

AGENCY NAME:	South Carolina Department of Agriculture		
AGENCY CODE:	P16	SECTION:	44

**Fiscal Year 2018–2019
Accountability Report**

SUBMISSION FORM

AGENCY MISSION	To promote and nurture the growth and development of South Carolina's agriculture industry and its related businesses while assuring the safety and security of the buying public.
-----------------------	--

AGENCY VISION	For the State's economy to grow and prosper, providing everyone, producers and consumers, opportunities to enjoy the benefits of agriculture.
----------------------	---

Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently?

	Yes	No
RESTRUCTURING RECOMMENDATIONS:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? See also S.C. Code Ann. § 60-2-30.

	Yes	No
REPORT SUBMISSION COMPLIANCE:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

AGENCY NAME:	South Carolina Department of Agriculture		
AGENCY CODE:	P16	SECTION:	44

Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

RECORDS MANAGEMENT COMPLIANCE:	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 1-23-120(J), which requires an agency to conduct a formal review of its regulations every five years?

REGULATION REVIEW:	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Aaron Wood	803-734-2182	awood@scda.sc.gov
SECONDARY CONTACT:	Cristina Key	803-734-2190	ckey@scda.sc.gov

I have reviewed and approved the enclosed FY 2018–2019 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	
(TYPE/PRINT NAME):	Hugh E. Weathers, South Carolina Commissioner of Agriculture

BOARD/CMSN CHAIR (SIGN AND DATE):	N/A
(TYPE/PRINT NAME):	N/A

AGENCY NAME:	South Carolina Department of Agriculture		
AGENCY CODE:	P16	SECTION:	44

AGENCY’S DISCUSSION AND ANALYSIS

South Carolina Department of Agriculture (SCDA) has a two-part mission to nurture and grow agribusiness and protect producers and consumers in the marketplace. The agency has three divisions: Agency Operations, Consumer Protection, and External Affairs and Economic Development. The FY 2019-20 Strategic Planning Template reflects this alignment of three goals with the three divisions, while also showing how the entire agency works together in pursuit of the agency’s mission. Outcome success measures have been identified where there is a direct link to a specific strategy

Agency Operations

Agency Operations consists of the Commissioner’s Office; Administration; Human Resources; Information Technology; State Farmers Markets; and Grants Administration. These functional units work to ensure that people, equipment, and infrastructure are adequate, available, and positioned across the state to keep the agency mission ready. SCDA offers points of sale / purchase for agricultural products at three State Farmers Markets in Columbia, Florence and Greenville. This division also facilitates constituent services, oversees special projects at the direction of the Commissioner, and manages grant compliance across the agency.

Consumer Protection

The Consumer Protection Division is comprised of seven departments: Laboratory Services; Metrology Services; Food and Feed Safety Inspection; Consumer Services, Produce Safety, Grading and Inspections, and Hemp. By its legislative charge, the goal of the Consumer Protection Division is to protect the consumers and buying public through routine food/feed/fuel inspections, laboratory testing and analysis, a variety of industry certifications, product sampling, licensing, auditing and oversight of commodity storage warehouses and facilities. Grading and Inspections (including Market News Service) ensures that consumers are getting the quality of product they are seeking, and that producers are being paid a price commensurate for their product in the marketplace.

External Affairs and Economic Development

The External Affairs and Economic Development Division includes External Affairs; Marketing and Promotions; the Office of Agribusiness Development; and Public Information. As the lead advocate for the state’s agricultural industry, the agency listens to stakeholders about pertinent issues at the federal, state and local levels. SCDA encourages market access, development, and sustainability for agricultural products by building consumer demand in South Carolina and beyond. With Commissioner Weathers’ goal to raise the economic impact of agribusiness to 50 billion by 2020, SCDA is helping existing operations expand and recruiting new companies to bring more value-added opportunities in South Carolina.

Agency Highlights:

1. Employee training – During the last fiscal year, SCDA provided employees with training on the federal Fair Labor Standards Act (FLSA), Family Medical Leave Act (FMLA), and ethics compliance. The FLSA and FMLA training informed employees of their rights and responsibilities, and pertinent requirements of the agency. This was particularly useful for supervisors, who should

AGENCY NAME:	South Carolina Department of Agriculture		
AGENCY CODE:	P16	SECTION:	44

be in close contact with their employees and knowledgeable of applicable situations. Ethics training was provided by the Executive Director of the State Ethics Commission and covered the Ethics Reform Act. SCDA HR complemented that by discussing the agency’s ethics policy, some examples of unethical actions, consequences, and how to report potential ethics violations. Trainings like these are not only educational, but they show employees why certain processes, policies, and protections are in place.

2. Staffing levels – Over the last year, SCDA had a net gain of nine full-time equivalent (FTE) and eight temporary-grant (TG) positions. The FTE positions were already slotted to SCDA but had been previously unfilled due to the timing of retirements, organizational restructuring, realignment of duties, and the time it took to find the right candidates for the jobs. The TG positions were added because of increased workload and contractual activities. The agency hired an in-house attorney to serve as general counsel (GC) as the need for legal expertise has expanded (legislative interpretation, hemp farming program, federal-state regulatory partnerships, Freedom of Information Act requests). Going forward, the GC will also conduct the legislatively-mandated formal regulation review and identify other legally mandated actions like the report submission requirements.
3. Recruitment and retention of employees - The 2015 State of South Carolina Classification and Compensation System Study Project Report shows South Carolina state government salaries lagging both the in-state public and private sectors by 16 and 18 percent, respectively. Another recent national report showed the number of state and local government job openings hit a record high in 2019. There are real challenges in recruitment and retention of qualified employees. SCDA has taken actions to attract and keep workers, including raising starting salaries for some positions, and raising pay for existing employees in those positions by a corresponding percentage; making sure state classifications and requirements accurately reflect the skills, knowledge, and abilities that are required for successful performance; completing EPMS planning stage documents for employees within 30 days of hire; marketing jobs differently (for example, using a more specific, descriptive title on the posting rather than the state classification title); targeted advertisement using social media and videos to capture attention and illustrate exactly what an employee is expected to do; formalizing a structured internship program several years ago (at least four interns have been hired into full-time positions); establishing career tracks for non-supervisory employees; providing employee recognition; celebrating employee accomplishments; working with industry partners to promote a better work/life balance; and seeking approvals for experience equivalencies in lieu of education requirements. SCDA credits the Department of Administration Division of State Human Resources for improved recruitment through a new website, careers.sc.gov.
4. Produce Safety Rule (PSR) – The PSR is part of the FDA Food Safety Modernization Act (FSMA) that was passed by President Obama on January 4, 2011. This regulation focuses on setting the first-ever federal regulatory standards for the production, harvest, and handling of fruits and vegetables, to prevent microbial contamination and reduce foodborne illnesses associated with fresh produce. SCDA is performing both educational outreach and regulatory inspection through a cooperative agreement with FDA, and through new state legislation (The Produce Safety Act, SC Code 39-26). “Educate before and while we regulate” has been SCDA’s approach. Farms are classified as either Large (sales over \$500,000), small (sales over \$250,000 to \$500,000) or very small (sales under \$250,000). There are 369 farms covered under PSR, although some will seek

