AGENCY NAME:	Higher Education Tuition Grants Commission								
AGENCY CODE:	Н060	SECTION:	12						

# Fiscal Year 2018–2019 Accountability Report

### **SUBMISSION FORM**

The mission of the South Carolina Higher Education Tuition Grants Commission is to administer a state-funded, need-based tuition grants program for the State of South Carolina designed to:

# • Gain maximum usage of the available independent college facilities located in every region of our state by assisting eligible South Carolina residents to afford the cost of the independent colleges and thereby helping to educate our state citizenry;

#### **AGENCY MISSION**

- Help offset the higher education costs of attending South Carolina independent colleges for South Carolina students just as the state offsets the higher education costs of state residents attending South Carolina public colleges;
- Preserve the dual system of public and independent college higher education in South Carolina which provides healthy competition between the two sectors;
- Save the state tax dollars that would be appropriated via the automatic per student state subsidy that would go, regardless of financial need or progress towards graduation, to all South Carolina independent college students if they migrated into the South Carolina public college system;
- Give eligible South Carolina residents the opportunity to choose the in-state college that best meets their individual academic needs and preferences.

#### **AGENCY VISION**

Provide increased state economic benefits and a more educated citizenry by enabling more South Carolinians to obtain a college education by providing financial assistance in the form of need-based state tuition grants to qualified South Carolina residents electing to attend on a full-time basis certain eligible accredited South Carolina independent junior and senior colleges.

Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently? N/A

#### **Higher Education Tuition Grants Commission** AGENCY NAME: **AGENCY CODE:** H060 SECTION: 12 Yes No RESTRUCTURING **RECOMMENDATIONS:** $\boxtimes$ Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? See also S.C. Code Ann. § 60-2-30. Yes No REPORT SUBMISSION X **COMPLIANCE:** Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210). Yes No RECORDS $\times$ MANAGEMENT COMPLIANCE: Is the agency in compliance with S.C. Code Ann. § 1-23-120(J), which requires an agency to conduct a formal review of its regulations every five years? Yes No REGULATION REVIEW: X Please identify your agency's preferred contacts for this year's accountability report. Name **Phone Email** PRIMARY CONTACT: Katherine (Katie) Harrison 803-896-1121 katie@sctuitionrants.org SECONDARY CONTACT: Earl Mayo 803-896-1122 earl@sctuitiongrants.org I have reviewed and approved the enclosed FY 2018–2019 Accountability Report, which is complete and accurate to the extent of my knowledge. AGENCY DIRECTOR (SIGN AND DATE): (TYPE/PRINT NAME): Katherine Harrison BOARD/CMSN CHAIR (SIGN AND DATE):

(TYPE/PRINT NAME):

Krista Newkirk

AGENCY NAME:	Higher Education Tuition Grants Commission									
AGENCY CODE:	H060	SECTION:	12							

## **AGENCY'S DISCUSSION AND ANALYSIS**

The South Carolina Tuition Grants Program is a need-based grant program that was enacted in 1970 by the South Carolina General Assembly as a tuition grants program designed to offset the differences between public college tuition and independent colleges tuition to give South Carolina students the ability to afford to attend the South Carolina college that best meets the student's academic needs.

The South Carolina Tuition Grants Program is a sound and intelligent investment for the State of South Carolina. The South Carolina independent colleges attended by students receiving Tuition Grants have total operating budgets of over \$750 million and combined capital assets (physical plants and endowments) of over one billion dollars. Thus, the state's current investment of \$40,526,740 in the South Carolina Tuition Grants Program supports an industry whose economic impact to the state exceeds \$1.75 billion. Although the South Carolina Tuition Grants Program receives only about 4% of the total state dollars going to higher education, South Carolina independent colleges educate over 14% of our state's full-time students and graduate annually over 22% of the state's bachelor's degree recipients. In addition to leveraging available private facilities with this modest investment of funds, the Tuition Grants Program saves the State of South Carolina millions of dollars each year. The savings result from attracting South Carolina students into the South Carolina independent college sector, thereby saving the automatic per student state subsidy that goes to all students attending South Carolina public colleges regardless of financial need and regardless of academic progress towards graduation. The per-student state subsidy averaged \$4,041 in fiscal year 2018-2019 while the average tuition grant was \$2,995. Because of that differential, the State saved \$14,156,564 last year. Since its inception in 1970, it is estimated that the South Carolina Tuition Grants Program has saved the State in excess of \$882 million that tax payers would have spent through direct subsidies to educate these same students in the State's public colleges. This amount does not include the additional state dollars that would have been needed during the last 49 years to build classrooms and dormitories and to hire additional faculty members. It also does not include dollars that went to public colleges in the form of revenue bond issues.

