

AGENCY NAME:	South Carolina Department of Probation, Parole and Pardon Services		
AGENCY CODE:	N080	SECTION:	066

Fiscal Year 2018–2019 Accountability Report

SUBMISSION FORM

AGENCY MISSION	<ul style="list-style-type: none"> • Prepare offenders under our supervision toward becoming productive members of the community; • Provide assistance to the victims of crime, the courts and the Parole Board; and to • Protect public trust and safety
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AGENCY VISION	Our vision is to be recognized nationally as a catalyst for positive change in the lives of offenders, a force for public safety, a leader in victim services, and a responsible steward of public funds.
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Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently?

	Yes	No
RESTRUCTURING RECOMMENDATIONS:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? See also S.C. Code Ann. § 60-2-30.

	Yes	No
REPORT SUBMISSION COMPLIANCE:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

RECORDS MANAGEMENT COMPLIANCE:	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 1-23-120(J), which requires an agency to conduct a formal review of its regulations every five years?

REGULATION REVIEW:	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Arnise N. Moultrie	803-734-7102	Arnise.Moultrie@ppp.sc.gov
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I have reviewed and approved the enclosed FY 2018–2019 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):			9/16/19
(TYPE/PRINT NAME):	Jerry B. Adger		

BOARD/CMSN CHAIR (SIGN AND DATE):			
(TYPE/PRINT NAME):			

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AGENCY'S DISCUSSION AND ANALYSIS

Description of Agency

The South Carolina Department of Probation, Parole and Pardon Services is the third largest state law enforcement agency in South Carolina and is charged with the supervision of offenders in the community placed on probation by the Court, paroled by the State Board of Pardons and Paroles, and on Youthful Offender Release from the South Carolina Department of Corrections (SCDC). Offenders are supervised according to a wide range of strategies that are designed to provide the opportunity to succeed while protecting public safety. The Department embraces the motto: **Prepare, Provide, Protect**. At the end of fiscal year (FY) 2019, the Department supervised a daily average of 60,682 jurisdictional offenders and 28,682 active offenders.

The Department was created on October 18, 1941 by Act 562 (amended to Act 563) with the expectation to maintain high standards of integrity, professionalism and accountability. The Department maintains a headquarters facility in Columbia along with 46 county offices and four county satellite offices (Beaufort, Berkeley, Dorchester, and York). At the end of FY 2019, the Department was staffed with 686 employees, which included 674 classified positions and five unclassified positions, seven temporary contract positions and one temporary grant position. The Department is comprised of the Director's Office and three divisions: Field Operations, Administration and Legals and Policy Management.

Jerry B. Adger was appointed as Director in January 2015 by Governor Nikki Haley. Director Adger has the overall responsibility for the Department, the budget, staff functions, and ensures that all policies, procedures, and protocols are followed. The Director's Office includes the Office of the Chief Deputy Director, the Office of Victim Services, the Office of Administrative Hearings, the Office of Training Compliance and Professional Development, The Office of Program, Planning and Development, and the Office of Professional Responsibility.

The Department continued to focus on addressing the tasks associated with its Strategic Plan by successfully completing 16 of its strategic objectives – formed a fugitive investigation unit, decreased the vehicle to Agent ratio to 1:1 a year ahead of schedule, increased opportunities for advancement with all levels of the organizational structure, reduced the non-Agent employee turnover by 20% and the Agent turnover rate by 15%, administered a comprehensive exit interview process to identify and validate issues for improvement and shared results with staff, implemented an employee suggestions and concerns process and responded to each concern, became the first probation and parole agency in the nation to be accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA), trained caseload staff on evidence-based supervision plan development, increased service provider referrals in the tracking system by training staff of referral procedures, increased direct assistance to offenders through case services funds, and developed supervision guidelines for offenders with diagnosed mental illnesses 2015-2020 Strategic Plan Objectives 1.3.2, 1.3.3, 2.3.2, 3.1.3, 3.1.5, 3.1.6, 3.1.7, 3.1.8, 3.2.4, 3.2.7, 3.2.8, 4.1.3, 4.2.2, 4.2.3, 4.2.4 and 4.4.3). The Department has sustained its commitment to implementing operational strategies to meet the ongoing mandates of the Omnibus Crime Reduction and Sentencing Reform Act of 2010. Through these measures, SCDPPPS has reduced the number of offenders returning to the South Carolina Department of Corrections for probation revocations by 59% (1,943 offenders) since 2010, saving South Carolina taxpayers more than \$52 million by FY2018 (2015-2020 Strategic Plan Objectives 1.1.3, 1.3.1, and 1.4.1).

These accomplishments have led to successful supervision completion rates that exceed national averages. The FY 2019 SCDPPPS probation successful closure rate was 80% compared to the national average of 60%. The parole successful closure rate was 82% compared to the national average of 61% (Bureau of Justice Statistics, *Probation and Parole in the United States, 2016, Revised April 28, 2018*).

In a 2018 update on prisoner recidivism, the Bureau reported an estimated 68% of released prisoners were arrested within three years. The latest cohort tracked by SCDPPPS has a recidivism rate of 52% of offenders

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arrested within three years of their closure date and only 17% of offenders admitted to the SC Department of Corrections within three years of their admission to SCDPPPS. A thorough review of peer reviewed publications revealed several definitions and calculations for recidivism. According to U.S. Courts Probation Administrator James Johnson, "Because varied measures are used to determine recidivism, it is difficult to compare recidivism rates between agencies or amongst states, (*Comparison of Recidivism Studies: AOUSC, USS, and BJS, 2017, p. 52*)."

Attaining national accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA) was one of the most significant achievements and internal factors demonstrating SCDPPPS' successful performance during FY 2018. During the Commission's hearing, the Department was recognized for completing its initial assessment with no errors noted by the CALEA assessors. In its commitment to the spirit of accreditation, SCDPPPS continues to review policies and processes to improve documentation practices, training curricula, and evidence collection. The Department just completed its first web-based review, a new process implemented by CALEA as part of its new four-year cycle. CALEA will continue to review accreditation files annually until the next on-site review, scheduled for 2022.

Internal Factors Affecting Agency Performance in Fiscal Year 17-18

Body-Worn Camera Pilot Project

The Department completed a year-long pilot and evaluation of body-worn cameras. The implementation of body cameras has been proven to provide an accurate and unbiased recorded account of incidents, transparency to the public, behavior modification of the offender and Agent, a decrease of officer complaints, a decrease in use of force, and a tool for Agent evaluation and training. Among the staff assigned cameras during the pilot project were Agents supervising Domestic Violence specialized caseloads.

Leadership Development

Internally, the Director continues to invest in department employees and has laid the foundation for additional leadership programs. Initially launched in FY 2016, the Department is entering Phase III of leadership development through the Youth Learning Institute (YLI) of Clemson University. (*2015-2020 Strategic Plan Objectives 3.2.1 and 3.2.2*). Components of the YLI training include accountability, culture, goal setting and establishing trust. The Training Compliance and Professional Development section has created a Tiered Leadership Program that is designed to grow leadership from within the department. In addition, SCDPPPS created a Passport to Leadership entry program, that will enable staff to attain the foundational training needed to become a supervisor at the department.

Vehicle to Agent 1:1 Ratio Achieved

The Department established an objective of reducing the vehicle to Agent ratio to 1:1 by July 2020 (*2015-2020 Strategic Plan Objective 1.3.3*). SCDPPPS received funding for Phase I of this initiative in FY 17-18 and leased 124 law enforcement packaged vehicles. In FY 18-19, the General Assembly provided SCDPPPS with funding to lease an additional 104 vehicles - Phase II - through the Department of Administration Master Lease Program. The intent of this initiative was to provide an essential tool for caseload staff to supervise offenders in the field, i.e., home visits, employment verification, offender extraditions, warrant service, and response to global positioning system (GPS) alerts. Additional vehicles serve to streamline the special assignment deployment process, including emergency response to hurricane evacuations, lane reversals, law enforcement assistance at Bike Week, and State House demonstrations. Through the assistance of funding from the General Assembly, the Department was able to complete this strategic objective 18 months ahead of schedule.

Creation of Online Fee Payment Options

In a collaborative effort between SCDPPPS and SC.Gov, in January 2019 an online fee payment option was added to the Department's website. (*2015-2020 Strategic Plan Objective 2.2.1*). Offenders owing supervision fees and restitution- as well as individuals on administrative monitoring- now have an additional option for fee payment.

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They can pay online in a timely and efficient manner- overcoming the common obstacle of securing transportation to a SCDPPPS county field office to pay in person. By design, this customer-friendly website feature will allow offenders to meet their financial obligations as part of successful supervision.

External Factors Affecting Agency Performance in Fiscal Year 17-18

The steady decline of Omnibus Crime Act fees significantly impacts SCDPPPS services and budgeting. Approximately a third of the Department’s funding is derived from earmarked or “other” funds- derived from unreliable court fees. In order to ensure the Department continues to operate on solid financial ground, SCDPPPS requested and received funding in its FY 2020 budget to convert 40 FTEs from the earmark-funded category to state-funded. This change in funding structure will enable the Department to continue to be a responsible steward of state taxpayer dollars.

Another factor affecting agency operations during the past fiscal year was the Central Office Building move. In June of 2019 the SCDPPPS Central Office located at 2221 Devine Street in Columbia was sold and the Department began the process of planning the move to a new headquarters location at 293 Greystone Boulevard. This move required a significant amount of staff time over several months to execute a seamless transition and ensure the delivery of continuous program services to our offender population.

Agency’s Current Efforts and Associated Results Presented Elsewhere in this Report

The Department continues to engage in process improvement that will maximize its most valued resources, its employees. The FY 2018-2019 realignment of staff and command structure was conducted to better serve the organization, align with industry best practices, and to promote continuity of services to the Department’s customers, partners and stakeholders. In an effort to refocus its efforts to serve its offender population through rehabilitative and mental health services, a Batterers Invention course was developed and all staff were required to become mental health first aid certified (*2015-2020 Strategic Plan Objectives 4.3.2, 4.3.3*). In addition, the Department increased the amount of financial assistance provided to offenders for a portion of treatment services (*2015-2020 Strategic Plan Objective 4.2.2*).

Plans Under Development to Introduce Additional Changes

Mental Health Specialized Caseload Program

SCDPPPS aims to grow its Mental Health Program, with the goal to 1) improve access to standardized screening and assessment tools; 2) create collaborative comprehensive case management plans that address criminogenic needs; and 3) coordinate wraparound services with the goal of establishing stability for individuals living with mental illness.

Currently, only offenders with severe mental illness in Richland County are supervised by a specially trained Mental Health Agent. This plan will allow for the expansion of the program to four additional counties and will increase the number of eligible offenders supervised under the specialized program from 6% to 27%. Emphasis will be placed on treatment, medication compliance and long-term stability that will endure following the end of supervision (*2020 Strategic Plan Objective 4.4.2*). To ensure the success of specialized caseloads, Agents will have detailed, comprehensive training that is tailored directly to the needs of this population for cognitive behavioral supervision. SCDPPPS intends to request funding from the General Assembly in its FY 2021 budget to expand this valuable program.

Sworn Officer Performance-Based Pay Plan

Retaining experienced agents remains a major focus for the department. The Sworn Officer Performance-Based Pay Plan is needed to provide a milestone pay increase for Class 1 Certified law enforcement officers. This plan will provide an incentive for trained, seasoned Agents to remain with the agency. It is the Department’s

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continued goal to recruit and retain experienced, specialized highly qualified Agents and to offer a competitive law enforcement salary. (2020 Strategic Plan Objectives 3.1.1). SCDPPPS intends to request funding in the FY 2021 budget for the retention of Class 1 Certified Agents.

Expansion of Parole Board Support Services

The Division of Pardons, Pardons and Release Services (PPRS) conducts offender case investigations for submission to the Parole Board for consideration. The investigations provide relevant and objective information to assist the Board in making decisions regarding the granting of parole and pardons. The department aims to grow consistency and accuracy in the investigations process, by increasing the number of sentencing documents uploaded into the online system, the Parole Information Center (PIC), for parole consideration. To accomplish this goal, SCDPPPS intends to request funding from the General Assembly for Parole Board support and the addition of Investigations staff (2020 Strategic Plan Objective 1.1.5).

Expansion of Inmate Release Services

SCDPPPS endeavors to responsibly release individuals from the SCDC to our release programs. Prior to parole consideration, each inmate is interviewed by a Parole Examiner and a risk-needs assessment is conducted. Along with the investigation, the Board is also provided with information regarding the inmate’s likelihood to commit a new criminal offense and information regarding the inmate’s criminogenic needs. Currently Parole Examiners serve an average of 2,800 release documents annually. Due to SCDPPPS staff levels, only 1,000 of those inmates- just parolees- have the benefit of hands-on communication with agency staff and the benefit of pre-release case planning through the use of the Reentry risk-needs assessment. SCDPPPS is not currently equipped with the staff levels necessary to complete these important assessments on inmates who leave SCDC through mandatory release.

SCDPPPS aims to increase the number of inmates released to supervision with completed risk-needs assessments by hiring additional Examinations and Release Coordination staff. The approval of new staff in this area will enable the agency to operate additional parole hearing videoconferencing sites to include every institution in SCDC. This improvement would greatly reduce- if not eliminate- the need to transport inmates to parole hearings. In order to increase public and staff safety, and to streamline the release process - per LAC SCDC recommendations- SCDPPPS intends to request funding in the FY 2021 budget for the expansion of Release Services (2020 Strategic Plan 2015-2020 Objectives 1.1.1 and 1.2.3).

Agency Fleet Replacement Plan

As aforementioned, through support from the State Legislature, SCDPPPS has achieved its goal of reducing the vehicle to Agent ratio to 1:1 (2015-2020 Strategic Plan Objective 1.3.3). The fleet has proven invaluable for increased productivity in daily operations, including community contacts, non-custody transports, in- and out-of-state extraditions, warrant teams, court appearances, response to global positioning system (GPS) alerts, as well as special assignments and emergency deployments.

The Agency currently has 145 vehicles in its fleet at an average base monthly lease rate of \$57.35. Most of these vehicles were purchased prior to the Master Lease Program in 2018. Of these vehicles, 118 were purchased in 2014 under an MOU between State Fleet Management (SFM) and the Department and included administrative and insurance costs. Through this transfer, SCDPPPS consolidated all vehicles used by the agency into the SFM Lease Program in July 2016. However, with the new Master Lease Program’s five-year rotation, these rates will increase to a new average monthly base rate of \$502.00, which is an average increase of \$445.00 per vehicle, per month. To that end, SCDPPPS is requesting funding to replace these vehicles whose lifespan have ended or will end in Fiscal Year 2021. 5 vehicles met requirements in 2018; 132 met replacement requirements in 2019; 8 will meet replacement requirements in 2021. SCDPPPS intends to request recurring state funding from the General Assembly to annually replace 13% of its fleet, once vehicles have reached their end-of-life (2020 Strategic Plan Objective 1.1.5).

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I. Risk Assessment and Mitigation Strategies

In the Department’s strategic plan, the Department established four Department-level goals that align with the mission, values, and budget priorities. Failure to meet any of these goals will have several gradations of negative impact on the Department’s mission as well as the citizens of South Carolina.

a. Potential Most Negative Impact on the Public if Goals Are Not Accomplished

Goal 1: The first goal, “To Promote Public Safety for the Residents of South Carolina”, is the central purpose for SCDPPPS. The strategies for this goal address increasing the use of efficacious practices to supervise offenders, implement processes to assist victims of crime and the Parole Board and increase community and Agent safety. Examples of such objectives that support these strategies are 1.3.7 which reads, “Increase the ratio of caseload carrying agents with body worn cameras from 7:1 to 1:1 by December 2021” and 1.4.3 which reads “Review 15% of body camera videos monthly using a quality contact standard checklist beginning June 2019.” This use of technology will allow the Department to ensure that proper processes are being applied to offenders, that safety practices are being adhered to, and provide concrete evidence towards any accusations of improper behavior. Failing to meet this goal would significantly damage the core basis from which SCDPPPS operates and have an adverse effect on the Department’s other three goals. The probability of recidivism would increase which could result in a decline in public safety.