AGENCY NAME:	South Carolina Department of Agriculture		
AGENCY CODE:	P16	SECTION:	44

exemption from inspection under specifically stated exceptions. Large farms had to comply by 1 January 2018, small farms by 1 January 2019, and very small farms have until 1 January 2020. To date, SCDA has conducted 19 trainings with 254 farms on the outreach and education side; and 14 regulatory inspections of the 65 large and small farms.

5. **Manufactured Food Regulatory Program Standards (MFRPS)** – MFRPS are designed to assist states with creating and maintaining a foundational core for their regulatory manufactured food programs. The designed outcome is capacity building for a more robust integrated food safety system and mutual reliance in protecting public health. In December 2018, following the third year of a 5-year cooperative agreement with FDA, SCDA Food & Feed Safety Division achieved full implementation and conformance with all ten Standards. Subsequently, three additional years of MFRPS maintenance funding were awarded to include the institution of a Food Safety Task Force.
6. **Rapid Response Team (RRT)** - SCDA received a subaward from the state Department of Health and Environmental Control (DHEC) cooperative agreement with FDA to be part of a state food/feed Rapid Response Team (RRT). This RRT will improve traceability and response to feed and foodborne illnesses and other public health emergencies. 2019 is year two of a five-year grant to phase-in a dedicated team, standard operating procedures, and conduct simulated exercises. SCDA has hired an RRT coordinator and there are agreements in-place between SCDA and DHEC’s Food Protection, Epidemiology, and Public Health Laboratory areas. The RRT coordinator is also leading SCDA’s close coordination with SC Emergency Management Division (SCEMD); specifically, the State Emergency Response Team (SERT) Emergency Support Function (ESF) 11, Food.
7. **Metrology Laboratory** - The 8,878 square foot Metrology Laboratory opened in April 2018 for calibration and certification of its own equipment and environment. It received that certification from the National Institute of Standards and Technology (NIST) in January 2019 and opened for business in February 2019. Along with the Metrology Laboratory Director, there are three metrologists who have each completed 10 weeks of training at NIST, and an office manager. The old SCDA Metrology Laboratory and property was sold in August 2018. SCDA houses the official state standards for mass and volume and is the only in-state source for traceable calibrations to about 440 public and private sector customers. The Metrology Laboratory’s services are a vital support function to intrastate commerce, providing free calibrations to public entities and fee-based calibrations to private businesses and out-of-state government agencies. SCDA Metrology Laboratory serves the state’s active automotive, aviation, and medical industries.
8. **Hemp Farming Program** - SCDA was tasked in 2017 with establishing a pilot program for industrial hemp growers (H.3559). SCDA permitted 20 growers with approximately 350 acres for the 2018 growing season, and 40 growers (initially) with about 1,400 acres for the 2019 growing season. A subsequent bill called the Hemp Farming Act (H.3449) was signed into law on 28 March 2019 that allowed SCDA to immediately issue a grower permit to any previous applicant for the 2019 season that could have been permitted were it not for the cap of 40. 74 additional grower permits were subsequently issued, bringing the 2019 total to 114. Currently there are 32 licensed hemp processors in the state. The new law tasks SCDA with permitting in-state hemp processors under the 2018 US Farm Bill and drafting a state hemp farming plan for submission to USDA, which must be reviewed and approved by 1 January 2020. SCDA awaits guidance on plan requirements from USDA.

AGENCY NAME:	South Carolina Department of Agriculture		
AGENCY CODE:	P16	SECTION:	44

9. Agribusiness Development – SCDA and SC Department of Commerce continue cooperating to recruit value-added agribusinesses to rural areas. From January 2018 to date, agribusiness projects worth \$667,100,000 in capital investment and 1,578 new jobs have been announced. Farmers receive an average of 16 cents of the retail food dollar (dollar spent at a grocery store). The other 84 cents go towards off-farm marketing expenses like processing, packaging, wholesaling, distribution, and retailing of food products. Bringing more of those value-added activities closer to farmers raises farmers’ share of the food dollar and keeps money spent on those other activities in South Carolina’s rural communities.
10. ACRE - Commissioner Weathers launched the Agricultural Center for Research and Entrepreneurship (ACRE) in January 2018. Broadly, ACRE seeks to provide additional economic prosperity for SC agribusiness through five areas of emphasis: research initiatives; an entrepreneurship center; agribusiness development grants; SC Farm Link; and policy development. During FY 18-19, ACRE served 345 South Carolinians, including 105 minority residents, in 30 counties. Research funded through ACRE seeks practical solutions to business challenges. Progress or final reports have been received on all eight research projects worth \$985,303 conducted last year, and new proposals have been submitted for consideration. The entrepreneurship center has two tracks; one to help newer innovators without much business experience, and then a faster track for entrepreneurs who are ready to launch their product or process in the marketplace but need investors and/or mentors. 15 new business owners were served through the center’s agribusiness curriculum training. Five individuals received help applying for grants, updating their business plans, and business mentorship through the advanced entrepreneur program, and seven have been selected for the second round. ACRE is partnering with the Small Business Development Center (SBDC), Clemson Extension Service, and SCORE to provide free workshops across the state on business planning, marketing strategies, and financial planning. The agency is investing in the state’s food hub network, outlined in the “Marking Small Farms Big Business” study, by supporting five strategically located food hubs and the overall network expansion. Technical assistance was provided to the new applicant to be the midlands network member. ACRE is working to strengthen SCDA’s existing Farm Link program, for which the purpose is to connect farm owners who want their land to remain in agricultural production, with farm seekers. SCDA helps them use a variety of tools available to make the farmland transition a win-win for both sellers and seekers. Finally, ACRE staff is working with cities and counties to encourage the implementation of policies favorable to agriculture and agribusiness.

