ranges from 20% to 40+%. Adequate staffing levels generally require over-reliance on overtime. Given the hiring pool demographics and the need for direct care workers throughout the healthcare field as baby boomers age, DDSN cannot rely on an economic downturn as a solution. Short-term plans, such as a three-tier career track concept, and long-term plans are needed to ensure DSP staffing meets quality staffing level thresholds with sufficient capacity to lower overtime causing burnout and turnover.

**Implementation of The Home and Community Based Services (HCBS) "Final Rule":** In 2014, the Centers for Medicare & Medicaid Services (CMS) established HCBS Final Rule regulations for Medicaid's 1915(c) HCBS waivers. The intent of the HCBS Final Rule is to enhance the quality of the HCBS by (1) providing protections to ensure consumers have full access to benefits of community living; and (2) the opportunity to receive services in the most integrated setting that is appropriate based on assessed needs.

In order to meet SC Department of Health and Human Services' (SCDHHS) deadline for state compliance, DDSN initiated a major implementation effort during FY 18 in conjunction with SCDHHS to meet the residential and day program HCBS setting requirements by 12/31/2018. All residential and day program service providers underwent an on-site review by an independent assessment company, Public Consulting Group Inc. (PCG), for current compliance with the Final Rule requirements. DDSN provided formal workshop training on all aspects of the Final Rule during late Spring 2018. Impacted providers are preparing Compliance Action Plans for areas of non-compliance noted in the on-site PCG

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assessments, which generally requires mitigation through the adjustment of policies, procedures, and/or staff training. In FY 19, provider Compliance Action Plans will be reviewed and approved by DDSN and SC DHHS. This will posture the DDSN delivery system to be in compliance with the Final Rule to meet SCDHHS's new state 6/30/2019 deadline and maintain Medicaid reimbursement for services.

**Mature Oversight from Administrative Compliance towards Risk-Based & Outcome-Based:** DDSN's reliance on using primarily administrative compliance oversight of residential service providers has been identified as a weakness. During FY 18, DDSN deployed the Residential Observation audit technique to make unannounced visits to 25% of residential settings (approximately 350/annually) and all day programs. Nine quality requirements are measured by interview, record review, and observation. Of particular note, consumer safety was measured. Of the first 147 residential settings audited, over 200 consumers and 170 staff (370 total) were interviewed; not one interview reported an ANE climate risk or a report of a previously unreported ANE allegation—most importantly, the consumers felt safe.

An outcome and risk-based oversight approach creates the opportunity to substantially reduce administrative compliance on service providers. This will be an organizational point of emphasis in upcoming FY 19. DDSN will conduct a risk-based review of licensing, contracts, and other provider contract controls to identify opportunities to lesson or eliminate existing controls and corresponding administrative burden.

**Continue Maturing the Enterprise-Wide Information Technology System Therap:** In 2014, DDSN contracted with Therap (contractor) to enhance the DDSN service delivery system's information technology capabilities. Therap provides DDSN a complete intellectual disability software package (industry specific), which DDSN implements incrementally at a pace the provider network can reasonably absorb. The FY 18 Therap development effort focused on implementing case management and developing case manager electronic authorizations to service providers. Enterprise-wide implementation of Therap software modules is 50% complete. FY 19 emphasis will be to scrutinize the value-added of software yet to be implemented and reach a stable state as fast as feasible.

**Re-Engineered Consumer Intake Process:** The intake process re-engineering incorporated time performance measures and a customer satisfaction survey. The initial ID/RD and HASCI intake times from initial consumer contact to provider referral for consumer record collection was reduced from 21 to 10 days, on average, and making an eligibility determination was reduced from over 40 to 15 days, on average. Autism intake had similar reductions on the front end time (includes record collection) from 36 to 24 days, and eligibility testing reduced from 89 to 69 days. Customer feedback surveys were positive on service, but some responses requested more complete information on the services available after eligibility.

**Waiver Enrollment Joint Re-Engineering Initiative with SC DHHS:** DDSN has been provided legislative funding for at-home waiver slots, but enrolling consumers into waivers has been slow due to multiple factors, to include consumers lacking Medicaid eligibility; a stretched case management system capacity; moving from CS Waiver to ID/RD requires a new level of care; consumers confusion from interacting with DDSN waiver case manager and SC DHHS Medicaid financial "lookback" case worker;

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and families delaying enrollment while attempting to line up difficult to obtain services, such as respite. The aggregate effect has slowed the average pending enrollment to almost six months. DDSN and SCDHHS have agreed on policy and procedure adjustments to address each of these factors and implementation will occur in the first half of FY 19.

**Other Re-Engineering Initiatives:** Other initiatives include:

- DDSN has re-engineered its Comprehensive Permanent Improvement Plan (CPIP) capital account to minimize excessive capitalization of routine maintenance needs; eliminate unhealthy stockpiling of resources; streamlines project prioritization/execution; and improve capacity to execute through delegation of smaller maintenance projects to Regional Centers.
- DDSN is currently addressing weaknesses in its Individual Employment Program through training providers; policies; standardized electronic reporting; and active oversight/monitoring.
- DDSN re-engineered its Environmental Modification Program to address a lengthy backlog.
- DDSN initiated a project to shift all employees to a universal performance review cycle to improve training; quality employee/supervisor engagement; accountability; and consistency to ensure fairness in using data for personnel promotion and compensation decisions.

**Major Shift in Management Emphasis:** During FY 18, DDSN was reviewed by Senate and House Oversight Committees. These reviews were likely stimulated by stakeholder dissatisfaction on a variety of issues over a number of years, most notably the capitated band payment system. A common theme emerged where DDSN systems/processes were performing, yet DDSN's systems/processes had a pattern of lacking relevant performance information to properly understand stakeholder issues raised. DDSN has realized management needs to mature its capabilities to be more proactive with emphasis on a system/process improvement approach to problem solving. DDSN needs to support its managers operating in a more evidenced based manner through the continued use and maturing of its Enterprise Performance Management process (EPM). Further, this EPM ensures public performance reporting to demonstrate transparency and accountability with accurate and reliable information to DDSN's many stakeholders.

**Going Forward:** DDSN is entering FY 19 with new State Director Mary Poole and a majority of new executive staff. State Director Poole is committed to improving the efficiency and effectiveness of the DDSN service delivery system through both greater stakeholder engagement and a more collaborative approach with service providers to improve systems/processes. As a result, many of FY 18 performance measures comparing DDSN to questionable national average databases have been replaced with more specific system/process re-engineering initiatives. DDSN anticipates these FY 19 improvement initiatives will also develop better quantitative performance measures to be implemented in FY 20.

## **RISK ASSESSMENT AND MITIGATION STRATEGIES**

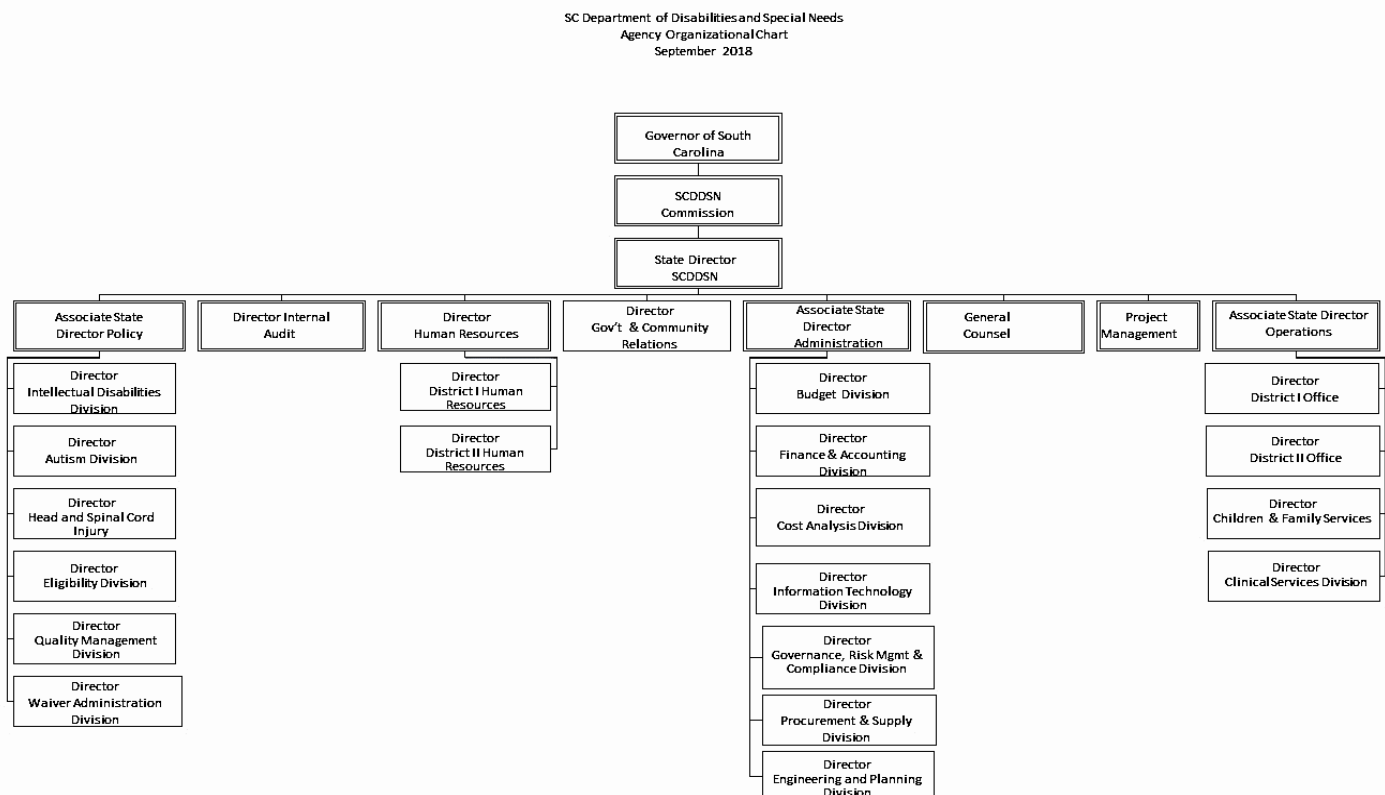
**Transitioning from Capitated Band Payment System:** The agency will transition from the capitated band system over the next several years (see page A-3). DDSN anticipates moving to a fee-for-service

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type model where state funds can better maximize Medicaid reimbursable match to yield additional agency revenue for services. During this transition, the agency will require higher cash reserves to manage the fee for service model utilization risk. Further, the agency will have to address a legacy issue from a prior leadership administration of being six years in arrears in cost settlement with SCDHHS. The cost settlements estimated cost exceeds \$20 million and possibly higher depending on complex settlement requirements between DDSN and SCDHHS. It is too early to itemize DDSN assistance needed to address this risk, but it may require coordinating cost settlement repayments and the additional cost of building reserves with the timing of increased revenue benefits from enhanced Medicaid match from a new payment system.