Goal 2: This goal, “To Continuously Improve Our Processes within Secure Systems” uses strategies that examine and evaluate the Department’s current security plans, financial accountability, data integrity and confidentiality and customer satisfaction. Examples of objectives include 2.2.4 and 2.2.5, both of which aim to “survey 10% of the offender population on supervision satisfaction...to evaluate successes and opportunities for continued improvement”. As suggested, these objectives invite criticism in order to extend upon what works, and correct any legitimate deficiencies. The most negative impact of not meeting this goal would be a degradation in quality of processes, and systems that are left more vulnerable due to reductions in data integrity.

Goal 3: In Goal 3, SCDPPPS seeks “To Efficiently Develop the Organization and Workforce While Delivering Quality Services”. The Department’s leadership team recognizes that its employees are the mainstay of the organization and therefore are resolute in the pursuit of fostering an environment of opportunity and growth. These strategies include increasing employee retention, employing processes to promote high performance, creating a blueprint for knowledge continuity and improving project governance and practices. Objectives under this goal include 3.2.10, “develop and validate two additional workload models by December 2020,” which will improve workforce utilization and identify where needs may be located. Failing to meet this goal would result in an underqualified workforce not capable of providing services at the highest level to stakeholders such as offenders, victims, the courts, and the community.

Goal 4: The last goal for the Department, “To Create a Structure to Provide Effective Rehabilitative Services to Offenders” concentrates efforts on identifying offender needs and developing comprehensive plans to address and change behavior. From increasing the number of validated service providers to improving mental health services to offenders, these strategies are designed to promote successful community reentry by the offender. Reducing recidivism, the offender’s tendency to relapse into criminal behavior, is intrinsic to Goal 1 and Goal 4. An objective supporting this goal includes 4.4.4, “screen 100% of offenders admitted to supervision using a mental health screener beginning January 2019 and tracked through June 2022,” which will help the Department to focus resources on populations with specialized needs. Failing to accomplish this goal would have multiple effects. The offender may not be in an advantageous position to maintain pro-social behavior or contribute to society as a productive, law abiding citizen. This could also have serious repercussions on offenders’ family dynamic and direct impacts to crime victims.

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b. Nature and Level of Outside Help to Mitigate Negative Impact on the Public if Goals Are not Accomplished

Goal 1: “Promote public safety for the residents of South Carolina”

The Department will continue to use evidence-based practices for offender supervision, assist crime victims and provide support services for the Parole Board- all for the protection of public safety. Victim service agencies and Mental Health organizations can further assist SCDPPPS in delivering applicable training. Sustaining strong partnerships with SLED, SCDC and local law enforcement will remain vital to mitigate any negative impact if this goal is not met.

Goal 2: “To continuously improve our processes within secure systems”

This goal requires the department to evaluate its security plans, financial accounting systems, data privacy procedures and client commentary. If the objectives of this goal are not met, SCDPPPS will need to further rely on the positive relationships it has developed with its counterparts at the Department of Administration to further assist with its overall document retention and privacy policies and practices.

Goal 3: “Efficiently develop the organization and workforce while delivering quality services”

The Department remains focused on increasing employee retention, stellar staff performance, improving project execution and regular updating of secession plans. Should SCDPPPS fail to accomplish these objectives, the agency will need to maintain relationships with the state Division of Human Resources (SDHR) to assist with the goals for retention and knowledge continuity through succession planning. The SDHR would prove helpful in addressing any negative impacts caused by staff turnover. The Department has continued its positive working relationship with the Youth Learning Institute at Clemson University to expand its management and leadership trainings offered to staff.

Goal 4: “Create a structure to provide effective rehabilitative services to offenders”

This Department goal relates to the proper identification of offender needs, the development of detailed offender plans and the procurement of experienced mental health providers. If SCDPPPS fails to expand its mental health trainings and offender programs within the department, it has several partnerships in place with other agencies and nonprofit organizations to help bolster this programming outside of agency walls. SCDPPPS continuously works to find creative ways to galvanize more partnerships with community organizations who can assist offenders in their search for needed services. The General Assembly’s assistance and funding support for mental health specialized caseloads will further mitigate any potential negative impacts on the public and the Department.

c. 3 Options for What the General Assembly Could Do to Resolve the Issue Before it Becomes a Crisis

Option 1: Goal 1 encompasses many aspects of the agency’s mission including Parole Board support services. One of the FY 20-21 funding priorities of SCDPPPS is to expand Parole Board support and inmate release services. To prevent reentry services from reaching a crisis level, the General Assembly can support the SCDPPPS request for funding of new FTEs to increase the number of Parole Examiners and Investigators. Goal 1 also addresses objectives outlined by the department regarding offender supervision. Annual maintenance and rotation of Agent vehicles is vital for enabling staff to carry out regular home visits, warrant teams and many other law enforcement duties. To prevent an aging fleet from reaching crisis-level, the General Assembly can fund the SCDPPPS budget request for Agency Fleet Replacement.

Option 2: Goal 3 of the SCDPPPS Strategic Plan places increased emphasis on employee retention. In order to resolve concerns regarding employee turnover, and to enable the Department to keep experienced Agents, the General Assembly can fund the SCDPPPS FY 20-21 budget request for the Sworn Officer Performance-Based Pay Plan.

Option 3: Goal 4 of the Strategic Plan refers to the need to bolster offender rehabilitative services. To ensure that mentally ill offenders on the SCDPPPS caseload are properly supervised with individual attention to unique offender needs, the Legislature can support funding for specialized caseload development and

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staff. This sorely needed funding would provide comprehensive programming specifically tailored for this growing population to emphasize treatment, medication compliance and long-term stability.

II. Restructuring Recommendations for Internal/Law Changes and Supporting Data and Implementation Plan

The Department has recently submitted ten specific recommended law changes to the House Legislative Oversight Committee which seeks to improve internal and external efficiency and consistency.

(1) Repeal section 22-5-580. Enacted in 1995, the project appears to have been abandoned by the Department and Court Administration. Research reveals that nothing has been done with the statute since enactment. Instead, section 22-5-510 now provides magistrates with a long list of information to consider when admitting defendants for bail and mandates that all relevant information be provided to the magistrates by the arresting law enforcement agency. In other words, Section 22-5-580 has effectively been replaced by section 22-5-510.

(2) Strike the last sentence of Subsection (H) of section 23-3-540 in compliance with the S.C. Supreme Court’s ruling in *State v. Dykes*, 744 S.E.2d 505 (2013).

(3) Add language to section 24-21-610 to expand the pool of people who can provide the required mental report by allowing the use of licensed professional counselors when a psychiatrist or psychologist is unavailable.

(4) Amend section 24-21-35 by adding a specific reference which clarifies that these “administrative recommendations” are in fact the “recommendations” described in section 24-21-620. As it currently stands, Section 24-21-35 makes it appear as if the Board relies on “administrative recommendations” in all parole consideration cases, which can be confusing to victims and is not accurate.

(5) Amend section 24-21-220 by changing the language to allow for this report to be made electronically accessible to the Board, Governor, and the General Assembly, without requiring that the Department provide an actual written report to the three named entities.

(6) Amend section 24-21-430 to require that no person on probation may possess a firearm.

(7) Repeal sections 24-21-480 and 24-21-485. First passed in 1986 and last substantively amended in 1993, these two laws authorize something that no longer exists. The Department ceased operating restitution centers in 2018 and has no plans to exercise this discretionary authority to reestablish restitution centers in South Carolina.

(8) Repeal sections 24-21-510 and 24-21-540. Enacted in 1993 and last substantively amended in 1995, these two laws authorize something that no longer exists. The Department ceased operating the lone community control center, in 2002, after the General Assembly stopped appropriating funds for its operation. The Department also has no plans to seek funding for community control centers or to reestablish them in South Carolina.

(9) Repeal Chapter 22 of Title 24: the “Offender Management System Act,” which includes sections 24-22-10 through 24-22-170. First passed in 1992, the Act terminated July 1, 1995, because it was not extended by the General Assembly. See Section 24-22-170.

(10) Amend section 9-11-40 by adding a provision that would allow a law enforcement officer, with a certain number of years of line duty experience, but who has moved to an administrative position, to retain PORS membership and benefits.

Finally, in 2020 the Legislature will continue its debate on two pieces of legislation that are both relevant to the Department: Sentencing Reform Act (H.3322) and Emma’s Law Amendment- DUI Ignition Interlock Device legislation (S.18).

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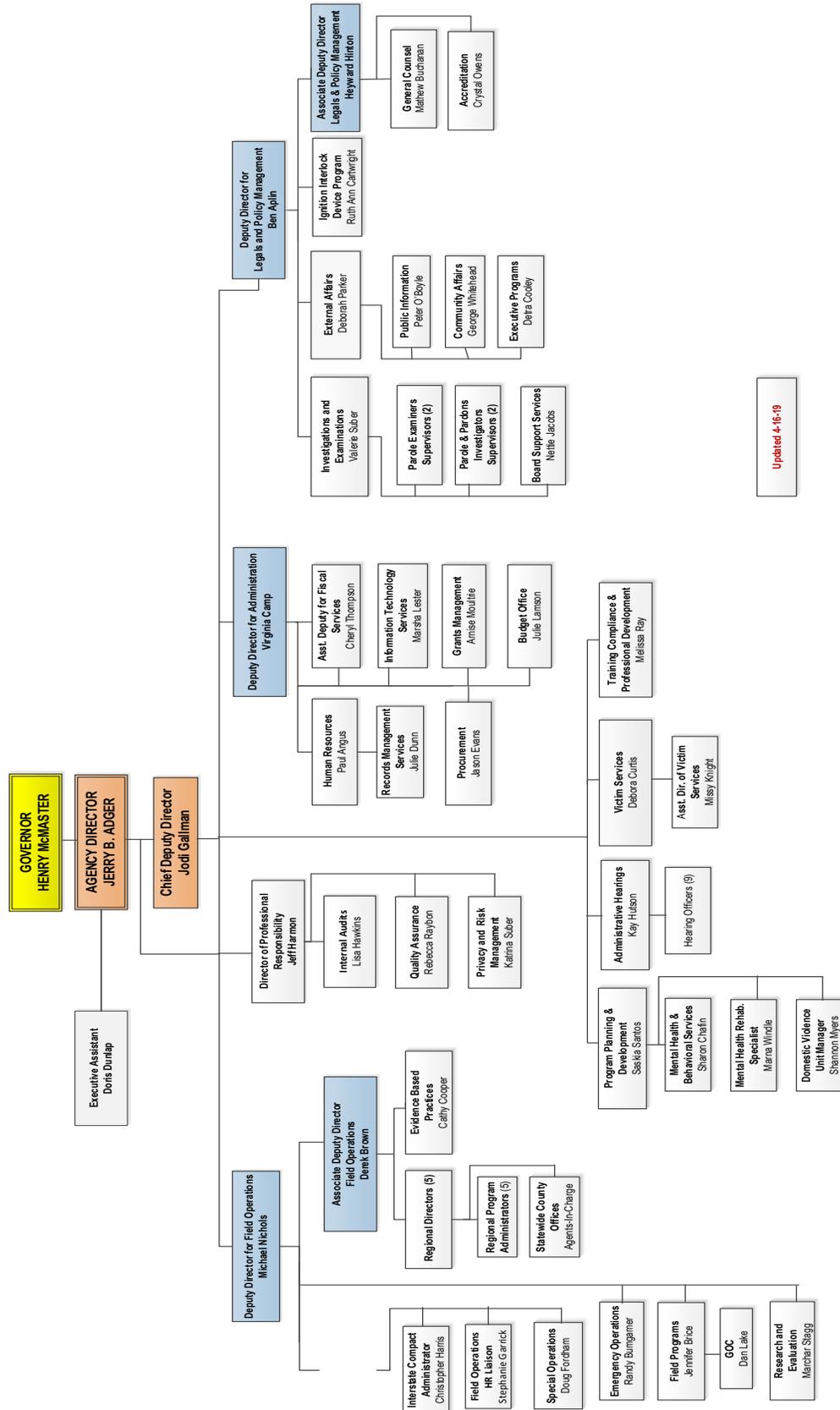
South Carolina Department of Probation, Parole and Pardon Services

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Updated 4-16-19

Agency Name: DEPARTMENT OF PROBATION, PAROLE & PARDON

Fiscal Year 2018-2019
Accountability Report

Agency Code: N080 Section: 66

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Healthy and Safe Families	G	1			To Promote Public Safety for the Residents of South Carolina							
	S	1.1			To provide effective offender supervision and intervention that promotes accountability and integration into the community.							
	M		1.1.1		Increase the number of regional emergency caseload plans	0	2	0	7/1/18 - 6/30/19	Field Operations- Verify	Count- Number of regional emergency caseload plans	Promotes public safety
	M		1.1.2		Increase the percentage of inmates released to supervision under mandatory release programs with an approved residence plan	84.3%	90.0%	62.4%	7/1/18 - 6/30/19	OMS- Annually	Calculated- Number of inmates with an approved residence/Total number of inmates released	Promotes public safety and increases offenders' ability to successfully complete supervision
	M		1.1.3		Increase the average number of home visit progress audits (HVPAs) conducted on offenders being supervised on medium or high supervision	1.24	1.62	1.28	7/1/18 - 6/30/19	OMS- Monthly	Calculated- Number of HVPAs/Total number of medium and high offenders	Promotes public safety and increases offenders' ability to successfully complete supervision
	S	1.2			To maximize services to the Courts, SC Board of Paroles, victims, and other stakeholders.							
	M		1.2.1		Increase the percentage of employees completing Victim Services training	0.0%	67.0%	0.0%	7/1/18 - 6/30/19	Power DMS- Annually	Calculated- Number of employees trained/Total number of employees required to complete the training	Promotes better customer services to victims
	M		1.2.2		Increase the percentage of employees completing training on intimate partner violence	0.0%	67.0%	0.0%	7/1/18 - 6/30/19	Power DMS- Annually	Calculated- Number of employees trained/Total number of employees required to complete the training	Promotes better customer services to victims and increases offenders' ability to successfully complete supervision
	M		1.2.3		Increase the percentage of domestic violence victims offered safety plan development assistance	0.0%	100.0%	0.0%	7/1/18 - 6/30/19	Offender Management System (OMS)- Monthly	Calculated- Number of domestic violence victims offered safety plan assistance/ Total number of domestic violence victims	Increases victim safety and promotes better customer services to victims
	S	1.3			To utilize agency resources to increase community and Agent safety.							
	M		1.3.1		Increase the successful completion rate of offenders under supervision by the Department	82.0%	83.0%	81.6%	7/1/18 - 6/30/19	OMS- Monthly	Calculated- Number of FY successful closures/Total number of FY closures	Promotes public safety
	M		1.3.2		Create a fugitive investigation unit	No	No	Yes	7/1/18 - 6/30/19	Field Operations- Verify	Verify	Promotes public safety
	M		1.3.3		Increase the number of vehicles assigned to agents	134	234	318	7/1/15 - 6/30/19	Procurement- Annually	Count- Number of vehicles assigned	Promotes public safety and increases agent efficiency
	M		1.3.4		Increase the number of body worn cameras	50	145	0	1/1/18 - 6/30/19	Field Operations- Annually	Count- Number of body worn cameras	Promotes agent/public safety and increases agent efficiency
	S	1.4			To increase delivery of evidence-based services that promote behavioral change.							
	M		1.4.1		Increase the number of early terminations	2.0%	10.0%	1.3%	7/1/18 - 6/30/19	OMS- Monthly	Calculated- Number of early terminations/Total number of closures	Increases the overall performance of the Department and promotes offenders' accountability