Focus Areas for FY 2019-20:

1. Operational funding – Overhead costs increase on an annual basis, and the agency is having to use funding allocated for programmatic functions to pay these expenses, at the detriment of both the regulatory and agribusiness development sides of SCDA’s mission. Although the average rate of inflation has trended around 2%, costs have escalated faster than that. For example, long-term lease rates to State Fleet for similarly equipped vehicles increased 29% from 2015 to 2018. Insurance premiums charged by the Insurance Reserve Fund (IRF) went up more than 20% on 1 July. A request for operational funding will be the top priority in the agency’s FY 2020-21 budget package.

AGENCY NAME:	South Carolina Department of Agriculture		
AGENCY CODE:	P16	SECTION:	44

2. Better reporting and budget management – An emphasis has been placed on providing decision makers, from the Commissioner to assistant commissioners to department heads to program managers and administrative support staff, more useful financial reports. This information helps in planning, tracking, and evaluating allocation and expenditures of appropriations and revenue down to the project level.
3. Capital Projects – Work continues on three active Permanent Improvement Projects (PIPs). A storage building is nearing completion at the Metrology Laboratory to provide covered parking spaces for trucks, trailers, and equipment. There will also be approximately 1,400 square feet of storage for forklifts, pallets, shelving, and customers’ weights. Second, contractors are being sought for infrastructure repair and replacement at the Greenville State Farmers market to improve the retail sales experience for vendors and consumers. Last, construction bid documents are being prepared for a climate-controlled building for inspection-related technical training at the Columbia State Farmers Market.
4. Specialty Crop Block Grant Program (SCBGP) - SCBGP is awarded to SCDA each year from USDA as pass-thru funding for growers, producers and researchers to implement projects that increase the competitiveness of specialty crops grown in South Carolina. During the past year, SCDA Grants Administration Office has improved procedures for the SCBGP competitive review process, to include risk assessment and a two-step selection process. Criteria were developed and applicants were assigned a risk score that was considered alongside external reviewer proposal scores in selecting the projects to be funded for the next three year cycle. Over the next year the focus will be on further refining these procedures as well as implementing a SCBGP project site visit plan.
5. Animal Feed Regulatory Program Standards (AFRPS) – SCDA is in year three of a five-year phase-in of the federal AFRPS. This harmonization of federal and state regulations will modernize feed registration and sampling processes and allow for additional contract inspections of feed manufacturers. Assisted by funding from a cooperative agreement with FDA, the Feed Safety program now includes a feed supervisor, two feed control officials, AFRPS coordinator, and an administrative assistant. AFRPS implementation prompted the pursuance of the feed laboratory accreditation under the ISO/IEC 17015:2017 standard. FDA recently provided a favorable progress assessment towards an audit by a third-party, American Association of Laboratory Accreditation (A2LA), scheduled in late 2020. The feed laboratory now includes a quality manager, four chemists, and a supervisor.
6. Hemp Farming program – As explained in agency highlight four above, SCDA must prepare and present a state hemp plan to USDA, once USDA issues plan development guidelines. Licenses for growers (325 projected in 2020) and processors (over 40 projected in 2020) will continue to be issued; processors may also be required to obtain a dealers and handlers license, seed license, and/or public weighmaster license from SCDA. Grower visits and field inspections will continue this year and increase next year, along with more outreach activities with the expressed interest from people about growing hemp. The agency is collaborating with the Drug Enforcement Agency (DEA), FDA, USDA AMS, State Law Enforcement Division (SLED), DHEC, Clemson, University of South Carolina, Medical University of South Carolina, and South Carolina State University.
7. Food Safety Team – The SC General Assembly allocated funding for SCDA to hire at least two new food safety inspectors in this current year’s budget. With higher federal and state food safety

AGENCY NAME:	South Carolina Department of Agriculture		
AGENCY CODE:	P16	SECTION:	44

standards in place, inspectors must spend more time on firms with the greatest risk for food contamination. This is the reason for restructuring recommendation number five below. These new food safety inspectors will cover the growing inventory of food manufacturers, wholesalers and distributors and provide quicker response to complaints, regulatory violations, stop-sales and re-inspections. This benefits the industry and consumers by allowing using more preventative controls instead of relying on a reactionary approach to food sanitation and safety issues.

8. Pesticide Residue Laboratory – The Pesticide Residue Laboratory has served a valuable role in Consumer Protection for many years by testing a market basket survey of food (primarily fresh, but some processed items) for the presence and amount of pesticides against tolerances set forth by the Environmental Protection Agency (EPA), and taking subsequent enforcement actions. Last fiscal year, the Pesticide Residue Laboratory conducted 3,681 analyses on 1,227 samples and found 26 over-tolerance violations, which is a 2% rate. This was slightly higher than years past because the laboratory tested more soil samples (50) for hemp and organic growers, and 24% of those were over tolerance. Going forward, the laboratory will continue to test submitted soil samples as workload allows.
9. Grain – SCDA Grading and Inspection services are provided under a cooperative agreement with USDA Feed Grain Inspection Service (FGIS). Grading staff works with producers, brokers, receivers, food processors, export marketers, and others to inspect and certify the quality and cleanliness of grain produced or shipped into South Carolina as it moves through normal marketing channels. The Grain Inspection program is seeking permanent designation for contractual work from USDA FGIS. The staff has been realigned with the hiring of a grain supervisor, two FTE inspectors, an FTE administrative assistant, and two time-limited employees. This unit is headquartered at the Wando Terminal at the Charleston Port, with operations at North Charleston Terminal. In FY 2018-19, new inspection locations were established in Dillon and Estill, SC.

Risk Assessment and Mitigation Strategies:

The most negative impact, should the agency fail in accomplishing its goals and objectives, would be on public health and safety. The agency’s regulatory and marketing functions both ultimately ensure a safe, affordable, local food supply. Without SCDA’s inspection and oversight throughout marketing channels, there would be no confidence among consumers in the safety of the food they eat or the pet food they purchase. Food borne illnesses could cause sickness, starvation and/or even death. Less seriously, but still important, consumers would most likely not receive the volume or quality of product for which they were paying. Producers would not know they are being paid for the accurate quality grade or quantity of product they are selling. Agribusiness, including farming and forestry, is the largest industry in the state with an economic impact of \$42 billion and accounting for almost 213,000 jobs. If SCDA did not nurture and grow this industry, the negative economic impact and loss of jobs, particularly in rural communities would be substantial. Obviously, not all the variety of food consumed by South Carolinians comes from in state. However, if SC could not produce any of its own food, a national security and public safety crisis would occur.

