

<b>AGENCY NAME:</b>	Wil Lou Gray Opportunity School		
<b>AGENCY CODE:</b>	H710	<b>SECTION:</b>	005

**Fiscal Year 2018-2019  
Accountability Report**

**SUBMISSION FORM**

<b>AGENCY MISSION</b>	<p>The Wil Lou Gray Opportunity School exists to serve those citizens of South Carolina between sixteen and nineteen years of age who are most at risk of:</p> <ol style="list-style-type: none"> <li>1. Being retained in their grade in school.</li> <li>2. Dropping out of school and not completing their education.</li> <li>3. Not making the transition from public schools to the work force.</li> <li>4. Being truant from school, or whose home, school or community environment hinders rather than enhances the chance that they will stay in school and become prepared for employment.</li> </ol>
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<b>AGENCY VISION</b>	<p>In keeping with Dr. Wil Lou Gray’s motto of “Why Stop Learning”, The Opportunity School has remained committed to motivating the “at-risk” students of South Carolina into becoming productive, employable young adults through academic and vocational coursework.</p>
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

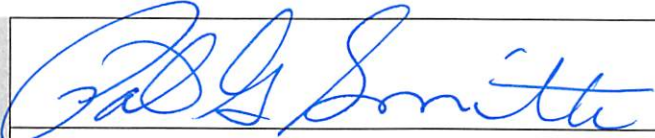
	<b>Yes</b>	<b>No</b>
<b>RESTRUCTURING RECOMMENDATIONS:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>


Please identify your agency’s preferred contacts for this year’s accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>	Pat G. Smith	803-896-6484	<a href="mailto:smithp@wlgos.sc.gov">smithp@wlgos.sc.gov</a>
<b>SECONDARY CONTACT:</b>	Shannan Cone Woovis	803-896-6485	<a href="mailto:wooviss@wlgos.sc.gov">wooviss@wlgos.sc.gov</a>

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I have reviewed and approved the enclosed FY 2018-19 Accountability Report, which is complete and accurate to the extent of my knowledge.

<b>AGENCY DIRECTOR (SIGN AND DATE):</b>	
<b>(TYPE/PRINT NAME):</b>	Pat G. Smith

<b>BOARD/CMSN CHAIR (SIGN AND DATE):</b>	
<b>(TYPE/PRINT NAME):</b>	Russell E. Hart

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**AGENCY’S DISCUSSION**

The last six years at Wil Lou Gray have been monumental for the entire agency, and the 2018-2019 Academic Year was no exception!

- The 2500<sup>th</sup> GED was awarded since the incorporation of the GED curriculum in 1998.
- The GED passing goal of 165 was achieved and exceeded by 16%.
- Student discipline dismissals hit a record low of 4.5%.
- 151 students, of the 264 tested, scored a Silver or better on the WorkKeys Assessment.
- Increasing by 4% since last year, 43 students with IEPs obtained a GED.

The biggest indicator the Opportunity School uses in order to set goals, strategies and measures is the Admissions Profile. (See 1.1A) The agency progress as a whole is identified within every column and row in this spreadsheet. From the submission of each student application to the day they attend graduation exercises, a collaborative effort among all departments is critical in creating a program that provides the perfect balance of technology, personal instruction, counseling services and extra-curricular activities offered in a quasi-military environment.

The Admissions Department receives applications on a daily basis and processes them immediately. Student academic, medical and legal records are then requested to assist in deciding if that student may be a potential candidate to attend Wil Lou Gray. During 2018-2019 the Opportunity School received 1121 applications, which is an increase of 10% from the previous year. This increase is an indication that the marketing strategies implemented in June 2018 were successful. Data collected from the student application, in conjunction with the increase in applications received, provides pertinent information necessary to project future budgeting requests specific to marketing.

**Admissions Profile  
1.1A**

	Applied	Accepted	Enrolled	GEDs
2011-2012	895	436	343	102
2012-2013	1204	512	400	130
2013-2014	1159	453	342	125
2014-2015	966	463	385	155
2015-2016	1342	527	431	192
2016-2017	1229	479	399	201
2017-2018	1013	414	354	194
2018-2019	1121	420	352	195

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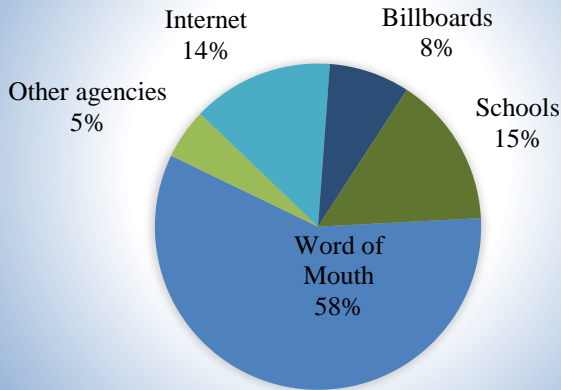
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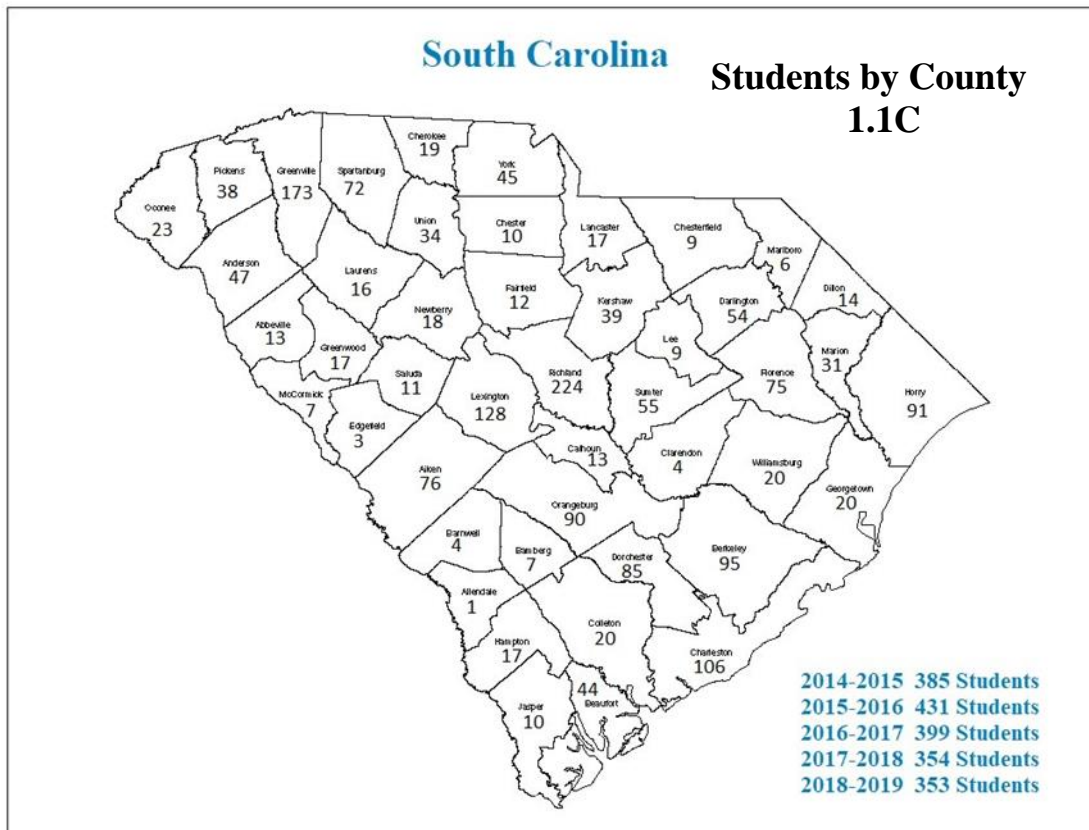
### STUDENT REFERRALS

#### 1.1B



The student application gives detailed information regarding sex, age, county and referral sources. Based on the applications received during 2018-2019, it is evident that word of mouth is the most popular referral source for Wil Lou Gray. See (1.1B) Word of mouth referrals are not only free, but also the best type of marketing which substantiates the impact the Opportunity School has on the citizens of South Carolina. Reflective of great marketing as well, the

school has served all 46 counties over the past five years. (See 1.1C) Based on how many students are served from each county annually, billboards and radio advertisements are strategically placed.