**Direct Support Professionals (DSP) Hire/Retention:** A significant risk is further erosion of the DDSN delivery system's ability to hire and retain DSPs (see page A-4). The General Assembly has been very generous in fully funding the first two years of a three year plan to increase DSP wages by \$1/year (FY18-\$11/hour; FY19-\$12/hour; FY20-\$13/hour). Even with this assistance, hiring/retaining DSPs is a major system risk, particularly at DDSN operated regional centers. With the recent \$1/hour increase to \$12/hour and the anticipated \$1 increase to \$13/hour in FY 20, it is hopeful the DSP hourly wage will be above other entry level positions to curb turnover. However, this risk must be vigilantly managed at regional centers and areas of the state with tight labor markets. The main risk is crossing a tipping point where long-term DSPs feel the situation of increasing overtime with restrictive leave policies will not reverse. If this occurs, the long-term staff may also start leaving and cause a snowballing effect.

### DDSN Organizational Chart



Strategic Planning and Performance Measurement Template

Type	Item #			Description	Base	2017-18		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
	Goal	Strategy	Measure			Target	Actual				
G	1			Prevent Disabilities and Ameliorate Impact of Disabilities							
S		1.1		Reduce the Incidence of Neural Tube Defects and Metabolic Disorders							
M			1.1.1	Annual Rate of NTD Births Per 10K Live Births	6.9	7.5	5.1	July 1 - June 30	Report from Greenwood Genetics Center	Divide number of children born with NTD (spina bifida, anecephaly, encephalocele) by number of live births and multiply by 10,000	Promotes prevention efforts
M			1.1.2	Annual # of Children with Metabolic Disorders Receiving Curative Treatment	208	203	216	July 1 - June 30	Report from Greenwood Genetics Center	Count of the number of children receiving metabolic treatment from the Greenwood Genetics Center	Promotes prevention efforts
S		1.2		Reduce the severity of disabilities							
M			1.2.1	Percentage of children over 36 months receiving Early Intervention services prior to third birthday	86.2%	87.5%	91.1%	July 1	Internal database	Divide number of kids receiving EI services who are 36 months or older that began receiving EI services prior to 36 months by total number of kids over 36 months receiving EI services	Enhances consumer independence
M			1.2.2	Number of individuals receiving Post Acute Rehabilitation Services	54	54	68	July 1 - June 30	Internal database	Count of the number of individuals with traumatic brain injury or spinal cord injury receiving DDSN funded post acute rehabilitation services	Enhances consumer independence
G	2			Provide Services in Community Integrated and Least Restrictive							
S		2.1		Maximize use of supports and services to enable individuals to live at home with family or in their own home							
M			2.1.1	UCP Community Inclusion Ranking	9th	14th	not published; N/A	Various	UCP Case for Inclusion Report 2015	Ranking of all states and DC on numerous nationally published data regarding state ID system's inclusion of persons with ID into the community	Maximize resource utilization to enhance community integration
M			2.1.2	# Children Served in PRTFs	64	45	23	July 1	Internal database	Count of individuals in PRTFs	Promotes less restrictive and less expensive services
M			2.1.3	# Children Served in Regional Centers	5	5	4	July 1	Internal database	Count of individuals 18 years or younger in Regional Centers	Promotes less restrictive and less expensive services
S		2.2		Utilize least restrict residential settings/supports							
M			2.2.1	Ratio of Persons Served In HCB waivers versus ICF/IID	9.6	9.6	9	July 1	Internal database	Divide number of individuals served in one of the DDSN managed HCB waivers by number of individuals served in ICF/IID	Promotes less restrictive and less expensive services
M			2.2.2	# of Persons Served in NFs Per 100K General Population	4.6	5	7.3	July 1	University of Minnesota RISP Report/most recent data as of 2014	Divide number of persons with ID residing in Nursing Facility by population of South Carolina and multiply by 100,000	Promotes less restrictive and less expensive services
M			2.2.3	# of Persons Served in 16 + Bed Institutions Per 100K General Population	19.5	19.7	20.7	July 1	University of Minnesota RISP Report/most recent data as of 2014	Number of persons with ID residing in Nursing Facility and 16 + bed public ICF/IID and 16 + private ICF/IID per 100,000 general population of South Carolina	Promotes less restrictive and less expensive services



Strategic Planning and Performance Measurement Template

Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
	Goal	Strategy	Measure		Base	Target	Actual				
M			2.2.4	# of Persons Served Less Restrictive Residential Settings	926	926	921	July 1	Internal database	Number of consumers receiving SLPI, SLPII, CIRS, CTH1 Services	Promotes less restrictive and less expensive services
S		2.3		Create opportunities for independent living, community inclusion							
M			2.3.1	% of Individuals Receiving Day Services Who are Served in Integrated Employment Settings	29%	29%	N/A; ICI not published since 2014	July 1	ICI/University of Massachusetts Employment Report/most recent data 2014	Divide Individuals receiving DDSN Day/Employment Services who are receiving services in community integrated employment settings by total individuals receiving DDSN Day/Employment Services	No longer valid measure; ICI not published since 2014
G	3			Protect Health and Safety of Individuals Served							
S		3.1		Ensure the needs of eligible individuals in crisis situations are met							
M			3.1.1	Average Length of Wait for Individuals Removed from Critical Needs List	88 days	110 days	124days	July 1 - June 30	Internal database	Divide total days awaiting removal from Critical Needs list by number of individuals removed from list during respective fiscal year	Strengthens consumer safety
M			3.1.2	Minimum Wage of Direct Support Professionals	\$11.00/hr	\$12.00/hr	\$12.00/hr	July 1	Internal database	Minimum wage for DSP working in community programs and regional centers	Enhances quality of service
S		3.2		Establish service directives and standards which promote consumer health and safety and monitor compliance							
M			3.2.1	% Average Annual Overall CCR Indicator Compliance	91.1%	91.5%	91.0%	July 1 - June 30	Internal database	Divide total number of DDSN developed key indicators assessed by QIO to be compliant for community contract providers by total number of DDSN develop key indicators assessed	Enhances quality of service
M			3.2.2	Annual # of Community Service Providers with less than 70% CCR Key Indicator Area Compliance	10	10	6	July 1 - June 30	Internal database	Count of the number of community contract providers residential and day to have been found compliant with less than 70% of DDSN developed key indicators for any of the separate service areas assessed	Enhances quality of service
M			3.2.3	% Average Annual Overall Licensing Survey Compliance	91.7%	91.8%	92.0%	July 1 - June 30	Internal database	Divide total number of DDSN developed residential and day licensure standards assessed by QIO to be compliant for community contract providers by total number of DDSN developed licensure standards assessed	Enhances quality of service
M			3.2.4	Annual # of Community Residential or Day Facilities with less than 70% Licensure Compliance	7	0	1	July 1 - June 30	Internal database	Count of the number of community contract providers to have been found compliant with less than 70% of DDSN developed residential or day program licensure standards	Enhances quality of service

## Strategic Planning and Performance Measurement Template

Type	Item #			Description	Base	2017-18		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
	Goal	Strategy	Measure			Target	Actual				
M			3.2.5	Average Annual Per Community ICF/IID Certification Deficiencies	4.5	5	6.5	July 1 - June 30	Internal database	Divide total number of community ICF/IID certification deficiencies issued by DHEC surveyors during respective fiscal year by number of community ICF/IID licenses	Enhances quality of service
M			3.2.6	Average Annual Per Regional Center ICF/IID Certification Deficiencies	16.9	9.6	11.0	July 1 - June 30	Internal database	Divide total number of Regional Center ICF/IID certification deficiencies issued by DHEC surveyors during respective fiscal year by number of Regional Center ICF/IID licenses	Enhances quality of service
M			3.2.7	Annual # of Community ICF/IID with Two or More Condition Level Citations	6	5	0	July 1 - June 30	Internal database	Count of number of community ICF/IID licenses with two or more condition level certification citations issued by DHEC surveyors during respective fiscal year	Enhances quality of service
M			3.2.8	Annual # of Regional Center ICF/IID with Two or More Condition Level Citations	0	1	0	July 1 - June 30	Internal database	Count of number of Regional Center ICF/IID licenses with two or more condition level certification citations issued by DHEC surveyors during respective fiscal year	Enhances quality of service
M			3.2.9	Annual # of Community ICF/IID Immediate Jeopardy Findings	2	0	0	July 1 - June 30	Internal database	Count of number of community ICF/IID licenses with immediate jeopardy level certification citations issued by DHEC surveyors during respective fiscal year	Enhances quality of service
M			3.2.10	Annual # of Regional Center Immediate Jeopardy Findings	0	0	0	July 1 - June 30	Internal database	Count of number of Regional Center ICF/IID licenses with immediate jeopardy level certification citations issued by DHEC surveyors during respective fiscal year	Enhances quality of service
M			3.2.11	Use of Council on Quality and Leadership (CQL) review protocol for	N/A	Yes	Yes	1-Jul	Complete	Complete Yes/No	Enhances quality of service
M			3.2.12	Internal Audit report includes clear indication of Seriousness of Findings	N/A	Yes	Yes	July 1	Complete	Complete Yes/No	Enhances quality of service
M			3.2.13	Financial sanctions are attached to Internal Audit Health and Safety	N/A	Yes	Yes	July 1	Complete	Complete Yes/No	Strengthens consumer safety
S		3.3		<b>Systemically review critical incident reporting, remediate substandard performance and facilitate improvement</b>							
M			3.3.1	Annual Rate of Substantiated Abuse/Neglect/Exploitation Per 100 Served in Community Residential Settings	0.17	0.07	0.30	July 1 - June 30	Internal database	Divide number of substantiated allegations of abuse, neglect and/or exploitation of individuals served in DDSN funded community residential setting by total number of individuals served in DDSN funded community residential settings multiplied by 100	Strengthens consumer safety

