

AGENCY NAME:	COLLEGE OF CHARLESTON		
AGENCY CODE:	H150	SECTION:	015

**Fiscal Year 2018–2019
Accountability Report**

SUBMISSION FORM

AGENCY MISSION	<p>Mission, Vision and Values</p> <p>Honoring the timeless principles of the liberal arts and sciences.</p> <p>The College of Charleston is a state-supported comprehensive institution providing a high-quality education in the arts and sciences, education and business. The faculty is an important source of knowledge and expertise for the community, state and nation.</p> <p>Consistent with its heritage since its founding in 1770, the College retains a strong liberal arts undergraduate curriculum. Located in the heart of historic Charleston, it strives to meet the growing educational demands primarily of the Lowcountry and the state and, secondarily, of the Southeast. A superior undergraduate program is central to the mission of the College of Charleston. As a prominent component of the state's higher education system, the College encourages and supports research.</p> <p>In addition to offering a broad range of baccalaureate degree programs, the College incorporates the University of Charleston, South Carolina (UCSC), established by state statute in 1992, which serves as a research institution where the graduate and research programs associated with the College are housed. UCSC provides master's degree programs and anticipates offering a limited number of doctoral degrees should location and need warrant. The College also provides an extensive credit and non-credit continuing education program and cultural activities for residents of the Lowcountry of South Carolina.</p> <p>The College of Charleston seeks applicants capable of successfully completing degree requirements and pays particular attention to identifying and admitting students who excel academically. The College of Charleston serves a diverse student body from its geographic area and also attracts students from national and international communities. The College provides students a community in which to engage in original inquiry and creative expression in an atmosphere of intellectual freedom. This community, founded on the principles of the liberal arts tradition, provides students the opportunity to realize their intellectual and personal potential and to become responsible, productive members of society.</p> <p><i>The Mission Statement (also called the Statement of Purpose) has been approved or revised by the State College Board of Trustees or the College of Charleston Board of Trustees on January 16, 1974; March 12, 1986; January 16, 1991; February 15, 1994; July 13, 2006; July 23, 2014; and August 25, 2014.</i></p>
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AGENCY VISION	<p>Core Purpose and Values</p> <p>Core Purpose</p> <ul style="list-style-type: none"> To pursue and share knowledge through study, inquiry and creation in order to empower the individual and enrich society. <p>Institutional Core Values</p> <p>Integrity</p> <p>Adherence to the highest ethical standards in all our professional obligations and personal responsibilities</p> <p>Academic Excellence</p> <p>Commitment to a dynamic intellectual community, high academic standards, strong academic programs, and a high-quality faculty of engaged and engaging teacher-scholars</p> <p>Liberal Arts Education</p> <p>Dedication to a liberal arts and sciences education that encourages intellectual curiosity and fosters each student's ability to think creatively and analyze, synthesize, apply and communicate knowledge from many sources</p> <p>Respect for the Individual Student</p> <p>Devotion to the intellectual, ethical and social development of each student</p> <p>Diversity</p> <p>Commitment to a globally-oriented and diverse academic community</p> <p>Community</p> <p>Commitment to compassion, mutual trust, respect, civility, collegial shared governance, teamwork and the general welfare of the institution and the individual</p> <p>Public Mission</p> <p>Commitment to our social responsibilities and to serving the educational needs of the state of South Carolina and our community</p>
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Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently?

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Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently?

RESTRUCTURING RECOMMENDATIONS:	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? See also S.C. Code Ann. § 60-2-30.

REPORT SUBMISSION COMPLIANCE:	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

RECORDS MANAGEMENT COMPLIANCE:	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 1-23-120(J), which requires an agency to conduct a formal review of its regulations every five years?

REGULATION REVIEW:	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	Paul D. Patrick	843-714-3685	patrickpd@cofc.edu
SECONDARY CONTACT:	Dawn Willan	843-953-5997	willande@cofc.edu

I have reviewed and approved the enclosed FY 2018–2019 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	
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(TYPE/PRINT NAME): Andrew T. Hsu

BOARD/CMSN CHAIR
(SIGN AND DATE): 

(TYPE/PRINT NAME): David M. Hay

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AGENCY'S DISCUSSION AND ANALYSIS

The College of Charleston (hereafter, "the College"), including its component, the University of Charleston, South Carolina, has long been required by its regional accreditor and various secondary accreditors to have a strategic planning process. The current strategic plan was approved by the College of Charleston's Board of Trustees in 2009, following a lengthy developmental process that engaged the College's various constituencies. Minor revisions have been made to the plan since its initial approval, with the most recent revisions made in 2013. The plan is posted at <http://www.cofc.edu/strategicplan/>. The College's Board of Trustees also has adopted a diversity strategic plan and a campus master plan, both of which are responsive to the priorities outlined in the College's strategic plan.

In addition to the institution's strategic plan and campus operations being continually evaluated internally as well as evaluated annually by the executive and legislative branches of South Carolina's state government, this past fiscal year, the College completed its ten-year re-affirmation process with its regional accreditor, the Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC). This was a robust and comprehensive review of the entire campus with standards reaching from plant operations to faculty credentialing. The College submitted its formal written report in fall 2016, hosted an on-campus review team in the spring 2017 and received its reaffirmation letter in January 2018. The College received high praise for both its written report and its campus visit. The College received zero recommendations and were not asked for any additional reports.

The strategic plan is central to the College's annual process for budgetary development. All department, school, office, and divisional budget requests must be aligned with one or more of the plan's ten strategies. Each of the strategies is associated with a prioritized listing of tactics, which is periodically updated. Currently, the strategic plan has 94 tactics, a reduction from the original 118 tactics approved in 2009. For each fiscal year, only some tactics receive funding, depending on the resources available for that year.

For the 2017-18 Accountability Report, the College has once again adapted its strategic plan – consisting of goals, strategies and tactics – to align with the state's new strategic planning template, including the "1.1.1" template for goals, strategies and objectives. For each objective in the strategic planning template, the College has included a parenthetical reference to the associated strategy and tactic in its strategic plan. For example, a parenthetical reference to "3.2" indicates that the objective is drawn from Strategy 3, Tactic 2, as provided in the College's strategic plan. In order to comply with the suggested number of goals, strategies and objectives, the College's accountability Report will not reference all components of its internal strategic plan.

This process of aligning its strategic plan with the State's Accountability Report and annual budget-planning process allows the College the ability to reinforce and manage investment-based budgeting that targets specific strategies, tactics or objectives directly tied to the mission and vision of the College. The administration believes this process is critical for the College to maintain its viability and its reputation for academic excellence. The shifting dynamics of the higher education marketplace mandate that institutions fund only those initiatives expected to return value and enhance the learning environment.

In May 2019, Andrew T. Hsu became the 23rd president of the College of Charleston. During the hiring process, the College's Board of Trustees made it clear to candidates that an update to the College's strategic plan was priority number one for the new administration. President Hsu's long academic career and experience with many previous successful strategic-planning efforts made him an ideal selection. The strategic-planning process began immediately with the hiring of an external consulting firm in late May 2019, and in fall 2019, all campus constituencies are being engaged in planning workshops and focus groups. President Hsu hopes to bring a new strategic plan to the Board of Trustees for approval in spring 2020.

The year 2020 also marks the 250th anniversary of the founding of the College of Charleston. As the nation's 13th oldest university, the College is proud to celebrate 250 years of contributions to its region, state and country. The convergence of this special anniversary and the adoption of a new strategic plan will make for an exciting future here at the College of Charleston.

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Education, Training, and Human Development	G	1			Provide students a highly personalized education based on a liberal arts and sc							
	S	1.1			Enhance the undergraduate academic core							
	M	1.1.1			Continue to develop select online undergraduate courses and programs and increase on-line student credit hours (SCH) by an average of 8% per year through FY2020.	20,472.50	14,000	28,652	July 1-June 30	CHE official data files	Sum of SCH in courses taught online	A significant increase in online SCH has been reported to senior administration and the Board of Trustees. Academic Affairs is aware of increasing student interest in online courses.
	M	1.1.2			Enhance UG academic programs that are strongly linked to the history, traditions, culture and environment of Charleston and the Lowcountry, such as new UG majors in African-American studies and sustainability. There will be an average of thirty programs or specialty events per year through FY2020 with this focus.	50	40	35	July 1-June 30	compilation of counts by Provost's Office	Count of programs and specialty events	Important in ensuring that we are regularly engaged with the Lowcountry beyond campus. We have strengthened our commitment to public history, strengthened our academic programs tied to the Lowcountry, and continued the Race and Social Justice Initiative.
	M	1.1.3			Develop three new academic programs at the College of Charleston North Campus to offer lifelong learning courses and programs to serve the needs of returning adult learners or non-degree students by FY2020.	No new programs were added, but 1 new concentration was added to the BPS program	3 by FY20	3 new Professional Studies Concentrations added; 1 new certificate added; 1 concentration discontinued.	July 1-June 30	CHE official data files	Count of new programs offered at North Campus	We have established a commitment of 3 new programs by FY20 and are monitoring our progress towards that goal. We have a new general studies program under development.
	S	1.2			Develop and retain a highly qualified and diverse faculty and staff							
	M	1.2.1			For all ranks and titles, improve salaries of faculty to nationally competitive levels demonstrated as within 45% of our identified peer institutions average.	9 of 21	12 of 21	12 of 21	Fall IPEDS reporting	IPEDS Human Resources	Annual reporting of institutional salaries to IPEDS, compilation of average faculty salary across all ranks for peer group	The Faculty Compensation Committee is tracking this ranking for requests to the Board of Trustees for faculty raises.
	M	1.2.2			Increase roster faculty lines to enhance diversity, facilitate innovative programs and faculty research, expand opportunities for undergraduate and graduate student research with faculty mentors, and enhance personalized education. This will include an average of two or more new hires per year through 2020	555	550	559	Fall count	CHE official data files	Fall count of occupied faculty lines, including librarians, visitors, and leave without pay	Roster faculty lines are being monitored in relationship to enrollments.
	M	1.2.3			Enhance resources for pedagogical innovation, faculty research, and creative activity through the re-establishment of a faculty development center by 2020; incentivize writing and grant proposals by maintaining an average of three hundred fifty writing, grant proposal, and other development workshops or retreats per year through 2020.	425	400	315	July 1-June 30	compilation of counts by Provost's Office	Count of supported faculty activities involving full-day or multi-day workshops on curriculum development, writing retreats, etc., grants awarded internally at the institutional level	We use this measure to track our faculty development initiatives, introducing new ones, such as the "faculty for sustainable living workshop," and eliminating those that have already fulfilled their need or that are no longer of interest. We also use it to track total numbers of faculty trained for specific initiatives, such as our FYE and our Distance Education expansion.
	S	1.3			Recruit, enroll and retain an academically distinguished, well-prepared and diverse student body							

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		Goal	Strategy	Measure		Base	Target	Actual				
	M		1.3.1		Increase the amount of merit-based and need-based scholarship funding from approximately \$15 million to \$20 million by FY2020, largely funded through private sources; some portion should be allocated in accordance with the Diversity Strategic Plan.	\$18.3M	\$21M	\$21,915,158.92	July 1-June 30	Office of Financial Aid	Sum of dollars accepted. We have excluded the following categories of funds found on the financial aid Summary of Awards reports under the Institutional category, given that they are specialized funds and not scholarship/grant funds available for recruiting/retention purposes: Athletic Grant in Aid Grants & Sponsored Programs Other waivers (Unfunded State Mandates) Miscellaneous Pep Band	(1) Reduction in the yield on out-of-state students (freshmen and graduate) resulting in fewer abatements; (2) A significant increase in foregone revenue due to unfunded state mandate programs such as Free Tuition to Dependents of Disabled/Deceased Veterans and Free Tuition to Dependents of Disabled/Deceased Law Enforcement/Fire/First Responders.
	M		1.3.2		Investigate best practices for retention at other universities and, as appropriate, implement those practices to significantly increase retention rates for undergraduate and graduate students. The goal is to maintain an overall student retention/graduation rate from fall to fall of a minimum of 85% for all degree-seeking students at the undergraduate and graduate level, respectively.	86.3%	85%	86.6%	Fall counts	CHE official data files	Retention of all degree seeking undergraduate students from fall to fall semester including those who graduated from the College	Retention/graduation data is consistently referred to for enrollment projections, financial projections, peer and peer aspirant comparisons, and regulatory reporting.
	M		1.3.3		In collaboration with community colleges, local businesses, and other organizations, increase overall enrollment by an average of 1.5% per year through FY20 for off-campus UG (including non-degree and returning adults),	505	600	383	Fall count	CHE official data files	Count of number of students taking at least one course at the North campus	Used to track effectiveness of maintaining the potential for growth at the North Campus.
Education, Training, and Human Development	G	2			Provide students the global and interdisciplinary perspectives necessary to adc							
	S		2.1		Recruit, enroll and retain an academically distinguished, well-prepared anc							
	M		2.1.1		Following the Diversity Strategic Plan, increase diversity of students by an average of 1% per year in under-represented minorities through FY20 to levels more reflective of the greater community to promote dissemination of ideas and perspectives from varying cultures and life experiences.	19.10%	18%	20.20%	Fall	CHE official data files	Count of (undergraduate) students reported using federal methodology as African American, American Indian/Alaska Native, Asian, Native Hawaiian/Pacific Islander, Hispanic or Two or More Races, divided by total student population including degree and non-degree seeking	These data are consistently tracked by senior administration and the Board of Trustees to monitor progress in URM enrollments.
	M		2.1.2		Following the Diversity Strategic Plan, increase diversity of faculty to levels more reflective of the greater community to promote dissemination of ideas and perspectives from varying cultures and life experiences by providing diversity training to a minimum of 20 faculty per year through FY20.	78	100	75	July 1-June 30	Provost's Office	Count of faculty attending diversity training workshops	We use this to monitor our diversity training associated with faculty and instruction. We have fine-tuned our inclusive learning environments workshop in new faculty orientation, based on feedback. Also, our Office of Institutional Diversity has introduced a series of new diversity workshops for 2018-19.

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	M		2.1.3		Following the Diversity Strategic Plan, increase diversity of staff to levels more reflective of the greater community to promote dissemination of ideas and perspectives from varying cultures and life experiences by providing an average of fifteen programs or special events per year through FY20.	21	30	34	July 1-June 30	Office of Diversity	Total number of OID programs and workshops	Creating diversity programs, workshops, and events focusing on creating a safe place (home) for individuals and groups to self-identify, be recognized, and affirmed has received positive responses most likely due to the idea of creating space for individual self-affirmation while also promoting inclusivity.
	S		2.2		Provide up-to-date facilities and infrastructure to enhance academic, co-cu							
	M		2.2.1		Build, renovate or maintain 10 classrooms, laboratories, and studios with new technologies that allow for a variety of class sizes and teaching and learning styles by FY 17.	13	10	0	July 1-June 30	Information Technology	Count provided by Information Technology	Annual renovations at this pace are not sufficient to maintain a teaching/learning environment that is consistent with contemporary methodologies.
	M		2.2.2		Support an academic computing and library infrastructure that enhances the research and teaching missions of the College by increasing the library materials budget by an average of 3% per year through FY20.	\$2,800,969	Avg. 5-6% per year through FY20	\$2,919,969	July 1-June 30	Library	Percentage of annual library materials budget increase year to year	In FY19 the library did receive some funding to accommodate for the rising inflation on subscription-based resources. As almost 85% of the library materials budget is for resources that are affected by inflation, ongoing support of this nature is critical for the library to be able to continue to provide access to scholarship that fulfills our accreditation requirements. While the inflationary target listed here is 5-6%, the library was awarded \$119,000 - approximately 4.25% of their overall materials budget or 5% of their serials and subscription-based resources budget - towards inflationary costs. While the average cost of our serials/subscription-based resources does increase by approximately 5.5% annually, in FY19 the library was able to manage with only 5% inflationary costs due to strategic cancellations of print serial publications that overlapped with existing electronic subscriptions and the negotiation of several 2 and 3 year subscription commitments that are contingent upon a 3% or

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	M		2.2.3		Expand internet to 1.5GBPS, storage to 110TB +45TB Backup and server capacities to 350.	1.5 GBPS 220TB+800T B backup 375	3 GBPS 200TB+125T B backup 365	3 GBPS of commodity Internet and 1 GBPS of Internet2	July 1-June 30	Information Technology	Count provided by Information Technology	We continually monitor and measure connectivity as more mobile devices are added. Storage capacity can be split into two categories: 1) enterprise storage, which support the central systems like HR, Finance, and Student systems. 2) Consumer storage, which supports end-user document storage (i.e. home drive and departmental storage). We are in the process of migrating consumer storage to Office365 OneDrive, which will help us in repurposing on premise storage to support the growing enterprise storage needs. As we improve and update our IT infrastructure, we're learning that transitioning to cloud services is a more long-term strategy and improves business continuity.
Education, Training, and Human Development	G	3	Achieve financial stability by creating a new financial model for the College of									
	S	3.1	Establish campus wide policies and practices to generate new resources an									
	M		3.1.1		To increase enrollments by an average of 1.5% per year through FY20 at the North Campus and other locations and to generate additional revenues, offer a portfolio of degree programs and lifelong learning and professional development programs, including selective online programs.	4,518	5,600	3,828	Academic Year-- Fall, Spring, Summer	CHE official data files	Sum of SCH in courses offered at College of Charleston North Campus (does not include online courses through the North Campus)	Used to track effectiveness of maintaining the potential for growth at the North Campus.
	M		3.1.2		Ensure that tuition rates are determined in amounts necessary to meet operating and strategic goals on an annual basis consistent with inflation as measured by a composite of HEPI and CPI.	\$11,386 \$29,544	\$11,998 \$30,386	\$12,418 \$31,600	July 1 - June 30	Business Affairs	Tuition rates as provided by Business Affairs	Tuition rates are consistently monitored against student ability to pay to ensure continual enrollments.
	M		3.1.3		Execute fundraising efforts in support of the College of Charleston's strategic plan and high-priority philanthropic initiatives, with an annual goal of \$13.5M-\$15M in new philanthropic commitments for FY2018.	\$15.6M	\$15.5-17M	\$15.8M	July 1-June 30	Advancement Office	New commitment amount raised in a fiscal year	Evaluate fundraising performance.
	S	3.2	Collaborate with local, national and international institutions to leverage h									
	M		3.2.1		Expand study abroad participation for students through College programs abroad, bilateral and consortium/affiliate agreements. Maintain an average increase of 5% per year student participation in study abroad through FY2020.	968	1073	992	July 1 - June 30	Office of International Education	Counts of student participation in study abroad opportunities	Plan to develop separate tuition model to boost participation in CoFC programs.
	M		3.2.2		Continue to increase sponsored research activity by increasing number of external funding submissions an average of 2% per year by averaging three years at a time through FY20 by Office of Research and Grants Administration.	132	125	141	July 1-June 30	Office of Research and Grants Administration	Average of current, previous and next previous year submissions	Gauge of assistance provided to faculty in preparation/submission of external funding applications.
	M		3.2.3		Establish an average of one new partnership per year though FY20 with PK-12 schools exemplified by established partnerships with area schools and districts.	505	400	340	July 1 - June 30	Provost's Office	Count of PK-12 school partnerships established	We use this to monitor our engagement with the local school districts.
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	S	1.1			Enhance the undergraduate academic core							
	M		1.1.1		Continue to develop select online undergraduate courses and programs and increase on-line student credit hours (SCH) by an average of 8% per year through FY2020.	28,652.00	14,000	TBD	July 1-June 30	CHE official data files	Sum of SCH in courses taught online	A significant increase in online SCH has been reported to senior administration and the Board of Trustees. Academic Affairs is aware of increasing student interest in online courses.
	M		1.1.2		Enhance UG academic programs that are strongly linked to the history, traditions, culture and environment of Charleston and the Lowcountry, such as new UG majors in African-American studies and sustainability. There will be an average of thirty programs or specialty events per year through FY2020 with this focus.	35	40	TBD	July 1-June 30	compilation of counts by Provost's Office	Count of programs and specialty events	Important in ensuring that we are regularly engaged with the Lowcountry beyond campus. We have strengthened our commitment to public history, strengthened our academic programs tied to the Lowcountry, and continued the Race and Social Justice Initiative.
	M		1.1.3		Develop three new academic programs at the College of Charleston North Campus to offer lifelong learning courses and programs to serve the needs of returning adult learners or non-degree students by FY2020.	3 new Professional Studies Concentrations added; 1 new certificate added; 1 concentration discontinued.	3 by FY20	TBD	July 1-June 30	CHE official data files	Count of new programs offered at North Campus	We have established a commitment of 3 new programs by FY20 and are monitoring our progress towards that goal. We have a new general studies program under development.
	S	1.2			Develop and retain a highly qualified and diverse faculty and staff							
	M		1.2.1		For all ranks and titles, improve salaries of faculty to nationally competitive levels demonstrated as within 45% of our identified peer institutions average.	12 of 21	12 of 21	TBD	Fall IPEDS reporting	IPEDS Human Resources	Annual reporting of institutional salaries to IPEDS, compilation of average faculty salary across all ranks for peer group	The Faculty Compensation Committee is tracking this ranking for requests to the Board of Trustees for faculty raises.
	M		1.2.2		Increase roster faculty lines to enhance diversity, facilitate innovative programs and faculty research, expand opportunities for undergraduate and graduate student research with faculty mentors, and enhance personalized education. This will include an average of two or more new hires per year through 2020	559	550	Fall 2019 TBD	Fall count	CHE official data files	Fall count of occupied faculty lines, including librarians, visitors, and leave without pay	Roster faculty lines are being monitored in relationship to enrollments.
	M		1.2.3		Enhance resources for pedagogical innovation, faculty research, and creative activity through the re-establishment of a faculty development center by 2020; incentivize writing and grant proposals by maintaining an average of three hundred fifty writing, grant proposal, and other development workshops or retreats per year through 2020.	315	400	TBD	July 1-June 30	compilation of counts by Provost's Office	Count of supported faculty activities involving full-day or multi-day workshops on curriculum development, writing retreats, etc., grants awarded internally at the institutional level	We use this measure to track our faculty development initiatives, introducing new ones, such as the "faculty for sustainable living workshop," and eliminating those that have already fulfilled their need or that are no longer of interest. We also use it to track total numbers of faculty trained for specific initiatives, such as our FYE and our Distance Education expansion.
	S	1.3			Recruit, enroll and retain an academically distinguished, well-prepared anc							