With a customer-service oriented philosophy and staff, the South Carolina Tuition Grants Commission takes great pride in its outstanding public reputation for customer service. The "customers" served by the South Carolina Tuition Grants Program are the students of South Carolina and their families, the 21 South Carolina independent colleges participating through statutory eligibility in the grants program, all the high schools located throughout the state, the members of the South Carolina General Assembly, and the various state agencies with which the Commission coordinates its operations. The South Carolina Tuition Grants Commission comes into contact with all of these constituents throughout the normal operating cycle of a fiscal year.

The day-to-day operation of the South Carolina Tuition Grants Program includes the following:

- 1) Processing over 36,300 applications that are submitted each year for South Carolina Tuition Grant assistance;
- 2) Analyzing all applications for financial need using the federal methodology approved by Congress;
- 3) Analyzing all applications to determine if they meet Program eligibility requirements as required by statute and policy;
- 4) Notifying the students and their colleges of their eligibility or ineligibility for grant funds;
- 5) Processing appeals of eligibility from students who are not eligible;
- 6) Disbursing tuition grant funds to each student at his/her college once full-time enrollment status and academic eligibility are confirmed;
- 7) Securely issuing various reports to the participating independent colleges regarding grant eligibility of their South Carolina students;

AGENCY NAME:	Higher Education Tuition Grants Commission									
AGENCY CODE:	H060	SECTION:	12							

- 8) Extensively disseminating South Carolina Tuition Grants Program information to the general public, the South Carolina high schools, and the guidance counselors;
- 9) Responding to all communications from the public concerning general Program information and Program eligibility requirements;
- 10) Communication and coordination with the State Treasurer's Office, the Comptroller General's Office, the State Auditor's Office, the State Executive Budget Office, the State Department of Technology Operations, the State Division of Information Security, the State Human Resources Office, the Commission on Higher Education, the Governor's Office, the South Carolina General Assembly and its various committees, and all other state agencies involved with administering a state program

Some of the past year's efforts and results that the Commission would like to highlight, all of which will not show up with quantitative results, include:

- A) In the 2018-2019 academic year, 13,534 financially <u>and</u> academically eligible students received South Carolina Tuition Grants. Since the creation of the South Carolina Tuition Grants Program in 1970, over 451,000 Tuition Grants have been made assisting South Carolina students to attain their academic and career goals enabling them to contribute economically and educationally to the State of South Carolina.
- B) In an effort to streamline and modernize student-related application processes, the Commission began moving some student-based forms relating to the Tuition Grants Program online. Utilizing this functionality, students can access the Commission's website from any computer or mobile device to fill out certain forms, such as the Tuition Grant Transfer Request, and submit within a few minutes. Once submitted the results are emailed directly to the appropriate Commission staff member to process. This has decreased burden on students to have to print and submit the form, either by scanning and emailing or by mailing to the Commission's office. This updated process provides the student with a confirmation that his/her form was submitted and will be processed within 1-3 business days.
- C) For many years, the Commission has provided each state legislator a listing of Tuition Grants Recipients from his/her district along with a notice of the total aggregate amount of Tuition Grants funding disbursed to students in that legislative district. These listings, which only contain directory information for Tuition Grants Recipients, have been used to demonstrate the importance of the Tuition Grants Program and to thank the legislature for the continued support of the Program. For many years, this listing was provided on 3.5" floppy disks which were mailed to each legislator. Over time, the Commission switched to providing the listings via Compact Disks (CD). As technology has shifted and CD-ROM Drives are becoming less common on newer computers, the Commission began the process to create a direct and electronic method of providing the recipients listings. Commission staff created a new, secure section on the Commission's website which would be used to house the files for each House and Senate District. Although the files only contain directory information and no Personally Identifiable Information (PII) is shared, in accordance with the Commission's information security procedures, each file is encrypted with a password specific to each legislative district. The passwords, to both the section of the website and to the file itself, are provided in the letter mailed to each legislator. By providing the listings online, the Commission has streamlined this process and eliminated the need to purchase packages of CDs to mail to the legislators. This has saved the Commission time and money. This process also allows the Commission to identify how many listings are being accessed, confirming the importance of providing this information.
- D) Of the total state dollars appropriated for the South Carolina Tuition Grants Program in 2018-2019, less than 1% of the agency budget, including salaries, benefits and required information security expenses, goes into program Administration, with the remaining 99% of the state funds being awarded directly to South Carolina students in the form of need-based state tuition grants.