Strategic Planning and Performance Measurement Template

Type	Item #			Description	Base	2017-18		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
	Goal	Strategy	Measure			Target	Actual				
M			3.3.2	Annual Rate of Substantiated Abuse/Neglect/Exploitation Per 100 Served in Regional Centers	0.25	0.25	0.28	July 1 - June 30	Internal database	Divide number of substantiated allegations of abuse, neglect and/or exploitation of individuals served in DDSN Regional Centers by total number of individuals served in DDSN Regional Centers multiplied by 100	Strengthens consumer safety
M			3.3.3	Annual Rate of Critical Incidents Per 100 Served in Community Residential Settings (NOTE: measurement methodology changed in FY18; prior years data restated using new methodology)	10.3	10.0	11.3	July 1 - June 30	Internal database	Divide number of DDSN defined Critical Incidents involving individuals served in DDSN funded community residential or day settings by total number of individuals served in DDSN funded community residential and day settings multiplied by 100	Strengthens consumer safety
M			3.3.4	Annual Rate of Critical Incidents Per 100 Served in Regional Centers (NOTE: measurement methodology changed in FY18; prior years data restated using new methodology)	15.3	15.0	15.6	July 1 - June 30	Internal database	Divide number of DDSN defined Critical Incidents involving individuals served in DDSN Regional Centers by total number of individuals served in DDSN Regional Centers multiplied by 100	Strengthens consumer safety
M			3.3.5	Annual Rate of Fall Related Critical Incidents Per 100 Served in Community Residential Settings	2.11	1.12	1.02	July 1 - June 30	Internal database	Divide number of DDSN defined fall related Critical Incidents involving individuals served in DDSN funded community residential or day settings by total number of individuals served in DDSN funded community residential and day settings multiplied by 100	Strengthens consumer safety
M			3.3.6	Annual Rate of Fall Related Critical Incidents Per 100 Served in Regional Centers	1.28	1.12	1.04	July 1 - June 30	Internal database	Divide number of DDSN defined fall related Critical Incidents involving individuals served in DDSN Regional Centers by total number of individuals served in DDSN Regional Centers multiplied by 100	Strengthens consumer safety
M			3.3.7	% of Critical Incidents which measure consumer behavioral adverse event or inquiry	N/A (new)	85.0%	73.9%	July 1	Internal process	Count of # of DDSN critical incidents which directly impact consumers	Strengthens consumer safety
G	4			Serve Maximum Number Eligible Individuals with Available Resources							
S		4.1		Maximize utilization of in-home supports							
M			4.1.1	% of Total Served Supported In Home	71.0%	71.0%	79.4%	July 1	Internal database	Divide of individuals receiving services through DDSN who are receiving services in non-residential settings by total individuals receiving DDSN services	Promotes less restrictive and less expensive services
S		4.2		Assure services are provided in the most cost effective manner							
M			4.2.1	# of Persons Served Per 100K General Population	365.9	365.9	435.7	July 1	Internal database	Divide number of individuals receiving services through DDSN by population of South Carolina and multiple by 100,000	Maximizes efficient resource utilization to serve more consumers

Strategic Planning and Performance Measurement Template

Type	Item #			Description	Base	2017-18		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
	Goal	Strategy	Measure			Target	Actual				
M			4.2.2	Ratio of Persons Served In HCB waivers versus ICF/IID	9.6	9.6	9.0	July 1	Internal database	Divide number of individuals served in one of the DDSN managed HCB waivers by number of individuals served in ICF/IID	Promotes less restrictive and less expensive services
M			4.2.3	# of Persons Served in 16 + Bed Institutions Per 100K General Population	19.5	19.7	20.7	July 1	Internal database	Divide number of persons with ID residing in Nursing Facility and 16 + bed public ICF/IID and 16 + private ICF/IID by general population of South Carolina and multiply by 100,000	Promotes less restrictive and less expensive services
M			4.2.4	% of Individuals Served in Regional Centers w/ Severe or Profound ID	84.5%	80.0%	83.0%	July 1	Internal database	Divide total number of individuals receiving services at DDSN Regional Centers with severe or profound intellectual disabilities by total number served at Regional Centers	Maximizes efficient resource utilization to serve more consumers
M			4.2.5	Administrative Expenses as a % of Total Expenses	1.29%	1.33%	1.25%	July 1 - June 30	Internal database	Divide DDSN Central Office annual administrative personal services and operating cost by total DDSN annual expenditures	Maximizes efficient resource utilization to serve more consumers
M			4.2.6	Average Annual Per Person HCB Waiver Cost	\$29,689	\$29,911	\$42,939	July 1 - June 30	Internal database	Divide total HCB expenditures by average daily number of individuals receiving HCB waiver services managed by DDSN	Maximizes efficient resource utilization to serve more consumers
M			4.2.7	Average Annual Per Person Community ICF/IID Cost	\$89,487	\$89,487	\$87,976	July 1 - June 30	Internal database	Divide total community ICF/IID expenditures by average daily number of individuals receiving community ICF/IID services in South Carolina	Maximizes efficient resource utilization to serve more consumers
M			4.2.8	Average Annual Per Person Regional Center Cost	\$126,655	\$126,655	\$131,155	July 1 - June 30	Internal database	Divide total regional center ICF/IID expenditures by average daily number of individuals receiving regional center ICF/IID services in South Carolina	Maximizes efficient resource utilization to serve more consumers
M			4.2.9	Requirements for private providers to have an annual financial audit	N/A	Yes	Yes	July 1	Internal process	Does DDSN policy require private providers to hire annual financial audits?	Maximizes efficient resource utilization to serve more consumers
M			4.2.10	Annual carryover from operating revenue	0.7%	1.0%	0.2%	July 1 - June 30	Internal database	Actual funding ammount remaining after all liabilities for fiscal year have been settled, to include set aside for Medicaid settlement, divided by to annual operating revenue received	Maximize efficient resource utilization to serve more consumers
M			4.2.11	Entity that approves Medicaid waiver authorization	Boards	DDSN	DDSN	July 1	Internal procedures	Which entity authorizes services for each individual being served through one of the DDSN operated Medicaid HCBS waivers	Maximizes efficient resource utilization to serve more consumers
S		4.3		Avoid duplication of services							

Strategic Planning and Performance Measurement Template

Type	Item #			Description	Base	2017-18		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
	Goal	Strategy	Measure			Target	Actual				
M			4.3.1	% of DDSN consumers served by only DDSN	93.0%	93.0%	94.1%	July 1	Internal database	Number of individuals receiving any service funded through DDSN who are not receiving services through another state agency divided by total number of individuals receiving services funded through DDSN	Discontinued measurement; questionable value
S		4.4		Increase availability of new resources to meet unmet needs and serve more individuals							
M			4.4.1	% of DDSN consumers served by DDSN and one other state agency	6.1%	6.1%	5.2%	July 1	Internal database	Number of individuals receiving any service funded through DDSN who are receiving services through one other state agency divided by total number of individuals receiving services funded through DDSN	Discontinued measurement; questionable value
M			4.4.2	% of DDSN consumers served by DDSN and more than one other state agency	0.9%	0.9%	0.7%	July 1	Internal database	Number of individuals receiving any service funded through DDSN who are receiving services through two or more other state agency divided by total number of individuals receiving services funded through DDSN	Discontinued measurement; questionable value
M			4.4.3	# Individuals on DDSN Managed HCB Waiver Waiting Lists	10,464	12,600	12,994	July 1	Internal database	Count of the individuals on the South Carolina Intellectual Disabilities/Related Disabilities, Community Support, Head and Spinal Cord Injury and Pervasive Developmental Disorder Medicad waiver waiting lists (an individual may be on more than one waiting	Strengthens consumer safety
M			4.4.4	Average Time of Wait (in years) for Individuals Enrolled in ID/RD Waiver	4.0	3.9	3.4	July 1 - June 30	Internal database	Divide total waiting time (in days) of all individuals enrolled in ID/RD waiver during respective fiscal year by the number of individuals enrolled in ID/RD waiver then divide by 365	Enhances consumer independence and strengthen consumer safety
M			4.4.5	Average Time of Wait (in years) for Individuals Enrolled in CS Waiver	1.5	1.4	1.5	July 1 - June 30	Internal database	Divide total waiting time (in days) of all individuals enrolled in CS waiver during respective fiscal year by the number of individuals enrolled in CS waiver then divide by 365	Enhances consumer independence and strengthen consumer safety
M			4.4.6	Average Time of Wait (in years) for Individuals Enrolled in HASCI Waiver	0	0	0	July 1 - June 30	Internal database	Divide total waiting time (in days) of all individuals enrolled in HASCI waiver during respective fiscal year by the number of individuals enrolled in HASCI waiver then divide by 365	Enhances consumer independence and strengthen consumer safety

Strategic Planning and Performance Measurement Template

Type	Item #			Description	Base	2017-18		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
	Goal	Strategy	Measure			Target	Actual				
M			4.4.7	% Growth in Residential Service Capacity Needed to Eliminate Residential Waiting List	4.5%	5.0%	4.3%	July 1	Internal database	Number of individuals on DDSN's Priority I residential waiting list divided by the number of persons receiving DDSN funded residential services	Enhances consumer independence and strengthen consumer safety
M			4.4.8	# of persons with significant behavioral needs served in DDSN operated community residences	N/A (new)	9	3	July 1	Internal database	Number of individuals with significant behavioral needs served in DDSN operated community homes	Enhances consumer independence and strengthen consumer safety



Agency Name:

DEPARTMENT OF DISABILITIES & SPECIAL NEEDS

Agency Code:

J16

Section:

36

Fiscal Year 2018-2019  
Accountability Report

Strategic Planning and Performance Measurement Template												
Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Healthy and Safe Families	G	1	Prevent Disabilities and Ameliorate Impact of Disabilities									
	S		1.1	Reduce Birth Defects								
	M			1.1.1	Annual Rate of NTD Births Per 10K Live Births	5.1	6.7		July 1 - June 30	Report from Greenwood Genetics Center	Divide number of children born with NTD (spina bifida, anecephaly, encephalocele) by number of live births and multiply by 10,000	Promotes prevention efforts
	M			1.1.2	Annual # of Children with Metabolic Disorders Receiving Curative Treatment	216	220		July 1 - June 30	Report from Greenwood Genetics Center	Count of the number of children receiving metabolic treatment from the Greenwood Genetics Center	Promotes preventtion efforts
	S		1.2		Reduce the severity of disabilities							
	M			1.2.1	Percentage of children over 36 months receiving Early Intervention services prior to third birthday	86.2%	87.5%		July 1	Internal database	Divide number of kids receiving EI services who are 36 months or older that began receiving EI services prior to 36 months by total number of kids over 36 months receiving EI services	Enhances consumer independence
	M			1.2.2	Number of individuals receiving Post Acute Rehabilitation Services	68	70		July 1 - June 30	Internal database	Count of the number of individuals with traumatic brain injury or spinal cord injury receiving DDSN funded post acute rehabilitation services	Enhances consumer independence
Education, Training, and Human Development	G	2			Provide Services in Community Integrated and Least Restrictive Settings							
	S		2.1		Maximize use of supports and services to enable individuals to live at home with family or in their own home							
	M			2.1.1	Implement Re-Engineered Waiver Enrollment Process to Reduce Waiting List Times	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Increase processes speed to lesson waiting time for services
	M			2.1.2	Re-Engineer Waiver Administrative Division to Ensure Clients Can Accurately Communicate Needs and DDSN's Criteria Are Fair and Evidence Based	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Reduce risk clients needs not being fully addressed & build trust in needs based resource allocation tools
	M			2.1.3	# Children Served in Regional Centers	5	5		July 1	Internal database	Count of individuals 18 years or younger in Regional Centers	Promotes less restrictive and less expensive services
	S		2.2		Utilize least restrict residential settings/supports							
	M			2.2.1	Ratio of Persons Served In HCB waivers versus ICF/IID	9.6	9.6		July 1	Internal database	Divide number of individuals served in one of the DDSN managed HCB waivers by number of individuals served in ICF/IID	Promotes less restrictive and less expensive services
	M			2.2.2	# of Persons Served Less Restrictive Residential Settings	926	926		July 1	Internal database	Number of consumers receiving SLPI, SLPII, CIRS, CTH1 Services	Promotes less restrictive and less expensive services
	M			2.2.3	Establish Program to Build Community Specialized Residential Capacity to Meet the Needs of Criminal Justice System Clients and Lower Reliance on State Funded Locked Facilities	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Promotes less restrictive and less expensive services
	S		2.3		Create oppportunities for independent living, community inclusion and increased consumer/family choice and control of services							
	M			2.3.1	Obtain "Final Rule" Compliance for Community Residential and Day Program Settings by 6/30/2018 and Heighten Scrutiny Settings Fully Assessed with Plan of Correction to Mitigate, if Appropriate	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Provides clients assurance of independent living, community inclusion, and increased consumer/family choice and services
	M			2.3.2	Re-engineer the Individual Employment Program through Policy, Training, Standardized Reporting, and Active Monitoring	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Provides clients opportunities for enhanced independent living, community inclusion, and life quality
Healthy and Safe Families	G	3			Protect Health and Safety of Individuals Served							

Strategic Planning and Performance Measurement Template												
Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	S		3.1		Ensure the needs of eligible individuals in crisis situations are met							
	M			3.1.1	Average Length of Wait for Individuals Removed from Critical Needs List	124 days	150 days		July 1 - June 30	Strengthens consumer safety	Divide total days awaiting removal from Critical Needs list by number of individuals removed from list during respective fiscal year	Strengthens consumer safety
	M			3.1.2	Increase Direct Support Professional Wages through Legislative Appropriations and Develop Concept of Direct Support Professional Professional Career Path with Wage Tiers	\$12.00/hr	\$13.00/hr		July 1 - June 30	Enhances quality of service	Minimum wage for DSP working in community programs and regional centers	Enhances quality of service
	M			3.1.3	Establish Program to Efficiently Build Community Residential Capacity and Seek Annually Recurring Legislative Appropriations to Meet Clients' Increasing Needs, Particularly Clients with High Needs in Crisis	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Provides predictable stream of resources to meet consumers needs for community living
	S		3.2		Establish service directives and standards which promote consumer health and safety and monitor compliance							
	M			3.2.1	Average Annual Contract Compliance Score for All Providers	91.1%	91.5%		July 1 - June 30	Internal database	Divide total number of DDSN developed key indicators assessed by QIO to be compliant for community contract providers by total number of DDSN develop key indicators assessed	Enhances quality of service
	M			3.2.2	Average Annual Licensing Survey Compliance Score for All Providers	91.7%	91.8%		July 1 - June 30	Internal database	Divide total number of DDSN developed residential and day licensure standards assessed by QIO to be compliant for community contract providers by total number of DDSN developed licensure standards assessed	Enhances quality of service
	M			3.2.3	Annual # of Community ICF/IID with Two or More Condition Level Citations	0	0		July 1 - June 30	Internal database	Count of number of community ICF/IID licenses with two or more condition level certification citations issued by DHEC surveyors during respective fiscal year	Enhances quality of service
	M			3.2.4	Annual # of Regional Center ICF/IID with Two or More Condition Level Citations	0	0		July 1 - June 30	Internal database	Count of number of Regional Center ICF/IID licenses with two or more condition level certification citations issued by DHEC surveyors during respective fiscal year	Enhances quality of service
	M			3.2.5	Annual # of Community ICF/IID Immediate Jeopardy Findings	0	0		July 1 - June 30	Internal database	Count of number of community ICF/IID licenses with immediate jeopardy level certification citations issued by DHEC surveyors during respective fiscal year	Enhances quality of service
	M			3.2.6	Annual # of Regional Center Immediate Jeopardy Findings	0	0		July 1 - June 30	Internal database	Count of number of Regional Center ICF/IID licenses with immediate jeopardy level certification citations issued by DHEC surveyors during respective fiscal year	Enhances quality of service
				3.2.7	Conduct a Risk-Based Review of Licensing, Contracts, and Other Provider Contract Controls to Lesson or Eliminate Existing Controls and Corresponding Administrative Burden	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Enhance risk mitigation capabilities while lowering cost/burden
	S		3.3		Systemically monitor and review critical incident reporting,							



Strategic Planning and Performance Measurement Template												
Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M			3.3.1	Annual Rate of Abuse/Neglect/Exploitation Arrests Per 100 Served in Community Residential Settings	0.30	0.25		July 1 - June 30	Internal database	Divide number of arrest for abuse, neglect and/or exploitation of individuals served in DDSN funded community residential setting by total number of individuals served in DDSN funded community residential settings multiplied by 100	Strengthens consumer safety
	M			3.3.2	Annual Rate of Abuse/Neglect/Exploitation Arrests Per 100 Served in Regional Centers	0.28	0.25		July 1 - June 30	Internal database	Divide number of arrests for abuse, neglect and/or exploitation of individuals served in DDSN Regional Centers by total number of individuals served in DDSN Regional Centers multiplied by 100	Strengthens consumer safety
	M			3.3.3	Annual Rate of Abust/Neglect/Exploitation Substantiated Administrative Standard of Conduct Complaints per 100 Served in the Community Residential Settings	3.5	3.5		July 1 - June 30	Internal database	Divide number of substantiated administrative allegations of abuse, neglect and/or exploitation of individuals served in DDSN Regional Centers by total number of individuals served in DDSN Regional Centers multiplied by 100	Strengthens consumer safety
	M			3.3.4	Annual Rate of Abust/Neglect/Exploitation Substantiated Administrative Standard of Conduct Complaints per 100 Served in Regional Centers	4.3	4.3		July 1 - June 30	Internal database	Divide number of substantiated administrative allegations of abuse, neglect and/or exploitation of individuals served in DDSN Regional Centers by total number of individuals served in DDSN Regional Centers multiplied by 100	Strengthens consumer safety
	M			3.3.5	Annual Rate of Critical Incidents Per 100 Served in Community Residential Settings	11.3	11.3		July 1 - June 30	Internal database	Divide number of DDSN defined Critical Incidents involving individuals served in DDSN funded community residential or day settings by total number of individuals served in DDSN funded community residential and day settings multiplied by 100	Strengthens consumer safety
	M			3.3.6	Annual Rate of Critical Incidents Per 100 Served in Regional Centers	15.6	15.6		July 1 - June 30	Internal database	Divide number of DDSN defined Critical Incidents involving individuals served in DDSN Regional Centers by total number of individuals served in DDSN Regional Centers multiplied by 100	Strengthens consumer safety
	M			3.3.7	Establish a Formal Process to Collect "Lessons Learned" from Abuse/Neglect/Exploitation Arrests	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Strengthens consumer safety
Government and Citizens	G	4			Efficiently & Effectively Operate the Service Delivery System							
	S		4.1		Proactively Initiate System and Process Improvements							
	M			4.1.1	Obtain Commission Approval for a Modified/New Payment System	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Improve efficiency & effectiveness of the payment system
	M			4.1.2	Finalize Updated Service Rates for Community Service Providers	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Improve provider service quality and a long-term healthy delivery system
	M			4.1.3	Conduct an Internal Review of Regional Center Service Costs and Develop a Budget Package, if appropriate, for FY 2020	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Improve provider service quality and a long-term healthy delivery system

Agency Name:

DEPARTMENT OF DISABILITIES & SPECIAL NEEDS

Agency Code:

J16

Section:

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Strategic Planning and Performance Measurement Template												
Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M			4.1.4	DDSN Central Office Divisions Re-Validate Performance Measures and Mapping of Major Workflow Pocesess Suitable for Internal Audit	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Improve employee roles/responsibilities, performance, and accountability
	M			4.1.5	Shift All Employees to a Universal Performance Review Cycle to Improve Quality and Accountability	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Improve employee roles/responsibilities, performance, and accountability
	M			4.1.6	Establish a Formal Project Management Process	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Improve employee roles/responsibilities, performance, and accountability
	M			4.1.7	Establish Business Controls to Monitor State Fund Use to Maximize Medicaid Match Opportunities	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Improve resource utilization
	M			4.1.8	Establish an Annual Customer Service Survey	N/A	Complete		July 1 - June 30	Complete Yes/No	Complete Yes/No	Improve performance and accountability
	S		4.2		Agencywide Outcome Measures							
	M			4.2.1	Administrative Expenses as a % of Total Expenses	1.25%	1.23%		July 1 - June 30	Internal database	Divide DDSN Central Office annual administrative & program costs by total DDSN annual expenditures	Maximizes efficient resource utilization to serve more consumers
	M			4.4.2	# Individuals on DDSN Managed HCB Waiver Waiting Lists Adjusted by Waiver Conversion Rates	4,980	4,980		July 1	Internal database	Count of the individuals on the South Carolina Intellectual Disabilities/Related Disabilities, Community Support, Head and Spinal Cord Injury and Pervasive Developmental Disorder Mediciad waiver waiting lists and multiply by waiver current conversion rates	Strengthens consumer safety
	M			4.4.3	Average Time of Wait (in years) for Individuals Enrolled in ID/RD Waiver	3.4	3.4		July 1 - June 30	Internal database	Divide total waiting time (in days) of all individuals enrolled in ID/RD waiver during respective fiscal year by the number of individuals enrolled in ID/RD waiver then divide by 365	Enhances consumer independence and strengthen consumer safety
	M			4.4.4	Average Time of Wait (in years) for Individuals Enrolled in CS Waiver	1.5	1.5		July 1 - June 30	Internal database	Divide total waiting time (in days) of all individuals enrolled in CS waiver during respective fiscal year by the number of individuals enrolled in CS waiver then divide by 365	Enhances consumer independence and strengthen consumer safety
	M			4.4.5	Average Time of Wait (in years) for Individuals Enrolled in HASCI Waiver	0	0		July 1 - June 30	Internal database	Divide total waiting time (in days) of all individuals enrolled in HASCI waiver during respective fiscal year by the number of individuals enrolled in HASCI waiver then divide by 365	Enhances consumer independence and strengthen consumer safety
	M			4.4.6	The ID/RD and HASCI Total Intake Process Time for DDSN "Front End" Initiation and "Back End" Eligibility	32	30		July 1 - June 30	Internal database	Total client processing time divided by number of clients' processed for both front and back end processes	Increase process speed to lessen time waiting for services
	M			4.4.7	The Autism Total Intake Process Time for DDSN "Front End" Initiation and "Back End" Eligibility Testing	93	88		July 1 - June 30	Internal database	Total client processing time divided by number of clients' processed for both front and back end processes	Increase process speed to lessen time waiting for services

Agency Name:	DEPARTMENT OF DISABILITIES & SPECIAL NEEDS
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Fiscal Year 2017-2018  
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Agency Code:	J160	Section:	036
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Program Template										
Program/Title	Purpose	FY 2017-18 Expenditures (Actual)				FY 2018-19 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Administration	Leadership and direction for the agency including administration, financial, and legal services.	\$ 4,413,654	\$ 2,143,069		\$ 6,556,723	\$ 4,814,354	\$ 3,442,645		\$ 8,256,999	4.1.1;4.1.2;4.1.3;4.1.4;4.1.5;4.1.6;4.1.7;4.1.8;4.2.1;4.2.2;4.2.3;4.2.4;4.2.5;4.2.6;4.2.7
II. A. Prevention Program	Programs and activities to prevent or reduce the occurrence of primary and secondary disabilities that include genetic services, specialized treatments, wellness programs, and professional and public education and	\$ 4,434,300	\$ 7,708,023		\$ 12,142,323	\$ 5,334,300	\$ 8,508,369		\$ 13,842,669	1.1.2;1.1.2;1.2.1;1.2.2
II. B. Intellectual Disabilities Family Support Program	Family support services allow individuals to live independently or with family members, promote family unity and responsibility, and prevent crisis situations, the break up of families and expensive out of home placement.	\$ 73,963,076	\$ 107,130,019		\$ 181,093,095	\$ 74,839,100	\$ 141,425,582	\$ 233,000	\$ 216,497,682	2.1.1;2.1.2;2.1.3;2.2.1;2.2.2;2.2.3;2.3.1;2.3.2;3.1.1
II. C. Autism Family Support Program	Family support services allow individuals to live independently or with family members, promote family unity and responsibility, and prevent crisis situations, the break up of families and expensive out of home placement.	\$ 6,313,736	\$ 9,679,466		\$ 15,993,202	\$ 7,553,595	\$ 20,958,972	\$ 5,000	\$ 28,517,567	2.1.1;2.1.2;2.1.3;2.2.1;2.2.2;2.2.3;2.3.1;2.3.2;3.1.1
II. D. Head & Spinal Injury Family Support Program	Family support services allow individuals to live independently or with family members, promote family unity and responsibility, and prevent crisis situations, the break up of families and expensive out of home placement.	\$ 10,032,805	\$ 8,526,796		\$ 18,559,601	\$ 10,576,543	\$ 18,165,834		\$ 28,742,377	2.1.1;2.1.2;2.1.3;2.2.1;2.2.2;2.2.3;2.3.1;2.3.2;3.1.1
II. E. Intellectual Disability Community Residential Program	Residential care for individuals with intellectual disabilities in the least restrictive environment consists of 24 hour care with range of care based on medical and behavioral needs of consumers.	\$ 81,732,918	\$ 223,127,400	\$ 1,108,392	\$ 305,968,710	\$ 80,288,623	\$ 239,769,505		\$ 320,058,128	2.2.3;2.3.1;2.3.2;3.1.1;3.1.2;3.1.3;3.2.1;3.2.2;3.2.7;3.3.1;3.3.3;3.3.5;3.3.7;4.1.1
II. F. Autism Community Residential Program	Residential care for individuals with intellectual disabilities in the least restrictive environment consists of 24 hour care with range of care based on medical and behavioral needs of consumers.	\$ 4,888,395	\$ 24,145,082		\$ 29,033,477	\$ 5,778,997	\$ 23,960,087		\$ 29,739,084	2.2.3;2.3.1;2.3.2;3.1.1;3.1.2;3.1.3;3.2.1;3.2.2;3.2.7;3.3.1;3.3.3;3.3.5;3.3.7;4.1.1
II. G. Head & Spinal Cord Injury Community Residential Program	Residential care for individuals with intellectual disabilities in the least restrictive environment consists of 24 hour care with range of care based on medical and behavioral needs of consumers.	\$ 1,019,438	\$ 3,376,082		\$ 4,395,520	\$ 1,158,763	\$ 3,881,769		\$ 5,040,532	2.2.3;2.3.1;2.3.2;3.1.1;3.1.2;3.1.3;3.2.1;3.2.2;3.2.7;3.3.1;3.3.3;3.3.5;3.3.7;4.1.1
II. H. Regional Centers Residential Program	Regional residential centers provide 24 hour care and treatment to individuals with intellectual disabilities or autism with the most fragile, complex and/or severe disabilities.	\$ 43,304,273	\$ 26,012,536	\$ 50,890	\$ 69,367,699	\$ 40,501,491	\$ 43,428,627	\$ 102,000	\$ 84,032,118	2.1.2,2.1.3;3.1.1;3.1.2;3.2.3;3.2.4;3.2.5;3.2.6;3.3.2;3.3.4;3.3.6;3.3.7;4.1.3
					\$ -				\$ -	
III. Employee Benefits	State employer contributions	\$ 20,940,774	\$ 5,960,450		\$ 26,901,224	\$ 23,415,078	\$ 10,377,772		\$ 33,792,850	All objectives with DDSN personnel
					\$ -				\$ -	
Agency Total		\$ 251,043,369	\$ 417,808,923	\$ 1,159,282	\$ 670,011,574	\$ 254,260,844	\$ 513,919,162	\$ 340,000	\$ 768,520,006	*
					\$ -				\$ -	
					\$ -				\$ -	
* FY 2018-19 Expenditure information is shown at Legislative Authorization; at this time, the Agency's spending plan is under construction and approximately \$60 million less than legislative authorization.					\$ -				\$ -	



Agency Name: Department of Disabilities and Special Needs

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Agency Code: J160 Section: 036