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		Goal	Strategy	Measure		Base	Target	Actual				
	M		1.4.2		Increase the number of random drug screens for opioid and methamphetamine	17,902	21,482	20,025	7/1/18 - 6/30/19	OMS- Monthly	Count- Number of drug tests	Increases public safety and promotes offenders' accountability
	M		1.4.3		Increase the number of body camera videos reviewed	0.0%	0.0%	0.0%	7/1/18 - 6/30/19	Field Operations- Monthly	Calculated- Number of videos reviewed/Total number of videos	Promotes agent/public safety and increases agent efficiency
	M		1.4.4		Gain the authority to impose short-term confinement	No	Yes	No	7/1/18 - 6/30/19	External Affairs- Verify	Verify	Promotes public safety and increases agent efficiency
	M		1.4.5		Increase the number of measures for the Domestic Violence Specialized Caseload Program	4	15	13	7/1/18 - 6/30/19	Field Operations- Quarterly	Count- Number of measures	Promotes public safety and promotes greater accountability for Department leaders
	M		1.4.6		Increase the number of supervision plans reviewed	0	345	0	6/1/19 - 6/30/19	OMS- Monthly	Count- Number of supervision plans reviewed	Increases the validity and accuracy of the Department's data
Maintaining Safety, Integrity and Security	G	2	To Continuously Improve Our Processes Within Secure Systems									
	S	2.1	To determine the needs and expectations of our customers and to utilize their feedback for continuous improvement.									
	M		2.1.1		Increase the number of surveys distributed to eligible offenders at 90 days after intake	0	1,132	54	4/1/18 - 3/31/19	OMS- Monthly	Count- 10% of total number of FY admissions	Promotes greater accountability for the Department leaders
	M		2.1.2		Increase the number of surveys distributed to eligible offenders at the midpoint of their supervision	0	845	118	7/1/18 - 6/30/19	OMS- Monthly	Count- 10% of total number of offenders with midpoint during FY	Promotes greater accountability for the Department leaders
	S	2.2	To optimize our financial resources and fiscal accountability.									
	M		2.2.1		Increase the number of additional methods to collect payments from offenders	2	2	2	7/1/15 - 6/30/19	Fiscal Services- One time occurrence	Count- Number of payment methods	Promotes offenders' accountability to financial responsibilities
	S	2.3	To improve Departmental data confidentiality and integrity.									
	M		2.3.1		Create a certification procedure for data entry in the Department's applications	No	Yes	Yes	7/1/15 - 6/30/19	Training Compliance and Professional Development- Annually	Verify	Increases the validity and accuracy of the Department's data
	M		2.3.2		Increase the number of automated Victim Services' forms	1	20	1	7/1/17 - 6/30/19	Victim Services- Annually	Verify	Promotes better customer services to victims
Education, Training, and Human Development	G	3	To Efficiently Develop the Organization and Workforce While Delivering									
	S	3.1	To implement a comprehensive plan for retaining employees at all levels of the Department.									
	M		3.1.1		Create a plan to increase the number of opportunities for advancement	Yes	Yes	Yes	7/1/18 - 6/30/19	Human Resources- Annually	Verify	Increases employee retention
	M		3.1.2		Decrease the average amount of time (in days) needed to fill internal vacancies	69	59	69	7/1/18 - 6/30/19	Human Resources- Annually	Calculated- Time between announcement date and hire date for all the internal hires	Increases employee retention
	M		3.1.3		Distribute a report compiling the results of the comprehensive exit survey	1	2	2	7/1/18 - 6/30/19	Human Resources- Annually	Count- Number of reports distributed	Promotes greater accountability for the Department leaders
	S	3.2	To continuously explore and implement processes that create a high performance work culture.									

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		Goal	Strategy	Measure		Base	Target	Actual				
	M		3.2.1		Increase the percentage of supervisors and managers that meet the leadership standards	0.0%	100.0%	0.00%	7/1/18 - 6/30/19	Power DMS- Annually	Calculated- Number of individuals that were trained/Total number of supervisors and managers	Promotes greater accountability for Department leaders
	M		3.2.2		Increase the percentage of supervisors and managers trained on leadership standards	0.0%	100.0%	0.00%	7/1/18 - 6/30/19	Power DMS- Annually	Calculated- Number of individuals that were trained/Total number of supervisors and managers	Promotes greater accountability for Department leaders
	M		3.2.3		Respond to 100% of all employees' concerns and suggestions within two month	100.0%	100.0%	100%	7/1/18 - 6/30/19	Professional Responsibility- Annually	Calculated- Number of responses within two months/Total number of concerns and suggestions received	Develops and maintains a committed and engaged workforce
	M		3.2.4		Increase the number of validated workload models	1	2	1	7/1/18 - 6/30/19	Program Planning and Development- Quarterly	Verify	Increases the overall performance of the Department
	S		3.3		To create systems that support knowledge continuity.							
	M		3.3.1		Increase the number of sections with succession plans	1	45	24	7/1/18 - 6/30/19	Human Resources- Annually	Count- Number of sections with succession plans	Promotes greater accountability for Department leaders
	M		3.3.2		Increase the percentage of standard operating procedures for all Department processes	0.0%	100.0%	0.0%	7/1/18 - 6/30/19	Professional Responsibility- Annually	Calculated- Number of standard operating procedures completed/Total number of agency processes identified as needing a standard operating procedures	Increases the overall performance of the Department
	S		3.4		To improve project governance procedures and practices.							
	M		3.4.1		Increase the number of grant applications	6	7	8	7/1/18 - 6/30/19	Grant Management- Annually	Count- Number of eligible grants pursued	Increases the validity and accuracy of Departmental data
Healthy and Safe Families	G		4		To Create a Structure to Provide Effective Rehabilitative Services to							
	S		4.1		To identify offender needs and develop appropriate responses.							
	M		4.1.1		Increase the number of screeners reviewed	27	53	53	7/1/18 - 6/30/19	OMS- Monthly	Count- Number of screeners reviewed	Increases the validity and accuracy of the Department's data
	M		4.1.2		Increase the number of assessment users certified	85.2%	100.0%	90.50%	7/1/18 - 6/30/19	Power DMS- Annually	Calculated- Number of assessment users certified/Total number of assessment users	Increases the validity and accuracy of Departmental data and increases offenders' ability to successfully complete supervision
	M		4.1.3		Increase the number of caseload carrying staff trained on Motivational Interviewing	0.0%	100.0%	0.0%	7/1/18 - 6/30/19	Power DMS- Annually	Calculated- Number of caseload carrying staff trained on Motivational Interviewing/Total number of caseload carrying staff	Promotes public safety and increases offenders' ability to successfully complete supervision

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		Goal	Strategy	Measure		Base	Target	Actual				
	M		4.1.4		Create performance measures for skill competency	No	No	No	7/1/18 - 6/30/19	Divisional Representative- Field Operations- One time occurrence	Verify	Promotes public safety and increases offenders' ability to successfully complete supervision
	M		4.1.5		Decrease the number of unemployed offenders	26.0%	24.0%	26%	7/1/18 - 6/30/19	OMS- Monthly	Calculated- Number of unemployed offenders/Total number of offenders	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities
	M		4.1.6		Increase the number of supervisors trained on CISO and Motivational Interviewing performance measures	0.0%	100.0%	0.0%	7/1/18 - 6/30/19	Power DMS- Annually	Calculated- Number of supervisors supervising caseload carrying staff trained on Motivational Interviewing/Total number of supervisors supervising caseload carrying staff	Promotes greater accountability for Department leaders
	S		4.2		To validate the quality of existing service providers and to make use of those providers listed in the Department registry.							
	M		4.2.1		Increase the number of service providers referrals entered into the automated tracking system	3,338	8,338	4,416	7/1/18 - 6/30/19	OMS- Monthly	Count- Number of referrals	Increases the validity and accuracy of Departmental data
	M		4.2.2		Increase the number of eligible offenders who received services through case services	484	500	1,501	7/1/18 - 6/30/19	Program Planning and Development- Monthly	Count- Number of offenders who received services under contractual services	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities
	M		4.2.3		Increase the number of quality reviews performed on service providers	0	125	32	7/1/18 - 6/30/19	Program Planning and Development- Monthly	Count- Number of quality reviews performed	Increases offenders' ability to successfully complete supervision
	S		4.3		Increase evidence-based rehabilitative programming.							
	M		4.3.1		Increase the number of employers registered in the Department's job bank	150	173	238	1/1/2016 - 6/30/19	Job Development- Annually	Count- Number of employers	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities
	M		4.3.2		Increase the number of therapeutic opportunities for the offender populations	1	2	2	7/1/17 - 6/30/19	Mental and Behavioral Health Services- Monthly	Count- Number of therapeutic services	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities
	M		4.3.3		Increase the number of referrals to Rehabilitative Services' programming	421	526	535	7/1/18 - 6/30/19	OMS- Monthly	Count- Number of referrals to Rehabilitative Services' programming	Increases offenders' ability to successfully complete supervision
	S		4.4		Enhance Department resources and staff awareness for mental health services							
	M		4.4.1		Increase the number of offenders screened using the mental health screener	0.0%	100.0%	73.7%	1/1/19 - 6/30/19	OMS- Monthly	Calculated- Number of admissions with screener/Total number of admissions	Increases offenders' ability to successfully complete supervision

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Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Healthy and Safe Families	G	1			To Promote Public Safety for the Residents of South Carolina							
	S	1.1			To provide effective offender supervision and intervention of offenders that promotes accountability and integration into the community.							
	M		1.1.1	Increase the number of regional emergency caseload plans	0	5	7/1/19 - 6/30/20	Field Operations- Verify	Count- Number of regional emergency caseload plans	Promotes public safety		
	M		1.1.2	Increase the average number of home visit progress audits (HVPAs) conducted on offenders being supervised on medium or high supervision	1.28	2.2	7/1/18 - 6/30/19	OMS- Monthly	Calculated- Number of HVPAs/Total number of medium and high offenders	Promotes public safety and increases offenders' ability to successfully complete supervision		
	M		1.1.3	Increase the number of offenders released from the SC Department of Corrections with a completed assessment	1,566	2,970	7/1/19 - 6/30/20	OMS- Monthly	Calculated- Number of Releases with an Assessment/Total number of Releases	Promotes public safety and increases offenders' ability to successfully complete supervision		
	M		1.1.4	Increase the successful completion rate of offenders under supervision by the Department	82.0%	84.0%	7/1/19 - 6/30/20	OMS- Monthly	Calculated- Number of FY successful closures/Total number of FY closures	Promotes public safety		
	M		1.1.5	Increase the percentage of vehicles replaced	6.7%	13.0%	7/1/19 - 6/30/20	Procurement- Verify	Calculated- Number of vehicles replaced/Total number of vehicles	Promotes agent/public safety and increases agent efficiency		
	S	1.2			To maximize services to the Courts, SC Board of Pardons, victims, and other stakeholders.							
	M		1.2.1	Increase the percentage of employees completing Victim Services training	0.0%	66.7%	7/1/19 - 12/31/19	Power DMS- Annually	Calculated- Number of employees trained/Total number of employees required to complete the training	Promotes better customer services to victims		
	M		1.2.2	Increase the percentage of employees completing training on intimate partner violence	0.0%	100.0%	7/1/19 - 12/31/19	Power DMS- Annually	Calculated- Number of employees trained/Total number of employees required to complete the training	Promotes better customer services to victims and increases offenders' ability to successfully complete supervision		
	M		1.2.3	Increase the percentage of domestic violence victims offered safety plan development assistance	0.0%	100.0%	7/1/19 - 6/30/20	Offender Management System (OMS)- Monthly	Calculated- Number of domestic violence victims offered safety plan assistance/ Total number of domestic violence victims	Increases victim safety and promotes better customer services to victims		
	M		1.2.3	Increase the percentage of courtroom staff receiving specialized training	0.0%	0.0%	7/1/19 - 6/30/20	Power DMS- Annually	Calculated- Number of courtroom staff trained/ Total number of courtroom staff	Promotes better customer services to the Court		
	S	1.3			To increase delivery of evidence-based services that promote behavioral change.							
	M		1.3.1	Increase the number of early terminations	1.3%	10.0%	7/1/19 - 6/30/20	OMS- Monthly	Calculated- Number of early terminations/Total number of closures	Increases the overall performance of the Department and promotes offenders' accountability		
	M		1.3.2	Increase the number of random drug screens for opioid and methamphetamine	20,025	21,482	7/1/19 - 6/30/20	OMS- Monthly	Count- Number of drug tests	Increases public safety and promotes offenders' accountability		

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		Goal	Strategy	Measure		Base	Target	Actual				
	M			1.3.3	Increase the number of body worn cameras	0	138		7/1/19 - 6/30/20	Field Operations- Annually	Count- Number of body worn cameras	Promotes agent/public safety and increases agent efficiency
	M			1.3.4	Increase the number of body camera videos reviewed	0	547		7/1/18 - 6/30/19	Field Operations- Monthly	Count- Number of videos reviewed	Promotes agent/public safety and increases agent efficiency
	M			1.3.5	Increase the number of measures for the Domestic Violence Specialized Caseload Program	13	15		7/1/19 - 6/30/20	Field Operations- Quarterly	Count- Number of measures	Promotes public safety and promotes greater accountability for Department leaders
	M			1.3.6	Increase the number of supervision plans reviewed	0	345		7/1/19 - 6/30/20	OMS- Monthly	Count- Number of supervision plans reviewed	Increases the validity and accuracy of the Department's data
Maintaining Safety, Integrity and Security	G			2	To Continuously Improve Our Processes Within Secure Systems							
	S			2.1	To determine the needs and expectations of our customers and to utilize their feedback for continuous improvement.							
	M			2.1.1	Increase the number of surveys distributed to eligible offenders at 90 days after intake	54	1,132		7/1/19 - 6/30/20	OMS- Monthly	Count- 10% of total number of FY admissions	Promotes greater accountability for the Department leaders
	M			2.1.2	Increase the number of surveys distributed to eligible offenders at the midpoint of their supervision	118	845		7/1/19 - 6/30/20	OMS- Monthly	Count- 10% of total number of offenders with midpoint during FY	Promotes greater accountability for the Department leaders
	M			2.1.3	Increase the number of surveys distributed to victims upon closure of the offender's case	0.0%	100.0%		7/1/19 - 6/30/20	OMS- Monthly	Calculated- Number of victims surveyed/Total number of closures with a victim	Promotes better customer services to victims and promotes greater accountability for the Department leaders
	S			2.2	To optimize our financial resources and fiscal accountability.							
	M			2.2.1	Create automatic payment method	No	Yes		7/1/19 - 6/30/20	Fiscal Services- One time occurrence	Verify	Promotes offenders' accountability to financial responsibilities
	M			2.2.2	Reduce the amount of paper used (cases)	570	513		7/1/19 - 6/30/20	Procurement- Annual	Count- Number of cases	Increases the Department's fiscal responsibility
	S			2.3	To improve supervision processes to collect restitution.							
	M			2.3.1	Increase the percentage of identified staff trained on restitution collection strategies	0.0%	100.0%		7/1/19 - 6/30/20	PowerDMS- Annual	Calculated- Number of employees trained/Total number of employees required to complete the training	Promotes better customer services to victims and promotes offenders' accountability
	M			2.3.2	Increase the percentage of identified staff proficient in entering cases	0.0%	50.0%		7/1/19 - 6/30/20	PowerDMS- Annual	Calculated- Number of employees trained/Total number of employees required to complete the training	Increases the validity and accuracy of the Department's data and promotes better customer services to victims
	S			2.4	To improve Departmental data confidentiality and integrity.							
	M			2.4.1	Increase the number of certification procedures to ensure there is a process for each of the Department's applications	0	3		7/1/15 - 6/30/19	Training Compliance and Professional Development- Annually	Verify	Increases the validity and accuracy of the Department's data
	M			2.4.2	Increase the number of automated Victim Services' forms	1	20		7/1/19 - 12/31/19	Victim Services- Annually	Verify	Promotes better customer services to victims

