AGENCY NAME:	South Carolina	Procureme	nt Review Panel
AGENCY CODE:	S600	SECTION:	111

SUBMISSION FORM

conducting timely hearings to assure both vendors and the State that contracts are solicited, awarded, and performed in the most effective an manner. The Panel's values are based on making unbiased decisions account to the letter of the law as set forth in the Consolidated Procurement Code.

	The Panel seeks to provide the best possible services to vendors and agencies of the State in keeping with the integrity of the Consolidated Procurement Code.
AGENCY VISION	

Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

	Yes	No
RESTRUCTURING		
RECOMMENDATIONS:		

Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Pnone</u>	<u>Emaii</u>
PRIMARY CONTACT:	Pamela Gillins	803-734-0660	Pamela.gillins@prp.sc.gov
SECONDARY CONTACT:	Christie Emanuel	803-734-0661	Christie.emanuel@prp.sc.gov

AGENCY NAME:	South Carolina	Procureme	nt Review Panel
AGENCY CODE:	S600	SECTION:	111

I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):		
(TYPE/PRINT NAME):		
BOARD/CMSN CHAIR (SIGN AND DATE):	Chamber C	1. her
(TYPE/PRINT NAME):	C. Brian McLane, Sr., Chairman	12/18

AGENCY NAME:	South Carolina	Procureme	nt Review Panel
AGENCY CODE:	S600	SECTION:	111

AGENCY'S DISCUSSION AND ANALYSIS

The main objective of the Panel is established by Subarticle 3, section 11-35-4410 of the Consolidated Procurement Code. The Panel's primary function is to provide an administrative review of decisions by the Chief Procurement Officers relating to (1) formal protests of the solicitation or award of State contracts; (2) suspension or debarment of individual vendors; (3) contract controversies; and (4) other written decisions, policies, or procedures affecting the state procurement system.

The Panel seeks to provide the best possible services to vendors and agencies of the State in keeping with the integrity of the Consolidated Procurement Code. The Panel is unique in its formation, being composed of five members drawn from the private sector and two State employees, all of whom are appointed by the Governor. Each Panel member brings his or her own experience to bear in independently reviewing how the State procures its goods and services, ensuring that the State's procurement process is transparent, fair, and effective. Moreover, the Panel's composition and specialized purpose allows it to schedule and conduct hearings in a very timely fashion, which is one of its continuing strategic goals. Timely hearings and written decisions from the Panel allow the State to conduct its business efficiently while also guaranteeing fairness to vendors.

The Panel received eleven requests for administrative review during fiscal year 2017-2018. Six appeals requested review of a CPO's written protest determination; two requested review of a CPO's written determination lifting the automatic stay; two requested review of a CPO's written contract controversy determination; and one requested review of a CPO's written determination requiring the posting of an additional bond. On its website, the Panel provides a link to the Panel's decisions that are posted on the Procurement Services website at https://prp.sc.gov/panel-orders. In addition, the Panel publishes its decisions on WestLaw, a legal research service.

Risk Assessment and Mitigation Strategies

The Panel's key customers are the vendors who participate in the State procurement process and the State agencies which are procuring needed goods and services. Both groups of customers expect the Panel to conduct timely hearings and to ensure that the State's procurement process is open and fair to all participants. Both groups also expect the Panel to apply the provisions of the Consolidated Procurement Code in an independent and impartial manner. The Panel's primary services are providing hearings to aggrieved vendors and resolving the procurement questions presented by the appeal issues. The Panel's product is reflected by its written decisions resolving protests and other procurement issues. The written decisions are available in hard copies and by Internet access. Failure by the Panel to provide these services in a timely manner could result in delays in the awarding of contracts, which could ultimately impact the manner in which other state agencies are able to perform. Depending on the using agency and the type of contract involved, delayed awards could negatively impact services to the public. In addition, failures or delays in providing these services could negatively affect the public's perception of the State's public procurement process.