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	M		1.3.1		Increase the amount of merit-based and need-based scholarship funding from approximately \$15 million to \$20 million by FY2020, largely funded through private sources; some portion should be allocated in accordance with the Diversity Strategic Plan.	\$21,915,158.92	\$21M	TBD	July 1-June 30	Office of Financial Aid	Sum of dollars accepted. We have excluded the following categories of funds found on the financial aid Summary of Awards reports under the Institutional category, given that they are specialized funds and not scholarship/grant funds available for recruiting/retention purposes: Athletic Grant in Aid Grants & Sponsored Programs Other waivers (Unfunded State Mandates) Miscellaneous Pep Band	(1) Reduction in the yield on out-of-state students (freshmen and graduate) resulting in fewer abatements; (2) A significant increase in foregone revenue due to unfunded state mandate programs such as Free Tuition to Dependents of Disabled/Deceased Veterans and Free Tuition to Dependents of Disabled/Deceased Law Enforcement/Fire/First Responders.
	M		1.3.2		Investigate best practices for retention at other universities and, as appropriate, implement those practices to significantly increase retention rates for undergraduate and graduate students. The goal is to maintain an overall student retention/graduation rate from fall to fall of a minimum of 85% for all degree-seeking students at the undergraduate and graduate level, respectively.	86.6%	85%	83.5%	Fall counts	CHE official data files	Retention of all degree seeking undergraduate students from fall to fall semester including those who graduated from the College	Retention/graduation data is consistently referred to for enrollment projections, financial projections, peer and peer aspirant comparisons, and regulatory reporting.
	M		1.3.3		In collaboration with community colleges, local businesses, and other organizations, increase overall enrollment by an average of 1.5% per year through FY20 for off-campus UG (including non-degree and returning adults),	383	600	TBD	Fall count	CHE official data files	Count of number of students taking at least one course at the North campus	Used to track effectiveness of maintaining the potential for growth at the North Campus.
Education, Training, and Human Development	G	2			Provide students the global and interdisciplinary perspectives necessary to adc							
	S		2.1		Recruit, enroll and retain an academically distinguished, well-prepared anc							
	M		2.1.1		Following the Diversity Strategic Plan, increase diversity of students by an average of 1% per year in under-represented minorities through FY20 to levels more reflective of the greater community to promote dissemination of ideas and perspectives from varying cultures and life experiences.	20.20%	18%	TBD	Fall	CHE official data files	Count of (undergraduate) students reported using federal methodology as African American, American Indian/Alaska Native, Asian, Native Hawaiian/Pacific Islander, Hispanic or Two or More Races, divided by total student population including degree and non-degree seeking	These data are consistently tracked by senior administration and the Board of Trustees to monitor progress in URM enrollments.
	M		2.1.2		Following the Diversity Strategic Plan, increase diversity of faculty to levels more reflective of the greater community to promote dissemination of ideas and perspectives from varying cultures and life experiences by providing diversity training to a minimum of 20 faculty per year through FY20.	75	100	TBD	July 1-June 30	Provost's Office	Count of faculty attending diversity training workshops	We use this to monitor our diversity training associated with faculty and instruction. We have fine-tuned our inclusive learning environments workshop in new faculty orientation, based on feedback. Also, our Office of Institutional Diversity has introduced a series of new diversity workshops for 2018-19

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Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M		2.1.3		Following the Diversity Strategic Plan, increase diversity of staff to levels more reflective of the greater community to promote dissemination of ideas and perspectives from varying cultures and life experiences by providing an average of fifteen programs or special events per year through FY20.	34	30	TBD	July 1-June 30	Office of Diversity	Total number of OID programs and workshops	Creating diversity programs, workshops, and events focusing on creating a safe place (home) for individuals and groups to self-identify, be recognized, and affirmed has received positive responses most likely due to the idea of creating space for individual self-affirmation while also promoting inclusivity.
	S		2.2		Provide up-to-date facilities and infrastructure to enhance academic, co-cu							
	M		2.2.1		Build, renovate or maintain 10 classrooms, laboratories, and studios with new technologies that allow for a variety of class sizes and teaching and learning styles by FY 17.	0	10	TBD	July 1-June 30	Information Technology	Count provided by Information Technology	Annual renovations at this pace are not sufficient to maintain a teaching/learning environment that is consistent with contemporary methodologies. Will develop a classroom master plan in 2020.
	M		2.2.2		Support an academic computing and library infrastructure that enhances the research and teaching missions of the College by increasing the library materials budget by an average of 3% per year through FY20.	\$2,919,969	Avg. 5-6% per year through FY20	\$3,019,969	July 1-June 30	Library	Percentage of annual library materials budget increase year to year	FY18 was the second year that the library materials budget sustained a deep budget cut. The materials budget for FY18 was \$2,800,969, a \$48,495 cut from the previous year. Because our budget was both cut AND did not receive any inflationary costs (estimated at approximately \$100,000) AND did not receive expected NOAA funding for serials purchases for the Marine Resources Library (estimated at approximately \$30,000), the materials budget was impacted by almost \$180,000 in FY18. To manage a loss of this nature the library had to once again cut the book budget significantly as well as cut a number of subscription-based resources. Any further cut of this scope will eliminate funding for the book budget, impact our serial subscriptions and may put our accreditation in jeopardy.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M		2.2.3		Expand internet to 1.5GBPS, storage to 110TB +45TB Backup and server capacities to 350.	3 GBPS of commodity Internet and 1 GBPS of Internet2	Sustain 3 GBPS of commodity Internet and increase to 2 GBPS of Internet2		TBD July 1-June 30	Information Technology	Count provided by Information Technology	<p>We continually monitor and measure connectivity as more mobile devices are added.</p> <p>Storage capacity can be split into two categories: 1) enterprise storage, which support the central systems like HR, Finance, and Student systems. 2) Consumer storage, which supports end-user document storage (i.e. home drive and departmental storage). We are in the process of migrating consumer storage to Office365 OneDrive, which will help us in repurposing on premise storage to support the growing enterprise storage needs.</p> <p>As we improve and update our IT infrastructure, we're learning that transitioning to cloud services is a more long-term strategy and improves business continuity.</p>
Education, Training, and Human Development	G	3			Achieve financial stability by creating a new financial model for the College of							
	S		3.1		Establish campus wide policies and practices to generate new resources an							
	M		3.1.1		To increase enrollments by an average of 1.5% per year through FY20 at the North Campus and other locations and to generate additional revenues, offer a portfolio of degree programs and lifelong learning and professional development programs, including selective online programs.	3,828	5,600		Academic Year-- TBD Fall, Spring, Summer	CHE official data files	Sum of SCH in courses offered at College of Charleston North Campus (does not include online courses through the North Campus)	Used to track effectiveness of maintaining the potential for growth at the North Campus.
	M		3.1.2		Ensure that tuition rates are determined in amounts necessary to meet operating and strategic goals on an annual basis consistent with inflation as measured by a composite of HEPI and CPI.	\$12,418 \$31,600	\$11,998 \$30,386		TBD July 1 - June 30	Business Affairs	Tuition rates as provided by Business Affairs	Tuition rates are consistently monitored against student ability to pay to ensure continual enrollments.
	M		3.1.3		Execute fundraising efforts in support of the College of Charleston's strategic plan and high-priority philanthropic initiatives, with an annual goal of \$16M in	\$15.8M	\$16M		TBD July 1-June 30	Advancement Office	New commitment amount raised in a fiscal year	Evaluate fundraising performance.
	S		3.2		Collaborate with local, national and international institutions to leverage h							
	M		3.2.1		Expand study abroad participation for students through College programs abroad, bilateral and consortium/affiliate agreements. Maintain an average increase of 5% per year student participation in study abroad through FY2020.	992	1073		TBD July 1 - June 30	Office of International Education	Counts of student participation in study abroad opportunities	Plan to develop separate tuition model to boost participation in CofC programs.
	M		3.2.2		Continue to increase sponsored research activity by increasing number of external funding submissions an average of 2% per year by averaging three years at a time through FY20 by Office of Research and Grants Administration.	141	125		TBD July 1-June 30	Office of Research and Grants Administration	Average of current, previous and next previous year submissions	Gauge of assistance provided to faculty in preparation/submission of external funding applications.
	M		3.2.3		Establish an average of one new partnership per year though FY20 with PK-12 schools exemplified by established partnerships with area schools and districts.	340	400		TBD July 1 - June 30	Provost's Office	Count of PK-12 school partnerships established	We use this to monitor our engagement with the local school districts.
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Agency Name: #REF!

Agency Code: #REF! Section: #REF!

Program Template

Program/Title	Purpose	FY 2018-19 Expenditures (Actual)				FY 2019-20 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Education & General	Represents expenditures in support of the primary mission of the institution which is to provide a high-quality education in the arts and sciences, education and business. Functional classifications for financial reporting are Instruction, Research, Public Service, Academic Support and Libraries, Student Services, Operation and Maintenance of Plant, Institutional Support, and Scholarships and Fellowships.	\$ 21,166,776	\$ 148,771,963	\$ 4,585,456	\$ 174,524,195	\$ 23,826,299	\$ 163,186,662	\$ 6,465,901	\$ 193,478,862	1.1.1, 1.1.2, 1.1.3, 1.2.1, 1.2.2, 1.2.3, 1.3.1, 1.3.2, 1.3.3, 2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 2.2.3, 3.1.1, 3.1.2, 3.1.3, 3.2.1, 3.2.2, 3.2.3
II. Auxiliary Enterprises	Represents expenditures of self-supporting operations that provide services and facilities for students. Those operations would include Residence Halls, Food Service, Health Services, Vending, Bookstore, Parking and Athletics.		\$ 43,452,393		\$ 43,452,393		\$ 43,946,951		\$ 43,946,951	
III. Employee Benefits	Employer contributions to employee benefit plans such as retirement, life, health and dental insurance, social security and medicare, workers compensation, and unemployment insurance	\$ 5,982,249	\$ 32,904,790	\$ 406,386	\$ 39,293,425	\$ 5,982,249	\$ 33,472,703	\$ 534,099	\$ 39,989,051	1.1.1, 1.1.2, 1.1.3, 1.2.1, 1.2.2, 1.2.3, 1.3.1, 1.3.2, 1.3.3, 2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 2.2.3, 3.1.1, 3.1.2, 3.1.3, 3.2.1, 3.2.2, 3.2.3
					\$ -				\$ -	
		\$ 27,149,025	\$ 225,129,146	\$ 4,991,842	\$ 257,270,013	\$ 29,808,548	\$ 240,606,316	\$ 7,000,000	\$ 277,414,864	
									\$ -	

Agency Name: COLLEGE OF CHARLESTON

Fiscal Year 2018-2019

Accountability Report

Agency Code: H150 Section: 015

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
1	59-101-10	State	Statute	Designates certain State colleges and universities, including the College of Charleston.	N	N		
2	59-101-20	State	Statute	Transfers all property of the College of Charleston to the State.	N	N		
3	59-101-40	State	Statute	Provides that student body Presidents may be ex-officio members of the Board.	No	N		
4	59-101-50	State	Statute	Gives enrollment preference at State Colleges to SC state residents.	Y	N		
5	59-101-55	State	Statute	Provides that State funds may not be used to provide subsidies for out of state students at State-Supported Colleges.	Y	N		
6	59-101-80	State	Statute	Provides that colleges may confer degrees after completion of a course of study approved by the State Board of Education.	Y	N		
7	59-101-90	State	Statute	Provides for no classes on Christmas or New year's Day	N	N		
8	59-101-100	State	Statute	Provides for display of United States and State flags.	N	N		
9	59-101-110	State	Statute	Provides for display of State flag on buildings.	N	N		
10	59-101-120	State	Statute	Provides that no graduate shall be charged more than the actual cost of their diploma, unless graduate elects to pay more.	Y	N		
11	59-101-130	State	Statute	Provides that each State College shall report to each student's high school the progress of each student during their first semester.	Y	Y		
12	59-101-140	State	Statute	Provides that the Board of Education shall tabulate and present to the General Assembly a report of the academic progress of each high school's graduates while Freshmen at college.	N		No - But relates to manner in which one or more agency deliverables is provided	
13	59-101-150	State	Statute	States that no State College shall create a new program without the approval of either the CHE or the General Assembly.	N	N		
14	59-101-170	State	Statute	Provides for liability insurance coverage for college employees.	N	N		
15	59-101-180	State	Statute	Allows for sale of excess real property and sets rules regarding use of proceeds.	N	Yes	Other service or product our agency must/may provide	
16	59-101-185	State	Statute	Allows College Boards to maintain financial management and accounting systems.	N	N		
17	59-101-187	State	Statute	Allows certain classes of funds to be used to recognize academic achievement and research excellence.	N	N		
18	59-101-200	State	Statute	Prohibits hazing by students and provides for penalties.	N	N		
19	59-101-210	State	Statute	Provides for public institutional reports for certain violations by fraternity and sorority organizations and redress for such violations.	N	Y	Report our agency must/may provide	
20	59-101-280	State	Statute	Provides that Colleges shall emphasize teaching as a career opportunity.	N	N		
21	59-101-285	State	Statute	Sets meeting attendance requirements for members of governing boards.	N	N		
22	59-101-290	State	Statute	Provides for notification to students of risks of contracting certain diseases if living on campus.	Y	Y	Other service or product our agency must/may provide	Institution shall recommend certain immunizations and medical information to prospective or current students and parents/guardians
23	59-101-335	State	Statute	Authorizes penalties and bonds for traffic and parking violations; sets requirements for institution to provide penalty and/or bond schedule for such offenses	N	Yes	Report our agency must/may provide	
24	59-101-340	State	Statute	Provides for allocation of funds for the " Cutting Edge Research Investment Initiative"	N	N		
25	59-101-345	State	Statute	Allows reallocation of funds between Palmetto Fellows and need based grants with priority given to students in custody of DSS.	N	N		
26	59-101-350	State	Statute	Provides for submission of information for Commission on Higher education annual report.	N	Y	Report our agency must/may provide	
27	59-101-360	State	Statute	Provides for revenue from tax on catalog sales to be allocated to Mail Order Sales Tax Fund and allows for disposition.	N	N		

28	59-101-395	State	Statute	Provides for refund of tuition and fees if activated for military service and an opportunity to complete courses after service.	Y	Yes	Other service or product our agency must/may provide	Sets forth refund distribution for activated military student and opportunity to complete courses upon deactivation
29	59-101-400	State	Statute	Provides for educational credit for certain courses that are part of military training or service.	Y	Yes	Other service or product our agency must/may provide	Sets forth qualifications to award educational credit for certain courses to honorably discharged military member
30	59-101-410	State	Statute	Sets terms relating to loan of endowment funds and auxiliary enterprise funds.	Yes	Yes	Distribute funding to another entity	Sets forth terms that institutional boards may lend certain funds to certain third parties.
31	59-101-420	State	Statute	Provides for annual reporting of out-of-state undergraduate student population.	Y	Y	Report our agency must/may provide	
32	59-101-430	State	Statute	Sets requirements related to eligibility of unlawful aliens to attend State colleges, develops procedure to determine lawful presence, and sets terms regarding eligibility for public benefits on the basis of residence.	No	N		
33	59-101-610	State	Statute	Sets requirements for use of funds for lump sum bonus plans.	N	N		
34	59-101-620	State	Statute	Sets terms regarding education fee waivers.	Yes	No - But relates to manner in which one or more agency deliverables is provided		
35	59-101-630	State	Statute	Sets terms regarding funding research grant positions	N	N		
36	59-101-640	State	Statute	Sets terms regarding health insurance for research assistants.	N	N		
37	59-101-650	State	Statute	Provides for power of eminent domain to State Colleges for private lands; sets terms for condemned land	N	N		
38	59-101-660	State	Statute	Provides for process for annual audit and quality review; sets terms for pre-approved CPA firms.	N	No - But relates to manner in which one or more agency deliverables is provided		
39	59-101-670	State	Statute	Provides for an online register of state p-card transactions available to the public, subject to certain redactions.	N	Y	Report our agency must/may provide	
40	59-130-10	State	Statute	Establishes Board of trustees for College and its composition and terms	N	N		
41	59-130-20	State	Statute	Sets compensation for Board of Trustees members.	N	N		
42	59-130-30	State	Statute	Delineates powers of the Board of Trustees.	N	N		
43	59-130-35	State	Statute	Grants authority to sell Remley's Point property and use proceeds of sale.	N	N		
44	59-130-40	State	Statute	Sets out number of meetings, locations of meetings, quorum required for Board of Trustees; vote required regarding president selection or dismissal; meeting attendees and timely meeting notices.	N	N		
45	59-130-50	State	Statute	Sets out Board of Trustees authority to sell or lease donated real property.	N	N		
46	59-130-60	State	Statute	Sets out Board of Trustees authority to enter into ground lease agreements.	N	N		
47	59-130-210	State	Statute	Defines "equipment" for purposes of application of statutory law sections .	N	N		
48	59-130-220	State	Statute	Grants authority to issue revenue bonds for certain purposes for the College.	N	N		
49	59-130-230	State	Statute	Sets out procedure for the authorization and issuance of revenue bonds.	N	N		
50	59-130-240	State	Statute	Sets out the parameters, terms and conditions regarding revenue bonds.	N	N		
51	59-130-250	State	Statute	Provides that bonds issued by college shall be tax free bonds.	N	N		
52	59-130-260	State	Statute	Provides that bonds must be signed by the Board Chairman and attested by the Secretary of the Board.	N	N		
53	59-130-270	State	Statute	Provides that bonds will be sold under terms the Board considers advisable.	N	N		
54	59-130-280	State	Statute	Requires Board to file with State Treasurer within thirty days of issuance, complete description of all obligations entered into by the Board, to include interest rate, maturity date, annual payments, and all pertinent data.	N	Yes	Report our agency must/may provide	
55	59-130-290	State	Statute	Provides that Resolutions, covenants, and agreements providing for issuance of bonds are binding contracts.	N	N		
56	59-130-300	State	Statute	Sets requirements for payment of bonds by the College alone.	N	N		
57	59-130-410	State	Statute	Provides for bonds for Academic and administrative facilities for the College.	N	N		
58	59-130-420	State	Statute	Defines terms to be used within the bond act of the College.	N	N		
59	59-130-430	State	Statute	Provides authority to issue bonds for academic and administrative facilities.	N	N		
60	59-130-440	State	Statute	Requires Board resolution and outline of purposes and terms for bond issues.	N	N		
61	59-130-450	State	Statute	Sets provisions for interest, maturity, redemption, and negotiability of bonds	N	N		
62	59-130-460	State	Statute	Provides for College bonds to be exempt from local and state taxes and franchise/license fees.	N	N		
63	59-130-470	State	Statute	Provides for requirements regarding the signing of bonds and interest coupons.	N	N		

64	59-130-480	State	Statute	Provides for arrangements regarding public and/or private sale of bonds.	N	N
65	59-130-490	State	Statute	Provides for filing bond data with state treasurer within 30 days of issue.	N	Yes Report our agency must/may provide
66	59-130-500	State	Statute	Provides that Board resolutions regarding bonds are enforceable contracts.	N	N
67	59-130-510	State	Statute	Provides that bond repayment is an obligation of the university and not the state nor the signator; requires bond(s) not have indentified source(s) of revenue	N	N
68	59-131-10	State	Statute	Allows for board of Trustees to provide parking facilities, regulations for facilities and schedule of rates for College.	N	N
69	59-131-20	State	Statute	Allows for Bond issue for parking.	N	N
70	59-131-25	State	Statute	Allows for Bond proceeds to be used for parking facilities.	N	N
71	59-131-30	State	Statute	Provides that bond payments shall be solely from parking proceeds.	N	N
72	59-131-40	State	Statute	Provides that bonds not backed by state full faith and credit.	N	N
73	59-131-50	State	Statute	Provides for Board resolutions for terms and conditions of bonds.	N	N
74	59-131-60	State	Statute	Provides that bonds shall be negotiable and registered.	N	N
75	59-131-70	State	Statute	Provides that parking facility bonds are tax exempt.	N	N
76	59-131-80	State	Statute	Provides that parking bonds are lawful investments.	N	N
77	59-131-90	State	Statute	Provides that bonds shall be executed by Board of Trustees and have College seal.	N	N
78	59-131-100	State	Statute	Allows bonds to be sold publicly or privately.	N	N
79	59-131-110	State	Statute	Provides for the Board to make covenants to provide for bond payments.	N	N
80	59-131-120	State	Statute	Allows the power of the College to issue parking facility bonds to remain open ended.	N	N
81	59-154-10	State	Statute	Creates the Jessica Horton Act and provides for reporting and cooperation between Campus Police and The State Law Enforcement Division regarding campus deaths and criminal sexual assault cases.	N	Y
82	42 USC 6101-6107	Federal	US Code	Prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance.	Y	N
83	42 USC 12101-12213	Federal	US Code	Protects against discrimination on the basis of disability.	Y	N
84	Pub. L. 110-315	Federal	Public Law	Amends and extends the Higher Education Act of 1965, and other purposes.	N	N
85	29 USC 701	Federal	US Code	Prohibits discrimination on the basis of disability.	Y	N
86	20 USC 1681-1688	Federal	US Code	Prohibits discrimination on the basis of sex in education programs or activities receiving federal financial assistance including employment.	Y	N
87	11 USC 101-1532	Federal	US Code	Governs the bankruptcy process and the criteria for eligibility.	N	N
88	15 USC 12-27	Federal	US Code	Prohibits the restraint of trade or commerce in the marketplace among the states.	N	N
89	15 USC 1681	Federal	US Code	Promotes accuracy, fairness, and privacy of information from consumer reporting agencies; employees must inform applicants if they were rejected due to their credit report.	N	N
90	26 USC 3101-3128	Federal	US Code	Dictates which employers and employees are subject to taxation.	N	N
91	26 USC 3301-3311	Federal	US Code	Imposes taxes to help fund unemployment compensation.	N	N
92	26 USC 60505	Federal	US Code	Requires institutions to make returns to individuals as the Secretary may by regulations prescribe.	N	N
93	15 USC 1693b	Federal	US Code	Creates rights, duties, and liabilities of those using electronic fund transfer services.	N	N
94	Pub. L. 107-204	Federal	Public Law	Protects investors by improving the accuracy and reliability of corporate disclosures made pursuant to the securities laws.	N	N
95	15 USC 1-7	Federal	US Code	Prohibits the restraint of trade or commerce among the several states.	N	N
96	42 USC 301-1397mm	Federal	US Code	Requires employers to pay social security taxes on employees but offers limited exemptions for most students also working for the institution.	N	N
97	15 USC 1601-1693r	Federal	US Code	Requires full disclosure of terms and conditions of finance charges for loans and credit plans.	N	Y
98	22 CFR Part 200	Federal	CFR	Establishes uniform administrative requirements, cost principles, and audit requirements for federal awards to non-federal entities.	N	N
99	26 USC 511	Federal	US Code	Regulates unrelated business income.	N	N
100	42 USC 2000d-2000d-7	Federal	US Code	Prohibits discrimination on the ground of race, color, or national origin for exclusion from participation in, denial of benefits, or other discrimination regarding any program or activity receiving federal financial assistance.	N	N
101	20 USC 1092(g)	Federal	US Code	Requires coeducational institutions of higher education that participate in a Title IV federal student financial assistance program and have an intercollegiate athletic program, to prepare an annual report to the Department of Education on athletic participation, staffing, and revenues and expenses, by men's and women's teams.	N	N
102	Pub. L. 106-386 (Title VI)	Federal	Public Law	Mandates that sex offenders required to register provide notice of enrollment or employment at any institution of higher education in that state where the offenders resides.	Y	N