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		Goal	Strategy	Measure		Base	Target	Actual				
	M			2.4.3	Increase the number of domestic violence (DV) and sex offender (SO) cases entered into OMS within 24 hours	40.0%	100.0%		7/1/19 - 6/30/20	OMS- Monthly	Calculated- Number of DV and SO cases entered within 24 hours/ Total number of DV and SO cases admitted	Increases the validity and accuracy of the Department's data and promotes greater accountability for Department leaders
	M			2.4.4	Increase the number of sentencing documents uploaded into the Parole Information Center (PIC)	2,360	4,720		7/1/19 - 6/30/20	OMS- PIC	Count- Number of forms scanned into PIC	Increases the validity and accuracy of the Department's data and promotes greater accountability for Department leaders
Education, Training, and Human Development	G			3	To Efficiently Develop the Organization and Workforce While Delivering Quality Services							
	S			3.1	To implement a comprehensive plan for retaining employees at all levels of the Department.							
	M			3.1.1	Increase the percentage of sworn personal eligible for the performance-based pay plan	0.0%	100.0%		7/1/19 - 6/30/20	Human Resources- Annually	Calculated- Number of sworn personnel eligible/ Total number of sworn personnel	Increases employee retention
	M			3.1.2	Decrease the average amount of time (in days) needed to fill internal vacancies	69	59		7/1/19 - 6/30/20	Human Resources- Annually	Calculated- Time between announcement date and hire date for all the internal hires	Increases employee retention
	S			3.2	To continuously explore and implement processes that create a high performance work culture.							
	M			3.2.1	Increase the percentage of supervisors and managers that meet the leadership standards	0.0%	0.0%		7/1/19 - 6/30/20	Power DMS- Annually	Calculated- Number of individuals that were trained/Total number of supervisors and managers	Promotes greater accountability for Department leaders
	M			3.2.2	Increase the percentage of supervisors and managers trained on leadership standards	0.0%	100.0%		7/1/19 - 3/31/20	Power DMS- Annually	Calculated- Number of individuals that were trained/Total number of supervisors and managers	Promotes greater accountability for Department leaders
	M			3.2.3	Increase the number of validated workload models	1	2		7/1/19 - 6/30/20	Program Planning and Development- Annually	Verify	Increases the overall performance of the Department
	S			3.3	To create systems that support knowledge continuity.							
	M			3.3.1	Increase the number of sections with succession plans	24	45		7/1/19 - 6/30/20	Human Resources- Annually	Count- Number of sections with succession plans	Promotes greater accountability for Department leaders
	M			3.3.2	Increase the percentage of standard operating procedures for all Department processes	0.0%	50.0%		7/1/18 - 6/30/19	Professional Responsibility- Annually	Calculated- Number of standard operating procedures completed/Total number of agency processes identified as needing a standard operating procedures	Increases the overall performance of the Department
Healthy and Safe Families	G			4	To Create a Structure to Provide Effective Rehabilitative Services to Offenders							
	S			4.1	To identify offender needs and develop appropriate responses.							

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		Goal	Strategy	Measure		Base	Target	Actual					
	M		4.1.1		Increase the number of assessment users certified	90.5%	100.0%		7/1/19 - 6/30/20	Power DMS- Annually	Calculated- Number of assessment users certified/Total number of assessment users	Increases the validity and accuracy of Departmental data and increases offenders' ability to successfully complete supervision	
	M		4.1.2		Create performance measures for skill competency	No	No		7/1/19 - 6/30/20	Divisional Representative- Field Operations- One time occurrence	Verify	Promotes public safety and increases offenders' ability to successfully complete supervision	
	M		4.1.3		Increase the number of caseload carrying staff trained on Motivational Interviewing	0.0%	100.0%		7/1/19 - 6/30/20	Power DMS- Annually	Calculated- Number of caseload carrying staff trained on Motivational Interviewing/Total number of caseload carrying staff	Promotes public safety and increases offenders' ability to successfully complete supervision	
	M		4.1.4		Increase the number of supervisors trained on CISO and Motivational Interviewing performance measures	0.0%	100.0%		7/1/19 - 6/30/20	Power DMS- Annually	Calculated- Number of supervisors supervising caseload carrying staff trained on Motivational Interviewing/Total number of supervisors supervising caseload carrying staff	Promotes greater accountability for Department leaders	
	M		4.1.5		Decrease the number of unemployed offenders	26.0%	25.0%		7/1/19 - 6/30/20	OMS- Monthly	Calculated- Number of unemployed offenders/Total number of offenders	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities	
	S		4.2		To validate the quality of existing service providers and to make use of those providers listed in the Department registry.								
	M		4.2.1		Increase the number of quality reviews performed on service providers	32	161		7/1/18 - 6/30/20	Program Planning and Development- Monthly	Count- Number of quality reviews performed	Increases offenders' ability to successfully complete supervision	
	S		4.3		Increase evidence-based rehabilitative programming.								
	M		4.3.1		Increase the number of employers registered in the Department's job bank	238	274		1/1/2016 - 6/30/20	Job Development- Annually	Count- Number of employers	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities	
	M		4.3.2		Increase the number of therapeutic opportunities for the offender populations	2	3		7/1/17 - 6/30/20	Mental and Behavioral Health Services- Annually	Count- Number of therapeutic services	Increases offenders' ability to successfully complete supervision and promotes offenders' accountability to financial responsibilities	
	S		4.4		Enhance Department resources and staff awareness for mental health services								
	M		4.4.1		Increase the number of offenders screened using the mental health screener	73.7%	100.0%		7/1/19 - 6/30/20	OMS- Monthly	Calculated- Number of admissions with screener/Total number of admissions	Increases offenders' ability to successfully complete supervision	
	M		4.4.2		Increase the number of mental health agents	1	1		7/1/19 - 6/30/20	Verify	Count- Number of mental health agents	Increases offenders' ability to successfully complete supervision	

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Program Template

Program/Title	Purpose	FY 2018-19 Expenditures (Actual)				FY 2019-20 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. ADMINISTRATION	Provide executive leadership and administrative support for the internal operations of the Department. The activities supported include Legislation, Accounting, Revenue, Budgeting, Human Resources, Procurement, Audit, Training and other miscellaneous administrative functions.	\$ 1,394,073	\$ 1,320,897	\$ -	\$ 2,714,970	\$ 1,463,777	\$ 1,386,942	\$ -	\$ 2,850,719	1.2.2, 1.2.4, 2.2.1, 2.2.2, 2.3.1, 2.3.2, 3.1.1, 3.1.2, 3.2.1, 3.2.2, 3.2.3, 3.3.1, 3.3.2, 4.1.1, 4.1.2, 4.1.3, 4.1.4, 4.1.5, and 4.2.1
II. Programs and Services A. Offender Programming 1. Offender Supervision (Legal Services)	To Provide the tools to conduct hearings more efficiently, Parole Board support, cover legal fees and investigations.	\$ 990,496	\$ 273,360	\$ -	\$ 1,263,856	\$ 1,040,021	\$ 287,028	\$ -	\$ 1,327,049	1.1.3, 1.2.4, 2.4.4, 3.1.1, 3.2.1, 3.2.2, 3.2.3, and 3.3.2
II. Programs and Services A. Offender Programming 1. Offender Supervision (Victim Services)	To Provide information, notification and advocacy to crime victims whose offenders are on probation or parole supervision or whose offenders are being considered for parole or pardon by the Parole Board.	\$ 78,638	\$ 902,466	\$ 32,832	\$ 1,013,936	\$ 82,570	\$ 947,589	\$ -	\$ 1,030,159	1.2.1, 1.2.2, 1.2.3, 1.2.4, 2.1.3, 3.1.1, 3.2.2, and 3.2.3
II. Programs and Services A. Offender Programming 1. Offender Supervision (Ignition Interlock)	To provide oversight for active participants placed on the IID program convicted of DUI per Jesse's law.	\$ -	\$ 313,064	\$ -	\$ 313,064	\$ -	\$ 328,717	\$ -	\$ 328,717	3.1.1, 3.1.2, 3.2.2, and 3.2.3
II Programs and Services A. Offender Programming 1. Offender Supervision (Information Technology)	To implement programs that will provide information security for data entry and access to the agency's infrastructure and OMS system.	\$ 3,291,320	\$ 5,347,176	\$ 52	\$ 8,638,548	\$ 4,998,524	\$ 5,614,535	\$ -	\$ 10,613,059	2.4.1, 2.4.2, 2.4.3, 3.1.1, 3.2.2, and 3.2.3
II. Programs and Services A. Offender Program and Services B. Re-entry Programs (Rehabilitative Services)	To provide life skills training and employment for high risk offenders under a highly structured-entry setting.	\$ 128,540	\$ 533,971	\$ -	\$ 662,511	\$ 134,967	\$ 560,669	\$ -	\$ 695,636	2.1.1, 2.1.2, 3.1.1, 3.1.2, 3.2.2, 3.2.3, 4.2.1, 4.3.1, 4.3.2, 4.4.1, 4.4.2, and 4.4.3

Agency Name: DEPARTMENT OF PROBATION, PAROLE & PARDON

Fiscal Year 2018-2019
Accountability Report

Agency Code: N080 Section: 066

Program Template

Program/Title	Purpose	FY 2018-19 Expenditures (Actual)				FY 2019-20 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
II. Programs and Services A. Offender Programming 1. Offender Supervision & 3. Sentencing Reform	To supervise offenders under the Department's jurisdiction.	\$ 19,540,093	\$ 4,322,816	\$ 172,657	\$ 24,035,566	\$ 21,801,182	\$ 2,359,018	\$ 190,000	\$ 24,350,200	1.1.1, 1.1.2, 1.1.5, 1.1.6, 1.2.1, 1.2.2, 1.2.3, 1.2.4, 1.3.1, 1.3.2, 1.3.3, 1.3.4, 1.3.5, 1.3.6, 2.1.1, 2.1.2, 2.1.3, 2.3.1, 2.3.2, 2.4.1, 2.4.4, 3.1.1, 3.1.2, 3.2.1, 3.3.2, 4.1.3, 4.1.4, 4.1.5, 4.2.1, 4.3.1, 4.3.2, 4.4.1, 4.4.2, and 4.4.3
II. Programs and Services 2. Sex Offender Monitoring	To place offenders ordered by the Court to GPS monitoring under the Sex Offender Accountability and Protection of Minors Act of 2006.	\$ 4,219,650	\$ 130,504	\$ 6,192	\$ 4,356,346	\$ 4,357,810	\$ 137,029		\$ 4,494,839	2.1.1, 2.1.2, 2.1.3, 2.4.3, 3.1.1, 3.1.2, 3.2.2, and 3.2.3
II. Programs and Services C. Parole Board Operations	The Board has the sole responsibility for granting or denying parole and pardons, revoking, modifying or re-hearing paroles and making recommendations on petitions for reprieve and commutation referred by the Governor.	\$ 1,120,880	\$ 893,413	\$ 437	\$ 2,014,730	\$ 1,176,924	\$ 938,084	\$ -	\$ 2,115,008	1.1.3, 2.4.4, 3.1.1, and 3.1.3
STATE EMPLOYER CONTRIBUTIONS	Employer Contributions	\$ 9,170,636	\$ 3,040,548	\$ 34,176	\$ 12,245,360	\$ 10,111,287	\$ 3,192,575	\$ 16,000	\$ 13,319,862	
TOTAL		\$ 39,934,326	\$ 17,078,215	\$ 246,346	\$ 57,258,887	\$ 45,167,062	\$ 15,752,186	\$ 206,000	\$ 61,125,248	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	
					\$ -				\$ -	

Agency Name: DEPARTMENT OF PROBATION, PAROLE & PARDON

Fiscal Year 2018-2019
Accountability Report

Agency Code: N080 Section: 66

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
	SECTION 24-21-5	State	Statute	Administrative monitoring when fines outstanding; fees.	Yes	Yes	Other service or product our agency must/may provide	Authority to place individuals on administrative monitoring beyond the term of supervision until financial obligations are paid in full
1	SECTION 24-21-10	State	Statute	Department of Probation, Parole, and Pardon Services; Board of Probation, Parole and Pardon Services; board members; term; appointment; filing vacancies	Yes	No		
2	SECTION 24-21-11	State	Statute	Removal of director or member.	Yes	No		
3	SECTION 24-21-12	State	Statute	Compensation of board members.	Yes	No		
4	SECTION 24-21-13.	State	Statute	Director to oversee department; development of written policies and procedures; board's duty to consider cases for parole, etc.	Yes	No		
5	SECTION 24-21-30	State	Statute	Meetings; parole and pardon panels.	Yes	No		
6	SECTION 24-21-32	State	Statute	Reentry supervision; revocation.	Yes	Yes	Other service or product our agency must/may provide	reentry supervision of non-CSP inmates
7	SECTION 24-21-35	State	Statute	Administrative recommendations available to victim prior to parole hearing.	Yes	Yes	Other service or product our agency must/may provide	providing recommendations to victims
8	SECTION 24-21-40	State	Statute	Record of proceedings.	Yes	No - But relates to sources of funding for one or more agency deliverables		
9	SECTION 24-21-50	State	Statute	Hearings, arguments, and appearances by counsel or individuals.	Yes	No - But relates to sources of funding for one or more agency deliverables		
10	SECTION 24-21-55	State	Statute	Hearing fee.	Yes	No - But relates to sources of funding for one or more agency deliverables		
11	SECTION 24-21-60.	State	Statute	Cooperation of public agencies and officials; surveys.	Yes	Yes	Other service or product our agency must/may provide	authority to conduct pre-parole investigations and surveys
12	SECTION 24-21-70	State	Statute	Records of prisoners	Yes	No - But relates to sources of funding for one or more agency deliverables		
13	SECTION 24-21-80	State	Statute	Probationers and parolees to pay supervision fee; intensive supervision fee; hardship exemption; delinquencies; substitution of public service.	Yes	Yes	Other service or product our agency must/may provide	payment of fees must be a condition of supervision; authority to exempt or substitute PSE for fee payments
14	SECTION 24-21-85	State	Statute	Electronic monitoring fees	Yes	Yes	Other service or product our agency must/may provide	payment of fees must be a condition of supervision; delinquency of 2< months may serve as a revocation
15	SECTION 24-21-87	State	Statute	Extradition and polygraph fees	Yes	Yes	Other service or product our agency must/may provide	payment of these fees may be reimbursed by offenders
16	SECTION 24-21-90	State	Statute	Account and receipt for fee payments; deposit of funds.	Yes	Yes	Distribute funding to another entity	funding must be deposited in state treasury
17	SECTION 24-21-100	State	Statute	Administrative monitoring when fines outstanding; fee.	Yes	Yes	Other service or product our agency must/may provide	alternate method of payment of fees/fines after supervision ends
18	SECTION 24-21-110	State	Statute	Administrative sanctions	Yes	Yes	Report our agency must/may provide	annual report must be given to Sentencing Reform Oversight Committee regarding offenders placed on sanctions, revocations for violations & new offenses
19	SECTION 24-21-220	State	Statute	Powers and duties of director	Yes	No - But relates to sources of funding for one or more agency deliverables		
20	SECTION 24-21-221	State	Statute	Notice of hearing to consider parole; to whom required.	Yes	Yes	Other service or product our agency must/may provide	30-day advance notice required to be given to victims, solicitor, arresting agency