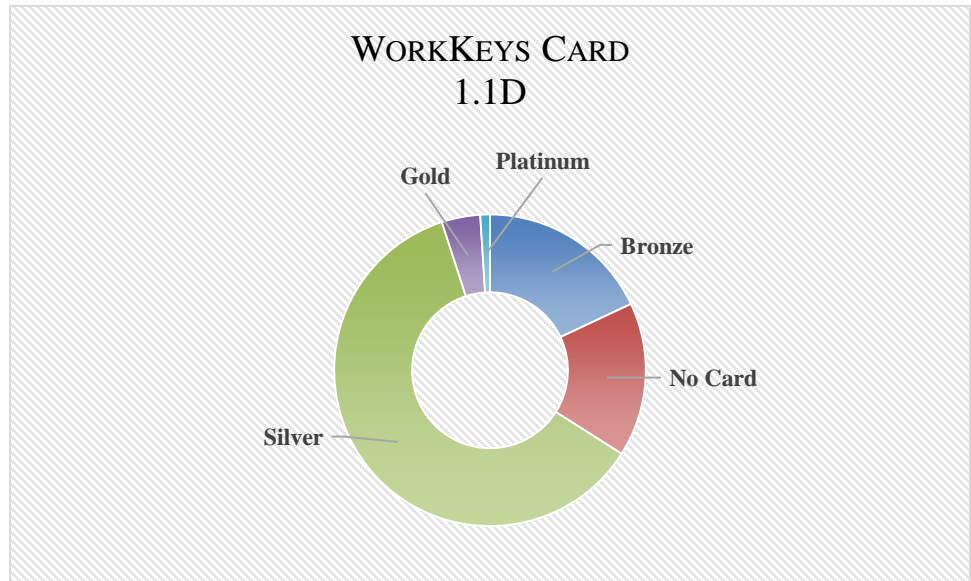
Once accepted, the student enrolls in one of the three sessions offered throughout the year. The trimesters start in July, October and February and last fourteen weeks each. During this time, students learn discipline, academics and how to become a productive citizen. The at-risk youth who attend Wil Lou Gray come from many backgrounds so the learning curve for each is different. The Academic Department assesses every student to evaluate their needs in reading and mathematics by using the

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TABE (Test for Adult Basic Education). Once grade levels are identified, an independent guidance plan is designed to create the perfect environment necessary to promote academic success.

In preparation for life after Wil Lou Gray, the academic portion of the program also provides each student with options for career advancement in society. An academic counselor creates an individualized guidance plan for all students to assist them in their future endeavors, whether it is to pursue a job, post-secondary schooling, military aspirations or basic resume preparation. Students are required to take the ASVAB (Armed Services Vocational Aptitude Battery) and the WorkKeys Assessment, which is a tool used throughout South Carolina by employers to evaluate a variety of employment skills. During 2018-2019, over 43% of the students received a WorkKeys card, silver and above, and more than 18% passed the ASVAB with a 31 or greater. (See 1.1D) For those students who chose to focus on a vocational skill, OSHA 10, forklift training, wood shop, driver’s training, automotive training and computer digital design are offered. From the day of registration to the last day of school, our mission is to provide these students with the necessary tools to succeed in today’s society.

The Opportunity School is fortunate to have partnerships with entities who are proactive in assisting at-risk youth as well. We are in the sixth year of working with Lexington School District Two and Lexington District Four Adult Education. With this partnership Wil Lou Gray students are provided educational guidance, technical assistance, assessment materials and student



services. By doing this, the students are given direct access to an instructor who provides GED instruction. The partnership provides many opportunities offered in an Adult Education program within our highly structured school program.

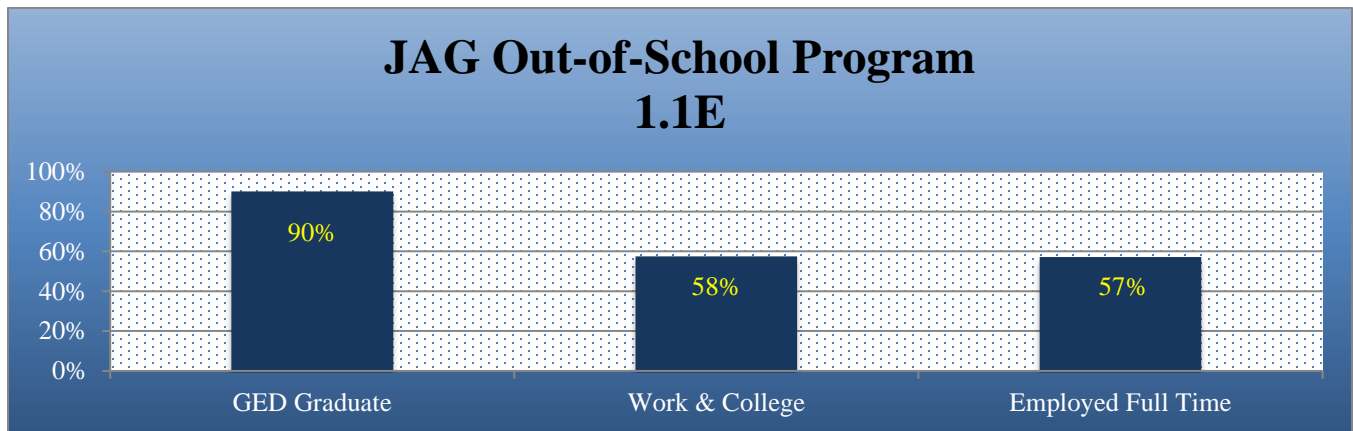
New to the Opportunity School in 2018 was the two-year partnership with South Carolina Youth Lead, a non-profit organization empowering at-risk youth who have been affected by poverty, psychological issues and educational barriers. Through school and community-based services, students work for an hour on activities that lead to improved self-worth and a self-sense of future achievement. Continuing into the weekend, leadership is conducted through a spiritual curriculum, which is voluntary for faith-based students.

In cooperation with South Carolina Vocational Rehabilitation, The Opportunity School was awarded a new pilot program, Out of School Jobs for America’s Graduates, OOS JAG, in the amount of \$200,000. This state-based national non-profit organization is dedicated to preventing dropouts among young people who have serious barriers to graduation and/or employment. The primary mission of this program is to recover dropouts and to provide an array of counseling, employability and technical skills

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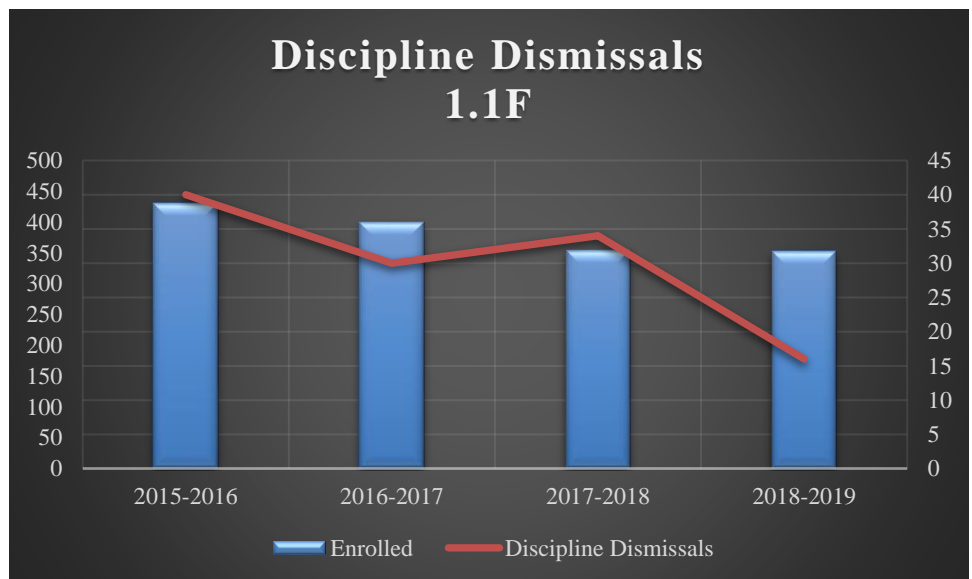
development, job development, job placement services and educational placement. These services are designed to produce employability after graduation and/or enrollment in a postsecondary education and training program. Those students involved in the program receive 12 months of follow-up services to ensure a successful transition either into a career field or a post-secondary education.