AGENCY NAME:	South Carolina	Procureme	nt Review Panel
AGENCY CODE:	S600	SECTION:	111

The only circumstances under which the Panel would be unable to perform its function would be the loss of property or personnel. In the event of property loss, either temporarily or permanently, the Panel would rely on the assistance of the Facilities Management staff to assist us in relocating to other available state-owned facilities. The Panel would also rely on the Division of Technology Operations for any technology needs. During the period of time that alternative accommodations are being sought, Panel staff will maintain communication with one another, other agencies, and the public through remote access of e-mail and phone messages.

The Business Manager and Attorney for the Panel have undergone cross training and are familiar with basic functions of each other's job duties. However, the Panel would rely on the Comptroller General's Office, Procurement Services, and Human Resources to assist in the performance of complex technical duties of the Business Manager in the event of a temporary absence lasting up to 30 days. In the event of an extended temporary absence of the staff Attorney, there is presently one attorney who serves on the Panel that would be able to step in to handle the technical complex aspects of this job. Additionally, the current Business Manager is taking classes to receive certification as a paralegal in an effort to increase their knowledge base of the legal aspect of this office and to be able to provide a wider range of support to the attorney as needed.

Agency Organization Structure

The office is currently located at 367 Brown. Building on Pendleton Street. The Panel's organizational structure consists of seven Panel members and two staff members. The staff members employed by the Panel are a full-time business manager and a part-time attorney. Of the seven Panel members, two are state employees and the other five are working for or retired from the private sector. The Panel members elect a Chairman and a Vice Chairman, as provided by section 11-35-4410(3) of the Consolidated Procurement code (see Organization Chart below). The Panel's unique composition, with the majority of its members drawn from the private sector, engenders trust among the business community because vendors know their protests and claims will be fairly and independently heard by the Panel's members.

AGENCY NAME: South Carolina Procurement Review Panel
AGENCY CODE: S600 SECTION: 111

SOUTH CAROLINA PROCUREMENT REVIEW PANEL ORGANIZATIONAL CHART AS OF September 1, 2017

C. Brian McLane, Sr.
Panel Chairman

Willie D. Franks
Panel Vice Chairman

Margaret Collins Esq.
Panel Member

Barbara Derrick
Panel Member

Sandra McGuckin
Panel Member

Dan Neal, PE (Ret)
Panel Member

Wendy Williams
Panel Member

Christie Emanuel
Attorney

Pam Gillins
Administrative Coordinator

Sovernment and Citizens Government and Citize							Strategic Planning and Performance Measurement Temple					
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Agency Code: S600 Section: 111