AGENCY NAME:	Higher Education Tuition Grants Commission								
AGENCY CODE:	H060	SECTION:	12						

#### **Risk Assessment and Mitigation Strategies**

The most negative impact on the public would be to reduce access to higher education for nearly 13,600 college students and their families. This would hinder the State's goals to increase the educational level of its citizenry and would result in a further negative impact on the economic future of the State. There is no outside help that could resolve this issue because the General Assembly holds fully within its responsibilities the ability to appropriate funds to keep this from happening. There is only one option for what the General Assembly could do to help resolve the issue before it became a crisis and that is to simply appropriate the needed funds to continue enabling grant-eligible students and their families to afford to attend college to become educated.

#### **Restructuring Recommendations**

N/A

#### **Program Needs**

An increase of \$1,128,792 in grants funding is being requested for 2020-21 to provide a \$3,600 program-wide maximum grant for an estimated 13,600 eligible students. This request enables the Maximum Grant to be increased by \$100 from the current 2018-2019 Maximum Grant of \$3,500. This increase of \$1.1 million would enable the Maximum Grant to take an incremental step toward matching the Statutory maximum as found in SC Code of Laws, Title 59, Chapter 113, Section 30, Subsection C: "The maximum amount may not exceed the average state appropriation for each full-time student enrolled in the state-supported institutions of higher learning with four-year undergraduate degree programs in the previous year" (for the most recent academic year, the average state appropriation for FTE in the public college sector was \$4,041). Approximately 6% of Tuition Grant recipients are enrolled in non-traditional programs geared toward adult learners, allowing for flexibility in educational delivery methods. The level-funding that was provided for the Program during several years of economic turmoil and the increase in funding that was provided in recent years for the Tuition Grants Program is greatly appreciated by students and their families. In 2018-2019, with the requested increase being approved, the value of the Tuition Grant was raised to \$3,300, representing the first increase in the Maximum Grant amount since the 2008-2009 academic year. With generous Legislative support, the Commission received enough of an increase in funding to increase the Maximum Grant to \$3,500 for the 2019-2020 academic year.

#### **Concerns**

1. Disparity of State Funding of Need-based aid versus Merit-based aid for <u>ALL</u> students at both State public and independent colleges.

#### For all 2018-2019 Tuition Grants Recipients:

Palmetto Fellows: 8.5% (about 1 out of 12) receive both SCTG and Palmetto Fellows.

LIFE: 42.9% (about 2 out of 5) receive both SCTG and LIFE. HOPE: 8.4% (about 1 out of 12) receive both SCTG and HOPE.

TOTAL: 59.75% receive both Merit and Need-based funds.

40.25% of Tuition Grants recipients receive ONLY Need-based aid and NO Merit-based Aid.

#### For Tuition Grants Recipients attending the 5 HBCUs where students may receive Tuition Grants:

42.7% (well below the overall 59.75%) receive both Merit and Need-based funds.

57.3% of HBCU students (nearly 3 out of 5) receive ONLY Need-based aid and NO merit-based aid.

AGENCY NAME:	Higher Education Tuition Grants Commission									
<b>AGENCY CODE:</b>	Н060	SECTION:	12							

## **EXECUTIVE ORGANIZATION CHART**

SC HIGHER EDUCATION TUITION GRANTS COMMISSION
(Nine Members as required by SC Code of Laws, Title 59, Chapter 113)
<b>†</b>
EXECUTIVE DIRECTOR
Katherine Harrison
<b>†</b>
DEPUTY DIRECTOR
Earl Mayo