Forty students at Wil Lou Gray, all from either Richland or Lexington Counties, participated in the pilot program during 2018-2019. The main goal for these 40 students was to obtain their GED, which 90% accomplished. Currently, 58% of the students are either working or in post-secondary school and only one student discontinued communication completely. (See 1.1E)



Along with academics is the rigorous aspects of the program. The Counseling Department has become a fantastic source for identifying academic success and student resiliency with the use of Scholar Centric. This innovative software program allows counselors to diagnose students who are more susceptible to being at-risk academically and adapt their lesson plans accordingly. Last year 101 students attending Wil Lou Gray were diagnosed with being at-risk for academic resiliency.

In cooperation with several colleges and universities in the Columbia area, the counseling department is more equipped with interns capable of handling student issues requiring more in-depth sessions. With thirteen interns, the Opportunity School provided 2300 hours of counseling during the previous academic year. It is mandatory that each student participate in a regularly scheduled weekly



session, which has proven to be advantageous with student dismissals. Since 2015, and with the

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assistance of additional counselors, we have seen a dramatic decrease in student discipline dismissals. During the 2018-2019 academic year we only lost 16 students due to discipline issues, which is almost half since 2017. (See 1.1F)

Weekdays are filled with academics, counseling sessions and after-school tutoring, but the weekends require more intense interaction with the students. The Residential Department plays an integral part of the student success at Wil Lou Gray. The staff in this department instill much needed discipline and team building skills in the students by coordinating community service activities, campus games and after school clubs (see below). Being thoroughly educated on de-escalation tactics and anger management is a requirement for this department since they deal with a majority of the discipline issues.

**Community Service**

- ❖ Cayce-West Columbia Jaycees Halloween Event
- ❖ Habitat for Humanity
- ❖ City Roots Sustainable Farm
- ❖ Animal Mission of the Midlands
- ❖ Saluda River Clean-up
- ❖ Cayce Riverwalk Clean-up
- ❖ JROTC events
- ❖ Cayce-West Columbia Rotary Club

**Activities**

- Kayaking
- Flag Football
- Cycling
- Fishing
- Basketball
- Movie Night
- Running Club
- Paintball
- Softball
- Talent Show

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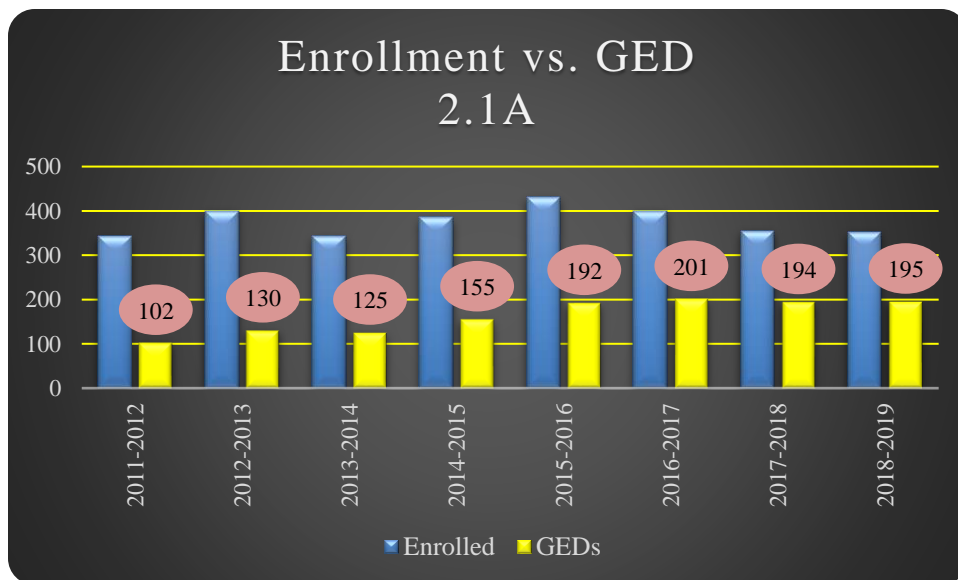
### AGENCY'S ANALYSIS

Remembering the motto that Dr. Wil Lou Gray coined in 1921, “Why Stop Learning?”, kept each department focused while establishing the right strategies to achieve our overall goals. Through bi-weekly meetings, community partnerships, an expanded marketing campaign, quality leadership and well-trained staff, we have created an outstanding program for students who require more resources than those offered by the public-school systems in South Carolina. Through the vision of the late Dr. Wil Lou Gray, nearly 33,000 students have been provided the proper education to be transformed into productive citizens. While the delivery method of the academic and vocational classes has been adapted to meet the needs of the 21<sup>st</sup> century student, the discipline and life skills training have remained unwavering in producing self-reliant, young adults within a quasi-military atmosphere.

There are no two students alike, which is why it takes every department at Wil Lou Gray to make the program so successful for the at-risk youth being served. As soon as the students arrive on campus, the page is turned and a second chance is given. Obstacles become goals and, with that, a detailed plan of action to pass the GED. It is not where you begin but where you end!

Most students arrive on campus reading on a 4.5 grade level and analytically capable of comprehending math on a 5<sup>th</sup> grade level. Of the 352 students who enrolled in 2018-2019, 88 did so with an IEP or 504 Plan, 101 had legal involvement and 167 were on prescribed medications. In addition, 32% of the 316 tested through Scholar Centric were identified as being 60% or greater at-risk for academic failure.

During 2018-2019, Wil Lou Gray served 352 students. Of which, 195 passed the GED, and 22% of those were obtained by students with an IEP. (See 2.1A and 2.1B) Out of the 101 students diagnosed as being at-risk of academic failure, 55% passed the GED. This accomplishment wasn't easy and required intense counseling as well as additional academic assistance, which sometime included extra tutoring after school. (See 2.1C)



Celebrating victories such as these is a necessity for these at-risk students. In 2018-2019 the Academic Department began a new tradition for each student who passes the GED. A brass bell was hung on the wall for each student to ring as they received a passing result on their GED test. The staff and fellow students help congratulate each GED recipient, so it is also a team-building exercise to promote

