

Public Service Commission of South Carolina
Accountability Report
Fiscal Year 2017-2018

AGENCY NAME:	Public Service Commission		
AGENCY CODE:	R040	SECTION:	72

Fiscal Year 2017-18 Accountability Report

SUBMISSION FORM

AGENCY MISSION	To serve the public by providing open and effective regulation and adjudication of the state’s public utilities, through consistent administration of the law and regulatory process.
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AGENCY VISION	At the Public Service Commission of South Carolina, our vision is to be a global leader of investor-owned public utilities regulation by adhering to and embracing the highest level of impartiality, excellence, professionalism, and transparency.
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

RESTRUCTURING RECOMMENDATIONS:	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Please identify your agency’s preferred contacts for this year’s accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Afton Ellison	803-896-5205	Afton.Ellison@psc.sc.gov
SECONDARY CONTACT:	Jocelyn Boyd	803-896-5114	Jocelyn.Boyd@psc.sc.gov

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I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	
(TYPE/PRINT NAME):	Jocelyn Boyd

BOARD/CMSN CHAIR (SIGN AND DATE):	
(TYPE/PRINT NAME):	The Honorable Thomas C. Alexander

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AGENCY’S DISCUSSION AND ANALYSIS

The Public Service Commission of South Carolina (Commission or PSC) regulates the rates and services of investor-owned public utilities in the State of South Carolina and establishes just and reasonable standards for their rates and services.

The mission of the Public Service Commission of South Carolina is to serve the public by providing open and effective regulation and adjudication of the state’s public utilities, through consistent administration of the law and regulatory process. The State Regulation of Public Utilities Review Committee serves as the joint legislative committee that oversees the operations of the Commission as a result of Act 175 and is chaired by Senator Thomas Alexander.

In order for the Public Service Commission of South Carolina to carry out its mission, the Commission must be alert to and anticipate emerging issues in the industries it regulates, including federal regulatory developments. Maintaining effective communications with its customers and participation in national organizations integrated into the utility sectors will aid in achieving this goal.

The Commission will continue to improve its hearing procedures so as to provide the public with accessible, transparent, and effective regulation of public utilities and provide the public with clear information about the regulatory process and its decisions.

An ongoing goal of the Commission is to improve its operations through technological advances. As opportunities are identified, the Commission will investigate both costs and benefits before taking the appropriate actions.

The nation’s electric and gas industries are subject to a broad range of regulatory models across the country, and regulators have taken a number of measures to increase competition and investment. With growing pressure for the generation of energy using alternative energy sources, the Commission must effectively regulate these industries, safeguarding the ratepayers without unduly burdening the industries or stifling competition.

The public relies on the Commission’s online systems to access information related to its operations. The Commission must budget funds to support maintenance and development of the systems.

The Commission’s primary duty is to adjudicate cases involving the state’s investor-owned utilities. This past fiscal year, the Commission opened 427 new dockets, including non-docketed items, held 60 hearings, issued 327 orders, and 475 directive orders. In 2016-2017, the PSC issued 385 orders and 476 directive orders. A total of 5,690 matters were posted on the Commission’s Docket Management System (DMS). The Commission also held 35 Commission Business Meetings during the year.

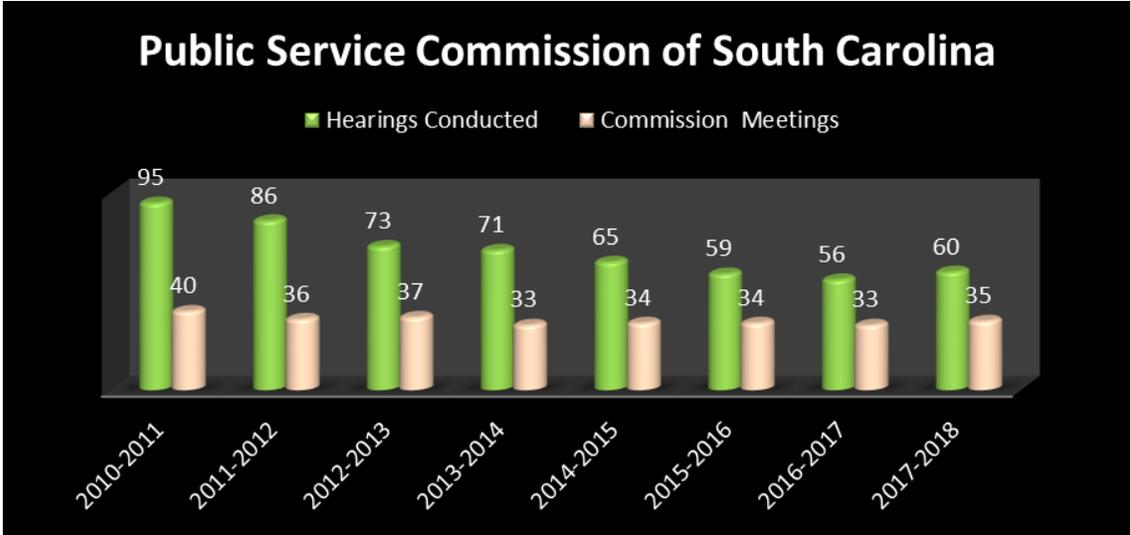
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DMS Statistics		
Fiscal Year	New Dockets*	Total Matters Posted**
2013-2014	503	6217
2014-2015	471	5840
2015-2016	474	7599
2016-2017	425	5765
2017-2018	427	5690

*Includes Non-Docketed Items (NDI)
 **Does Not Include NDI Matters

Non-Docketed Items*	
Fiscal Year	Number of Non-Docketed Items
2013-2014	25
2014-2015	41
2015-2016	44
2016-2017	52
2017-2018	34

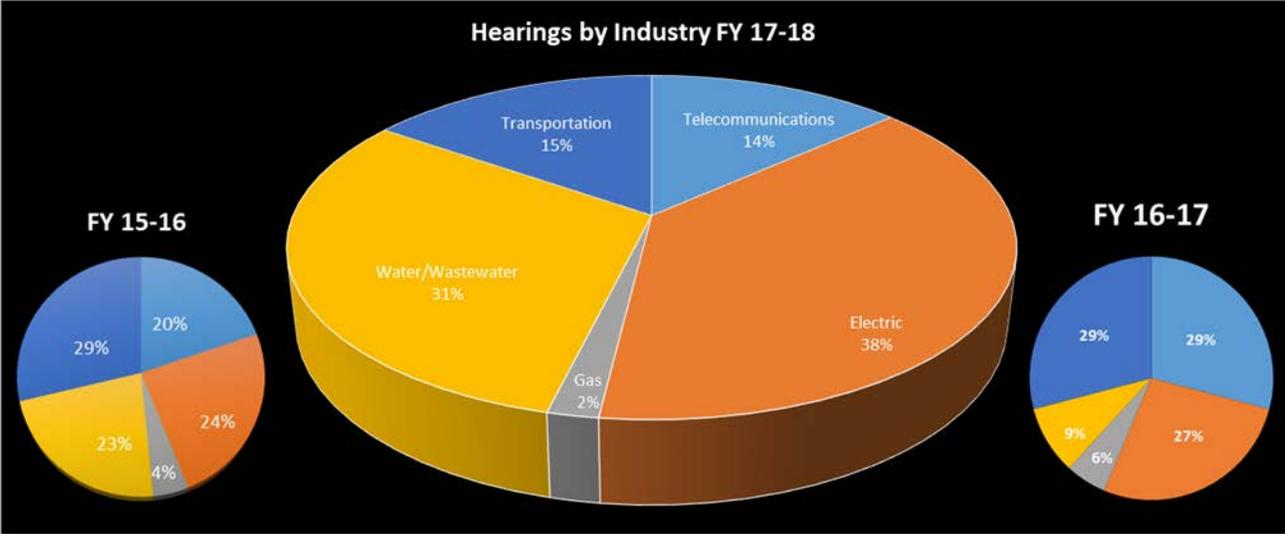
*Non-Docketed Items are uncontested cases.



