

AGENCY NAME:	South Carolina Department of Public Safety		
AGENCY CODE:	K050	SECTION:	63

Fiscal Year 2018–2019 Accountability Report

SUBMISSION FORM

AGENCY MISSION	As the largest law enforcement agency in South Carolina, it is the mission of the South Carolina Department of Public Safety to protect and serve the public with the highest standard of conduct and professionalism; to save lives through educating the citizens of South Carolina on highway safety and diligent enforcement of laws governing traffic, motor vehicles, commercial carriers, and immigration; to provide protective services for government officials, state government properties, and the general public visiting these properties; and to ensure a safe, secure environment for the citizens of the state of South Carolina and its visitors.
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AGENCY VISION	The South Carolina Department of Public Safety’s vision is to ensure that this agency is setting the standard for public safety excellence as a cohesive team by making South Carolina a safer place to live, work, and visit through protection, education, and service. Embedded within SCDPS’ efforts and initiatives to serve the public are the agency’s core values: Integrity, Excellence, Accountability, and Leadership.
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Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently?

RESTRUCTURING RECOMMENDATIONS:	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? See also S.C. Code Ann. § 60-2-30.

REPORT SUBMISSION COMPLIANCE:	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The agency believes that the only report that meets the criteria described in S.C. Code § 2-1-230 is the Traffic Collision Fact Book prepared by the Statistical Analysis and Research Section of the Office of Highway Safety and Justice Programs. The most recent fact book was not transmitted to the State Library within 15 days of printing as required by S.C. Code § 60-2-30, but was transmitted on July 1, 2019.

Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

RECORDS MANAGEMENT COMPLIANCE:	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The regulations governing the transfer of records to the Department of Archives and History ("DAH") permit a state agency to retain copies of records when the agency believes the records are active and required for daily operational use. The Department exercised this option and maintained copies of many records that would eventually require transfer to the DAH based on its operational needs. While the

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Department concedes that some older records that are not regularly consulted could be transferred to the DAH, the Department has not destroyed any records that would ultimately require transfer.

Is the agency in compliance with S.C. Code Ann. § 1-23-120(J), which requires an agency to conduct a formal review of its regulations every five years?

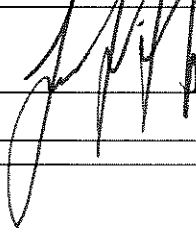
REGULATION REVIEW:	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The agency conducted a formal review of its regulations in 2013 and 2017 as required by S. C. Code § 1-23-120(J). The agency did not send these report to the Code Commissioner at the time that these reports were created because the review did not recommend any substantive changes to the regulations. The Department transmitted the 2017 report to the Code Commissioner on September 4, 2019.

Please identify your agency's preferred contacts for this year's accountability report.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	Major S. A. Stankus	(803) 896-8611	shawnstankus@scdps.gov
SECONDARY CONTACT:	Ashley L. Marczesky	(803) 896-0122	ashleymarczesky@scdps.gov

I have reviewed and approved the enclosed FY 2018–2019 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR <i>(SIGN AND DATE):</i>			09/13/2019
<i>(TYPE/PRINT NAME):</i>			
BOARD/CMSN CHAIR <i>(SIGN AND DATE):</i>	N/A		
<i>(TYPE/PRINT NAME):</i>	N/A		

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AGENCY’S DISCUSSION AND ANALYSIS

SCDPS VISION AND VALUES

The South Carolina Department of Public Safety’s (SCDPS, department, or agency) *vision* is to ensure that this agency is setting the standard for public safety excellence as a cohesive team by making South Carolina a safer place to live, work, and visit through protection, education, and service. Ingrained within SCDPS’ efforts and initiatives to serve the public are the agency’s *core values: Integrity, Excellence, Accountability, and Leadership.*

EXTERNAL FACTORS AFFECTING AGENCY PERFORMANCE

Recent events around the country involving law enforcement officials and civilians have affected the agency’s law enforcement staffing levels from the front end by negatively influencing the public’s general perception of law enforcement. According to a June 7-11, 2017 Gallup Poll, 57% of the general public surveyed has “a great deal” or “quite a lot” of confidence in law enforcement. Although this number has risen from the 2015 all-time low of 52%, the study also shows that “the loss of confidence is most apparent among Hispanics, liberals, and those younger than 35.”¹ As the majority of law enforcement new hires are South Carolina citizens aged 35 and below, this public perception has deterred once-interested candidates from joining law enforcement and, therefore, affected SCDPS’ candidate pool resulting in smaller training classes and lower staffing levels.

Another challenge the department has faced in regard to staffing levels and, more specifically, the ability to retain new hires, is the characteristics embodying the “Millennial” and “Generation Z” generations from which the department is recruiting. According to an October 2017 PoliceOne article,² “Known as ‘job hoppers,’ millennials move from one employer to another, trying on different hats, and ready to jump ship for greener (or more interesting) pastures. A 2012 poll of millennial workers found that as many as 91 percent expect to stay in any one job less than three years. To think law enforcement is drawing entirely from the 9 percent with expectations of greater stability is foolish. Further, ‘54 percent of millennials either want to start a business or already have started one. And 72 percent of Generation Z (the post-millennial generation) want to start their own business.’ Virtually all new police hires today are coming from the younger end of the millennial pool, with the Gen Z population soon to follow as they come of recruitment age. Gallup research found 60 percent of employed millennials are open to new opportunities, and they are the generation most likely to switch jobs and least engaged in the workplace.”

SCDPS relies heavily on staffing levels and manpower to enforce and uphold State and Federal laws, provide and maintain security, and work to reduce traffic fatalities. Throughout Fiscal Year 2019, the agency was required to re-allocate enforcement resources to address external factors including:

- Deployment of Highway Patrol and State Transport Police personnel for Hurricane Florence (September 9, 2018 – October 5, 2018);
- Deployment of Highway Patrol and State Transport Police personnel for Hurricane Michael (October 10, 2018 – October 11, 2018);
- Myrtle Beach City’s request for ongoing Troop 8 assistance (July 2018 – September 2018 and April 2019 – June 2019);
- “SC for Ed” march to the South Carolina State House (est. 10,000 in attendance) (May 1, 2019)
- Governor McMaster Inauguration (January 9, 2019)
- President Trump visit (September 19, 2018) and Vice President Pence visits (February 21, 2019 and March 30, 2019); and
- Bike Rallies at the beach (May 10, 2019 – May 19, 2019 and May 24, 2019 – May 27, 2019)
- Security for Chief Justice Donald W. Beatty and staff for February 20-21, 2019 (Sumter County), April 17-18, 2019 (Horry County), and June 5-6, 2019 (Florence County) court dates.

¹ <https://news.gallup.com/poll/213869/confidence-police-back-historical-average.aspx>

² <https://www.policeone.com/recruitment-retention-crisis/articles/445846006-5-ways-police-leaders-can-recruit-and-retain-millennials/>

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INTERNAL FACTORS AFFECTING AGENCY PERFORMANCE

SCDPS has faced an ongoing struggle deriving from the law enforcement personnel salaries and compensation. The agency implemented a revised pay scale on September 17, 2015 to attract the most highly qualified applicants. While this revised pay plan addressed immediate concerns of making SCDPS more competitive from a recruiting standpoint, SCDPS must strive to keep law enforcement salaries competitive with local (city, county, etc.) or regional law enforcement agencies. This inequity impacts not only the agency’s ability to attract and recruit the best applicants but also has a negative effect on retention as law enforcement officers progress through their careers. In addition, without the means to fund a salary career path that compensates officers for experience beyond ten years, knowledge, or skills, SCDPS struggles to retain experienced officers.

AGENCY’S ACCOMPLISHMENTS

SCDPS has achieved numerous accomplishments during Fiscal Year 2018-2019 to include:

The department has implemented procedures to battle the opioid crisis. SCDPS, with assistance from SCDHEC, is providing NARCAN training to all of its law enforcement officers holding the rank of sergeant and below. Additionally, the department will equip all trained officers with naloxone administration kits. The department continues to train officers in interdiction techniques and drug recognition expert (DRE) practices. During FY 2019, the department continues to focus on patrolling the interstate system and other highways to detect and apprehend drug traffickers and other criminal offenders through its Criminal Interdiction Unit.

The department has implemented a program by which the agency has begun transitioning away from shotguns and toward the issuance of department-owned rifles to officers in the field. Beginning in February 2019, the department began to provide rifle training. During 2019, three-hundred (300) rifles were issued to enforcement officers with an additional three-hundred (300) rifles to be issued during 2020. The department has developed a plan for purchasing additional rifles in the next 5 to 10 years as manpower increases and additional funding is provided.

To encourage retention of experienced non-supervisory employees beyond the seven to ten year point in their careers with the department, SCDPS has implemented a Master Trooper/Officer rank upon the completion of ten years of service. This additional rank will incentivize experienced employees to remain with the department as law enforcement officers and provide the department greater depth of experience and skill in key non-supervisory positions (e.g., critical skill instructors, field training officers, collision re-constructionists, criminal interdiction experts, K-9 handlers).

In 2018, the SCDPS Special Operations Unit began mandatory Active Shooter Training for all SCDPS Troopers/Officers through the rank of Lieutenant. Previously, Active Shooter Training was mandatory only for enforcement troopers/officers.

During the year of 2019, all law enforcement and TCOs were provided “Stress Management and Wellness” training to assist in their ability to manage workplace stressors, time, and/or their subordinates in the most effective means possible. This training will be provided annually to all law enforcement and TCOs. Additionally, the department is evaluating offering this training to all employees in the future.

SCDPS procured and established guidelines for a pilot program to utilize the StarChase Vehicle Pursuit Mitigation System which is a proven, less-lethal, 21st century technology that provides a significant tactical advantage to law enforcement officers in failure-to-yield or high-risk flight situations. The system utilizes an air-propelled tag (dart) deployed from the pursuit vehicle which attaches to a violator’s vehicle. Once a vehicle is tagged, it enables telecommunications personnel to track the suspect in real time using a web-based mapping program. As a result, a potentially dangerous pursuit is avoided and the offender can then be safely apprehended—ultimately reducing the risk to the public, the violator, and law enforcement officers. The agency will evaluate the effectiveness of the tool at the conclusion of the pilot program to determine the potential of expanding the program.

The Office of General Counsel hired an additional staff attorney in September 2018 to assist officers with the prosecution of traffic related violations, with an emphasis on DUI prosecutions. The attorney is centrally-located in the low country in the Troop 6 headquarters located in Goose Creek and serves as an in-house resource to

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officers on legal matters. The agency is currently in the process of hiring two additional attorneys, a Midlands Prosecutor and an Upstate Prosecutor who will serve similar roles in other parts of the state.

In June 2019, the department implemented SCDPS' Critical Systems Disaster Recovery with the Department of Administration's Division of Technology (DTO), the state's provider, and the state's contracted consultant to implement the department's information technology infrastructure; define and test application and infrastructure recovery plans; define and test the backup and restore options; and incorporate these plans into SCDPS' Emergency Operation Plans.

The department re-allocated necessary funding to execute its four (4) year lifecycle replacement plan for law enforcement officers' laptops. Replacing Information Technology equipment in accordance with the established lifecycle replacement plan will result in more efficient equipment performance and provide officers with tools necessary to perform their jobs. Newer and updated equipment is also subject to fewer maintenance/repair costs. Additionally, the department is optimistic the newer equipment will increase operational effectiveness.

In addition to updating trooper's laptops, the Office of Information Technology (OIT) is updating the SCDPS network infrastructure to improve operations and efficiency for troopers/officers and remote offices by implementing a plan for a five year refresh. Network circuits are being upgraded between remote troop/region/division offices and the Blythewood HQ Data Center. Redundancy is being implemented for internet and wide area network routers and circuits to ensure operations in natural disaster scenarios. April 2019 improvements for the Telecommunications Centers included an upgrade of the software recording systems for dispatch and the implementation of cellular service as a backup to VOIP phone systems to ensure continuous operations.

The department upgraded SCDPS' building access control system firmware for eighteen (18) locations, migrated to the Windows 10 operating system, migrated to the State's shared services offering for Outlook365, and improved security protection via encrypted devices and storage.

The Department has steadily increased the number of college recruiting events it has attended over the last three years for law enforcement recruiting purposes and is on track to continue its steady increase during calendar year 2019.

- 2016 – 39 college recruiting events
- 2017 – 49 college recruiting events
- 2018 – 55 college recruiting events
- 2019 (first quarter) – 24 college recruiting events
- 2019 (second quarter) – 11 college recruiting events

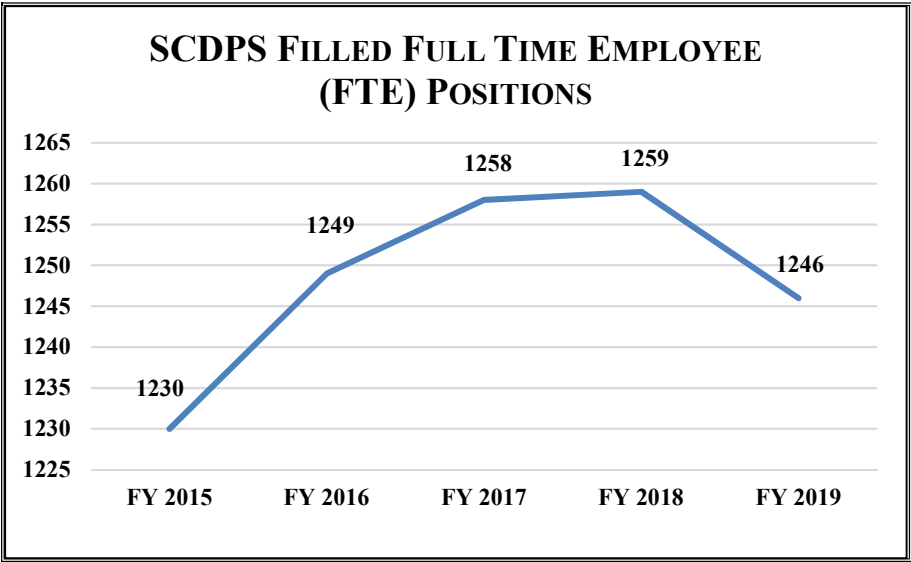
SCDPS was able to continually make advancements by incorporating highway safety campaigns and educational initiatives such as:

- Target Zero Safety Efforts (Law Enforcement Target Zero Challenge)
- Rest Area Safety Events
- Memorial Service for Highway Fatality Victims
- Hands Across the Border
- Vulnerable Roadway Users
- Texting and Driving Initiatives (Distracted Driving Campaign)
- Bike Weeks – Booths and safety efforts at the beach
- Hurricane Lane Reversal Exercises
- Prom Safety Talks
- Buckle Up SC (Memorial Day Safety Campaign)
- Target Zero Team
- Sober or Slammer: DRINK, DRIVE, DIE.
- State Transport Police Drive to Zero Campaign
- State Transport Police's "Operation Safe Drive on I-85/I-95"
- Operation Southern Shield Speed Campaign
- Target Zero Tuesday Infographics
- Social Media safety push during major travel holidays
- New Year's media events
- Back to School Safety

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- Child Passenger Seat Checks during CPS weeks
- Outreach at local and state festivals (Carolina Country Music Festival)

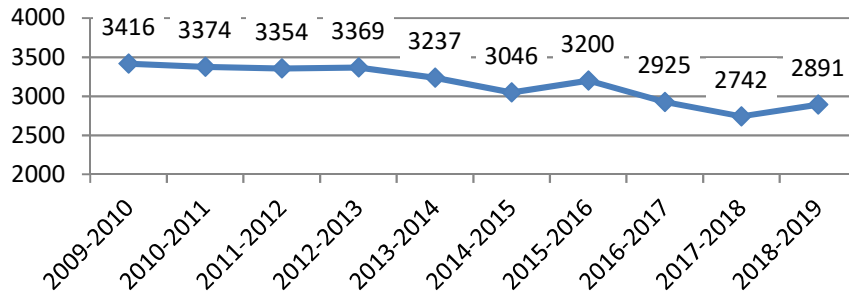
The following charts and graphs quantify the agency’s progress towards its overall mission:



SOUTH CAROLINA CMV TRAFFIC COLLISION QUICK FACTS
2017-2019 PRELIMINARY DATA

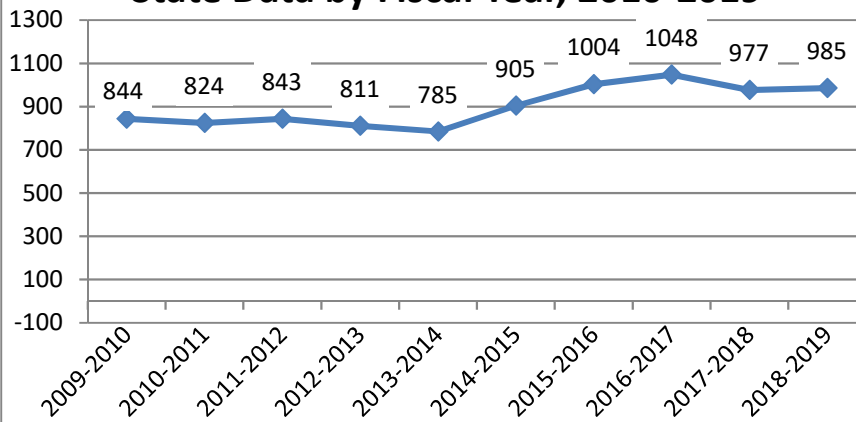
	2017-2018	2018-2019	% CHANGE FY 2018-2019
Fatal Collisions	100	90	-10.0%
Injury Collisions	1,705	1,746	2.4%
Property Damage Only Collisions	2,069	2,120	2.5%
Total Collisions	3,874	3,956	2.1%
Fatalities	105	97	-7.6%
Non-fatal Injuries	2,739	2,696	-1.6%

South Carolina Serious Injuries* Fiscal Year 2010-2019



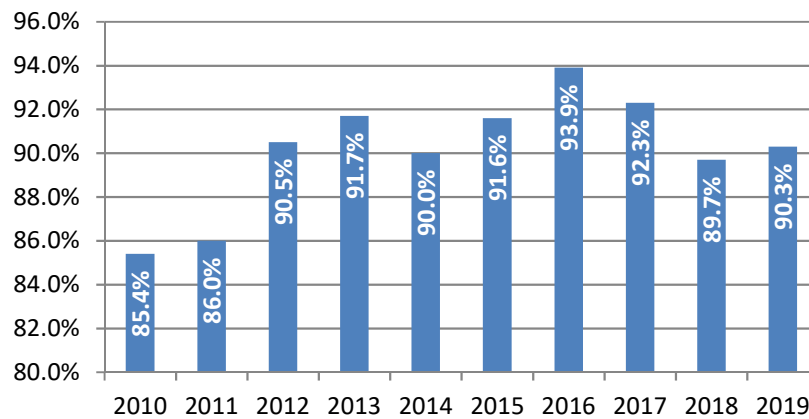
*Serious Injury defined as incapacitating.
2018 and 2019 data are preliminary.

South Carolina Total Traffic Fatalities State Data by Fiscal Year, 2010-2019



2018 and 2019 data are preliminary.

SC Observed Seatbelt Use, 2010-2019



Figures based on an annual observational survey conducted by USC.

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SOUTH CAROLINA TRAFFIC COLLISION QUICK FACTS 2018 & 2019 PRELIMINARY DATA

Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	% Change FY2015 - FY2019	% Change FY2018 - FY2019
Fatal Collisions	835	938	957	916	925	10.8%	1.0%
Injury Collisions	35,298	40,091	39,840	38,840	37,857	7.2%	-2.5%
Property Damage Only Collisions	88,248	99,717	100,906	102,202	101,568	14.0%	-1.6%
Total Collisions	124,381	140,746	141,703	141,955	139,019	12.8%	-1.1%
Fatalities	905	1,004	1,048	977	985	8.8%	0.8%
Non-fatal Injuries	55,002	61,668	61,345	59,425	57,402	4.4%	-3.4%
Fatalities From Collisions Involving*:							
Automobiles	475	517	556	534	485	2.9%	-8.4%
Pick Up Trucks	224	248	251	242	249	10.7%	2.5%
Truck Tractor	74	73	76	77	76	2.7%	-1.3%
SUV's	249	277	287	269	311	24.9%	15.6%
Motorcycles	117	141	134	119	108	-7.7%	-9.2%
Motorized Bikes	36	42	32	29	26	-27.8%	-10.3%
Pedalcycles	17	20	22	17	29	70.6%	70.6%
Pedestrians	131	135	154	165	173	32.1%	4.8%
Trains	4	2	2	4	1	-75.0%	-75.0%
School Buses	2	4	3	0	1	50.0%	0.0%
Vans	49	87	70	42	82	67.3%	95.2%
Economic Loss (billions)+	\$3.77	\$4.32	\$4.65	\$4.56	NA	NA	NA
Vehicle Miles Traveled (billions)+	49.95	51.72	54.40	55.50	56.84	13.8%	2.4%
Roadway Miles+	76,301	76,250	76,067	77,364	77,992	2.2%	0.8%
Motor Vehicle Registrations+	4,229,277	4,336,240	4,433,104	4,523,372	4,530,000	7.1%	0.1%
Licensed Drivers+	3,668,378	3,748,514	3,794,306	3,829,739	3,830,000	4.4%	0.0%
Mileage Injury Rate**	110	119	113	107	101	-8.3%	-5.7%
Mileage Death Rate***	1.81	1.94	1.93	1.76	1.73	-4.3%	-1.6%
Registration Fatality Rate****	214.0	231.5	236.4	216.0	217.4	1.6%	0.7%

*Includes all fatalities of all unit types in the collisions
**Traffic injuries per 100 million vehicle miles of travel
***Traffic fatalities per 100 million vehicle miles of travel
****Traffic Fatalities per million registered vehicles
+Data from middle of fiscal year (i.e. end of calendar year)

Data Sources:
Economic Loss Formula: National Safety Council
Vehicle Miles Traveled and Roadway Miles: South Carolina Department of Transportation
Motor Vehicle Registrations and Licensed Drivers: South Carolina Department of Motor Vehicles

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POSSIBLE NEGATIVE IMPACT IF AGENCY GOALS ARE NOT MET

GOAL 1: ENHANCE PUBLIC/OFFICER SAFETY

The inability of the department to provide a safe environment in which to travel throughout the state could result in an increased level of traffic collisions and fatalities, which result in emotional pain, lost income, higher insurance rates, and other economic loss. A reduction in officer safety places the officers in danger, inflicts physical and emotional pain, and induces financial inefficiencies through turnover.

GOAL 2: PROFESSIONAL DEVELOPMENT AND WORKFORCE PLANNING

Failing to attract, recruit, and retain a professional workforce may compromise the department’s mission to provide professional services, enforce traffic laws, and save lives. By not reducing trainee turnover, more state and taxpayer funds would be spent in an attempt to attract, hire, and retain officers. Failure to train the workforce would have a negative effect on work performance and could result in employee turnover and ineffective customer service. In addition, without the means to fund a salary career path that compensates officers for experience beyond five years, knowledge, or skills, SCDPS would struggle to retain experienced officers.

GOAL 3: APPROPRIATE USE OF INFORMATION AND TECHNOLOGY

Inappropriate use of technology could result in poor customer service and higher costs to conduct business. SCDPS relies on computerized information systems to carry out its operations; process, maintain, and report essential information; transmit proprietary and other sensitive information; develop and maintain intellectual capital; conduct operations; process business transactions; transfer funds; and deliver services. In addition, the Internet has grown increasingly important, developing into an extended information and communications infrastructure that supports SCDPS’ service to the public. Ineffective protection of these information systems and networks can result in a failure to deliver these vital services and result in loss or theft of computer resources, assets, and funds; inappropriate access to and disclosure, modification, or destruction of sensitive information, such as criminal justice information, personal identifying information, and proprietary business information; disruption of essential operations supporting critical infrastructure and emergency services; undermining of agency missions due to embarrassing incidents that erode the public’s confidence in SCDPS; use of computer resources for unauthorized purposes or to launch attacks on other systems; damage to networks and equipment; and high costs for remediation.

GOAL 4: QUALITY CUSTOMER SERVICE DELIVERY

If SCDPS fails to adequately educate, inform, or respond to information needs of the public, the public’s awareness of important traffic safety messages would be compromised.

OUTSIDE HELP NECESSARY FOR MITIGATION

The overwhelming majority of possible incidents discussed above could be mitigated with additional funding appropriated to the agency through recurring and core budget funds.

GENERAL ASSEMBLY OPTIONS

Possible options for the General Assembly to consider would be to provide the agency with:

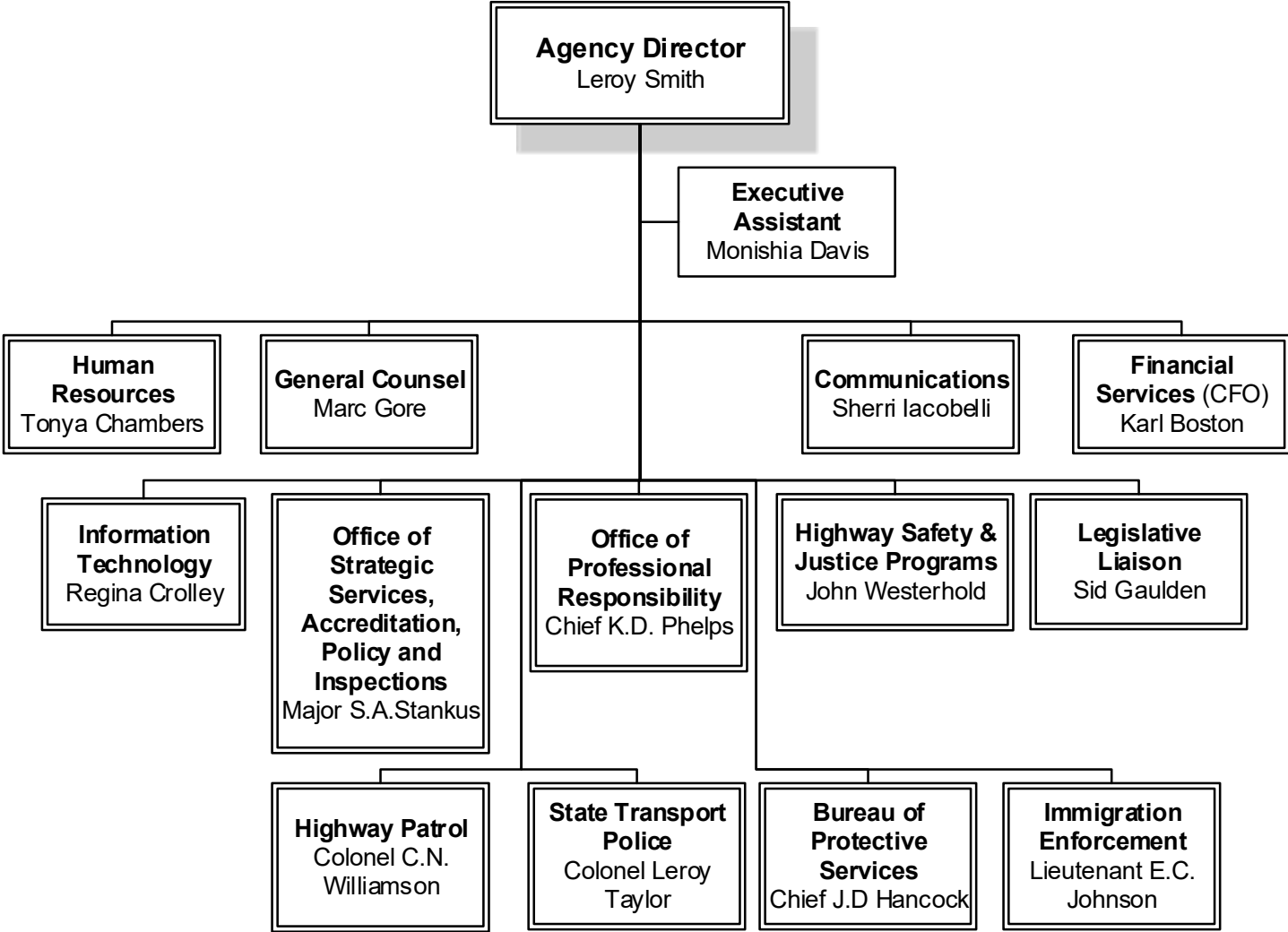
1. Recurring funding for salary increases and a salary career path to assist with recruitment and retention of law enforcement officers.
2. Recurring funding for body armor for SCDPS law enforcement officers; Highway Patrol Radio Rotation; Highway Patrol Radar Rotation; law enforcement vehicles; and additional data storage to support the Body Worn Camera videos.
3. Additional funding for Body Worn Cameras which would assist SCDPS and local law enforcement agencies in fully outfitting officers that are required to wear body worn cameras as part of their respective agencies’ policies. Also additional funding to augment existing commercial off the shelf products to provide an integrated case management solution to improve efficiency and accuracy.

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FUTURE GOALS

During Fiscal Year 2020, SCDPS will continue striving toward its goal of zero traffic fatalities by implementing effective outreach programs and safety campaigns, upholding State and Federal laws related to commercial motor vehicles and highway safety, and partnering with SCDOT and other law enforcement agencies on highway safety initiatives. SCDPS will continue enforcing immigration laws pursuant to Federal and State statutes; protecting State House complex grounds, the Governor’s Mansion, and appellate courts; reaching out to the public by working with families of highway fatalities; posting safety information via official social media sites; and partnering with schools to encourage, support, and promote public safety.

AGENCY ORGANIZATIONAL CHART



Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Maintaining Safety, Integrity and Security	G	1			Enhance the safety of the public, SCDPS officers, and other law enforcement officers							
	S	1.1			Protect the public through enforcement and education							
	M		1.1.1	Number of traffic fatalities	980	950	998	7/1/2018 - 6/30/2019	Fatality Analysis Reporting System - Updated Daily	Arithmetical calculations by OHSJP/FARS and statistical staff	Directly Related to the Agency's Core Mission	
	M		1.1.2	Number of traffic collisions	140,997	139,587	140,133	7/1/2018 - 6/30/2019	SC State Collision Master File - Updated Daily	Compilation of data from the electronic SCCATTS and data entry form crash reports submitted by local law enforcement	Directly Related to the Agency's Core Mission	
	M		1.1.3	Commercial Motor Vehicle (CMV) Fatality Collisions per 100 million Vehicle Miles Traveled (VMT)	.1838 (100)	0.1562 (85)	0.1693 (94)	7/1/2018 - 6/30/2019	Fatality Analysis Reporting System (FARS) - Updated Daily	Total FARS CMV Fatality Collisions for Calendar Year ending December 31.	Identify high CMV fatality corridors to focus enforcement efforts in those areas.	
	M		1.1.4	Number of Commercial Motor Vehicle fatalities	105	90	94	7/1/2018 - 6/30/2019	Federal Motor Carrier Safety Administration (FMCSA) Analysis and Information (A&I) System - Updated Monthly	Total FMCSA A&I Fatalities for Fiscal Year 2017	Identify high CMV fatality corridors to focus enforcement efforts in those areas.	
	M		1.1.5	Number of persons screened entering the South Carolina Judicial Division (Supreme and Appellant Courts) as well as the South Carolina State House.	103,745	100,000	133,720	7/1/2018 - 6/30/2019	Electronic counters and visitor sign in logs - Updated Daily	Electronic count and manual calculations of individuals entering Courts and State House	This data is used to determine how many people are screened annually by our officers, and whether our resources are being utilized efficiently. Securing the Statehouse and Capitol complex is mandated by S.C. Code Section 23-6-90.	
	M		1.1.6	Initiate investigation into criminal activities associated with illegal immigration/foreign nationals in South Carolina (measured by number of investigations initiated)	35	20	6	7/1/2018 - 6/30/2019	South Carolina Police Central Incident Reporting System - Updated Annually	Compilation of data from the SLED Police Central Reporting System	Decrease the number of criminal related offenses involving illegal foreign nationals.	
	M		1.1.7	Initiate criminal charges against and prosecute illegal criminal aliens/foreign involved in criminal activity in South Carolina (measured by number of warrants created)	24	30	10	7/1/2018 - 6/30/2019	Immigration Enforcement Unit Warrant Tracking System - Updated Annually	Compilation of data from the Immigration Enforcement Unit Warrant Tracking Files	Decrease the number of criminal related offenses involving illegal foreign nationals.	