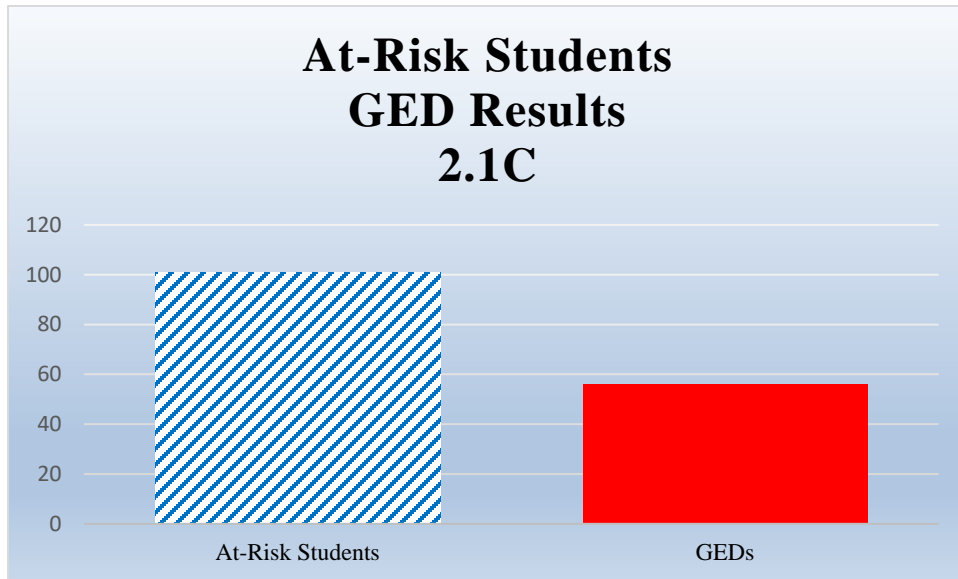
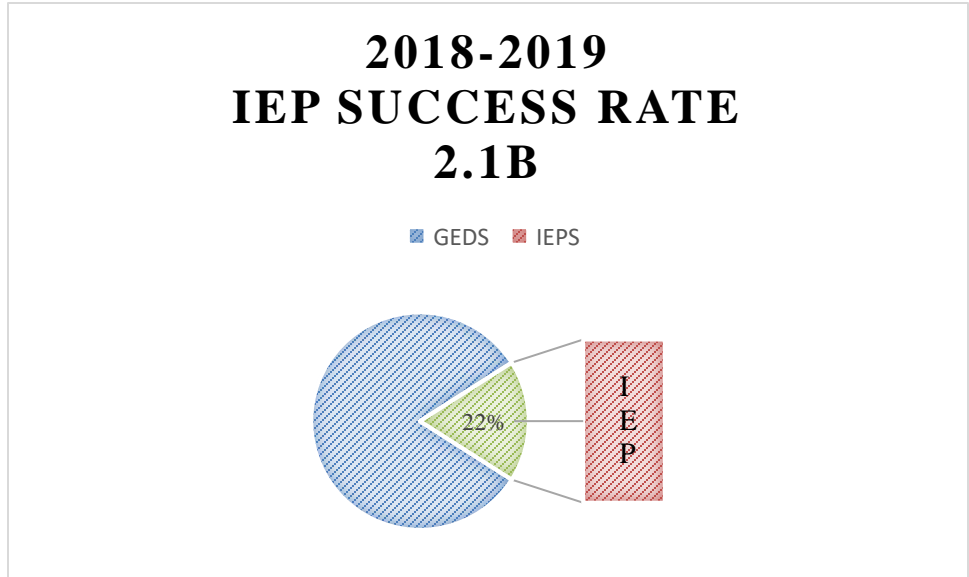


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comradery.

The Opportunity School is honored to acknowledge a “Student of the Month” through the Cayce-West Columbia Rotary Club. Each month a student is chosen for their display and dedication as being an outstanding cadet in reference to academics and discipline. Students are given a plaque which is presented at a luncheon attended by all Lexington

District II schools. Initiated during the 2018-2019 academic year, the Cayce-West Columbia Rotary Club awarded a Wil Lou Gray graduate a \$1000 scholarship.



In June of every year, the Opportunity School conducts a graduation ceremony to celebrate the GED successes of all students who attended during one of the three trimesters. Last year, 122 students returned to campus to participate in the ceremony. During this time, many awards are given to students who exemplified either outstanding leadership in JROTC or academic

success in math and reading. It is also during this time we collect valuable information pertaining to post-graduation results. (See 2.1D) This information allows for continued communication as well as knowing the positive roles these students are contributing to the welfare of South Carolina.

Setting the perfect goals, strategies and objectives enabled Wil Lou Gray to continue producing positive results in every aspect of the program. Remembering the motto that Dr. Wil Lou Gray coined in 1921, “Why Stop Learning?”, kept each department focused while establishing the right strategies to achieve our overall goals. Every goal we made was accomplished and exceeded, and each department was instrumental in the 195 GED success stories that we graduated on June 7, 2019.

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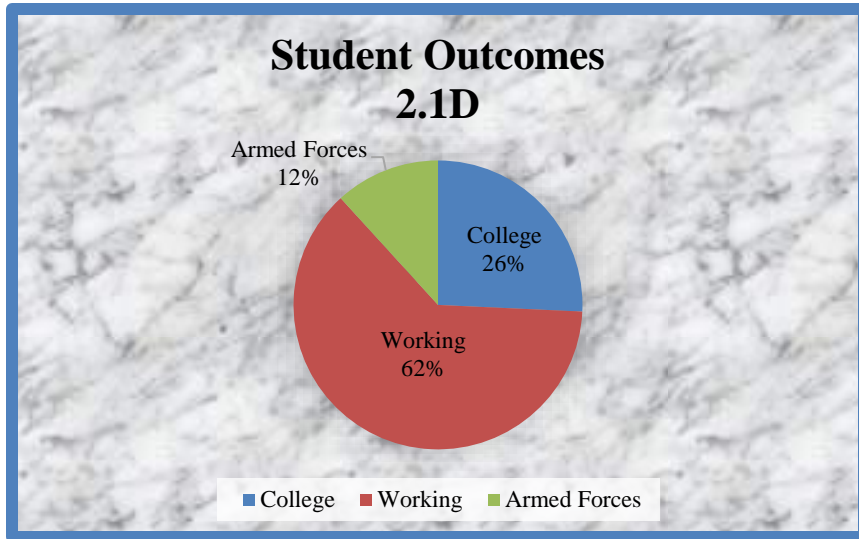
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**RISK ASSESSMENT AND MITIGATION STRATEGIES**

Since 1921, the Wil Lou Gray Opportunity School has served that student, who for whatever reason, became undereducated or below grade for age. Our focus has been to provide basic education to narrow their skills deficit in order for them to achieve success and independence. The Opportunity School has perfected an array of strategies to aid our students in becoming self-reliant. Should our mission objectives fall short, the students we serve would not fulfill their role as productive members of our workforce and society and consequently may fail to bridge the employment gap. In order to minimize this void of critical factors, it is imperative that a priority be placed on the continuation of the Wil Lou Gray Opportunity School as an effective alternative for the drop-out. Such support is based on the recognition of the General Assembly to ensure the school remains a viable way to prevent the liability of adult illiteracy.