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The Commission’s hearings encompass the electric, gas, telecommunications, transportation, water, and wastewater industries. There continues to be a steady number of hearings within the electric industry due to the impact of new issues which must be addressed from a regulatory standpoint. Some of these issues include solar programs and energy efficiency programs, and the V.C. Summer Nuclear Station.



The Commission continued to expand its leadership and involvement in national organizations, providing opportunities for involvement in emerging utility issues. The benefits from attendance at national and regional regulatory conferences (NARUC, SEARUC, NRRI, etc.) and involvement in associated committees and related organizations are numerous, and this provides an important means of staying abreast of key issues in the regulated arena.

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Commissioner Howard District 1	<p>Member - NARUC Committee on Water</p> <p>Member – NARUC Board of Directors</p> <p>Member – NARUC Transportation Task Force</p> <p>Director - NARUC Utility Rate School</p> <p>Member - NARUC Subcommittee on Clean Coal and Carbon Sequestration</p> <p>Chairman – NARUC Subcommittee on Education and Research</p> <p>Member – Advisory Council for the Center for Public Utilities at New Mexico State University</p> <p>Member – Advisory Council for the Financial Research Institute of the University of Missouri</p> <p>Member – Electric Power Research Institute Advisory Council</p>
Commissioner Elam District 2	<p>Member – NARUC Committee on Telecommunications</p> <p>Member – FCC Federal-State Joint Conference on Advanced Telecommunications Services</p>
Commissioner Randall District 3	<p>Co-Vice Chairman– NARUC Committee on Water</p> <p>Member – NARUC Subcommittee on Nuclear Issues Waste Disposal</p> <p>Member – Task Force on Military Workforce Development</p> <p>Member – Nuclear Waste Strategy Coalition</p>
Commissioner Fleming District 4	<p>Member - NARUC Committee on Critical Infrastructure</p> <p>Member - NARUC Committee on Electricity</p> <p>President – National Council on Electricity Policy (NCEP)</p> <p>Board Member - National Regulatory Research Institute (NRRI)</p> <p>Member - NRRI Investment Committee</p> <p>President - Advisory Council for the Center for Public Utilities at New Mexico State University</p>
Commissioner Whitfield District 5	<p>Co Vice-Chairman - NARUC Committee on Critical Infrastructure</p> <p>Member – NARUC Washington Action Committee</p> <p>Member – NARUC Nuclear Issues and Waste Disposal Subcommittee</p> <p>Member - NARUC Committee on Gas</p> <p>Chairman – Gas Technology Institute Advisory Board</p> <p>President – Southeastern Association of Regulatory Utility Commissioners</p> <p>Member – NARUC-US DOE Gas Infrastructure Modernization Partnership</p>

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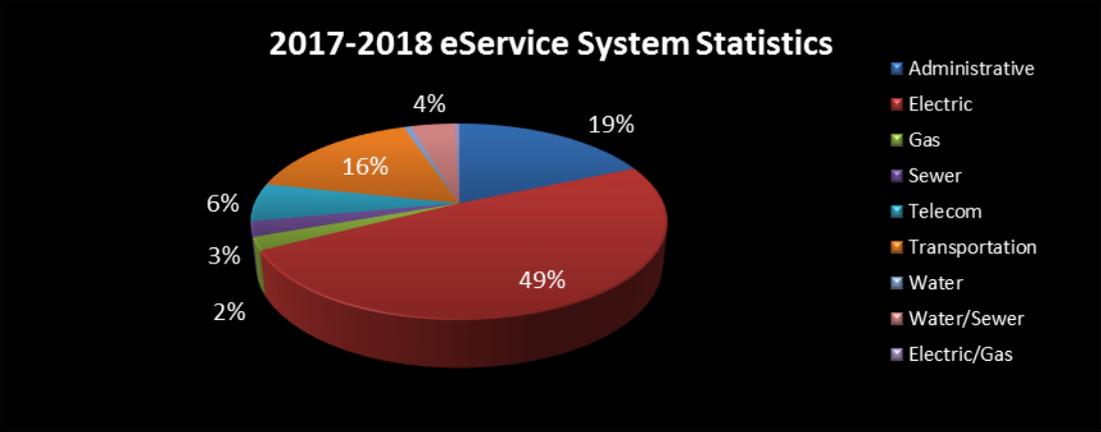
Commissioner Bockman District 6	*Specially Appointed by Governor Henry McMaster – Assumed Commissionership November 8, 2017
Commissioner Hamilton District 7	Member - NARUC Nuclear Issues and Waste Disposal Subcommittee Member – NARUC Board of Directors Member – NARUC Committee on Gas Member – NARUC Subcommittee on Clean Coal and Carbon Management
Commission Staff	Member – NARUC Staff Subcommittee on Information Services Member – NARUC Staff Subcommittee on Accounting and Finance Member – NARUC Staff Subcommittee on Electricity Member – NARUC Staff Subcommittee on Water Chairman – NARUC Staff Subcommittee on Nuclear Issues and Waste Disposal Member – North American Electric Reliability Corporation (NERC) Compliance and Certification Committee Member – NARUC Staff Subcommittee on Telecommunications

During the year, the PSC continued the implementation of its Docket Management System (DMS) eService Enhancement Project. The Project is to be implemented in four phases. Phase II began during the fiscal year, and focused on the following DMS enhancements: DMS search optimization, a replacement for the software that sends Daily Activity Reports, and integration of text alerts into the DMS’ code. The Project’s ultimate goal is to have all electronically filed documents automatically eServed to all Parties of Record in a docket upon filing. Phase II will be completed and Phase III implementation will begin during fiscal year 2018-2019.

The Commission executed a more robust digital communications program during the year to increase the transparency of the Agency’s operations. This plan included the use of mobile-text alerts, digital newsletters, and pop-up surveys on the Commission’s DMS. The PSC continued to use its Twitter account and created a Facebook account to keep followers up to date on current PSC news, meetings, filings, and other items affecting utility consumers and companies regulated by the Commission. Additionally, the PSC partnered with The State Media Company to create a [utility consumer education website](#). The objective of the site is to increase public awareness and knowledge about the PSC’s role in the community and how it serves the citizens of South Carolina. The user-friendly site educates the public on the Commission’s role, services, and processes in an easily digestible format.

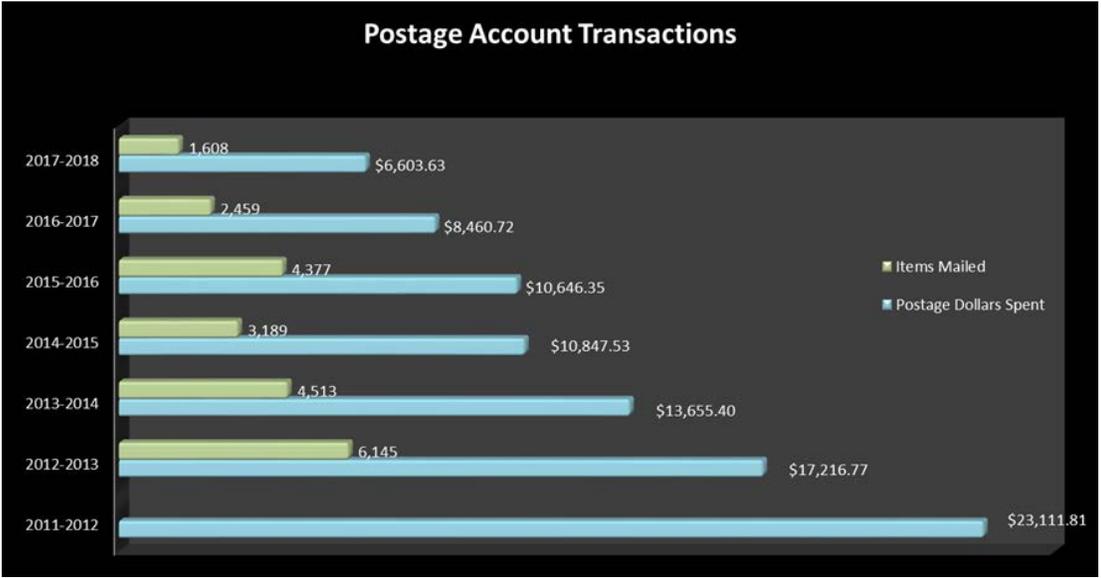
During the 2017-2018 fiscal year, the Commission continued to use its eService System to serve matters and orders to parties of record in a docket. The system continues to be an effective and efficient resource for delivering matters and orders in a timely manner. The following chart and table provides a breakdown of the items served via the system by industry. The electric industry continues to be the most active. An administrative docket concerning the Tax Cuts and Jobs Act was opened during the year, and is the reason for the increase in those types of matters.