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2018-19		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M		1.1.8		Initiate investigation into criminal activities occurring within BPS' jurisdiction (measured by number of criminal activity reports completed)	26	30	25	7/1/2018 - 6/30/2019	South Carolina Police Central Incident Reporting System - Updated Daily	Number of criminal activities from the SLED Police Central Reporting System	This data is used to determine how many criminal reports we responded to, and to help determine if more resources need to be allocated to crime prevention efforts. Securing the Statehouse and Capitol complex is mandated by S.C. Code Section 23-6-90.
	S		1.2		Educate the public by disseminating information regarding traffic laws and safest driving practices							
	M		1.2.1		Number of public safety presentations made by SCHP Community Relations Officers	922	968	903	7/1/2018 - 6/30/2019	CRO Statistics - Updated Monthly	Manual count of scheduled public safety presentations.	Safety education is a vital component of helping us meet our mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.
	M		1.2.2		Increase safety events/fairs/community outreach conducted by the CROs distributing safety materials, using the driving simulator, rollover simulator and golf cart/goggles (measured by number of safety events completed)	1,008	1,025	1,050	7/1/2018 - 6/30/2019	Internal database kept by the CRO Unit - Updated Daily	Compilation from internal reports	Through safety events and fairs, our Community Relations Officers and safety outreach coordinators meet a large and diverse segment of the population in our state. These are excellent venues for disseminating information on highway safety laws and best practices. This helps SCDCPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.
	M		1.2.3		Annual safety belt observational survey results (measured by percentage of observed compliance)	89.70%	93%	90.30%	7/1/2018 - 6/30/2019	USC Statistical Laboratory - Updated Annually	Per NHTSA standards	Directly Related to the Agency's Core Mission
	M		1.2.4		Number of visitors to SC Law Enforcement Officers Hall of Fame	9,902	10,000	10,897	7/1/2017 - 6/30/2018	HoF Registry - Updated Monthly	Arithmetical Calculations	To increase public awareness of the SC Criminal Justice Hall of Fame.
	S		1.3		Administer federal grant funds to implement safety programs at the state and local levels							
	M		1.3.1		Number of law enforcement agencies receiving Forensic Science Improvement (FSI) funds, Justice Assistance Grant (JAG) funds, and Bulletproof Vest Partnership (BPV) funds	44	51	40	7/1/2018 - 6/30/2019	Documentation of FSI, JAG, and BPV sub grantees - Updated Annually	Consolidation of sub grantee reports showing number of local and state agencies receiving FSI, JAG, and BVP funds	As the State Administering Agency (SAA), SCDCPS is tasked with administering federal grant funds to local and state agencies across South Carolina.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M		1.3.2		Number of correctional facilities receiving PREA and RSAT funds	2	2	2	7/1/2018 - 6/30/2019	Documentation of PREA and RSAT sub grantees - Updated Annually	Consolidation of sub grantee reports showing number of local and state law enforcement agencies receiving PREA and RSAT funds	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.
	M		1.3.3		Number of agencies receiving Title II Formula Juvenile Justice Program Funds	5	4	3	7/1/2018 - 6/30/2019	Documentation of Title II Formula Juvenile Justice Program fund recipients - Updated Annually	Consolidation of sub grantee reports showing number of agencies receiving Title II Formula Juvenile Justice Program funds.	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.
	M		1.3.4		Number of law enforcement agencies receiving State-appropriated funds for body worn cameras (BWC)	73	102	92	7/1/2018 - 6/30/2019	Documentation provided by BWC fund recipients - Updated Annually	Arithmetical Calculations	To ensure as many agencies as possible receive financial support for BWC.
	S		1.4		Protect SCDPS officers through training and resource commitment							
	M		1.4.1		Number of officer safety training sessions conducted	116	200	129	7/1/2017 - 6/30/2018	HP Training Statistics - Updated Monthly	Counted number of officer safety advanced training sessions (PIT Training, Active Shooter, Officer Survival, Firearms)	Identify courses to enhance officer safety and increase awareness through classroom and practical application based on use of force and pursuit analysis.
	M		1.4.2		Provide an illegal immigration/foreign national training program to state and local law enforcement agencies in South Carolina (measured by number of training sessions conducted)	5	5	17	7/1/2017 - 6/30/2018	Immigration Enforcement Unit Training Tracking System - Updated Annually	Compilation of training data from the Immigration Enforcement Unit Training Files	South Carolina governmental agencies must develop a broader understanding of immigration laws and their application(s).
	M		1.4.3		Identify/host additional training opportunities that will benefit South Carolina agencies in the areas of Human Trafficking, Fraudulent Document Recognition and Identity Fraud (measured by number of training sessions conducted)	6	5	2	7/1/2017 - 6/30/2018	Immigration Enforcement Unit Training Tracking System - Updated Annually	Compilation of training data from the Immigration Enforcement Unit Training Files	Increase law enforcement/state agency knowledge associated with Human Trafficking, Fraudulent Document and Identity Fraud.
Education, Training, and Human Development	G		2		Develop and plan for a professional workforce							
	S		2.1		Attract, recruit, and retain a professional workforce							
	M		2.1.3		Number of applications for law enforcement positions	4,575	4,484	3,825	7/1/2018 - 6/30/2019	Neogov Recruitment Software - Updated Daily	Number of applications for law enforcement positions received	The number of law enforcement applications received is a direct reflection of the department's recruiting methods.
	M		2.1.4		Number of applications for civilian positions	7,416	7,268	9,743	7/1/2018 - 6/30/2019	Neogov Recruitment Software - Updated Daily	Number of applications for civilian positions received	The department would like to attract a diverse pool of applicants for civilian positions to ensure quality of candidates from which to select.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M		2.1.1		Number of law enforcement employee separations	153	121	152	7/1/2018 - 6/30/2019	South Carolina Enterprise Information System - Updated Daily	Number of separations from law enforcement positions within the agency	The agency would like to retain an experienced workforce and minimize training costs associated with new law enforcement hires
	M		2.1.2		Number of civilian employee separations	95	64	79	7/1/2018 - 6/30/2019	South Carolina Enterprise Information System - Updated Daily	Number of separations from civilian positions within the agency	The agency would like to retain an experienced workforce and minimize training costs associated with new civilian hires
	M		2.1.5		Law enforcement minority employee demographics (measured by percentage of minority law enforcement employees)	20.39%	20%	21.48%	7/1/2018 - 6/30/2019	South Carolina Enterprise Information System - Updated Daily	Percentage of Law Enforcement Minority Employees	The workforce of the agency should accurately reflect the population that it serves.
	M		2.1.6		Civilian minority employee demographics (measured by percentage of minority civilian employees)	76.83%	77.50%	80.42%	7/1/2018 - 6/30/2019	South Carolina Enterprise Information System - Updated Daily	Percentage of Civilian Minority Employees	The workforce of the agency should accurately reflect the population that it serves.
	S	2.2	Enhance employee development									
	M		2.2.1		Conduct training for troopers on victim services and victim's rights (measured by number of training sessions conducted)	7	25	12	7/1/2018 - 6/30/2019	Victim Advocate Statistics - Updated Monthly	Manually count the number of training sessions conducted.	Compliance with state law requiring LE to meet standards in victim services.
	M		2.2.2		Provide semi-annual external collision reconstruction training and host collision reconstruction accreditation examination (measured by number of training sessions conducted)	9	10	14	7/1/2018 - 6/30/2019	MAIT Statistics - Updated Monthly	Manually count the number of training sessions conducted	Promotes technical proficiency and encourages professional standards within the reconstruction community.
	S	2.3	Enhance leadership development									
	M		2.3.1		Reduce the agency's "successful by default" ratings for appraisal completion (measured by percentage of completed appraisals)	90%	85%	96%	7/1/2018 - 6/30/2019	SCDPS' Human Resources staff, SCEIS - Updated Annually	Compilation of data from SCEIS	To ensure that managers complete reviews that provide employees with a thorough evaluation of their performance.
	M		2.3.2		Educate managers and supervisors on best practices in leadership and professionalism (measured by number of supervisors/managers trained)	123	80	386	7/1/2018 - 6/30/2019	State OHR, SCDPS' Human Resources Office and South Carolina Human Affairs Commission (SHAC) - Updated Annually	Total number of supervisors and managers trained (first line supervisory practices)	Managers and supervisors who are well-trained impart a strong work ethic in their employees.
	M		2.3.3		Provide training to managers and supervisors on employment law issues (measured by number of supervisors/managers trained)	80	40	54	7/1/2018 - 6/30/2019	SCDPS' Human Resources staff, South Carolina Human Affairs Commission (SHAC) - Updated Annually	Total number of supervisors and managers trained	Managers and supervisors who are well-trained in employment law matters reduce improper employment procedures and potential liability.
Maintaining Safety, Integrity and Security	G	3	Appropriately utilize information and technology to support the department's mission									

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2018-19		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	S	3.1			Heighten Information Technology security							
	M			3.1.1	Ensure employees, contractors, and third party users receive security awareness training as relevant for their job function (measured by percentage of personnel trained)	92%	85%	97.47%	7/1/2018 - 6/30/2019	SANS Securing the Human Website - Updated Daily	(Number of employees, contractors, and third party users that complete security awareness training as relevant to their job function divided by total number of employees, contractors, and third party users) X 100	Security Awareness Training is a requirement of both CJIS and the South Carolina Department of Administration, Division of Information Security. This training is important as it increases security awareness and reduces the likelihood of a security breach by SCDPS employees.
	S	3.2			Utilize technology sufficiently to support SCDPS' mission							
	M			3.2.1	Maintain customer feedback mechanisms for IT services (measured by percentage of work orders completed)	97.40%	97%	97%	7/1/2018 - 6/30/2019	Work order follow up, project evaluations - Updated Annually	Percentage of feedback or project completion against schedule	The department will improve the reliability and cost efficiency of IT systems through a shared services model.
	M			3.2.2	Replacement server equipment is planned, budgeted, purchased and installed before end of life for existing server equipment (measured by percentage of equipment replaced)	92%	100%	100%	7/1/2018 - 6/30/2019	Existing Server Equipment Inventory - Updated Annually	Percentage of server equipment within acceptable lifecycle parameters	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster. The department will improve the reliability and cost efficiency of IT systems through a shared services model.
	M			3.2.3	Participate in the Office of the Inspector General's statewide Information Security Initiative (Short Term Remediation Steps, Agency Self-Assessment and Personal Information Survey) and Deloitte's security risk assessment of SCDPS. Apply remediation and enhancements as indicated (measured by percentage of assessment completed)	79%	80%	100%	7/1/2018 - 6/30/2019	Assessment and Survey Documents - Updated Annually	Estimated percentage of required that is completed	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.
	M			3.2.4	Acknowledge initial SOC notifications in a timely manner (measured by percentage of notifications acknowledged)	100%	98%	98%	7/1/2018 - 6/30/2019	Email date/time stamp for initial SOC notification from SC-ISAC. Email date/time stamp for acknowledgement email from agency - Updated Annually	(Number of applicable SOC notifications that were acknowledged within 1 hour of receipt divided by total number of applicable SOC notifications received) X 100	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.
	M			3.2.5	Identify whether the affected device referenced in the Tier 3 SOC notification accesses sensitive data and respond in a timely manner (measured by percentage of notification response)	100%	98%	98%	7/1/2018 - 6/30/2019	Email date/time stamp of Tier 3 SOC notification from SC-ISAC. Email date/time stamp of agency response email classifying whether computer accesses sensitive data - Updated Annually	(Number of applicable Tier 3 SOC notifications that were responded to within 24 hours of receipt divided by total number of applicable Tier 3 SOC notifications received) X 100	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Government and Citizens	G	4			Deliver quality customer service to South Carolina citizens and drivers on South Carolina Roadways							
	S	4.1			Ensure continuous improvement of customer service							
	M			4.1.1	Respond to local and state law enforcement agencies' needs associated with illegal immigration/foreign national violations (measured by number of incident reports completed)	641	400	473	7/1/2018 - 6/30/2019	Immigration Enforcement Unit Reporting System - Updated Annually	Compilation of data from SCDPS incident reports completed by investigating/responding officers	Decrease the number of criminal related offenses involving illegal foreign nationals.
	M			4.1.2	Respond to local and state law enforcement needs with the appropriate protective services for activities and or events associated with the State House Complex and grounds (measured by number of events that occurred within the State House Complex and grounds)	311	300	253	7/1/2018 - 6/30/2019	The Department of Administrations General Services Event Coordinator - Updated Daily	Collection of authorized event data from General Services Events coordinator	This data is used to help determine how many events BPS had to deploy resources to throughout the fiscal year. Securing the Statehouse complex is mandated by S.C. Code Section 23-6-90.
	M			4.1.3	Conduct a review every three weeks of completed MAIT cases to determine compliance with established investigative procedures and standards (measured by percentage of investigations reviewed)	100%	100%	100%	7/1/2018 - 6/30/2019	MAIT Statistics - Updated Monthly	The number of completed MAIT investigation reviewed	Ensures the technical accuracy of reports and provides consistency through regular reviews.
	M			4.1.4	Visit Solicitor's Offices and other law enforcement victim advocates (measured by number of visits)	169	200	472	7/1/2018 - 6/30/2019	Victim Advocate Statistics - Updated Monthly	Manually count the number of visits.	Maximizes services by networking with other LE, prosecutors, and victim advocates.
	S	4.2			Respond to information needs of the public							
	M			4.2.1	Increase the use of SCDPS social media by the public to obtain valuable traffic and safety information (measured by number of Facebook "likes" and Twitter followers)	28,039	31,000	39,776	7/1/2018 - 6/30/2019	Facebook and Twitter statistics - Updated Daily	Compilation of numbers from the SCDPS Facebook and Twitter accounts	Social media is gaining strength in the public and private sector as one of the primary means by which people communicate -- both socially and professionally. We widely use social media to communicate with the public and the media. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.