Agency Name: HIGHER EDUCATION TUITION GRANTS COMMISSION

Agency Code: H060 Section: 12

Agency Code:	HU	Sections	12						Strategic Planning and P	erformance Measurement Template
Statewide Enterprise Strategic Objective	Туре	Item # Goal Strategy Measure	Description	Base	2018-19 Target	Actual	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
Education, Training, and Human Development	G S	1.1	Provide increased state economic benefits and a more educated citizenry by Gain maximum usage of the available independent college facilities local							
	М	1.1.1	Increase the number of applications processed	36,621	36,700	36,331	July 1-June 30	Agency Data Base, Updated Daily	Total applications received from federal processor	Provides a measure of the extent to which state residents rely on need-based state financial aid programs to enroll in and persist through college
	М	1.1.2	Increase the number of Tuition Grant recipients	13,588	13,500	13,534	July 1-June 30	Agency Data Base, Updated Daily	Total eligible applications processed by Commission	Demonstrates value of Tuition Grants program by documenting the number of state residents meeting all eligibility requirements and receiving grant assistance
	S	1.2	Help offset the higher education costs of attending South Carolina inde				1			
	М	1.2.1	Increase the value of the Maximum Tuition Grant Award	\$ 3,200	\$ 3,300	\$ 3,300	July 1-June 30	Commission Meeting Decision in March	Calculated based on prior year awards, projected next year awards, and projected appropriations	Indicates the level to which the state invests in need-based financial assistance for eligible state residents; also necessary to ensure the program does not exceed statutory limit for grant amount
	М	1.2.2	Increase the value of the average Tuition Grant Award		\$ 2,850	\$ 2,995	July 1-June 30	Agency Data Base, Updated Weekly	Total dollars disbursed by total recipients	Provides a measure of actual state assistance for the program and is used to demonstrate fiscally responsible use of state tax dollars
	S	1.3	Preserve the dual system of public and independent college higher educ	i I		1	I	ı		
	М	1.3.1	Maintain a proportional percentage of SC resident students attending eligible independent colleges	16.23%	17.00%	14.00%	July 1-June 30	CHE, Updated Annually	CHEMIS reports through CHE	Demonstrates value of independent colleges and their resources to state citizens
	М	1.3.2	Increase the percentage of SC students attending eligible independent colleges receiving a Tuition Grant	68.90%	70%	61.18%	July 1-June 30		Total full-time SC residents at eligible independent colleges receiving tuition grants	Provides evidence supporting the need for the state to continue providing need-based financial assistance to college students
	S	1.4	Attract SC residents into the SC independent college sector to save State	2			1			
	М	1.4.1	Continue to save State tax dollars in this manner by effectively administering the Tuition Grants Program.	\$11,101,396	\$13,000,000	\$14,156,564	July 1-June 30	Commission Data,	Average subsidy per public college minus average TG per recipient times number of TG recipients	Promotes sound fiscal stewardship of state funds by saving dollars that would otherwise be allocated at a higher rate to college students attending public institutions of higher education
Maintaining Safety, Integrity and Security	G	2	Provide protection of agency information and data.							
	S M	2.1.1	Ensure compliance with State and Federal PII and data security requirer  Number of security incidents resulting in compromised data	0	0	0	July 1-June 30		Maintain and review all SOC notifications sent to agency by the Department of Technology Operations	Protects sensitive and confidential data of state residents applying for the Tuition Grant
	S	2.2	Provide information security training for agency personnel and track co	1						
	М	2.2.1	Percentage of agency personnel completing information security training	100%	100%	100%	July 1-June 30	Agency Training Record	Check records that agency personnel have completed all required Information Security Training	Promotes information and data security as a critical component of every agency procedure by providing personnel with knowledge and tools to prevent security incidents
Government and Citizens	G	3	Support statewide efforts to provide information and guidance concerning	1						

Agency Name:	HIGHER EDUCATION TUITION GRANTS	COMMISSION
Account Codes	H060 Sections	13

Fiscal Year 2018-2019 Accountability Report

Strategic Planning and Performance Measurement Template

										Strategic Planning and F	erformance Measurement Template
Statewide Enterprise Strategic Objective	Туре	<u>Item :</u> Goal Strategy		Description	Base	2018-19 Target	Actual	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
	s	3.1		Increase awareness of Tuition Grants Program and financial aid applicati							
	М		3.1.1	Increase the number of events attended by staff, including high school counselor workshops, financial aid nights, and other events in which information concerning the Tuition Grants Program and the application process can be provided.	12	15	11	July 1-June 30	Agency Tracking Record	Maintain updated records containing outreach event details at the agency level	Provides critical information concerning the Tuition Grants Program and the financial aid application process to college-going population
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Agency Name: HIGHER EDUCATION TUITION GRANTS COMMISSION Agency Code: H060 Section: 12