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Matters & Orders Served to Party Representatives via eService System Breakdown				
Industry	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018
Administrative	15	34	52	2938
Electric	2478	2664	3746	7741
Gas	209	298	308	339
Sewer	178	109	80	392
Telecommunications	609	899	1767	994
Transportation	991	1823	2513	2608
Water	18	38	69	106
Water/Sewer	143	405	380	651
Electric/Gas	19	0	1	66
Railroad	0	0	8	0
TOTALS	4,660	6,270	8,924	15,835

Since the introduction of the eService System, the Commission has seen a reduction in postage costs of over \$16,500 over the past seven years. The following Postage Account Transactions chart shows the reduction in postage transactions over the past seven years, and includes the number of items mailed throughout these years. This significant cost reduction is attributable to the Commission’s eService System and highlights the benefit of its use.



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The Public Service Commission performs an annual exercise of developing performance measures in the areas that are critical to the successful operation of the Agency. The Agency's Strategic Plan will serve as guidance in the performance measurement development process.

Subsection I: Risk Assessment and Mitigation Strategies

- I. **Optimize the Effectiveness of Commission Processes and Systems**
 - a. Potential Most Negative Impact: Increased operational costs and ineffective Commission processes and systems.
 - b. Outside Help to Mitigate Impact: External IT contractor hired to ensure the Commission's online databases operate effectively.
 - c. Options for General Assembly: Meeting resource and funding needs.
- II. **Promote Operational Excellence**
 - a. Potential Most Negative Impact: Insufficient transparency of Commission operations results in public distrust and lack of public knowledge about the PSC's processes and procedures.
 - b. Outside Help to Mitigate Impact: Procurement of digital media resources to effectively communicate the PSC's role and resources available to consumers.
 - c. Options for General Assembly: Meeting resource and funding needs.
- III. **Embrace Risk Management**
 - a. Potential Most Negative Impact: Without risk awareness and planning, the PSC risks increased costs and lacks preparedness for adverse events.
 - b. Outside Help to Mitigate Impact: Partnership with DTO to ensure integrity of IT Systems and online databases, and other external security vendors.
 - c. Options for General Assembly: Meeting resource and funding needs.
- IV. **Maintain Commitment to an Engaged Adjudicatory Process**
 - a. Potential Most Negative Impact: Ineffective regulation of the state's public utility sector.
 - b. Outside Help to Mitigate Impact: Outside experts, memberships and participation in national organizations.
 - c. Options for General Assembly: Meeting resource and funding needs.

Subsection II: Restructuring Recommendations

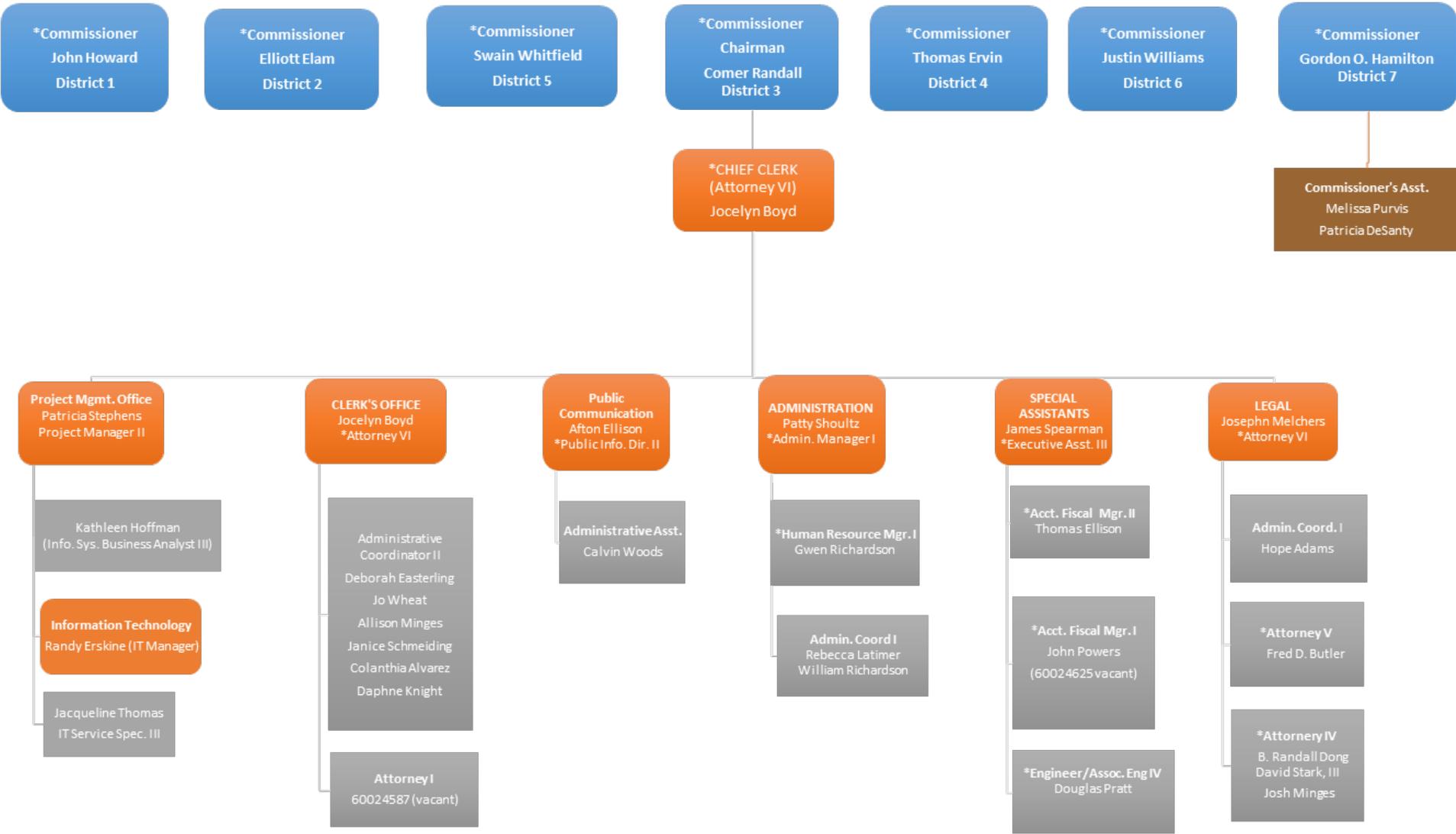
- I. **Recommendation #1:**
 - a. Description: Increased FTEs to expand transparency of Commission meetings and other operations.
 - b. Anticipated Benefit: Increased public knowledge of Agency operations and better understanding of Commission matters and decisions.
 - c. Stage of Change Analysis: Beginning to incorporate more explanation of high-interest Commission Agenda Items through visual charts and graphs during Commission meetings.
 - d. Presented and Approved by Board/Commission: PSC Chairman has approved the expanded transparency initiative.
 - e. Needed to Implement Change: Approval of increased FTE positions.

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II. **Recommendation #2:**

- a. Description: Reconfiguration of the Commission's Hearing Room to include technology upgrades and inputs for electricity and network connections.
- b. Anticipated Benefit: Increased effectiveness and efficiency of Commission proceedings and meetings.
- c. Stage of Change Analysis: Idea.
- d. Presented and Approved by Board/Commission: Not yet presented.
- e. Needed to Implement Change: Funding.