Strategic Planning and Performance Measurement Template

								Strategic Planning and I	l Performance Measurement Template
Statewide Enterprise Strategic Objective	Туре	<u>(tem#</u> Goal Strategy Measure	Description	Base	2018-19 Target	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
Government and Citizens	G	1	To provide an administrative review of decisions by the Chief Procurement Officers relating to (1) formal protests of the solicitation or award of State contracts; (2) suspension or debarment of individual vendors; (3) contract controversies; and (4) other written decisions, policies, or procedures affecting the state procurement system.						
	S	1.1	Unless the complexity of a case prevents it, the Panel will conduct hearings and resolve cases within two months of the initial filing.						
	M	1.1.1	-	18%	80%	7/1/18 - 6/30/19	Written Orders posted to Procurement Services Website	The number of cases resolved within 2 months divided by the number of cases filed.	To demonstrate that the Panel is efficiently and effectively providing an administrative review of all case filings in accordance with state regulations set forth in the State Procurement Code.
	5	1.2	Cases will be resolved in a fair and impartial manner in accordance with the Procurement Code.				Service Control		
	M	1.2.1		18%	10%	7/1/18 - 6/30/19	Written Orders posted to Procurement Services Website	The number of cases appealed divided by the number of cases filed.	To demonstrate that the Panel is efficiently and effectively providing an administrative review of all case filings in accordance with state regulations as set forth in the State Procurement Code.
	G	2	To provide easy access to public information regarding the Procurement Review Panel's role in the procurement process, contact information, and hearing outcomes.		10 10 10				
	M	2.1 2.1.1	The Panel will continue to update and post its mission, current panel members, Information viewed on Panel website.	100%	100%	7/1/18 - 6/30/19	prp.sc.gov	No outdated or incorrect information on website	To demonstrate the Panel's commitment to transparency to the consituents of South Carolina.
Education, Training, and Human Development	G	3	To ensure that staff is adequately trained to provide extraordinary customer service to agencies and vendors.						
	S	3.1	Provide time and resources for staff to attend state offered training as well as outside training and/or educational opportunities relevant to job						
	М	3.1.1	Educational programs, training classes, CEU's, etc., attended by staff.		5	7/1/18 - 6/30/19	Training documents, certificates of completion	Number of classes attended.	To demonstrate the Panel's commitment to excellence through training.
Maintaining Safety, Integrity and Security	G	4	To ensure that information is secure.	a contract the	real real	NAMES OF TAXABLE PARTY.		a Translation of	and Company
	S	4.1	Collaborate with Information Technology Office, Enterprise Privacy Office, and Information Security Office to ensure the Implementation of processes to provide optimal data security.						
	м	4.1.1	Workshops and meetings attended by staff.		At least 2 meetings/trai ning sessions attended by staff	7/1/18 - 6/30/18	Training Documents	Number of workshops attended.	To demonstrate the Panel's commitment to Information Securit
	м	4.1.2	Security measures implemented,		50%	7/1/18 - 6/30/18	Written policies, training	Number of measures implemented in relation to identified needs.	To demonstrate the Panel's commitment to Information Security.