									Strategic Planning and Po	erformance Measurement Template
Statewide Enterprise Strategic Objective	Туре	<u>Item #</u> Goal Strategy Measure	Description	Base	2019-20 Target	Actual	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
Education, Training, and Human Development	G	1	Provide increased state economic benefits and a more educated citizenry by							
	S	1.1	Gain maximum usage of the available independent college facilities loca					<u> </u>		
	М	1.1.1	Increase the number of applications processed	36,331	36,700	TBD	July 1-June 30	Agency Data Base, Updated Daily		Provides a measure of the extent to which state residents rely on need-based state financial aid programs to enroll in and persist through college
	М	1.1.2	Increase the number of Tuition Grant recipients	13,534	13,500	TBD	July 1-June 30	Agency Data Base, Updated Daily	Total eligible applications processed by Commission	Demonstrates value of Tuition Grants program by documenting the number of state residents meeting all eligibility requirements and receiving grant assistance
	S	1.2	Help offset the higher education costs of attending South Carolina inde	1						
	М	1.2.1	Increase the value of the Maximum Tuition Grant Award	\$ 3,300 \$	\$ 3,500	\$ 3,500	July 1-June 30	Commission Meeting Decision in March	Calculated based on prior year awards, projected next year awards, and projected appropriations	Indicates the level to which the state invests in need-based financial assistance for eligible state residents; also necessary to ensure the program does not exceed statutory limit for grant amount
	М	1.2.2	Increase the value of the average Tuition Grant Award	\$ 2,995	\$ 3,100	ТВС	July 1-June 30	Agency Data Base, Updated Weekly	Total dollars disbursed by total recipients	Provides a measure of actual state assistance for the program and is used to demonstrate fiscally responsible use of state tax dollars
	S	1.3	Preserve the dual system of public and independent college higher educ	i						
	М	1.3.1	Maintain a proportional percentage of SC resident FTEs attending eligible independent colleges	14.00%	16.00%	TBC	July 1-June 30	CHE, Updated Annually	CHEMIS reports through CHE	Demonstrates value of independent colleges and their resources to state citizens
	М	1.3.2	Increase the percentage of SC FTEs attending eligible independent colleges receiving a Tuition Grant	61.18%	63%	ТВС	July 1-June 30			Provides evidence supporting the need for the state to continue providing need-based financial assistance to college students
	S	1.4	Attract SC residents into the SC independent college sector to save State			ı	1	1		
	М	1.4.1	Continue to save State tax dollars in this manner by effectively administering the Tuition Grants Program.	\$14,156,564	\$14,200,000	ТВС	July 1-June 30	Combined CHE and Tuition Grants Commission Data, Updated Annually	Average subsidy per public college minus average TG per recipient times number of TG recipients	Promotes sound fiscal stewardship of state funds by saving dollars that would otherwise be allocated at a higher rate to college students attending public institutions of higher education
Maintaining Safety, Integrity and Security	G	2	Provide protection of agency information and data.							
	S	2.1	Ensure compliance with State and Federal PII and data security requiren							
	М	2.1.1	Number of security incidents resulting in compromised data	0	0	ТВС	July 1-June 30	Notification Emails to Agency from Security Operations Center (SOC)	hy the Denartment of	Protects sensitive and confidential data of state residents applying for the Tuition Grant
	S	2.2	Provide information security training for agency personnel and track con							
	М	2.2.1	Percentage of agency personnel completing information security training	100%	100%	ТВС	July 1-June 30		Check records that agency personnel have completed all required Information Security Training	Promotes information and data security as a critical component of every agency procedure by providing personnel with knowledge and tools to prevent security incidents
Government and Citizens	G	3	Support statewide efforts to provide information and guidance concerning I	1						

Agency Name:	HIGHER EDUCATION TUITION GRANTS	COMMISSION
Account Codes	H060 Sections	13

Fiscal Year 2018-2019 Accountability Report

Strategic Planning and Performance Measurement Templa

					Strategic Planning and Performance N					erformance Measurement Template	
Statewide Enterprise Strategic Objective Type	Goal 5	<u>Item#</u> Strategy	Measure	Description	Base	2019-20 Target	Actual	Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
S		3.1		Increase awareness of Tuition Grants Program and financial aid applicati							
М		3.1	1.1	Increase the number of events attended by staff, including high school counselor workshops, financial aid nights, and other events in which information concerning the Tuition Grants Program and the application process can be provided.	11	15	TBD	July 1-June 30	Agency Tracking Record	Maintain updated records containing outreach event details at the agency level	Provides critical information concerning the Tuition Grants Program and the financial aid application process to college-going population
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Agency Name: HIGHER EDUCATION TUITION GRANTS COMMISSION Agency Code: H060 Section: 012