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2017-18		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
Maintaining Safety, Integrity and Security	G	1			Optimize Effectiveness of Commission Processes and Systems							
	S	1.1			The Commission will use technology to increase its effectiveness.							
	M		1.1.1		Maintain the Order Index System by adding orders issued in 2017-2018.	0	All Orders Issued July 1, 2017-June 30, 2018	802	July 1, 2017 - June 30, 2018	DMS Orders Index System, SC Code of Laws 58-3-140(C)		The DMS Order Index System is an online system that cross-references Commission orders by case name and keywords. By keeping the system up to date, users can search the database more effectively and efficiently.
	M		1.1.2		Monitor the Docket Management System (DMS) activity through Google Analytics to understand stakeholder interest.	Monitor Monthly	Monitor Monthly	Monitor Monthly	July 1, 2017 - June 30, 2018	Google Analytics, monthly		The Commission uses information obtained from Google Analytics to tailor its communications approach in news and website postings to matters that interest stakeholders the most.
	M		1.1.3		Market eService System to parties of record to reduce costs and increase efficiency.	618 Transportation Carriers on System	720	794	July 1, 2017 - June 30, 2018	eService System		Additional transportation carriers registered on the eService System increases efficiency and reduces postage costs.
	S	1.2			The Commission will improve internal efficiencies through the implementation of new systems and enhancements to existing systems.							
	M		1.2.1		Implement Phase II of the Docket Management System (DMS) eService Enhancement Project.	Begin Phase II of the Project Plan	Completion of Phase II	Completed 22 items of Phase II, 15 items are in progress	July 1, 2017 - June 30, 2018	Internal Documentation		The Project is to be completed in 4 phases, completion is dependent upon budget and other resource availability. The end goal of the project is to increase the effectiveness and efficiency of the eService System to imitate the US District Court's electronic service system.
	M		1.2.2		Implement Quarterly IT Operational Plan for 2017-2018.	Creation of IT Quarterly Plan	Implement Quarterly IT Operational Plan	Quarterly IT Plan was reviewed and implemented	July 1, 2017 - June 30, 2018	Internal Documentation		The quarterly plan is a tool for the agency to ensure it meets its IT and information security goals for the 2018 fiscal year.
Government and Citizens	G	2			Promote Operational Excellence							

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Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2017-18		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	S		2.1		The Commission will maintain an ongoing dialogue with various stakeholder groups regarding the Commission's regulatory mission and vision.							
	M		2.1.1		Implement mobile text-alert system for users to receive Commission Business Meeting Agendas.	Sire Mobile Subscription Procured	Implement mobile text-alerts for Commission Business Meeting Agendas		July 1, 2017 - June 30, 2018	Text PSCAGENDAS to 39492		As part of the Commission's expanded communications platform, mobile text-alerts is another way for the PSC to communicate with its stakeholders quickly and efficiently. The Commission plans to expand the use of mobile text-alerts in the future.
	M		2.1.2		Implement and monitor PSC ad campaign with the State Newspaper.	Need to communicate PSC's mission and operations information more effectively with stakeholders realized.	Create a consumer education website in partnership with The State Media Company, including the creation of 2 native articles to promote the website.		July 1, 2017 - June 30, 2019	http://scutilityconsumer.com/		The creation of a utility consumer education website illustrates the PSC's commitment to engaging with its stakeholders more effectively. The website explains the Commission's role in utility regulation, and includes information on how consumers can get involved in the regulatory process and stay informed.

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		Goal	Strategy	Measure			Target	Actual				
	M		2.1.3		Create a Transparency tab on the PSC's website.	No Transparency Tab available on PSC website	Create and maintain Transparency Tab on PSC website	A Transparency Tab was created and maintained on the PSC's website. The landing page consolidates PSC reports, meeting minutes, archives of live streamed events, and ways to stay in touch with the Commission.	July 1, 2017 - June 30, 2018	http://www.psc.sc.gov/aboutus/Pages/AgencyTransparency.aspx		The Transparency Tab gives stakeholders an open view of the Commission's operations.
	S		2.2		The Commission commits to promoting forward thinking by, in part, anticipating and forecasting future necessary expenditures and documenting life cycles of existing assets to effectively manage its resources.							
	M		2.2.1		Continue forecasting by analyzing and updating the PSC IT Strategic Roadmap 2018-2027.	2018-2027 IT Strategic Roadmap created	Review and update the roadmap as the need arises	The Commission held weekly meetings in order to manage its ongoing IT projects, and held 2 big meetings to update and analyze the strategic roadmap	July 1, 2017 - June 30, 2018	Internal Documentation		The IT Strategic Roadmap is an important planning document for the agency's IT and information security goals over the next 10 years.
	M		2.2.2		Document and monitor life cycles of existing assets.	Assets documented, but life cycles of these assets undocumented	Document and monitor life cycles of existing assets	The Commission researched and documented projected life cycle's of its existing IT assets. The life cycle documentation allows the agency to anticipate future IT needs and expenditures.	July 1, 2017 - June 30, 2018	Internal Documentation		The documentation of life cycles for Commission assets assists the Commission in its annual budget forecasting and planning.
Maintaining Safety, Integrity and Security	G		3		Embrace Risk Management							
	S		3.1		Create a culture of risk awareness through the development, implementation and maintenance of an enterprise risk management program.							

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		Goal	Strategy	Measure			Target	Actual				
	M		3.1.1		Create a risk management plan.	No Agency risk management plan in existence	Identify and analyze agency risks		July 1, 2017 - June 30, 2018	Internal Documentation		Risk management planning allows the agency to foresee risks, estimate the impacts, and define responses to the issues. It also assists the agency in budget planning, as high priority risks are identified requiring action to mitigate.
	M		3.1.2		Research penetration testing and security audit.	Research conducted and quotes received	Research penetration testing and security audits, and obtain quotes from vendors		July 1, 2017 - June 30, 2018	Internal Documentation		These tests are important to ensure the integrity and security of the Commission's online systems, IT assets, and physical office space.
	S		3.2		Ensure information technology resources are utilized to implement continuing security initiatives.							

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		Goal	Strategy	Measure			Target	Actual				
	M		3.2.1		Construct an air lock system for building security.	Need for additional security identified, no air lock constructed	Complete construction of an air lock system	An air lock security system was constructed for building security. The air lock allows visitors to the agency to enter the main door of the agency, but holds them in a bulletproof room until Commission staff can verify their needs before they are allowed into the main suite of the Commission.	July 1, 2017 - June 30, 2018			An identified risk to the agency pertained to building security. The Commission took action to enhance the building's security through the construction of the air lock system.
	M		3.2.2		Investigate implementation of an IP video security system.	Need for an IP video security system identified	Investigate implementation of an IP video security system and obtain quotes	The Commission investigated the implementation of an IP video security system by obtaining quotes for the system. The purchase of a video security system has been placed on hold until fiscal year 2019.	July 1, 2017 - June 30, 2018	Internal Documentation		An identified risk to the agency pertained to building security. The Commission plans to further enhance the building's security by implementing an IP video security system in the future. Obtaining quotes allows the agency to plan for budgetary needs.
	M		3.2.3		Investigate the implementation of a white noise system.	Need for a white noise system identified	Investigate implementation of a white noise system and obtain quotes	An investigation of a white noise system was also completed during the year. Quotes were obtained, but implementation was placed on hold until next fiscal year.	July 1, 2017 - June 30, 2018	Internal Documentation		An identified risk to the agency pertained to building security. The Commission plans to further enhance the building's security by implementing a white noise system in the future. Obtaining quotes allows the agency to plan for budgetary needs.
Education, Training, and Human Development	G	4	Maintain Commitment to an Engaged Adjudicatory Process									
	S	4.1	The Commission will provide expert staff support to the Commissioners through analysis and collaboration.									

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		Goal	Strategy	Measure			Target	Actual				
	M			4.2.2	Providing Commissioners and staff regular updates on ethical topics and developments.	Bi-Annual publication of "Ethics Watch" newsletter	Bi-Annual publication of "Ethics Watch" newsletter	The "Ethics Watch" newsletter was published twice during the fiscal year	7/1/2017-6/30/2018	SC Judicial Code of Conduct and Administrative Procedures Act		Ethics newsletters provide updates on ethical topics and developments, and serve as a reminder to Staff and Commissioners of the commitment to uphold Judicial Conduct in all Commission and extra-curricular activities.
	M			4.2.3	Responding to ethical issues and providing targeted training if necessary.	No training necessary	No training necessary	No training necessary	7/1/2017-6/30/2018			Avoiding the need for targeted training shows the Commission's program for maintaining adherence to ethics laws and the Code of Judicial Conduct is working.