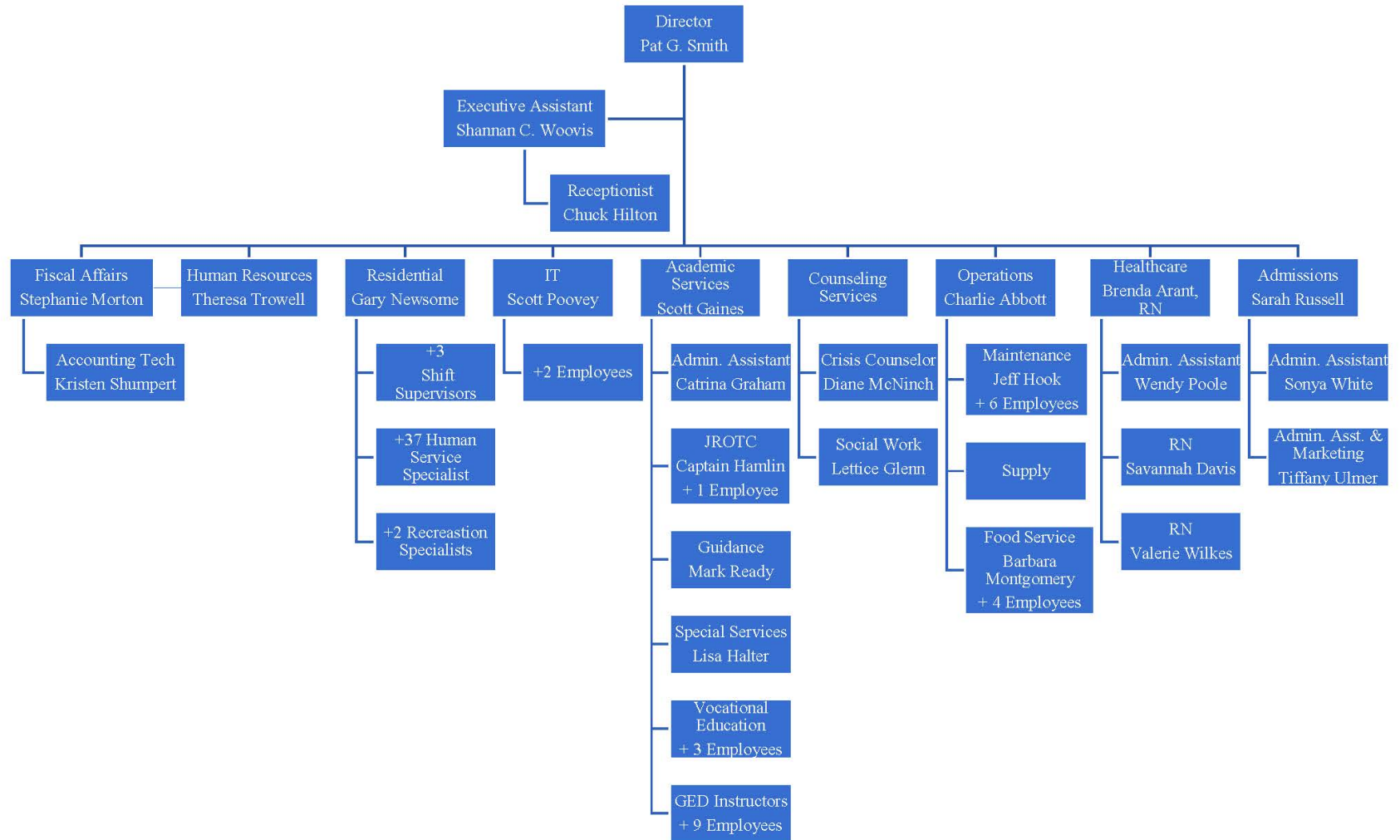
**RESTRUCTURING RECOMMENDATIONS**

1. Establish a program geared toward intervention for students between the ages of 13-15 who may possibly become a drop-out.
2. More intensive, therapeutic counseling for kids who are at risk of dropping out and/or provide guidance for those who have dropped out.
3. Acquisition of statewide 16-18 dropout roster.

S.C. Code Ann. §59-65-470 (2004)

Wil Lou Gray Opportunity School to have access to list of dropouts.

# Wil Lou Gray Opportunity School Board of Trustees



Agency Name: WIL LOU GRAY OPPORTUNITY SCHOOL

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H710 Section: 5

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Education, Training, and Human Development	G	1			Provide productive educational services to students between the ages of 16 a							
	S	1.1			Maintain and evaluate testing outcomes annually							
	M		1.1.1	Track student GED success	194	165	195	July 1 - June 30	WLGOS Academic Department and SCDOE School Report Card	# students passing GED	Provides agency success rate in number of GEDs achieved by students.	
	M		1.1.2	Monitor Math TABE results	18	20	18	July 1 - June 30	WLGOS Academic Department and SCDOE School Report Card	Months advancement in Math	Provides student progress in mathematics and establishes effectiveness of academia in classroom.	
	M		1.1.3	Monitor ELA TABE results	18	20	18	July 1 - June 30	WLGOS Academic Department and SCDOE School Report Card	Months advancement in ELA	Provides student progress in ELA and establishes effectiveness of academia in classroom.	
	M		1.1.4	Provide effective special needs educational services	100%	100%	100%	July 1 - June 30	WLGOS Academic Department and SC Department of Education	IEP data reporting to SCDOE	Indicates that all requirements for IEP reporting are implemented and reported to SCDOE.	
	M		1.1.5	Provide WorkKeys Assessment	46%	50%	87%	July 1 - June 30	WLGOS Academic Department and Lexington School District II	Number students tested/students scoring over Bronze level	Indicator of student readiness in the workplace.	
	S	1.2			Evaluate customer outreach upon graduation							
	M		1.2.1	Monitor student success through graduate survey	62%	75%	89%	July 1 - June 30	WLGOS Admissions Department	Percentage of students surveyed who got GED	Validates student success post graduation.	
Education, Training, and Human Development	G	2			Enroll and retain student population for each 14-week session							
	S	2.1			Increase student enrollment through enhanced marketing techniques							
	M		2.1.1	Monitor student application origin	64%	75%	70%	July 1 - June 30	WLGOS Admissions Department	Number of students who reply to "How did you hear of WLGOS?" on application, percentage.	Assists in marketing strategies.	
	M		2.1.2	Monitor counties receiving services	39	46	39	July 1 - June 30	WLGOS Admissions Department	Counties served out of 46	Assists in marketing strategies.	
	S	2.2			Monitor and retain student enrollment through admissions profiling and a							
	M		2.2.1	Detailed tracking of student enrollment	354	383	352	July 1 - June 30	WLGOS Admissions Department	Number of students who enroll	Assists in marketing strategies and maintains overall progression of WLGOS Admissions Department.	
	M		2.2.2	Provide counseling services to all students	100%	100%	100%	July 1 - June 30	WLGOS Counseling Department	Number of students counseled, percentage	Assists in retention rate and student academic success.	
	M		2.2.3	Track student involvement in all extracurricular activities offered	n/a	85%	92%	July 1 - June 30	WLGOS Academic Depar	Percentage of students who participate in activities.	Assists in student success and retention.	
	M		2.2.4	Monitor teacher:student ratio	n/a	14 to 1	12 to 1	July 1 - June 30	WLGOS Academic Depar	Average of teacher:student ra	Assists in student success and retention.	
Education, Training, and Human Development	G	3			Maintain Human Resource standards to meet the overall mission of The Oppo							
	S	3.1			Provide quality working environment to promote healthy employee reten							
	M		3.1.1	Monitor employee retention and longevity	n/a	n/a	8.6 years	July 1 - June 30	WLGOS Human Resource	Number of departed employees and years of service.	Gives HR an overall snapshot of employee satisfaction.	