103	20 USC 1011i	Federal	US Code	Requires institutions receiving federal financial assistance to certify to the Secretary that it has adopted and implemented a drug and alcohol prevention program.	N	N
104	42 USC 11001-11050	Federal	US Code	Requires states to establish emergency response commissions (SERCs), which are responsible for coordinating certain emergency response activities and for appointing local emergency planning committees (LEPCs).	N	N
105	20 USC 1092(f)	Federal	US Code	Requires institutions receiving federal financial assistance to collect information regarding campus crime and campus security policies.	N	Y
106	29 USC 651-678	Federal	US Code	Requires the institution to have a written emergency action plan.	N	Y
107	41 USC 8701-8707	Federal	US Code	Prohibits attempted or completed kickbacks of any kind.	N	N
108	31 USC 1352	Federal	US Code	Prohibits the use of appropriated funds to pay any person for influencing or attempting to influence certain federal contracting and financial transactions.	N	N
109	18 USC 874	Federal	US Code	Prohibits the inducement of funds from any person employed in the construction, prosecution, completion, or repair of any public building, public work, or building or work financed by the U.S., of which the employee is entitled.	N	N
110	Executive Order 1289; 73 Fed. Reg. 67, 651	Federal	Executive Order	Requires institutions to utilize the E-Verify electronic system to verify lawful status of employees working on federal contracts of more than \$100,000 and subcontracts greater than \$3,000.	N	N
111	20 USC 1001-1161aa	Federal	US Code	Strengthens the educational resources of colleges and universities and provides financial assistance for students in post-secondary and higher education.	N	N
112	Executive Order 13665	Federal	Executive Order	Prohibits federal contractors and subcontractors from retaliating against employees and applicants for inquiring, discussing, or disclosing the compensation of an employee or applicant.	N	N
113	22 USC 7201-7211	Federal	US Code	Prohibits persons from engaging in certain transactions with enemies of the United States unless licensed to do so by the President of the United States.	N	N
114	17 USC 101-1332	Federal	US Code	Prohibits the unauthorized reproduction or modification of authors' works.	N	N
115	Pub. L. 105-298	Federal	Public Law	Extends the length of protection afforded to copyrighted works.	N	N
116	17 USC 101	Federal	Public Law	Establishes rules criminalizing the circumvention of technological protection measures.	N	N
117	15 USC 1051-1141n	Federal	US Code	Governs trademarks, unfair competition, and service marks.	N	N
118	Pub. L. 107-321	Federal	Public Law	Sets forth guidelines with respect to the statutory license for webcasting; permits the suspension of certain payments by noncommercial webcasters.	N	N
119	Pub. L. 107-273	Federal	Public Law	Sets forth the guidelines of which instructors may display work as part of on-line instruction or other distance education medium.	N	N
120	29 USC 2601-2654	Federal	US Code	Sets forth guidelines in which eligible employees may take unpaid, job-protected leave for specified family and medical reasons and return under the same terms and conditions as if the employee had not taken leave.	N	N
121	Executive Order 11246	Federal	Executive Order	Requires employers to take affirmative action measures to recruit and promote qualified minorities, women, covered veterans, and persons with disabilities.	N	N
122	29 USC 621-634	Federal	US Code	Protects certain applicants and employees 40 years of age and older from discrimination on the basis of age in hiring, promotion, discharge, compensation, or terms, conditions, or privileges of employment.	N	N
123	38 USC 4211-4215	Federal	US Code	Prohibits discrimination against veteran applicants and employees and mandates institutions to include a clause stating such prohibition in all federal subcontractors of \$100,000 or more.	N	N
124	29 USC 206(d)	Federal	US Code	Prohibits wage discrimination between men and women on the base of sex.	N	N
125	Pub. L. 110-233	Federal	Public Law	Prohibits discrimination on the basis of genetic information with respect to health insurance and employment.	N	N
126	8 USC 1101-1106	Federal	US Code	Governs the admission and employment of foreign nationals in the United States.	Y	N
127	Pub. L. 111-2	Federal	Public Law	Prohibits discriminatory compensation.	N	N
128	42 USC 2000e-2000e-17	Federal	US Code	Prohibits discrimination in the workplace on the basis of an employee or applicant's race, color, sex, national origin, or religion.	N	N
129	38 USC 4301-4335	Federal	US Code	Sets forth regulations for members of the uniformed services to return to their civilian employment upon completion of their service.	N	N
130	15 USC 2651	Federal	US Code	Provides for the establishment of federal regulations which require inspection for asbestos-containing material and implementation of appropriate response actions with respect to asbestos-containing material in the Nation's schools in a safe and complete manner.	N	N
131	Executive Order 13650	Federal	Executive Order	Establishes risk-based performance standards for the security of the nation's chemical facilities.	N	N
132	42 USC 7401-7671g	Federal	US Code	Regulates programs for the prevention and abatement of air pollution.	N	N
133	33 USC 1251-1387	Federal	US Code	Governs water pollution.	N	N
134	42 USC 9601-9675	Federal	US Code	Sets forth regulations and requirements regarding uncontrolled or abandoned hazardous waste sites.	N	N
135	42 USC 13201-13574	Federal	US Code	Ensures jobs for our future with secure, affordable, and reliable energy.	N	N

136	7 USC 136-136y	Federal	US Code	Prevents the manufacture, sale, or transportation of adulterated or misbranded insecticides, fungicides, and rodenticides.	N	N
137	29 CFR 1910.243	Federal	CFR	Provides for the safe condition and guarding of portable powered tools/equipment (ex: saws/drills/drivers/sanders/grinders/ pneumatic tools/explosive fasteners, etc.) including tools furnished by employees.	N	N
138	42 USC 6921-6939g	Federal	US Code	Regulates underground storage tanks and the disposal of hazardous substances.	N	N
139	49 USC 5101-5128	Federal	US Code	Protects against the risks to life, property, and the environment that are inherent in the transportation of hazardous material in intrastate, interstate, and foreign commerce.	N	N
140	42 USC 4852d	Federal	US Code	The institution must provide lessees/purchasers with a lead hazard information pamphlet.	N	Y
141	Pub. L. 110-161	Federal	Public Law	Requires the institution to submit an annual report of its greenhouse gas emissions.	N	Y
142	42 USC 699	Federal	US Code	Sets forth regulations on the management of infectious waste.	N	N
143	49 USC 13101-14916	Federal	US Code	Sets forth liability insurance requirements for any pollution-related incident that occurs during the transportation of hazardous material.	N	N
144	33 USC 2701-2762	Federal	US Code	Sets forth regulations for employees handling oil.	N	N
145	29 USC 651-678	Federal	US Code	Mandates training for employees in the workplace regarding hazardous control and requires the reporting of occupational injuries and illnesses.	N	N
146	42 USC 6901-6992k	Federal	US Code	Governs the disposal of discarded materials and the management of hazardous waste.	N	N
147	42 USC 201	Federal	US Code	Improves the ability of the United States to prevent, prepare for, and respond to bioterrorism and other public health emergencies.	N	N
148	15 USC 2601-2629	Federal	US Code	Requires testing and necessary use restrictions on certain chemical substances.	N	N
149	5 USC 7353	Federal	US Code	Sets forth regulations to preserve and promote the integrity of public officials and institutions.	N	N
150	Chapter 2 of House Ethics Manual; Chapter 2 of Senate Ethics Manual	Federal	Senate and House Ethics Manuals	Bans gifts from lobbyists or private entities, with limited exceptions.	N	N
151	22 USC 2751-2799aa-2	Federal	US Code	Regulates the exportation of defense services.	N	N
152	50 USC 2401-2420	Federal	US Code	Regulates the export of certain items that may be used in civilian and military realms.	N	N
153	50 USC 1701-1707	Federal	US Code	Grants the President of the United States the authority to declare a threat to the United States and take subsequent precautionary measures.	N	N
154	22 USC 2778	Federal	US Code	Sets forth the terms and conditions for licensing military products and regulates the exportation of defense services.	N	N
155	20 USC 1001-1019d	Federal	US Code	Establishes guidelines under which institutions may participate in student loan programs, to prevent student loan default.	N	N
156	20 USC 1092	Federal	US Code	Sets forth the framework and methods in which institutions must provide financial aid information to students.	N	Y
157	15 USC 7701-7713	Federal	US Code	Sets guidelines for preventing the transmission of misleading and deceptive information via email.	N	N
158	26 USC 170	Federal	US Code	Dictates the conditions in which the substantiation and disclosure provisions apply to tax exempt organizations.	N	N
159	26 USC 170	Federal	US Code	Sets the guidelines for deductions regarding contributions.	N	N
160	2015 Manual	Federal	Federal Sentencing Guidelines Manual	Institutions may be vicariously liable for criminal acts committed by their agents.	N	N
161	Pub. L. 111-5, Section 1512	Federal	Public Law	Makes supplemental appropriations for job preservation and creation, assistance to the unemployed, etc.	N	N
162	34 CFR 75-79, 81-86, 97-99	Federal	CFR	Sets the guidelines for administering grants and agreements for certain programs.	N	N
163	HHS Grants Policy Statement	Federal	HHS Grants Policy Statement	Provides conditions and terms for receiving Health and Human Services grants and awards.	N	N
164	31 USC 3729-37333	Federal	US Code	Provides penalties for fraudulent governmental activities against the government.	N	N
165	Pub. L. 110-417, Section 872	Federal	Public Law	Establishes a database of information regarding integrity and performance of certain persons awarded federal agency contracts and grants for use by federal agency officials having authority over contracts and grants.	N	N
166	Pub. L. 109-282	Federal	Public Law	Mandates a mode of providing information to the public regarding entities receiving federal funds.	N	Y

167	Pub. L. 111-21	Federal	Public Law	Improves enforcement of mortgage fraud, securities and commodities fraud, financial institution fraud, and other frauds related to federal assistance and relief programs, for the recovery of funds lost to these frauds, etc.	N	N
168	21 USC 801-889	Federal	US Code	Provides for treatment and rehabilitation of drug abusers and drug dependent persons.	N	N
169	Pub. L. 104-191	Federal	Public Law	Sets forth the guidelines for releasing medical and health information of individuals.	N	N
170	26 USC 125	Federal	US Code	Meets the specific requirements of section 125 of the Internal Revenue Code and provides participants an opportunity to receive certain benefits on a pretax basis.	N	N
171	Pub. L. 99-272	Federal	Public Law	Provides guidelines for how employees may continue under their healthcare plan after an incident where it would otherwise end.	N	N
172	29 USC 1001-1461	Federal	US Code	Sets the standards for employee pension plans.	N	N
173	Pub. L. 110-173	Federal	Public Law	Extends provisions under the Medicare, Medicaid, and SCHIP programs.	N	N
174	42 USC 18001-18122	Federal	US Code	Requires certain employers to offer health insurance coverage.	N	N
175	38 USC 4211-4214	Federal	US Code	Requires federal contracts to contain a provision requiring employees to take affirmative action to employ and advance the employment qualified covered veterans.	N	N
176	49 USC 31144	Federal	US Code	Establishes guidelines for drug testing of commercial motor vehicle operators.	N	N
177	41 USC 8101-8106	Federal	US Code	Prohibits federal agencies from contracting with others unless without the other party agreeing not to engage in drug activity.	N	N
178	29 USC 2001-2009	Federal	US Code	Prohibits employers from requiring employees to take a lie detector test, with limited exceptions.	N	N
179	42 USC 14501-14505	Federal	US Code	Provides certain protections to volunteers, nonprofit organizations, and governmental entities in lawsuits based on activities of volunteers.	N	N
180	29 USC 2101-2109	Federal	US Code	Requires advance notification of plant closings and mass layoffs, etc.	N	N
181	26 USC 457	Federal	US Code	Dictates how any deferred compensation may be determined as gross income.	N	N
182	26 USC 403	Federal	US Code	Sets regulations for employee annuities.	N	N
183	26 USC 409A	Federal	US Code	Sets the guidelines for nonqualified deferred inclusion and under which conditions the compensation may be determined as gross income.	N	N
184	26 USC 401	Federal	US Code	A trust created or organized in the United States and forming part of a stock bonus, pension, or profit-sharing plan of an employer for the exclusive benefit of his employees or their beneficiaries shall constitute a qualified trust.	N	N
185	15 USC 1673	Federal	US Code	Provides restrictions on employee wage garnishments.	N	N
186	29 USC 201-219	Federal	US Code	Establishes minimum standards for minimum wage and overtime pay in the workplace, etc.	N	N
187	IRS Publication 970	Federal	IRS Publication	Regulates qualified tuition reduction for tuition assistance given to employees for educational purposes.	Y	N
188	22 CFR 62.15	Federal	CFR	Establishes a database that provides various government organizations with information on foreign students.	N	N
189	47 USC 1001-1010	Federal	US Code	Mandates carriers to provide law enforcement legal access to communications.	N	N
190	18 USC 2510-2522, 2701-2711	Federal	US Code	Protects wire, oral, and electronic communications while those communications are being made, are in transit, and when they are stored on computers.	N	N
191	47 USC 151	Federal	US Code	Regulates interstate and foreign commerce in communication by wire and radio, without discrimination; sets forth the regulations for obtaining certification to provide wireless communication services and cable systems.	N	N
192	Pub. L. 107-296	Federal	Public Law	Established the Department of Homeland Security.	N	N
193	47 USC 227(b)(1)(C)	Federal	US Code	Prohibits using the fax machine to send unsolicited advertisements.	N	N
194	Public Law No. 105-147	Federal	Public Law	Provides greater copyright infringement.	N	N
195	47 USC 227	Federal	US Code	Sets the terms and conditions for using telemarketing.	N	N
196	26 USC 170	Federal	US Code	To amend the Internal Revenue Code of 1986 to remove impediments in such Code and make our manufacturing, service, and high-technology businesses and workers more competitive and productive both at home and abroad.	N	N
197	35 USC 200-212	Federal	US Code	Promotes collaboration between commercial concerns and non-profit organizations, including universities, etc.	N	N
198	Public Law No. 108-453	Federal	Public Law	Promotes cooperative research involving universities, the public sector, and private enterprises.	N	N
199	Public Law No. 109-312	Federal	Public Law	Protects owners of famous marks or trade names against the unauthorized use of such mark and that causes dilution by blurring or tarnishment.	N	N
200	35 USC 1-390	Federal	US Code	Sets the guidelines and procedures for filing and appearing before the US Patent and Trademark Office.	N	N
201	17 USC 106A	Federal	US Code	Protects certain rights of authors of work of visual art.	N	N
202	22 USC 611-621	Federal	US Code	Requires persons acting as agents of foreign principals to file registration statements with the Attorney General.	N	N
203	15 USC 78dd	Federal	US Code	Prevents certain persons from making payments to foreign government officials.	N	N

204	Public Law No. 110-81	Federal	Public Law	Provides greater transparency in the legislative process and regulates the restrictions on gifts to members of Congress.	N	N
205	Public Law No. 104-65	Federal	Public Law	Provides for the disclosure of lobbying activities to influence the federal government and requires institutions to register if they employ lobbyist.	N	Y
206	15 USC 6501	Federal	US Code	Imposes certain requirements on operators of websites or online services directed to children under 13 years of age, and on operators of other websites or online services that have actual knowledge that they are collecting personal information online from a child under 13 years of age.	N	N
207	Public Law No. 108-159	Federal	Public Law	Amends the Fair Credit Reporting Act to prevent identity theft, improve resolution of consumer disputes, improve the accuracy of consumer records, make improvements in the use of, and consumer access to, credit information, etc.	N	N
208	44 USC 3541	Federal	US Code	Requires federal agencies and federal contractors to develop and implement mandatory information security risk management standards.	N	N
209	20 USC 1232g	Federal	US Code	Dictates the conditions of releasing educational information and records.	N	Y
210	5 USC 552	Federal	US Code	Sets the guidelines for releasing information controlled by the government.	N	N
211	15 USC 6801	Federal	US Code	Governs the disclosure and protection of consumer private, personal information.	N	N
212	Public Law No. 111-5	Federal	Public Law	Regulates health information technology infrastructure, alongside HIPAA.	N	Y
213	Public Law No. 111-358	Federal	Public Law	Promotes competitiveness of the United States through research and development.	N	N
214	7 USC 2131-2159	Federal	US Code	Regulates the treatment of animals in research, exhibition, transport, and by dealers.	N	N
215	45 CFR 46.101-46.124	Federal	CFR	Institutions engaged in research covered by the Basic HHS Policy and which is supported by a federal department or agency shall provide written assurance that it will comply with the requirements of the policy.	N	N
216	15 USC 37	Federal	US Code	Provides antitrust protection to organizations which are registered as 501(c)(3) non-profit entities.	N	N
217	31 USC 5314	Federal	US Code	Regulates which certain fringe benefits maybe excluded from gross income.	N	N
218	26 USC 132	Federal	US Code	Any property or service (or cash under certain circumstances) provided to an employee in addition to or in lieu of regular wages will be a taxable fringe benefit to the employee, unless specifically excluded by statute.	N	N
219	26 USC 3401-3406	Federal	US Code	Distinguishes between independent contractors and employees.	N	N
220	Public Law No. 104-188	Federal	Public Law	Sets forth the minimum distributions from tax-qualified retirement plans.	N	N
221	26 USC 6115	Federal	US Code	Sets written disclosure requirements for charities receiving contributions in excess of \$75 as quid pro quo.	N	N
222	Act 0244	State	Code of Law	"The Pregancy Accommodations Act" This Act is to promote public health and ensure full and equal participation for women in the labor force by requiring employers to provide reasonable accommodations to employees for medical needs arising from pregnancy, childbirth, or related medical conditions.	Y	Y
223	8-11-10 to 8-11-960	State	Statute	Sets forth rules regarding state/ College employee time, leave, pay, deductions and other matters related to employment and benefits.	N	N
224	§ 8-11-15	State	Statute	Establishes the minimum full-time workweek for employees and permits agencies to use alternate work locations	No	No - Does not relate directly to any agency deliverables
225	§ 8-11-17	State	Statute	Permits institution to use flexible scheduling of the mininum work week	No	
226	§ 8-11-20	State	Statute	Sets forth the oath of office and bonds of certain state employees; procurement of bonds for certain departments ; requirementsfor executing individual/blanket bonds; payment of premimums	No	Report our agency must/may provide
227	§ 8-11-30	State	Statute	Prohibits unlawful payment or receipt of salary by State employees and establishes punishment for violation of such	No	
228	§ 8-11-33	State	Statute	Establishes requirements for withholding or deducting pay from employee's wages	No	Yes
229	§ 8-11-35	State	Statute	Establishes salary payment schedule; guidelines for maximum salaries; guidelines for dual compensation	No	Report our agency must/may provide
230	§ 8-11-40	State	Statute	Establishes accrual of sick leave from employees and limitations for use of employee sick leave for caring for immediate family members; admin leave for certain employees attacked;	No	
231	§ 8-11-41	State	Statute	Establishes that the sick leave statutes apply to all state agencies, department s and insitutions and permits the auditing of sick leave records	No	Report our agency must/may provide
232	§ 8-11-45	State	Statute	Permits transferring accrued annual and sick leave for any legislatve employee who transfers agencies	No	
233	§ 8-11-46	State	Statute	Permits transferring accrued annual and sick leave for any employee who transfers between agency an school districts	No	Report our agency must/may provide

234	§ 8-11-50	State	Statute	Sets for the guidelines for providing compensatory time/pay for employees that work on legal holidays	Yes		
235	§ 8-11-55	State	Statute	Sets for requirement for providing compensatory pay for working overtime	Yes		
236	§ 8-11-57	State	Statute	Establishes Governor may authorize up to 5 days paid leave for state employees who are absent due to state of emergency or hazardous weather	No		
237	§ 8-11-60	State	Statute	Establishes the method and manner of removal of certain elected State officers	No		
238	§ 8-11-65	State	Statute	Establishes process for State employees/officers to use accrued leave for leave of absences due to organ donation	No		
239	§ 8-11-70	State	Statute	Permits institutions to assist in selling saving bonds to employees; permits deductions from employees pay for the purchase of bonds	Yes		
240	§ 8-11-75	State	Statute	Permits repayment of deferred compensation plan loans by payroll deduction	Yes		
241	§ 8-11-80	State	Statute	Permits payroll deduction for payment of premiums for group life, hospital, and other insurance in certain instances.	Yes		
242	§ 8-11-83	State	Statute	Permits payroll deduction for dues of certain organizations that are not national or multistate	No		
243	§ 8-11-90	State	Statute	Permits payroll deductions for federal taxes	No		
244	§ 8-11-91	State	Statute	Permits deductions for charitable contributions.	No		
245	§ 8-11-92	State	Statute	Establishes qualifying criteria for charitable organizations for payroll deductions and that Secretary of State will determine eligibility.	No		
246	§ 8-11-93	State	Statute	Sets forth minimum requirements for employee participation for the State to provide admin services for payroll deductions for contributions to charitable organizations	No		
247	§ 8-11-94	State	Statute	Establishes confidentiality for state employees authorizing deductions to charitable organizations	No		
248	§ 8-11-95	State	Statute	Permits two time periods during any calendar year for general charitable-solicitation drives within state offices, agencies and institutions			
249	§ 8-11-96	State	Statute	Sets forth when authorization for payroll deductions may be made or terminated; deductions may be prorated.			
250	§ 8-11-97	State	Statute	Establishes certain personnel to promulgate necessary regulations to accomplishing certain purpose			
251	§ 8-11-98	State	Statute	Permits payroll deductions to any lawfully chartered credit unions			
252	§ 8-11-99	State	Statute	Permits deductions for parking fees on state owned or operated property	Yes		
253	§ 8-11-100	State	Statute	Sets forth process for representation on boards and commissions when new judicial circuits created	No		
254	§ 8-11-110	State	Statute	Establishes illness definition for alcoholism, procedures for counseling and treatment, and confidentiality for affected employees	Yes		
255	§ 8-11-120	State	Statute	Sets requirement for posting job vacancy notices	Yes		
256	§ 8-11-130	State	Statute	Authorizes agency to provide aid to employees in moving personal effects	Yes		
257	§ 8-11-135	State	Statute	Establishes guidelines for agency paying for moving expenses of new employees	Yes		
258	§ 8-11-140	State	Statute	Establishes minimum wage for state employees and public school bus drivers.	No		
259	§ 8-11-145	State	Statute	Sets forth process for use of sick or annual leave in conjunction with workers' compensation under certain circumstances	No		
260	§ 8-11-155	State	Statute	Permits employee to use of sick leave to care for adopted child	No		
261	§ 8-11-160	State	Statute	Establishes guidelines and process for agency head salary commission; salary increases for agency heads.	No		
263	§ 8-11-165	State	Statute	Sets forth surveys to be conducted on salary and fringe benefits; salary limits for presidents of technical colleges; adjustment of salary range for agency heads; training for personnel that review agency head performance	No		
264	§ 8-11-170	State	Statute	Prohibits agency head from dual employment with other agency absent prior approval; sets forth the process for a dual employed employee to be timely paid	No		
265	§ 8-11-175	State	Statute	Permits agencies to arrange for blood drives and donations; permits employees to be excused from work to make blood donation	No		
266	§ 8-11-177	State	Statute	Sets forth procedures and guidelines for funeral leave requests	No		
267	§ 8-11-180	State	Statute	Permits paid leave for certified disaster service volunteers with the American Red Cross.			
268	§ 8-11-185	State	Statute	Permits HR to use certain funds to operate reduction in work force applicant pool; Requires affected employees be placed in a certain pool and considered for other positions; Prohibits filling vacancy without seeking qualified person from pool;	Yes		
269	§ 8-11-186	State	Statute	Requires agency to report interim new full-time employment positions	No	Yes	Report our agency must/may provide
270	§ 8-11-187	State	Statute	Requires agency to report new full-time employment positions transferred from other state agency	No	Yes	Report our agency must/may provide
271	§ 8-11-190	State	Statute	Permits agencies to use public funds to reward state employees	Yes	No - Does not relate directly to any agency deliverables	