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
	Title 44 20 South Carolina Intellectual Disability, Related Disabilities, Head Injuries, and Spinal Cord Injuries Act							
1	§ 44-20-10	State	State	This chapter may be cited as the "South Carolina Intellectual Disability, Related Disabilities,	No	No		
	§ 44-20-20	State	State	Purpose of chapter	No	No		
	§ 44-20-30	State	State	Definitions	No	No		
	§ 44-20-210	State	State	Creation of South Carolina Commission on Disabilities and Special Needs; membership; terms	No	No		
	§ 44-20-220	State	State	Duties of Commission; per diem; appointment of Director of Disabilities and Special Needs;	No	No		
	§ 44-20-230	State	State	Powers and duties of director	No	No		
	§ 44-20-240	State	State	Creation of Department of Disabilities and Special Needs; divisions	Yes	No		
	§ 44-20-250	State	State	Powers and duties of Department	No	No		
	§ 44-20-255	State	State	Ownership of property confirmed in Department of Disabilities and Special Needs; retention	No	No		
	§ 44-20-260	State	State	Research programs	Yes	No		
	§ 44-20-270	State	State	Administration of federal funds	Yes	No		
	§ 44-20-280	State	State	Contracts for expansion of service	No	No		
	§ 44-20-290	State	State	Security guards; powers; bonds	No	No		
	§ 44-20-300	State	State	Motor vehicle liability insurance for employees of Department	No	No		
	§ 44-20-310	State	State	Sale of timber from forest lands; disposition of funds	No	No		
	§ 44-20-320	State	State	Acceptance of gifts, etc. by Department; policies and regulations	No	No		
	§ 44-20-330	State	State	Granting of easements, permits, or rights-of-way by Department	No	No		
	§ 44-20-340	State	State	Records and reports pertaining to client; confidentiality of information; waiver	Yes	No		
	§ 44-20-350	State	State	Reimbursement to State for its fiscal outlay on behalf of Department; charge for services;	Yes	Yes	Other service or product our agency	A hearing procedure for review of charges for
	§ 44-20-355	State	State	Fee for Intermediate Care Facilities for persons with intellectual disability; proceeds to	No	No		
	§ 44-20-360	State	State	Midlands Center, Coastal Center, Pee Dee Center, and Whitten Center designated as	No	No		
	§ 44-20-365	State	State	Closing regional centers to be authorized by law	Yes	Yes	Other service or product our agency	Regional Center services.
	§ 44-20-370	State	State	Notification of applicant qualifying for services; county programs; training programs	Yes	Yes	Other service or product our agency	Notice to applicants, review of service plans;
	§ 44-20-375	State	State	County boards of disabilities and special needs; establishment; recognition	No	No		
	§ 44-20-380	State	State	Funds for county boards of disabilities and special needs	Yes	No		
	§ 44-20-385	State	State	Additional powers and duties of county boards of disabilities and special needs	No	No		
	§ 44-20-390	State	State	Initial intake and assessment service for person believed to be in need of services; service	Yes	No		
	§ 44-20-400	State	State	Admission of person to services of Department for evaluation and diagnosis; form for	Yes	No		
	§ 44-20-410	State	State	Requirement for admission to services	Yes	Yes	Other service or product our agency	Admission to services determined by relative
	§ 44-20-420	State	State	Designation of service or program in which client is placed	Yes	No		
	§ 44-20-430	State	State	Final authority over applicant eligibility, etc	Yes	Yes	Other service or product our agency	Eligibility to services determined by final
	§ 44-20-440	State	State	Admission of client upon request of parent, spouse, lawful custodian or legal guardian, or	Yes	Yes	Other service or product our agency	Prescribe firm for admission to services.
	§ 44-20-450	State	State	Proceedings for involuntary admission; petition; hearing; service of notice; guardian ad litem;	Yes	No		
	§ 44-20-460	State	State	Discharge of client; detention of voluntarily admitted client; venue for judicial admission;	Yes	No		
	§ 44-20-470	State	State	Return of nonresident person with intellectual disability or related disability to agency of	Yes	No		
	§ 44-20-480	State	State	Placement of client out of home; payment for services	Yes	Yes	Other service or product our agency	Placement in least restrictive environment.
	§ 44-20-490	State	State	Placement of client in employment situation; sheltered employment and training programs;	Yes	No		
	§ 44-20-500	State	State	Order of confinement for client	Yes	No		
	§ 44-20-510	State	State	Attendance of client in community based public school classes	No	No		
	§ 44-20-710	State	State	Licensing of facilities and programs	No	Yes	Other service or product our agency	Licensing of day programs.
	§ 44-20-720	State	State	Minimum standards of operation and license programs	No	Yes	Other service or product our agency	Standards for operation and license of
	§ 44-20-730	State	State	Criteria for issuance of license	Yes	No		
	§ 44-20-740	State	State	Restrictions as to services; number of clients; form of application for license; term of license;	No	Yes	Other service or product our agency	Only licensed day programs can provide
	§ 44-20-750	State	State	Inspection of facilities; filing copy of bylaws, regulations, and rates of charges; inspection of	No	No		
	§ 44-20-760	State	State	Disclosure of inspections; protection of names of clients	No	Yes	Other service or product our agency	Report of licensing inspections available upon
	§ 44-20-770	State	State	Denial, suspension or revocation of license; grounds	No	Yes	Other service or product our agency	License can be denied, suspedned or revoked.
	§ 44-20-780	State	State	Notifying operator of program of deficiencies; time for correction; notice of impending	No	No		
	§ 44-20-790	State	State	Promulgation of regulations governing hearings	No	No		
	§ 44-20-800	State	State	Appeal of decision concerning deficiencies, licenses, etc	Yes	No		
	§ 44-20-900	State	State	Injunctions; sufficiency of complaint; fines and penalties	No	Yes	Other service or product our agency	Injunctions against unlicensed day programs.
	§ 44-20-1000	State	State	Licensing by department to be done in conjunction with licensing by agency having	Yes	No		
	§ 44-20-1110	State	State	Department's authority as to State's disabilities and special needs services and programs	No	No		
	§ 44-20-1120	State	State	Raising of money for construction of improvements	No	No		

	§ 44-20-1130	State	State	Limitation on amount of state capital improvement bonds	No	No		
	§ 44-20-1140	State	State	Improvements for residential regional center or community facility; application	No	No		
	§ 44-20-1150	State	State	Powers and duties concerning application for improvements	No	No		
	§ 44-20-1160	State	State	Use of monies derived from revenues	No	Yes	Other service or product our agency	Revenues to be used principal and interest of
	§ 44-20-1170	State	State	Special funds; disposition of revenues; withdrawal of funds				
	Title 44 Chapter 38 Head and Spinal Cord Injuries							
2	§ 44-38-10	State	Statute	Head and Spinal Cord Injury Information System created; purpose	No	No		
	§ 44-38-20	State	Statute	Definitions	No	No		
	§ 44-38-30	State	Statute	Head and Spinal Cord Injury Information System Council; establishment and purpose;	No	No		
	§ 44-38-40	State	Statute	Duties of council	No	No		
	§ 44-38-50	State	Statute	Reporting of required information; follow up to persons entered in registry; gathering	No	No		
	§ 44-38-60	State	Statute	Confidentiality of reports and records; nondisclosure under Freedom of Information Act	No	No		
	§ 44-38-70	State	Statute	Council to submit annual report	No	No		
	§ 44-38-80	State	Statute	Qualified immunity from liability for release of information in accordance with article	No	No		
	§ 44-38-90	State	Statute	Penalty for intentional noncompliance with article	No	No		
	§ 44-38-310	State	Statute	Service Delivery System established	Yes	Yes	Other service or product our agency	Delivery of services to those with head and
	§ 44-38-320	State	Statute	Definitions	Yes	No		
	§ 44-38-330	State	Statute	Primary functions of system	Yes	Yes	Other service or product our agency	Intake, planning, referral, case management,
	§ 44-38-340	State	Statute	Duties of department	Yes	Yes	Other service or product our agency	development of state plan, receipt of
	§ 44-38-370	State	Statute	Eligibility criteria for case management services	Yes	No		
	§ 44-38-380	State	Statute	Advisory Council to System	No	Yes	Board, commission, or committee	
	§ 44-38-390	State	Statute	Article does not establish entitlement program or benefit	No	No		
	§ 44-38-510	State	Statute	Spinal Cord Injury Research Board	No	No		
	§ 44-38-610	State	Statute	South Carolina Brain Injury Leadership Council	Yes	No		
	§ 44-38-620	State	Statute	Duties of the Council	No	No		
	§ 44-38-630	State	Statute	Membership of Council; officers of council; compensation	Yes	Yes	Board, commission, or committee	
	§ 44-38-640	State	Statute	Authority to apply for grants	No	No		
	Title 44 Chapter 21 Department of Disabilities and Special Needs Family Support Services							
3	§ 44-21-10	State	Statute	Legislative intent; intent of program; guiding principles	Yes	No		
	§ 44-21-20	State	Statute	Definitions	Yes	No		
	§ 44 21 30	State	Statute	Authority to contract or make grants	No	No		
	§ 44 21 40	State	Statute	Focus of Family Support Program	Yes	No		
	§ 44 21 50	State	Statute	Contracted agency to assist families in assessing needs and preparing plan	No	No		
	§ 44 21 60	State	Statute	Services included in Family Support Program	Yes	Yes	Other service or product our agency	Provision of Family Support Services.
	§ 44 21 70	State	Statute	Implementation contingent upon annual appropriations	No	No		
	§ 44 21 80	State	Statute	Regional tertiary level developmental evaluation centers	Yes	No		
	Title 44 Chapter 23 Provisions Applicable to Both Mentally Ill Persons and Persons with Intellectual Disability							
4	§ 44-23-10	State	Statute	Definitions	No	No		
	§ 44-23-20	State	Statute	Inapplicability to Whitten Center	No	No		
	§ 44-23-40	State	Statute	Appeal to court from rules and regulations	No	No		
	§ 44-23-210	State	Statute	Transfer of confined persons to or between mental health or intellectual disability facility	No	No		
	§ 44-23-220	State	Statute	Admission of persons in jail	No	No		
	§ 44-23-410	State	Statute	Determining fitness to stand trial; time for conducting examination; extension; independent	No	Yes	Other service or product our agency	Conduct Competency To Stand Trial
	§ 44-23-420	State	Statute	Designated examiners' report	No	Yes	Other service or product our agency	Provide written report on Competency To
	§ 44-23-430	State	Statute	Hearing on fitness to stand trial; effect of outcome	No	No		
	§ 44-23-460	State	Statute	Procedure when superintendent believes person charged with crime no longer requires	Yes	No		
	Title 44 Chapter 26 Rights of Clients with Intellectual Disability							
5	§ 44-26-10	State	Statute	Definitions	Yes	No		
	§ 44-26-40	State	Statute	Determination of competency to consent to or refuse major medical treatment	Yes	Yes	Other service or product our agency	Use Adult Health Care Consent Act to
	§ 44-26-50	State	Statute	Health care decisions of client found incompetent to consent to or refuse major medical	Yes	No		
	§ 44-26-60	State	Statute	Health care decisions of minor clients	Yes	No		
	§ 44-26-70	State	Statute	Human rights committees	Yes	Yes	Other service or product our agency	Establish Human Rights Committee (HRC)
	§ 44-26-80	State	Statute	Appeal of decisions concerning services or treatment provided	Yes	Yes	Other service or product our agency	Policies, procedures for appeals of HRC
	§ 44-26-90	State	Statute	Rights of client not to be denied	Yes	Yes	Other service or product our agency	Recognize rights of clients
	§ 44-26-100	State	Statute	General rights of clients; limitations on rights	Yes	No		
	§ 44-26-110	State	Statute	Right to daily physical exercise	Yes	No		
	§ 44-26-120	State	Statute	Access to medical and habilitative records; grounds for denial of access; appeal of denial of	Yes	No		
	§ 44-26-130	State	Statute	Confidentiality of communications with, and records of clients; disclosure	Yes	No		