Agency Code: S600 Section: 111

Program Template

			3000			Program Template		
Program/Title	Purpose	FY 2017-18 Expenditures (Actual) General Other Federal	TOTAL	FY 2018-19 Expenditures (Projecte General Other Federal	d) TOTAL	Associated Measure(s)		
	The mission and values of the Procurement Review Panel include conducting timely							
Administration	hearings to assure both vendors and the State that State contracts are solicited, awarded, and performed in the most effective and fair manner.	\$ 152,110	\$ 152,110	\$ 160,000	\$ 160,000	1.1-3.1		
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Legal Standards Template Does the law specify a Does this law specify who If other service or product, please specify product or service your Law Number Statutory Requirement and/or Authority Granted If yes, what type of service or product? your agency must or may what service or product. agency must or may serve? (Y/N) Establishes the Procurement Review Panel to conduct administrative reviews of written Establishes the Procurement Review Panel to conduct administrative reviews of written determinations by the Chief Procurement Other service or product our agency 11-35-4410(1) determinations by the Chief Procurement Officers related to protests (11-35-State Yes Yes Officers related to protests (11-35must/may provide 4210); suspension or debarment (11:35-4220); and contract controversies (11-35-4230). 4210); suspension or debarment (11-35-4220); and contract controversies (11:35: 4230). Provides that the Governor shall appoint seven members to the Procurement Review Panel. No - But relates to manner in Five members shall be from the state at large and be representative of the professions 11-35-4410(2) State Statute which one or more agency governed by the Consolidated Procurement Code. The remaining two members shall be deliverables is provided state employees Provides that the Procurement Review Panel members shall efect a Chairman and Vice Chairman; that the Procurement Review Panel will meet as often as necessary to resolve the controversies before it; that four Provides that the Procurement Review Panel members shall elect a Chairman and Vice members present and voting shall constitute Chairman; that the Procurement Review Panel will meet as often as necessary to resolve the a quorum; and that the result of a tie vote controversies before it; that four members present and voting shall constitute a quorum; and among Procurement Review Panel members that the result of a tie vote among Procurement Review Panel members shall be the finality Other service or product our agency 11-35-4410(3) State Statute shall be the finality of the chief procurement of the chief procurement officer's decision. Also establishes that at-large members be paid must/may provide officer's decision. Also establishes that atper diem, mileage and subsistence in accordance with state law governing boards, large members be paid per diem, mileage commissions, and committees. Provides that state employee members must be reimbursed and subsistence in accordance with state law for meals, lodging and travel in accordance with state allowances. governing boards, commissions, and committees. Provides that state employee members must be reimbursed for meals. lodging and travel in accordance with state allowances. **Exempts Procurement Review Panel** administrative reviews from the requirements of the Administrative Exempts Procurement Review Pagel administrative reviews from the requirements of the Procedures Act. Authorizes the Procurement Administrative Procedures Act. Authorizes the Procurement Review Panel to (i) establish Review Panel to (i) establish rules and Other service or product our agency 11-35-4410(4) State rules and procedures; (ii) issue subpoenas; (iii) interview any person it considers necessary; procedures; (ii) issue subpoenas; (iii) must/may provide and (iv) record all determinations. Provides that individuals aggrieved by a Procurement Interview any person it considers necessary; Review Panel subpoena may apply to the Panel for relief. and (iv) record all determinations. Provides that individuals aggrieved by a Procurement Review Panel subpoena may apply to the Panel for relief. Requires the Procurement Review Panel to convene or schedule a hearing to conduct its administrative review within 15 days of Requires the Procurement Review Panel to convene or schedule a hearing to conduct its receiving a grievance. For all administrative administrative review within 15 days of receiving a grievance. For all administrative reviews reviews except for contract controversies, the except for contract controversies, the Procurement Review Panel is required to file its Procurement Review Panel is required to file 11-35-4410(5) - 5 Statute State Report our agency must/may provide determination within 10 working days and communicate its decision to the parties involved. its determination within 10 working days and However, the Procurement Review Panel may designate a matter to be complex, in which communicate its decision to the parties case it shall file its written determination within 30 days. Involved. However, the Procurement Review Panel may designate a matter to be complex, in which case it shall file its written determination within 30 days. Provides that appeals from Procurement Review Panel determinations may be made only to No - But relates to manner in the circuit court. Establishes that the standard of review set forth in the Administrative 11-35-4410(6) State which one or more agency

deliverables is provided

Procedures Act at 1-23-380(6) shall apply to such appeals. Notes that the filing of an appeal

in the circuit court does not automatically stay a decision of the Procurement Review Panel