Agency Name: DEPARTMENT OF PUBLIC SAFETY

Fiscal Year 2018-2019

Accountability Report

Agency Code: K050 Section: 63

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2018-19		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M		4.2.2		Increase proactive media interviews with Community Relations Officers and SCDPS Communications to promote highway safety and traffic issues (measured by number of interviews conducted)	4,689	5,000	5,082	7/1/2018 - 6/30/2019	Internal database kept the CRO Unit - Updated Daily	Compilation from internal reports	State government and law enforcement must have a good working relationship with the media through transparent and frequent contact. This allows us to keep the public informed about vitally important public safety matters. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.
	M		4.2.3		Increase number of visits to the SCDPS web page (measured by number of sessions)	2.24	2.26	2.46	7/1/2018 - 6/30/2019	Google Analytics - Updated Daily	Report from Google Analytics web site	The SCDPS web site is a static location for the public to glean information about the structure of the agency; to learn how they may conduct business with SCDPS; and to learn about safety campaigns and outreach efforts. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety."
	M		4.2.4		Respond to information needs of the public via Freedom of Information Act requests (measured by number of requests fulfilled)	4,076	variable- as needed	5,180	7/1/2018 - 6/30/2019	Internal reporting - Updated Daily	Compilation of internal reports	The Freedom of Information Act ensures a transparent and open government to the people it serves.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2019-20		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
Maintaining Safety, Integrity and Security	G	1			Enhance the safety of the public, SCDPS officers, and other law enforcement officers							
	S	1.1			Protect the public through enforcement and education							
	M		1.1.1	Number of traffic fatalities	998	1,000		7/1/2018 - 6/30/2019	Fatality Analysis Reporting System - Updated Daily	Arithmetical calculations by OHSJP/FARS and statistical staff	Directly Related to the Agency's Core Mission	
	M		1.1.2	Number of traffic collisions	140,133	140,000		7/1/2018 - 6/30/2019	SC State Collision Master File - Updated Daily	Compilation of data from the electronic SCCATTS and data entry form crash reports submitted by local law enforcement	Directly Related to the Agency's Core Mission	
	M		1.1.3	Commercial Motor Vehicle (CMV) Fatality Collisions per 100 million Vehicle Miles Traveled (VMT)	0.1693 (94)	0.114 (82)		7/1/2018 - 6/30/2019	Fatality Analysis Reporting System (FARS) - Updated Daily	Total FARS CMV Fatality Collisions for Calendar Year ending December 31.	Identify high CMV fatality corridors to focus enforcement efforts in those areas.	
	M		1.1.4	Number of Commercial Motor Vehicle fatalities	94	82		7/1/2018 - 6/30/2019	Federal Motor Carrier Safety Administration (FMCSA) Analysis and Information (A&I) System - Updated Monthly	Total FMCSA A&I Fatalities for Fiscal Year 2017	Identify high CMV fatality corridors to focus enforcement efforts in those areas.	
	M		1.1.5	Number of persons screened entering the South Carolina Judicial Division (Supreme and Appellant Courts) as well as the South Carolina State House.	133,720	140,000		7/1/2018 - 6/30/2019	Electronic counters and visitor sign in logs - Updated Daily	Electronic count and manual calculations of individuals entering Courts and State House	This data is used to determine how many people are screened annually by our officers, and whether our resources are being utilized efficiently. Securing the Statehouse and Capitol complex is mandated by S.C. Code Section 23-6-90.	
	M		1.1.6	Initiate investigation into criminal activities associated with illegal immigration/foreign nationals in South Carolina (measured by number of investigations initiated)	6	20		7/1/2018 - 6/30/2019	South Carolina Police Central Incident Reporting System - Updated Annually	Compilation of data from the SLED Police Central Reporting System	Decrease the number of criminal related offenses involving illegal foreign nationals.	
	M		1.1.7	Initiate criminal charges against and prosecute illegal criminal aliens/foreign involved in criminal activity in South Carolina (measured by number of warrants created)	10	30		7/1/2018 - 6/30/2019	Immigration Enforcement Unit Warrant Tracking System - Updated Annually	Compilation of data from the Immigration Enforcement Unit Warrant Tracking Files	Decrease the number of criminal related offenses involving illegal foreign nationals.	
	M		1.1.8	Initiate investigation into criminal activities occurring within BPS' jurisdiction (measured by number of criminal activity reports completed)	25	30		7/1/2018 - 6/30/2019	South Carolina Police Central Incident Reporting System - Updated Daily	Number of criminal activities from the SLED Police Central Reporting System	This data is used to determine how many criminal reports we responded to, and to help determine if more resources need to be allocated to crime prevention efforts. Securing the Statehouse and Capitol complex is mandated by S.C. Code Section 23-6-90.	

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2019-20		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	S	1.2			Educate the public by disseminating information regarding traffic laws and safest driving practices							
	M		1.2.1		Number of public safety presentations made by SCHP Community Relations Officers	903	930		7/1/2018 - 6/30/2019	CRO Statistics - Updated Monthly	Manual count of scheduled public safety presentations.	Safety education is a vital component of helping us meet our mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.
	M		1.2.2		Increase safety events/fairs/community outreach conducted by the CROs distributing safety materials, using the driving simulator, rollover simulator and golf cart/goggles (measured by number of safety events completed)	1,050	1,082		7/1/2018 - 6/30/2019	Internal database kept by the CRO Unit - Updated Daily	Compilation from internal reports	Through safety events and fairs, our Community Relations Officers and safety outreach coordinators meet a large and diverse segment of the population in our state. These are excellent venues for disseminating information on highway safety laws and best practices. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.
	M		1.2.3		Annual safety belt observational survey results (measured by percentage of observed compliance)	90.30%	91%		7/1/2018 - 6/30/2019	USC Statistical Laboratory - Updated Annually	Per NHTSA standards	Directly Related to the Agency's Core Mission
	M		1.2.4		Number of visitors to SC Law Enforcement Officers Hall of Fame	10,897	10,000		7/1/2017 - 6/30/2018	HoF Registry - Updated Monthly	Arithmetical Calculations	To increase public awareness of the SC Criminal Justice Hall of Fame.
	S	1.3			Administer federal grant funds to implement safety programs at the state and local levels							
	M		1.3.1		Number of law enforcement agencies receiving Forensic Science Improvement (FSI) funds, Justice Assistance Grant (JAG) funds, and Bulletproof Vest Partnership (BPV) funds	40	53		7/1/2018 - 6/30/2019	Documentation of FSI, JAG, and BPV sub grantees - Updated Annually	Consolidation of sub grantee reports showing number of local and state agencies receiving FSI, JAG, and BVP funds	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.
	M		1.3.2		Number of correctional facilities receiving PREA and RSAT funds	2	2		7/1/2018 - 6/30/2019	Documentation of PREA and RSAT sub grantees - Updated Annually	Consolidation of sub grantee reports showing number of local and state law enforcement agencies receiving PREA and RSAT funds	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2019-20		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M		1.3.3		Number of agencies receiving Title II Formula Juvenile Justice Program Funds	3	3		7/1/2018 - 6/30/2019	Documentation of Title II Formula Juvenile Justice Program fund recipients - Updated Annually	Consolidation of sub grantee reports showing number of agencies receiving Title II Formula Juvenile Justice Program funds	As the State Administering Agency (SAA), SCDPS is tasked with administering federal grant funds to local and state agencies across South Carolina.
	M		1.3.4		Number of law enforcement agencies receiving State-appropriated funds for body worn cameras (BWC)	92	100		7/1/2018 - 6/30/2019	Documentation provided by BWC fund recipients - Updated Annually	Arithmetical Calculations	To ensure as many agencies as possible receive financial support for BWC.
	S	1.4	Protect SCDPS officers through training and resource commitment									
	M		1.4.1		Number of officer safety training sessions conducted	129	178		7/1/2017 - 6/30/2018	HP Training Statistics - Updated Monthly	Counted number of officer safety advanced training sessions (PIT Training, Active Shooter, Officer Survival, Firearms)	Identify courses to enhance officer safety and increase awareness through classroom and practical application based on use of force and pursuit analysis.
	M		1.4.2		Provide an illegal immigration/foreign national training program to state and local law enforcement agencies in South Carolina (measured by number of training sessions conducted)	17	10		7/1/2017 - 6/30/2018	Immigration Enforcement Unit Training Tracking System - Updated Annually	Compilation of training data from the Immigration Enforcement Unit Training Files	South Carolina governmental agencies must develop a broader understanding of immigration laws and their application(s).
	M		1.4.3		Identify/host additional training opportunities that will benefit South Carolina agencies in the areas of Human Trafficking, Fraudulent Document Recognition and Identity Fraud (measured by number of training sessions conducted)	2	5		7/1/2017 - 6/30/2018	Immigration Enforcement Unit Training Tracking System - Updated Annually	Compilation of training data from the Immigration Enforcement Unit Training Files	Increase law enforcement/state agency knowledge associated with Human Trafficking, Fraudulent Document and Identity Fraud.
Education, Training, and Human Development	G	2	Develop and plan for a professional workforce									
	S	2.1	Attract, recruit, and retain a professional workforce									
	M		2.1.3		Number of applications for law enforcement positions	3,825	4,484		7/1/2018 - 6/30/2019	Neogov Recruitment Software - Updated Daily	Number of applications for law enforcement positions received	The number of law enforcement applications received is a direct reflection of the department's recruiting methods.
	M		2.1.4		Number of applications for civilian positions	9,743	7,268		7/1/2018 - 6/30/2019	Neogov Recruitment Software - Updated Daily	Number of applications for civilian positions received	The department would like to attract a diverse pool of applicants for civilian positions to ensure quality of candidates from which to select.
	M		2.1.1		Number of law enforcement employee separations	152	121		7/1/2018 - 6/30/2019	South Carolina Enterprise Information System - Updated Daily	Number of separations from law enforcement positions within the agency	The agency would like to retain an experienced workforce and minimize training costs associated with new law enforcement hires

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2019-20		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M		2.1.2		Number of civilian employee separations	79	64		7/1/2018 - 6/30/2019	South Carolina Enterprise Information System - Updated Daily	Number of separations from civilian positions within the agency	The agency would like to retain an experienced workforce and minimize training costs associated with new civilian hires
	M		2.1.5		Law enforcement minority employee demographics (measured by percentage of minority law enforcement employees)	21.48%	20%		7/1/2018 - 6/30/2019	South Carolina Enterprise Information System - Updated Daily	Percentage of Law Enforcement Minority Employees	The workforce of the agency should accurately reflect the population that it serves.
	M		2.1.6		Civilian minority employee demographics (measured by percentage of minority civilian employees)	80.42%	77.50%		7/1/2018 - 6/30/2019	South Carolina Enterprise Information System - Updated Daily	Percentage of Civilian Minority Employees	The workforce of the agency should accurately reflect the population that it serves.
	S		2.2		Enhance employee development							
	M		2.2.1		Conduct training for troopers on victim services and victim's rights (measured by number of training sessions conducted)	12	25		7/1/2018 - 6/30/2019	Victim Advocate Statistics - Updated Monthly	Manually count the number of training sessions conducted.	Compliance with state law requiring LE to meet standards in victim services.
	M		2.2.2		Provide semi-annual external collision reconstruction training and host collision reconstruction accreditation examination (measured by number of training sessions conducted)	14	10		7/1/2018 - 6/30/2019	MAIT Statistics - Updated Monthly	Manually count the number of training sessions conducted	Promotes technical proficiency and encourages professional standards within the reconstruction community.
	S		2.3		Enhance leadership development							
	M		2.3.1		Reduce the agency's "successful by default" ratings for appraisal completion (measured by percentage of completed appraisals)	96%	85%		7/1/2018 - 6/30/2019	SCDPS' Human Resources staff, SCEIS - Updated Annually	Compilation of data from SCEIS	To ensure that managers complete reviews that provide employees with a thorough evaluation of their performance.
	M		2.3.2		Educate managers and supervisors on best practices in leadership and professionalism (measured by number of supervisors/managers trained)	386	80		7/1/2018 - 6/30/2019	State OHR, SCDPS' Human Resources Office and South Carolina Human Affairs Commission (SHAC) - Updated Annually	Total number of supervisors and managers trained (first line supervisory practices)	Managers and supervisors who are well-trained impart a strong work ethic in their employees.
	M		2.3.3		Provide training to managers and supervisors on employment law issues (measured by number of supervisors/managers trained)	54	40		7/1/2018 - 6/30/2019	SCDPS' Human Resources staff, South Carolina Human Affairs Commission (SHAC) - Updated Annually	Total number of supervisors and managers trained	Managers and supervisors who are well-trained in employment law matters reduce improper employment procedures and potential liability.
Maintaining Safety, Integrity and Security	G		3		Appropriately utilize information and technology to support the department's mission							
	S		3.1		Heighten Information Technology security							

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2019-20		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M		3.1.1		Ensure employees, contractors, and third party users receive security awareness training as relevant for their job function (measured by percentage of personnel trained)	97.47%	85%		7/1/2018 - 6/30/2019	SANS Securing the Human Website - Updated Daily	(Number of employees, contractors, and third party users that complete security awareness training as relevant to their job function divided by total number of employees, contractors, and third party users) X 100	Security Awareness Training is a requirement of both CJIS and the South Carolina Department of Administration, Division of Information Security. This training is important as it increases security awareness and reduces the likelihood of a security breach by SCDPS employees.
	S		3.2		Utilize technology sufficiently to support SCDPS' mission							
	M		3.2.1		Maintain customer feedback mechanisms for IT services (measured by percentage of work orders completed)	97%	97%		7/1/2018 - 6/30/2019	Work order follow up, project evaluations - Updated Annually	Percentage of feedback or project completion against schedule	The department will improve the reliability and cost efficiency of IT systems through a shared services model.
	M		3.2.2		Replacement server equipment is planned, budgeted, purchased and installed before end of life for existing server equipment (measured by percentage of equipment replaced)	100%	100%		7/1/2018 - 6/30/2019	Existing Server Equipment Inventory - Updated Annually	Percentage of server equipment within acceptable lifecycle parameters	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster. The department will improve the reliability and cost efficiency of IT systems through a shared services model.
	M		3.2.3		Acknowledge initial SOC notifications in a timely manner (measured by percentage of notifications acknowledged)	98%	98%		7/1/2018 - 6/30/2019	Email date/time stamp for initial SOC notification from SC-ISAC. Email date/time stamp for acknowledgement email from agency - Updated Annually	(Number of applicable SOC notifications that were acknowledged within 1 hour of receipt divided by total number of applicable SOC notifications received) X 100	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.
	M		3.2.4		Identify whether the affected device referenced in the Tier 3 SOC notification accesses sensitive data and respond in a timely manner (measured by percentage of notification response)	98%	98%		7/1/2018 - 6/30/2019	Email date/time stamp of Tier 3 SOC notification from SC-ISAC. Email date/time stamp of agency response email classifying whether computer accesses sensitive data - Updated Annually	(Number of applicable Tier 3 SOC notifications that were responded to within 24 hours of receipt divided by total number of applicable Tier 3 SOC notifications received) X 100	The department will protect citizen data and all information assets and ensure the availability of systems and data in the event of a disaster.
Government and Citizens	G		4		Deliver quality customer service to South Carolina citizens and drivers on South Carolina Roadways							
	S		4.1		Ensure continuous improvement of customer service							

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2019-20		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M			4.1.1	Respond to local and state law enforcement agencies' needs associated with illegal immigration/foreign national violations (measured by number of incident reports completed)	473	450		7/1/2018 - 6/30/2019	Immigration Enforcement Unit Reporting System - Updated Annually	Compilation of data from SCDPS incident reports completed by investigating/responding officers	Decrease the number of criminal related offenses involving illegal foreign nationals.
	M			4.1.2	Respond to local and state law enforcement needs with the appropriate protective services for activities and or events associated with the State House Complex and grounds (measured by number of events that occurred within the State House Complex and grounds)	253	300		7/1/2018 - 6/30/2019	The Department of Administrations General Services Event Coordinator - Updated Daily	Collection of authorized event data from General Services Events coordinator	This data is used to help determine how many events BPS had to deploy resources to throughout the fiscal year. Securing the Statehouse complex is mandated by S.C. Code Section 23-6-90.
	M			4.1.3	Conduct a review every three weeks of completed MAIT cases to determine compliance with established investigative procedures and standards (measured by percentage of investigations reviewed)	100%	100%		7/1/2018 - 6/30/2019	MAIT Statistics - Updated Monthly	Number of cases closed divided by number of cases reviewed multiplied by 100	Ensures the technical accuracy of reports and provides consistency through regular reviews.
	M			4.1.4	Visit Solicitor's Offices and other law enforcement victim advocates (measured by number of visits)	472	500		7/1/2018 - 6/30/2019	Victim Advocate Statistics - Updated Monthly	Manually count the number of visits.	Maximizes services by networking with other LE, prosecutors, and victim advocates.
	S			4.2	Respond to information needs of the public							
	M			4.2.1	Increase the use of SCDPS social media by the public to obtain valuable traffic and safety information (measured by number of Facebook "likes" and Twitter followers)	39,776	43,000		7/1/2018 - 6/30/2019	Facebook and Twitter statistics - Updated Daily	Compilation of numbers from the SCDPS Facebook and Twitter accounts	Social media is gaining strength in the public and private sector as one of the primary means by which people communicate -- both socially and professionally. We widely use social media to communicate with the public and the media. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.
	M			4.2.2	Increase proactive media interviews with Community Relations Officers and SCDPS Communications to promote highway safety and traffic issues (measured by number of interviews conducted)	5,082	5,234		7/1/2018 - 6/30/2019	Internal database kept the CRO Unit - Updated Daily	Compilation from internal reports	State government and law enforcement must have a good working relationship with the media through transparent and frequent contact. This allows us to keep the public informed about vitally important public safety matters. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety." Our safety education efforts are coupled with proactive enforcement to save lives on the roadways.