272	§ 8-11-192	State	Statute	Establishes processes for mandatory state agency furlough programs; sets forth consultation and guidance services	No	No - But relates to manner in which one or more agency deliverables is provided
273	§ 8-11-193	State	Statute	Establishes process for employee furlough programs	No	
274	§ 8-11-194	State	Statute	Requires certain agencies to fund a proportionate share of employer costs of retirement, social security, workers' compensation insurance unemployment compensation insurance, health and other insurance and other employer contributions	Yes	
275	§ 8-11-195	State	Statute	Sets forth policies on state employee furloughs; affected employees will continue to accumulate sick and annual leave and insurance benefits	Yes	
276	§ 8-11-196	State	Statute	Sets out process for hiring of employees to fill temporary grant positions		
277	§ 8-11-197	State	Statute	Establishes rates for mileage reimbursement	Yes	
278	§ 8-11-198	State	Statute	Establishes requirements for per diem for public officer or state employee		
279	§ 8-11-199	State	Statute	Prohibits payment for professional dues for ABA		
280	§ 8-11-200	State	Statute	Permits reimbursement of travel expenses to persons interviewing for state employment		
281	§ 8-11-210	State	Statute	Establishes a State Personnel Division to administer personnel administration	Yes	Yes
282	§ 8-11-220	State	Statute	Defines terms to be used within this title	No	
283	§ 8-11-230	State	Statute	Establishes creation, duties and administrative head of State Personnel Division and duties of Dept. of Administration		
284	§ 8-11-240	State	Statute	Requires Board approval of policies and programs		
285	§ 8-11-250	State	Statute	Sets forth creation, membership, and duties of Advisory Council.		
286	§ 8-11-260	State	Statute	Sets forth exemptions from application of article		
287	§ 8-11-270	State	Statute	Sets forth exemptions from classification and compensation plan for certain employees		
289	§ 8-11-280	State	Statute	Establishes that prior actions by the State Personnel Division remain in effect until repealed		
290	§ 8-11-290	State	Statute	Sets forth legislators shall receive information of rules, classifications and compensation schedules annually.	No	Yes Report our agency must/may provide
291	§ 8-11-300	State	Statute	Sets forth compensation increases for certain state employees currently receiving maximum compensation under their classifications.		
292	§ 8-11-610	State	Statute	Establishes the manner in which annual leave is computed		
293	§ 8-11-620	State	Statute	Establishes that leave and lump-sum payment permitted upon termination of employment, death or retirement of employee; retired police officers hired by state agency is not eligible for lump-sum payment		
294	§ 8-11-630	State	Statute	Prohibits department head from hiring additional employees to replace employees on annual leave; permits filling for other vacancies		
295	§ 8-11-640	State	Statute	Established that employees can receive credit for prior State service when they transfer from one agency to another		
296	§ 8-11-650	State	Statute	Establishes the workweek that leave can be based upon		
297	§ 8-11-660	State	Statute	Prohibits employees from being credited with leave earnings for certain circumstances		
298	§ 8-11-670	State	Statute	Allow for additional leave may be granted in case of emergency or extreme hardship.		
299	§ 8-11-680	State	Statute	Defines application of article		
300	§ 8-11-700	State	Statute	Defines terms in article		
301	§ 8-11-710	State	Statute	Permits employees' request for leave from pool leave account.		
302	§ 8-11-720	State	Statute	Permits certain person(s) to select leave recipients to participate in the leave-transfer program		
303	§ 8-11-730	State	Statute	Sets forth process for transfer from annual or sick leave account to pool account.		
304	§ 8-11-740	State	Statute	Establishes use of leave from pool account; unused portion of pool account upon termination of leave recipient's employment.		
305	§ 8-11-750	State	Statute	Establishes when a leave recipient personal emergency is considered terminated		
306	§ 8-11-760	State	Statute	Establishes that leave remaining after termination of personal emergency to be restored to pool account.		
307	§ 8-11-770	State	Statute	Requires employing agencies to maintain records and report pertinent information to division.	Yes	Report our agency must/may provide
308	§ 8-11-910	State	Statute	Sets forth the legislative intent for employee pay plan		
309	§ 8-11-920	State	Statute	Defining terms in article		
310	§ 8-11-930	State	Statute	Requires competitiveness report for determination of base pay increases; adjustment of minimum and maximum in salary grades.		
311	§ 8-11-940	State	Statute	Sets forth performance increases based on performance requirements		
312	§ 8-11-945	State	Statute	Sets forth pay increases applicable to certain health care providers		

313	§ 8-11-950	State	Statute	Sets for the bonus payments for exceptional service			
314	§ 8-11-960	State	Statute	Requires the board to determine maximum amount of increases available; Provides for performance of audits to insure fair and equitable distribution of performance and bonus pay			
315	8-13-700 to 8-13-795	State	Statute	Presents State Ethics Commission Rules of Conduct which apply to all College of Charleston employees	N		N
316	§ 8-13-705	State	Statute	Prohibits offering, giving, soliciting, or receiving anything of value to influence action of public employee, member or official, or to influence testimony of witness; exceptions; penalty for violation.			
317	§ 8-13-710	State	Statute	Requires reporting of particular gifts received by public employee, official, or member on statement of economic interests.	No	Yes	Report our agency must/may provide
318	§ 8-13-715	State	Statute	Sets out requirements and prohibitions for speaking engagements of public officials, members or employees; only expense reimbursement permitted; authorization for reimbursement of out-of-state expenses.			
319	§ 8-13-720	State	Statute	Prohibits offering, soliciting, or receiving money for advice or assistance of public official, member, or employee			
320	§ 8-13-725	State	Statute	Prohibits use or disclosure of confidential information by public official, member, or employee for financial gain; examination of private records; penalties			
321	§ 8-13-730	State	Statute	Outlines general prohibition of membership on or employment by regulatory agency of person associated with regulated business.			
322	§ 8-13-735	State	Statute	Outlines participation in decision affecting personal economic interests by one employed by and serving on governing body of governmental entity			
323	§ 8-13-740	State	Statute	Outlines limitation on representation of another by a public official, member, or employee before a governmental entity			
324	§ 8-13-745	State	Statute	Generally prohibits paid representation of clients and contracting by member of General Assembly or associate in particular situations.			
325	§ 8-13-750	State	Statute	Prohibits employee influence of employment, promotion, advancement, or discipline of family member of public official, member, or employee.			
326	§ 8-13-755	State	Statute	Sets forth restrictions on former public official, member, or employee serving as lobbyist or accepting employment in field of former service			
327	§ 8-13-760	State	Statute	Prohibits employment by government contractor of former public official, member, or employee who was engaged in procurement.			
328	§ 8-13-765	State	Statute	Prohibits use of government personnel or facilities for campaign purposes; government personnel permitted to work on campaigns on own time			
329	§ 8-13-770	State	Statute	Members of General Assembly prohibited from serving on state boards and commissions with listed exceptions			
330	§ 8-13-775	State	Statute	Public official, member, or employee with official function related to contracts not permitted to have economic interest in contracts.			
331	§ 8-13-780	State	Statute	Sets forth remedies for breaches of ethical standards by public officials, members, or employees			
332	§ 8-13-785	State	Statute	Establish that nothing prevents communication by elected official with state board or commission on behalf of constituent.			
333	§ 8-13-790	State	Statute	Recovery of amounts received by official or employee in breach of ethical standards; recovery of kickbacks			
334	§ 8-13-795	State	Statute	Sets forth guidelines receipt of award, grant, or scholarship by public official or family member			
335	8-13-1110 to 8-13-1180	State	Statute	Provides rules for yearly Disclosure of Economic Interests by certain College employees and Board of Trustees members.	N		Y
336	§ 8-13-1110	State	Statute	Lists persons required to file statement of economic interests.			
337	§ 8-13-1120	State	Statute	Contents of statement of economic interests.			
338	§ 8-13-1125	State	Statute	Exception to reporting requirement for events to which entire legislative body invited.			
339	§ 8-13-1127	State	Statute	Legislative invitations committees to keep records of invitations accepted; lists made available for public inspection		Yes	Report our agency must/may provide
340	§ 8-13-1130	State	Statute	Sets forth report on names of, and purchases by, lobbyists		Yes	Report our agency must/may provide
341	§ 8-13-1140	State	Statute	Outlines requirement for filing of updated statement.		Yes	Report our agency must/may provide
342	§ 8-13-1150	State	Statute	Requires filing of statement by certain consultants		Yes	Report our agency must/may provide

343	§ 8-13-1160	State	Statute	requires forwarding of copies of statement to State Ethics Commission and filing person's county of residence		Yes	Report our agency must/may provide
344	§ 8-13-1170	State	Statute	Technical violations of disclosure requirements; extensions of time for filing statements			
345	§ 8-13-1180	State	Statute	prohibits soliciting of contributions by elective official or agent from employees; favoritism by public official or employee towards employees making contributions.			
346	8-15-10 to 8-15-70	State	Statute	Provides general rules applicable to local and state officers and employees.	N	N	
347	§ 8-15-10	State	Statute	Determination of compensation of officers and employees.			
348	§ 8-15-30	State	Statute	Duties of officers receiving statutory publications; manner in which publications are delivered.			
349	§ 8-15-40	State	Statute	Officer's delivery of state-owned Code and supplements to successor in office; liability on bond for value of retained Code; Code Commissioner to determine value			
350	§ 8-15-50	State	Statute	Public employee taking statement in investigation to provide copy to person making statement.			
351	§ 8-15-60	State	Statute	sets forth powers of governmental units to provide in-service training for employees			
352	§ 8-15-65	State	Statute	establishes list of officers that may be appropriate for annual salary supplements.			
353	§ 8-15-70	State	Statute	Establishes Non-discriminatory procurement of construction-related services by the State;list exemptions			
354	8-17-310 to 8-17-380	State	Statute	Sets forth state employee grievance procedure for non-faculty College employees.	N	N	
355	§ 8-17-310	State	Statute	Sets forth Legislative findings; declaration of purpose; for grievance procedure			
356	§ 8-17-320	State	Statute	Defines terms of this article			
357	§ 8-17-330	State	Statute	sets forth agency employee grievance plans; procedures; appeals			
358	§ 8-17-340	State	Statute	establishes creation and process for State Employee Grievance Committee; hearings; procedures; appeals			
359	§ 8-17-345	State	Statute	Sets forth process of mediation-arbitration of employment action appeals			
360	§ 8-17-350	State	Statute	Establishes duties of state personnel director relative to grievance appeals from agency decisions			
361	§ 8-17-360	State	Statute	Sets forth process for mediation of grievances by State Human Resources Director.			
362	§ 8-17-370	State	Statute	Exemptions to this article			
363	§ 8-17-375	State	Statute	Governs reassignment, termination, or reduction of compensation of unclassified executive department employees appointed by governing board subject to Senate confirmation			
364	§ 8-17-380	State	Statute	Grievance and performance appraisal procedure for academic employees.			
365	8-27-10 to 8-27-60	State	Statute	Sets forth rules and causes of action for whistle blowers reporting violations.	N	N	
366	§ 8-27-10	State	Statute	Defines terms of this article			
367	§ 8-27-20	State	Statute	No retaliation for filing report of wrongdoing; disciplinary action for unfounded or bad faith report or mere technical violation; reward for report resulting in savings; State Employee Suggestion Program not superseded.			
368	§ 8-27-30	State	Statute	Civil action against employing public body for retaliation; remedies; exhaustion of remedies and other prerequisites; time to bring action			
369	§ 8-27-40	State	Statute	Permits dismissal, suspension, demotion, or decrease in compensation for independent cause			
370	§ 8-27-50	State	Statute	Establishes chapter not application to nonpublic or private corporations			
371	§ 8-27-60	State	Statute	Sets that summary of chapter must be made available on the publiv body's website and ontents of summaries;		Yes	Report our agency must/may provide
372	12-400 to 12-423	State	Regulation	Sets forth regulations related to retention schedule of state Personnel records.	N	N	
373	12-406	State	Regulation	Retention of Employer Status Reports (Unemployment Compensation)			
374	12-407	State	Regulation	Retention of Employment Applications (Not Hired).			
375	12-408	State	Regulation	Retention of Employment Data Analysis By Sex and Race			
376	12-409	State	Regulation	Retention of Equal Employment Opportunity Report			
377	12-410	State	Regulation	Retention of Equal Employment Opportunity Reporting and Personnel Research Forms			
378	12-411	State	Regulation	Retention of Grievance Files			
379	12-412	State	Regulation	Retention of Job Announcements (Vacancies).			
380	12-413	State	Regulation	Retention of Job Classifications			
381	12-414	State	Regulation	Retention of Leave Records.			
382	12-415	State	Regulation	Retention of Leave Slips			
383	12-416	State	Regulation	Retention of Personnel Administrative File			
384	12-417	State	Regulation	Retention of Personnel Files (Active & Terminated)			
385	12-418	State	Regulation	Retention of Personnel Policies and Procedures			
386	12-419	State	Regulation	Retention of Statewide Personnel Information And Reporting System Files			
387	12-420	State	Regulation	Retention of Time And Attendance Records			
388	12-421	State	Regulation	Retention of Vacancies File			
389	12-422	State	Regulation	Retention of Affirmative Action Plans and Progress Reports			

390	12-423	State	Regulation	Retention of Log and Summary of Occupational Injuries and Illnesses.	
391	12-800 to 12-819.10	State	Regulation	Sets forth regulations related to State College and University record and retention schedules for all departments and divisions.	N
392	12-801.5	State	Regulation	Retention of Trustee Board Meeting Minutes.	
393	12-802.5	State	Regulation	Retention of Administrative Correspondence	
394	12-802.6	State	Regulation	Retention of Administrative Files	
395	12-802.7	State	Regulation	Retention of Meeting Minutes of President's Executive Staff	
396	12-802.8	State	Regulation	Retention of Resource Files	
397	12-803.5	State	Regulation	Retention of Administrative Correspondence.	
398	12-803.6	State	Regulation	Retention of Administrative Files.	
399	12-804.5	State	Regulation	Retention of Accreditation Reports	
400	12-804.6	State	Regulation	Retention of Meeting Minutes (Non-Executive Levels).	
401	12-804.7	State	Regulation	Retention of Administrative Bulletins.	
402	12-804.8	State	Regulation	Retention of Administrative Regulations.	
403	12-804.9	State	Regulation	Retention of Annual Reports	
404	12-804.10	State	Regulation	Retention of Attorney General Opinions	
405	12-804.11	State	Regulation	Retention of Calendars	
406	12-804.12	State	Regulation	Retention of Central Supply Requests	
407	12-804.13	State	Regulation	Retention of Committee Files.	
408	12-804.14	State	Regulation	Retention of Computer Utilization Summaries	
409	12-804.15	State	Regulation	Retention of Conferences, Workshops, And Seminars File (College or University Sponsored).	
410	12-804.16	State	Regulation	Retention of Deeds And Leases To College or University Property	
411	12-804.17	State	Regulation	Retention of Grant Files (Active and Inactive).	
412	12-804.18	State	Regulation	Retention General Correspondence and Reference File (Non-Executive Levels)	
413	12-804.19	State	Regulation	Retention of Information Technology Plans.	
414	12-804.20	State	Regulation	Retention of Internal Management Policy and Procedure Files	
415	12-804.21	State	Regulation	Retention of Legislative Reference Files.	
416	12-804.22	State	Regulation	Retention of Litigation Case Files	
417	12-804.23	State	Regulation	Retention of Mailing Lists	
418	12-804.24	State	Regulation	Retention of Management Information Reports	
419	12-804.25	State	Regulation	Retention of Motor Vehicle Insurance.	
420	12-804.26	State	Regulation	Retention of Motor Vehicle Operations and Maintenance Files.	
421	12-804.27	State	Regulation	Retention of Motor Vehicle Purchase File	
422	12-804.28	State	Regulation	Retention of Organizational Charts	
423	12-804.29	State	Regulation	Retention of Permanent Improvement Files	
424	12-804.30	State	Regulation	Retention of Photographs.	
425	12-804.31	State	Regulation	Retention of Property Inventories.	
426	12-804.32	State	Regulation	Retention of Public Relations File.	
427	12-804.33	State	Regulation	Retention of Publications	
428	12-804.34	State	Regulation	Retention of Contracts	
429	12-804.35	State	Regulation	Retention of Records Management Files	
430	12-804.36	State	Regulation	Retention of Speeches	
431	12-804.37	State	Regulation	Retention of Surveys/Maps	
432	12-804.38	State	Regulation	Retention of Telephone Logs	
433	12-804.39	State	Regulation	Retention of Telephone Bills.	
434	12-804.40	State	Regulation	Retention of Work Order Request File.	
435	12-804.41	State	Regulation	Retention of Work Reports.	
436	12-805.6	State	Regulation	Retention of Affirmative Action Plans and Progress Reports.	
437	12-805.8	State	Regulation	Retention of Dual Employment File.	
438	12-805.9	State	Regulation	Retention of Employer Status Reports (Unemployment Compensation).	
439	12-805.10	State	Regulation	Retention of Employment Applications (Not Hired).	
440	12-805.11	State	Regulation	Retention of Employment Data Analysis by Sex and Race.	
441	12-805.12	State	Regulation	Retention of Equal Employment Opportunity Report	

442	12-805.13	State	Regulation	Retention of Equal Employment Opportunity Reporting and Personnel Research Forms
443	12-805.14	State	Regulation	Retention of Faculty Contracts (Full and Part Time).
444	12-805.15	State	Regulation	Retention of Grievance Files.
445	12-805.16	State	Regulation	Retention of Job Announcements (Vacancies).
446	12-805.17	State	Regulation	Retention of Job Classifications.
447	12-805.18	State	Regulation	Retention of Leave Records.
448	12-805.19	State	Regulation	Retention of Leave Slips.
449	12-805.20	State	Regulation	Retention of Log and Summary of Occupational Injuries and Illnesses
450	12-805.21	State	Regulation	Retention of Personnel Administrative File
451	12-805.22	State	Regulation	Retention of Personnel Files (Active & Terminated)
452	12-805.23	State	Regulation	Retention of Personnel Policies and Procedures
453	12-805.24	State	Regulation	Retention of Statewide Personnel Information and Reporting System Files.
454	12-805.25	State	Regulation	Retention of Time and Attendance Records
455	12-805.26	State	Regulation	Retention of Vacancies File.
456	12-806.5	State	Regulation	Retention of Authorized Signature List.
457	12-806.6	State	Regulation	Retention of Bank Deposits and Cancelled Checks.
458	12-806.7	State	Regulation	Retention of Cash Receipts File and Journal (Computer and Non-Computer Generated Records).
459	12-806.8	State	Regulation	Retention of Computer Output Reports from Accounting Financial Data Bases (Non-Permanent).
460	12-806.9	State	Regulation	Retention of Computer Output Reports from Accounting Financial Data Bases (Permanent).
461	12-806.10	State	Regulation	Retention of Disbursement Journal
462	12-806.11	State	Regulation	Retention of Disbursement Vouchers.
463	12-806.12	State	Regulation	Retention of Financial Report (Annual).
464	12-806.13	State	Regulation	Retention of Interdepartmental Transfer (IDT) Credit Invoices
465	12-806.14	State	Regulation	Retention of Interdepartmental Transfer (IDT) Vouchers.
466	12-806.15	State	Regulation	Retention of Mail Receipts.
467	12-806.16	State	Regulation	Retention of Non-Automated General and Subsidiary Ledgers (Permanent)
468	12-806.17	State	Regulation	Retention of Purchase Orders and Requisitions.
469	12-806.18	State	Regulation	Retention of Receipt Books.
470	12-806.19	State	Regulation	Retention of Small and Minority Business Reporting File (Active and Inactive)
471	12-806.20	State	Regulation	Retention of Surplus Property.
472	12-806.21	State	Regulation	Retention of Table Reports (Accounting).
473	12-806.22	State	Regulation	Retention of Travel Vouchers.
474	12-806.23	State	Regulation	Retention of Vehicle Trip Logs.
475	12-806.24	State	Regulation	Retention of Vendor Code Requests.
476	12-806.25	State	Regulation	Retention of Vendor/Commodity Code Listing Books
477	12-806.26	State	Regulation	Retention of Warranties and Service Agreements
478	12-806.27	State	Regulation	Retention of Journal Entries
479	12-807.5	State	Regulation	Retention of Computer Output Reports from Payroll Financial Data Bases (Non-Permanent).
480	12-807.6	State	Regulation	Retention of Computer Output Reports from Payroll Financial Data Bases (Permanent).
481	12-807.7	State	Regulation	Retention of Electronic Funds Transfer Authorizations.
482	12-807.8	State	Regulation	Retention of Employer Contribution Reports.
483	12-807.9	State	Regulation	Retention of Health, Dental, And Optional Life Insurance Reports.
484	12-807.10	State	Regulation	Retention of Payroll Adjustment Forms.
485	12-807.11	State	Regulation	Retention of Savings Bond Deductions File
486	12-807.12	State	Regulation	Retention of Table Reports (Payroll).
487	12-807.13	State	Regulation	Retention of Workers' Compensation Insurance Files
488	12-807.14	State	Regulation	Retention of Employee Payroll Records.
489	12-807.15	State	Regulation	Retention of W-2 Form Wage and Tax Statement.
490	12-807.16	State	Regulation	Retention of Social Security Reports.
491	12-807.17	State	Regulation	Retention of Standard Retirement System Quarterly and Monthly Reports.
492	12-807.18	State	Regulation	Retention of Payroll Check Register.
493	12-807.19	State	Regulation	Retention of Payroll Register.
494	12-808.5	State	Regulation	Retention of Audit Report
495	12-808.6	State	Regulation	Retention of Working Papers.
496	12-809.5	State	Regulation	Retention of Continuing Education Student Records.