11-35-4210(G) State Statute Notes that a decition by the CPO regarding a protest may be appealed to the Procurement Review Panel to Impose a sanction in the event of a frividous protest. Yes Yes Other service or product our agency must/may provide Authorities the Procurement Review Panel to Impose a sanction in the event of a frividous protest. Yes Yes Other service or product our agency must/may provide Authorities the Procurement Review Panel to Impose a sanction in the event of a frividous protest. Yes Yes Other service or product our agency must/may provide Authorities the Procurement Review Panel to grant enumerated remedies if a solicitation or contract award is found to be in violation of law or contract award is found to be in violation of law or contract award is found to be in violation of law or contract award is found to be in violation or law or contract award is found to be in violation or law or contract award is found to be in violation or law or contract award is found to be in violation or law or contract award is found to be in violation or law or contract award is found to be in violation or law or contract award is found to be in violation or law or contract award is found to be in violation or law or contract award is found to be in violation or law or contract award is found to be in violation or law or contract award is found to be in violation or law or contract award is found to be in violation or law or	State State Notices that a section by the CV regarding a protest may be appealed to the Procurement Review Panel to Import any the Procurement Review Panel to Import and the Import and Important Import and Important Important Important Important Important Important Important		11-35-4220(5)	State	Statute	Notes that a suspended or debarred person may request further administrative review from the Procurement Review Panel.	Yes	Yes	Other service or product our agency must/may provide	Notes that a suspended or debarred person may request further administrative review from the Procurement Review Panel.
Authorizes the Procurement Review Panel to impose a sanction in the event of a fivodous protest. 11-35-43108 State Statute Procurement Review Panel to grant enumerated remedies if a solicitation or contract award is found to be in violation of law. 11-35-43108 State Statute Procurement Review Panel to grant enumerated remedies if a solicitation or contract award is found to be in violation of law. Notes that a person adversely affected by a Chief Procurement Review Panel to grant enumerated remedies if a solicitation or contract award is found to be in violation of law. Notes that a person adversely affected by a Chief Procurement Review Panel to grant enumerated remedies if a solicitation or contract controversy case may request further administrative review by the Procurement Review Panel to award such relief as is necessary to resolve a contract controversy case may request further administrative review by the Procurement Review Panel. Authorizes the Procurement Review Panel to award such relief as is necessary to resolve a contract controversy contract controversy. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable relimburshment costs, excluding attorney's feet, associated with a protest where the agency has requested the posting of bod or an inrevocable letter of credit. State Status Status Status Procurement Review Panel to allow a prevailing agency to recover reasonable relimburshment costs, excluding attorney's feet, associated with a protest where the agency has requested the posting of bod or an inrevocable letter of credit. State Status Status Status Procurement Review Panel to collect a filing feet of St3000 form a party request funding for on or more agency deliverables is growded. State Status Procurement Review Panel to collect a filing feet of St3000 form a party request funding for on or more agency deliverables. State Status S	Authorizes the Procurement Review Panel to impose a sanction in the event of a fivolous protest. 11-35-4310(3) State Statute Procurement Review Panel to grant enumerated remedies if a solicitation or contract award is found to be in violation of law. Authorizes the Procurement Review Panel to grant enumerated remedies if a solicitation or contract award is found to be in violation of law. Notes that a person adversely affected by a Chief Procurement Review Panel to grant enumerated remedies if a solicitation or contract award is found to be in violation of law. Notes that a person adversely affected by a Chief Procurement Review Panel to grant enumerated remedies if a solicitation or contract award is found to be in violation of law. Notes that a person adversely affected by a Chief Procurement Review Panel to award solicitation or contract award is found to be in violation of law. Notes that a person adversely affected by a Chief Procurement Review Panel to award solicitation or contract controversy case may request further administrative review by the Procurement Review Panel to award solicitation or contract controversy case may request further administrative review by the Procurement Review Panel to award solicitation or contract controversy case may request further administrative review by the Procurement Review Panel to award solicitation in a contract controversy case may request further administrative review by the Procurement Review Panel to award solicitation in a contract controversy case may request further administrative review by the Procurement Review Panel to award solicitation in a contract controversy case may request further administrative review by the Procurement Review Panel to award solicitation in a contract controversy case may request further administrative review by the Procurement Review Panel to a contract controversy case may request further administrative review by the Procurement Review Panel to a contract controversy case may request further administrative review by the Pr		11-35-4210(6)	State			Yes	Yes		protest may be appealed to the Procurement