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Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2018-19		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
Maintaining Safety, Integrity and Security	G	1			Optimize Effectiveness of Commission Processes and Systems							
	S	1.1			The Commission will use technology to increase its effectiveness.							
	M		1.1.1		Maintain the Order Index System by adding orders issues in 2018-2019	0	All Orders Issued July 1, 2018-June 30, 2019		July 1, 2018 - June 30, 2019	DMS Orders Index System, SC Code of Laws 58-3-140(C)		The DMS Order Index System is an online system that cross-references Commission orders by case name and keywords. By keeping the system up to date, users can search the database more effectively and efficiently.
	M		1.1.2		Monitor the Docket Management System (DMS) activity through Google Analytics to understand stakeholder interest	Monitor Monthly	Monitor Monthly		July 1, 2018- June 30, 2019	Google Analytics, monthly		The Commission uses information obtained from Google Analytics to tailor its communication approach to news and website postings to matters that interest stakeholders the most.
	S	1.2			The Commission will improve internal efficiencies through the implementation of new systems and enhancements to existing systems.							
	M		1.2.1		Implement Phase IIB-3 and begin Phase III of the Docket Management System (DMS) eService Enhancement Project	Completed 22 items of Phase II, 15 items are in progress	Complete Phase II and Begin Phase III		July 1, 2017- June 30, 2019	Internal Documentation		The Project is to be completed in 4 phases, completion is dependent upon budget and other resource availability. The end goal of the project is to increase the effectiveness and efficiency of the eService System to imitate the US District Court's electronic service system.
	M		1.2.2		Implement Quarterly IT Operational Plan for 2018-2019	Creation of IT Quarterly Plan	Review and Implement Quarterly IT Operational Plan		July 1, 2018 - June 30, 2019	Internal Documentation		The quarterly plan is a tool for the agency to ensure it meets its IT and information security goals for the 2018 fiscal year.
Government and Citizens	G	2			Promote Operational Excellence							
	S	2.1			The Commission will maintain an ongoing dialogue with various stakeholder groups regarding the Commission's regulatory mission and vision.							

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Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19 Base Target Actual	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure						
	M		2.1.1	Reinstate pop-up surveys on DMS and PSC website	Pop-up survey was implemented into DMS' code during Fiscal Year 2017-2018. Due to functionality issues, the survey was taken down in March 2018; however, the Commission intends to reinstate the survey during the 2019 Fiscal Year.	Reinstate pop-up Survey on DMS and PSC Website	July 1, 2018 - June 30, 2019	https://dms.psc.sc.gov/Web/Dockets		Stakeholder engagement is an integral part of maintaining and improving the operation of the PSC's online systems and regulations.
	M		2.1.2	Monitor PSC ad campaign and consumer education website with the State Newspaper	Consumer Education website created and 1 native article drafted.	Monitor PSC ad campaign and work with the State Media Company to draft and release 2 native articles.	July 1, 2017 - June 30, 2019	http://scutilityconsumer.com/		The creation of a utility consumer education website illustrates the PSC's commitment to engaging with its stakeholders more effectively. The website explains the Commission's role in utility regulation, and includes information on how consumers can get involved in the regulatory process and stay informed.
	M		2.1.3	Procure and implement livestreaming video equipment	Using free livestream service through Periscope Application. Quotes obtained for procurement of the agency's video equipment.	Procure and implement livestreaming video equipment and begin livestreaming all Commission Business Meetings and some Hearings using the new equipment.	July 1, 2018 - June 30, 2019			The Commission is committed to maintaining transparent operations. The livestreaming equipment will allow the Commission to broadcast all of its proceedings and meetings to the public, allowing the Agency to meet this commitment.
	S		2.2	The Commission commits to promoting forward thinking by, in part, anticipating and forecasting future necessary expenditures and documenting life cycles of existing assets to effectively manage its resources.						

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2018-19		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M		2.2.1		Continue forecasting by analyzing and updating the PSC IT Strategic Roadmap 2019-2028	2019-2028 Strategic Roadmap created	Review and update the roadmap as the need arises		July 1, 2018 - June 30, 2019	Internal Documentation		The IT Strategic Roadmap is an important planning document for the agency's IT and information security goals over the next 10 years.
	M		2.2.2		Continue to monitor life cycles of existing assets	The Commission researched and documented projected life cycle's of its existing IT assets. The life cycle documentation allows the agency to anticipate future IT needs and expenditures.	Document and monitor life cycles of existing assets		July 1, 2018 - June 30, 2019	Internal Documentation		The documentation of life cycles for Commission assets assists the Commission in its annual budget forecasting and planning.
Maintaining Safety, Integrity and Security	G		3		Embrace Risk Management							
	S		3.1		Create a culture of risk awareness through the development, implementation and maintenance of an enterprise risk management program.							
	M		3.1.1		Review and update risk management plan	Risk Management Plan created, and high priority risks identified and mitigated	Review and update the risk management plan, continue identification of high priority risks		July 1, 2018 - June 30, 2019	Internal Documentation		Risk management planning allows the agency to foresee risks, estimate the impacts, and define responses to the issues. It also assists the agency in budget planning, as high priority risks are identified that require action to mitigate.

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2018-19 Target	Actual	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure								
	M		3.1.2		Implement monthly employee health and wellness initiatives	Employee health and wellness initiatives are communicated through a newsletter and periodic health-related emails	Implement monthly health and wellness related communications and activities		July 1, 2018 - June 30, 2019			By keeping employees informed of health and wellness related matters and implementing activities that promote a healthy lifestyle, the PSC can ensure a healthier and happier workforce, which leads to lower healthcare related costs.
	S		3.2		Ensure information technology resources are utilized to implement continuing security initiatives.							
	M		3.2.1		Conduct cybersecurity training	No cybersecurity training conducted during the 2017-2018 fiscal year	Conduct cybersecurity training		July 1, 2018 - June 30, 2019			As the cybersecurity landscape continues to evolve, it is important for Commissioners and Staff to stay abreast of current threats to IT security. Cybersecurity training will assist the agency in mitigating risks related to a security breach.
	-		3.2.2		Conduct a security audit and vulnerability scan	A vulnerability scan began during fiscal year 2017-2018, and is to be completed in 2018-2019	Conduct a security audit and vulnerability scan		July 1, 2017 - June 30, 2019			These tests are important to ensure the integrity and security of the Commission's online systems, IT assets, and physical office space.
	-		3.2.3		Continue planning for building security, upgrades, budget and schedule	Building security has improved, but upgrades are still needed	Plan for building security needs, upgrades, budgeting and schedules		July 1, 2018 - June 30, 2019			The physical security of the Commission offices is of utmost importance. The Commission has recognized the need for improved security, and is working to ensure its budget allows for these improvements.
Education, Training, and Human Development	G		4		Maintain Commitment to an Engaged Adjudicatory Process							
	S		4.1		The Commission will provide expert staff support to the Commissioners through analysis and collaboration.							
	M		4.1.1		Holding in-house educational seminars on regulatory topics for Commissioners and Staff, and utilizing outside experts when necessary, to inform and instruct Commissioners and Staff on emerging topics in the regulatory arena.	In-house educational sessions are held regarding current issues affecting the regulatory landscape	Holding in-house educational seminars on regulatory topics for Commissioners and Staff		July 1, 2018 - June 30, 2019			Holding in-house educational sessions on emerging issues and topics in the regulatory arena ensures the agency remains diligent and educated on issues that may come before the Commission.