Agency Name: DEPARTMENT OF PUBLIC SAFETY

Agency Code: K050 Section: 63

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	Base	2019-20		Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure			Target	Actual				
	M		4.2.3		Increase number of visits to the SCDPS web page (measured by number of sessions)	2,460,000	2,480,000		7/1/2018 - 6/30/2019	Google Analytics - Updated Daily	Report from Google Analytics web site	The SCDPS web site is a static location for the public to glean information about the structure of the agency; to learn how they may conduct business with SCDPS; and to learn about safety campaigns and outreach efforts. This helps SCDPS to meet its mission "to save lives through educating its citizens on highway safety."
	M		4.2.4		Respond to information needs of the public via Freedom of Information Act requests (measured by number of requests fulfilled)	5,180	variable- as needed		7/1/2018 - 6/30/2019	Internal reporting - Updated Daily	Compilation of internal reports	The Freedom of Information Act ensures a transparent and open government to the people it serves.

Agency Name: DEPARTMENT OF PUBLIC SAFETY

Fiscal Year 2018-2019
Accountability Report

Agency Code: K050 **Section:** 063

Program Template

Program/Title	Purpose	FY 2018-19 Expenditures (Actual)				FY 2019-20 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Administrative Services	To support the agency by providing high quality human resources, financial, technological and legal services.	\$ 3,681,470	\$ 1,042,898	\$ -	\$ 4,724,368	\$ 4,318,187	\$ 3,483,186		\$ 7,801,373	1.2.1, 1.2.2, 1.2.4, 1.3.1, 1.3.2, 1.3.3, 1.3.4, 2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5, 2.1.6, 2.3.1, 2.3.2, 2.3.3, 3.1.1, 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 4.1.4, 4.2.1, 4.2.2, 4.2.3, 4.2.4
II.A.1. Highway Patrol	To provide equitable service and protection, uphold the laws of the constitutions of the United States and the State of South Carolina in order to promote a safe and secure environment for the public.	\$ 52,835,005	\$ 22,674,438	\$ -	\$ 75,509,443	\$ 53,852,320	\$ 28,699,458		\$ 82,551,778	1.1.1, 1.1.2, 1.2.1, 1.2.2., 1.2.3, 1.4.1, 2.1.1, 2.1.3, 2.1.5, 2.2.1, 2.2.2, 2.3.1, 2.3.2, 4.1.3, 4.1.4, 4.2.2, 4.2.4
II.A.2. Illegal Immigration	To provide enforcement of immigration law pursuant to Federal and State statutes.	\$ 566,245	\$ 3,848	\$ -	\$ 570,093	\$ 545,069			\$ 545,069	1.1.6, 1.1.7, 1.4.2, 1.4.3, 2.3.1, 2.3.2, 4.1.1, 4.2.4
II.B. State Transport Police	To protect the public by enforcing State and Federal laws governing commercial motor vehicles.	\$ 2,136,798	\$ 3,618,214	\$ 3,685,276	\$ 9,440,287	\$ 2,200,221	\$ 5,565,908	\$ 4,357,533	\$ 12,123,662	1.1.3, 1.1.4, 1.2.3, 2.1.1, 2.1.3, 2.1.5, 2.3.1, 2.3.2, 4.2.4
II.C. Bureau of Protective Services	To provide law enforcement, public safety and security services for visitors and employees at the Capitol Complex, members of the Legislature, and at several state agencies.	\$ 2,964,357	\$ 796,154	\$ -	\$ 3,760,511	\$ 3,274,626	\$ 1,119,904		\$ 4,394,530	1.1.5, 1.1.8, 2.1.1, 2.1.3, 2.1.5, 2.3.1, 2.3.2, 4.1.2
II.D. Hall of Fame	To serve as a memorial to South Carolina law enforcement officers killed in the line of duty.	\$ 50,343	\$ 114,042	\$ -	\$ 164,385		\$ 263,000		\$ 263,000	1.2.4
II.E. Safety and Grants	To work with law enforcement agencies and other groups to develop, promote, and coordinate traffic safety initiatives. To administer federally funded program to reduce collisions and traffic-related fatalities and injuries.	\$ 558,309	\$ 478,272	\$ 13,055,471	\$ 14,092,052	\$ 558,309	\$ 1,674,345	\$ 18,716,109	\$ 20,948,763	1.3.1, 1.3.2, 1.3.3, 1.3.4
III. Employee Benefits	To provide benefits for the employees of the agency.	\$ 24,943,584	\$ 3,387,079	\$ 1,542,153	\$ 29,872,815	\$ 27,100,896	\$ 5,151,629	\$ 1,537,724	\$ 33,790,249	1.4.1, 1.4.2, 1.4.3, 2.1.1, 2.1.2, 2.1.3, 2.1.4, 2.1.5, 2.1.6, 2.2.1, 2.2.2, 2.3.1, 2.3.2, 2.3.3, 3.1.1, 3.2.1, 3.2.2,
All Other Items	Capital projects, special line items, and proviso funding	\$ 3,825,711	\$ 482,140	\$ -	\$ 4,307,851	\$ 13,768,453	\$ 535,460		\$ 14,303,913	N/A

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
1	S.C. Code § 23-1-240	State	Statute	Directs state and local law enforcement agencies to implement the use of body-worn cameras.	No	No - But relates to manner in which one or more agency deliverables is provided		
2	S.C. Code § 23-6-20	State	Statute	Establishes DPS as an agency, describes the divisions within the agency, and the functions, powers and duties of these divisions.	No	No - Does not relate directly to any agency deliverables		
3	S.C. Code § 23-6-30	State	Statute	The department shall have the following duties and powers: carry out highway and other related safety programs; engage in driver training and safety activities; enforce the traffic, motor vehicle, commercial vehicle, and related laws; enforce size, weight, and safety enforcement statutes relating to commercial motor vehicles; operate a comprehensive law enforcement personnel training program; receive and disburse funds and grants, including any donations, contributions, funds, grants, or gifts from private individuals, foundations, agencies, corporations, or the state or federal governments, for the purpose of carrying out the programs and objectives of the chapter.	No	Yes	Other service or product our agency must/may provide	The agency provides law enforcement services to the public at large.
4	S.C. Code § 23-6-40	State	Statute	Establishes the appointment of the Director, sets the Director's duties to set policy, and empowers the Director to employ persons necessary to perform all responsibilities of the SCDPS.	No	No - Does not relate directly to any agency deliverables		
5	S.C. Code § 23-6-50	State	Statute	The agency will have an annual audit, be allowed to carry forward funds into the next fiscal year, and retain certain revenues to be used in the same manner.	No	Yes	Report our agency must/may provide	
6	S.C. Code § 23-6-60	State	Statute	The purpose of the Illegal Immigration Enforcement Unit is to enforce immigration laws as authorized pursuant to federal laws and the laws of this State. The department shall develop an illegal immigration enforcement training program which the department shall offer to all local law enforcement agencies to assist any local law enforcement agency wishing to utilize the training program in the proper implementation, management, and enforcement of applicable immigration laws.	No	Yes	Other service or product our agency must/may provide	The Immigration Enforcement Unit enforces particular immigration-related laws.
7	S.C. Code § 23-6-90	State	Statute	The department may employ, equip, and provide such officers as may be necessary to maintain the security of the Governor's Mansion Compound, and other governmental facilities, including the State Capitol Building, the facilities of the Capitol Complex, and other state buildings. The director must determine the most efficient and effective method of placing these officers within a law enforcement division in the department.	No	Yes	Other service or product our agency must/may provide	The Bureau of Protective Services provides security services to particular state buildings and facilities.
8	S.C. Code § 23-6-100	State	Statute	Establishes the Highway Patrol and State Transport Police as divisions of DPS.	No	Yes	Other service or product our agency must/may provide	The Highway Patrol and State Transport Police enforce traffic laws and size/weight laws related to commercial motor vehicles.
9	S.C. Code § 23-6-110	State	Statute	Directs agency to continue to use existing uniforms until determined by the Director to be replaced.	No	No - Does not relate directly to any agency deliverables		
10	S.C. Code § 23-6-120	State	Statute	Directs agency to provide a surety bond for each officer.	No	Yes	Other service or product our agency must/may provide	The agency is required to secure a surety bond for each law enforcement officer.
11	S.C. Code § 23-6-140	State	Statute	The patrol of the highways of the State and the enforcement of the laws of the State relative to highway traffic, traffic safety, and motor vehicles shall be the primary responsibility of the troopers and officers of the South Carolina Highway Patrol. The troopers and officers of the State Transport Police shall have the primary responsibility for the enforcement of laws relating to commercial motor carriers relating to size, weight, permits, licensing, and inspections for size and weight tolerance and safety.	No	Yes	Other service or product our agency must/may provide	The Highway Patrol enforces traffic laws generally.

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
12	S.C. Code § 23-6-145	State	Statute	An officer must have reasonable belief of violation of law to perform a traffic stop.	No	No - Does not relate directly to any agency deliverables		
13	S.C. Code § 23-6-150	State	Statute	A person apprehended by an officer upon a charge of violating any law will be served an official summons and may deposit bail with the officer.	No	Yes	Other service or product our agency must/may provide	Law enforcement personnel must provide summons to individuals who are charged with a violation of the law.
14	S.C. Code § 23-6-170	State	Statute	Promotion policy adoption.	No	No - Does not relate directly to any agency deliverables		
15	S.C. Code § 23-6-180	State	Statute	Records of all Highway Patrolmen killed in the line of duty or die while actively employed will be permanent records.	No	Yes	Other service or product our agency must/may provide	The agency must retain records related to law enforcement officers who are killed in the line of duty or die while actively employed.
16	S.C. Code § 23-6-185	State	Statute	Requires State Transport Police to be funded from motor carrier registration fees.	No	No - But relates to sources of funding for one or more agency deliverables		
17	S.C. Code § 23-6-187	State	Statute	Allows the department to charge a witness fee for troopers trained in Advanced Accident Investigation called to testify in civil matters.	No	Yes	Other service or product our agency must/may provide	The agency may collect a witness fee for officers trained in Advanced Accident Reconstruction to provide testimony in civil matters.
18	S.C. Code § 23-6-190	State	Statute	Establishes and directs expenses for DPS Building Fund.	No	No - Does not relate directly to any agency deliverables		
19	S.C. Code § 23-6-191	State	Statute	The department may pay the cost of physical examinations for department personnel who are required to receive physical examinations prior to or after receiving a law enforcement commission.	No	Yes	Other service or product our agency must/may provide	The agency may pay the cost of physical examinations for personnel who are required to receive a physical examination prior to or after receiving a law enforcement commission.
20	S.C. Code § 23-6-193	State	Statute	The department may collect, expend, retain, and carry forward all funds received from other state or federal agencies as reimbursement for expenditures incurred when personnel and equipment are mobilized and expenses incurred due to an emergency.	No	No - But relates to sources of funding for one or more agency deliverables		
21	S.C. Code § 23-6-195	State	Statute	The department may provide meals to employees of the department who are not permitted to leave assigned duty stations and are required to work during deployment, emergency simulation exercises, and when the Governor declares a state of emergency.	No	Yes	Other service or product our agency must/may provide	The agency may provide meals to employees who are unable to leave duty stations during certain emergency events.
22	S.C. Code § 23-6-210	State	Statute	Establishes the authority to commission retired DPS law enforcement officers as constables.	Yes	Yes	Other service or product our agency must/may provide	The agency may issue constable commissions to retired law enforcement officers.

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
23	S.C. Code § 23-6-220	State	Statute	Establishes rules for constables in regards to pay, weapons, identification cards, uniforms, and/or benefits.	Yes	Yes	Other service or product our agency must/may provide	The agency may issue constable commissions to retired law enforcement officers.
24	S.C. Code § 23-6-230	State	Statute	Authorizes the department to issue identification cards to constables.	Yes	Yes	Other service or product our agency must/may provide	The agency may issue constable commissions to retired law enforcement officers.
25	S.C. Code § 23-6-240	State	Statute	Establishes authorization for constables to carry firearms.	Yes	Yes	Other service or product our agency must/may provide	The agency may issue constable commissions to retired law enforcement officers.
26	S.C. Code § 23-6-500	State	Statute	Creates the SC Public Safety Coordinating Council.	No	No - Does not relate directly to any agency deliverables		
27	S.C. Code § 23-6-510	State	Statute	Sets the composition of the SC Public Safety Coordinating Council.	No	No - Does not relate directly to any agency deliverables		
28	S.C. Code § 23-6-520	State	Statute	Establishes the duties of the SC Public Safety Coordinating Council.	No	No - Does not relate directly to any agency deliverables		
29	S.C. Code § 23-6-530	State	Statute	Permits the SC Public Coordinating Council to elect officers. Establishes that service on SC Public Safety Coordinating Council shall be without pay.	No	No - Does not relate directly to any agency deliverables		
30	S.C. Code § 23-23-30	State	Statute	Creates the South Carolina Law Enforcement Training Council.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
31	S.C. Code § 23-23-40	State	Statute	Establishes the certification requirements for law enforcement officers.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
32	S.C. Code § 23-23-55	State	Statute	A law enforcement officer who is Class 1-LE, Class 2-LCO, or Class 3-SLE certified in this State is required to complete Continuing Law Enforcement Education Credits (CLEEC) in mental health or addictive disorders over a three-year recertification period.	Yes	Yes	Other service or product our agency must/may provide	The agency must ensure that its law enforcement officers receive training in mental health or addictive disorders.
33	S.C. Code § 23-25-10	State	Statute	Establishes the SC Law Enforcement Officers Hall of Fame.	No	Yes	Other service or product our agency must/may provide	The agency operates the South Carolina Law Enforcement Officers Hall of Fame.
34	S.C. Code § 23-25-20	State	Statute	Establishes the composition of the SC Law Enforcement Officers Hall of Fame Advisory Committee.	No	Yes	Other service or product our agency must/may provide	The agency operates the South Carolina Law Enforcement Officers Hall of Fame.
35	S.C. Code § 23-25-30	State	Statute	Creates the duties of the SC Law Enforcement Officers Hall of Fame Advisory Committee.	No	Yes	Other service or product our agency must/may provide	The agency operates the South Carolina Law Enforcement Officers Hall of Fame.
36	S.C. Code § 23-25-40	State	Statute	Empowers the SC Law Enforcement Officers Hall of Fame Advisory Committee to establish procedures for nomination to the SC Law Enforcement Hall of Fame.	No	Yes	Other service or product our agency must/may provide	The agency operates the South Carolina Law Enforcement Officers Hall of Fame.