Authorizes the Procurement Review Panel to grant enumerated remedies if a solicitation or contract ward in found to be in violation of law. Nest shall a person adversely affected by a Chief Procurement Officer's decision in a contract 1 1 35 4230(6) State Nest shall a person adversely affected by a Chief Procurement Officer's decision in a contract Panel. Nest shall a person adversely affected by a Chief Procurement Review by the Procurement Review panel to award such relief as is necessary to resolve a contract controversy case may request further administrative review by the Procurement Review panel to award such relief as is necessary to resolve a contract controversy. Authorizes the Procurement Review Panel to award such relief as is necessary to resolve a contract controversy. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement cost, excluding attorney's feet, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement cost, excluding attorney's feet, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement cost, excluding attorney's feet, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement cost, excluding attorney's feet, associated with a protest where the agency which has requested the posting of bond or an irrevocable letter of credit. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursem	Status St	9	11-35-4330(3)	State	Statute	·	Yes	Yes		impose a sanction in the event of a frivolous
Notes that a person adversely affected by a Chief Procurement Officer's decision in a contract Chief Procurement Officer's decision in a contract Chief Procurement Officer's decision in a contract Contract contract controversy case may request further administrative review by the Panel. Authorizes the Procurement Review Panel to award such relief as is necessary to resolve a Contract controversy. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency Panel. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. Exempts cases arising under the Consolidated Procurement Code from the jurisdiction of the No which one or more agency deliverables is provided No - But relates to sources of funding for one or more deliverables is provided No - But relates to sources of funding for one or more agency deliverables The procurement Review Panel to contract controversy. Chief Procurement Review Panel to contract controversy. Authorizes the Procurement Review Panel to callect a filing fee of \$250.00 from a party requesting further administrative review. Allows the Procurement Review Panel to retain No - But relates to sources of funding for one or more agency deliverables is provided Chief Procurement Review Panel to contract controversy. Chief Procurement Review Panel to contract controversy. Chief Procurement Review Panel to allow a prevailing agency to recover reasonable reasonable reimbursement costs, excluding attorney's fees, associated	Notes that a person adversely affected by a Chief Procurement Officer's decision in a contract Panel. Notes that a person adversely affected by a Chief Procurement Review panel to controvery case may request further administrative review by the Procurement Review panel to award such relief as is necessary to resolve a contract controversy. Authorizes the Procurement Review Panel to contract controversy. Authorizes the Procurement Review Panel to award such relief as is necessary to resolve a contract controversy. Authorizes the Procurement Review Panel to award such relief as is necessary to resolve a contract controversy. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's feet, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. Learney of the review or product our agency must/may provide Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's feet, associated with a protest where the agency whas requested the posting of bond or an irrevocable letter of credit. Exempts cases arising under the Consolidated Procurement Code from the jurisdiction of the No which one or more agency deliverables is growided Authorizes the Procurement Review Panel to cellect a filing fee of \$250.00 from a party requesting further administrative review. Allows the Procurement Review Panel to retain Authorizes the Procurement Review Panel to cellect a filing fee of \$250.00 from a party requesting further administrative review. Allows the Procurement Review Panel to retain Authorizes the Procurement Review Panel to retain No - But relates to sources of further administrative review. Allows the Procurement Review Panel to retain Authorizes the Procurement Review Panel to retain No - But relates to sources of further administrative review. Allows the Procurement Review Panel to retain Part IR, Section 1111	10	11-35-4310	State	Skatuka	7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Yes	Yes		grant enumerated remedies if a solicitation or contract award is found to be in violation