497	12-809.6	State	Regulation	Retention of Degree Applications.		
498	12-809.7	State	Regulation	Retention of Grade Sheets/Reports.		
499	12-809.8	State	Regulation	Retention of Official Transcripts (Graduate And Undergraduate).		
500	12-809.10	State	Regulation	Retention of Scholarship and Other Institutional Financial Aid Program File.		
501	12-809.11	State	Regulation	Retention of Student Financial Aid Records.		
502	12-809.12	State	Regulation	Retention of Veterans' Files.		
503	12-810.5	State	Regulation	Retention of Administrative File/Correspondence (Academic Deans and Department Chairmen).		
504	12-810.6	State	Regulation	Retention of Meeting Minutes (Academic Deans and Department Chairmen).		
505	12-810.7	State	Regulation	Retention of Photographs/Slides/Posters.		
506	12-810.8	State	Regulation	Retention of Thesis and Dissertation File		
507	12-810.9	State	Regulation	Retention of Departmental Student Information Files.		
508	12-810.10	State	Regulation	Retention of Recruitment Files.		
509	12-810.11	State	Regulation	Retention of Student Evaluations of Instruction		
510	12-811.5	State	Regulation	Retention of Concession/Lease Agreements		
511	12-811.6	State	Regulation	Retention of Equipment Files		
512	12-811.7	State	Regulation	Retention of Recruiting Files.		
513	12-811.8	State	Regulation	Retention of Scrapbooks.		
514	12-811.9	State	Regulation	Retention of Sports Information Files.		
515	12-811.10	State	Regulation	Retention of Ticket Applications		
516	12-811.11	State	Regulation	Retention of Ticket Records.		
517	12-811.12	State	Regulation	Retention of Training Room Medical Records (Active and Inactive).		
518	12-812.5	State	Regulation	Retention of Appropriation Requests File.		
519	12-812.6	State	Regulation	Retention of Foundation Files.		
520	12-812.7	State	Regulation	Retention of Gift Files		
521	12-812.8	State	Regulation	Retention of Project Grant Awards And Contracts.		
522	12-813.5	State	Regulation	Retention of Interlibrary Loan Request Records (Processed and Unprocessed)		
523	12-813.6	State	Regulation	Retention of Library Catalog (Books, Periodicals, and Other Publications).		
524	12-813.7	State	Regulation	Retention of Library Fines and Fees		
525	12-813.8	State	Regulation	Retention of Newspaper and Manuscript Collection.		
526	12-813.9	State	Regulation	Retention of Photo Duplication Request Forms.		
527	12-813.10	State	Regulation	Retention of Request Cards.		
528	12-814.5	State	Regulation	Retention of Alumni Fund Raising Files.		
529	12-814.6	State	Regulation	Retention of Alumni Fund Reports.		
530	12-814.7	State	Regulation	Retention of Alumni Files.		
531	12-815.5	State	Regulation	Retention of Student Career Placement and Planning Files.		
532	12-815.6	State	Regulation	Retention of Job Locator Service Files		
533	12-816.5	State	Regulation	Retention of Student Residence Files.		
534	12-817.5	State	Regulation	Retention of Health Records.		
535	12-818.5	State	Regulation	Retention of Sole Source Document Files.		
536	12-818.6	State	Regulation	Retention of Trade-in Document Files.		
537	12-818.7	State	Regulation	Retention of Emergency Procurement Files.		
538	12-819.5	State	Regulation	Retention of Incident Reports.		
539	12-819.6	State	Regulation	Retention of Parking Tickets.		
540	12-819.7	State	Regulation	Retention of Parking Ticket Appeals.		
541	12-819.8	State	Regulation	Retention of Shift Reports.		
542	12-819.9	State	Regulation	Retention of Uniform Traffic Collision Reports (Accident Reports).		
543	12-819.10	State	Regulation	Retention of Motor Vehicle Parking Registration File		
544	12-1000 to 12-1003	State	Regulation	Sets forth regulations regarding minimum standards for all facilities which house public records.	N	N
545	12-1001	State	Regulation	Definitions and General Requirements		
546	12-1002	State	Regulation	Required Minimum Standards for All Records Storage Facilities.		
547	12-1003	State	Regulation	Compliance Guidelines.		
548	12-1100 to 12-1124	State	Regulation	Sets forth regulations regarding retention schedules for data processing records of all State Agencies and Institutions.	N	N
549	12-1105	State	Regulation	Retention of Automated Program Listing/Source Code.		
550	12-1106	State	Regulation	Retention of Computer Run and Scheduling Requests		

551	12-1107	State	Regulation	Retention of Computer System Test Files		
552	12-1108	State	Regulation	Retention of Computer Usage Files		
553	12-1109	State	Regulation	Retention of Data/Database Dictionary Reports.		
554	12-1110	State	Regulation	Retention of Data Processing Hardware Documentation		
555	12-1111	State	Regulation	Retention of Data Processing Subject Files		
556	12-1112	State	Regulation	Retention of Disaster Preparedness and Recovery Plans.		
557	12-1113	State	Regulation	Retention of Downloaded and Copied Data		
558	12-1114	State	Regulation	Retention of Finding Aids (or Indexes)		
559	12-1115	State	Regulation	Retention of Input/Source Documents		
560	12-1116	State	Regulation	Retention of Inventories of Circuits.		
561	12-1117	State	Regulation	Retention of Network Site/Equipment Support Files.		
562	12-1118	State	Regulation	Retention of Print File.		
563	12-1119	State	Regulation	Retention of Records of Chargebacks to Data Processing Services Users.		
564	12-1120	State	Regulation	Retention of Security Backup File.		
565	12-1121	State	Regulation	Retention of Summary or Extracted Data Files.		
566	12-1122	State	Regulation	Retention of System Documentation (Non-Permanent Systems).		
567	12-1123	State	Regulation	Retention of System Users Access Records.		
568	12-1124	State	Regulation	Retention of Technical Reformat File.		
569	12-1200 to 12-1206	State	Regulation	Sets forth regulations regarding retention schedule for electronic records common to State Agencies/ Institutions.	N	N
570	12-1205	State	Regulation	Retention for Electronic Versions of Records Scheduled for Destruction Under General Schedules		
571	12-1206	State	Regulation	Retention for Electronic Versions of Records Scheduled for Destruction Under Approved Specific Retention Schedules.		
572	23-1 to 23-7	State	Regulation	Sets forth regulations of the College of Charleston regarding motor vehicles, registration, parking, violations, fines, and related matters.	N	N
573	23-2	State	Regulation	Establishes responsibilities for College Motor Vehicle Registration		
574	23-3	State	Regulation	Sets for instructions and markings for Parking Areas		
575	23-4	State	Regulation	Discusses Violations, Penalties, & Bonds for Parking Violations		
576	23-5	State	Regulation	Establishes power and process for Vehicle Towing and Impounding.		
577	23-6	State	Regulation	Establishes appointment power for Boards, Committees and Courts		
578	23-7	State	Regulation	Establishes power to Summons.		
579	30-1-10 to 30-1-180	State	Statute	Provides rules regarding the maintenance, storage, and destruction of public records.	N	N
580	§ 30-1-20	State	Statute	Provides for Custodians of records; records officer for public records		
581	§ 30-1-30	State	Statute	Prohibits unlawful removing, defacing or destroying public records.		
582	§ 30-1-40	State	Statute	Establishes records shall be turned over to successor or to Archives		
583	§ 30-1-50	State	Statute	Sets for the penalty for failure to deliver records		
584	§ 30-1-70	State	Statute	Sets protection and restoration of records		
585	§ 30-1-80	State	Statute	Establishes records management program.		
586	§ 30-1-90	State	Statute	Sets forth archives shall assist in creating, filing and preserving records; inventories and schedules		
587	§ 30-1-100	State	Statute	Sets forth additional powers and duties of Archives		
588	§ 30-1-110	State	Statute	Sets process for approval of destruction or other disposition of records		
589	§ 30-1-120	State	Statute	Establishes program for inventorying, repairing and microfilming records.		
590	§ 30-1-130	State	Statute	Establishes process for microfilming or photocopying records; preservation or disposition of copies		
591	§ 30-1-140	State	Statute	Sets for the penalties for refusal or neglect to perform duty respecting records		
592	§ 30-1-170	State	Statute	Permits use of loose-leaf record books.		
593	§ 30-1-180	State	Statute	Permits inclusion of Eastern (Greek) Orthodox Church where names of major religions used.		
594	30-2-10 to 30-2-340	State	Statute	Sets forth requirements for state entities to establish privacy policies and procedures to protect personal information pertaining to State citizens.	N	N
595	§ 30-2-20	State	Statute	Establishes privacy policies and procedures required of all state entities.		
596	§ 30-2-30	State	Statute	Defines terms in act		
597	§ 30-2-40	State	Statute	Establishes display of privacy policy on web site; access to personal information disclosure; criminal justice and judicial agency exception.		
598	§ 30-2-50	State	Statute	Outlines limits and process for obtaining personal information from state agency, local government, or other political subdivision for commercial solicitation; lists penalty.		
599	§ 30-2-300	State	Statute	Establishes Findings of General Assembly relating to protections of personal identifying information		

600	§ 30-2-310	State	Statute	Establishes process for collection of and maintenance and disposition of records containing social security numbers by public agencies.		
601	§ 30-2-320	State	Statute	Establishes when disclosure of social security numbers and identifying information is appropriate		
602	§ 30-2-330	State	Statute	Sets forth the removal of social security numbers and other identifying information from official records filed by register of deeds or clerk of court or county		
603	§ 30-2-340	State	Statute	Sets forth petition for compliance; liability of register of deeds or clerk of court.		
604	30-4-10 to 30-4-165	State	Statute	Establishes SC Freedom of Information Act and sets forth procedures for disclosure, fees, exemptions and rules relating to public information and public meetings.	N	Y
605	§ 30-4-15	State	Statute	Sets forth findings of General Assembly and purpose of Act		
606	§ 30-4-20	State	Statute	Defines terms in act		
607	§ 30-4-30	State	Statute	Sets forth right to inspect or copy public records; fees; notification as to public availability of records; presumption upon failure to give notice; records to be available when requestor appears in person.		
608	§ 30-4-40	State	Statute	Establishes matters exempt from disclosure		
609	§ 30-4-45	State	Statute	Sets forth information concerning safeguards and off-site consequence analyses; regulation of access; vulnerable zone defined.		
610	§ 30-4-50	State	Statute	Establishes certain matters declared public information; use of information for commercial solicitation prohibited.		
611	§ 30-4-55	State	Statute	Establishes disclosure of fiscal impact on public bodies offering economic incentives to business; cost-benefit analysis required.		
612	§ 30-4-60	State	Statute	Establishes meetings of public bodies shall be open		
614	§ 30-4-70	State	Statute	Sets forth meetings which may be closed; procedure; circumvention of chapter; disruption of meeting; executive sessions of General Assembly.		
615	§ 30-4-80	State	Statute	Outlines requirements for notice of meetings of public bodies.		
616	§ 30-4-90	State	Statute	Outlines requirements for minutes of meetings of public bodies.		
617	§ 30-4-100	State	Statute	Permits injunctive relief; costs and attorney's fees		
618	§ 30-4-110	State	Statute	Permits hearings regarding disclosure; appropriate relief; civil fine for violation.		
621	47-1 to 47-501	State	Regulation	Sets forth regulations regarding wages, benefits, unemployment insurance and related matters.	N	N
622	47-2	State	Regulation	Establishes authorized Representatives of the Department of Employment and Workforce		
623	47-3	State	Regulation	Defines terms in regulations		
624	47-4	State	Regulation	Sets forth Employer Legal Entity Classification.		
625	47-5	State	Regulation	Sets forth Delinquent Report.		
626	47-6	State	Regulation	Establishes Benefit Ratio for Zero Taxable Wages		
627	47-7	State	Regulation	Sets Interest Surcharge		
628	47-8	State	Regulation	Defines factors for Employer-Employee Relationship.		
629	47-11	State	Regulation	Requires Displaying of Informational Posters		
630	47-12	State	Regulation	Requires Displaying Coverage Information.		
631	47-13	State	Regulation	Sets forth Furnishing Printed Information to Workers.		
632	47-14	State	Regulation	Establishes Record Keeping		
633	47-15	State	Regulation	Requires Reports and Instructions Relative to Report Form		
634	47-16	State	Regulation	Sets forth payable Contributions: Interest.		
635	47-17	State	Regulation	Sets forth Information to Be Furnished with Respect to Changes in Ownership, Notification of Acquisitions, and Methods for the Transfer of Experience Rating.		
636	47-18	State	Regulation	Requires Workers to Procure Social Security Account Numbers.		
637	47-19	State	Regulation	Sets forth Separation Notices		
638	47-20	State	Regulation	Defines Types of Unemployment		
639	47-21	State	Regulation	Sets forth Filing Claims for Benefits and Registration for Work.		
640	47-22	State	Regulation	Sets forth Method of Paying Benefits.		
641	47-23	State	Regulation	Sets forth offers of work		
642	47-24	State	Regulation	"Week" Defined		
643	47-25	State	Regulation	Sets forth Wages Payable in Quarter.		
644	47-26	State	Regulation	Sets forth Payment of Benefits to a Deceased Claimant		
645	47-27	State	Regulation	Notice of Benefit Payments		
646	47-28	State	Regulation	Application of Military Service		
647	47-29	State	Regulation	Sets forth Payment of Benefits to Interstate Claimants and the Combination of Wage Credits.		

648	47-30	State	Regulation	Meaning of Terms.
649	47-31	State	Regulation	Public Employment Office defined
650	47-32	State	Regulation	Sets forth Time for Filing of Continued Claims (Non-Job Attached).
651	47-33	State	Regulation	Sets forth Employer Elections to Cover Multi-state Workers.
652	47-34	State	Regulation	Sets forth Notice of Benefit Determination and Appeal Rights.
653	47-35	State	Regulation	Sets forth Benefits Payable Under Title XV of the Social Security Act, as amended.
654	47-36	State	Regulation	Review of Rulings with Respect to the Status, Liability, and Rate Contributions of an Employer or Employing Unit.
655	47-39	State	Regulation	Defines and establish limits and requirements for a Joint Account.
656	47-40	State	Regulation	Establishment of Joint Account for Parent Employer and One or More Subsidiary Legal Entities Rendering No Employment.
657	47-41	State	Regulation	Bonding Requirements for Certain Nonprofit Organizations.
658	47-42	State	Regulation	Child Support Intercept of Unemployment Benefits
659	47-43	State	Regulation	Sets forth Exclusion of Claims for Extended Benefits in Determining the Rate of Insured Unemployment
660	47-44	State	Regulation	Sets Limitation on Trade Readjustment Allowances.
661	47-45	State	Regulation	Prohibition Against the Disqualification From Trade Readjustment Allowances When Enrolled for Approved Training
662	47-48	State	Regulation	Suitable Work Requirements for Extended Benefits
663	47-49	State	Regulation	Pension Reductions From Unemployment Benefits.
664	47-51	State	Regulation	Establishes Appeals to the Appeal Tribunal.
665	47-52	State	Regulation	Establishes Appeals to the Appellate Panel.
666	47-53	State	Regulation	Sets forth process for Issuance of Subpoenas.
667	47-54	State	Regulation	Orders for Supplying Information from the Records of the Agency.
668	47-55	State	Regulation	Permits Representation before Appeal Tribunal and the Appellate Panel.
669	47-56	State	Regulation	Inspection of the Decisions of the Appeal Tribunals and the Appellate Panel.
670	47-57	State	Regulation	Appeal to the Courts.
671	47-100	State	Regulation	Defines Cause Other Than Misconduct
672	47-101	State	Regulation	Substandard Performance Due to Inefficiency, Inability, or Incapacity.
673	47-103	State	Regulation	Permits Waiver of Non-Fraudulent or No-Fault Overpayment.
674	47-104	State	Regulation	Establishes Work Search for claimaint
675	47-500	State	Regulation	Defines terms in chapter
676	47-501	State	Regulation	Sets forth process for Unemployment Trust Fund Solvency
677	52-100 to 52-807	State	Regulation	Sets forth regulations regarding Matters and appeals before the State Ethics Commission as well as Statement of Economic Interests regulations.
678	52-100	State	Regulation	Sets forth location, business hours and sessions of State Ethics Commission.
679	52-201	State	Regulation	Establishes purpose and scope of SEC
680	52-202	State	Regulation	Establishes Severability.
681	52-203	State	Regulation	Defines terms in chapter
682	52-204	State	Regulation	Sets forth proces to establish and list Official Forms and Documents.
683	52-205	State	Regulation	Date of Filing with the Commission Defined.
684	52-206	State	Regulation	Establishes Method of Service.
685	52-207	State	Regulation	Sets forth Effect of Signature
686	52-208	State	Regulation	Sets forth Computation of Time
687	52-209	State	Regulation	Sets forth motions and Other Papers.
688	52-210	State	Regulation	Establishes Notice of Representation
689	52-211	State	Regulation	Permits Subpoenas
690	52-212	State	Regulation	Establishes process and requirements for Amendments to Forms
691	52-301	State	Regulation	Establishes Advisory Opinions, Generally
692	52-302	State	Regulation	Establishes Informal Advisory Opinions.
693	52-303	State	Regulation	Establishes Formal Advisory Opinions.
694	52-401	State	Regulation	General information about Lobbyists, Lobbyists's principals and rating entities
695	52-402	State	Regulation	Lobbyist's and Lobbyist's Principal Registration, Termination, Supplemental Registration, Record Keeping, and Reregistration Requirements.
696	52-403	State	Regulation	Lobbyists and Lobbyist's Principal Reporting Requirements.
697	52-404	State	Regulation	Registration of Rating or Ranking Entities

698	52-405	State	Regulation	Administrative Enforcement of Registration and Reporting of Lobbyists, Lobbyist's Principals and Rating Entities Activities and Expenditures.	
699	52-501	State	Regulation	General Campaign Practices and Reports	
700	52-502	State	Regulation	Responsibility of Persons Accepting Declarations of Candidacy or Petitions for Nomination.	
701	52-503	State	Regulation	Committees Receiving or Spending Funds to Influence Elections Must Register.	
702	52-504	State	Regulation	Candidate's and Committee's Campaign Reports.	
703	52-505	State	Regulation	Committees Registered with the Federal Election Commission	
704	52-506	State	Regulation	Administrative Enforcement of Candidate's and Committee's Registration and Reporting Requirements.	
705	52-601	State	Regulation	Statement of Economic Interests and Contract Disclosure Forms	
706	52-602	State	Regulation	Persons Required to File Statements of Economic Interests and Agencies Required to File Contract Disclosure Forms.	
707	52-603	State	Regulation	Confidential Statements of Economic Interests.	
708	52-604	State	Regulation	Reporting by Persons Not Required to File a Statement of Economic Interest	
709	52-605	State	Regulation	Approval for Out-of-State Expenses.	
710	52-606	State	Regulation	Consultant's Disclosure Forms.	
711	52-607	State	Regulation	Candidates' and Incumbents' Statements of Economic Interests	
712	52-608	State	Regulation	Administrative Enforcement.	
713	52-701	State	Regulation	Contested Case Procedure- General	
714	52-702	State	Regulation	Sets forth Initiating a Complaint.	
715	52-703	State	Regulation	Sets forth Parties to the Proceeding.	
716	52-704	State	Regulation	Sets forth Complaint Procedures.	
717	52-705	State	Regulation	Sets forth Investigation of Complaints.	
718	52-706	State	Regulation	Sets forth Amendment and Withdrawal of Complaint.	
719	52-707	State	Regulation	Sets forth Hearing Notice.	
720	52-708	State	Regulation	Sets forth Request for Remediation.	
721	52-709	State	Regulation	Sets forth Respondent's Answer to Complaint.	
722	52-710	State	Regulation	Sets forth Discovery.	
723	52-711	State	Regulation	Sets forth Admission of Expert's Reports and Other Forms of Written Evidence	
724	52-712	State	Regulation	Sets forth Presentation of Evidence.	
725	52-713	State	Regulation	Sets forth Conduct of Hearings.	
726	52-714	State	Regulation	Sets forth Burden of Proof.	
727	52-715	State	Regulation	Sets forth Continuance, Postponement and Adjournment.	
728	52-716	State	Regulation	Sets forth Final Disposition and Order.	
729	52-717	State	Regulation	Sets forth Record of Hearing and Transcripts.	
730	52-718	State	Regulation	Sets forth Confidentiality of Proceedings.	
731	52-801	State	Regulation	Sets forth Filing an Appeal.	
732	52-802	State	Regulation	Sets forth Notice of Appellate Hearing	
733	52-803	State	Regulation	Sets forth Briefs.	
734	52-804	State	Regulation	Sets forth Oral Argument.	
735	52-805	State	Regulation	Sets forth Composition of the Panel for Full Commission Review.	
736	52-806	State	Regulation	Sets forth Standard of Review	
737	52-807	State	Regulation	Sets forth Additional Evidence	
738	59-103-5 to 59-103-162	State	Statute	Establishes a State Commission on Higher Education and sets out provisions regarding its operation, powers, function and composition.	N
739	§ 59-103-10	State	Statute	State Commission on Higher Education created; membership.	
740	§ 59-103-15	State	Statute	Sets forth Higher education mission and goals.	
741	§ 59-103-17	State	Statute	Sets forth Interstate reciprocity for postsecondary distance education	
742	§ 59-103-20	State	Statute	Establishes responsibilities for Studies of institutions of higher learning.	
743	§ 59-103-25	State	Statute	Sets forth Publication of legislation; standing committees	
744	§ 59-103-30	State	Statute	Sets forth Critical success factors and performance indicators	
745	§ 59-103-35	State	Statute	Sets forth Submission of budget; new and existing programs.	
746	§ 59-103-36	State	Statute	Permits Military students included in count of full-time students.	
747	§ 59-103-40	State	Statute	Establishes Council of presidents of State institutions of higher learning.	
748	§ 59-103-45	State	Statute	Additional duties and functions of commission regarding public institutions of higher learning.	
749	§ 59-103-50	State	Statute	Establishes Advisory Council of Private College Presidents.	

750	§ 59-103-55	State	Statute	Representation of four-year colleges on commission councils, advisory groups, committees and task forces.		
751	§ 59-103-60	State	Statute	Recommendations to Governor's Office and General Assembly.		
752	§ 59-103-65	State	Statute	Sets forth process of Close of institution; reallocation of funds		
753	§ 59-103-70	State	Statute	Requires Commission Reports.		
754	§ 59-103-80	State	Statute	Sets forth Expenses; compensation of Commission members		
755	§ 59-103-90	State	Statute	Sets forth Professional staff of commission		
756	§ 59-103-100	State	Statute	Establishes Federal and private research grants not to be limited.		
757	§ 59-103-110	State	Statute	Approval for new construction; lists exemptions.		
758	§ 59-103-120	State	Statute	Sets forth Accreditation and chartering of chiropractic colleges.		
759	§ 59-103-130	State	Statute	Colleges and universities to emphasize teaching as career opportunity.		
760	§ 59-103-140	State	Statute	Contracts with colleges and universities for provision of teacher training programs.		
761	§ 59-103-150	State	Statute	Sets forth Early retirement plans for faculty of public institutions of higher learning.		
762	§ 59-103-155	State	Statute	Health care profession education; controlled substances training.		
763	§ 59-103-160	State	Statute	English Fluency in Higher Learning Act.		
764	§ 59-103-162	State	Statute	South Carolina Manufacturing Extension Partnership; review of activities and board membership; budget recommendations.		
765	59-105-10 to 59-105-60	State	Statute	Creates the South Carolina Campus Sexual Assault Information Act and sets out terms and provisions for a model policy and reporting.	N	Y
766	§ 59-105-20	State	Statute	defines terms of act		
767	§ 59-105-30	State	Statute	establishes purpose of act		
768	§ 59-105-40	State	Statute	requires Campus sexual assault policy; development and implementation; contents; private right of action; distribution		
769	§ 59-105-50	State	Statute	Information relating to procedures for institutional disciplinary proceedings to be made available		
770	§ 59-105-60	State	Statute	Model sexual assault policy.		
771	59-106-10 to 59-106-30	State	Statute	Establishes the South Carolina Campus Sex Crimes Prevention act and sets forth requirements and contents of an Annual Campus Security Report including information regarding registered sex offenders.	N	Y
772	§ 59-106-20	State	Statute	Annual security reports; inclusion of statement as to obtaining information concerning registered sex offenders.		
773	§ 59-106-30	State	Statute	Defines Institution of Higher Education		
774	59-107-10 to 59-107-200	State	Statute	Allows for state institution bonds and sets requirements for their issuance, amounts, terms and redemption, as well as repayment.	N	N
775	§ 59-107-20	State	Statute	Sets forth tuition fees required at State institutions.		
776	§ 59-107-30	State	Statute	Sets forth remittance and application of tuition fees.		
777	§ 59-107-40	State	Statute	Sets forth Application for funds for permanent improvements and other expenses; content of application.		
778	§ 59-107-50	State	Statute	Sets forth Authority of State Fiscal Accountability Authority as to applications.		
779	§ 59-107-60	State	Statute	Sets forth Request for issuance of State institution bonds.		
780	§ 59-107-70	State	Statute	Permits Governor and State Treasurer empowered to authorize issuance of bond		
781	§ 59-107-80	State	Statute	Permits Single issue of bonds may cover several applications.		
782	§ 59-107-90	State	Statute	Sets Maximum amount of outstanding bonds.		
783	§ 59-107-100	State	Statute	Establishes Full faith, credit and taxing power of State pledged to pay bonds.		
784	§ 59-107-110	State	Statute	Sets Negotiability and registration		
785	§ 59-107-120	State	Statute	Sets forth denominations of bonds; interest rate; maturity; redemption		
786	§ 59-107-140	State	Statute	Sets forth Bonds exempt from taxes		
787	§ 59-107-150	State	Statute	Sets forth Bonds as legal investments.		
788	§ 59-107-160	State	Statute	Sets forth requirements and limitations for Sale of bonds.		
789	§ 59-107-170	State	Statute	Sets forth Deposit and use of proceeds of bonds		
790	§ 59-107-180	State	Statute	Tuition fees placed in special fund to pay bonds; application of surplus.		
791	§ 59-107-190	State	Statute	Declaration of sufficiency of tuition fees to pay bonds.		
792	§ 59-107-200	State	Statute	Defeasance of bonds; trust fund established.		
793	59-111-10 to 59-111-770	State	Statute	Establishes certain provisions for free tuition for certain classes of State citizens as well as providing for medical and dental loans and scholarships and environmental scholars scholarships.	N	N
794	§ 59-111-15	State	Statute	Establishes tuition assistance for permanent faculty and staff.		
795	§ 59-111-20	State	Statute	Establishes Free tuition for certain veterans' children.		
796	§ 59-111-25	State	Statute	Establishes Scholarships exempted from mid-year budget reduction.		