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
37	S.C. Code § 30-4-10	State	Statute	Freedom of Information Act	No	Yes	Other service or product our agency must/may provide	The agency is required to provide public records in response to Freedom of Information Act request.
38	S.C. Code § 30-4-15	State	Statute	Establishes purpose of the Freedom of Information Act.	No	Yes	Other service or product our agency must/may provide	The agency is required to provide public records in response to Freedom of Information Act request.
39	S.C. Code § 30-4-20	State	Statute	Defines terms used in the Freedom of Information Act.	No	Yes	Other service or product our agency must/may provide	The agency is required to provide public records in response to Freedom of Information Act request.
40	S.C. Code § 30-4-30	State	Statute	Establishes rights of citizens to utilize the Freedom of Information Act to access government records.	No	Yes	Other service or product our agency must/may provide	The agency is required to provide public records in response to Freedom of Information Act request.
41	S.C. Code § 30-4-40	State	Statute	Creates exemptions to the Freedom of Information Act.	No	Yes	Other service or product our agency must/may provide	The agency is required to provide public records in response to Freedom of Information Act request.
42	S.C. Code § 30-4-45	State	Statute	Establishes procedures for the safeguarding of information that could increase the risk of acts of terrorism.	No	Yes	Other service or product our agency must/may provide	The agency is required to safeguard certain information from release.
43	S.C. Code § 30-4-50	State	Statute	Declares certain categories of information to be public information.	No	Yes	Other service or product our agency must/may provide	The agency is required to provide public records in response to Freedom of Information Act request.
44	S.C. Code § 30-4-55	State	Statute	Disclosures of fiscal impact information.	No	Yes	Other service or product our agency must/may provide	The agency is required to provide public records in response to Freedom of Information Act request.
45	S.C. Code § 30-4-60	State	Statute	Requires that meetings of public bodies be open to the public.	No	No - Does not relate directly to any agency deliverables		
46	S.C. Code § 30-4-65	State	Statute	Freedom of Information Act's applicability to Governor's cabinet meetings.	No	No - Does not relate directly to any agency deliverables		
47	S.C. Code § 30-4-70	State	Statute	Describes circumstances under which a meeting of a public body may be closed to the public.	No	No - Does not relate directly to any agency deliverables		
48	S.C. Code § 30-4-80	State	Statute	Public meeting notice requirements.	No	No - But relates to manner in which one or more agency deliverables is provided		

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49	S.C. Code § 30-4-90	State	Statute	Public meeting minute requirements.	No	No - But relates to manner in which one or more agency deliverables is provided		
50	S.C. Code § 30-4-100	State	Statute	Available remedies for violations of the Freedom of Information Act.	No	No - But relates to manner in which one or more agency deliverables is provided		
51	S.C. Code § 30-4-110	State	Statute	Establishes procedure for an agency to request hearing for unduly burdensome requests.	No	Yes	Other service or product our agency must/may provide	Provides mechanism for agency for to seek relief from unduly burdensome Freedom of Information Act request.
52	S.C. Code § 30-4-160	State	Statute	Limitations on sale and disclosure of Social Security numbers, driver's license photographs, or signatures.	No	No - But relates to manner in which one or more agency deliverables is provided		
53	S.C. Code § 30-4-165	State	Statute	Limitations on sale and disclosure of certain driver's license information.	No	No - But relates to manner in which one or more agency deliverables is provided		
54	S.C. Code § 56-5-1270	State	Statute	Every law enforcement officer who, in the regular course of duty, investigates a motor vehicle accident that results in injury to or death of any person or total property damage to an apparent extent of one thousand dollars or more either at the time of and at the scene of the accident or after the accident by interviewing participants or witnesses, within twenty-four hours after completing the investigation, must forward a written report of the accident to the Department of Motor Vehicles including the names of interviewed participants and witnesses.	No	Yes	Report our agency must/may provide	
55	S.C. Code § 56-5-1350	State	Statute	The Department of Public Safety must tabulate and may analyze all accident reports as required in S.C. Code § 56-5-1270 and shall publish annually or at more frequent intervals statistical information based thereon as to the number and circumstances of traffic accidents.	No	Yes	Report our agency must/may provide	
56	S.C. Code § 56-5-4160	State	Statute	An officer or agent of the Department of Public Safety having reason to believe that the weight of a vehicle and load is unlawful may require the driver to stop and submit to a weighing of the vehicle and load either by means of portable or stationary scales and may require that the vehicle be driven to the nearest public scales. The Department of Public Safety shall provide a separate uniform citation to be used by the State Transport Police Division of the Department of Public Safety. The uniform citation must be used for all size, weight, idling, and safety violations which the State Transport Police Division of the Department of Public Safety is primarily responsible for enforcing.	No	Yes	Other service or product our agency must/may provide	The State Transport Police enforces commercial motor vehicle laws.
57	S.C. Code § 56-5-4170	State	Statute	The Department of Public Safety State Transport Police, if requested by the State Ports Authority, may as a public safety service, enter upon, and perform courtesy inspections of vehicles for purposes of identifying and tagging vehicles which may require mechanical work before being tendered for use on public highways.	No	Yes	Other service or product our agency must/may provide	State Transport Police officers may perform courtesy inspections of certain vehicles if requested.

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
58	S.C. Code § 56-7-20	State	Statute	Traffic tickets must consist of at least one printed copy that must be given to the vehicle operator who is the alleged traffic violator.	No	Yes	Other service or product our agency must/may provide	Law enforcement personnel must provide a copy of the traffic ticket to individuals who are charged with a violation of a traffic law.
59	S.C. Code § 58-23-1120	State	Statute	The Department of Public Safety may promulgate regulations to ensure the safe operation of motor carriers. The Transport Police Division of the Department of Public Safety has exclusive authority in this State for enforcement of the commercial motor vehicle carrier laws, which include Federal Motor Carrier Safety Regulations, Hazardous Material Regulations, and size and weight laws and regulations.	No	Yes	Other service or product our agency must/may provide	The State Transport Police enforces commercial motor vehicle laws.
60	S.C. Reg 58-101 State Emergency Preparedness Standards (D. State Agency Emergency Preparedness Responsibilities)	State	Regulation	State agencies shall be responsible for functions which include, but are not limited to: designation of an Emergency Operations Center (EOC) representative and at least one alternate who shall be responsible to the agency director for the direction and control of agency response activities during an emergency; coordination of annex area response operations, through the designated EOC representative, in accordance with plans and procedures developed pursuant to the requirements or as directed by proper authority; designation of an agency Emergency Preparedness Coordinator, who shall be responsible to the agency director for agency coordination of annex area implementation of planning and administrative requirement.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
61	S.C. Reg. 73-25	State	Regulation	All agencies must provide security for any information that is subject to these regulations. These security principles and standards apply to both manual and automated information systems. The standards for both types of systems include access restraints, personnel security and control, disaster protection, training, and other technical security controls SLED CJIS deems necessary.	No	Yes	Other service or product our agency must/may provide	The agency is required to maintain information security protocols.
62	23 USC § 402	Federal	Statute	Each State shall have a highway safety program, approved by the Secretary, that is designed to reduce traffic accidents and the resulting deaths, injuries, and property damage.	No	Yes	Other service or product our agency must/may provide	The agency is required to develop a highway safety program.
63	23 USC § 405	Federal	Statute	The National Priority Safety Program administers federal grant funding to address national priorities for reducing highway deaths and injuries.	No	No - But relates to sources of funding for one or more agency deliverables		
64	44 USC § 3541, et seq. (Federal Information Security Management Act of 2002)	Federal	Statute	The Federal Information Security Management Act of 2002 provides further legal basis for the management, operational, and technical security requirements mandated to protect CJ and by extension the hardware, software and infrastructure required to enable the services provided to and by the criminal justice community.	No	No - Does not relate directly to any agency deliverables		
65	23 CFR § 657.1, et seq.	Federal	Regulation	To prescribe requirements for administering a program of vehicle size and weight enforcement on the Interstate System . . . including the required annual certification by the State. Each State shall develop a plan for the maintenance of an effective enforcement process. The plan shall describe the procedures, resources, and facilities which the State intends to devote to the enforcement of its vehicle size and weight laws. No program shall be approved which does not utilize a combination of at least two of the following devices to deter evasion of size and weight measurement in sufficient quantity to cover the FA system: fixed platform scales; portable wheel weigher scales; semiportable ramp scales, WIM equipment.	No	Yes	Other service or product our agency must/may provide	The agency must establish a program that governs size and weight enforcement on the Interstate System
66	49 CFR §§ 350.209 and 350.211	Federal	Regulation	The state will establish a program to provide FMCSA with accurate, complete, and timely reporting of motor carrier safety information, including documentation of the effects of the state's CMV safety programs and participation in a national motor carrier safety data correction program.	No	Yes	Report our agency must/may provide	

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
67	101.32 Cyber Security (2014-2015)	State	Proviso	Proviso requiring all state agencies to adopt and implement cyber security policies, guidelines and standards developed by the Division of State Technology. The proviso also provides direction for the reporting of any security breaches.	No	No - Does not relate directly to any agency deliverables		
68	117.114 Information Technology and Information Security Plans(2016-2017)	State	Proviso	Security Technology Inventory, profile of compliance, risk management, assessments, mitigation, and staffing.	No	No - Does not relate directly to any agency deliverables		
69	63.1 Special Events Traffic Control (2018-2019)	State	Proviso	The highway patrol must not charge any fee associated with special events for maintaining traffic control and ensuring safety on South Carolina public roads and highways unless approved by the General Assembly. Nothing shall prohibit the Treasury of the State from accepting voluntary payment of fees from private or public entities to defray the actual expenses incurred for services provided by the Department of Public Safety.	No	No - But relates to manner in which one or more agency deliverables is provided		
70	63.2 Retention of Private Detective Fees (2018-2019)	State	Proviso	The Department of Public Safety is hereby authorized to receive, expend, retain, and carry forward all funds transmitted from SLED related to fees charged and collected by SLED from license and registration fees for private detective businesses, private security businesses, including employees of these businesses, and companies which provide private security on their own premises. The funds transferred are to be used in the Bureau of Protective Services Program to provide security for state agencies and the Capitol Complex.	No	Yes	Other service or product our agency must/may provide	The agency uses funds collected from private detective fees paid to SLED to fund Bureau of Protective Services programs.
71	63.3 Motor Carrier Advisory Committee (2018-2019)	State	Proviso	From the funds appropriated and/or authorized to the Department of Public Safety and the Department of Motor Vehicles, the departments are directed to jointly establish a Motor Carrier Advisory Committee to solicit input from the Trucking Industry and other interested parties in developing policies and procedures for the regulation of this industry. The members of the advisory committee shall serve without compensation.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
72	63.5 CMV Driver Rest Areas (2018-2019)	State	Proviso	A joint working group is to be established between the Department of Transportation, Department of Public Safety, State Transport Police and the South Carolina Trucking Association to review and evaluate where critical rest areas may be made available for commercial motor vehicle drivers to park and obtain their federally mandated required rest.	No	Yes	Board, commission, or committee on which someone from our agency must/may serve	
73	63.6 SC Law Enforcement Officers Hall of Fame Scholarships (2018-2019)	State	Proviso	The Department of Public Safety is hereby authorized to accept donations from the public in order to provide scholarships to the children of law enforcement officers killed in the line of duty. The South Carolina Law Enforcement Officers Hall of Fame Advisory Committee is authorized to set the criteria for awarding such scholarships. All revenue received for this purpose shall be used to provide scholarships and shall be retained, carried forward, and expended for the same purpose.	No	Yes	Distribute funding to another entity	
74	63.7 Body Cameras (2018-2019)	State	Proviso	The Department of Public Safety is authorized to retain and carry forward unexpended funds associated with body cameras from the prior fiscal year into the current fiscal year and expend those funds for the same purpose.	No	Yes	Other service or product our agency must/may provide	The agency is permitted to use carry forward funds to purchase body cameras.
75	63.7 Overtime Pay (2019-2020)	State	Proviso	For Fiscal Year 2019-20, the department is authorized and required to pay current non-exempt law enforcement officers by October 1st for any compensatory time earned and not used in the prior fiscal year. The funds for this compensation must be provided from available personal services, appropriated overtime funding, and/or employer contributions funds carried forward from the prior fiscal year. If the amount of carried forward funds is not sufficient to pay all the non-exempt law enforcement officers accrued compensatory time, the department shall pay the officers on a percentage distribution based on the hours owed per officer up to the total amount that the department has carried forward.	Yes	Yes	Other service or product our agency must/may provide	The agency must pay current non-exempt law enforcement officers by October 1st for any compensatory time earned and not used in the prior fiscal year.

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Service/Product Provided to Customers	Customer Segments	<u>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</u>	Divisions or Major Programs	Description
Manages the allocation of federal and state sub-grant funding to units of local government, state agencies and non-profit organizations.	Local Govts.	N/A	Office of Highway Safety and Justice Programs	This division is responsible for highway safety public education and statistical analysis, and the administration of federal grant funds in the areas of highway safety, law enforcement, juvenile justice and victims of crime services.
Manages the allocation of federal and state sub-grant funding to units of local government, state agencies and non-profit organizations.	Executive Branch/State Agencies	N/A	Office of Highway Safety and Justice Programs	This division is responsible for highway safety public education and statistical analysis, and the administration of federal grant funds in the areas of highway safety, law enforcement, juvenile justice and victims of crime services.
Manages the allocation of federal and state sub-grant funding to units of local government, state agencies and non-profit organizations.	Professional Organization	Victim of Crime Service Provider Organizations (over 100 organizations, please contact Office of Highway Safety and Justice Programs for specific names of non-profit organizations.)	Office of Highway Safety and Justice Programs	This division is responsible for highway safety public education and statistical analysis, and the administration of federal grant funds in the areas of highway safety, law enforcement, juvenile justice and victims of crime services.
Provides highway safety and criminal justice statistical analysis to customers as well as Highway safety public information on the enhancement of highway safety in South Carolina.	General Public	All drivers utilizing South Carolina Highways	Office of Highway Safety and Justice Programs	This division is responsible for highway safety public education and statistical analysis, and the administration of federal grant funds in the areas of highway safety, law enforcement, juvenile justice and victims of crime services.
Provide protective service functions to include: criminal deterrence through officer presence, proactive patrols and intelligence gathering, assistance with public gathering (organized and unorganized) on State House Grounds and other state-owned facilities as necessary or when requested, information sharing on emergency response and safety protocols to state clients, and assistance with public hearings, board meetings, and employee terminations/suspensions as necessary or when requested.	Executive Branch/State Agencies	N/A	Bureau of Protective Services	This division serves as a law enforcement division under the South Carolina Department of Public Safety ensuring the safety and well-being of all citizens, employees and elected representatives and those attending scheduled events or while visiting or conducting business on the grounds of the South Carolina State Capitol Complex and other designated state facilities.
Provide protective service functions to include: criminal deterrence through officer presence, proactive patrols and intelligence gathering, assistance with public gathering (organized and unorganized) on State House Grounds and other state-owned facilities as necessary or when requested, information sharing on emergency response and safety protocols to state clients, and assistance with public hearings, board meetings, and employee terminations/suspensions as necessary or when requested.	Legislative Branch	N/A	Bureau of Protective Services	This division serves as a law enforcement division under the South Carolina Department of Public Safety ensuring the safety and well-being of all citizens, employees and elected representatives and those attending scheduled events or while visiting or conducting business on the grounds of the South Carolina State Capitol Complex and other designated state facilities.
Provide protective service functions to include: criminal deterrence through officer presence, proactive patrols and intelligence gathering, assistance with public gathering (organized and unorganized) on State House Grounds and other state-owned facilities as necessary or when requested, information sharing on emergency response and safety protocols to state clients, and assistance with public hearings, board meetings, and employee terminations/suspensions as necessary or when requested.	Judicial Branch	N/A	Bureau of Protective Services	This division serves as a law enforcement division under the South Carolina Department of Public Safety ensuring the safety and well-being of all citizens, employees and elected representatives and those attending scheduled events or while visiting or conducting business on the grounds of the South Carolina State Capitol Complex and other designated state facilities.
Provide protective service functions to include: criminal deterrence through officer presence, proactive patrols and intelligence gathering, assistance with public gathering (organized and unorganized) on State House Grounds and other state-owned facilities as necessary or when requested, information sharing on emergency response and safety protocols to state clients, and assistance with public hearings, board meetings, and employee terminations/suspensions as necessary or when requested.	General Public	All general public on BPS-monitored grounds. All ages, genders, education levels, and income levels	Bureau of Protective Services	This division serves as a law enforcement division under the South Carolina Department of Public Safety ensuring the safety and well-being of all citizens, employees and elected representatives and those attending scheduled events or while visiting or conducting business on the grounds of the South Carolina State Capitol Complex and other designated state facilities.