12 11-35-4320 State Statute Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. 14 1-23-600(A)(1) State Statute Exempts cases arising under the Consolidated Procurement Code from the jurisdiction of the Administrative Law Court. 25 Statute Exempts cases arising under the Consolidated Procurement Code from the jurisdiction of the Administrative Law Court. 26 State Py 2017-18, Part 18, Section 111 27 State Py 2017-18 Proviso and carry forward the funds generated by the filing fees for operation use. Provides that Procurement Review Panel to recover reasonable reims allow a prevailing agency to r	12 11-35-4320 State Statute Statute Controversy. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. Authorizes the Procurement Review Panel to collect a filing fee of \$250.00 from a party requesting further administrative review. Allows the Procurement Review Panel to retain No-But relates to sources of funding for one or more agency withdrawal of an appeal results in forfeiture of the filing fee. Establishes a procedure for agency deliverables.	11	11-35-4230(6)	State	Statute	controversy case may request further administrative review by the Procurement Review	Yes	Yes		Chief Procurement Officer's decision in a contract controversy case may request further administrative review by the
Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's feet, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. 14 1-23-600(A)(1) State Statue General Appropriations Act, FY 2017-18, Part 18, Section 111 State FY 2017-18 Provision and carry forward the funds generated by the filing fees of \$250.00 from a party requesting spensor to the filing fee. Establishes a procedure for section use. Provides that the filing fee is appropriations and carry forward the funds generated by the filing fee. Establishes a procedure for agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency to recover feesonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency to recover feesonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency to recover feesonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency to recover feesonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency to recover feesonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency to recover feesonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency to recover feesonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency to exclude the posting of bond or an irrevocable letter of credit. Authorizes the Procurement Review Panel to collect a filing f	Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit. 14 1-23-600(A)(1) State Statue General Appropriations Act, FY 2017-18, Part 18, Section 111 State FY 2017-18 Provisor General Appropriations Act, FY 2017-18 provisor and carry forward the funds generated by the filling fee. Establishes a procedure for agency of the filling fee. Establishes a procedure for agency of withdrawal of an appeal results in forfeiture of the filling fee. Establishes a procedure for agency of withdrawal of an appeal results in forfeiture of the filling fee. Establishes a procedure for agency of withdrawal of an appeal results in forfeiture of the filling fee. Establishes a procedure for agency of withdrawal of an appeal results in forfeiture of the filling fee. Establishes a procedure for agency of either agency by the filling fee. Establishes a procedure for agency of either agency by the filling fee. Establishes a procedure for agency of either agency	12	11-35-4320	State	Statute	-	Yes	Yes		award such relief as is necessary to resolve a
1-23-600(A)(1) State Statute Examples cases arising under the Consolidated Procurement Code from the jurisdiction of the deliverables is provided Addministrative Law Court. Addministrative Law Cou	1-23-600(A)(1) State Statue Exempts cases arising under the Consolidated Procurement Code from the jurisdiction of the which one or more agenty deliverables is provided Administrative Law Court. Authorizes the Procurement Review Panel to collect a filing fee of \$250.00 from a party requesting further administrative review. Allows the Procurement Review Panel to retain requesting further administrative review. Allows the Procurement Review Panel to retain some or more agenty requesting further administrative review. Allows the Procurement Review Panel to retain some or more agenty requesting further administrative review. Allows the Procurement Review Panel to retain some or more agenty requesting further administrative review. Allows the Procurement Review Panel to retain some or more agenty requesting further administrative review. Allows the Procurement Review Panel to retain some or more agenty deliverables.	13	11-35-4215	State	Statute	reimbursement costs, excluding attorney's fees, associated with a protest where the agency	Yes	Yes		allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency has requested the posting
Authorizes the Procurement Review Panel to collect a filing fee of \$250.00 from a party General Appropriations Act, FY 2017-18, 15 Part IB, Section 111 Authorizes the Procurement Review Panel to collect a filing fee of \$250.00 from a party requesting further administrative review. Allows the Procurement Review Panel to retain No - But relates to sources of funding for one or more withdrawal of an appeal results in forfeiture of the filing fee. Establishes a procedure for agency deliverables	Authorizes the Procurement Review Panel to collect a filing fee of \$250.00 from a party General Appropriations Act, FY 2017-18, State FY 2017-18 Proviso and carry forward the funds generated by the filing fee. Establishes a procedure for withdrawal of an appeal results in forfeiture of the filing fee. Establishes a procedure for Authorizes the Procurement Review Panel to collect a filing fee of \$250.00 from a party No - But relates to sources of funding for one or more agency deliverables	14	1-23-600(A)(1)	State	Statuta		No	which one or more agenty		
		15		State	FY 2017-18 Proviso	requesting further administrative review. Allows the Procurement Review Panel to retain and carry forward the funds generated by the filing fees for operation use. Provides that withdrawal of an appeal results in forfeiture of the filing fee. Establishes a procedure for	Yes	No - But relates to sources of funding for one or more		