	§ 44-26-140	State	Statute	Clients to receive least restrictive appropriate care and habilitation available; exceptions	Yes	Yes	Other service or product our agency	Receipt of services in least restrictive care
	§ 44-26-150	State	Statute	Clients to be informed of rights upon admission; written individualized plan of habilitation;	Yes	Yes	Other service or product our agency	Informing client of rights at time of
	§ 44-26-16	State	Statute	Mechanical, physical or chemical restraint of clients	Yes	Yes	Other service or product our agency	Procedures for written authorization of
	§ 44-26-170	State	Statute	Use of certain types of behavior modification	Yes	Yes	Other service or product our agency	Written approval for certain types of
	§ 44-26-180	State	Statute	Informed consent required for participation in research; promulgation of regulations	Yes	Yes	Other service or product our agency	Obtaining informed consent for research.
	§ 44-26-200	State	Statute	State Employment Services Division and State Agency of Vocational Rehabilitation to find	No	No		
	§ 44-26-210	State	Statute	Penalties for denying client rights accorded under this chapter	No	No		
	§ 44-26-220	State	Statute	Person making health care decision not subject to civil or criminal liability, nor liable for cost	No	No		
	<b>Title 44 Health Chapter 28 Self-Sufficiency Trust Fund; Disability Trust Fund; Aid For Developmentally Disabled, Mentally Ill, and Physically Handicapped Persons</b>				No	No		
6	§ 44-28-10	State	Statute	Establishment of Fund; purpose	No	No		
	§ 44-28-40	State	Statute	Departments and Agency required to provide care or treatment using monies in Fund	No	No		
	§ 44-28-60	State	Statute	Money not usable for supplemental care and treatment to be returned to depositing trust;	No	Yes	Other service or product our agency	Consult on use of trust funds.
	§ 44-28-80	State	Statute	Departments and Agency to promulgate regulations for implementation and administration	No	No		
	§ 44-28-360	State	Statute	Departments and Agency required to provide care or treatment to eligible beneficiaries using	No	Yes	Other service or product our agency	Provide services to those beneficiaries of the
	§ 44-28-370	State	Statute	Departments and Agency to promulgate regulations for implementation and administration				
	<b>Health Chapter 44 "South Carolina Birth Defects Act"</b>							
7	§ 44-44-40	State	Statute	Birth Defects Advisory Council established; membership; subject areas for recommendations;	No	No		
	<b>Title 44 Chapter 66 Adult Health Care Consent Act</b>							
8	§ 44-66-10	State	Statute	Short title	No	No		
	§ 44-66-20	State	Statute	Definitions	No	No		
	§ 44-66-30	State	Statute	Persons who may make health care decisions for patient who is unable to consent; order of	No	No		
	§ 44-66-40	State	Statute	Provision of health care without consent where there is serious threat to health of patient, or	No	No		
	§ 44-66-50	State	Statute	Provision of health care without consent to relieve suffering, restore bodily function, or to	No	No		
	§ 44-66-60	State	Statute	No authority to provide health care to patient who is unable to consent where health care is	No	No		
	§ 44-66-70	State	Statute	Person who makes health care decision for another not subject to civil or criminal liability,	No	No		
	§ 44-66-75	State	Statute	Designating a family member with whom provider may discuss medical condition;	No	Yes	Other service or product our agency	Provide form for designation of person or
	§ 44-66-80	State	Statute	Other laws mandating or allowing testing or treatment without consent unaffected	No	No		
	<b>Title 44. Health Chapter 25 Interstate Compact on Mental Health</b>							
9	§ 44-25-10	State	Statute	Compact enacted into law	No	No		
	§ 44-25-30	State	Statute	Director of Mental Health and Director of Disabilities and Special Needs shall be compact	No	Yes	Other service or product our agency	Administer the Interstate Compact on Mental
	<b>Title 44 Chapter 7 Hospitals, Tuberculosis Camps and Health Service Districts</b>							
10	§ 44-7-260	State	Statute	Requirements for licensure	No	No		
	§ 44-7-264	State	Statute	Nursing home or community residential care facility licensure; fingerprint-based criminal	No	No		
	§ 44-7-2910	State	Statute	Criminal record check for direct caregivers; definitions	No	Yes	Other service or product our agency	Fingerprint or background checks for direct
	§ 44-7-2920	State	Statute	Criminal record check procedures	No	No		
	<b>Title 6 Local Govenment Chapter 29 South Carolina Local Government Comprehensive Planning Enabling Act of 1994</b>							
11	§ 6-29-770	State	Statute	Governmental entities subject to zoning ordinances; exceptions	No	No		
	<b>Title 40 Professionls And Occupations Chapter 35 Long Term Health Care Administrators</b>							
12	§ 40-35-20	State	Statute	Definitions	No	No		
	§ 40-35-30	State	Statute	Supervision of facilities and centers by licensed administrators	No	No		
	<b>Title 43 Social Services Chapter 35 Adult Protection (This chapter may be cited as the Omnibus Adult Protection Act)</b>							
13	§ 43-35-5	State	Statute	Short title	No	No		
	§ 43-35-10	State	Statute	Definitions	No	No		
	§ 43-35-13	State	Statute	Nonmedical remedial treatment by spiritual means is not abuse or neglect of vulnerable adult	No	No		
	§ 43-35-15	State	Statute	Vulnerable Adults Investigations Unit; Long Term Care Ombudsman Program; Adult Protective	No	No		
	§ 43-35-20	State	Statute	Additional powers of investigative entities	No	No		
	§ 43-35-25	State	Statute	Persons required to report abuse, neglect, or exploitation of adult; reporting methods	No	Yes	Other service or product our agency	Mandated reporting of abuse, neglect and
	§ 43-35-30	State	Statute	Photographing of visible trauma on abused adult	No	Yes	Other service or product our agency	Photgraphing areas of trauma.
	§ 43-35-35	State	Statute	Reporting deaths where abuse or neglect suspected	No	Yes	Other service or product our agency	mandated reporting of deaths due to abuse,
	§ 43-35-60	State	Statute	Sharing of report information by investigative entities; public confidentiality	No	No		
	§ 43-35-65	State	Statute	Notices to be displayed at facilities	No	Yes	Other service or product our agency	Display notices conerning reporting of abuse,
	§ 43-35-75	State	Statute	Immunity of person making report or participating in investigation in good faith	No	No		
	§ 43-35-310	State	Statute	Council created; membership; filling vacancies (APCC)	No	No		
	§ 43-35-520	State	Statute	Investigations of deaths in facilities operated by the Department of Mental Health or the	No	No		

	§ 43-35-540	State	Statute	Access to medical information	No	Yes	Other service or product our agency	Provide upon request of SLED, records of
	§ 43-35-560	State	Statute	Vulnerable Adults Fatalities Review Committee; members; terms; meetings; administrative	No	No		
	Title 63 Chapter 7 Child Protection and Permanency							
14	§ 63-7-310	State	Statute	Persons required to report	No	Yes	Other service or product our agency	Mandated reports of child abuse and neglect.
	§ 63-7-315	State	Statute	Civil action created for wrongful termination based on employee having reported child abuse	No	No		
	§ 63-7-360	State	Statute	Mandatory reporting to coroner	No	Yes	Other service or product our agency	Mandated reporting of child death due to
	§ 63-7-380	State	Statute	Photos and x-rays without parental consent; release of medical records	No	No		
	§ 63-7-390	State	Statute	Reporter immunity from liability	No	No		
	§ 63-7-410	State	Statute	Failure to report; penalties	No	No		
	Regulations CHAPTER 88 DEPARTMENT OF DISABILITIES AND SPECIAL NEEDS							
15	License Requirements for Facilities and Programs				No	Yes		
	§ 88-105	State	Regulation	Scope	Yes	No		
	§ 88-110	State	Regulation	Licenses Issued	No	No		
	§ 88-115	State	Regulation	Effective Date and Term of License	No	No		
	§ 88-120	State	Regulation	Applications for License	No	Yes	Other service or product out agency	Denial, suspension or revocation of a license
	§ 88-125	State	Regulation	Denial, Suspension, or Revocation of License	No	No		
	§ 88-130	State	Regulation	Waivers	No	No		
	§ 88-135	State	Regulation	Validity of License	No	No		
	§ 88-140	State	Regulation	Separate Licenses	Yes	No		
	§ 88-210	State	Regulation	Definitions				
	Recreational Camps For Persons With Intellectual Disability (No longer done)				No	No		
	§ 88-310	State	Regulation	Definitions	No	No		
	§ 88-320	State	Regulation	Supervision	No	No		
	§ 88-325	State	Regulation	Personnel	No	No		
	§ 88-330	State	Regulation	Size of Staff	No	No		
	§ 88-335	State	Regulation	Personnel Records	No	No		
	§ 88-340	State	Regulation	General Health	No	No		
	§ 88-345	State	Regulation	General Safety	No	No		
	§ 88-350	State	Regulation	Emergency Procedures	No	No		
	§ 88-355	State	Regulation	General Sanitation Requirements	No	No		
	§ 88-360	State	Regulation	Housing in Residential Camps	No	No		
	§ 88-365	State	Regulation	Nutrition and Food Service	No	No		
	§ 88-370	State	Regulation	Transportation	No	No		
	§ 88-375	State	Regulation	Program	No	No		
	§ 88-380	State	Regulation	Waterfront Activity	No	No		
	§ 88-385	State	Regulation	General Care of Campers	No	No		
	§ 88-390	State	Regulation	Confidentiality	No	No		
	§ 88-395	State	Regulation	Reserve Clause				
	Day Programs For Persons With Intellectual Disability				No	No		
	§ 88-405	State	Regulation	Definitions	No	No		
	§ 88-410	State	Regulation	Personnel	No	No		
	§ 88-415	State	Regulation	Facility	No	No		
	§ 88-420	State	Regulation	Transportation	No	No		
	§ 88-425	State	Regulation	Medical Care	No	No		
	§ 88-430	State	Regulation	Evaluations	No	No		
	§ 88-435	State	Regulation	Program	No	No		
	§ 88-440	State	Regulation	Records				
	Unclassified Facilities And Programs							
	§ 88-910	State	Regulation	Unclassified Facilities and Programs	No	No		
	§ 88-915	State	Regulation	Application for License of an Unclassified Program	No	No		
	§ 88-920	State	Regulation	Determination by the Department	No	No		
	Federal Statutes							
16	Fair Housing Act 42 U.S. C. §3601	Federal	Statute		No	No		
17	American with Disabilities Act 42 U.S.C. 126 §12101 et seq	Federal	Statute		No	No		
18	Rehabilitation Act 29 U.S.C. § 701	Federal	Statute		No	No		