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Service/Product Provided to Customers	Customer Segments	<u>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</u>	Divisions or Major Programs	Description
Protect the motoring public by (1) preventing accidents, (2) removing unsafe drivers and vehicles from our roads, (3) protecting our environment from hazardous materials being transported on our roadways and (4) preventing the premature deterioration of our roads and bridges through Size and Weight enforcement program.	Industry	All Passenger and Commercial Motor Vehicle Carriers	State Transport Police	This division is primarily responsible for enforcing state and federal laws governing commercial motor vehicles.
Protect the motoring public by (1) preventing accidents, (2) removing unsafe drivers and vehicles from our roads, (3) protecting our environment from hazardous materials being transported on our roadways and (4) preventing the premature deterioration of our roads and bridges through Size and Weight enforcement program.	General Public	All Commercial Motor Vehicle Operators on South Carolina Highways	State Transport Police	This division is primarily responsible for enforcing state and federal laws governing commercial motor vehicles.
Enforce laws related to illegal immigration; provide training to state, county and municipal government agencies related to immigration; conduct criminal investigation related to immigration matters.	Executive Branch/State Agencies	N/A	Immigration Enforcement	This division provides service related to immigration matters and uphold the laws of the constitutions of the United States and the State of South Carolina in order to promote a safe and secure environment for the public.
Enforce laws related to illegal immigration; provide training to state, county and municipal government agencies related to immigration; conduct criminal investigation related to immigration matters.	Local Govts.	N/A	Immigration Enforcement	This division provides service related to immigration matters and uphold the laws of the constitutions of the United States and the State of South Carolina in order to promote a safe and secure environment for the public.
Patrol the highways of the State and enforce the laws of the State relative to highway traffic, traffic safety, and motor vehicles	General Public	All drivers utilizing South Carolina Highways	Highway Patrol Division	This division is responsible for providing a safe and secure environment for the public by reducing the number and severity of traffic collisions through the diligent enforcement of all traffic laws and promotion of highway safety.
Assist, direct, educate, and counsel the public in matters consistent with reducing traffic collisions.	General Public	All drivers utilizing South Carolina Highways	Highway Patrol Division	This division is responsible for providing a safe and secure environment for the public by reducing the number and severity of traffic collisions through the diligent enforcement of all traffic laws and promotion of highway safety.
The Office manages the information technology infrastructure, systems, data, applications, services, projects, and IT planning, license, maintenance and service agreement specifications for SCDPS in approximately 67 continuously and intermittently operating offices state-wide.	Executive Branch/State Agencies	Internal-- SCDPS Employees	Office of Information Technology	This division is made up of approximately 33 staff members. These staff members support the IT needs of nearly 1,600 users across the entire State of South Carolina in 67 supported locations. The Office operates a Help Desk (8:00am-5:00 pm), a field service branch, a network architecture/ telecommunications branch, a software development branch, provides database/web services, access control services and limited AV and IT PMO services.
Educate the public on highway safety issues through presentations, fairs, materials and media campaigns in order to enhance public safety in South Carolina. Provide important information to the public concerning services provided by the agency.	General Public	All demographics	Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.
Process all public records requests in accordance with the state's Freedom of Information Act. Request and produce agency documents and invoice for allowable charges.	Industry	Legal Profession	Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.
Process all public records requests in accordance with the state's Freedom of Information Act. Request and produce agency documents and invoice for allowable charges.	Industry	Insurance Companies	Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.
Process all public records requests in accordance with the state's Freedom of Information Act. Request and produce agency documents and invoice for allowable charges.	Industry	News Media Outlets	Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.

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Service/Product Provided to Customers	Customer Segments	<u>Specify only for the following Segments: (1) Industry; Name; (2) Professional Organization; Name; (3) Public; Demographics.</u>	Divisions or Major Programs	Description
General information, activities and awards are disseminated internally to SCDPS employees.	Executive Branch/State Agencies	SCDPS Employees	Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.
Provide highway safety presentations and materials to schools in an effort to reduce traffic deaths involving youth.	School Districts	N/A	Office of Communications	This division is primarily responsible for disseminating information, in support of the agency's mission, to the public through the news media, digital media, social media, agency Community Relations Officers and FOIA.
Benefits, Classification and Compensation, Payroll, Employment, Recruitment and Employee Relations	Executive Branch/State Agencies	SCDPS Employees	Human Resources	This division provides human resources services to agency.

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
SC Department of Transportation	State Government	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives. DPS collects collision data, develops information technology programs, analyzes data, funds programs.	Goals 1 and 4
National Highway Traffic Safety Administration	Private Business Organization	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives and enhance public educational efforts. DPS collects collision data, develops information technology programs, analyzes data, funds programs.	Goals 1 and 4
Federal Highway Administration	Private Business Organization	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives and enhance public educational efforts.	Goals 1 and 4
SC Department of Alcohol and Other Drug Abuse Services	State Government	Increase traffic safety through the reduction of drunk and drugged driving.	Goals 1 and 4
SC Commission on Prosecution Coordination	State Government	Increase traffic safety through enhanced and more effective prosecutorial strategies as they relate to motor vehicle violations.	Goal 1
Impaired Driving Prevention Council	Non-Governmental Organization	Increase traffic safety through the reduction of drunk and drugged driving.	Goals 1 and 4
Underage Drinking Action Group	Private Business Organization	Increase traffic safety through the reduction of drunk and drugged driving and other high-risk behavior engaged in by youth.	Goals 1 and 4
Mothers Against Drunk Driving	Non-Governmental Organization	Increase traffic safety through the reduction of drunk and drugged driving.	Goals 1 and 4
National Safety Council	Private Business Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to teen driving.	Goals 1, 3 and 4
American Automobile Association	Private Business Organization	Increase traffic safety through reductions in motor vehicle crashes.	Goals 1 and 4
South Carolina Law Enforcement Officers Association	Private Business Organization	Coordinate and collaborate on training and policy issues common to law enforcement agencies.	Goal 1
South Carolina Sheriffs' Association	Private Business Organization	Coordinate and collaborate on training and policy issues common to law enforcement agencies.	Goal 1
South Carolina Judicial Department	Local Government	Coordinate and collaborate on training, policy and programmatic issues for the enhancement of justice, the more efficient and rapid administration of judicial matters initiated by law enforcement and for the promotion of public education regarding the criminal justice system.	Goals 1 and 4

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Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
South Carolina Trucking Association	Private Business Organization	Coordinate and collaborate on training, policy and programmatic matters as they relate to reductions in injuries and fatalities involving commercial motor vehicles.	Goals 1 and 4
US Department of Justice, Office of Justice Programs to include the Bureau of Justice Assistance, the Office of Victims of Crime, the Office of Juvenile Justice and Delinquency Prevention and the Office on Violence Against Women.	Federal Government	Provides guidance and recommendations for criminal justice system improvement as well as federal grant funding to the SCDPS Office of Highway Safety and Justice Programs for the allocation of subgrants to state agencies, units of local government and non-profit agencies.	Goal 1
SC Law Enforcement Networks	Local Government	A multi-jurisdictional collaborative initiative to educate the public on sound highway safety practices and a coordinated enforcement effort to identify offenders.	Goals 1 and 4
SC Department of Motor Vehicles	State Government	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives and enhance public educational efforts.	Goals 1 and 4
Local Law Enforcement Agencies	Local Government	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives. Coordinate sharing of SCDPS.gov web site links that provide pertinent information regarding public safety issues. Coordinates resources to address immigration issues and offenses, conduct training, funds programs.	Goals 1, 3, and 4
SC Criminal Justice Academy	State Government	Provides resources and facilities for training.	Goals 1 and 2
South Carolina Department of Administration/State Division of Human Resources	State Government	Attends career fairs, posts and sends job postings to various entities and social media sites, and participates in outreach activities. In addition, the Division of State Human Resources provides resources and guidance on professional development opportunities and workforce planning.	Goal 2
South Carolina Department of Administration	State Government	Manages purchase and implementation of equipment, provides guidance and management of technology projects.	Goal 3
US Homeland Security	Federal Government	Coordinates resources to address immigration issues and offenses, conducts training, funds programs.	Goals 1 and 4
SC Law Enforcement Division	State Government	Coordinates resources to address immigration issues and offenses, conducts training, funds programs. Coordinates resources during emergency.	Goals 1 and 4
SC Probation, Parole, and Pardon	State Government	Coordinates resources to address immigration issues and offenses, conducts training, funds programs.	Goals 1 and 4
SC Department of Natural Resources	State Government	Coordinates resources to address immigration issues and offenses, conducts training, funds programs.	Goals 1 and 4

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
US Department of Justice	Federal Government	Coordinates resources to address immigration issues and offenses, conducts training, funds programs.	Goals 1 and 4
House/Senate Sergeant at Arms	Local Government	Coordinates resources during emergency.	Goals 1 and 4
Military installations	Higher Education Institute	Attends career fairs, sends job postings to various entities and social media sites, and participates in outreach activities.	Goal 2
SC Public Employee Benefit Authority (PEBA)	State Government	Invites PEBA staff to agency to encourage and motivate employees to become healthier.	Goal 2
Colleges and universities	Higher Education Institute	Attends career fairs, sends job postings to various entities and social media sites, and participates in outreach activities.	Goal 2
Community organizations	Non-Governmental Organization	DPS attends career fairs, sends job postings to entities, participates in outreach activities, and hires interns to work in agency offices.	Goal 2
South Carolina Human Affairs Commission	Private Business Organization	Offers courses and alerts staff of opportunities to participate in training sessions.	Goal 2
SC Law Enforcement Division/Criminal Justice Information System	State Government	DPS is a "user agency" having access to the SLED/CJIS network which provides DPS access to criminal justice information. SLED/CJIS is the local governing authority of the CJIS Security Policy.	Goal 3
SC Division of Information Security (DIS)	State Government	DIS operates under the Dept. of Administration, and they are responsible for statewide policies, standards, programs and services relating to cyber security and information systems.	Goal 3
Operation Life Saver	Non-Governmental Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to railroad crossing and railway safety.	Goals 1, 3, and 4
Safe Kids	Non-Governmental Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to child passenger safety.	Goals 1, 3, and 4
First Steps	Non-Governmental Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to child passenger safety.	Goals 1, 3, and 4
Buckle Buddies	Non-Governmental Organization	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives related to child passenger safety.	Goals 1, 3, and 4
SC Emergency Management Division	State Government	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and traffic issues related to weather and other natural disasters.	Goals 1, 3, and 4

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
SC Department of Insurance	State Government	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives.	Goals 1, 3, and 4
Local law enforcement and first responders	Local Government	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and law enforcement issues.	Goals 1, 3, and 4
The motoring public	Individual	Distribute important safety information regarding traffic safety issues as well as crimes such as hit- and-runs; we ask the public to partner with us by sharing this important information. One post can be seen by tens of thousands as people share and re-post.	Goals 1, 3, and 4
News media outlets	Professional Association	Information is promoted and shared with others through the use of social media to educate the public on highway safety issues and initiatives.	Goals 1 and 4
SC.gov	State Government	Coordinate sharing of SCDPS.gov web site links that provide pertinent information regarding public safety issues.	Goals 1, 3, and 4
SC National Guard	Federal Government	Coordinates services in emergency situations, develops plans to utilize available resources without duplication.	Goals 1 and 4
SC Court Administration	State Government	Coordinates information related to tickets.	Goal 4
Solicitor's Offices	Local Government	Increase traffic safety awareness, identify traffic safety trends, partner on solutions, coordinate traffic law enforcement, fund traffic safety initiatives. Coordinates resources to address immigration issues and offenses, conduct training, funds programs.	Goals 1 and 4
South Carolina Coalition Against Domestic Violence and Sexual Assault	Private Business Organization	Coordinate resource allocation to improve impact and outcomes.	Goals 1 and 4
South Carolina Victims Assistance Network	Private Business Organization	Coordinate resource allocation to improve impact and outcomes.	Goals 1 and 4
Office of Victims Services	Local Government	Coordinate resource allocation to improve impact and outcomes.	Goals 1 and 4
SC Division of Information Security	State Government	Enterprise level Information Security Governance.	Goal 3
Department of Education	State Government	Education, enforcement, training for school bus drivers in the state of South Carolina.	Goals 1 and 4
US Department of Energy	Federal Government	STP escorts Waste Isolation Pilot Plant (WIPP) vehicles to and through the state of SC. WIPP was constructed for disposal of defense-generated TRU waste from DOE sites around the country.	Goals 1 and 4

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review and Report	Accountability Report	Executive Budget Office	State	Annually	09/10/2018	Agency must provide Governor and General Assembly with information that supports their analysis of the agency's budget and ensure that the Agency Head Salary Commission has a basis for its decisions.	http://www.scdps.gov/accountability.asp
2	External Review only	Fees and Fines Report	Executive Budget Office	State	Annually	09/01/2018	Report Agency Revenue	http://www.scdps.gov/accountability.asp
3	External Review only	Debt Collection Report	Senate Finance & House Ways & Means Committees	State	Annually	02/28/2019	Improve agency transparency/efficiency and ensure accountability.	Contact DPS Office of Financial Services
4	External Review only	Year End Closing Packages	Comptroller General's Office	State	Annually	07/01/2018 - 10/22/2018	Improve agency transparency/efficiency and ensure accountability	Electronic Submission-- Contact Comptroller General Office or DPS Office of Financial Services
5	External Review only	Bank Account Transparency & Accountability Report	Revenue & Fiscal Affairs Authority	State	Annually	10/01/2018	Improve agency transparency/efficiency and ensure accountability	http://www.scdps.gov/accountability.asp
6	External Review only	3-year Financial Plan	Revenue & Fiscal Affairs Authority	State	Other	11/28/2018	Improve agency transparency/efficiency and ensure accountability	Contact DPS Office of Financial Services
7	External Review and Report	Agreed Upon Procedures	State Auditor's Office	State	Annually	01/08/2019 - 03/04/2019	To test systems, processes and behavior related to financial activity	Contact State Auditor's Office or DPS Office of Financial Services
8	External Review and Report	A-133 Audit	State Auditor's Office	State	Annually	07/01/2018 - 03/08/2019	To review compliance with federal statutes, regulations and the terms and conditions of federal awards	http://osa.sc.gov/wp-content/uploads/2018/04/17-Single-Audit.pdf
9	External Review and Report	CAFR Audit	Comptroller General's Office	State	Annually	07/01/2018 - 11/15/2018	To review the fair presentation of financial statements and the internal control relevant to the preparation of the financial statements	http://osa.sc.gov/wp-content/uploads/2018/02/E1217CAFR-1.pdf
10	External Review only	Sole Source, Emergency, Trade-In, Unauthorized (Illegal) Procurements, Preferences and 10% Rule reports.	State Fiscal Accountability Authority - Procurement Services - Audit and Certification	State	Quarterly	05/03/2019	Improve agency transparency/efficiency and ensure accountability	https://reporting.procurement.sc.gov/general/transparency/audit-reports
11	External Review only	Minority Business Enterprise (MBE) Progress Report	Department of Administration - Office of Executive Policy and Programs - Small & Minority Business Contracting and Certification	State	Quarterly	04/30/2019	To monitor agency's progress toward achieving MBE Utilization goals in emphasizing the use of minority small businesses.	Contact DPS Procurement Office
12	External Review only	Minority Business Enterprise (MBE) Utilization Plan	Department of Administration - Office of Executive Policy and Programs - Small & Minority Business Contracting and Certification	State	Annually	07/30/2018	To emphasize the use of minority small businesses, express a commitment by the Agency to use MBEs in all aspects of procurement and establishing dollar goals to assist the agency in meeting this objective.	Contact DPS Procurement Office
13	External Review only	Comprehensive Permanent Improvement Plan (CPIP)	Department of Administration - Executive Budget Office	State	Annually	06/14/2019	Required facilities plan to include all permanent improvement projects projected and proposed for five years by the agency.	Contact DPS Office of Financial Services - Capital Improvements
14	External Review only	Equitable Sharing Agreement and Certification (HP)	US Department of Justice	Federal	Annual	08/30/2018	To certify how funds were spent from the Federal Confiscated Cash Fund.	Contact DPS Office of Financial Services
15	External Review only	Composite Reservoir Accounts	Comptroller General's Office	State	Monthly	06/12/2019	Monthly Reconciliation	Contact SCDPS Office of Financial Services
16	External Review only	Budget Request	Governor through Executive Budget Office	State	Annual	09/21/2018	Agency outlines budget request for next Fiscal Year	http://www.admin.sc.gov/budget/agency-budget-plans/current-budget-plans
17	External Review and Report	SF 425	Federal Office of Justice Programs	Federal	Quarterly	04/30/2019	To report quarterly Federal expenditures	Request through the Office of Justice Programs
18	External Review and Report	FFATA Reporting	Federal Office of Justice Programs	Federal	Quarterly	06/15/2019	To report certain subgrantee information per the requirements of the Transparency Act	fsrs.gov
19	External Review and Report	SEFA	Comptroller General's Office	State	Annually	08/15/2018	To report the agencies expenditures of Federal funds	osa.sc.gov