SCDA works cooperatively with local, other state, and federal agencies to accomplish its mission and prevent the worst-case scenario described above. The best “outside” help that can be provided is for the

AGENCY NAME:	South Carolina Department of Agriculture		
AGENCY CODE:	P16	SECTION:	44

SC General Assembly to lean on SCDA’s technical expertise to guide recommended periodic statutory and regulatory updates as technology evolves and new products are developed. Keeping pace with neighboring states and the federal government, when prudent, streamlines the regulatory process and reduces the burden on SC businesses.

Three options for the general assembly to prevent such a crisis:

1. Support and make the food, feed, and product regulatory changes described in the following restructuring recommendations.
2. Work with agribusiness to determine competitive barriers and use a balanced approach (pro-growth versus public safety) to overcome those obstacles.
3. Either fund SCDA administrative overhead costs or allow the flexibility to recoup a portion of those costs through fees for non-essential services. This ensures the maximum amount of designated appropriations and revenues is available for core public safety programming.

Restructuring Recommendations:

Recommendations to modernize law related to the Commissioner of Agriculture

1. Remove the bond requirement (\$50,000) for the Commissioner of Agriculture
 - a. The bond requirement is no longer necessary because more recent statutes provide for insurance coverage for the agency and its employees (Insurance Reserve Fund, a division of the State Fiscal Accountability Authority)

Recommendations to modernize law related to the Agriculture Commission

2. Limit service in a hold-over capacity on the Agriculture Commission to a period not to exceed six months.
 - a. One Agriculture Commission member is selected from each of the 16 judicial circuits and the chair is appointed by the Governor. 15 of 17 members either have vacant seats or members who are serving in a hold-over capacity. Two members’ terms expired 19 years ago.
3. Remove statutory references to the Agriculture Commission’s authority to establish the agency’s policies and annually approve the agency’s budget as the Commissioner of Agriculture is a state constitutional officer.
 - a. This statutory charge given to the Agriculture Commission was prior to the Commissioner of Agriculture becoming a constitutional officer. Several Attorney General Opinions have concluded that the Commissioner of Agriculture is the sovereign, governing entity of SCDA and the Agriculture Commission does not have authority to establish policy or approve the agency’s budget. The Agriculture Commission has not been performing these duties in practice.

Recommendations to improve consumer services

4. Adopt the model feed law proposed by the American Association of Feed Control Officials, which 49 other states have already adopted, in full or by part.
 - a. This modernization of the state’s feed laws, which has been in place for more than 50 years, with applicable federal feed laws, will help streamline compliance for feed mills

AGENCY NAME:	South Carolina Department of Agriculture		
AGENCY CODE:	P16	SECTION:	44

and manufacturers. Regulation will require facility registration and make routine visits and assessment efficient for SCDA inspectors as well.

5. Authorize an application fee (\$25) and tiered annual fee for a registration verification certificate (RVC), which is required for food manufacturers, distributors, warehouses, and wholesalers.
 - a. An average of 200 new businesses apply annually for a registration verification certificate. The process for issuing an RVC to a business includes a review of business plans, certifications, training, and labels by the Department of Agriculture, and the agency conducts product analysis as part of this process. Currently there is no fee to offset the cost of administration for issuing an RVC. A nominal fee will focus SCDA inspectors' time on businesses that are ready to go to market and speed up the issuance of necessary RVCs. The proposed application fee would generate approximately \$5,000 annually and the tiered annual fee revenue (\$100, \$200, or \$300 based on risk category, length of inspection, and size of firm) would generate approximately \$150,000.
6. Require businesses dispensing petroleum products to notify the agency within 30 days of operating dispensers.
 - a. While SCDA is required to regulate the dispensing of petroleum products, there is no requirement for businesses to notify or register operation with the agency. Stations can now sell product unregulated until SCDA becomes aware of their operation and performs inspections. Enacting this requirement will ensure the accuracy and safety of pumps to protect consumers.
7. Authorize a registration fee per dispenser (\$5) for businesses dispensing petroleum products.
 - a. This fee will allow for more inspectors and testing equipment, and quicker response time and accountability of businesses selling petroleum products.
8. Enforce a scalable monetary penalty for habitual and willful offenders of petroleum law that take advantage of consumers
 - a. A monetary penalty for habitual offenders protects consumers in the marketplace by putting some "teeth" in enforcement process.

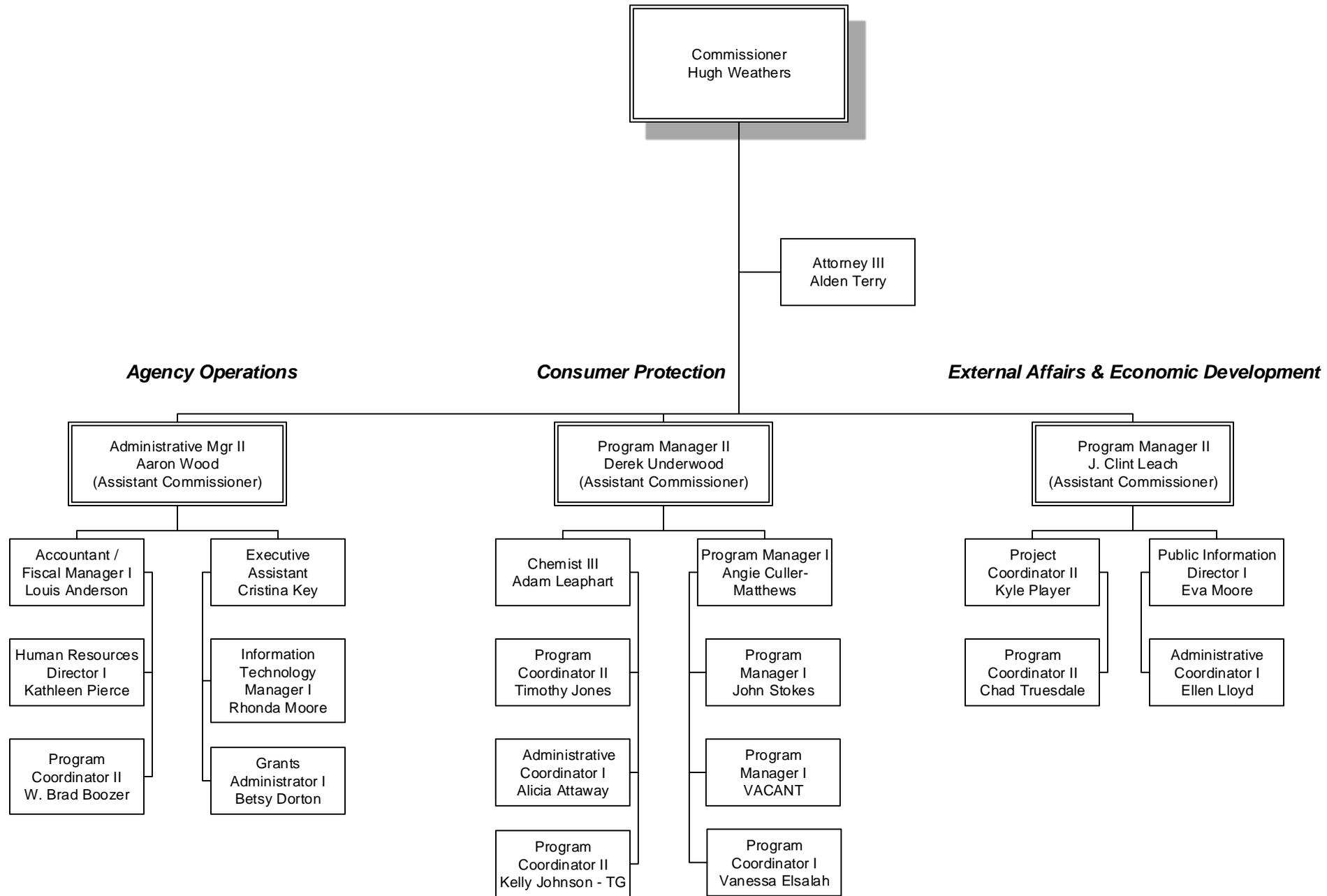
Recommendations to reduce restrictions on businesses