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2018-19 Target	Actual	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure								
	M			4.1.2	Providing weekly updates by Staff to Commissioners.	44 testimony summarizations were distributed during the 2017-2018 fiscal year	Provide weekly updates to Commissioners		July 1, 2018 - June 30, 2019			Testimony summarizations and other updates provided by Staff to Commissioners shows work product output of Staff to ensure the agency is prepared for the issues that come before it.
	M			4.1.3	Participate in national organizations, including NARUC, SEARUC, & NRRI.	60 National Association activities completed, including participation in webinars, teleconferences, seminars, and conferences	Remain active in national organizations		July 1, 2018 - June 30, 2019			Participation and leadership positions in national organizations provides the Commission the opportunity to promote South Carolina across the nation and world. Participation ensures South Carolina's and the Southeast's positions are represented on national issues.
	S			4.2	The Commission will ensure strict adherence to State ethics laws and the Code of Judicial Conduct.							
	M			4.2.1	Holding ethics seminars each year for Commissioners and Staff in accordance with SC Code of Laws 58-3-30 (C).	SC Code of Laws 58-3-30(C) requires Commissioners and Staff to complete 6 hours of Ethics Training annually	Agency Participation in 6 hours of Ethics Training		7/1/2018-6/30/2019	SC Code of Laws 58-3-30 (C)		Adherence to State ethics laws and the Code of Judicial Conduct is crucial to the operations of the Commission. The annual training exercise ensures Commissioners and Staff are aware and up to date of current laws and pending amendments.
	M			4.2.2	Providing Commissioners and staff regular updates on ethical topics and developments.	Bi-Annual publication of "Ethics Watch" newsletter	Bi-Annual publication of "Ethics Watch" newsletter		7/1/2018-6/30/2019	SC Judicial Code of Conduct and Administrative Procedures Act		Ethics newsletters provide updates on ethical topics and developments, and serve as a reminder to Staff and Commissioners of the commitment to uphold Judicial Conduct in all Commission and extra-curricular activities.
	M			4.2.3	Responding to ethical issues and providing targeted training if necessary.	No training necessary	No training necessary		7/1/2018-6/30/2019			Avoiding the need for targeted training shows the Commission's program for maintaining adherence to ethics laws and the Code of Judicial Conduct is working.

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Program Template

Program/Title	Purpose	FY 2017-18 Expenditures (Actual)				FY 2018-19 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
Administrative (includes R040A00010, R040A00014, R040A00015, and R040B0010)	To manage the administrative operations of the Public Service Commission - Finance, Procurement, Human Resources, Commissioners, Project Management Office		\$ 2,702,132		\$ 2,702,132		\$ 3,427,564		\$ 3,427,564	1.2.1, 2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5, 2.2.1, 2.2.2, 3.1.1, 3.1.2, 3.2.1, 3.2.2, 3.2.3, 4.2.1, 4.2.2, 4.2.3
Clerk's Office (R040A00011)	Processes applications and filings, communicates with the public/industries, supports public databases of Commission activity		\$ 648,395		\$ 648,395		\$ 528,934		\$ 528,934	1.1.1, 1.1.2, 1.1.3, 1.2.1, 2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5, 2.2.1, 2.2.2, 3.1.1, 3.1.2, 3.2.1, 3.2.2, 3.2.3, 4.2.1, 4.2.2, 4.2.3
Legal (R040A00012)	Serves as legal counsel in Commission proceedings, as well as advisors to Commissioners.		\$ 790,563		\$ 790,563		\$ 855,965		\$ 855,965	4.1.1, 4.1.2, 4.1.3, 4.1.4, 4.2.1, 4.2.2, 4.2.3
Office of Advisory Staff (R040A00013)	Serves as accounting, economic and engineering advisors to the Commissioners.		\$ 506,744		\$ 506,744		\$ 666,846		\$ 666,846	4.1.1, 4.1.2, 4.1.3, 4.1.4, 4.2.1, 4.2.2, 4.2.3
Notes:										
Administrative FY19 projected expenditures increased due to annual leave payouts as a result of the termination of the TERI program and other retirements, addition of the Project Management Office, and increased operating costs (security, video streaming, and hosting the consumer webpage).										
Clerk's Office FY19 projected expenditures were reduced due to the reduction in staff.										
Legal FY19 projected expenditures increased due to the legal expenditures involved in defending the Commission in the lawsuit filed by South Carolina Electric & Gas and allocation of major expenditures such as rent.										
Office of Advisory Staff FY19 projected expenditures increased due to additional staff, annual leave payout, and allocation of major expenditures such as rent.										

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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<i>If yes, what type of service or product?</i>	<i>If other service or product, please specify what service or product.</i>
1	§58-3-10	State	Statute	Grants the continuation of the existence of the Public Service Commission	No	No		
2	§58-3-20	State	Statute	The Commission is composed of seven members, elected by the General Assembly, states member requirements, and sets term length of four years	No	No		
3	§58-3-30	State	Statute	The Commissioners and Commission employees are bound by the Code of Judicial Conduct, as contained in Rule 501 of the South Carolina Appellate Court Rules, and state Commissioners and Commission employees must comply with the applicable requirements of Chapter 13 of Title 8, and are required to complete six hours of annual ethics training	No	Yes	Other service or product our agency must/may provide	Completion of 6 hours of Ethics Training annually
4	§58-3-60	State	Statute	Sets the authority of Commission employment and limitations of Commission duties	No	No		
5	§58-3-140	State	Statute	Authority to regulate public utilities	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
6	§58-3-170	State	Statute	Sets the authority of the Commission to fix agreements, contracts, and rates between common carriers and telephone and telegraph companies	Yes	Yes	Other service or product our agency must/may provide	State regulation of fixing agreements, contracts, and rates between common carriers and telephone and telegraph companies
7	§58-1-10 et seq	State	Statute	Chapter 1 of Title 58 General Provisions for public utilities, services and carriers	No	No		
8	§58-3-5 et seq	State	Statute	Chapter 3 of Title 58: Public Service Commission	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
9	§58-5-10 et seq	State	Statute	Chapter 5 of Title 58: Gas, Heat, Water, Sewerage Collection and Disposal, and Street Railway Companies	Yes	Yes	Other service or product our agency must/may provide	Gives the PSC the power and jurisdiction to regulate rates and services generally of gas, heat, water, sewerage collection and disposal, and street railway companies
10	§58-7-10 et seq	State	Statute	Chapter 7 of Title 58: Special Provisions Affecting Gas, Water or Pipeline Companies	Yes	Yes	Other service or product our agency must/may provide	Gives the PSC the jurisdiction to approve contracts between gas, water or pipeline companies
11	§58-9-10 et seq	State	Statute	Chapter 9 of Title 58: Telephone, Telegraph and Express Companies	Yes	Yes	Other service or product our agency must/may provide	Gives the PSC the authority to grant telephone, telegraph and express company certificates to operate within the state, and the regulation of these companies
12	§58-11-10 et seq	State	Statute	Chapter 11 of Title 58: Radio Common Carriers	Yes	Yes	Other service or product our agency must/may provide	Gives the PSC the authority to grant radio common carrier certificates and regulation of rates
13	§58-15-10 et seq (e.g. 58-15-1510)	State	Statute	Chapter 15 of Title 58: Railroad, Street Railway, Steamboat and Canal Companies	Yes	No		
14	§58-17-10 et seq (e.g. 58-17-1310)	State	Statute	Chapter 17 of Title 58: The General Railroad Law	Yes	Yes	Other service or product our agency must/may provide	Commission jurisdiction regarding regulation of railroad crossings and culverts
15	§58-21-10 et seq (e.g. 58-21-220)	State	Statute	Chapter 21 of Title 58: Electric, Interurban and Street Railways	Yes	Yes	Other service or product our agency must/may provide	Gives the PSC the jurisdiction over interurban railroads