797	§ 59-111-30	State	Statute	Established South Carolina defense scholarship fund		
798	§ 59-111-40	State	Statute	Established Provisions creating South Carolina defense scholarship fund applicable to students and institutions qualifying under Health Professions Educational Assistance		
799	§ 59-111-50	State	Statute	Persons defaulting on certain student loans precluded from employment by State.		
800	§ 59-111-60	State	Statute	Scholarship, free tuition, and other financial assistance for trustee or member of immediate family prohibited; exceptions.		
801	§ 59-111-75	State	Statute	Established College loan program for National Guard members.		
802	§ 59-111-110	State	Statute	Establishes Tuition not charged children of firemen, law-enforcement officers and government employees totally disabled or killed in line of duty.		
803	§ 59-111-120	State	Statute	Fireman defined		
804	§ 59-111-130	State	Statute	"Law-enforcement officer" defined.		
805	§ 59-111-140	State	Statute	Corrections officer defined.		
806	§ 59-111-145	State	Statute	"Government employee" defined.		
807	§ 59-111-150	State	Statute	"State-supported college or university" defined.		
808	§ 59-111-160	State	Statute	"Total disability" defined.		
809	§ 59-111-170	State	Statute	Application for free tuition.		
810	§ 59-111-180	State	Statute	Penalties for misrepresenting eligibility.		
811	§ 59-111-310	State	Statute	Tuition" defined.		
812	§ 59-111-320	State	Statute	Establishes that Persons age sixty and over may attend classes without payment of tuition.		
813	§ 59-111-330	State	Statute	The State Commission on Higher Education shall promulgate rules and regulations necessary for the implementation of the provisions of this article.		
814	§ 59-111-340	State	Statute	Sets forth Institutions to which article applies.		
815	§ 59-111-350	State	Statute	Persons attending under article not counted in computing enrollment.		
816	§ 59-111-360	State	Statute	Sets forth Proof of eligibility.		
817	§ 59-111-370	State	Statute	Sets forth Penalties for misrepresenting eligibility.		
826	§ 59-111-710	State	Statute	"Qualifying institution" or "institution" defined.		
827	§ 59-111-720	State	Statute	Environmental Scholars Endowment Fund created; financing; deposit of fines and penalties.		
828	§ 59-111-730	State	Statute	"Environmental Scholars Endowment" at qualifying institutions; private match funds.		
829	§ 59-111-740	State	Statute	Award of scholarships and fellowships from Environmental Scholars Endowment; criteria; amounts; preference for residents.		
830	§ 59-111-750	State	Statute	Establishment of Environmental Scholars Endowment by the State Board for Comprehensive and Technical Education.		
831	§ 59-111-760	State	Statute	Annual accounting of funds in Environmental Scholars Endowments; reports.		
832	§ 59-111-770	State	Statute	Sets forth Final disbursements from fund; dissolution of fund.		
833	59-112-10 to 59-112-140	State	Statute	Establishes rates of tuition and fees for certain classes of students and citizens and sets rules regarding determination of eligibility.	Y	N
834	§ 59-112-20	State	Statute	Sets forth South Carolina domicile defined for purposes of rates of tuition and fees.		
835	§ 59-112-30	State	Statute	Sets forth Effect of change of residency.		
836	§ 59-112-40	State	Statute	Sets forth Effect of marriage.		
837	§ 59-112-50	State	Statute	Sets forth Tuition rates for military personnel and their dependents.		
838	§ 59-112-60	State	Statute	Sets forth Faculty, administrative employees and dependents; eligibility to attend classes and receive tuition assistance.		
839	§ 59-112-70	State	Statute	Abatement of rates for nonresidents on scholarship. waiver for students participating in international Sister-State agreement or student exchange programs.		
840	§ 59-112-80	State	Statute	Administration of chapter; burden of proving eligibility on students.		
841	§ 59-112-90	State	Statute	Penalties for willful misrepresentations.		
842	§ 59-112-100	State	Statute	Permits CHE to prescribe Regulations.		
844	§ 59-112-115	State	Statute	Establishes vote on tuition change.		
848	59-114-10 to 59-114-75	State	Statute	Provides for certain limited college assistance grants for citizens serving in the State National Guard.	Y	N
849	§ 59-114-20	State	Statute	Defines terms in chapter		
850	§ 59-114-30	State	Statute	Outlines College assistance program grants; restrictions.		

851	§ 59-114-40	State	Statute	Sets Qualification requirements.		
852	§ 59-114-65	State	Statute	Grants dependent on availability of funds; administration costs.		
	§ 59-114-75	State	Statute	Grants to institutions; recovery of funds upon withdrawal of student; promulgation of regulations.		
855	59-147-10 to 59-147-120	State	Statute	Allows for creation of a Higher Education Revenue Bond Act and sets out rules for the issuance, administration, redemption and funding for repayment of same.	N	N
856	§ 59-147-20	State	Statute	Defines terms in chapter		
857	§ 59-147-30	State	Statute	Sets forth Issuance of revenue bonds; purpose.		
858	§ 59-147-40	State	Statute	Requirement of university board resolution; content of authorizing resolution.		
859	§ 59-147-50	State	Statute	Authorized revenue bonds; terms; negotiability of bonds		
860	§ 59-147-60	State	Statute	Sets Bond exemptions.		
861	§ 59-147-70	State	Statute	Requires Signature of bonds.		
862	§ 59-147-80	State	Statute	Requirements for Sale of bonds.		
863	§ 59-147-90	State	Statute	Required filing of obligation with State Treasurer.		
864	§ 59-147-100	State	Statute	Effect of authorizing resolution to issue bonds; enforceability of contract.		
865	§ 59-147-110	State	Statute	Sources of revenue or funds for payment of bonds; liability of signers.		
866	62-250 to 62-1200.75	State	Regulation	Sets forth Commission on Higher Education Regulations regarding certain financial, scholarship, grant, and tuition related issues for State Colleges and Universities.	N	N
867	62-251	State	Regulation	Defines terms in regulations		
868	62-252	State	Regulation	Program Benefits and Maximum Assistance.		
869	62-253	State	Regulation	Sets forth College Assistance Program Terms of Eligibility (Student Eligibility).		
870	62-254	State	Regulation	Sets forth Participant Application Process and Continued Eligibility.		
871	62-255	State	Regulation	Enrollment in Internships, Cooperative Work Programs, Travel Study Programs and National and International Student Exchange Programs.		
872	62-256	State	Regulation	Establishes process for those effected by Military Mobilization.		
873	62-257	State	Regulation	Exception to Policy.		
874	62-258	State	Regulation	Institutional Policies and Procedures for Awarding.		
875	62-259	State	Regulation	Sets forth Benefits Disbursement and Reimbursements.		
876	62-260	State	Regulation	Sets forth Program Administration and Audits process		
877	62-261	State	Regulation	Suspension or Termination of Institutional Participation.		
878	62-262	State	Regulation	Establishes Funding.		
879	62-300	State	Regulation	Purpose of the Palmetto Fellows Scholarship and Scholarship Enhancement.		
880	62-305	State	Regulation	Allocation of Program Funds.		
881	62-310	State	Regulation	Defines terms in regulations		
882	62-315	State	Regulation	Initial Eligibility for Palmetto Fellows Scholarship.		
883	62-318	State	Regulation	Eligibility for Palmetto Fellows Scholarship Enhancement.		
884	62-320	State	Regulation	Palmetto Fellows Scholarship Application.		
885	62-325	State	Regulation	Palmetto Fellows Scholarship Selection Process.		
886	62-330	State	Regulation	Policies and Procedures for Awarding the Palmetto Fellows Scholarship and the Palmetto Fellows Scholarship Enhancement.		
887	62-335	State	Regulation	Establishes Duration and Renewal of Awards.		
888	62-340	State	Regulation	Transfer of or Reapplication for the Palmetto Fellows Scholarship and the Palmetto Fellows Scholarship Enhancement.		
889	62-345	State	Regulation	Sets forth qualifications for Students with Disabilities.		
890	62-350	State	Regulation	Enrollment in Internships, Cooperative Work Programs, Travel Study Programs, or National or International Student Exchange Programs.		
891	62-351	State	Regulation	Sets our process for those affected by Military Mobilization.		
892	62-355	State	Regulation	Sets out appeals process		
893	62-360	State	Regulation	Sets forth Institutional Disbursement of Funds		
894	62-365	State	Regulation	Sets forth Refunds and Repayments.		
895	62-370	State	Regulation	Establishes Program Administration and Auditing process		
896	62-375	State	Regulation	Suspension or Termination of Institutional Participation.		
897	62-400	State	Regulation	Improving Undergraduate Instruction-Competitive Grants Program.		
898	62-401	State	Regulation	Commission to Develop Program; Eligible Institutions; Criteria for Awarding Grants.		
899	62-450	State	Regulation	Establishes Purpose of the South Carolina Need-based Grants Program		

900	62-455	State	Regulation	Sets Allocation of Need-based Grant Funds to Public and Independent Institutions.			
901	62-460	State	Regulation	Program Definitions for Administering South Carolina Need-based Grants at Public Institutions.			
902	62-465	State	Regulation	Sets terms for Student Eligibility.			
903	62-470	State	Regulation	Sets Policies and Procedures for Awarding Need-based Grants.			
904	62-475	State	Regulation	Duration of Award and Continued Eligibility.			
905	62-480	State	Regulation	Establishes eligibility for students with disabilities			
906	62-485	State	Regulation	Enrollment in Internships, Cooperative Work Programs, Travel Study Programs, or National or International Student Exchange Programs.			
907	62-490	State	Regulation	Sets institutional Disbursement of Need-based Grants.			
908	62-495	State	Regulation	Sets Refunds and Repayments.			
909	62-500	State	Regulation	Program Administration and Audits.			
910	62-505	State	Regulation	Suspension or Termination of Institutional Participation.			
911	62-510	State	Regulation	Establishing Borrower Eligibility.			
912	62-520	State	Regulation	Loan Maximums.			
913	62-521	State	Regulation	Establishing Loan Administration.			
914	62-522	State	Regulation	Sets Repayment conditions			
915	62-540	State	Regulation	Introduction to General Regulations Relating to Borrowers			
916	62-550	State	Regulation	Borrower Eligibility.			
917	62-560	State	Regulation	Sets Loan Maximums.	Yes	No - But relates to sources of funding for one or more agency deliverables	
918	62-570	State	Regulation	Establishes Loan Administration.	Yes	Yes	
919	62-580	State	Regulation	Establishes Loan Repayment	Yes	Yes	
920	62-590	State	Regulation	Reporting Requirements.	Yes	Yes	Report our agency must/may provide
921	62-600	State	Regulation	Sets process for determining Rates of Tuition and Fees.	No		
922	62-601	State	Regulation	Sets Code of Laws Governing Residence			
923	62-602	State	Regulation	Defines terms in this regulation			
924	62-603	State	Regulation	Establishing Residency, Citizens and Permanent Residents.			
925	62-604	State	Regulation	Non-Resident Aliens, Non-Citizens, and Non-Permanent Residents.			
926	62-605	State	Regulation	Establishing the Requisite Intent to Become a South Carolina Domiciliary.			
927	62-606	State	Regulation	Requires Maintaining Residence.			
928	62-607	State	Regulation	Sets Effect of Change of Residency.			
929	62-608	State	Regulation	Sets Effect of Marriage.			
930	62-609	State	Regulation	Sets Exceptions.			
931	62-610	State	Regulation	Application for Change of Resident Status.			
932	62-611	State	Regulation	Addresses Incorrect classification.			
933	62-612	State	Regulation	Sets process for Inquiries and Appeals.			
934	62-700	State	Regulation	Establishes Authority of CHE for certain performance regulations			
935	62-710	State	Regulation	Defines terms in this regulation			
936	62-720	State	Regulation	Defines Measures and Standards by CHE			
937	62-730	State	Regulation	Establishes Performance Funding Allocation Plan.			
938	62-740	State	Regulation	Sets a Performance Evaluation			
939	62-750	State	Regulation	Process for Review for Reduction, Expansion, Consolidation or Closure.			
940	62-820	State	Regulation	Purpose of the South Carolina Academic Endowment Incentive Act of 1997.			
941	62-830	State	Regulation	Eligible Institutions.			
942	62-835	State	Regulation	Defines terms of regulation			
943	62-840	State	Regulation	Sets incentives for Donors.			
944	62-850	State	Regulation	Determination of Qualifying Earnings.			
945	62-860	State	Regulation	The South Carolina Higher Education Matching Gift Fund.			
946	62-870	State	Regulation	Availability of Matching Gift Funds.			
947	62-880	State	Regulation	Conditions Pertaining to Matching Gift Funds.			
948	62-890	State	Regulation	Procedures for Submission and Documentation of Requests of Matching Gift Funds.			

949	62-900	State	Regulation	Carry Forward of Matching Gift Funds.
950	62-900.85	State	Regulation	Purpose of the SC HOPE Scholarship Program.
951	62-900.86	State	Regulation	Sets funding
952	62-900.90	State	Regulation	Defines terms used in regulations
953	62-900.95	State	Regulation	Sets Student Eligibility
954	62-900.100	State	Regulation	Duration of Award.
955	62-900.105	State	Regulation	Sets eligibility of Transfer Students.
956	62-900.110	State	Regulation	Sets eligibility of Students with Disabilities.
957	62-900.111	State	Regulation	Military Mobilization.
958	62-900.115	State	Regulation	Refunds or Repayments.
959	62-900.120	State	Regulation	Appeals Procedures.
960	62-900.125	State	Regulation	Institutional Policies and Procedures for Awarding.
961	62-900.130	State	Regulation	Institutional Disbursements.
962	62-900.135	State	Regulation	Program Administration and Audits.
963	62-900.140	State	Regulation	Suspension or Termination of Institutional Participation.
964	62-900.150	State	Regulation	Purpose of the Lottery Tuition Assistance Program.
965	62-900.155	State	Regulation	Allocation of Funds.
966	62-900.160	State	Regulation	Program Definitions.
967	62-900.165	State	Regulation	Sets Student Eligibility for Lottery Tuition Assistance
968	62-900.170	State	Regulation	Policies and Procedures for Awarding Lottery Tuition Assistance.
969	62-900.175	State	Regulation	Duration of Award and Continued Eligibility.
970	62-900.180	State	Regulation	Eligibility of Students with Disabilities.
971	62-900.181	State	Regulation	Eligibility of those affected by Military Mobilization.
972	62-900.185	State	Regulation	Institutional Disbursement of Funds.
973	62-900.190	State	Regulation	Refunds and Repayments.
974	62-900.195	State	Regulation	Program Administration and Audits.
975	62-900.200	State	Regulation	Suspension or Termination of Institutional Participation.
976	62-901	State	Regulation	Purpose of the Higher Education Excellence Enhancement Program.
977	62-902	State	Regulation	Applications of Eligible Institutions.
978	62-903	State	Regulation	Allocation of Appropriations.
979	62-904	State	Regulation	Funds to Be Awarded Based on Merit.
980	62-1000	State	Regulation	Program Definitions.
981	62-1005	State	Regulation	Identifying Eligibility for Scholarship Renewal.
982	62-1010	State	Regulation	Filing an Appeal.
983	62-1020	State	Regulation	Supporting Materials.
984	62-1025	State	Regulation	Appeals Committee
985	62-1030	State	Regulation	Approval of Appeals.
986	62-1035	State	Regulation	Notification Process for Appeals Decisions.
987	62-1040	State	Regulation	Sets forth Appeals Decision.
988	62-1100	State	Regulation	Establishes Authority.
989	62-1110	State	Regulation	Sets Eligibility.
990	62-1120	State	Regulation	Authorization.
991	62-1130	State	Regulation	Program Definitions.
992	62-1140	State	Regulation	Sets forth Proof of Eligibility.
993	62-1150	State	Regulation	Sets forth process Inquiries and Appeals.
994	62-1160	State	Regulation	Penalties for Misrepresenting Eligibility.
995	62-1170	State	Regulation	Institutional Eligibility for State Support.
996	62-1200.1	State	Regulation	Purpose of the LIFE Scholarship Program.
997	62-1200.5	State	Regulation	Program Definitions.
998	62-1200.10	State	Regulation	Student Eligibility: LIFE Scholarship and LIFE Scholarship Enhancement.
999	62-1200.15	State	Regulation	Continued Eligibility: LIFE Scholarship and LIFE Scholarship Enhancement.
1000	62-1200.20	State	Regulation	Terms of Eligibility: LIFE Scholarship and LIFE Scholarship Enhancement.
1001	62-1200.25	State	Regulation	Regaining or Earning Eligibility: LIFE Scholarship and LIFE Scholarship Enhancement.
1002	62-1200.30	State	Regulation	Transfer Students: LIFE Scholarship and LIFE Scholarship Enhancement.
1003	62-1200.35	State	Regulation	Students with Disabilities: LIFE Scholarship and LIFE Scholarship Enhancement

1004	62-1200.40	State	Regulation	Enrollment in Internships, Cooperative Work Programs, Travel Study Programs and National and International Student Exchange Programs: LIFE Scholarship and LIFE Scholarship Enhancement.
1005	62-1200.45	State	Regulation	Military Mobilization: LIFE Scholarship and LIFE Scholarship Enhancement.
1006	62-1200.50	State	Regulation	LIFE Scholarship Refunds and Repayments.
1007	62-1200.55	State	Regulation	Appeals Procedures: LIFE Scholarship and LIFE Scholarship Enhancement.
1008	62-1200.60	State	Regulation	Institutional Policies and Procedures for Awarding: LIFE Scholarship and LIFE Scholarship Enhancement.
1009	62-1200.65	State	Regulation	Institutional Disbursements: LIFE Scholarship and LIFE Scholarship Enhancement.
1010	62-1200.70	State	Regulation	Program Administration and Audits: LIFE Scholarship and LIFE Scholarship Enhancement.
1011	62-1200.75	State	Regulation	Suspension or Termination of Institutional Participation: LIFE Scholarship and LIFE Scholarship Enhancement.

Service/Product Provided to Customers	Customer Segments	<u>Specify only for the following Segments:</u> (1) <u>Industry:</u> Name; (2) <u>Professional Organization:</u> Name; (3) <u>Public:</u> Demographics.	Divisions or Major Programs	Description
Student Refund Checks	General Public	Students attending the college	Controller's Office	Accounts Payable payments
Vendor payments for goods & services	Industry	Various industries	Controller's Office	Accounts Payable payments
Billing and receivables for student and non-student related fees such as tuition, room and board, services rendered	General Public	Students, Parents and Vendors	Treasurer's Office	Student and non-student billing
Responsible for the collection portals for the collection of yearly dues	Professional Organization	SC City and Managers Association	Treasurer's Office	Collection of yearly dues
Assist in the development of the College of Charleston's budget through the state system SCIES.	Executive Branch/State Agencies		Budget Office	This division is responsible for the development of the Governor's budget and oversight of the annual state budget for South Carolina.
The Payroll Office's mission is to process accurate and timely payments, to comply with governmental regulations, and to provide exceptional customer service in keeping with the high standards promoted by the College of Charleston.	Executive Branch/State Agencies		Payroll Office	All employees receiving wages from the College of Charleston
textbooks, office supplies and apparel	General Public	College employees, students and surrounding community	Bookstore	Bookstore is responsible for providing retail and textbooks to employees and students
on-campus housing	General Public	College undergraduate students	Campus Housing	Campus Housing is responsible for all on-campus room assignments, fees and contracts for residence halls and historic houses
printing and copying	General Public	College employees and students	Copy Center	Copy Center is responsible for providing copying and printing services to employees and students
campus identification card which allows access to meal plans, declining balance accounts, events, facilities, and services	General Public	College employees and students	Cougar Card	Cougar Card manages the College's identification card
dining and catering	General Public	College employees, students and surrounding community	Dining Services	Dining Services is responsible for providing food services to employees and students
mail services	General Public	College employees, students and surrounding community	Mail Services	Mail Services is responsible for providing mail services for employees and students
parking passes and garages	General Public	College employees, students and surrounding community	Parking Services	Parking Services is responsible for parking services to employees and students
performing arts venue	General Public	College employees, students, Spoleto USA and surrounding community	Sottile Theatre	Sottile Theatre is responsible for handling the operations of events in the theatre
Solicit and receive applications for employment from the general public. Provide HR support and consultation to managers and employees of the College.	General Public	College employees and members of the general public seeking employment with the College.	Human Resources	HR is responsible for employee recruitment, retention, development, performance management, conduct, classification, compensation, benefits, and data management for the institution.
Work with the Department of Administration, State Division of Human Resources to provide employee data, reports and other non-delegated actions as required by state HR Regulations.	Executive Branch/State Agencies		Human Resources	HR is responsible for employee recruitment, retention, development, performance management, conduct, classification, compensation, benefits, and data management for the institution.
Conducts investigations, training, reviews hiring process for EEO compliance, prepares reports, consults with employees and managers.	General Public	College employees, students, parents, law enforcement.	Equal Opportunity Programs	EOP ensures compliance with federal and state laws including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 as amended, the Americans with Disabilities Act, and all other pertinent laws as they pertain to access and equity.
Facility planning programming, design, construction, commissioning, operations maintenance, repair, inspection and PM services	Executive Branch/State Agencies		CofC Campus Community	Facility planning programming, design, construction, commissioning, operations maintenance, repair, inspection and PM services
Purchasing of goods and services for all departments within College	Executive Branch/State Agencies		Procurement Office	This department provides efficient and timely procurement services that maximize the College's resources and promote its instruction, research, extension, and professional services programs while maintaining compliance with state laws and regulations.
Foster fair, ethical, and legal trade practices that generate broad participation and competition among potential suppliers and result in the development of a strong vendor community.	Industry	Multiple vendors	Procurement Office	This department develops, advertises, and issues solicitations to the vendor community and manages contracts.
Promote public trust in College of Charleston and fosters transparency across the procurement process.	General Public	Citizens and taxpayers of South Carolina	Procurement Office	This department develops, advertises, and issues solicitations to the vendor community and manages contracts.
Campus Recreation Services	General Public	Students, faculty, staff, and community	Division of Student Affairs	Student Affairs supports the academic mission and enhances classroom experiences with additional services, programs and activities. The division is dedicated to the development of all students and to facilitating their cultural, social, emotional, physical, ethical and intellectual development so they may become responsible, respectful, and effective individuals.