21	SECTION 24-21-230	State	Statute	Employment of probation agents and other staff; employment and duties of hearing officers.	Yes	No		
22	SECTION 24-21-235	State	Statute	Issuance of duty clothing to department employees.	Yes	No		
23	SECTION 24-21-237	State	Statute	Employee meals.	Yes	No		
24	SECTION 24-21-240	State	Statute	Oath of probation agents.	Yes	No		
25	SECTION 24-21-250	State	Statute	Pay and expenses of probation agents.	Yes	No		
26	SECTION 24-21-260	State	Statute	Probation agents' assignment locations.	Yes	No		
27	SECTION 24-21-270	State	Statute	Offices for probation agents.	Yes	No		
28	SECTION 24-21-280	State	Statute	Duties and powers of probation agents; authority to enforce criminal laws.	Yes	Yes	Report our agency must/may provide	annual report must be given to Sentencing Reform Oversight Committee regarding the number of offenders qualified for compliance credits & the amount earned
29	SECTION 24-21-290	State	Statute	Information received by probation agents privileged.	Yes	Yes	Other service or product our agency must/may provide	all data received must not be disclosed unless ordered by the court or the director
30	SECTION 24-21-300	State	Statute	Issuance of citation to person released pursuant to Offender Management Systems Act for violation of release terms.	Yes	Yes	Other service or product our agency must/may provide	allows for alternate notice of violations other than a warrant
31	SECTION 24-21-410	State	Statute	Power to suspend sentence and impose probation; exceptions; search and seizure.	Yes	Yes	Other service or product our agency must/may provide	authority to supervise offenders, conduct searches and seizures
32	SECTION 24-21-420	State	Statute	Report of probation agent on offense and defendant	Yes	Yes	Report our agency must/may provide	authority to conduct pre-sentence investigations as directed by the court
33	SECTION 24-21-430	State	Statute	Conditions of probation	Yes	Yes	Other service or product our agency must/may provide	authority to apply additional conditions as ordered by the court
34	SECTION 24-21-440	State	Statute	Period of probation; The period of probation or suspension of sentence shall not exceed a period of five years and shall be determined by the judge of the court and may be continued or extended within the above limit.	Yes	Yes	Other service or product our agency must/may provide	authority to supervise offenders up until five years as ordered by court
35	SECTION 24-21-450	State	Statute	Arrest for violation of terms of probation; bond.	Yes	Yes	Other service or product our agency must/may provide	authority to issue warrant causing arrest of an offender
36	SECTION 24-21-460	State	Statute	Action of court in case of violation of terms of probation.	Yes	Yes	Other service or product our agency must/may provide	provides that court shall determine outcome for violations
37	SECTION 24-21-480	State	Statute	Restitution Center program; distribution of offenders' salaries.	Yes	Yes	Distribute funding to another entity	authority to deposit fees to State Treasury; held in abeyance due to SC Restructuring Act
38	SECTION 24-21-485	State	Statute	Authority of Department of Probation, Parole, and Pardon Services with respect to establishment and maintenance of restitution centers.	Yes	No - But relates to sources of funding for one or more agency deliverables		
39	SECTION 24-21-490	State	Statute	Collection and distribution of restitution; (A) The Department of Probation, Parole, and Pardon Services shall collect and distribute restitution on a monthly basis from all offenders under probationary and intensive probationary supervision. B) Notwithstanding Section 14-17-725, the department shall assess a collection fee of twenty percent of each restitution program and deposit this collection fee into a separate account. The department shall maintain individual restitution accounts that reflect each transaction and the amount paid, the collection fee, and the unpaid balance of the account.	Yes	Yes	Report our agency must/may provide	Biannual summary of accounts must be reported to the Governor's Office, Senate Pres., House Speaker, Chmns., House Judiciary Comm. & Sen. Corr. & Penology Comm.
40	SECTION 24-21-510	State	Statute	Development and operation of system; basic elements. The department shall develop and operate a comprehensive community control system if the General Assembly appropriates sufficient funds. The system shall include community control centers and sentencing options as a condition of probation, and utilize all sentencing options set forth in Chapter 21 of Title 24.	Yes	No - But relates to sources of funding for one or more agency deliverables		
41	SECTION 24-21-540	State	Statute	Community Control Centers for higher risk offenders; guidelines for placement.	Yes	No - But relates to sources of funding for one or more agency deliverables		
42	SECTION 24-21-550	State	Statute	Probation terms involving fines, costs, assessments, or restitution.	Yes	Yes	Other service or product our agency must/may provide	authority to end supervision under PTUP (Probation Terminates Upon Payment) Orders issued by the court
43	SECTION 24-21-560	State	Statute	Community supervision program; eligibility; time periods; supervision, and determination of completion; violations; revocation; notification of release to community supervision.	Yes	Yes	Report our agency must/may provide	must notify registered victims of CSP release of offenders

44	SECTION 24-21-610	State	Statute	Eligibility for parole. In all cases cognizable under this chapter the Board may, upon ten days' written notice to the solicitor and judge who participated in the trial of any prisoner, parole a prisoner convicted of a crime and imprisoned in the state penitentiary, in any jail, or upon the public works of any county who if: (1) sentenced for not more than thirty years has served at least one third of the term; (2) sentenced to life imprisonment or imprisonment for any period in excess of thirty years, has served at least ten years.	Yes	Yes	Other service or product our agency must/may provide	authority to consider factors that affect eligibility for parole
45	SECTION 24-21-615	State	Statute	Review of case prisoner convicted of capital offense by Parole Board restricted. The board may not review the case of a prisoner convicted of a capital offense for the purpose of determining whether the person is entitled to any of the benefits provided in this chapter during the month of December of each year.	Yes	No - But relates to sources of funding for one or more agency deliverables		
46	SECTION 24-21-620	State	Statute	Review by Board of prisoner's case after prisoner has served one fourth of sentence.	Yes	Yes	Other service or product our agency must/may provide	authority to review pre-parole investigations as part of determination to grant parole or rereview within a year if not
47	SECTION 24-21-630	State	Statute	Effect of time served while awaiting trial upon determination of time required to be served for eligibility for parole. For the purpose of determining the time required to be served by a prisoner before he shall be eligible to be considered for parole, notwithstanding any other provision of law, all prisoners shall be given benefit for time served in prison in excess of three months while awaiting trial or between trials.	Yes	Yes	Other service or product our agency must/may provide	authority to apply time served in granting parole
48	SECTION 24-21-635	State	Statute	Earned work credits. For the purpose of determining the time required to be served by a prisoner before he shall be eligible to be considered for parole, notwithstanding any other provision of law, all prisoners shall be given benefit of earned work credits awarded pursuant to Section 24-13-230.	Yes	No - But relates to sources of funding for one or more agency deliverables		
49	SECTION 24-21-640	State	Statute	Circumstances warranting parole; search and seizure; criteria; reports of parolees; records subject to Freedom of Information Act.	Yes	Yes	Other service or product our agency must/may provide	authority to consider inmate records before, during, & after imprisonment along with other factors to show ability to not reoffend
50	SECTION 24-21-645	State	Statute	Parole and provisional parole orders; search and seizure; review schedule following parole denial of prisoners confined for violent crimes.	Yes	Yes	Other service or product our agency must/may provide	At least 2/3 of board members must sign Order for release
51	SECTION 24-21-650	State	Statute	Order of parole. The board shall issue an order authorizing the parole which must be signed by at least a majority of its members with terms and conditions, if any, but at least two thirds of the members of the board must sign orders authorizing parole for persons convicted of a violent crime as defined in Section 16-1-60. The director, or one lawfully acting for him, then must issue a parole order which, if accepted by the prisoner, provides for his release from custody. Upon a negative determination of parole, prisoners in confinement for a violent crime as defined in Section 16-1-60 must have their cases reviewed every two years for the purpose of a determination of parole.	Yes	No - But relates to sources of funding for one or more agency deliverables		
52	SECTION 24-21-660	State	Statute	Effect of parole. Any prisoner who has been paroled is subject during the remainder of his original terms of imprisonment, up to the maximum, to the conditions and restrictions imposed in the order of parole or by law imposed. Every such paroled prisoner must remain in the jurisdiction of the board and may at any time on the order of the board, be imprisoned as and where therein designated.	Yes	Yes	Other service or product our agency must/may provide	authority granted to Board to revoke parole based upon violation
53	SECTION 24-21-670	State	Statute	Term of parole. Any prisoner who may be paroled under authority of this chapter shall continue on parole until the expiration of the maximum term or terms specified in his sentence without deduction of such allowance for good conduct as may be provided for by law.	Yes	No - But relates to sources of funding for one or more agency deliverables		

54	SECTION 24-21-680	State	Statute	Violation of parole. Upon failure of any prisoner released on parole under the provisions of this chapter to do or refrain from doing any of the things set forth and required to be done by and under the terms of his parole, the parole agent must issue a warrant or citation charging the violation of parole, and a final determination must be made by the board as to whether the prisoner's parole should be revoked and whether he should be required to serve any part of the remaining unserved sentence. But such prisoner must be eligible to parole thereafter when and if the board thinks such parole would be proper. The board shall be the sole judge as to whether or not a parole has been violated and no appeal therefrom shall be allowed; provided, that any person arrested for violation of terms of parole may be released on bond, for good cause shown, pending final determination of the violation by the Probation, Parole and Pardon Board. No bond shall be granted except by the presiding judge or resident judge of the circuit wherein the prisoner is arrested, or, if there be no judge within such circuit, by the judge, presiding or resident, in an adjacent circuit, and the judge granting the bond shall determine the amount thereof.	Yes	Yes	Other service or product our agency must/may provide	authority granted to Board to continue parole based upon violation with no appeal allowed
55	SECTION 24-21-690	State	Statute	Release after service of full time less good conduct deduction. Any person who shall have served the term for which he has been sentenced less deductions allowed therefrom for good conduct shall, upon release, be treated as if he had served the entire term for which he was sentenced.	Yes	No - But relates to sources of funding for one or more agency deliverables		
56	SECTION 24-21-700	State	Statute	Special parole of persons needing psychiatric care. Any prisoner who is otherwise eligible for parole under the provisions of this article, except that his mental condition is deemed by the Probation, Pardon and Parole Board to be such that he should not be released from confinement may, subject to approval by the Veterans Administration, be released to the custody of the Veterans Administration or to a committee appointed to commit such prisoner to a Veterans Administration Hospital. Such a special parole shall be granted in the sole discretion of the Board and, when so paroled, a prisoner shall be transferred directly from his place of confinement to a Veterans Administration Hospital which provides psychiatric care. When any prisoner paroled for psychiatric treatment is determined to be in a suitable condition to be released, he shall not be returned to penal custody except for a subsequent violation of the conditions of his parole.	Yes	Yes	Other service or product our agency must/may provide	authority to grant parole to eligible inmates who need psychiatric care to be admitted directly to a VA hospital.
57	SECTION 24-21-710	State	Statute	Film, videotape, or other electronic information may be considered by board in parole determination.	Yes	No - But relates to sources of funding for one or more agency deliverables		
58	SECTION 24-21-715	State	Statute	Parole for terminally ill, geriatric, or permanently disabled inmates.	Yes	Yes	Other service or product our agency must/may provide	grants authority to the full Board to parole these inmates after receiving such a petition from the Dir., SCDC
59	SECTION 24-21-910	State	Statute	Petitions for reprieve or commutation of death sentence, recommendation to governor.	Yes	No - But relates to sources of funding for one or more agency deliverables		
60	SECTION 24-21-920	State	Statute	Clemency in other cases. In all other cases than those referred to in Section 24 21 910 the right of granting clemency shall be vested in the Board.	Yes	Yes	Other service or product our agency must/may provide	Board is granted with direct authority to issue parole in all cases where no death or life imprisonment sentence applies
61	SECTION 24-21-930	State	Statute	Order of pardon. An order of pardon must be signed by at least two thirds of the members of the board. Upon the issue of the order by the board, the director, or one lawfully acting for him, must issue a pardon order which provides for the restoration of the pardon applicant's civil rights.	Yes	No		
62	SECTION 24-21-950	State	Statute	Guidelines for determining eligibility for pardon.	Yes	No		
63	SECTION 24-21-960	State	Statute	Pardon application fee; re-application after denial.	Yes	No		
64	SECTION 24-21-970	State	Statute	Pardon considered in cases of terminal illness. Consideration shall be given to any inmate afflicted with a terminal illness where life expectancy is one year or less.	Yes	No		
65	SECTION 24-21-980	State	Statute	Pardon obtained through fraud. Once delivered, a pardon cannot be revoked unless it was obtained through fraud. If a pardon is obtained through fraud, it is void.	Yes	No		
66	SECTION 24-21-990	State	Statute	Civil rights restored upon pardon.	Yes	No		
67	SECTION 24-21-1000	State	Statute	Certificate of pardon. For those applicants to be granted a pardon, a certificate of pardon shall be issued by the Board stating that the individual is absolved from all legal consequences of his crime and conviction, and that all of his civil rights are restored.	Yes	No		

68	SECTION 24-21-1120	State	Statute	Interstate Commission for Adult Offender Supervision; state council; creation; commissioners and noncommissioner members; quorum; meetings; Executive Committee.	Yes	No		
69	SECTION 24-21-1130	State	Statute	Powers. The Interstate Commission shall have the following powers: (1)-(19)	Yes	No		
70	SECTION 24-21-1140	State	Statute	Adoption of by-laws. The Interstate Commission, by a majority of the members, within twelve months of the first Interstate Commission meeting, shall adopt bylaws to govern its conduct as may be necessary or appropriate to carry out the purposes of the compact.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	Grants agency with the authority to allow transfer and receipt of offenders between the Commission's states
71	SECTION 24-21-1150	State	Statute	Conduct of business; voting; public access to meetings and official records; closed meetings; minutes; interstate movement of offender data collection.	Yes	No		
72	SECTION 24-21-1160	State	Statute	Promulgation of rules and amendments; emergency rules.	Yes	No		
73	SECTION 24-21-1170	State	Statute	Oversight of interstate movement of adult offenders; enforcement of compact; resolution of disputes among states; mediation.	Yes	No		
74	SECTION 24-21-1180	State	Statute	Establishment and operating costs; assessments from compacting states; accounting.	Yes	No		
75	SECTION 24-21-1190	State	Statute	Compact membership eligibility; effective date; amendments.	Yes	No		
76	SECTION 24-21-1200	State	Statute	Withdrawal; termination and other penalties for performance default by compacting state; legal actions; dissolution.	Yes	No		
77	SECTION 24-21-1210	State	Statute	Severability. (A) The provisions of this compact must be severable, and if a phrase, clause, sentence, or provision is considered unenforceable, the remaining provisions of the compact must be enforceable. (B) The provisions of this compact must be liberally constructed to effectuate its purposes.	Yes	No		
78	SECTION 24-21-1220	State	Statute	Construction and application.	Yes	No		
79	SECTION 24-21-1300	State	Statute	Definitions. (A) The Department of Probation, Parole and Pardon Services may develop and operate day reporting centers within the State. (B) "Day reporting center" means a state facility providing supervision of inmates or offenders placed on supervision, which includes, but is not limited to, mandatory reporting, program participation, drug testing, community service, and any other conditions as determined by the Department of Corrections and the Department of Probation, Parole and Pardon Services.	Yes	No		
80	SECTION 24-21-1310	State	Statute	Development and operation; inmate eligibility. (A) Notwithstanding another provision of law, the Department of Probation, Parole and Pardon Services may develop and operate day reporting centers for eligible inmates and eligible offenders, if the General Assembly appropriates funds to operate these centers. The Department of Probation, Parole and Pardon Services shall develop policies, procedures, and guidelines for the operation of day reporting centers. The period of time an eligible inmate or offender is required to participate in a day reporting program and the individual terms and conditions of an eligible inmate's or offender's placement and participation are at the joint discretion of the Department of Corrections and the Department of Probation, Parole and Pardon Services.	Yes	Yes	Other service or product our agency must/may provide	Authority to operate centers as granted by General Assembly funding
81	SECTION 24-21-1320	State	Statute	Conditions of placement; removal. (A) An eligible inmate or offender placed in a day reporting center must agree to abide by the conditions established by the Department of Corrections and the Department of Probation, Parole and Pardon Services,	Yes	No		
82	SECTION 24-21-1330	State	Statute	Pilot project day reporting center program; termination. The pilot project day reporting center program terminates twelve months from its opening, unless extended by the General Assembly.	Yes	No		
83	Proviso 66.1	State	Proviso	Proviso # 66.1 (DPPP: Sale of Equipment) All revenue generated by the Department of Probation, Parole and Pardon Services from the sale of various equipment in excess of \$575, less the cost of disposition incurred by the Budget and Control Board, Division of Operations, may be retained and carried forward into the current fiscal year and expended for the purpose of purchasing like items.	Yes	No		
84	Proviso 66.2	State	Proviso	Proviso # 66.2 (DPPP: Interstate Compact Application Fee) The department may charge offenders an application fee set by the department, not to exceed \$100, to offenders applying for transfers out of state under the Interstate Compact Act. The application fee shall be retained by the department to offset the cost of the Interstate Compact Act. All unexpended funds at year-end may be retained and carried forward by the department to be expended for the same purpose.	Yes	No		