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M		3.1.2		Provide exit interviews to all staff	n/a	100%	85%	July 1 - June 30	WLGOS Human Resource	Number of departed employees , based on %.	Provides detailed information on employee satisfaction.
	S		3.2		Provide effective staff							
	M		3.2.1		Maintain required certifications of teaching staff	100%	100%	100%	July 1 - June 30	WLGOS Academic Depar	Certifications/Teachers	Maintains integrity of academic staff and secures level of educational services.
	M		3.2.2		Encourage secondary education and additional training to all staff	n/a	50%	100%	July 1 - June 30	WLGOS Human Resource	Percentage of staff who pursue additional education.	Maintains integrity of staff and secures level of services provided.
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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Education, Training, and Human Development	G	1			Provide productive educational services to students between the ages of 16 a							
	S	1.1			Maintain and evaluate testing outcomes annually							
	M		1.1.1	Track student GED success	195	165		July 1 - June 30	WLGOS Academic Department and SCDOE School Report Card	# students passing GED	Provides agency success rate in number of GEDs achieved by students.	
	M		1.1.2	Monitor Math TABE results	18	20		July 1 - June 30	WLGOS Academic Department and SCDOE School Report Card	Months advancement in Math	Provides student progress in mathematics and establishes effectiveness of academia in classroom.	
	M		1.1.3	Monitor ELA TABE results	18	20		July 1 - June 30	WLGOS Academic Department and SCDOE School Report Card	Months advancement in ELA	Provides student progress in ELA and establishes effectiveness of academia in classroom.	
	M		1.1.4	Provide effective special needs educational services	100%	100%		July 1 - June 30	WLGOS Academic Department and SC Department of Education	IEP data reporting to SCDOE	Indicates that all requirements for IEP reporting are implemented and reported to SCDOE.	
	M		1.1.5	Provide WorkKeys Assessment	87%	50%		July 1 - June 30	WLGOS Academic Department and Lexington School District II	Number students tested/students scoring over Bronze level	Indicator of student readiness in the workplace.	
	S	1.2			Evaluate customer outreach upon graduation							
	M		1.2.1	Monitor student success through graduate survey	89%	75%		July 1 - June 30	WLGOS Admissions Department	Percentage of students surveyed who got GED	Validates student success post graduation.	
Education, Training, and Human Development	G	2			Enroll and retain student population for each 14-week session							
	S	2.1			Increase student enrollment through enhanced marketing techniques							
	M		2.1.1	Monitor student application origin	70%	75%		July 1 - June 30	WLGOS Admissions Department	Number of students who reply to "How did you hear of WLGOS?" on application, percentage.	Assists in marketing strategies.	
	M		2.1.2	Monitor counties receiving services	39	46		July 1 - June 30	WLGOS Admissions Department	Counties served out of 46	Assists in marketing strategies.	
	S	2.2			Monitor and retain student enrollment through admissions profiling and a							
	M		2.2.1	Detailed tracking of student enrollment	352	383		July 1 - June 30	WLGOS Admissions Department	Number of students who enroll	Assists in marketing strategies and maintains overall progression of WLGOS Admissions Department.	
	M		2.2.2	Provide counseling services to all students	100%	100%		July 1 - June 30	WLGOS Counseling Department	Number of students counseled, percentage	Assists in retention rate and student academic success.	
	M		2.2.3	Track student involvement in all extracurricular activities offered	92%	85%		July 1 - June 30	WLGOS Academic Depar	Percentage of students who participate in activities.	Assists in student success and retention.	
	M		2.2.4	Monitor teacher:student ratio	12 to 1	14 to 1		July 1 - June 30	WLGOS Academic Depar	Average of teacher:student ra	Assists in student success and retention.	
Education, Training, and Human Development	G	3			Maintain Human Resource standards to meet the overall mission of The Oppo							
	S	3.1			Provide quality working environment to promote healthy employee reten							
	M		3.1.1	Monitor employee longevity	8.6 years	9 years		July 1 - June 30	WLGOS Human Resource	average number of years employees remain at WLGOS	Gives indication of employee satisfaction	

Agency Name: WIL LOU GRAY OPPORTUNITY SCHOOL

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H710 Section: 5

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M		3.1.2		Provide exit interviews to all staff	85%	100%		July 1 - June 30	WLGOS Human Resources	Number of departed employees, based on %.	Provides detailed information on employee satisfaction.
	S		3.2		<b>Provide effective staff</b>							
	M		3.2.1		Maintain required certifications of teaching staff	100%	100%		July 1 - June 30	WLGOS Academic Depar	Certifications/Teachers	Maintains integrity of academic staff and secures level of educational services.
	M		3.2.2		Require staff to take additional training related to at-risk youth	100%	50%		July 1 - June 30	WLGOS Human Resources	Percentage of staff who pursue additional education.	Maintains integrity of staff and secures level of services provided.
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Agency Name: WIL LOU GRAY OPPORTUNITY SCHOOL

Fiscal Year 2018-2019  
Accountability Report

Agency Code: H710 Section: 005

Program Template

Program/Title	Purpose	FY 2018-19 Expenditures (Actual)				FY 2019-20 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
Administration	Provides executive leadership, support, policy development, personnel, financial and other related administrative services. Includes reception and switchboard duties for the entire campus.	\$ 414,450	\$ -		\$ 414,450	\$ 346,664			\$ 346,664	ALL
Academics	Individualized course of study in academics to prepare students for GED exam. Includes JROTC program & 24/7 medical center. Provides guidance counselors that meet with each student privately to guide them through education and employment goals.	\$ 1,795,035	\$ 678,898		\$ 2,473,933	\$ 1,214,558	\$ 140,000		\$ 1,354,558	ALL
Vocational	Provides vocational training, life skills and preemployment training. Includes a mandatory basic computer literacy course. Provides students with job shadowing and on-the-job training opportunities.	\$ 189,182	\$ 95,056		\$ 284,238	\$ 193,894	\$ 25,000		\$ 218,894	ALL
Library	Provides the student with reference materials and computer stations for additional research and learning. Provides students with a knowledge of library systems to enable them to use public libraries as a resource to further their education. School established under 59-51-10 et. seq.	\$ 63,450	\$ 9,127		\$ 72,577	\$ 31,273			\$ 31,273	1.1.1, 1.1.2, 1.1.3, 1.1.4, 1.1.5
Student Services & Residential	Admissions, community service work, student transportation, & dorm supervision 24 hours a day, 7 days a week. Provides disciplined, structured & positive community for students where goals, achievement & independence are nurtured.	\$ 1,834,430	\$ 9,108		\$ 1,843,538	\$ 1,566,301	\$ 33,000		\$ 1,599,301	1.1.1, 1.2.1, 2.1.1, 2.1.2, 2.2.1
Support Services	Procurement, Building & grounds maintenance & cafeteria operation for a school that operates 24 hours a day, 7 days a week. Technology staff operate & maintain computer, telephone, timekeeping and keyless entry systems.	\$ 1,848,549	\$ 15,047	\$ 120,106	\$ 1,983,703	\$ 1,693,894	\$ 732,321	\$ 240,000	\$ 2,666,215	ALL
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Agency Name: Wil Lou Gray Opportunity School