[Collegiate Recovery Program](#)
[Counseling and Substance Abuse Services](#)
[Dean of Students](#)
[Disability Services](#)
[Fraternity and Sorority Life](#)
[Higdon Student Leadership Center](#)
[Multicultural Student Programs and Services](#)
[Residence Life](#)
[Student Health Services](#)
[Student Life](#)
[Upward Bound and Pre-College Programs](#)
[Victim Services](#)

<p>The Division of Marketing and Communications enhances the university's national and global image and identity by informing students, alumni, parents, donors, supporters and the public about the College through high-quality communications, including print and electronic publications, websites, public relations, media relations, content marketing, executive communication and advertising.</p>	General Public	Prospective student and their families; alumni, friends/donors of the College, state and federal legislators, and the general public at large (which covers all ages and socio-economic statuses).	Division of Marketing and Communications	The Division of Marketing and Communications leads the planning, creation and implementation of College of Charleston's marketing, communications and brand management goals and initiatives. It enhances awareness of, and support for, the university's strategic goals. Through brand marketing and direct marketing efforts, the division assists all areas of the College in achieving their goals and objectives. The division provides timely, accurate and motivational communications about the university's programs, projects and activities that inspire positive actions among internal and external audiences.
<p>Provides academic programming and instruction to students. Provides academic support services to students.</p>	General Public	Enrolled students	Academic Affairs Division	Offers baccalaureate and graduate programs through seven schools: School of the Arts, School of Business, School of Education, Health, and Human Performance, School of Humanities and Social Sciences, School of Languages, Cultures, and World Affairs, School of Professional Studies, and School of Sciences and Mathematics
<p>Oversees vital issues related to faculty and staff personnel concerns including recruitment, hiring, promotion, as well as budget requests and needs. Collaborates on internal and external reporting to state agencies and other organizations. Oversees academic programming initiatives.</p>	General Public	Faculty, staff, and students	Office of the Provost	The responsibility of the Office of the Provost and Academic Affairs is to provide academic vision and leadership. The responsibilities are as broad and diverse as the College of Charleston itself. With the deans, department chairs, program heads, faculty, and administrative offices, Provost and staff work with other areas of campus and the President's office to advance the quality and mission of the College, including implementing the Strategic Plan.
<p>Promotes student engagement in transformative learning experiences both in and out of the classroom.</p>	General Public	Faculty, staff, and students	Academic Experience	Provides students with educationally purposeful opportunities that lead to deep learning, integrated social and intellectual development, and engagement with local and global communities.
<p>Offers courses in traditional, evening, online and hybrid formats to help the program's students balance the demands of their academic, work and family lives to complete the BPS degree.</p>	General Public	Students	School of Professional Studies	The School of Professional Studies' degree-completion program is an individualized and flexible course of study, designed to meet the diverse needs of non-traditional students.
<p>Selects and acquires information resources based on collection management principles that reflect the teaching and research requirements of the college. Organizes timely, logical, aggregated and convenient access to print, electronic and other information resources to further study and research.</p>	General Public	Faculty, staff, students and the community	Library	Provides students and faculty the opportunity to realize their intellectual and personal potential, our mission is to make available a comprehensive collection of scholarly materials and library services congruent with the institution's present and anticipated instructional and research requirements.
<p>Faculty professional development opportunities, consultations, course design, tutorials, educational technology equipment, application support</p>	General Public	CofC Faculty	Teaching, Learning & Technology	Supports the faculty and institutional core values by integrating education technology with pedagogy.
<p>Troubleshooting computer issues, network access, lost passwords, and classroom support.</p>	General Public	CofC Faculty, Staff and Students	IT Support Services	Provides ongoing, site-based, IT support services for all aspects of technology implementation.
<p>Virus protection, data loss prevention, security incident response, compromised accounts, phishing.</p>	General Public	CofC Faculty, Staff and Students	Information Security	Information Security oversees efforts to protect computing and information assets and develops and complies with information-related laws, regulation and policies.
<p>Wired and wireless network connectivity, server storage space, infrastructure for application servers.</p>	General Public	CofC Faculty, Staff and Students	Infrastructure	Provides networking and infrastructure to campus.
<p>Implements and services the backend of enterprise applications. Manages domain accounts and user access. Collaborates with campus community in the implementation of enterprise applications.</p>	General Public	CofC Faculty, Staff and Students	Enterprise Application Management	Develops, implements, and maintains enterprise applications.
<p>Provides resources for policies, procedure and documents relating to College data. Provides Cognos training for faculty and staff and supports report writing by authors throughout the College.</p>	General Public	CofC Faculty, Staff and Students	Enterprise Information Management	Support area responsible for data warehousing and support of business intelligence reporting.
<p>Alumni career services, alumni e-newsletter, information about the College and opportunities to engage with the College</p>	General Public	College of Charleston alumni	Institutional Advancement	The Division of Institutional Advancement provides the guidance, protocols, processes, infrastructure and organizational leadership to the rest of the campus in order to identify, secure, steward and invest necessary resources to enrich academic, athletic and campus life at the College of Charleston. Committed to cultivating a culture of philanthropy, inclusiveness and support, the professionals in the IA Division work closely with alumni, parents, friends and campus partners to assure boundless opportunities for students, graduates and the College.

Agency Name:

COLLEGE OF CHARLESTON

Fiscal Year 2018-2019

Accountability Report

Agency Code and Section:

H150

015

Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
Ellucian	Private Business Organization	ERP System Vendor	Compliance, Efficiency, Reporting
Wells Fargo	Private Business Organization	Provide banking services	Compliance, Efficiency
Bank of America	Private Business Organization	Provide banking services	Compliance, Efficiency
GFOA	Professional Association	Provide professional guidance	Compliance, Efficiency
SCGFOA	Professional Association	Provide professional guidance	Compliance, Efficiency
SACUBO	Professional Association	Provide professional guidance	Compliance, Efficiency
AP & P2P Network	Professional Association	Provide professional guidance	Compliance, Efficiency
NCURA	Professional Association	Provide professional guidance	Compliance, Efficiency
NACUBO	Professional Association	Provide professional guidance	Compliance, Efficiency
APPA	Professional Association	Provide professional guidance	Compliance, Efficiency
Various Federal Agencies	Federal Government	Grant Funding	Research, Public Service, Education
Various State Agencies	State Government	Grant Funding	Research, Public Service, Education
Charleston County	Local Government	Grant Funding	Research, Public Service, Education
Various	Private Business Organization	Grant & Contract Funding	Research, Public Service, Education
TouchNet Information Systems	Private Business Organization	Provides online billing and payment portals for tuition, room and board, MarketPlace functions and payment plans	Accounts Receivable reduction
Campus Guard	Private Business Organization	Payment Card Industry Data Security Standard (PCI-DSS) consultants	Compliance, Information security
Heartland ECSI	Private Business Organization	Provides billing services for Perkins Loans and services related to tax form 1098T	Government compliance
State of South Carolina	State Government	Provides a portion of the College of Charleston's annual operating budget each fiscal year.	
IBM	Private Business Organization	Provides the College of Charleston's reporting application, Cognos.	Reporting
ING (VOYA)	Non-Governmental Organization	403(B) Employee Contributions Vendor	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
The Lincoln National Life insurance Co.	Non-Governmental Organization	403(B) Employee Contributions Vendor	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Fidelity Retirement	Non-Governmental Organization	403(B) Employee Contributions Vendor	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
MetLife Annuity	Non-Governmental Organization	403(B) Employee Contributions Vendor	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
AXA Equitable	Non-Governmental Organization	403(B) Employee Contributions Vendor	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Great West Retirement Services	Non-Governmental Organization	401(K)/457 Employee Contribution Vendor	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Public Employee Benefit Authority	Non-Governmental Organization	Employee Pension Contribution Agency, Installment Purchase Program Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
TIAA-CREF ORP	Non-Governmental Organization	South Carolina Optional Retirement Plan Payment Vendor	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Metropolitan Life ORP	Non-Governmental Organization	South Carolina Optional Retirement Plan Payment Vendor	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
AIG Retirement ORP	Non-Governmental Organization	South Carolina Optional Retirement Plan Payment Vendor	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information

MassMutual ORP	Non-Governmental Organization	South Carolina Optional Retirement Plan Payment Vendor	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
ASI Flex	Non-Governmental Organization	South Carolina Employee Medical Deduction Vendor	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
SC State Child Support	Local Government	Child Support Garnishing Agency	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
California State Family Court	Local Government	Child Support Garnishing Agency	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Texas Child Support	Local Government	Child Support Garnishing Agency	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Mecklenburg County Family Court	Local Government	Child Support Garnishing Agency	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Polk County Family Court	Local Government	Child Support Garnishing Agency	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Department of Treasury	Federal Government	IRS Withholding Tax Payments, IRS Levy Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
James M. Wyman, Trustee	Federal Government	Bankruptcy Levy Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
SC Department of Revenue	State Government	SC Withholding Tax Payments, SC Levy Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
SC Department of Employment & Workforce	State Government	SC Unemployment Insurance Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
US Department of Education - National Payment Center	Federal Government	Educational Loan Garnishment Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
College of Charleston Foundation	Non-Governmental Organization	Voluntary Withholding Payment	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Cougar Club	Non-Governmental Organization	Voluntary Withholding Payment	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Trident United Way	Non-Governmental Organization	Voluntary Withholding Payment	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
SC Employees Association	Non-Governmental Organization	Voluntary Withholding Payment	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Georgia Department of Revenue	State Government	GA Withholding Tax Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Virginia Department of Taxation	State Government	VA Withholding Tax Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
Connecticut Department of Revenue Services	State Government	CT Withholding Tax Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
North Carolina Department of Revenue	State Government	NC Withholding Tax Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
North Carolina Department of Commerce	State Government	NC Unemployment Insurance Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
New Jersey Department of Taxation	State Government	NJ Withholding/Unemployment/Disability/Training Tax Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
SC State Accident Fund	State Government	SC Worker's Compensation Insurance Payments	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information
IRS/Social Security Administration	Federal Government	File tax forms for College	Remit Employee Deduction, Employee Contribution, and/or Employee Wage Information

Charleston Area Regional Transportation Authority (CARTA)	State Government	Provide transportation and parking options for employees and students	Transportation cost saving for employees and students
United States Postal Service (USPS)	Federal Government	Provide mail services for employees and students	
South Carolina IHE's Emergency Managers/Directors	State Government	Communication sharing, process and procedure reviews, operational updates	
SFAA, Division of State Human Resources	State Government	In accordance with State HR Regulations, provide employee data, required reports and seek approval on non-delegated transactions. Seek opinion or consultation as needed.	Compliance and efficiency
SFAA, Office of the State Engineer	State Government	OSE Capital Projects Overview and Approval	Build appropriate review time
City of Charleston Board of Architectural Review	Local Government	Review and approval process for all projects that impact architectural aesthetics	See early and prompt review
SciQuest	Private Business Organization	Software provider of our eProcurement system that allows internal users to submit requisitions electronically, create and distribute purchase orders to vendors and to track process.	Create efficiencies and streamline procurement process from start to finish.
IonWave	Private Business Organization	Software provider of eBid system that allows vendors to register and receive notifications regarding solicitations, submit bids electronically.	Create efficiencies and streamline bidding process from start to finish.
Charleston Higher Education Procurement Alliance	Higher Education Institute	An alliance between College of Charleston, MUSC, The Citadel and Trident Technical College.	Formed to gain efficiencies in solicitation process and to aggregate spend to gain more cost efficient contracts for common goods and services.
SFAA Procurement Services	State Government	College relies on and collaborates with state purchasing officials for guidance and discusses common goals and objectives.	To discover commonalities and requirements for statewide contracts, to promote compliance with state law and to promote best practices in procurement.
Commission on Higher Education (CHE)	State Government	The coordinating board for all public institutions in SC.	CHE oversees academic program quality; maintains funding and data systems; approves capital projects, leases, and land purchases; oversees administration of State financial aid
Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)	Professional Association	The regional body for the accreditation of degree-granting higher education institutions in the Southern states	The Commission's mission is the enhancement of educational quality throughout the region and it strives to improve the effectiveness of institutions by ensuring that institutions meet standards established by the higher education community that address the needs of society and students.
Association of American Colleges & Universities (AAC&U)	Professional Association	AAC&U is the leading national association concerned with the quality, vitality, and public standing of undergraduate liberal education.	AAC&U organizes its work around four broad goals: LEAP: Liberal Education as a Global Necessity Quality: 21st Century Markers for the Value of US Degrees Equity: Innovation, Inclusive Excellence, and Student Success Social Responsibility: Integrative Liberal Learning for the Global Commons
National Study of Instructional Costs and Productivity (Delaware Cost Study)	Higher Education Institute	Analytical tool (through the University of Delaware) that allows institutions to benchmark teaching workloads, instructional costs and productivity, by academic discipline.	Participation in the Delaware Cost Study affords clear, concise analysis of data on teaching loads by faculty category, direct cost of instruction, and externally funded research and service productivity. The Delaware Cost Study enables comparison of institutional data with national benchmarks arrayed by Carnegie institution type and by highest degree offered and undergraduate/graduate program mix within a discipline.

SCITDA	Professional Association	Collaboration of technology to benefit state agencies and citizens of South Carolina. To provide a medium for the exchange of information pertinent to the management of State information technology facilities. To provide a consolidation of experience, knowledge, and interest in improving information technology, administration and management. To serve as an instrument for the dissemination of information.	To provide a medium for the exchange of information pertinent To the management of State information technology facilities. -To provide a consolidation of experience, knowledge, and interest in improving information technology, administration and management. -To serve as an instrument for the dissemination of information.
EDUCAUSE	Professional Association	Collaborate on common higher education IT challenges and sharing of mission of transforming higher education through the use of information technology.	Address important higher education issues including: enterprise systems, policy, cybersecurity, teaching and learning, identity management, and emerging trends.
Info-Tech	Professional Association	Membership and services provide a program to improve IT performance by establishing performance measures to building strategies to implementation of best practices and key projects.	Set goals and align business needs, allocate resources, measure IT performance.
Online Learning Consortium	Professional Association	Collaborate to advance the quality of online education by adopting best practices and taking advantage of professional development and instruction opportuneness	Share and apply best practices in online education.
College of Charleston Foundation	Non-Governmental Organization	College of Charleston Foundation provides private funds in support of the mission of the College	Raise funds in support of the College's high-priority philanthropic initiatives.
College of Charleston Alumni Association	Non-Governmental Organization	College of Charleston Alumni Association provides programming and services meant to engage over 80,000 living alumni	Build a culture of pride and engagement by ensuring that alumni stay informed, get involved and give back
Cougar Club	Non-Governmental Organization	Cougar Club engages friends, alumni, and parents in support of scholar athletes at the College	Provide financial support for student-athlete scholarships, in addition to sport specific fundraising and athletic facility improvements
Aceware	Private Business Organization	Provides online, non-credit registration and payment gateway	Compliance, Efficiency, Reporting
T2 Parking	Private Business Organization	Parking solutions	Efficiency
TargetX	Private Business Organization	Admissions servicing	Efficiency, Reporting
Hankshake	Private Business Organization	Career Services Solution	Compliance, Efficiency

Agency Name: COLLEGE OF CHARLESTON

Fiscal Year 2018-2019
Accountability Report

Agency Code: H150 Section: 015

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
CAFR	External Review and Report	Comprehensive Annual Financial Report (CAFR)	State of SC	State	Annually	10/01/2019	Financial statement audit, financial statements, footnotes, other supplementary schedules	http://osa.sc.gov/Reports/stateengagements/Pages/index.aspx
Single Audit	External Review and Report	Single Audit	Grant Agencies	Federal	Annually	10/25/2019	Audit of Federal Assistance Expenditures	http://osa.sc.gov/Reports/stateengagements/Pages/index.aspx
Single Audit	External Review and Report	Data Collection Form	Grant Agencies	Federal	Annually	11/18/2019	Annual Federal Assistance Expenditures	
NCAA Agreed Upon Procedures	External Review and Report	NCAA AUP Report	NCAA	Outside Organization	Annually	1/16	Agreed Upon Procedures engagement of expenses related to NCAA intercollegiate athletic programs	http://osa.sc.gov/Reports/stateengagements/Pages/index.aspx
SPIRS Report	Internal Review and Report	SPIRS Report	Department of Administration	State	Monthly	20th of following month	Capital project expenditures	
Escheat Report	External Review and Report	Escheat Report	State Treasurer	State	Annually	11/30	Accounts Payable Unclaimed Property	
Travel Report	External Review and Report	Travel Report	Comptroller General	State	Annually	9/2	Travel expenses for top 25 travelers, and total	
1099-MISC	External Review and Report	1099-MISC	IRS	Federal	Annually	1/31	Payments to individuals- calendar year basis	
1042-S	External Review and Report	1042-S	IRS	Federal	Annually	3/15	Payments to foreign payees- calendar year basis	
SF-425	External Review and Report	SF-425 Federal Financial Report	Various Federal Agencies	Federal	Quarterly	End of following month	Quarterly grant expenditures	
SF-425	External Review and Report	SF-425 Federal Financial Report	Various Federal Agencies	Federal	Annually	90-120 days after grant ends	Final grant expenditures	
Agency Budget	External Review and Report	Agency Budget Plan	Executive Budget Office	State	Annually	As requested	Submission of the College of Charleston's budget requests and required schedules as determined by the EBO.	
Accountability Report	External Review and Report	Accountability Report	SC Dept. of Administration	State	Annually	9/15	Intended to report on agency's performance; expenditures and associated goals, strategies and objectives, and other items as shown on the report tabs	SC Dept. of Administration Accountability Portal and the CofC Controller's website
Fines and Fees Report	External Review and Report	Fines and Fees Report	Proviso 117.75 2015-16 Act	State	Annually	9/1	Amounts of fines and fees that were charged and collected, authority for fines and fees, source and intended use	http://businessaffairs.cofc.edu/documents/fines-and-fees-fy16.pdf
CHE150	External Review and Report	CHE 150-Data Report	Commission on Higher Education	State	Annually	As requested	Mission Resource Requirement Survey - Research & Public Service expenditures related to grants and contracts; Employees enrolled in retirement system; Utility expenditures; Acreage.	
CHE100	External Review and Report	CHE 100-Data Report	Commission on Higher Education	State	Annually	As requested	Academic Year Analysis of Tuition and Required Fees	
Accommodations Taxes	External Review and Report	Accommodations' Taxes	City/County-Charleston	Local Govt.	Monthly	20th of following month	Accommodations taxes for guest housing and summer groups	
Accommodations Taxes	External Review and Report	Accommodations' Taxes	Department of Revenue	State	Monthly	20th of following month	Accommodations taxes for guest housing and summer groups	
Use Taxes	External Review and Report	Use Taxes	Department of Revenue	State	Monthly	20th of following month	Use tax remittance	
NRA Withholding	External Review and Report	Non-resident alien withholding	IRS	Federal		As necessary	Withholding taxes for payments to non-resident aliens	
FPR	External Review and Report	Federal Project Review (FPR)	Executive Budget Office	State	Annually	When Requested	Indirect costs related to public service grants with federal funding	
Moody's	External Review and Report	Annual Public University Disclosure Request	Moody's	Outside Organization	Annually	11/1	Financial information	
1098T	External Review and Report	IRS Form 1098T	IRS	Federal	Annually	1/31	Tuition tax credit for prior calendar year	
Debt Report	External Review and Report	Proviso 117.37 Debt Report	SC Executive Budget Office	State	Annually	2/28	Report of current accounts receivable	on file in CofC Treasurer's Office
Allowance for Doubtful Accounts	External Review and Report	Allowance for Doubtful Accounts	College of Charleston/Auditors	State	Annually	6/30	List of doubtful accounts subject to being written off	
Scholarship Discounts and Allowances	External Review and Report	Scholarship Discounts and Allowances	Auditors	Outside Organization	Annually	7/30	Report of tuition funding, waivers, scholarships, vouchers, etc.	
PCI-DSS Attestation of Compliance	External Review and Report	PCI-DSS Attestation of Compliance	Acquiring Banks	Outside Organization	Annually	5/31	Criteria for meeting the obligations of the Payment Card Industry	

IPEDS	External Review and Report	Contributor to IPEDS	National Center for Education Statistics	Outside Organization	Annually		financial information for the College of Charleston	https://nces.ed.gov/ipeds/datacenter/InstitutionProfile.aspx?unitId=adacb2b3acb4
Contributor to BSQ	External Review and Report	Contributor to BSQ	AACSB	Outside Organization	Annually		financial and demographic information for the School of Business	see School of Business
	External Review and Report	Contributor to NCAA Report	NCAA / Department of Education	Federal	Annually		financial information for the Athletics department	see Athletics department
Contributor to Delaware Survey	External Review and Report	Contributor to Delaware Survey	University of Delaware	Outside Organization	Annually		instructional effort and financial information for Academic Affairs	see Institutional Research
Employer's Quarterly Federal Tax Return	External Review and Report	Form 941, Employer's Quarterly Federal Tax Return	Internal Revenue Service	Federal	Quarterly	April 30, July 31, Oct. 31 and Jan. 31 of each year	As an employer, the College is responsible for withholding federal income tax, social security tax, and Medicare tax from each employee's paycheck and remitting it to the IRS. Each Form 941 the College files reports the total amount of tax the institution withheld during the quarter.	on file in CofC Payroll Office
Withholding Quarterly Tax Return	External Review and Report	WH-1605, SC Withholding Quarterly Tax Return	SC Department of Revenue	State	Quarterly	April 30, July 31, and Oct. 31	As an employer, the College is responsible for withholding South Carolina income tax from each employee's paycheck who works within the state of South Carolina and remit it to the SC Department of Revenue. Each Form WH-1606 the College files reports the total amount of tax the institution withheld during the quarter.	on file in CofC Payroll Office
WH-1606, SC Withholding 4th Quarter Annual Reconciliation	External Review and Report	WH-1606, SC Withholding 4th Quarter Annual Reconciliation	SC Department of Revenue	State	Annually	February 28 of each year	South Carolina employers must file WH-1606 SC Withholding 4th Quarter Annual Reconciliation and file W-2s with the state by February 28th of each year	
	External Review and Report	GA-V, G-7	Georgia Department of Revenue	State	Monthly	At the end of each month, and April 30, July 31, Oct. 31 and Jan. 31 of each year	As an employer, the College is responsible for withholding Georgia income tax from any employees who work within the state of Georgia and remit it to the Georgia Department of Revenue. Each Form G-7 the College files reports the total amount of tax the institution withheld during the quarter.	
GA-1003, Withholding Income Statement Transmittal	External Review and Report	GA-1003, Withholding Income Statement Transmittal	Georgia Department of Revenue	State	Annually	February 28 of each year	Georgia employers must file a Form G-1003 annual return that includes the annual reconciliation of all four quarters and file W-2s with the state by February 28th of each year.	
Income Tax Withholding Return	External Review and Report	NC-5, Quarterly Income Tax Withholding Return	North Carolina Department of Revenue	State	Quarterly	April 30, July 31, October 31, and January 31 of each year	As an employer, the College is responsible for withholding North Carolina income tax from any employees who work within the state of North Carolina and remit it to the North Carolina Department of Revenue. Each Form NC-5 the College files reports the total amount of tax the institution withheld during the quarter.	
NC-3, Annual Withholding Reconciliation	External Review and Report	NC-3, Annual Withholding Reconciliation	North Carolina Department of Revenue	State	Annually	February 28 of each year	North Carolina employers must file a Form NC-3 Annual reconciliation of withholding that includes the reconciliation of all four quarters and file W-2s with the state by February 28th of each year.	
Return of Virginia Income Tax Withheld	External Review and Report	VA-5, Employers Return of Virginia Income Tax Withheld	Virginia Department of Taxation	State	Quarterly	April 30, July 31, October 31, and January 31 of each year	As an employer, the College is responsible for withholding Virginia income tax from any employees who work within the state of Virginia and remit it to the Virginia Department of Taxation. Each Form VA-5 the College files reports the total amount of tax the institution withheld during the quarter.	
VA-6, Employers Annual Summary of Virginia Income Tax Withheld	External Review and Report	VA-6, Employers Annual Summary of Virginia Income Tax Withheld	Virginia Department of Taxation	State	Annually	January 31st of each year	Virginia employers must file a Form VA-6 Annual reconciliation of withholding that includes the reconciliation of all four quarters and file W-2s with the state by January 31st of each year.	