9. Revise state egg law (i.e., exempt United States Department of Agriculture graded facilities from state licensing; authorize the licensure of quail eggs; remove licensure requirements for small producers; and authorize a fee for registration).
 - a. These changes would provide market access for producers and consumers of quail eggs in the state, which is currently not allowed.
 - b. Remove duplicative regulation from those egg producers that have federal graders.
 - c. Authorize egg producers to sell, away from the farm, up to 120 dozen eggs per week to the end consumer without applying for state licensure.
 - d. Charge a fee not to exceed 10 dollars for state licensure.

*** END

Agency FTE Authorized: 138
Agency FTE Filled: 127
15 TG
8 TL

August 6, 2019



Agency Name: DEPARTMENT OF AGRICULTURE

Fiscal Year 2018-2019
Accountability Report

Agency Code: P160 Section: 44

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Government and Citizens	G	1			Improve agency operational readiness and workforce development							
	S	1.1			Prioritize and deploy Information Technology (IT) products and services							
	M		1.1.1		Inventory and establish a replacement schedule for all agency IT equipment							
	M		1.1.2		See that 100% of appropriate staff complete an annual information security awareness training	100%	100%	61%	July 1-June 30	IT records	Number of completions/total number of required staff	Encourages information security
	M		1.1.3		Triage and acknowledge helpdesk tickets within 24 hours; provide desktop support to all agency users							
	M		1.1.4		Work with Division of Information Security (DIS) to develop and implement INFOSEC policies							
	S	1.2			Recruit and retain highly qualified and motivated employees							
	M		1.2.1		Perform all actions related to personnel (i.e.: E-Verify, SCEIS, NeoGov, EPMS, Insurance, Retirement, documentation) within required time frames (3 -30 days) as outlined in procedures and laws							
	M		1.2.2		Complete required EEOC reporting and focus on potential areas of improvement							
	M		1.2.3		Complete planning stage documents by 1 March each year for all existing employees and within 1 month of new hires	92%	100%	93%	July 1-June 30	HR records	Number of completed planning staging documents/ total number of employees required to have an EPMS	Emphasizes employee growth and development
	M		1.2.4		Offer an annual health screening for all employees and purchase Personal Protective Equipment (PPE) for all field personnel							
	M		1.2.5		Coach supervisors through introductory and advanced training, writing personal development plans for subordinates, and implementation of progressive discipline policy	80%	90%	87%	July 1-June 30	HR records	Number of employees receiving supervisory training/total number of employees eligible for supervisory training	Emphasizes employee growth and development
	S	1.3			Improve financial reporting and business procedures							
	M		1.3.1		Provide monthly financial reports to division directors and program staff							
	M		1.3.2		Ensure compliance with procurement code, enhance procedural knowledge, and diversify vendor pool							
	M		1.3.3		Update fleet vehicle and equipment inventory and complete reports monthly; assess needs and establish an annual replacement plan							
	M		1.3.4		Set up purchase orders, post payments received, and process invoices within 2 weeks of receipt							
	S	1.4			Set, execute and monitor a strategic plan towards accomplishing the agency mission							
	M		1.4.1		Facilitate communication up and down the chain of command through staff meetings, notifications, event attendance, and leading the communications committee							
	M		1.4.2		Respond to constituent contacts within 3 business days of receipt							
	M		1.4.3		Brief Commissioner Weathers daily regarding his schedule, pertinent industry issues, employee news, and constituent contacts; represent Commissioner Weathers at meetings, seminars, and events							
	M		1.4.4		Provide technical assistance as requested, during audits of farm aid fund recipients							
Maintaining Safety, Integrity and Security	G	2			Protect consumers and businesses in the marketplace through physical inspections, laboratory analyses, product sampling, licensing, field testing, auditing, and other compliance activities							
	S	2.1			Provide food/feed safety oversight of SC food manufacturers, processors, and food distribution facilities through routine, risk-based, compliance inspections							
	M		2.1.1		Lead implementation plans for federal regulatory mandates such as FSMA, MFRPS, AFRPS, and COOL	100%	100%	100%	July 1-June 30	Food Safety Records	Number of corrective actions taken/total number of food label submissions	Protects consumers in the marketplace
	M		2.1.2		Plan Reviewer should continue to provide assistance to food entrepreneurs wishing to begin wholesale food businesses							