Fiscal Year 2018-2019

Accountability Report

Agency Code: H710 Section: 005

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
1	59-51-10	State	Statute	Establishment of Wil Lou Gray Opportunity School in Lexington County, located on property formerly occupied by the Army Air Force, also known as the Columbia Air Base, which the State received by quitclaim deed in September 1947 for the joint use of the Opportunity School and the South Carolina Area Trade School.	No	No - Does not relate directly to any agency deliverables		
2	59-51-20	State	Statute	The services and duties are outlined for The Wil Lou Gray Opportunity School. The school must serve as an alternative form of education, cooperate with other agencies and organizations in providing the necessary skills to produce effective citizens. All information concerning proven and effective practices must be disseminated to those requesting information.	Yes	Yes	Report our agency must/may provide	
3	59-51-30	State	Statute	Board of Trustees to be elected by General Assembly, composed of 12 elected members. Members will serve a four year term.	No	No - Does not relate directly to any agency deliverables		
4	59-51-35	State	Statute	Mandated board training for all board members with specific training requirements, within one year of taking office.	No	No - Does not relate directly to any agency deliverables		
5	59-51-40	State	Statute	Powers and duties of Board defined, as well as gifts and conveyances.	No	No - Does not relate directly to any agency deliverables		
6	59-51-50	State	Statute	Board of Trustees will hire and oversee Director of Wil Lou Gray. The Director shall prescribe the courses of study and make all rules and regulations for the government of the school. He/She will maintain school's operation and management within the limitations of appropriations provided by the General Assembly.	No	No - But relates to manner in which one or more agency deliverables is provided		
7	5.1	State	FY 2017-18 Proviso	The Opportunity School will incorporate into its program services for students, ages fifteen and over, who are deemed truant; and will cooperate with the Department of Juvenile Justice, the Family Courts, and School districts to encourage the removal of truant students to the Opportunity School when such students can be served appropriately by the Opportunity School's program.	Yes	Yes	Report our agency must/may provide	
8	5.2	State	FY 2017-18 Proviso	Students attending school at the Wil Lou Gray Opportunity School that are sixteen years of age and are unable to remain enrolled due to the necessity of immediate employment or enrollment in post-secondary education may be eligible to take the General Education Development (GED) Test.	Yes	Yes	Other service or product our agency must/may provide	Offering prevocational training, job readiness and GED testing.
9	5.3	State	FY 2017-18 Proviso	Wil Lou Gray is authorized to carry forward into the current fiscal year the amount of the deferred salaries and employer contributions earned in the prior fiscal year for non-twelve month employees. These deferred funds are not to be included or part of any other authorized carry forward amount	No	No - But relates to sources of funding for one or more agency deliverables		
10	5.5	State	FY 2017-18 Proviso	Wil Lou Gray Opportunity School is authorized to utilize funds received from the Department of Education for vocational equipment on educational program initiatives.	No	No - But relates to sources of funding for one or more agency deliverables		
11	5.6	State	FY 2017-18 Proviso	Wil Lou Gray Opportunity School is authorized to retain revenues derived from the lease of school properties titled to or utilized by the school and may use revenues retained for general school operations, including, but not limited to, maintenance of such properties. Unexpended funds may be carried forward into the current fiscal year and used for the same purposes.	No	No - But relates to manner in which one or more agency deliverables is provided		
12	5.7	State	FY 2017-18 Proviso	All revenues generated from USDA federal grants may be retained and expended by the school in accordance with Federal regulations for the purpose of covering actual expenses in the cafeteria/food service operations of the school.	No	No - But relates to manner in which one or more agency deliverables is provided		

13	5.8	State	FY 2017-18 Proviso	The Wil Lou Gray Opportunity School is authorized to sell goods that are by-products of the school's programs and operations, charge user fees and fees for services to the general public, individuals, organizations, agencies and school districts, and such revenue may be retained and carried forward into the current fiscal year and expended for the purpose of covering expenses of the school's programs and operations.	No	No - But relates to sources of funding for one or more agency deliverables
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Agency Name: Wil Lou Gray Opportunity School

Fiscal Year 2018-2019  
Accountability Report

Agency Code and Section: H710 5

Customer Template

Service/Product Provided to Customers	Customer Segments	<u>Specify only for the following Segments:</u> (1) <u>Industry:</u> Name; (2) <u>Professional Organization:</u> Name; (3) <u>Public:</u> Demographics.	Divisions or Major Programs	Description
GED curriculum based academic program	General Public	South Carolina students between 16-19 years of age.	Academics	The Academic Department is responsible for the development of all educational needs of students between 16-19 years of age.
Through coordinated efforts with all school districts in SC, student records are transferred and maintained to ensure accuracy and confidentiality.	School Districts	SC Department of Education, all school districts in South Carolina	Academics	Through our admissions department, student records are maintained and transferred to other school districts within South Carolina.
Assisting students between the ages of 16-19 to acquire GED and/or vocational services along with basic life-skills necessary to become productive citizens of South Carolina.	General Public	Parents and Guardians of students 16-19 years of age.	Academics	Develop all educational strategies necessary for students between the ages of 16-19 to successfully pass GED test.
Maintains the fiscal budget needed to provide the academic, residential and vocational components of the program.	General Public	Students between the ages of 16-19, as well as their parents and guardians.	Administration	Financial support for all academic, residential and vocational components of the program.
Provides WorkKeys assessment for all students, which indicates their Job Ready skills	General Public	South Carolina students between 16-19 years of age.	Academics	Through Lexington County School District II, WorkKeys assessment is given to all students.
Vocational classes include ForkLift Training, OSHA 10, wood shop and automotive mechanics.	Industry	Potential employers of South Carolina	Vocational	Provides additional vocational skills.
Paper, internet and team-building resources offered.	General Public	South Carolina students between 16-19 years of age.	Library	The Library provides additional learning resources for successful completion of the GED.
Promote student independence in a structured atmosphere.	General Public	South Carolina students between 16-19 years of age.	Student Services & Residential	Residential employees provide the discipline and structure in a positive atmosphere to promote student independence.
Promote student health and internet security.	General Public	South Carolina students between 16-19 years of age.	Support Services	Support services includes building and grounds personnel, cafeteria staff and IT department.
Vocational classes include ForkLift Training, OSHA 10, wood shop and automotive mechanics.	General Public	South Carolina students between 16-19 years of age.	Vocational	Provides additional vocational skills.

**Agency Name:****Wil Lou Gray Opportunity School****Fiscal Year 2018-2019  
Accountability Report****Agency Code and Section:****H710****005****Partner Template**

<b>Name of Partner Entity</b>	<b>Type of Partner Entity</b>	<b>Description of Partnership</b>	<b>Associated Goal(s)</b>
SC Department of Education	State Government	Define education guidelines for the academic department, including Office fo Exceptional Children.	1.1.1, 1.1.2, 1.1.3, 1.1.4 and 2.2.1
SC Vocational Rehabilitation	State Government	Provide additional assistance in job training skills for those students who qualify.	1.1.4 and 2.2.2
Lexington County School District II	K-12 Education Institute	GED and WorkKeys testing services	1.1.1 and 1.1.5
South Carolina High Schools	K-12 Education Institute	Collaborative efforts to disseminate school records for admission to Wil Lou Gray.	1.1.1, 1.1.4, 2.2.1
South Carolina Middle Schools	K-12 Education Institute	Collaborative efforts to disseminate school records for admission to Wil Lou Gray.	1.1.1, 1.1.4, 2.2.1
South Carolina Private Schools	K-12 Education Institute	Collaborative efforts to disseminate school records for admission to Wil Lou Gray.	1.1.1, 1.1.4, 2.2.1
South Carolina DJJ	State Government	Collaborative efforts to disseminate school records for admission to Wil Lou Gray.	1.1.1, 1.1.4, 2.2.1
USDA	Federal Government	National School Lunch and Breakfast Program	2.2.1
South Carolina DSS	State Government	Coordinate student placement and subsequent meetings.	1.1.1, 2.1.1, 2.1.2 and 2.2.1
National Safety Council	Non-Governmental Organization	ForkLift Driver Training	2.2.1 and 2.2.2
University of South Carolina	Higher Education Institute	Counseling Internships	2.2.2
Columbia International University	Higher Education Institute	Counseling Internships	2.2.2
South University	Higher Education Institute	Counseling Internships	2.2.2
Webster University	Higher Education Institute	Counseling Internships	2.2.2
Cayce-West Columbia Jaycees	Non-Governmental Organization	Provide retail work experiences	2.2.1 and 2.2.2
Lexington County Recreation Commission	Local Government	Team recreational opportunities	2.2.1 and 2.2.2
Cayce-West Columbia Chamber of Commerce	Professional Association	Marketing exposure	2.1.2
SC School Boards Association	Professional Association	Marketing exposure	2.1.2
SC Association of School Administrators	Professional Association	Marketing exposure	2.1.2
Occupational Safety Hazard Association	Federal Government	OSHA 10 Safety Training	2.2.1 and 2.2.2
Council for Exceptional Children	Professional Association	Updates on best practices for our special needs population.	1.1.4
SC DHEC	State Government	Monitors food service operation and health care.	2.2.1

Agency Name: WIL LOU GRAY OPPORTUNITY SCHOOL

Fiscal Year 2018-2019  
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Agency Code: H710 Section: 005