Quarterly Reconciliation of Withholding	External Review and Report	CT-941, Connecticut Quarterly Reconciliation of Withholding	Connecticut Department of Revenue Services	State	Quarterly	April 30, July 31, October 31, and January 31 of each year	As an employer, the College is responsible for withholding Connecticut income tax from any employees who work within the state of Connecticut and remit it to the Connecticut Department of Revenue Services. Each Form CT-941 the College files reports the total amount of tax the institution withheld during the quarter.	
CT-W3, Connecticut Annual Reconciliation of Withholding Tax Return	External Review and Report	CT-W3, Connecticut Annual Reconciliation of Withholding Tax Return	Connecticut Department of Revenue Services	State	Annually	January 31st of each year	Connecticut employers must file a Form CT-W3 Connecticut annual reconciliation of withholding that includes the annual reconciliation of all four quarters and file W-2s with the state by January 31st of each year.	
Escheatment Reporting	External Review and Report	Escheatment Reporting	SC State Treasurer's Office	State	Annually	November 1 of each year	Payroll checks which have not been cashed within one year of issuance (as of fiscal year end) are considered abandoned property and must be remitted to the SC State Treasurer's Office	Individual abandoned payroll checks are indexed as searchable items on the SC State Treasurer's website.
Fund Payroll Audit Report	External Review and Report	State Accident Fund Payroll Audit Report	SC State Accident Fund	State	Annually	August 15 of each year	The College of Charleston must submit its total payroll for each assigned workers' compensation classification code. The College's premium auditor assists the institution in assigning the proper classification code(s) for the specific operations. State agencies are issued fiscal year policies, July 1 to June 30.	on file in the CofC Payroll Office.
Form 1244, Monthly Deposit of Retirement Contributions; Form 1246 Quarterly Deposit of Retirement Contributions	External Review and Report	Form 1244, Monthly Deposit of Retirement Contributions; Form 1246 Quarterly Deposit of Retirement Contributions	Public Employee Benefits Authority	State	Monthly	Last day of the following month	Retirement Contribution and Salary information for SCRS, PORS, and ORP, Retiree Insurance Surcharge, Incidental Death Benefit Contributions, and Accidental Death Contributions are remitted on this form.	
Supplemental Contribution Report	External Review and Report	Form 1227, Supplemental Contribution Report	Public Employee Benefits Authority	State		As Needed	Retirement Contribution and Salary information for SCRS, PORS, and ORP, Retiree Insurance Surcharge, Incidental Death Benefit Contributions, and Accidental Death Contributions are remitted on this form to adjust any amounts or years of service previously reported (or omitted) from Forms 1244 or 1246.	
Optional Retirement Plan Vendor Reports	External Review and Report	Optional Retirement Plan Vendor Reports	TIAA-CREF, Valic, Met Life, & Mass Mutual	Outside Organization	Monthly	After each payroll is processed	Employee Deduction and Employer Contributions Details are remitted to 3rd party vendors after each payroll is processed	
Medical Deduction Reports	External Review and Report	Medical Deduction Reports	Wage Works (FBMC)	Local Govt.	Monthly	After each payroll is processed	Employee Deduction and Employer Contributions Details are remitted to Wage Works after each payroll is processed	
Garnishment Reports	External Review and Report	Garnishment Reports	Child Support Agencies, Tax Agencies, Bankruptcy Courts, Educational Loan Vendors	Local Govt.	Monthly	After each payroll is processed	The details of employee garnishments and disposable income are remitted to the garnishing agencies.	
Public Employment & Payroll for State Institutions of Higher Education	External Review and Report	Survey of Public Employment & Payroll for State Institutions of Higher Education	US Census Bureau	Federal	Annually	April 20 of each year	The U.S. Census Bureau conducts an Annual Survey of Public Employment & Payroll as authorized by Title 13, United States Code (U.S.C.), Sections 161 and 182 to provide state and local government data on full-time and part-time employment, part-time hours worked, full-time equivalent employment, and payroll statistics by governmental function for the pay periods that include March 12 of each year	on file in the CofC Payroll Office

UCE 101/120, SC Unemployment Return	External Review and Report	UCE 101/120, SC Unemployment Return	SC Department of Employment & Workforce	State	Quarterly	April 30, July 31, October 31, and January 31 of each year	As an employer, the College is responsible for withholding South Carolina unemployment tax. Only the employer amount is withheld from each paycheck and remitted to the SC Department of Employment & Workforce.	
NCUI 101, Employers Quarterly Tax and Wage Report	External Review and Report	NCUI 101, Employers Quarterly Tax and Wage Report	North Carolina Department of Commerce	State	Quarterly	April 30, July 31, October 31, and January 31 of each year	As an employer, the College is responsible for withholding North Carolina unemployment tax. Only the employer amount is withheld from each paycheck and remitted to the North Carolina Department of Commerce.	
	External Review and Report	Forms W-2	Internal Revenue Service/Social Security Administration	Federal	Annually	February 28 of each year	Employers must complete a Form W-2 for each employee to whom they pay a salary, wage, or other compensation as part of the employment relationship. An employer must mail out the Form W-2 to employees on or before January 31. This deadline gives these taxpayers about 2 months to prepare their returns before the April 15 income tax due date. The form is also used to report FICA taxes to the Social Security Administration. The Form W-2, along with Form W-3, generally must be filed by the employer with the Social Security Administration by the end of February.	
Liability Insurance Policies Renewal Forms	External Review and Report	Property and Liability Insurance Policies Renewal Forms	State Fiscal Accountability Authority- Insurance Reserve Fund	State	Annually	6/30	State Fiscal Accountability Authority- Insurance Reserve Fund	State Fiscal Accountability Authority- Insurance Reserve Fund
Admissions/Theater Tax Return L-511	External Review and Report	Admissions/Theater Tax Return L-511	SC Department of Revenue	State	Monthly	By the 1st of each month	Admissions tax must be collected by all places of amusement when an admission fee has been charged. This is monthly reporting of the admissions tax.	SC Department of Revenue
Institutional Repair and Maintenance Projects	External Review and Report	Institutional Repair and Maintenance Projects	Commission on Higher Education	State	Annually	2/10	All maintenance and repair projects planned and executed over the past fiscal year with planned cost and current fiscal year expenditures.	On file at CHE
Comprehensive Permanent Improvement Plan	External Review and Report	Comprehensive Permanent Improvement Plan	Commission on Higher Education	State	Annually	3/1	All permanent improvement projects planned to be initiated over the next five years	On file at CHE
Building Condition Survey	External Review and Report	Building Condition Survey	Commission on Higher Education	State	Bi-annually	6/1	Quantitative assessment of the condition of all E&G facilities	On file at CHE
OSHA 300A Report	External Review and Report	OSHA 300A Report	OSHA	Federal	Annually	2/1	Recordable workplace injuries and illnesses summary for calendar year	Posted publicly in HR annually by February 1
SC Human Affairs Commission EEO Report	External Review and Report	SC Human Affairs Commission EEO Report	SC Human Affairs Commission	State	Annually	10/31	Report of race and gender demographics on all employees, employment applicants, new hires and promotions for each federal fiscal year, Oct. 1-Sept. 30.	SC Human Affairs Commission Website
Leave Transfer Pool Report	External Review and Report	Leave Transfer Pool Report	Department of Administration, Division of State Human Resources	State	Annually	3/1	Accounting of all sick and annual leave pool requests granted, leave donations received, and associated values.	Department of Administration, Division of State Human Resources
Bonus Report	External Review and Report	Bonus Report	Department of Administration, Division of State Human Resources	State	Annually	8/31	Names of employee receiving bonuses, total amount, funding source and reason.	Department of Administration, Division of State Human Resources
Monetary Awards Report	External Review and Report	Monetary Awards Report	Department of Administration, Division of State Human Resources	State	Annually	8/31	Names of employee receiving monetary awards, total amount, source of funds and reason.	Department of Administration, Division of State Human Resources
Salary Supplement Report	External Review and Report	Salary Supplement Report	Department of Administration, Division of State Human Resources	State	Annually	8/31	Names of employees receiving a salary supplement from a private source, amount of supplement and source.	Department of Administration, Division of State Human Resources

Organizational Charts	External Review and Report	Organizational Charts	Department of Administration, Division of State Human Resources	State	Annually	9/1	Organization chart showing all FTE positions indicating department, name, title, classification, state grievance status.	Department of Administration, Division of State Human Resources
Dual Employment Report	External Review and Report	Dual Employment Report	SC Comptroller General's Office	State	Annually	9/13	Report showing names of all employees working dual employment and amount paid in dual employment for the prior fiscal year.	
Form 1094C	External Review and Report	Form 1094C	US Internal Revenue Service	Federal	Annually	3/31	In compliance with the Affordable Care Act, report of all employees offered healthcare insurance coverage during the calendar year, coverage dates, and dependent data.	
Delivery Quantity Contract Quarterly Report	External Review and Report	OSE Indirect Delivery Quantity Contract Quarterly Report	Office of the State Engineer	State	Quarterly	Qtr.	IDC contract activity	On file with Office of State Engineer
(PS)	External Review and Report	Programmatic Agreement (PS)	State Historic Preservation Office	State	Annually	9/1	Compliance confirmation	On file with State Historic Preservation Office
	External Review and Report	Easement Agreement	Charleston Preservation Society	Local Govt.	Annually	8/1	Compliance confirmation	On file with Charleston Preservation Society
Sole Source	External Review and Report	Sole Source	SFAA Procurement Services	State	Quarterly		Number, value, reference number, dates, vendor name, commodity/service of sole source purchases	On file with SFAA Procurement Services and CofC Procurement
Emergency Purchase	External Review and Report	Emergency Purchase	SFAA Procurement Services	State	Quarterly		Number, value, reference number, dates, vendor name, commodity/service of emergency purchases	On file with SFAA Procurement Services and CofC Procurement
Trade-in Sales Report	External Review and Report	Trade-in Sales Report	SFAA Procurement Services	State	Quarterly		Number, value of new item net cost, historical cost, trade value, reference number, dates, commodity and inventory number of purchases involving trade-in	On file with SFAA Procurement Services and CofC Procurement
Record of Applied Preferences	External Review and Report	Record of Applied Preferences	SFAA Procurement Services	State	Quarterly		Solicitation number, award date, description of purchase, commodity code lowest bid amount, award amount, preference expense and category	On file with SFAA Procurement Services and CofC Procurement
Illegal Procurements	External Review and Report	Illegal Procurements	SFAA Procurement Services	State	Quarterly		Number, value, reference number, dates, vendor name, commodity/service of unauthorized purchases and reason it is illegal	On file with SFAA Procurement Services and CofC Procurement
Procurements using 10% Rule	External Review and Report	Procurements using 10% Rule	SFAA Procurement Services	State	Quarterly		PO number, date, state contract number, description, state contract unit price, off contract vendor, off contract item description, off contract unit price, quantity purchased	On file with SFAA Procurement Services and CofC Procurement
Report	External Review and Report	MBE Progress Report	OSMBA	State	Quarterly		Total funds expended, funds expended with certified MBEs, cumulative FY to date funds expended with certified MBEs, annual dollar goal established, percentage of goal met, number of solicitations sent to certified MBEs, number of responses from certified MBEs, number of awards made to certified MBEs with vendor name, commodity/service and certification number for goods and services and for construction and/or renovation	On file with SFAA Procurement Services and CofC Procurement
CHEMIS Summer Submission: Enrollment, Identifier, Disbursements, Course and Facilities Data	External Review and Report	CHEMIS Summer Submission: Enrollment, Identifier, Disbursements, Course and Facilities Data	SC Commission on Higher Education	State	Annually	8/15	Schools must submit detailed data files containing information on total student enrollment, student financial aid awards, semester course, and institutional facilities. Each file must be formatted appropriately according to CHE standards.	Data available in summary only, published by the SC CHE: http://www.che.sc.gov/DataPublications.aspx
Year Submission: Completions Data	External Review and Report	CHEMIS Academic Year Submission: Completions Data	SC Commission on Higher Education	State	Annually	9/30	A completions file for the most recent academic year must be submitted. The file must include the race/ethnicity, gender, award/degree level, CIP code, distance education status, and major sequence data for each student who completed his or her degree during the given time frame.	Data available in summary only, published by the SC CHE: http://www.che.sc.gov/DataPublications.aspx

CHEMIS Fall Submission: Enrollment, Identifier, Disbursements, Course and Facilities Data	External Review and Report	CHEMIS Fall Submission: Enrollment, Identifier, Disbursements, Course and Facilities Data	SC Commission on Higher Education	State	Annually	10/31	Schools must submit detailed data files containing information on total student enrollment, student financial aid awards, semester course, and institutional facilities. Each file must be formatted appropriately according to CHE standards.	Data available in summary only, published by the SC CHE: http://www.che.sc.gov/DataPublications.aspx
Submission: Faculty Data	External Review and Report	CHEMIS Fall Submission: Faculty Data	SC Commission on Higher Education	State	Annually	11/28	Schools must submit a detailed faculty data file including but not limited to the following data fields related to each faculty member: gender, race/ethnicity, faculty rank, employee status, date of hire, date of termination, contract terms, tenure status, annual salary, department CIP code, and minimum required competency.	Data available in summary only, published by the SC CHE: http://www.che.sc.gov/DataPublications.aspx
CHEMIS Spring Submission: Enrollment, Identifier, Disbursements, Course and Facilities Data	External Review and Report	CHEMIS Spring Submission: Enrollment, Identifier, Disbursements, Course and Facilities Data	SC Commission on Higher Education	State	Annually	3/31	Schools must submit detailed data files containing information on total student enrollment, student financial aid awards, semester course, and institutional facilities. Each file must be formatted appropriately according to CHE standards.	Data available in summary only, published by the SC CHE: http://www.che.sc.gov/DataPublications.aspx
CHEMIS Scholarship Disbursement Reconciliation File	External Review and Report	CHEMIS Scholarship Disbursement Reconciliation File	SC Commission on Higher Education	State	Annually	6/20	Schools must submit a scholarship disbursement reconciliation file documenting any changes in financial aid awards since the previous financial aid data was submitted to CHEMIS.	Data available in summary only, published by the SC CHE: http://www.che.sc.gov/DataPublications.aspx
Survey of Applications, Acceptances, and Actual Enrollments	External Review and Report	Survey of Applications, Acceptances, and Actual Enrollments	SC Commission on Higher Education	State	Annually	1/15	Schools must submit detailed admissions files documenting the application, acceptance, and actual enrollment data for the academic year. The file must include student demographic data as well as high school and standardized test performance.	Data available in summary only, published by the SC CHE: http://www.che.sc.gov/DataPublications.aspx
Abatement of Tuition Rates for Out-of-State Students (Proviso 11.29)	External Review and Report	Reporting on Abatement of Tuition Rates for Out-of-State Students (Proviso 11.29)	SC Commission on Higher Education	State	Annually	9/30	By October 1st of each year, state supported institutions of higher learning must submit to the Commission on Higher Education, or its successor entity, the number of out-of-state students during the prior fiscal year that received abatement of rates pursuant to Section 59-112-70 of the 1976 Code. The report must include the geo-origin of the student, class of the student, comprehensive listing of all financial awards received by the student, number of semesters the student has received the abated rate, as well as the athletic status of the student. The report must also include the calculation method used to determine the abatement amount awarded to students as well as the number of students that received educational fee waivers pursuant to Section 59-101-620.	Data not available to be distributed
Collection: Institutional Characteristics, Completions, and 12-month Enrollment	External Review and Report	IPEDS Fall Collection: Institutional Characteristics, Completions, and 12-month Enrollment	National Center for Education Statistics	Federal	Annually	10/15	School officials must complete an institutional characteristics survey, a completions survey, and a 12-month enrollment survey. Data fields requested typically include student demographics, award/degree level, CIP code, distance education status, and major sequence.	Data available in summary only: http://nces.ed.gov/collegenavigator/?&id=217819

Collection: Student Financial Aid, Graduation Rates, Graduation Rates 200%, Admissions, and Outcome Measures	External Review and Report	IPEDS Winter Collection: Student Financial Aid, Graduation Rates, Graduation Rates 200%, Admissions, and Outcome Measures	National Center for Education Statistics	Federal	Annually	2/9	School officials must complete a student financial aid survey, a graduation rates survey, a graduation rates 200% survey, an admissions survey, and an outcome measures survey. Each survey included in the data collection requires detailed demographic information on each student reported.	Data available in summary only: http://nces.ed.gov/collegenavigator/?&id=217819
Collection: Fall Enrollment, Finance, Academic Libraries, and Human Resources	External Review and Report	IPEDS Spring Collection: Fall Enrollment, Finance, Academic Libraries, and Human Resources	National Center for Education Statistics	Federal	Annually	4/6	School officials must complete a fall enrollment survey, a finance survey, an academic libraries survey, and a human resources survey. The fall enrollment survey requests detailed data related to the enrolled student population from the previous fall term. Unlike most other IPEDS surveys, the finance, academic libraries, and human resources surveys all require data related to the institution itself rather than data related to the general student population of the school.	Data available in summary only: http://nces.ed.gov/collegenavigator/?&id=217819
Report: Completion/Grad uation Rates	External Review and Report	HEOA Disclosure Report: Completion/Graduation Rates	US Department of Education: Higher Education Opportunity Act of 2008	Federal	Annually	2/9	Each institution must annually make available to prospective and enrolled students the completion or graduation rate of certificate- or degree-seeking, first- time, full-time, undergraduate students. The HEOA (Sec. 488(a)(3)) added a provision requiring that the completion or graduation rates must be disaggregated by gender; major racial and ethnic subgroup [as defined in IPEDS]; recipients of a Federal Pell Grant; recipients of a subsidized Stafford Loan who did not receive a Pell Grant; and students who did not receive either a Pell Grant or a subsidized Stafford Loan.	http://irp.cofc.edu/docs/reports/heoa/HEOAGradRates.pdf
HEOA Disclosure Report: Retention Rates	External Review and Report	HEOA Disclosure Report: Retention Rates	US Department of Education: Higher Education Opportunity Act of 2008	Federal	Annually	4/6	Institutions must make available to current and prospective students the retention rate of certificate- or degree-seeking, first-time, undergraduate students [as reported to IPEDS].	http://irp.cofc.edu/docs/reports/heoa/HEOARetentionRates.pdf
Report: Student Body Diversity	External Review and Report	HEOA Disclosure Report: Student Body Diversity	US Department of Education: Higher Education Opportunity Act of 2008	Federal	Annually	4/6	Institutions must make available to current and prospective students information about student body diversity, including the percentage of enrolled, full-time students who are male; are female; are a self-identified member of a major racial or ethnic group; and receive a Federal Pell Grant.	http://irp.cofc.edu/docs/reports/heoa/HEOADiversity.pdf
HEOA Disclosure Report: Types of Graduate and Professional Education in Which the Institution's Graduates Enrolled	External Review and Report	HEOA Disclosure Report: Types of Graduate and Professional Education in Which the Institution's Graduates Enrolled	US Department of Education: Higher Education Opportunity Act of 2008	Federal	Annually	6/30	Institutions must make available to current and prospective students information regarding the types of graduate and professional education in which graduates of the institution's 4-year degree programs enrolled.	http://irp.cofc.edu/docs/reports/heoa/HEOAGraduatesAttending.pdf
HEA Report	External Review and Report	HEA Report	Title II Reporting Mandated by Section 207 of the HEA	Federal	Annually	1/1	As required by Title II of the Higher Education Act of 1998, the Secretary of Education has prepared an annual report for Congress and the public on the preparation of teachers.	The annual reports are provided via this link: https://title2.ed.gov/Public/Home.aspx , including supplemental tables. Individual State reports for the current and previous years are also available. The Office of Institutional Research and Planning assists the College's School of Education in the compilation of the data for the Title II reports annually.

Annual Security Report	External Review and Report	Annual Security Report	State of SC Statutes 59-106-10 to 59-106-30	State	Annually	10/1	Establishes the South Carolina Campus Sex Crimes Prevention act and sets forth requirements and contents of an Annual Campus Security Report including information regarding registered sex offenders.	Provides crime statistics and information on services and policies that support a safe and secure environment, highlights programs that encourage members of the campus community to seek intervention and assistance for victimization, provides information on the alcohol and drug policies, outlines procedures for handling reports of sexual assault, and identifies campus representatives for reporting crimes and incidents that have impact on the college community.
Fiscal Operations Report and Application to Participate (FISAP)	External Review and Report	Fiscal Operations Report and Application to Participate (FISAP)	US DOE	Federal	Annually	10/1	Application for and prior year reporting on the three Campus-Based programs: Federal Perkins Loan, Federal Supplemental Educational Opportunity Grant (FSEOG), and Federal Work-Study (FWS)	on file in CoFC Financial Aid Office
State IT Plan	External Review and Report	State IT Plan	SC Dept. of Administration, Technology Division	State	Annually	10/23	Comprehensive IT plan setting forth the agency's proposed IT acquisitions for the next three years along with IT base budget.	on file in CoFC Information Technology Office
Financial Statement Audit	External Review and Report		Elliott Davis Decosimo	Outside Organization		07/01-06/30		http://osa.sc.gov/Reports/stateengagements/Pages/index.aspx
Single Audit	External Review and Report		Elliott Davis Decosimo	Outside Organization		07/01-06/30		http://osa.sc.gov/Reports/stateengagements/Pages/index.aspx
NCAA Agreed Upon Procedures	External Review and Report		Elliott Davis Decosimo	Outside Organization		07/01-06/30		http://osa.sc.gov/Reports/stateengagements/Pages/index.aspx
EZ Audit	External Review and Report		Department of Education	Federal		07/01-06/30		N/A (Uploaded to DOE internal system)
Bond Disclosure	External Review and Report		Municipal Securities Rulemaking Board	Federal		07/01-06/30		http://www.emma.msrb.org
Teachers Loans	External Review and Report		CERRA/Winthrop University	State		Not always the same timeline		Secured email
Employment Tax Audit	External Review and Report		Internal Revenue Service	Federal		01/29/2016 to 11/06/2016		A copy of the final audit report is on file at the College of Charleston
External Audit	External Review and Report		SFAA, Procurement Services	State		Every three (3) years		http://www.mmo.sc.gov/PS/agency/PS-agency-audit-reports.phtm
Internal Audit	Internal Review and Report		College of Charleston	State		Random		Filed on-site, access by request
Penetration Testing	External Review and Report		Rapid7	Outside Organization		07/01-06/30		
Vulnerability Testing	External Review and Report		CampusGuard	Outside Organization		07/01-06/30		
PCI Compliance	External Review and Report		CampusGuard	Outside Organization		07/01-06/30		
CJIS	External Review and Report		SLED	State		07/01-06/30		
Theatre and Dance Accreditation	External Review and Report		National Association of Schools of Theatre (NAST)	Outside Organization		07/01-06/30	Accreditation	NAST is the accreditation entity for the Theatre and Dance programs. Access report information through the Department of Theatre and Dance (http://theatre.cofc.edu/about-the-department/index.php).
School of Business Accreditation	External Review and Report		Association to Advance Collegiate Schools of Business (AACSB International)	Outside Organization		07/01-06/30	Accreditation	AACSB International is the accreditation entity for the School of Business. Access report information through the School of Business (http://sb.cofc.edu/academics/graduate/accountancy/accreditation/index.php).
Computer Science Accreditation	External Review and Report		Accreditation Board for Engineering and Technology, Inc (ABET)	Outside Organization		Next review - 2018-2019	Accreditation	ABET accredits BS Computer Science major in the School of Science and Mathematics. Access report information through the School of Science and Mathematics (http://compsci.cofc.edu/about/index.php).
School of Education, Health and Human Performance Accreditation	External Review and Report		Council for the Accreditation of Educator Preparation (CAEP)	Outside Organization		Fall 2012 - Fall 2020	Accreditation	CAEP is the accreditation entity for the School of Education, Health and Human Performance. Access report information through the School of Education, Health and Human Performance (http://ehhp.cofc.edu/assessment/index.php).
Music Accreditation	External Review and Report		National Association of Schools of Music (NASM)	Outside Organization		Most Recent Review 2011 Next review - 2020-2021	Accreditation	NASM accredits Music (B.A.) and Performing Arts, Choral Music (M.A.T.) programs in the School of Arts. Access report information through the School of Arts.
Masters of Public Administration	External Review and Report		The Network of Schools for Public Policy, Affaris, and Administration (NASPAA)	Outside Organization		7 Year Cycle. Reaccredited in 2014	Accreditation	NASPAA accredits Public Administration (M.P.A) program in the Graduate School of the University of Charleston, South Carolina. Access report information through the Graduate School of the University of Charleston, South Carolina

Regional
Accreditation External Review and Report

Southern Association of Colleges
and Schools Commission on
Colleges (SACSCOC) Outside
Organization

Last accredited in 2017. Accreditation

<http://oiep.cofc.edu/accreditation/index.php>