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20	External Review and Report	DUI National Campaign (Sober or Slammer)	National Highway Traffic Safety Administration	Federal	Annually	12/28/2018	The three reports document South Carolina's progress in reducing DUI violations, enabling continued federal resources for this vital public safety initiative and also enabling NHTSA to compare our progress with past efforts and add us to national assessments.	Contact the Law Enforcement Support Services Manager of OHSJP, SCDCPS
21	External Review and Report	State Safety Belt Use Survey Report	National Highway Traffic Safety Administration	Federal	Annually	07/1/2018	This report determines how the state certifies its seat belt usage rate,	Contact the highway safety staff in the Office of Highway Safety and Justice Programs, SCDCPS
22	External Review and Report	Highway Safety Plan	National Highway Traffic Safety Administration	Federal	Annually	07/1/2018	The report provides the federal funding authority with the intentions and plans of the state to reduce highway fatalities, serious injuries and crashes.	Contact the highway safety staff in the Office of Highway Safety and Justice Programs, SCDCPS
23	External Review and Report	Highway Safety Annual Report	National Highway Traffic Safety Administration	Federal	Annually	12/28/2018	This report discusses and analyzes statistics supporting highway safety and grant information.	https://www.nhtsa.gov/sites/nhtsa.dot.gov/files/documents/sc_fy2016_annualreport.pdf
24	Internal Review and Report	Justice Assistance Grant - Performance Management Tool	Office of Justice Programs, US Department of Justice	Federal	Quarterly	07/30/2018	To identify, collect and report performance measurement data on subgrantee grant activities and achievements.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDCPS
25	Internal Review and Report	Justice Assistance Grants - Prison Rape Elimination Act - Performance Measurement Tool	Office of Justice Programs, US Department of Justice	Federal	Quarterly	07/30/2018	To identify, collect and report performance measurement data on subgrantee grant activities and achievements	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs in the SCDCPS.
26	Internal Review and Report	Justice Assistance Grants Management Information System Annual Progress Report	Office of Justice Programs, US Department of Justice	Federal	Annually	07/30/2018	To identify, collect and report performance measurement data on subgrantee grant activities and achievements	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDCPS
27	Internal Review and Report	Justice Assistance Grants Prison Rape Elimination Act Grants Management System	Office of Justice Programs, US Department of Justice	Federal	Semi-Annual	07/30/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDCPS
28	Internal Review and Report	Residential Substance Abuse Treatment Act Performance Management Tool	Office of Justice Programs, US Department of Justice	Federal	Quarterly	07/30/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDCPS
29	Internal Review and Report	Residential Substance Abuse Treatment Act Grants Management System	Office of Justice Programs, US Department of Justice	Federal	Semi-Annual	07/30/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDCPS
30	Internal Review and Report	Paul Coverdale Forensic Science Improvement Act	Office of Justice Programs, US Department of Justice	Federal	Semi-Annual	07/30/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the criminal justice staff in the Office of Highway Safety and Justice Programs, SCDCPS
31	Internal Review and Report	Juvenile Justice Formula Grant - Data Reporting Tool	Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, US Department of Justice	Federal	Annually	12/30/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the juvenile justice staff in the Office of Highway Safety and Justice Programs, SCDCPS
32	Internal Review and Report	Juvenile Justice Formula Grant - Grants Management System	Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, US Department of Justice	Federal	Annually	12/30/2018	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the juvenile justice staff in the Office of Highway Safety and Justice Programs, SCDCPS
33	Internal Review and Report	Juvenile Justice Formula PREA - Grants Management System Annual Progress Report	Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, US Department of Justice	Federal	Quarterly	01/8/2019	The intent of the report is to provide grantee and subgrantee level program activities and achievements that have occurred during the monitoring period.	Contact the juvenile justice staff in the Office of Highway Safety and Justice Programs, SCDCPS

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34	Internal Review and Report	Governor's Juvenile Justice Advisory Council Annual Report to the Governor	The federal Juvenile Justice and Delinquency Prevention Act requires states to submit a report to the Chief Executive and a condition of accepting USDOJ grant funds.	Federal	Annually	01/9/2019	The intent of this report is to provide the Governor with information regarding the activities of the GJJAC and South Carolina's compliance with the JJDP Act	www.scdps.gov/ohsjp/jjgp.asp
35	External Review and Report	Federal Aid Reimbursement Voucher - National Highway Traffic Safety Administration	National Highway Traffic Safety Administration	Federal	Monthly	06/26/2019	The Reimbursement Voucher reports are submitted so that SCDPS can be reimbursed for funds used to support highway safety projects.	https://gts.nhtsa.gov/gts/
36	External Review and Report	Highway Safety Maintenance of Effort Report	National Highway Traffic Safety Administration	Federal	Annually	03/31/2019	The maintenance of effort report is submitted to show that SC has complied with the match requirements from the average level of expenditures in 2014 and 2015 for traffic safety areas determined by NHTSA	Contact the administrative staff of the Office of Highway Safety and Justice Programs, SCDPS
37	Internal Review and Report	Child Fatality Report	Internal DPS Report	State	Monthly	06/10/2019	This report provides a list of traffic fatalities that have occurred since October 10, 2014 for victims under the age of 18.	Contact the Statistical Analysis and Research Section of the Office of Highway Safety and Justice Programs in SCDPS. Note: this report contains PII and requires a FOIA to the SCDPS Communications Division.
38	External Review and Report	Commercial Vehicle Safety Plan	Federal Motor Carrier Safety Administration	Federal	Annual	08/1/2018	To apply for Basic and Incentive grant funding by submitting a commercial vehicle safety plan (CVSP)	Written request to State Transport Police
39	External Review and Report	SF-425 (Grant Financial Report)	Federal Motor Carrier Safety Administration	Federal	Quarterly	04/23/2019	To report the financial status of the grant awards including all expenses from the beginning of the grant to date incurred under each Grant	Written request to State Transport Police
40	External Review and Report	SF-270 (Grant Reimbursement Request)	Federal Motor Carrier Safety Administration	Federal	Quarterly	04/25/2019	Grant vouchering and reimbursement requests	Written request to State Transport Police
41	External Review and Report	SF-PPR (Grant Performance Progress Report)	Federal Motor Carrier Safety Administration	Federal	Quarterly	04/22/2019	To reflect work performed to date	Written request to State Transport Police
42	External Review and Report	SF-PPR-B_PRISM	Federal Motor Carrier Safety Administration	Federal	Quarterly	04/22/2019	Program performance progress report	Written request to State Transport Police
43	External Review and Report	Size and Weight Certification	Federal Highway Administration	Federal	Annual	12/11/2018	Certify enforcement of all state laws respecting maximum vehicle size and weight in compliance with federal statutes	Written request to State Transport Police
44	External Review and Report	Size and Weight Plan	Federal Highway Administration	Federal	Annual	06/30/2019	Plan on how STP will accomplish the Size and Weight certification	Written request to State Transport Police
45	External Review and Report	Commercial Drivers License Certification	Federal Motor Carrier Safety Administration	Federal	Annual	11/28/2018	To certify that the State of South Carolina has continuously been in substantial compliance with all requirements of 49 U.S.C. 31311(a), as defined in 49 C.F.R. 384.301	Written request to State Transport Police
46	External Review and Report	Equitable Sharing Agreement and Certification (STP)	US Department of Justice	Federal	Annual	07/25/2018	Ensure effective management, promote public confidence in the integrity of the Equitable Sharing Program, and protect the Asset Forfeiture Program against potential waste, fraud, and abuse. The report also provides details on the use federal forfeited cash, property, proceeds, and any interest earned.	Contact State Transport Police
47	External Review and Report	Applicant Information and EEO Progress Report	South Carolina Human Affairs Commission	State	Annual	10/26/2018	To ensure agencies are fair in their hiring/promoting processes.	Contact South Carolina Human Affairs Commission
48	External Review only	Telecommuting	South Carolina Department of Administration	State	Annual	08/15/2018	To provide the State Division of Human Resources with the total number of employees telecommuting within agencies.	South Carolina Department of Administration
49	External Review and Report	FBI Full Time Law Enforcement Employee Form	Federal Bureau of Investigations	Federal	Annual	11/16/2018	To collect information on the number of full-time law enforcement personnel employed within participating agencies.	Contact South Carolina Law Enforcement Division

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50	External Review and Report	Bonus Report	South Carolina Department of Administration	State	Annually	08/31/2018	To report bonus information to the State Division of Human Resources	Contact SCDPS' Office of Human Resources
51	External Review and Report	Payroll Processes Audit	The State Auditor's Office	State	Annually	01/08/19 - 03/04/19	Employee pay, leave and classification data keyed into SCEIS with transaction documents; leave balances for the agency; reporting requirements	Contact SCDPS Office of Financial Services
52	External Review and Report	Information Technology Data Collection	Department of Administration, Department of Information Systems	State	Annually	08/03/2018	To provide agency total IT expenditure information and projection for next fiscal year IT expenditures, to provide IT personnel spending and projection for next fiscal year IT personnel spending, to forecast changes in personnel needs with respect to previous years, to inventory all agency IT hardware, to project any IT procurement of \$50,000 or more, and collect information regarding current and future IT projects.	Contact Nathan Hogue, Agency Relationship Manager with the Department of Administration (nathan.hogue@admin.sc.gov)
53	Internal Review and Report	Facilities Maintenance Audit	Internal DPS Report	State	Other	08/23/2018 - 01/17/2019	To examine the facilities maintenance process to determine the efficiency and effectiveness of existing operational procedures as it relates to workload administration, inventory management, and preventative maintenance.	Contact Internal Auditor within SCDPS Office of Strategic Services, Accreditation, Policy, and Inspections
54	Internal Review and Report	Central Evidence Facility Audit	Internal DPS Report	State	Annually	12/10/2018 - 03/08/2019	To a complete verification of evidentiary property maintained at CEF. To ensure adherence to SCDPS Policy 300.15 and to ensure compliance with accreditation standards outline in CALEA Law Enforcement Standard 84.1.1.	Contact Internal Auditor within SCDPS Office of Strategic Services, Accreditation, Policy, and Inspections
55	Internal Review and Report	Password Audit	Internal DPS Report	State	Annually	01/25/2019 - 05/29/2019	To examine adherence to network accessibility and password appropriateness as it relates to SCDPS Policy 200.35 (Password Security) and CALEA Standard 82.1.6	Contact Internal Auditor within SCDPS Office of Strategic Services, Accreditation, Policy, and Inspections
56	Internal Review and Report	Surplus Property Audit	Internal DPS Report	State	Other	05/02/2019 - present	To evaluate the efficiency of existing operational procedures and internal controls relating to the identification, control and disposition of surplus property.	Contact Internal Auditor within SCDPS Office of Strategic Services, Accreditation, Policy, and Inspections
57	Internal Review and Report	Highway Patrol Supply Audit	Internal DPS Report	State	Annually	06/17/2019 - 07/15/2019	To conduct an annual physical inventory count and examine policies and procedures as it relates to safeguarding and maintaining agency assets to ensure compliance with SCDPS Policy 100.09 (Fixed Asset Inventory Control System) and state audit procedures. To follow up on previously issued recommendations.	Contact Internal Auditor within SCDPS Office of Strategic Services, Accreditation, Policy, and Inspections
58	Internal Review and Report	Warehouse Supply Audit	Internal DPS Report	State	Annually	06/25/2019 - 07/11/2019	To conduct an annual physical inventory count and examine policies and procedures as it relates to safeguarding and maintaining agency assets to ensure compliance with SCDPS Policy 100.09 (Fixed Asset Inventory Control System) and state audit procedures.	Contact Internal Auditor within SCDPS Office of Strategic Services, Accreditation, Policy, and Inspections
59	Internal Review and Report	Confidential Fund Audit (Q4)	Internal DPS Report	State	Quarterly	11/18/2018 - 12/04/2018	To examine the accounting and administration of the Confidential Fund in accordance with SCDPS Investigations Standard Operating Procedures and CALEA Standard 43.1.3 and 17.4.2.	Contact Internal Auditor within SCDPS Office of Strategic Services, Accreditation, Policy, and Inspections
60	Internal Review and Report	Confidential Fund Audit (Q1)	Internal DPS Report	State	Quarterly	03/26/2019 - 03/28/2019	To examine the accounting and administration of the Confidential Fund in accordance with SCDPS Investigations Standard Operating Procedures and CALEA Standard 43.1.3 and 17.4.2.	Contact Internal Auditor within SCDPS Office of Strategic Services, Accreditation, Policy, and Inspections

Agency Name: DEPARTMENT OF PUBLIC SAFETY

Fiscal Year 2018-2019
Accountability Report

Agency Code: K050 Section: 063

Report and External Review Template

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61	Internal Review and Report	Confidential Fund Audit (Q@)	Internal DPS Report	State	Quarterly	06/12/2019 - 06/13/2019	To examine the accounting and administration of the Confidential Fund in accordance with SCDPS Investigations Standard Operating Procedures and CALEA Standard 43.1.3 and 17.4.2.	Contact Internal Auditor within SCDPS Office of Strategic Services, Accreditation, Policy, and Inspections
62	External Review and Report	2018 Simplified Information Security and Privacy Survey	Department of Administration, Department of Information Systems	State	Annually	08/23/2018	The South Carolina Department of Administration's (Admin) Division of Information Security (DIS) is pleased to announce the development of a new web-based Simplified Information Security and Privacy Survey, designed to help provide a better understanding of the progress made in the implementation of statewide security initiatives and policies. Participating in this survey will provide a snapshot of the progress your agency has made and help identify any remaining gaps between the current and target state for implementation of information security-related initiatives.	Contact Department of Administration, Division of Information Security at informationsecurity@admin.sc.gov