Agency Name: DEPARTMENT OF AGRICULTURE

Fiscal Year 2018-2019
Accountability Report

Agency Code: P160 Section: 44

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M			2.1.3	Participate in regional and national food safety events by way of membership, attendance, work groups and forums							
	M			2.1.4	Produce Safety Department within the Consumer Protection Division will continue education and enforcement of the SC Produce Safety Act 39-26	59%	65%	66%	July 1-June 30	Records and log from newly created SCDA FSMA department and Clemson University	Number of covered farms reached/total inventory of covered farms to fulfill grant yearly milestone	Ensures adequate education before regulation
	S			2.2	Maintain the accuracy and precision of the State's mass and volume measurement system by providing high quality calibration services to public and private customers							
	M			2.2.1	Enhance the Metrology Laboratory's credibility by becoming accredited by the National Voluntary Laboratory Accreditation Program (NVLAP)	427	150	83	July 1-June 30	Metrology Laboratory Report	Total number of firms provided laboratory services	Provides services for public entities and private businesses
	M			2.2.2	Establish a new Quality Manager position to provide ongoing quality assurance auditing and documentation							
	M			2.2.3	Build a new metrology laboratory to meet the NIST requirements for Echelon I metrology laboratory environments							
	M			2.2.4	Perform calibrations within 1 month of a work order							
	S			2.3	Ensure commodities offered for sale are the correct quantity and quality through inspections of petroleum dispensers, retail scales, and storage facilities							
	M			2.3.1	Deploy new large mass vehicles to provide service to large scale firms							
	M			2.3.2	Perform routine inspections, consistent with policy, of 100% of firms annually under SCDA regulatory oversight	100%	100%	100%	July 1-June 30	Petroleum Lab records	Number of corrective actions taken/total number of fuel deemed inferior or contaminated	Protects consumers in the marketplace
	M			2.3.3	Provide follow-up communication on 100% of consumer complaints	100%	100%	100%	July 1-June 30	Consumer Complaint File	Number of consumer requests with same-day follow-up/total number of requests	Measures customer service
	S			2.4	Provide public safety assurance that commodities purchased are safe, wholesome, and adhere to standards, through chemical and physical analysis of food, feed, seed and petroleum products							
	M			2.4.1	Collaborate with other government agencies (Clemson, DOT, DHEC, DOR, APHIS, FERN, FDA, USDA) to perform routine and emergency testing	361	350	236	July 1- June 30	Seed Lab records	Total number of seed inspections performed for Clemson	Promotes a good working relationship and collaboration
	M			2.4.2	Develop and install a new Laboratory Information Management System (LIMS) to enhance reporting and interface with FERN and FDA compliant databases							
	M			2.4.3	Develop SOPs and protocols to enhance laboratory capabilities through regulatory accreditation programs, such as ISO/IEC 17025							
	M			2.4.4	Have 100% staff attendance at all technical trainings and safety meetings							
	M			2.4.5	Analyze official and submitted samples and communicate results within five business days							
Public Infrastructure and Economic Development	G			3	Promote and market South Carolina agriculture, both domestically and abroad, to increase demand for agricultural products							
	S			3.1	Expand Certified SC branding and marketing efforts							
	M			3.1.1	Increase program membership and brand recognition by 5%	2,075	2,500	1,833	July 1-June 30	Member database; updated monthly	Total of all Certified SC members, including Certified SC Seafood	Reflects impact of Certified SC brand Marketing
	M			3.1.2	Post on each SCDA managed social media account 3-5 times per week at strategic times to ensure the most reach							
	M			3.1.3	Grow agritourism operator participation in SC programming by 5% and consumer traffic at those venues by 10%							
	M			3.1.4	Conduct participant evaluation at all events to determine effectiveness and utilization	145,250	160,000	139,540	July 1-June 30	Car counts, ticket sales	Totaling number of attendees at SCDA events via car counts (2.2 PP per car as standard) and ticket sales for paid events	Measures exposure to marketing activities and visits to farmers markets
	S			3.2	Maximize Return on Investment (ROI) of producer-led commodity boards through research, promotion and education							

Agency Name: DEPARTMENT OF AGRICULTURE

Fiscal Year 2018-2019
Accountability Report

Agency Code: P160 Section: 44

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M			3.2.1	Use merchandising and commodity-specific promotions to increase sales of SC products by 5% in retail food outlets and food service venues							
	M			3.2.2	Fund research of new technologies, science, and best management practices for production, packaging, and processing							
	M			3.2.3	Place more resources into export market analysis, access, and development							
	M			3.2.4	Use cross-promotion of, and between, commodities to increase demand by 5%							
	S			3.3	Expand direct sales opportunities through the State Farmers Market system, community based markets, roadside markets, Farm-to-School, and niche markets							
	M			3.3.1	Identify and prioritize critical upgrades at all 3 State Farmers Markets (SFMs) to ensure producers and consumers have safe and clean facilities							
	M			3.3.2	Provide four training meetings for producers and community based markets to expand SNAP/WIC usage of this program							
	M			3.3.3	In conjunction with Clemson University Extension, update producer Good Agricultural Practice (GAP) training and outreach efforts to increase certification by 5%							
	M			3.3.4	Identify number of farmers currently selling to schools, develop and maintain database that compiles contact and product information and update database monthly							
	M			3.3.5	Leverage earned media to reach consumers two weeks prior to major events like Flower Festivals and Family Fun Day							
	S			3.4	Provide daily market news reports and USDA quality grading and inspections for fruits, vegetables, peanuts, and other commodities							
	M			3.4.1	Make weekly visits to six livestock auctions and daily visits to produce wholesalers to record price, volume and other market information							
	M			3.4.2	Produce and publish information daily and weekly through Internet reports, printed reports, telephone recording devices, daily radio programs, as well as newspapers							
	M			3.4.3	Perform grading and inspection at all statewide peanut buying points and contracted grain and commodity buying points							
	M			3.4.4	Increase the diversity of USDA commodity certifications that SCDA inspectors can issue upon request	66%	70%	75%	July 1-June 30	Inspection staff certifications	Number of unrestricted licensed inspection staff/total number of inspection staff	Improves responsiveness to customers, operational efficiency, and employee development
Public Infrastructure and Economic Development	G			4	Expand South Carolina's agricultural outputs by providing value-added opportunities to farmers and timely information to all stakeholders							
	S			4.1	Grow existing industry by increasing agribusiness recruitment efforts and value-added opportunities							
	M			4.1.1	Meet with 10 current companies annually to encourage them to use more SC agricultural products in their business processes							
	M			4.1.2	Create collaborations between in-state farmers and food processors to determine supply-chain opportunities							
	M			4.1.3	Meet with state, locals and regional alliance officials quarterly about agribusiness opportunities							
	M			4.1.4	Participate in at least seven business events and/or trade shows per year to meet with prospective companies							
	M			4.1.5	Perform an annual inventory analysis on agribusiness companies who are primed for expansion in SC or the Southeastern United States	110	75	90	July 1-June 30	Recruitment log; updated monthly	Totaling monthly number of contacts	Increases jobs, capital investment and economic impact of the industry
	S			4.2	Research and advocate for responsible agricultural policies which encourage growth and resource stewardship							
	M			4.2.1	Assess all industry policies before each legislative session by gathering input from a cross section of at least 10 different producers							
	M			4.2.2	Be an industry voice in communicating factual information to elected officials at the appropriate time							