					<del>-</del> '											Program Template
Program/Title	Purpose	General	<u>F)</u>	<u>Y 2018-19 Expe</u> Other		<i>(Actual)</i> Ieral		TOTAL	General	<u>FY 2</u>	<u>2019-20 Expend</u> Other	ditu	<i>res (Projected)</i> Federal	)	TOTAL	Associated Measure(s)
I. Administration	This function provides executive leadership, support, policy development and review, financial services, facilities management, personnel services, communications, information security, interagency billing, debt service, and other related administrative services.	\$ 240,88	7 \$	70,000			\$	310,887	\$ 278,712	\$	70,000	\$		\$	348,712	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.3.1, 1.3.2, 1.4.1, 2.1.1, 2.2.1, 3.1.1
II. Tuition Grants	State need-based grant program for state residents attending in-state independent higher education institutions. Program is designed to assist students to afford to attend the institution that best meets their academic needs by helping offset tuition differences between public and independent institutions and to provide full use of all higher education facilities in the state. (Mandated at SC Code 59-113-10 through 50)	\$ 25,921,414	1 \$	14,605,326	\$	-	\$	40,526,740	\$ 27,558,624	\$	15,688,567	\$	-	\$	43,247,191	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.3.1, 1.3.2, 1.4.1
III. Employee Benefits	Fringe Benefits for agency employees	\$ 97,27	7 \$	-	\$	-	\$	97,277	\$ 102,000			\$	-	\$	102,000	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.3.1, 1.3.2, 1.4.1, 2.1.1, 2.2.1, 3.1.1
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<b>.</b>			-	<u> </u>	1	I	ı	Legal Standards Template
ltem#	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	<u>If ves.</u> what type of service or product?	If other service or product , please specify what service or product.
1	59-113-10	State	Statute	Establishment of the Higher Education Tuition Grants Commission including the make up of the	Yes	Yes	Report our agency must/may provide	
2	59-113-20	State	Statute	Commission and authority to administer Chapter 113.  Establishes qualifications of applicants for grants.	Yes	Yes	Depart our against must/may provide	
3	59-113-20	State	Statute	Establishes students covered by the chapter and the amount of grants.	Yes	Yes	Report our agency must/may provide  Report our agency must/may provide	
4	59-113-40	State	Statute	Indicates purpose of grants.	Yes	Yes	Report our agency must/may provide	
5	59-113-45	State	Statute	Disbursement requirements for grants and authority to earn interest for grants from State	Yes	Yes	Report our agency must/may provide	
	33 113 .3	State	Statute	Appropriations.		103	neport our agency masy may provide	
6	59-113-47	State	Statute	Mid-year budget reduction exemption.	Yes	Yes	Distribute funding to another entity	
7	59-113-50	State	Statute	Defines eligible institutions of higher learning for use of the grant.	Yes	Yes	Report our agency must/may provide	
8	59-142-20	State	Statute	Directs that a portion of funds be directed to the Tuition Grants Program	Yes	Yes	Report our agency must/may provide	
9	59-142-70	State	Statute	Defines eligible students who may receive Tuition Grant funding	Yes	Yes	Report our agency must/may provide	
10	H. 4950, 2018-2019; Section 3 - H660	State	Proviso	Proviso governing Lottery funds use.	Yes	Yes	Report our agency must/may provide	
11		State	Proviso	Proviso governing information security	No	No - But relates to manner in		
	Appropriations Bill; Proviso	State	1104130	Troviso governing information security	110	which one or more agency		
	93.20					deliverables is provided		
12	H. 4950, 2018-2019 General	State	Proviso	Proviso governing data breach notification	No	No - But relates to manner in		
	Appropriations Bill; Proviso					which one or more agency		
	117.105					deliverables is provided		
13	H. 4950, 2018-2019 General	State	Proviso	Proviso governing data agency Information Technology and Information Security plan submission	No	No - But relates to manner in		
	Appropriations Bill; Proviso					which one or more agency		
	117.112					deliverables is provided		
14	_	Federal	Statute	Federal statute authorizing the FAFSA as a common application for need analysis and	Yes	No - But relates to manner in		
	as amended (HEA) (20 U.S.C. §			determination of eligibility for aid programs		which one or more agency		
45	1001g; 34 CFR Part 600)	Chata	Chabata	Carte Decidence Chatta fellowed to determine and depend in the little consequence of the FO 442 20/s)	W	deliverables is provided		
15	59-112-10	State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)	Yes	No - But relates to manner in which one or more agency		
						deliverables is provided		
16		State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)		No - But relates to manner in		
10	59-112-20	State	Statute	State residently statute renowed to determine residency engineerly as required by 55 125 25(a)	Yes	which one or more agency		
						deliverables is provided		
17		State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)		No - But relates to manner in		
	59-112-30				Yes	which one or more agency		
						deliverables is provided		
18		State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)		No - But relates to manner in		
	59-112-40				Yes	which one or more agency		
			_			deliverables is provided		
19		State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)		No - But relates to manner in		
	59-112-50				Yes	which one or more agency		
20		State	Chabasha	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)		deliverables is provided  No - But relates to manner in		
20	59-112-60	State	Statute	State residency statute followed to determine residency eligibility as required by 59-115-20(a)	Yes	which one or more agency		
	39-112-00				res	deliverables is provided		
21		State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)		No - But relates to manner in		
==	59-112-70		Statute	200 200 200 200 200 200 200 200 200 200	Yes	which one or more agency		
						deliverables is provided		
22		State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)		No - But relates to manner in		
	59-112-80				Yes	which one or more agency		
						deliverables is provided		