85	Proviso 66.3	State	Proviso	Proviso # 66.3 (DPPP: GED Learn and Earn Program) The department may enter into agreements with statewide colleges, technical colleges, and school districts for the purpose of providing GED and GED Prep education to offenders. Offenders of the department enrolled in the program must repay the department the cost of the course and materials within six months of obtaining their GED.	Yes	No		
86	Proviso 66.4	State	Proviso	Proviso # 66.4 (DPPP: Sex Offender Monitoring Carry Forward) The Department of Probation, Parole and Pardon Services is authorized to carry forward any unexpended funds in the Sex Offender Monitoring program. These funds must be used for the sex offender monitoring program. For the purpose of calculating the amount of funds which may be carried forward by the department, Sex Offender Monitoring program funds carried forward by this provision shall be excluded from the calculation of the carry forward authorized by provision elsewhere in this act.	Yes	No		
87	Proviso 66.5	State	Proviso	Proviso # 66.5 (DPPP: Offender Drug Testing Fee) The department may charge offenders a fee set by the department, not to exceed \$50, for the purpose of having a drug test analyzed by a lab for offenders challenging the findings of a drug test administered by the department. If it is determined that the offender is indigent, this filing fee must be waived. The fee shall be retained by the department to offset the cost of the lab test. All unexpended funds at year-end may be retained and carried forward by the department to be expended for the same purpose.	Yes	No		
88	Proviso 66.6	State	Proviso	Proviso # 66.6 (DPPP: Public Service Employment Set-Up Fee) In addition to any other fee, the department may charge an adult offender placed under the jurisdiction of the department, who is ordered to public service employment by the court, a twenty five dollar Public Service Employment set-up fee. The fee must be retained by the department and applied to the department's supervision process. The department shall submit a report to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee on the number of offenders who are assessed the set-up fee and the amount of funds collected.	Yes	No		
89	SECTION 23-3-540	State	Statute	Electronic monitoring; reporting damage to or removing monitoring device; penalty.	Yes	Yes	Other service or product our agency must/may provide	Authority to monitor sex offenders with a GPS device as a term of sentencing/tracking
90	SECTION 23-3-545	State	Statute	Effect of conviction of wilfully violating term or condition of active electronic monitoring.	Yes	No - But relates to sources of funding for one or more agency deliverables		
91	SECTION 23-3-550.	State	Statute	Assisting or harboring unregistered sex offender; penalty.	Yes	No - But relates to sources of funding for one or more agency deliverables		
92	SECTION 23-3-555	State	Statute	Internet account, access provider, identifiers reporting requirements; notification of change; failure to comply; punishment; information provided to interactive computer services; judicial limitations on Internet usage by certain registered sex offenders.	Yes	Yes	Other service or product our agency must/may provide	Authority to restrict/modify access to internet of sex offenders as a condition of their supervision
93	SECTION 24-13-1310.	State	Statute	Shock Incarceration Program. Definitions	Yes	No		
94	SECTION 24-13-1320	State	Statute	Regulations; reports	No	No		
95	SECTION 24-13-1330	State	Statute	Court ordered participation; department evaluation and notification of unsuitability; inmate's agreement to terms and conditions; effect of completion; participation is a privilege.	Yes	Yes	Other service or product our agency must/may provide	Grants authority to supervise YOA parolees
96	SECTION 24-13-1510	State	Statute	This article is known and may be cited as the "Home Detention Act".	Yes	No		
97	SECTION 24-13-1520	State	Statute	Definitions	Yes	Yes	Other service or product our agency must/may provide	SCDPPPS is defined within these contents as one involved with electronic monitoring
98	SECTION 24-13-1530	State	Statute	Home detention programs as alternative to incarceration; correctional programs for which it may be substituted; local programs.	Yes	Yes	Other service or product our agency must/may provide	Authority to supervise intensively (with GPS) or early release parole
99	SECTION 24-13-1540.	State	Statute	Promulgation of regulations; approved absences from home.	Yes	Yes	Other service or product our agency must/may provide	Grants conditions of home absences as regulated by the department
100	SECTION 24-13-1550	State	Statute	Verification.	Yes	Yes	Other service or product our agency must/may provide	Authority granted to allow department into home or any other place designated by participant under home detention
101	SECTION 24-13-1560	State	Statute	Use of electronic monitoring device.	Yes	Yes	Other service or product our agency must/may provide	Requires detainees to comply with the use of device as part of supervision

102	SECTION 24-13-1570	State	Statute	Approval required for change in residence or schedule; notice that violation of detention is a crime; revocation; input of victim regarding eligibility for home detention.	Yes	Yes	Other service or product our agency must/may provide	Requires detainees to obtain approval before moving or changing schedule; victims can provide input for home approval
103	SECTION 24-13-1580	State	Statute	Necessity of written consent to electronic home detention; other residents' knowledge	Yes	Yes	Other service or product our agency must/may provide	Requires detainees to obtain approval of others in the home regarding the monitoring, privacy concerns
104	SECTION 24-13-1590	State	Statute	Article not applicable to certain controlled substance offenders; probation and parole authority not diminished.	Yes	Yes	Other service or product our agency must/may provide	Limits applicability from felony drug offenders; underlines SCDCPPS authority to supervise
105	SECTION 24-13-710	State	Statute	Implementation of supervised furlough program; search and seizure; fee; guidelines; eligibility criteria	Yes	Yes	Other service or product our agency must/may provide	Authority to supervise offenders as designated by SCDC for early release if total sentence is <5 years with no disciplinaries in 6 months prior to consideration
106	SECTION 24-13-720	State	Statute	Inmates who may be placed with program; search and seizure.	Yes	Yes	Other service or product our agency must/may provide	Authority to supervise offenders granted release under program
107	SECTION 24-13-730	State	Statute	Implementation of new programs and program changes subject to appropriations by General Assembly.	Yes	Yes	Other service or product our agency must/may provide	General Assembly has authority to make changes via appropriations
108	SECTION 24-13-2110	State	Statute	Preparation of inmates for employment.	Yes	Yes	Other service or product our agency must/may provide	Grants the department to work with SCDC & other agencies to help offenders gain jobs
109	SECTION 24-13-2120	State	Statute	Coordination of agencies.	Yes	Yes	Other service or product our agency must/may provide	Requires the department to create a MOU with other agencies to assist the successful reentry of offenders
110	SECTION 24-13-2130	State	Statute	Memorandum of understanding to establish role of each agency	Yes	Yes	Other service or product our agency must/may provide	Creating specific roles for each agency regarding job skills/educational development, training, job referrals, etc.
111	SECTION 24-13-2140	State	Statute	Coordination by Department of Corrections.	Yes	No		
112	SECTION 24-19-10	State	Statute	Correction and Treatment of Youthful Offenders;Definitions	No	No		
113	SECTION 24-19-20	State	Statute	Youthful Offender Division created in Department of Corrections; staff.	No	No		
114	SECTION 24-19-30	State	Statute	Duties of Division generally	No	No		
115	SECTION 24-19-40	State	Statute	Adoption of rules	No	No		
116	SECTION 24-19-50.	State	Statute	Powers of courts upon conviction of youthful offenders	No	No		
117	SECTION 24-19-60.	State	Statute	Institutions for treatment of youthful offenders.	No	No		
118	SECTION 24-19-70	State	Statute	Facilities for Division provided by Department	No	No		
119	SECTION 24-19-80	State	Statute	Reception and evaluation centers.	No	No		
120	SECTION 24-19-90	State	Statute	Director's options upon receiving report and recommendations from Reception and Evaluation Center and members of Division.	No	No		
121	SECTION 24-19-100	State	Statute	Transfer of youthful offenders	No	No		
122	SECTION 24-19-110	State	Statute	Procedure for conditional release of youthful offenders; search and seizure; fee; victim notification.	Yes	Yes	Other service or product our agency must/may provide	Grants authority to SCDC to determine release of such offenders
123	SECTION 24-19-120	State	Statute	Time for release of youthful offenders.	No	No		
124	SECTION 24-19-130	State	Statute	Revocation or modification of orders of Division.	No	No		
125	SECTION 24-19-140	State	Statute	Supervisory agents	No	No		
126	SECTION 24-19-150	State	Statute	Further treatment of youthful offenders; return to custody.	No	Yes	Other service or product our agency must/may provide	Gives authority to SCDC to determine treatment of offenders & whether they should return to their custody
127	SECTION 24-19-160	State	Statute	Courts' powers not affected; jurisdiction of Department of Probation, Parole and Pardon Services.	Yes	Yes	Other service or product our agency must/may provide	Court has the authority to place youthful offenders on probation; limitation requirements of YOA sentences
128	SECTION 24-23-20	State	Statute	Case Classification Plan	Yes	Yes	Other service or product our agency must/may provide	Authority to triage offender' supervision level based upon their individual needs
129	SECTION 24-23-30	State	Statute	Community Corrections Plan to include description of community-based program needs	Yes	Yes	Other service or product our agency must/may provide	Authority to contract with community based organizations to work with those under intensive supervision, CSP, or supervised furlough for assistance
130	SECTION 24-23-40	State	Statute	Development of statewide policies with state agencies; guidelines for monitoring of restitution orders and fines; research and special studies; training of employees	Yes	Yes	Other service or product our agency must/may provide	Authority to develop SOPs & policies with other agencies to increase efficiency

131	SECTION 24-23-115	State	Statute	Public service work as condition of probation or suspension of sentence; regulations.	Yes	Yes	Other service or product our agency must/may provide	Authority to establish a mechanism for supervision of offenders performing PSE
132	SECTION 24-23-130	State	Statute	Termination of supervision.	Yes	Yes	Other service or product our agency must/may provide	Authority to terminate supervision w/AIC recommendation to the court
133	SECTION 24-26-10	State	Statute	Commission established.	Yes	No		
134	SECTION 24-26-20	State	Statute	Duties and Responsibilities.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	Chair of Board or designee or Director must sit on the Sentencing Commission to make annual recommendations
135	SECTION 24-28-30(1)(b)-(d)	State	Statute	Powers and duties of committee - [Sentencing Reform Oversight Committee]	Yes	Yes	Report our agency must/may provide	Agency must provide annual report to Sentencing Reform Oversight Committee regarding its assessment tools, success rates, etc.
136	SECTION 16-3-1260	State	Statute	Reimbursement of State by convicted person for payment by State Office of Victim Assistance	Yes	Yes	Distribute funding to another entity	Authority to reimburse victims by making reimbursement a condition of supervision
137	SECTION 16-3-1410	State	Statute	Victim Assistance Services; membership of Victim Services Coordinating Council	Yes	No		
138	SECTION 16-3-1515	State	Statute	Victim or Witness wishing to receive services under article to supply certain information; requirements for receiving restitution; victims wishing to be present in court to notify prosecuting agency or summary court judge; victim impact statement	Yes	Yes	Other service or product our agency must/may provide	Authority to receive contact information from victim per their request
139	SECTION 16-3-1525	State	Statute	Arrest or detention of person accused of committing offense; notification to victims; protection of witnesses; notification of bond proceedings; juvenile detention hearings	No	No		
140	SECTION 16-3-1530	State	Statute	Notification of victim release, escape or transfer of accused	Yes	Yes	Other service or product our agency must/may provide	Authority to notify victims of an offender's release from supervision
141	SECTION 16-3-1535	State	Statute	Summary court's duty to notify victim of victim's rights; form for victim impact statement	Yes	Yes	Other service or product our agency must/may provide	Authority to receive victim statements from summary courts that give >90-day sentence
142	SECTION 16-3-1545	State	Statute	Juvenile cases; notification to victims of right to submit victim impact statement for disposition proceeding; form of statement; other required information for victims	Yes	Yes	Other service or product our agency must/may provide	Authority to receive victim statements from a prosecuting agency of a juvenile case
143	SECTION 16-3-1555	State	Statute	Expert witness fees; distribution; maintenance and use of victim's impact statements	Yes	Yes	Distribute funding to another entity	Authority to correspond with victims regarding distribution of restitution, recovery of evidence, etc.
144	SECTION 16-3-1560	State	Statute	Notification to victim of post-conviction proceedings affecting probation, parole, or release, and of victim's right to attend	Yes	Yes	Other service or product our agency must/may provide	Authority to notify victims of supervision proceedings/hearings
145	SECTION 44-48-40	State	Statute	Notification to team, victim and attorney general regarding release, hearing or parole; effective date of parole or release; immunity	Yes	Yes	Other service or product our agency must/may provide	Authority to give notice to multidisciplinary team and victims of parole release of SVOs
146	SECTION 44-48-50	State	Statute	Multidisciplinary team; appointments; review of records; membership	Yes	No		
147	SC Constitution, Article 1, Section 24	State	SC Constitution	Victims' Bill of Rights	Yes	Yes	Other service or product our agency must/may provide	Authority to keep victims aware of offenders' supervision
148	SECTION 23-23-30	State	Statute	South Carolina Law Enforcement Training Council	Yes	No		
149	SECTION 23-23-40	State	Statute	Certification requirement	Yes	Yes	Other service or product our agency must/may provide	Authority to require agents to obtain C-1
150	SECTION 23-23-80	State	Statute	South Carolina Law Enforcement Training Council; powers and duties	Yes	Yes	Other service or product our agency must/may provide	Authority to share information regarding agents with Council regarding disciplinaries affecting certification
151	SECTION 23-23-120	State	Statute	Reimbursement for training costs	Yes	Yes	Distribute funding to another entity	Authority to reimburse another law enforcement agency for training received within two years of initial hiring date
152	SECTION 1-11-10	State	Statute	Department of Administration established; transfer of offices, divisions, other agencies	No	No		
153	SECTION 1-11-490	State	Statute	Breach of security state agency data; notification; rights and remedies of injured parties; penalties; notification of Consumer Protection Division	Yes	Yes	Other service or product our agency must/may provide	Authority to notify injured parties & Consumer Affairs of any breach of agency data containing personal information
154	SECTION 8-1-190	State	Statute	Pilot programs to create innovation in state government	Yes	Yes	Other service or product our agency must/may provide	Department of Administration may work with agency to create pilot programs & determine if recommendations should be made to the General Assembly
155	SECTION 8-11-940	State	Statute	Performance increases	No	Yes	Other service or product our agency must/may provide	Authority to grant increases based upon performance appraisals
156	REGULATION 19-704.03	State	Regulation	Promotion	Yes	Yes	Other service or product our agency must/may provide	Authority to appoint an employee to a position with a higher state salary range