Agency Name: DEPARTMENT OF AGRICULTURE

Fiscal Year 2018-2019

Agency Code: P160 Section: 44

Accountability Report

Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Government and Citizens	G	1			Improve agency operational readiness and workforce development							
	S	1.1			Ensure employees have the best available resources, including facilities, fleet, equipment, training, and information, to deliver complete, concise and consistent customer service							
	M		1.1.1		SCDA IT helpdesk tickets are assigned, acknowledged, and addressed within two business days of submission	100%	100%	July 1-June 30	IT Help Desk records	The number of tickets assigned and acknowledged as a percentage of all help desk tickets submitted by employees	Responsiveness of IT staff; amount of down-time field employees due to technology solutions; documentation of problems and solutions	
	M		1.1.2		Offer at least three agency-wide trainings on pertinent business policies, procedures, or tools	2	3	July 1-June 30	Agency documentation	Count of training opportunities	Opportunities for all agency employees to be in the same room with support services staff, ask questions, and interact; communication avenue to deploy information	
	S	1.2			Encourage employee well-being and work/life balance							
	M		1.2.1		Reduce employee turnover year over year	12.87%	5% decrease	July 1-June 30	Reconciliation of SCEIS and agency HR data	Number of Full-Time Equivalent (FTE) positions vacated and backfilled divided by the total number of FTE positions filled by July 1	While there are often extraneous factors that lead to employees changing jobs, lower turnover is an indicator for employee happiness, health, engagement, and compensation	
	M		1.2.2		Reduce overtime hours by 5 percent year over year	3,717.16	5% decrease	July 1-June 30	Reconciliation of SCEIS and agency HR data	Total number of overtime hours worked	Reduction in overtime hours worked by employees indicates a better work/life balance, appropriate staffing levels, and improved personnel management	
	S	1.3			Establish clear performance expectations, encourage accountability, and communicate outcomes							
	M		1.3.1		Complete planning stage EPMS documents by 1 March each year for all existing employees and within 1 month of new hires	93%	100%	July 1-June 30	HR records	Number of completed evaluation stages by the dates outlined divided by the total number of employees required to have an EPMS	Provides a plan for communicating measurable job functions and success criteria	
	M		1.3.2		Complete evaluation stage universal review period EPMS documents by 1 December or by the end of the trial-period, whichever is applicable	97%	100%	July 1-June 30	HR records	Number of completed evaluation stages by the dates outlined divided by the total number of employees required to have an EPMS	Ensures employees are being evaluated and provided feedback on performance	
Maintaining Safety, Integrity and Security	G	2			Protect consumers and business entities through physical inspections, laboratory analysis, accuracy and precision calibrations of measuring devices, product (food, feed, fuel) sampling, facility and product licensing, and routine, risk based, or consumer complaint driven inspections							
	S	2.1			Provide food, feed, produce, commodity safety oversight of SC manufacturers, processors, distributors, farms, mills and certain retailers through risk based, compliance, mandatory inspections, and laboratory analysis of collected and submitted samples							
	M		2.1.1		Lead and perform inspections under state regulatory authority or under federal contract involving such program areas MFRPS, AFRPS, FSMA, COOL, RRT, State Hemp Farming Program, USDA AMS, and by providing training and regulatory oversight for GAP, GHP, Produce Safety, PC Inspections, and HACCP	100%	100%	July 1-June 30	Software, data queries, scheuled inspections	Number of completed inspections, training dates for customers/growers	Maintain compliance and inspection frequency of firms and entities under SCDA oversight	
	M		2.1.2		Lead and participate in local, regional and national food (feed) safety events, programs and associations by way of memberships, attendance, work groups, forums and regulatory development subcommittees	100%	100%	July 1-June 30	Number of staff attending required workshops, conferences and events	Percentage of those required attending	SC relevance, national credibility, knowledgeable and accredited staff	
	M		2.1.3		Analyze official and submitted samples for quality, purity, safety and compliance with standards internally or through cooperation with other agencies (USDA, FDA, DHEC, Clemson) during normal operations or during emergencies	100%	100%	July 1-June 30	Lab Reports, lab analysis, standards adherence with FDA/USDA milestones	LIMS, Lab Reports, Midyear reviews and audits by federal partners	Rapid response, customer confidence, food bourne outbreak response	

Agency Name: DEPARTMENT OF AGRICULTURE

Fiscal Year 2018-2019
Accountability Report

Agency Code: P160 Section: 044

Program Template

Program/Title	Purpose	FY 2018-19 Expenditures (Actual)				FY 2019-20 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Administrative Services	Provides executive leadership, support, policy development and review, financial services, information technology, facilities management and other administrative services.	\$ 1,485,139	\$ 402,975		\$ 1,888,114	\$ 1,368,544	\$ 1,721,217		\$ 3,089,761	1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.3.1, 1.3.2
III. Consumer Protection	Protects consumers from unsafe, ineffective, or fraudulent goods that may be offered for public sale; assures that goods meet acceptable standards of quality; monitors labeling; registers animal and pet foods, frozen desserts, gasoline and antifreeze; issues licenses for butterfat testers and milk samplers, grants permits to salvage food operations; issues two to three thousand licenses, permits and registrations; provides assistance regarding food safety and security in the event of a natural disaster or an accidental or international emergency related to Homeland Security. Draws samples for analysis in the SCDA's laboratories; protects the people of the state, farmers and non-farmers, from fraud by ensuring the accuracy of weights and measures; inspects food and cosmetic manufacturing and storage facilities, assures farmers that they receive full and prompt payment for the products they produce and that their stored cotton and grain crops are protected in warehouse facilities; inspects gas pumps, grocery store scales, vehicle tank meters, and liquid petroleum gas measuring devices; collects official samples of petroleum, product, meat and feeds for laboratory analysis; licenses, bonds and	\$ 2,517,919	\$ 581,646	\$ 1,453,843	\$ 4,553,408	\$ 3,500,000	\$ 817,000	\$ 1,271,656	\$ 5,588,656	2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 2.2.3