23		State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)		No - But relates to manner in
	59-112-90				Yes	which one or more agency deliverables is provided  No - But relates to manner in
						deliverables is provided
24		State	Statute	State Residency Statute followed to determine residency eligibility as required by 59-113-20(a)		No - But relates to manner in
	59-112-100		Statute		Yes	which one or more agency
	33 112 100				103	which one or more agency deliverables is provided
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Agency Name:	i ilgilci	Education Tuition Grants Commission		Fiscal Year 2018-201			
				Accountability			
Agency Code and Section:	: H060	12					
				Customer Templat			
Service/Product Provided to Customers	Customer Segments	Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.	Divisions or Major Programs	Description			
Need-based tuition grant	General Public	General Public/Tuition Grant Recipients: Avg. Age=22; Male=36.6%, Female=62.8%; Dependent=86.8%, Independent=13.2%; Traditional=93.8%, Non- Traditional=6.2%; Freshman=30.4%, Sophomores=27.6%, Juniors=21.7%, Seniors=20.3%	Tuition Grants	The agency's responsibility is to administer a state need-based grant program for state residents attending in-state independent higher education institutions. Program is designed to assist students to afford to attend the institution that best meets their academic needs by helping offset tuition differences between public and independent institutions and to provide full use of all higher education facilities in the state. (Mandated at SC Code 59-113-10 through 50)			

Agency Name		Fiscal Year 2018-2019	
Agency Code and Section:	H060	012	Accountability Report
Agency code and Section	11000	U12	J Partner Template
Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
U. S. Department of Education-Federal Student Aid Office	Federal Government	Provides applications for students and assists with determination of financial need	1
General Assembly	State Government	Provides 100% of Program funding	1
Commission on Higher Education	State Government	Provides data to assist with program administration; Original recipient of Children's	1
		Education Endowment Funds, of which the Tuition Grants program receives a	
		percentage	
SCETV	State Government	Provides annual broadcast about Program to citizens	1,3
21 Eligible SC Independent Colleges	Higher Education Institute	Assists with determination of student eligiblity including enrollment and academic	1
		eligibility and disburses Tuition Grant funds to recipients	
All SC High Schools	K-12 Education Institute	Distribute Program information and assist students with applications	1,3
SCICU	Non-Governmental	Advocates for Independent Higher Education in South Carolina including federal and	1,3
	Organization	state financial aid, assists with communications to students	
SCISA	Non-Governmental	Advocates for Independent K-12 Education in South Carolina, assists with	1,3
	Organization	communications to students	
SCASFAA	Professional Association	Provides professional training and assistance for employees and provides public information on the Program to high schools and colleges state-wide	1,3
NASSGAP	Professional Association	Provides professional training and advocates for State financial aid programs in Washington, DC and nationwide	1
CACRAO	Professional Association		1,3
Department of Technology Operations	State Government	Provides agency-wide desktop computer support and secure server environment for agency data; Provides critical security patches and updates to ensure secure computer operations	2
Division of Information Security	State Government	Assists agency personnel with security-related procedures and provides cybersecurity training for agency employees	2
Charleston County School District (via relationship with State	K-12 Education Institute	Charleston County School District provided high school cohort data to the Tuition	3
Department of Education as a designated entity allowed to		Grants Commission, allowing agency to provide student-level FAFSA completion data	
receive student-level FAFSA completion information)		to assist with awareness of aid programs and access to higher education opportunities	