16	§58-23-10 et seq	State	Statute	Chapter 23 of Title 58: Motor Vehicle Carriers	Yes	Yes	Other service or product our agency must/may provide	Gives the PSC regulatory authority over certificated carriers of household goods or hazardous wastes for disposal
17	§58-27-10 et seq	State	Statute	Chapter 27 of Title 58: Electric Utilities and Electric Cooperatives	Yes	Yes	Other service or product our agency must/may provide	Gives the PSC the authority to approve electrical utility programs, assign and/or reassign service areas
18	§58-33-10 et seq	State	Statute	Chapter 33 of Title 58: Utility Facility Siting and Environmental Protection	Yes	Yes	Other service or product our agency must/may provide	Gives the PSC authority to issue certificates regarding construction of major utility facilities
19	§58-37-10 et seq	State	Statute	Chapter 37 of Title 58: Energy Supply and Efficiency	Yes	Yes	Other service or product our agency must/may provide	Gives the PSC the authority to adopt procedures encouraging energy efficiency and conservation
20	§58-39-110 et seq	State	Statute	Chapter 39 of Title 58: South Carolina Distributed Energy Resource Program	Yes	Yes	Other service or product our agency must/may provide	Gives the PSC the authority to approve electric utility participation in distributed energy resource programs
21	§58-40-10 et seq	State	Statute	Chapter 40 of Title 58: Net Energy Metering	Yes	Yes	Other service or product our agency must/may provide	Gives the PSC the authority to regulate net energy metering rates and equipment
22	§48-46-10 et seq	State	Statute	Atlantic Interstate Low-level Radioactive Waste Compact Implementation Act	Yes	Yes	Other service or product our agency must/may provide	Authorizes and directs the PSC to identify allowable costs for operating a regional low-level radioactive waste disposal facility in SC
23	42 U.S.C. §7401 et seq. (1970)	Federal	Statute	Clean Air Act	No	No		
24	33 U.S.C. §1251 et seq.	Federal	Statute	Clean Water Act	No	No		
25	49 U.S.C. §60101 et seq.	Federal	Statute	Pipeline Safety Act	No	No		
26	FCC Telecommunications Act of 1934	Federal	Statute	Regulation of interstate and foreign communication by wire or radio, including Eligible Telecommunications Carriers (ETCs)	No	No		
27	Public Utility Regulatory Policies Act of 1978	Federal	Statute	Promotes energy conservation and greater use of domestic energy and renewable energy	No	No		

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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
Administrative	To manage the administrative operations of the Public Service Commission - Finance, Procurement, Human Resources, Commissioners	Completion of state reporting requirements	Executive Branch/State Agencies	
Clerk's Office	Processes applications and filings, communicates with the public/industries, supports public databases of Commission activity	Process of applications and filings made before the Commission.	Industry	Electric, Gas, Water, Sewer, Telecommunications, and Transportation
Clerk's Office	Processes applications and filings, communicates with the public/industries, supports public databases of Commission activity	Process of applications and filings made before the Commission.	Executive Branch/State Agencies	
Clerk's Office	Processes applications and filings, communicates with the public/industries, supports public databases of Commission activity	Effective and efficient communication through telephone reception.	General Public	South Carolina utility service customers
Clerk's Office	Processes applications and filings, communicates with the public/industries, supports public databases of Commission activity	Timely, succinct communication with the public through press releases, social media, and webpage postings	General Public	South Carolina utility service customers and regulated industries
Office of Advisory Staff, Administrative	Serves as accounting, economic and engineering advisors to the Commissioners.	Participation and collaboration with national organizations to prepare for current and emerging regulatory issues	Professional Organization	National Association of Regulatory Utility Commissioners, Southeastern Association of Regulatory Utility Commissioners, National Regulatory Research Institute, North American Electric Reliability Corporation

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
National Association of Regulatory Utility Commissioners	Professional Association	NARUC is a non-profit organization dedicated to representing State public service commissions who regulate the utilities that provide essential services such as energy, telecommunications, power, water, and transportation by improving the quality and effectiveness of public utility regulation	4
The Office of Regulatory Staff	State Government	Represents the public interest of South Carolina in utility regulation for the major utility industries - electric, natural gas, telecommunications, transportation, and water/wastewater - before the Public Service Commission of SC	4
Southeastern Association of Regulatory Utility Commissioners	Professional Association	SEARUC assists in the advancement and education of commission regulation through the study and discussions of subjects concerning the operation and supervision of public utilities to protect the interests of the people with respect to regulation of the Southeastern States	4
Division of Technology Operations	State Government	Provides internet, desktop support services, and houses, monitors, and maintains servers for the Commission's operations	1, 2, 3
SC ETV	Non-Governmental Organization	ETV is providing the live streaming capabilities of the Commission until the PSC can procure its own equipment. ETV is also assisting in the production and creation of the PSC's online system training modules. ETV is also supporting the storage of the modules.	2

National Regulatory Research Institute	Professional Association	Founded by NARUC, NRRI serves as a research arm to NARUC and its members to produce and disseminate relevant and applicable research related to the utility sector - natural gas, electricity, water and telecommunications	4
Department of Homeland Security Water Sector Government Coordinating Council	Federal Government	Interagency and cross-jurisdictional coordination of strategies, activities, policy, and communications across government entities within the water sector	4
Water Research Foundation Public Council on Drinking Water Research	Non-Governmental Organization	The council is made up of non-utility leaders who advise the board and staff on social issues related to water and lends a public eye to the Foundation's programs and policies.	4
Advisory Council for the Center for Public Utilities at New Mexico State University	Higher Education Institute	The Advisory Council provides valuable input to the University in creating the content of the Center's programs.	4
Advisory Council for the Financial Research Institute of the University of Missouri	Higher Education Institute	Provides a neutral environment for stakeholders in the regulated public utility industry to come together to examine, understand, and debate current issues relating to public utility policy.	4
FCC Federal-State Joint Conference on Advanced Telecommunications Services	Federal Government	Forum for an ongoing dialogue among the FCC, state regulators, and local and regional entities regarding the deployment of advanced telecommunications capabilities.	4
National Council of Electricity Policy	Non-Governmental Organization	Convenes regulators, state legislators, energy and air consumer advocates, and Governors' offices to serve as an incubator for discussions on electricity policy.	4
Gas Technology Institute Public Interest Advisory Committee	Non-Governmental Organization	Provides public and gas consumer interest guidance to the Gas Technology Institute and its Board.	4

North American Numbering Council	Federal Government	FCC Committee created to advise the Commission on numbering issues and to make recommendations that foster efficient and impartial number administration.	4
Comptroller General	State Government	Provides unemployment insurance to the agency.	2
State Fiscal Accountability Authority	State Government	Insurance Reserve Fund and the Division of Procurement Services. Independent auditing function administered through the Office of the State Auditor.	2
Department of Public Safety	State Government	Provides security at the Commission during hearings and meetings.	3
South Carolina Department of Corrections	State Government	Provides recycling and printing services for the agency.	2