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review and Report	Accountability Report	SC Department of Administration	State	Annually	September 22, 2018	Detailed analysis of the WLGOs budget and pertinent documents related to the overall mission and vision of the agency.	scstatehouse.gov
2	External Review and Report	Restructuring Report	House Legislative Oversight Committee	State	Annually	January 11, 2016	Overall agency summary	scstatehouse.gov
3	External Review and Report	Agency Budget Plan	Executive Budget Office, Revenue and Fiscal Affairs Office and General Assembly	State	Annually	September 18, 2018	Fiscal year budget request	scstatehouse.gov
4	External Review and Report	School Report Card	Education Oversight Committee	State	Annually	August 30, 2017	Overall school rating based on pre-determined criteria.	ed.sc.gov
5	External Review and Report	Monthly Reimbursement Claim	(SC Department of Education) USDA	Federal	Monthly	end of each month	Daily meal count.	https://scaps.cnpus.com
6	External Review and Report	WLGOs Review	Senate Education Oversight Subcommittee	State	Annually	March 1, 2016	Overall description of agency	scstatehouse.gov
7	<b>Agency Head Evaluation</b>							
7a	External Review and Report	Planning Documents	Agency Head Salary Commission	State	Annually	July 23, 2018	Objective and Standards required of the Agency Director.	sfaa.sc.gov
7b	External Review and Report	Evaluation Documents	Agency Head Salary Commission	State	Annually	July 16, 2018	Performance Review of the Agency Director.	sfaa.sc.gov
8	External Review and Report	Statement of Economic Interest	SC State Ethics Commission	State	Annually	March 30, 2018	Individual ethics report	ethics.sc.gov
9	External Review and Report	SC Managerial Position Description	Agency Head Salary Commission	State	Other	August 16, 2016	Position description for the Agency Head	sfaa.sc.gov
10	External Review and Report	MBE Report	Office of Minority Business	State	Quarterly	Quarterly	Summary report of expenditures with minority owned businesses	osmba.sc.gov
11	External Review and Report	Procurement Reports	SC Materials Management Office	State	Quarterly	Quarterly	Emergency sole source and unauthorized procurements	procurement.sc.gov
12	External Review and Report	Energy Use Report	SC Department of Energy	State	Annually	October 5, 2017	Report of agency energy consumption for the year	energy.sc.gov
13	External Review and Report	Capitol Improvement Plan	State Fiscal Accountability Authority	State	Annually	June 29, 2018	Construction Planning	sfaa.sc.gov
14	External Review and Report	Equal Employment Opportunity Commission	SC Human Affairs Commission	State	Annually	October 27, 2017	Report on employee demographics by race and sex	schac.sc.gov
15	External Review and Report	Bonus and Salary Supplement Report	SC Division of State Human Resources	State	Annually	Quarterly	Agency bonus and salary supplements	admin.sc.gov
16	External Review and Report	Agency Recycling Report	SC DHEC	State	Annually	August 9, 2017	Recycled material disposal	scdhec.gov
17	External Review and Report	Employee Performance Management System	Department of Administration	State	Annually	January 1, 2018	Employee Performance Analysis	admin.sc.gov
18	<b>Special Education Reports</b>							
18a	External Review and Report	Child Count and Environment	SC Department of Education	State	Annually	November 8, 2017	Student count and residential component discription	ed.sc.gov
18b	External Review and Report	Personnel	SC Department of Education	State	Annually	January 10, 2018	Academic Personnel	ed.sc.gov
18c	External Review and Report	Table 5- Discipline Report	SC Department of Education	State	Annually	July 3, 2018	Student Discipline	ed.sc.gov
18d	External Review and Report	Table 4-Exit Report	SC Department of Education	State	Annually	August 14, 2018	Exit review on students who graduate with high school diploma	ed.sc.gov
19	External Review and Report	Program Evaluation Report	Legislative Oversight Committee	State	Other	November 19, 2018	Complete overview of agency programs	scstatehouse.gov
1	External Review and Report	Accountability Report	SC Department of Administration	State	Annually	September 22, 2018	Detailed analysis of the WLGOs budget and pertinent documents related to the overall mission and vision of the agency.	scstatehouse.gov

2	External Review and Report	Restructuring Report	House Legislative Oversight Committee	State	Annually	January 11, 2016	Overall agency summary	scstatehouse.gov
3	External Review and Report	Agency Budget Plan	Executive Budget Office, Revenue and Fiscal Affairs Office and General Assembly	State	Annually	September 18, 2018	Fiscal year budget request	scstatehouse.gov
4	External Review and Report	School Report Card	Education Oversight Committee	State	Annually	August 30, 2017	Overall school rating based on pre-determined criteria.	ed.sc.gov
5	External Review and Report	Monthly Reimbursement Claim	(SC Department of Education) USDA	Federal	Monthly	end of each month	Daily meal count.	https://scaps.cnpus.com
6	External Review and Report	WLGOS Review	Senate Education Oversight Subcommittee	State	Annually	March 1, 2016	Overall description of agency	scstatehouse.gov
7	<b>Agency Head Evaluation</b>							
7a	External Review and Report	Planning Documents	Agency Head Salary Commission	State	Annually	July 23, 2018	Objective and Standards required of the Agency Director.	sfaa.sc.gov
7b	External Review and Report	Evaluation Documents	Agency Head Salary Commission	State	Annually	July 16, 2018	Performance Review of the Agency Director.	sfaa.sc.gov
8	External Review and Report	Statement of Economic Interest	SC State Ethics Commission	State	Annually	March 30, 2018	Individual ethics report	ethics.sc.gov
9	External Review and Report	SC Managerial Position Description	Agency Head Salary Commission	State	Other	August 16, 2016	Position description for the Agency Head	sfaa.sc.gov
10	External Review and Report	MBE Report	Office of Minority Business	State	Quarterly	Quarterly	Summary report of expenditures with minority owned businesses	osmba.sc.gov
11	External Review and Report	Procurement Reports	SC Materials Management Office	State	Quarterly	Quarterly	Emergency sole source and unauthorized procurements	procurement.sc.gov
12	External Review and Report	Energy Use Report	SC Department of Energy	State	Annually	September 13, 2019	Report of agency energy consumption for the year	energy.sc.gov
13	External Review and Report	Capitol Improvement Plan	State Fiscal Accountability Authority	State	Annually	August 7, 2019	Construction Planning	sfaa.sc.gov
14	External Review and Report	Equal Employment Opportunity Commission	SC Human Affairs Commission	State	Annually	March 22, 2019	Report on employee demographics by race and sex	schac.sc.gov
15	External Review and Report	Bonus and Salary Supplement Report	SC Division of State Human Resources	State	Annually	Quarterly	Agency bonus and salary supplements	admin.sc.gov
16	External Review and Report	Agency Recycling Report	SC DHEC	State	Annually	August 21, 2019	Recycled material disposal	scdhec.gov
17	External Review and Report	Employee Performance Management System	Department of Administration	State	Annually	February 1, 2019	Employee Performance Analysis	admin.sc.gov
18	<b>Special Education Reports</b>							
18a	External Review and Report	Child Count and Environment	SC Department of Education	State	Annually	October 24, 2018	Student count and residential component discription	ed.sc.gov
18b	External Review and Report	Personnel	SC Department of Education	State	Annually	August 5, 2019	Academic Personnel	ed.sc.gov
18c	External Review and Report	Table 5- Discipline Report	SC Department of Education	State	Annually	July 22, 2018	Student Discipline	ed.sc.gov
18d	External Review and Report	Table 4-Exit Report	SC Department of Education	State	Annually	August 27, 2019	Exit review on students who graduate with high school diploma	ed.sc.gov
19	External Review and Report	Program Evaluation Report	Legislative Oversight Committee	State	Other	November 19, 2018	Complete overview of agency programs	scstatehouse.gov