			_	Customer Template
Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.
Administrative	The Procurement Review Panel conducts timely hearings to assure both vendors and the State of South Carolina that State contracts are solicited, awarded, and performed in the most effective and fair manner.	Provision of an administrative review of formal protests arising from: the solicitation or award of contracts; the debarment or suspension of a person from consideration for award of a contract; a contract controversy; or any other decision, policy, or procedure arising from or concerning the State procurement system	Executive Branch/State Agencies	State agencies involved in the solicitation and/or award of contracts for supplies or services
Administrative	The Procurement Review Panel conducts timely hearings to assure both vendors and the State of South Carolina that State contracts are solicited, awarded, and performed in the most effective and fair manner.	Provision of an administrative review of formal protests arising from: the solicitation or award of contracts; the debarment or suspension of a person from consideration for award of a contract; a contract controversy; or any other decision, policy, or procedure arising from or concerning the State procurement system	Industry	Vendors who do, or who wish to do business with the State of South Carolina
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Agency Name: SC Procurement Review Panel

Agency Code:

S600 Section: 111

Partner Template

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me of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
ouse of Representatives State	e Government	Provides meeting rooms to conduct hearings	1.1 - 1.2
C Governor's Office State	Government	Appoints Panel Members	1.1 - 1.2
Carolina Department of State stration/General Services	e Government	Provides technology support, and various training opportunities for panel staff	1.1 - 3.1
/Procurement Services State	e Government	Notifies vendors of the right to appeal CPO decisions and the appeals process; posts Panel decisions on their website, and provides training opportunities for panel staff and members	1.1 - 3.1
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Agency Name: 💮	SC PROCUREMENT REVIEW PANEL

								Accountability Rep
gency Code:	\$600	Section:	111					Report and External Review Templ
Item	ls this a Report, Review, or both	? Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	AND DESCRIPTION OF THE PERSON
1	Internal Review and Report	CAFR	Comptroller General	State	Annually		Provides annual financial reporting to CG's Office	www.cg.sc.gov
2	Internal Review and Report	Accountability Report	Executive Budget Ofc.	State	Annually	September 14, 2018	Provides the Governor and General Assembly with information that supports their analysis of the budget	http://www.scstatehouse.gov/reports/reports.php
3	Internal Review and Report	Agency Budget Request	Executive Budget Ofc.	State	Annually	September 21, 2018	Budget request for next FY	http://www.governor.sc.gov/ExecutiveOffice/Documents/(2016.01.15)%20 %202016-17%20Executive%20Budget%20[FC].pdf
4	Internal Review and Report	Minority Business Enterprise Utilization Plan	SMBCC	State	Annually	August 1, 2018	Estimates amount of money intended to spend with Small or Minority Businesses	pamela green@admin.sc.gov
5	Internal Review and Report	State Agency Quarterly MBE Report	SMBCC	State	Quarterly	N/A	Actual amount of money spent with small or minority business	pamela_green@admin.sc.gov
6	Internal Review and Report	Unemployment Contribution Report	SCBOS	State	Quarterly	July 10, 2018	Employee quarterly wage information	https://www.scsignon.sc.gov/kogin.aspx?ApplicationSld=SC6OSBlu8Callba rl=https%3a%2f%2fwww.scbosblug.sc.gov%2fDEW%2fContribution
7	Internal Review and Report	Sole Source Report	SFAA/Procurement Services	State	Quarterly	July 15, 2018	Quarterly record of sole source procurement	http://procurement.sc.gov/PS/general/PS-general-audit-reports.phtm
8	Internal Review and Report	Fiscal Audit	SFAA/State Auditor	State	Other	June 30, 2017	Audit Report of financial processes	procurement sc.gov/PS/agency/PS-agency-audit-reports.phtn
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