157	REGULATION 19-704.06	State	Regulation	Reclassification	Yes	Yes	Other service or product our agency must/may provide	Authority to assign an employee to a higher or lower class based upon an organizational change in duties or responsibilities
158	REGULATION 19-705.04	State	Regulation	Salary Increases	Yes	Yes	Other service or product our agency must/may provide	Authority to grant increases of up to 15% for various types of increases, promotions & reclassifications. DSHR approval is required for increases of >15%
159	REGULATION 19-704.02	State	Regulation	Initial Employment or Reemployment	Yes	Yes	Other service or product our agency must/may provide	Authority to hire a new employee into state government & reemploy an employee after a break in service
	REGULATION 130-20	State	Regulation	Public Service work as condition of probation or suspension of sentence; regulations.	Yes	Yes	Other service or product our agency must/may provide	Authority to establish a mechanism for supervision of offenders performing PSE
	REGULATION 130-30	State	Regulation	Board of Pardons and Pardons training.	Yes	Yes	Other service or product our agency must/may provide	Authority to develop and deliver training for new Board members and annual training for existing Board members
	REGULATION 130-40	State	Regulation	Reentry supervision; revocation.	Yes	Yes	Other service or product our agency must/may provide	Reentry supervision of non-CSP inmates
	REGULATION 130-50	State	Regulation	Hearing officer qualifications and preliminary hearing procedures	Yes	Yes	Other service or product our agency must/may provide	Authority to determine qualifications for hearing officers and develop procedures for conducting preliminary hearings to determine probable cause on alleged violations
	REGULATION 130-60	State	Regulation	Administrative sanction for violations	Yes	Yes	Other service or product our agency must/may provide	Authority to establish administrative sanctions for use by probation agents and hearing officers to respond to the most common types of violations
	160	SECTION 24-22-10	State	Statute	Offender Management System Act	No	No - But relates to sources of funding for one or more agency deliverables	
SECTION 24-22-20		State	Statute	Definitions	Yes	No - But relates to sources of funding for one or more agency deliverables		
SECTION 24-22-30		State	Statute	Eligibility to participate in offender management system	Yes	Yes	Other service or product our agency must/may provide	Authority to Board to establish eligibility criteria to inmates along with SCDC
SECTION 24-22-40		State	Statute	Implementation of system; limits to issuance of certificates; Orders by Governor to enroll or cease release of prisoners	Yes	Yes	Other service or product our agency must/may provide	Authority to establish policies & agreements with SCDC for enrollment in OMS
SECTION 24-22-50		State	Statute	System to be in operation during all periods in which funded	Yes	No - But relates to sources of funding for one or more agency deliverables		
SECTION 24-22-60		State	Statute	Evaluation of offenders	Yes	No - But relates to sources of funding for one or more agency deliverables		
SECTION 24-22-70		State	Statute	Good behavior credit; earned work credits	Yes	No - But relates to sources of funding for one or more agency deliverables		
163	SECTION 24-22-80	State	Statute	Revocation of offender management system status; no appeal	Yes	Yes	Other service or product our agency must/may provide	Authority to revoke inmates from OMS for violating conditions in conjunction with SCDC
164	SECTION 24-22-90	State	Statute	Enrollment in system; supervision in community; giving of notice; statements by victims, witnesses, solicitors, law enforcement officers, and others for or against release	Yes	Yes	Other service or product our agency must/may provide	Authority to supervise offenders enrolled in OMS, may deny enrollment based on statement of anyone given notice of enrollment
165	SECTION 24-22-100	State	Statute	Enrollee participation in designated programs; community control strategies	Yes	Yes	Other service or product our agency must/may provide	Authority to require offenders to participate in community control strategies offered through SCDFPPS

166	SECTION 24-22-110	State	Statute	Status of enrollees; retention and sharing of control by departments; revocation of enrollment	Yes	Yes	Other service or product our agency must/may provide	Authority to control offenders while the offender is in the community is retained by SCDPPPS
167	SECTION 24-22-120	State	Statute	Discipline or removal from system; violation, arrest and detention; no bond pending hearing	Yes	Yes	Other service or product our agency must/may provide	Authority to issue a warrant or citation if an offender is in violation of OMS while on CSP
	SECTION 24-22-130	State	Statute	Parole hearings; supervised furlough; vested rollbacks; continuation in system until sentence satisfied	Yes	No - But relates to sources of funding for one or more agency deliverables		
	SECTION 24-22-140	State	Statute	No liberty interest or expectancy of release created	Yes	No - But relates to sources of funding for one or more agency deliverables		
168	SECTION 24-22-150	State	Statute	Funding required for system initiation and ongoing operation; hiatus when funding exhausted	Yes	Yes	Other service or product our agency must/may provide	Authority to terminate OMS whenever state funds aren't available
	SECTION 24-22-160	State	Statute	Operating capacities of prison populations to be established; certifications	Yes	No - But relates to sources of funding for one or more agency deliverables		
	SECTION 24-22-170	State	Statute	Termination of system and regulations	Yes	No - But relates to sources of funding for one or more agency deliverables		
169	SECTION 24-13-425	State	Statute	Tampering with the operation of an electronic monitoring device; penalty.	Yes	Yes	Other service or product our agency must/may provide	Any tampering of GPS device constitutes a violation of supervision & can be charged with a misdemeanor
	SECTION 24-23-10	State	Statute	Board to develop plan for statewide case classification system and community-based correctional programs	No	No - Does not relate directly to any agency deliverables		
	SECTION 24-23-110	State	Statute	Imposition of fine and restitution; Department to implement policies to ensure payment and report failures to pay	Yes	Yes	Other service or product our agency must/may provide	Authority to implement policies and procedures to ensure the payment of fines and restitution and report to the court failures to pay
170	SECTION 24-23-120	State	Statute	Presentence Investigation.	Yes	Yes	Other service or product our agency must/may provide	Grants court with right to order if they believe a defendant may suffer from a mental disability or substantial handicap
171	Section 16-3-1910(I)	State	Statute	The hearing on a permanent restraining order may be done electronically via closed circuit television or through other electronic means when possible. If the respondent is confined in a Department of Corrections facility, the complainant may come to the Department of Probation, Parole, and Pardon Services in Richland County to have the hearing held electronically via closed circuit television or through other electronic means.	Yes	Yes	Other service or product our agency must/may provide	Authority to allow a complainant to attend a hearing electronically by coming to SCDPPPS in Richland County
	SECTION 16-13-510(D)	State	Statute	Definition of 'personal identifying information' for purposes of a breach of security state agency data; notification; rights and remedies of injured parties; penalties; notification of Consumer Protection Division	No	No - But relates to sources of funding for one or more agency deliverables	Other service or product our agency must/may provide	Authority to notify injured parties & Consumer Affairs of any breach of agency data containing personal information
	SECTION 56-5-2941	State	Statute	Ignition interlock device program	Yes	Yes	Other service or product our agency must/may provide	Authority to manage the ignition interlock device program and the ignition interlock device point system

Agency Name: DEPARTMENT OF PROBATION, PAROLE & PARDON

Fiscal Year 2018-2019

Accountability Report

Agency Code and Section: N080

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Customer Template

Service/Product Provided to Customers	Customer Segments	Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.	Divisions or Major Programs	Description
All administrative functions and reporting as required by the Governor's Office and other branches of state government to include annual reports, financial reports, memorandums of agreement/understanding, legislative positions, and training compliance reporting.	Executive Branch/State Agencies		Executive Management Team	Provide executive leadership and administrative support for the internal operations of the Department. The activities supported include Legislation, Accounting, Revenue, Budgeting, Human Resources, Procurement, Audit, Training and other miscellaneous administrative functions.
Notify about changes to the offender's case, provide counseling and safety.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Victims of crime.	Victim Services	To provide information, notification and advocacy to crime victims whose offenders are on probation or parole supervision or whose offenders are being considered for parole or pardon by the Parole Board.
Victim's rights training, advocacy, support, and other initiatives for Victim Advocacy groups.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Victims Advocacy groups.	Victim Services	To provide information, notification and advocacy to crime victims whose offenders are on probation or parole supervision or whose offenders are being considered for parole or pardon by the Parole Board.
Manage both mandatory and elective participants of the Ignition Interlock Device Program. Administer penalties, appeals, and successful completion.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Individuals participating in Ignition Interlock per Emma's Law; cf. SC State Laws 56-1-400, 56-5-2941, 56-5-2942, 56-5-2945, 56-5-2947, 56-5-2950, 56-5-2951, 56-5-2990.	Ignition Interlock	To provide oversight for active participants placed on the IID program convicted of DUI.
Supervise according to interstate compact, judicial or board order as well as evidence-based need; manage supervision plan to maximize chance for successful completion. Address violations.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Individuals under probation, parole, or related release programs, as well as their family or neighbors.	Offender Supervision	To supervise offenders under the Department's jurisdiction.
Provide supervision for select YOA offenders, legal documentation for entries and releases, and pre-parole investigations for SCDC.	Executive Branch/State Agencies		Offender Supervision	To supervise offenders under the Department's jurisdiction.
Provide supervision for select offenders, as well as some DNA and GPS requirements for SC DJJ.	Executive Branch/State Agencies		Offender Supervision	To supervise offenders under the Department's jurisdiction.
Notify if pregnant offender tests positive for drugs, non-compliance with treatment plans, child/elder abuse, and related mandatory reporting for SC DSS.	Executive Branch/State Agencies		Offender Supervision	To supervise offenders under the Department's jurisdiction.
Provide intelligence, assistance on local investigations of offenders under supervision, warrant service support, persons of interest support.	Local Govts.		Offender Supervision	To supervise offenders under the Department's jurisdiction.
Provide intelligence, assistance on local investigations of offenders under supervision, warrant service support, persons of interest support for Federal Probation and other Federal Law Enforcement.	Executive Branch/State Agencies		Offender Supervision	To supervise offenders under the Department's jurisdiction.
Support special security efforts such as Bike Week, Hurricane Deployment, Flood Deployment, statewide radio Strike Team to local police and sheriff departments.	Local Govts.		Offender Supervision	To protect public trust

Support special security efforts such as Bike Week, Hurricane Deployment, Flood Deployment, statewide radio Strike Team to state law enforcement entitites.	Executive Branch/State Agencies		Offender Supervision	To protect public trust
Manage transfer of supervised offenders across state lines.	Professional Organization	Interstate Commission for Adult Offender Supervision (ICAOS)	Offender Supervision	To supervise offenders under the Department's jurisdiction.
Technical support, hosting, training, analysis, and other data related to supervision.	Professional Organization	South Carolina Probation and Parole Association (SCPPA), American Probation and Parole Association (APPA), National Association of Blacks in Criminal Justice (NABCJ)	Offender Supervision	To supervise offenders under the Department's jurisdiction.
Provide instructors and other training support to the SC Criminal Justice Academy.	Executive Branch/State Agencies		Offender Supervision	To supervise offenders under the Department's jurisdiction.
Collect DNA, fingerprints, photograph, and other demographic information for SLED.	Executive Branch/State Agencies		Offender Supervision	To supervise offenders under the Department's jurisdiction.
Match up offenders under supervision with non-profits, churches, and other groups for public work sites.	Industry	Non-profits, churches, and other employers serving as PSE sites.	Offender Supervision	To supervise offenders under the Department's jurisdiction.
Evaluate halfway houses, shelters, treatment providers, and other service providers for quality assurance. Provide references for those under supervision who may benefit from these services.	Industry	Service providers (shelters, treatment centers, and etc)	Offender Supervision	To supervise offenders under the Department's jurisdiction.
Provide information for criminal justice entities (courts, solicitors, clerk of court, etc) relating to sentencing, warrants, evidence, and etc.	Judicial Branch		Offender Supervision	To supervise offenders under the Department's jurisdiction.
Manage GPS data. Respond to violations of curfew, exclusion zones, and equipment tampering.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Individuals under GPS tracking and monitoring.	Sex Offender Monitoring	To place offenders ordered by the Court to GPS monitoring under the Sex Offender Accountability and Protection of Minors Act of 2006.
Oversee internships for college credit, career fairs, research, and other law enforcement education for public and private colleges and local schools.	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> College students, college graduates, or persons with a combination of educaitona and relevant experience	Recruitment and Volunteer/Intern Services	Provide recruitment services to the Department to attract, hire, and retain viable law enforcement candidates for employment
Provide accurate and timely investigations, as well as infrastructure support to the Parole Board.	Executive Branch/State Agencies		Parole Board Operations	The Board has the sole responsibility for granting or denying parole and pardons, revoking, modifying, or re-hearing paroles and making recommendations on petitions for reprieves and commutations referred by the Governor.
Disburse restitution payments	General Public	<u>Age:</u> 18+ <u>Gender:</u> All <u>Economic Requirements:</u> All incomes <u>Other Required Conditions:</u> Registered Victims of crime.	Fiscal Management	To provide services and support to crime victims
Authority to hire, grant pay increases, reassign employees, higher above the minimum salary, and grant performance increases	Executive Branch/State Agencies	Agency Employees	Executive/Administration	SECTION 8-11-940, REGULATION 19-704.02, REGULATION 19-704.03, REGULATION 19-705.04, REGULATION 19-704.06

Agency Name:**DEPARTMENT OF PROBATION, PAROLE & PARDON****Fiscal Year 2018-2019****Accountability Report****Agency Code and Section:****N080****66****Partner Template**

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
Anger Management	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Domestic Violence	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Education	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Psy/MH/Emotional	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Voc/Employment	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Housing	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Intellectual Impairment	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Parenting	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
ReEntry Services	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Community Resource	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Sex Offender Counseling	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
Substance Abuse	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 4
BI	Private Business Organization	Contracted services with private business to monitor offenders through GPS technology throughout the State of South Carolina	1, 2
Axon	Private Business Organization	Trial and evaluation (T&E) with private business for body worn cameras in designated counties.	1, 2
PowerDMS	Private Business Organization	Contracted services with private business to provide a training and information tool for all employees with the agency.	3
Legal Subscriptions	Private Business Organization	Contracted services with private businesses to offer information and services throughout the State of South Carolina	1, 3
Memberships and Accreditations	Professional Association	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1, 2, 3, 4
Software and Technology Equipment	Private Business Organization	Contracted services with private businesses to offer needed software, devices, and equipment throughout the State of South Carolina	1, 2, 3, 4