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Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review and Report	SFAA Audit & Certification Agency Quarterly Reporting	State Fiscal Accountability Authority	State	Quarterly	1st Quarter 10-20-17 2nd Quarter 10-20-17 3rd Quarter 4-6-18 4th Quarter 7-3-18	Activity for Sole Source Procurements, Emergency Procurements, Illegal Procurements, Record of Applied Preferences, Procurements Using 10% Rule, Trade-In Sales.	Contact SFAA Procurement Services at (803)737-0600
2	External Review and Report	Performance Measures Report	Public Utilities Review Committee	State	Annually	August 18, 2017	Pursuant to §58-3-530(4) the Review Committee is required to evaluate the actions of the commission, to the end that the members of the General Assembly may better judge whether these actions serve the best interests of the citizens of South Carolina, both individual and corporate.	http://www.scstatehouse.gov/CommitteeInfo/PublicUtilitiesReviewComm/Reports/2017%20Committee%20Report%20to%20General%20Assembly.pdf
3	External Review and Report	Statement of Economic Interests	State Ethics Commission	State	Annually	March 30, 2018	Name, address, phone # of the filer; Source, type, and amount or value of income received from a governmental entity by the filer or a member of the filer's immediate family; Description, value, & location of any real property owned & options to purchase real property by the filer or a member of the filer's immediate family if there have been any public improvements of more than \$200.00 on or adjacent to the real property within the reporting period and the public improvements are known to the filer or if the filer sales, leases, or rents personal property to the state, county, or municipal government. A copy of the contract must be attached to the Statement of Economic Interests Form when being submitted; Name of each organization which paid for or reimbursed any expenses of the filer for speaking before a public/private group. The amount, purpose, date, & location of the speaking engagement must be disclosed; Identity of each business or entity in which the filer or a member of the filer's immediate family held/controlled, in the aggregate, securities or interests constituting 5% or more of the total issued and which constitute a value of \$100,000.00 or more; List name/address of each creditor to whom the filer or member of the filer's immediate family owed a debt in excess of \$500.00 at any time during the reporting period if the creditor is subject to regulation by the filer's agency or department. This does not include credit card installments, mortgage payments, or automobile payments; The name of any lobbyist who is a member of the filer's immediate family or an individual with whom or business with which the filer or member of the filer's immediate family is associated; Any compensation received from an individual or business which contracts with the governmental entity with which the filer serves or is employed; and Any gifts received during the previous calendar from any person if the gift was believed to be given because of the filer's position or if the gift is given in hopes of seeking a contractual, business, or financial relationship with the filer's agency.	http://apps.sc.gov/PublicReporting/IndSEI.aspx
4	External Review and Report	Commissioner Performance Evaluations	Public Utilities Review Committee	State	Annually	September 1, 2017	Pursuant to §58-3-530(3) Commissioners are required to submit an annual performance evaluation to the General Assembly	http://www.scstatehouse.gov/CommitteeInfo/PublicUtilitiesReviewComm/Reports/2017%20Committee%20Report%20to%20General%20Assembly.pdf
5	External Review and Report	Accountability Report	The South Carolina Department of Administration	State	Annually	September 15, 2018	To provide the Governor and General Assembly with information that supports their analysis of the budget and ensures that the Agency Head Salary Commission has a basis for its decisions.	http://www.psc.sc.gov/Documents/Publications/Accountability%20Reports/PSC%20FY%202016-17%20Accountability%20Report%20-%20Amended.pdf
6	External Review and Report	Sales and Use Tax Return	DOR	State	Monthly	Automatically filed by SCEIS on the 15th of every month	Sales and Use Tax Owed on Purchases	Contact DOR
7	External Review and Report	Contributions and Wage Reports	DEW	State	Quarterly	7/20/2017, 10/11/2017, 1/10/2018, 4/4/2018	Unemployment Insurance Tax	Contact DEW
8	External Review and Report	Recycling Reporting Survey	DHEC	State	Annually	August 7, 2018	Volume of Recycled Materials from Agency	Contact DHEC
9	External Review and Report	Minority Business Enterprises Progress Report	SMBCC	State	Quarterly	7/28/2017, 10/10/2017, 1/18/2018, 4/18/2018	Dollars spent/activity with minority businesses	Contact SMBCC
10	External Review and Report	Year End Reporting Package -Master	Comptroller General	State	Annually	July 6, 2017	Financial information to prepare State's CAFR	Contact CG's Office
11	External Review and Report	Year End Reporting Package-Cash & Investments	Comptroller General	State	Annually	July 18, 2017	Financial information to prepare State's CAFR	Contact CG's Office

12	External Review and Report	Year End Reporting Package-Litigation	Comptroller General	State	Annually	July 18, 2017	Financial information to prepare State's CAFR	Contact CG's Office
13	External Review and Report	Year End Reporting Package-Payroll Liabilities	Comptroller General	State	Annually	Not required to be filed in FY17 per the CAFR Team	Financial information to prepare State's CAFR	Contact CG's Office
14	External Review and Report	Year End Reporting Package-Prepaid Expense	Comptroller General	State	Annually	August 24, 2017	Financial information to prepare State's CAFR	Contact CG's Office
15	External Review and Report	Year End Reporting Package-Operating Leases	Comptroller General	State	Annually	August 24, 2017	Financial information to prepare State's CAFR	Contact CG's Office
16	External Review and Report	Year End Reporting Package-Fund Balance	Comptroller General	State	Annually	August 24, 2017	Financial information to prepare State's CAFR	Contact CG's Office
17	External Review and Report	Year End Reporting Package-Accounts Payable	Comptroller General	State	Annually	September 7, 2017	Financial information to prepare State's CAFR	Contact CG's Office
18	External Review and Report	Year End Reporting Package-Capital Assets	Comptroller General	State	Annually	September 13, 2017	Financial information to prepare State's CAFR	Contact CG's Office
19	External Review and Report	Year End Reporting Package-Subsequent Events	Comptroller General	State	Annually	October 17, 2017	Financial information to prepare State's CAFR	Contact CG's Office
20	External Review and Report	Budget Request	Exec Budget Office	State	Annually	September 15, 2017	Budget request for fiscal year plus 1	Contact Executive Budget Office
21	External Review and Report	Budget Priorities	Exec Budget Office	State	Annually	September 15, 2017	Budget priorities for fiscal year plus 1	Contact Executive Budget Office
22	External Review and Report	Information Technology Data Collection	Dept. of Admin (Program Management Office)	State	Annually	July 31, 2017	Information Technology (IT), information security and data privacy reporting requirements for Proviso 117.133 (GP: Statewide Strategic Information Technology Plan Implementation) and the requirement for Proviso 117.114 (GP: Information Technology and Information Security Plans).	Contact Division of Information Services
23	External Review and Report	Debt Collection Report	Exec Budget Office	State	Annually	February 1, 2018	Agency Outstanding Debt Collection Schedule	Contact Executive Budget Office
24	External Review and Report	Composite Bank Accounts	State Fiscal Accountability Authority	State	Annually	Not required to be filed since agency has no composite bank accounts.	Composite Bank Accounts	Contact the State Fiscal Accountability Authority
25	External Review and Report	EEO Report	SC Human Affairs	State	Annually	October 17, 2017	Race, Sex, Position	Contact PSC Human Resources Department
26	External Review and Report	Bonuses	Division of Human Resources	State	Annually	Not required to be filed since data is recorded in SCEIS.	Bonuses Awarded	Contact SCEIS
27	External Review and Report	Monetary Gifts	Division of Human Resources	State	Annually	Not required to be filed since data is recorded in SCEIS.	Monetary Gifts Awarded	Contact SCEIS
28	External Review and Report	SC State Accident Fund	SCSAF	State	Annually	July 14, 2017	Payroll Report and General Ledger account variation expense reports to determine worker's compensation premium for upcoming FY.	Contact SCSAF
29	External Review and Report	Demand Side Management Report	General Assembly	State	Annually	September 29, 2017	Pursuant to §58-37-30(A) the PSC must report annually to the General Assembly on available data regarding the past, on-going, and projected status of demand-side activities and purchase of power from qualifying facilities by electrical utilities and public utilities providing gas services subject to the jurisdiction of the PSC.	https://www.scstatehouse.gov/CommitteeInfo/PublicUtilitiesReviewComm/Act236Reports/DER%20and%20NEM%20Report%20ORS%202017.pdf
30	External Review only	Annual Audit	State Auditor's Office	State	Annually	February 6, 2018	Annual Audit	www.osa.sc.gov

31	External Review and Report	Report on FY 18 Foreign Travel	President of the Senate, Speaker of the House, and the Department of Administration	State	Annually	July 20, 2018	<p>"I. Foreign Travel - Any travel outside the United States, Canada, and Puerto Rico. Any foreign travel of a State employee will be reported annually at the end of each fiscal year by the authorizing agency to the President of the Senate, the Speaker of the House, and the Department of Administration.</p> <p>The following information is to be included in the annual reports: (a) name of State employee; (b) destination; (c) inclusive dates of the travel period; (d) purpose of the travel; (e) total cost of the travel; and (f) source of funds."</p>	Contact the Department of Administration
32	External Review and Report	Year End Reporting Package-Other Receivables	Comptroller General	State	Annually	August 7, 2017	Financial information to prepare State's CAFR	Contact CG's Office
33	External Review and Report	Fines and Fees Report	Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee	State	Annually	August 25, 2017	Fines and fees that were charged and collected by the agency.	http://www.psc.sc.gov/Publications/Documents/Fees%20and%20Fines%20Report%20FY17.pdf
34	External Review and Report	Video Conferencing Report	Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee	State	Annually	February 8, 2018	Video conferencing activities	Contact the Senate Finance Committee or the House Ways and Means Committee