Agency Name:	HIGHER EDUCATION TUITION GRANTS COMMISSION									
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Agancy Codes	HUCU	Coctions	012							

agency code.	ПООО	Section.	012					Report and External Review Template
Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review and Report	Tuition Grant Recipients	Commission on Higher Education	State	Twice a year	July 30, 2019	Provides CHE with a listing of Tuition Grant recipients, by semester, at each participating institution; Aggregate information used by CHE to report total need-based expenditures through the Children's Educational Endowment fund	Documentation available at the agency (Executive Director)
2	External Review and Report	CAFR Year-End Reports	Comptroller General Office	State	Annually	Ongoing	Reports financial information about the agency's operations during the year and describes its financial position at the end of each fiscal year	https://www.cg.sc.gov/publicationsandreports/Pages/CAFR.aspx
3	External Review and Report	Small & Minority Business Contracting and Certification MBE Quarterly Progress Report	Division of Small & Minority  Business Contracting and  Certification	State	Quarterly	July 30, 2019	Measures agency's progress toward Small & Minority Business Utilization Plan Goals	Report available at the agency (Deputy Director) or from SMBCC office
4	External Review and Report	Lottery Expenditures by County	Education Lottery Commission	State	Annually	November 28, 2018	Number of Tuition Grant recipients residing in each county, and the amount of lottery funding each recipient received as a portion of their overall Tuition Grant	Report available at the agency (Executive Director) or from the Education Lottery Commission
5	External Review and Report	Lottery Expenditures by Institution	Education Lottery Commission	State	Annually	October 23, 2018	Number of Tuition Grant recipients, listed by institution, and the amount of lottery funding each recipient received as a portion of their overall Tuition Grant	Report available at the agency (Executive Director) or from the Education  Lottery Commission
6	External Review and Report	Accountability Report	Executive Budget Office	State	Annually	September 13, 2019	Provide the Governor and General Assembly with information that supports their analysis of the budget.	http://www.scstatehouse.gov or http://sctuitiongrants.org/about-us/
7	External Review only	Deficit Monitoring	Executive Budget Office	State	Monthly	Ongoing	Monitoring of General and Other Funds expenditures and revenues to avoid an overall agency deficit	Executive Budget Office maintains monthly review documentation; Agency performs internal reconciliation and review on a monthly basis, which is available at the agency (Financial Officer)
8	External Review and Report	Debt Collection Report	Executive Budget Office	State	Annually	February 6, 2019	Confirmation that agency has no outstanding debt due to the agency	Documentation available at the agency (Executive Director)
9	External Review and Report	Agency Annual Report	Governor's Office	State	Annually	January 8, 2019	Provide the Governor, General Assembly, and other interested parties with general Commission and Program information, including annual statistics relating to tuition grant recipients	http://sctuitiongrants.org/about-us/
10	External Review and Report	Annual Survey Report on State- Sponsored Student Financial Aid	NASSGAP	Outside Organization	Annually	March 18, 2019	State Aid Awarded	https://www.nassgapsurvey.com/survey_reports.aspx
11	External Review and Report	Audit & Certification Agency Quarterly Procurement Report	SFAA Procurement Services	State	Quarterly	July 1, 2019	Reports agency's procurement activity (or certification of no activity) for the following procurement types: Sole Source, Emergency, Applied Preferences, Unauthorized, 10% Rule, and Trade-in	Office of Procurement Services
12	External Review only	State Auditor's Office	Office of the State Auditor	State	Annually	07/01/2017 to 06/30/2018	Required annual financial audit of all state agencies by the State Auditor	www.osa.sc.gov
13	External Review only	Division of Human Resources	Divison of Human Resources	State	Annually	August 15, 2019	Annual reporting of information as requred by the General Appropriations Act and SC Code of Laws	Documentation available at the agency (Deputy Director)
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