U.S. Probation	Federal Government	Partner with U.S. Probation to stay in case management communication regarding offenders under supervision by both partner entities and provide assistance with pre-sentence investigations for the Courts.	1, 2
U.S. Attorney's Office	Federal Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1, 2
U.S. Marshal's Services	Federal Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1, 2
U.S. Bureau of Alcohol, Tobacco and Firearms	Federal Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships; and assistance with special operation security details and deployments.	1, 2
U.S. Immigration and Custom Enforcement	Federal Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1, 2
Federal Bureau of Prisons	Federal Government	Partner with BOP to stay in case management communication regarding offenders under supervision by both partner entities and provide assistance with pre-sentence investigations for the Courts.	1, 2
U.S. Department of Justice	Federal Government	Partner with DOJ for justice program grant assistance . System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1, 2, 4
Veterans Administration	Federal Government	Partner with Veterans Administration for case management support regarding offenders under supervision with need for services based on eligibility.	1, 4
State Law Enforcement Division	State Government	Partner with SLED in assistance with favorable pardon outcomes to update criminal histories, fingerprints data management compliance, DNA collection procedures, infrastructure support for offender case management activities, special operations security details deployments and data requests.	1, 2
S.C. Department of Public Safety	State Government	Partner with SCPS for justice program grant assistance and assistance with special operation security details and deployments. System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1, 2, 4
S.C. Department of Juvenile Justice	State Government	Partner with DJJ and the Juvenile Parole Board in the supervision of juveniles granted release by the Board.	1
S.C. Department of Corrections	State Government	Partner with SCDC for: reentry case coordination of eligible inmates and potential inmates likely to be released to SCPPPS for supervision, procurement of printed materials, infrastructure support for video conference capabilities, interstate compact for adult supervision transfers, data systems integration and research and policy data exchange.	1, 2, 4
S.C. Department of Mental Health	State Government	Partner with SCDMH for case management support regarding offenders under supervision by both partner entities as a result of a referral for mental health services or monitoring under the Not Guilty By Reasonable Insanity statute.	1, 4
S.C. Department of Disabilities and Special Needs	State Government	Partner with SCDDSN for case management support regarding offenders under supervision with intellectual disabilities, autism and other applicable disabilities.	1, 4
S.C. Department of Education	State Government	Partner with SCDOE and the local school districts for case management support regarding offenders under supervision with a need for adult education services.	1, 4

S.C. Department of Alcohol and Other Drug Services	State Government	Partner with DAODAS and the community-based network of county alcohol and drug abuse authorities for case management support regarding offenders under supervision with a need for substance abuse treatment services.	1, 4
S.C. Technical Colleges	State Government	Partner with S.C. Technical Colleges for case management support regarding offenders under supervision participating in the Self-Paced In-Class Education Program (SPICE); and volunteer/intern and recruitment efforts.	1, 4
S.C. Statistical Analysis Center, RAFA	State Government	Partner with SAC by providing statistical information about probationers and parolees as it relates to crime and justice trends in South Carolina.	1, 2
S.C. Court Administration	State Government	System partner to ensure the enforcement of laws and public safety through information exchange and collaborative partnerships.	1, 2
S.C. Criminal Justice Academy	State Government	Partner with SCCJA in coordination of required training for all Class-1 certified staff at the Department.	1, 3
Commission for Minority Affairs	State Government	Partner with CMA for training and support in regards to working with diverse communities of color.	3
Solicitor's Offices-All 16 Judicial Circuits	State Government	System partner to ensure the enforcement of laws and public safety through information exchange, training, and collaborative partnerships.	1, 2, 3
Worker's Compensation Commission	State Government	Partner with WCC in efforts to provide assistance for employees, injured workers or individuals filing a claim for workplace injuries.	3
S.C. Department of Motor Vehicles	State Government	Partner with SCDMV in coordination and oversight of the Ignition Interlock Device Program as it relates to driver services and licenses.	1, 2
S.C. Department of Vocational Rehabilitation	State Government	Partner with SCDVR for case management support regarding offenders under supervision participating in the Self-Paced In-Class Education Program (SPICE); and support for all offenders with disabilities under supervision with a need for offered services.	1, 4
S.C. Department of Administration	State Government	Partner with SCDADMIN for services related to day-to-day operations such as facilities management, human resources support, technology support, budget support and other related services.	2, 3
S.C. Commission for the Blind	State Government	Partner with the Commission for the Blind for case management support regarding offenders under supervision with a need for rehabilitation and other support services related to visual impairment.	1, 4
S.C. School for the Deaf and Blind	State Government	Partner with SCSDB for case management support regarding offenders under supervision with need for interpreting services or sign language assistance.	1
State Office of Victim Assistance	State Government	Partner with SOVA in coordinated efforts to assists crime victims of the offenders supervised by the Department, collaboration and training	1
S.C. Department of Employment and Workforce	State Government	Partner with SCDEW for case management support regarding offenders under supervision with a need for employment and/or workforce development services.	1, 4
S.C. HIV/AIDS Council	State Government	Partner with SCAAHAC for case management support regarding offenders under supervision with need for HIV/AIDS support services.	1
Local Colleges and Universities	Higher Education Institute	Partner with local colleges and universities for consulting, best practices training, research projects, grant proposals and volunteer/intern and recruitment efforts.	1, 3
Local Law Enforcement Authorities	Local Government	System partner to ensure the enforcement of laws and public safety through information exchange, training, and collaborative partnerships; and assistance with special operation security details and deployments.	1, 3

SC Probation and Parole Association	Professional Association	Partner with SCPPA to assist in the development of professional development and leadership opportunities for staff.	3
SC Correctional Association	Professional Association	Partner with SCCA to assist in the development of professional development and leadership opportunities for staff.	3
SC Law Enforcement Officers Association	Professional Association	Partner with SCLEOA to assist in the development of professional development and leadership opportunities for staff.	3
American Probation and Parole Association	Professional Association	Partner with APPA to assist in the development of professional development and leadership opportunities for staff.	3
SC Chapter of National Association of Blacks in Criminal Justice	Professional Association	Partner with SCNABCJ to assist in the development of professional development and leadership opportunities for staff.	3
SC Attorney General	State Government	Partnership with the Attorney General's office to provide efficient and comprehensive victim services pursuant to the SC Constitution Victims' Bill of Rights, Article I, Section 24 and victim/witness statutes found in the SC Code of Laws, Article 15.	1,4
SC Victim Assistance Network (SCVAN)	Private Business Organization	Partnership with SCVAN to provide efficient and comprehensive victim services pursuant to the SC Constitution Victims' Bill of Rights, Article I, Section 24 and victim/witness statutes found in the SC Code of Laws, Article 15.	1,4
Dorchester County Detention Center	Local Government	Partnership with Dorchester County Detention Center to provide SCDPPPS digital fingerprints for individuals under the agency's supervision. This service is needed since the SCDPPPS Dorchester County Office does not have a Livescan machine.	1
Key Vision	Private Business Organization	Partnership with Key Vision for the expansion of reentry services and programs under Key Vision's initiative Project 180 program.	1,4
Clarendon County Adult Education	Local Government	Collaborative agreement to provide adult literacy or skill upgrades to individuals who qualify for the service at no charge. This includes WIN (formerly Work Keys) courses, assessments, teaching material, placement tests, and instructors.	1,4
Charleston Heart (Homicide Early Intervention & Advocacy Response Team)	Private Business Organization	Partnership with multiple agencies for care coordination for survivors of intra-familial homicide in the Tri-County area of SC.	1,4
SC Victim Services Coordinating Council (SCVSCC)	Private Business Organization	Partnership with SCVSCC to provide efficient and comprehensive victim services pursuant to the SC Constitution Victims' Bill of Rights, Article I, Section 24 and victim/witness statutes found in the SC Code of Laws, Article 15.	1,4
SC Department of Administration (DIS)	State Government	Partner with DIS for the placement of a Virtual CISO for the purpose of implementing information governance structures, priorities, and directives consistent with SCDPPP's regulatory and statutory requirements.	1,3
Ignition Interlock Device Program	Private Business Organization	Contracted services with private businesses to offer expanded services throughout the State of South Carolina	1,4
Self-Paced In-Class Education (SPICE) Program with SC Department of Corrections	State Government	Partnership to increase public safety through effective education and employment interventions with offenders and to bolster the offenders' ability to learn, work, and make meaningful contributions to their families and communities.	1,4

Agency Name: DEPARTMENT OF PROBATION, PAROLE & PARDON

Fiscal Year 2018-2019
Accountability Report

Agency Code: N080 Section: 066

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review and Report	2018 Survey of Occupational Injuries and Illnesses	SC Department of Labor, Licensing, and Regulations	State	Annually	February 2, 2019	Injuries and relevant information from previous calendar year for a few locations of USDOL's choosing.	bls.gov
2	External Review and Report	2018 Survey of Occupational Injuries and Illnesses	US Department of Labor Bureau and Statistics	Federal	Annually	February 2, 2019	Injuries and relevant information from previous calendar year for a few locations of USDOL's choosing.	bls.gov
3	External Review and Report	Agency Budget Plans	SC Department of Administration, Executive Budget Office, SC Legislature	State	Annually	September 15, 2018	To report to the Governor, SC House of Representatives and the SC Senate on the Agency's official budget estimates in itemized form showing the amount needed for the upcoming fiscal year.	http://www.admin.sc.gov/budget/agency-budget-plans/current-budget-plans
4	External Review and Report	Agency Head Performance Evaluation	State Fiscal Accountability Authority, Agency Head Salary Commission	State	Annually	July 13, 2018	Evaluation of Performance of the Agency Director	Paper Copy
5	External Review and Report	Agency Head Planning Stage	State Fiscal Accountability Authority, Agency Head Salary Commission	State	Annually	August 20, 2018	Performance Expectations of the Agency Director	Paper Copy
6	External Review and Report	Annual Accountability Report	SC Department of Administration, Executive Budget Office	State	Annually	July 1, 2018 - June 30, 2019	Provides the Governor and General Assembly with information that supports their analysis of the budget and also ensures that the Agency Head Salary Commission has a basis for its decisions.	https://www.dppps.sc.gov/About-PPP/Facts-Figures http://www.admin.sc.gov/budget/agency-accountability-reports
7	External Review and Report	Annual Accountability Report	Legislative Services Agency and the State Library	State	Annually	July 1, 2018 - June 30, 2019	Compliance with S.C. Code Ann. §2-1-230 that requires agencies to submit reports to Legislative Services Agency for publication online, and the State Library.	https://dc.statelibrary.sc.gov/handle/10827/15335
8	External Review and Report	Annual Statistical Report	Legislative Services Agency and the State Library	State	Annually	July 1, 2018 - June 30, 2019	Compliance with S.C. Code Ann. §2-1-230 that requires agencies to submit reports to Legislative Services Agency for publication online, and the State Library.	https://dc.statelibrary.sc.gov/handle/10827/15335
9	External Review and Report	Current Employment Statistics (CES)	US Department Labor, Bureau of Labor Statistics (BLS), Data Collection Center	Federal	Monthly	July 1, 2018 - June 30, 2019	Total Employee Count and Women Employees Count	https://www.bls.gov/web/empsit/cesprog.htm
10	External Review and Report	Debt Collection Report	Chairmen of the Senate Finance and the House Ways and Means Committees and the Inspector General	State	Annually	February 27, 2019	Details the amount of Agency's outstanding debt and all methods it has used to collect that debt.	Paper Copy
11	External Review and Report	Delegation Audit	SC Department of Administration, Division of State Human Resources Office	State	Annually	November 15, 2018	Delegation Authority for Temporary Salary Adjustments, Hire Above Minimum and Classification	Paper Copy
12	External Review and Report	Division of Information Security (DIST) (SIEM)	South Carolina Division of Information Security	State	Annually	June 30, 2019	Security monitoring of the agency network	Paper Copy
13	External Review and Report	EOP Employee File	SC Human Affairs Commission	State	Annually	June 10, 2019	Employee gender, race, job class & title, Federal Category, location, census code	Electronic File

14	External Review and Report	Fines and Fees Report	Chairmen of the Senate Finance and the House Ways and Means Committees	State	Annually	August 31, 2018	In order to promote accountability and transparency, each state agency must provide and release to the public, a report of all aggregate amounts of fines and fees that were charged and collected by that state agency in the prior fiscal year.	http://www.dppps.sc.gov/About-PPP/Facts-Figures
15	External Review and Report	Five -Year Review of Regulations	South Carolina Legislative Council	State	Other	March 26, 2019	Formal review of the Agency regulations as required by S.C. Code Section 1-23-120(J)	Paper Copy
16	External Review and Report	IT Data Collection and Planning System	SC Department of Administration	State	Annually	August 1, 2018	IT Employee Salary and Position Information	Electronic File
17	External Review and Report	Performance Evaluation Report	House Legislative Oversight Committee	State	Other	June 12, 2019	Studies and investigations application of laws and programs, administration of laws and programs, execution of laws and programs, effectiveness of laws and programs, organization of state agency, operation of state agency; and necessity or desirability of enacting new or additional legislation in compliance with S.C. Code §2-2-20.	https://scstatehouse.gov/CommitteeInfo/HouseLegislativeOversightCommittee.php
18	External Review and Report	Proviso 117.114 IT/IS Data Collection	SC Department of Administration	State	Annually	August 1, 2018	IT inventory and expenditures	https://www.dppps.sc.gov/content/download/161122/3665404/file/FY+2018+Fines+and+Fees+Report+as+of+8-30-2018.pdf
19	External Review and Report	Quarterly Minority Report	SC Division of Small and Minority Business Contracting and Certification (SMBCC)	State	Quarterly	July 1, 2018 - June 30, 2019	Expenditures made during a defined period with minority-owned businesses as defined by SC law.	Paper Copy
20	External Review and Report	Quarterly Procurement Reports	State Fiscal Accountability Authority, Division of Procurement Services	State	Quarterly	July 1, 2018 - June 30, 2019	Expenditures made during a defined period using one of the sourcing methods listed in the report as defined by SC law.	https://reporting.procurement.sc.gov/
21	External Review and Report	Sentencing Reform Oversight Committee Annual Report	Sentencing Reform Oversight Committee	State	Annually	November 1, 2018	Provides information on the Department's progress toward meeting the ongoing mandates of the Omnibus Crime Reduction and Sentencing Reform Act of 2010.	https://www.scstatehouse.gov/citizensinterestpage/SentencingReformOversightCommittee/FY%202017%20SROC%20Report%20(FINAL).pdf http://www.dppps.sc.gov/About-PPP/Facts-Figures
22	External Review and Report	Sentencing Reform Oversight Committee Annual Report	Legislative Services Agency and the State Library	State	Annually	July 1, 2017 - June 30, 2018	Compliance with S.C. Code Ann. §2-1-230 that requires agencies to submit reports to Legislative Services Agency for publication online, and the State Library.	https://dc.statelibrary.sc.gov/handle/10827/15335
23	External Review and Report	Travel Report	Comptroller, Senate Finance Committee, the House Ways and Means Committee, and the Statehouse Press Room	State	Annually	September 17, 2018	Report on Agency travel expenditures for the prior fiscal year.	http://www.cg.sc.gov/publicationsandreports/Pages/travelreports.aspx
24	External Review and Report	VOCA Performance Measures Report	Office for Victims of Crime, Victims Assistance Grant Program	Federal	Quarterly	October 1, 2018 - September 30, 2019	Statistics as dictated by the Victim Services Specialist Grant	Paper Copy; SC Attorney General's Office, Crime Victim Services Division
25	Internal Review and Report	Agency Cell Phone Usage	Agency Head	State	Other	July 1, 2018 - June 30, 2019	Review cell phone usage to identify abuse and mitigate risk	
26	Internal Review and Report	Exit Interview Questionnaire	Agency Head	State	Twice a year	July 1, 2018 - June 30, 2019	Responses from separated employees to exit interview questionnaire	Paper Copy
27	Internal Review and Report	Financial Internal Control Audits	Agency Head	State	Other	July 1, 2018 - June 30, 2019	Review of financial operations in various county offices	Electronic File
28	Internal Review and Report	Policy and Procedures Review	Agency Head	State	Other	July 1, 2018 - June 30, 2019	Regular schedule to review, modify or issue policies and procedures as needed	Electronic File
29	Internal Review and Report	State Purchasing Card Audit	Agency Head	State	Other	December 1-20, 2018	Review county and Central office usage of state purchasing card to detect and mitigate risk	
30	Internal Review and Report	Turnover and Retention Statistics	Agency Head	State	Twice a year	July 1, 2018 - June 30, 2019	Turnover and retention rates for employees	Paper Copy