19	Medicaid 42 U.S.C 1936n §1915 et seq	Federal	Statute		Yes	No		
20	Health Insurance Portability and Accounting Act (HIPPA) 42 U.S.C. 1320-d	Federal	Statute		No	No		
21	IDEA 20 U.S. C. 33 §1400 et seq	Federal	Statute		No	No		
	Appropriations							
22	Appropriations Act 2017-2018	State	Proviso	36.1 Work Activity Programs	No	No		
23	Appropriations Act 2016-2017	State	Proviso	36.2 Sale of Excess Real Property	No	No		
24	Appropriations Act 2017-2018	State	Proviso	36.3 Prenatal Diagnosis	No	No		
25	Appropriations Act 2016-2017	State	Proviso	36.4 Medicaid-Funded Contract Settlements	No	No		
26	Appropriations Act 2016-2017	State	Proviso	36.5 Departmental Generated Revenue	No	No		
27	Appropriations Act 2016-2017	State	Proviso	36.6 Transfer of Capital/Property	No	No		
28	Appropriations Act 2016-2017	State	Proviso	36.7 Unlicensed Medication Providers	No	Yes	Other service or product our agency	Selected prescribed medications maybe
29	Appropriations Act 2016-2017	State	Proviso	36.8 Pervasive Developmental Disorder	Yes	Yes	Other service or product our agency	Treatment for autistic disorders in children
30	Appropriations Act 2016-2017	State	Proviso	36.9 Child Daycare Centers	No	No		
31	Appropriations Act 2016-2017	State	Proviso	36.10 Debt Service Account	No	No		
32	Appropriations Act 2016-2017	State	Proviso	36.11 Traumatic Brain Injury	Yes	Yes	Other service or product our agency	Provide post acute rehabilitation for
33	Appropriations Act 2016-2017	State	Proviso	36.13Medicaid Direct Billing	No	Yes	Other service or product our agency	Facilitate Medicaid direct filling for all
34	Appropriations Act 2016-2017	State	Proviso	36.14Carry Forward Authorization	No	Yes	Other service or product our agency	Use of carry forward funds to reduce the
35	Appropriations Act 2016-2017	State	Proviso	36.15 Service Providers Expenditure Requirement	No	No		
36	Appropriations Act 2016-2017	State	Proviso	36.16 Beaufort DSN Facility	Yes	Yes	Distribute Funds	
37	Appropriations Act 2016-2017	State	Proviso	117.24 TEFRA	No	No		
38	Appropriations Act 2016-2017	State	Proviso	117.54 ISCEDC Funding Transfer	No	No		
39	Appropriations Act 2016-2017	State	Proviso	117.73 IMD Operations	No	No		
40	Appropriations Act 2016-2017	State	Proviso	117.91 Means Test	No	No		
41	Appropriations Act 2016-2017	State	Proviso	117.98 First Steps - BabyNet (quarterly report)	No	Yes	Report to the Senate and House Commitees	



Agency Name:		Department of Disabilities & Special Needs		Fiscal Year 2017-2018	
				Accountability Report	
Agency Code:		J16	Section:	36	
				Customer Template	
Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.	
Administration	Executive, Fiscal, Legal and Audit	Leadership, direction, fiscal management oversight, legal activities and audit functions	Executive Branch/State Agencies		
			Legislative Branch		
			Judicial Branch		
			Local Govts.		
			General Public	Public: All ages, all genders, all incomes	
Programs and Services	Prevention, Family Support, Community Services, Regional Center Services	Primary preventive services, Early Intervention services, in-home family support services, community day/employment services, community residential services, regional center day/employment services, regional center residential services	General Public	Public: Individuals of all ages, gender, income with an intellectual disability, related disability, autism spectrum disorder, traumatic brain injury, spinal cord injury and their families	
			Industry	Industry: Qualified providers of services specific to the needs of individuals eligible to receive services funded by DDSN.	

**Agency Name:** Department of Disabilities and Special Needs

**Fiscal Year 2017-2018  
Accountability Report**

**Agency Code:** J16 **Section:** 036

**Partner Template**

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
Public and private provider organizations	Non-Governmental Organization	Provision of consumer focused, high quality services in local communities	1;2;3;4
Department of Health and Human Services (DHHS)	State Government	Development, operational management and federal oversight of services funded in conjunction Medicaid dollars	2;3;4
State Law Enforcement Division (SLED)	State Government	Management of allegations of abuse, neglect or exploitation of individuals	3
Department of Mental Health (DMH)	State Government	Coordination of services for individuals served by both agencies	2
Department of Social Services (DSS)	State Government	Coordination of services for individuals served by both agencies;	2;3
Vocational Rehabilitation (VR)	State Government	Coordination of services for individuals served by both agencies	2
Disability Advocacy Organizations	Non-Governmental Organization	Collaboration to develop and promote services valued by individuals with	1;2;3;4
State Long Term Care Ombudsman	State Government	Management of allegations of abuse, neglect or exploitation of individuals	3
Attorney General	State Government	Management of allegations of abuse, neglect or exploitation of individuals	3
Department of Administration	State Government	Coordinate with Office of Executive Budget, Division of State Human	4
State Fiscal Accountability Authority (SFAA)	State Government	Coordinate with Office of State Auditor, Human Resources, Procurement Services, Insurance Reserve Fund	4
Local Law Enforcment	Local Government	Management of allegations of abuse, neglect or exploitation of individuals	3
Labor, Licensing and Regulation	State Government	Coordinate with divisions of specialized licensure	2;3
Department of Health and Environmental Control	State Government	Coordination of services and licensure of facilities	2;3
Department of Alcohol and Drug Abuse	State Government	Coordination of services for individuals served by both agencies	2
Department of Juvenile Justice	State Government	Coordination of services for individuals served by both agencies	2
Department of Corrections	State Government	Coordination of services for individuals served by both agencies	2
First Steps	Non-Governmental Organization	Coordination of services for individuals served by both agencies	2
Department of Education	State Government	Coordination of services for individuals served by both agencies	2
Continuum of Care	State Government	Coordination of services for individuals served by both agencies	2

Agency Name: Department of Disabilities and Special Needs

Fiscal Year 2017-2018  
Accountability Report

Agency Code: J16      Section:      036

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review and Report	DDSN Performance Evaluation	House Legislative Oversight Committee	State	Other	Began February 2017 and Completion Date Estimsted by no later than December 2018	Agencywide Performance Data and Testimony on the Agency's Efficiency and Effectiveness	Website of House Legislative Oversight Committee
2	Internal Review and Report	Accountability Report	Executive Budget Office	State	Annually	FY 2017-18	Agency Performance Report	Website Executive Budget Office
3	Internal Review and Report	Restructuring Report	Office of Senate Oversight	State	Other	November, 2017	Agencywide Performance	Website Office of Senate Oversight
4	Internal Review and Report	Debt Collection	General Assembly/SIG	State	Annually	Calendar Year 2017	Report Outstanding Debt	Contact DDSN
5	Internal Review and Report	Minority Business Enterprise Utilization Plan	Small and Minority Business Contracting and Certification Division	State	Quarterly/ Annually	FY 2017-18 Quarterly Reports and Annual Summary	Establishment of goal for spending a certain percentage of each governmental body's total dollar amount of funds expended with minority business enterprises (MBEs) certified by the Office of Small and Minority Business Assistance.	Contact DDSN
6	External Review and Report	Review of ANE Allegations at AC Mentor, a Private DDSN Provider	State Inspector General	State	Other	August, 2016	Address contractor performance issues impacting the public's confidence in DDSN	SIG Website
7	Internal Review and Report	Pervasive Developmental Disorder	General Assembly	State	Bi-annually	Mid and End of FY 2017-18	Report on PDD Program	Contact DDSN
8	Internal Review and Report	Bank Account Transparency and Accountability	General Assembly	State	Annually	FY 2017-18	Transparency of Composite Reservoir Accounts	Contact DDSN
9	Internal Review and Report	First Steps - BabyNet	General Assembly	State	Quarterly	FY 2017-18 Quarterly Reprts and Annual Summary	Federal Compliance/Report of Expenditures	Contact DDSN
10	Internal Review and Report	Information Technology and Information Security Plans	Dept. of Admin.	State	Annually	FY 2017-18	State-Level Coordination	Contact DDSN
12	Internal Review and Report	Carry Forward Authorization	General Assembly	State	Annually	FY 2017-18	Transparency and Accountability	Contact DDSN
13	Internal Review and Report	Schedule of Federal Financial Assistance	Office of State Auditor	State	Annually	FY 2017-18	Schedule of federal program expenditures to ensure timely completion of Statewide Single Audit	Contact DDSN
14	Internal Review and Report	State Fiscal Year Closing Packages	SC Comptroller General's Office	State	Annually	FY 2017-18	Multiple reports required for the year-end reporting process to assist in the completion of the state's Comprehensive Annual Financial Report (CAFR)	Contact DDSN
15	Internal Review and Report	Travel Report	SC Comptroller General's Office	State	Annually	FY 2017-18	Agency travel expenses for the prior fiscal year	SC Comptroller General's Office
16	Internal Review and Report	EEO Report	SC Human Affairs Commission	State	Annually	FY 2017-18	Affirmative action and diversity in personnel practices (hiring, promotions, etc.)	Contact DDSN
17	Internal Review and Report	Survey of Occupational Injuries and Illnesses	U.S. Department of Labor, Bureau of Labor Statistics	Federal	Annually	Calendar Year 2017	Data on workplace injuries and illnesses	Contact DDSN
18	Internal Review and Report	Energy Conservation Annual Progress Report	SC Energy Office	State	Annually	FY 2017-18	Energy conservation measures; energy consumption data; purchase of energy conservation products; energy retrofit financing; energy plan update	Contact DDSN
19	Internal Review and Report	Schedule of Federal Financial Assistance	Office of State Auditor	State	Annually	FY 2017-18	Schedule of federal program expenditures to ensure timely completion of Statewide Single Audit	Contact DDSN
20	External Review and Report	DDSN Payment System Review	Mercer Healthcare Consultants	Outside Organization	Other	October, 2018	Review of DDSN's provider payment system with emphasis on its capitated band payment system	Contact DDSN
21	External Review and Report	Rate Study of DDSN Rates Paid to Community Service Providers	Mercer Healthcare Consultants	Outside Organization	Other	January, 2018	Review of DDSN's rates paid to community service providers	Contact DDSN