Agency Name: DEPARTMENT OF AGRICULTURE

Fiscal Year 2018-2019
Accountability Report

Agency Code: P160 Section: 044

Program Template

Program/Title	Purpose	FY 2018-19 Expenditures (Actual)				FY 2019-20 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
IV. A. Marketing and Promotions	Develops and implements broad-based marketing programs; provides programs and services designed to increase consumer awareness and product demand for quality South Carolina agricultural commodities; strives to improve the economic vitality of business and individuals in the industry of agriculture; encourages expansion and development of existing industries that use South Carolina agricultural commodities, both fresh and processed, to increase the marketability of locally-grown products; domestic and international marketing assistance; certifies roadside markets; promotes specialty crops and specialty products; assists small farmer and provides support for locally grown certification; promotes the green industry (nursery, greenhouse, landscape, etc.); authorizes individual farmers and farmers markets to be able to accept coupons from those who are nutritionally at risk to buy fresh, unprepared produce issued in the WIC and Seniors Farmers Market Nutrition Programs.	\$ 3,691,964	\$ 42,108	\$ 1,513,735	\$ 5,247,807	\$ 3,973,542	\$ 58,600	\$ 2,746,974	\$ 6,779,116	3.1.1, 3.1.2, 3.2.1, 3.2.2
IV. B. Commodity Boards	Serves as a liaison to commodity boards, associations and the state's Agriculture Commission to aid in marketing state commodities, as well as fund various research projects relevant to the commodity.		\$ 1,509,324		\$ 1,509,324		\$ 2,261,313		\$ 2,261,313	3.1.1, 3.1.2, 3.1.3

Agency Name: DEPARTMENT OF AGRICULTURE

Fiscal Year 2018-2019
Accountability Report

Agency Code: P160 Section: 044

Program Template

Program/Title	Purpose	FY 2018-19 Expenditures (Actual)				FY 2019-20 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
IV. C. Market Services	Oversees and operates the three state farmers markets in Lexington, Florence and Greenville. These markets provide central points for farmers and producers to sell their products.	\$ 285,065	\$ 1,044,059		\$ 1,329,124	\$ 394,129	\$ 1,070,000		\$ 1,464,129	3.1.1
IV. D. Inspection Services	Provides quality grade standards and up-to-date first-hand market news to the allied industry through a cooperative agreement with the USDA; provides grading and inspecting of poultry products and fruits and vegetables.		\$ 2,010,602	\$ 3,170	\$ 2,013,772		\$ 2,201,302		\$ 2,201,302	2.1.1
IV. E. Market Bulletin	Publishes the Market Bulletin which is designed as a vehicle for farmers and non-farmers to buy and sell agricultural and agricultural-related items, a resource for economic stability especially in rural areas.		\$ 86,986		\$ 86,986		\$ 87,500		\$ 87,500	3.1.2
V. Fringe Benefits		\$ 1,355,739	\$ 962,775	\$ 233,298	\$ 2,551,812	\$ 1,381,328	\$ 972,150	\$ 233,887	\$ 2,587,365	All
All Other Items	Permanent Improvements		\$ 38,939		\$ 38,939		\$ 750,372		\$ 750,372	All
	Certified SC	\$ 37,900			\$ 37,900	\$ 216,794			\$ 216,794	3.1.1, 3.1.3
	Laboratory Equipment		\$ 64,276		\$ 64,276	\$ 22,643	\$ 43,090		\$ 65,733	2.1.3, 2.2.2, 2.2.3
	Agribusiness Grants	\$ 1,261,665			\$ 1,261,665	\$ 3,834,189			\$ 3,834,189	3.1.1, 3.2.1, 3.2.2
	ACRE	\$ 1,096,622			\$ 1,096,622	\$ 1,250,000			\$ 1,250,000	3.1.1, 3.2.1
					\$ -				\$ -	
		\$ 11,732,013.00	\$ 6,743,690.00	\$ 3,204,046.00	\$ 21,679,749	\$ 15,941,169	\$ 9,982,544	\$ 4,252,517	\$ 30,176,230	

Agency Name: DEPARTMENT OF AGRICULTURE

Fiscal Year 2018-2019
Accountability Report

Agency Code: P160 Section: 044

Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
1	46-3-10	State	Statute	Establishes duties of Department-The Department of Agriculture shall execute the laws of this State pertaining to agriculture except such laws as specifically designated for execution by others.	Yes	No		
2	46-3-20	State	Statute	Establishes SCDA's authority to issue food manufacturers, processors, and packers permits.	Yes	Yes	Other service or product our agency must/may provide	Permits for food manufacturers, processors, and packers.
3	46-3-25	State	Statute	Establishes a program within SCDA to foster relationships between S.C. farms, school districts, and other institutions and to provide them with fresh and minimally processed foods for consumption by students.	Yes	Yes	Other service or product our agency must/may provide	Program within SCDA to foster relationships between S.C. farms, school districts, and other institutions and to provide them with fresh and minimally processed foods for consumption by students.
4	46-3-30	State	Statute	Establishes qualifications of the Commissioner of Agriculture.	Yes	Yes	Other service or product our agency must/may provide	Qualified Commissioner of Agriculture
5	46-3-40	State	Statute	Establishes election process for the Commissioner of Agriculture.	No	Yes	Other service or product our agency must/may provide	Duly Elected Commissioner of Agriculture
6	46-3-50	State	Statute	Establishes the bond of the Commissioner of Agriculture.	No	Yes	Other service or product our agency must/may provide	Bond for Commissioner of Agriculture
7	46-3-60	State	Statute	Allows for the appointment of a clerk by the Commissioner.	No	Yes	Other service or product our agency must/may provide	Clerk for Commissioner of Agriculture
8	46-3-80	State	Statute	Establishes duties of the Commissioner-promotion of agriculture; establish a land registry	Yes	Yes	Other service or product our agency must/may provide	Promotion of agriculture and cattle raising and establishment and maintenance of a land registry
9	46-3-90	State	Statute	Establishes the Commissioner's authority to regulate the sale of marl or ground limestone.	Yes	Yes	Other service or product our agency must/may provide	Regulation of the sale of marl or ground limestone
10	46-3-100	State	Statute	Establishes the Commissioner's authority to regulate the sale of inoculating material.	Yes	Yes	Other service or product our agency must/may provide	Regulation of the sale of inoculating material
11	46-3-110	State	Statute	Establishes the disposition of moneys derived from sale of inoculating material.	Yes	Yes	Other service or product our agency must/may provide	Disposition of moneys derived from sale of inoculating material
12	46-3-120	State	Statute	Establishes that other Departments and agencies shall furnish information to the Commissioner as necessary.	Yes	Yes	Other service or product our agency must/may provide	Request information from other agencies
13	46-3-130	State	Statute	Establishes the authority of SCDA to enter into contracts or agreements with any State agency.	Yes	No		
14	46-3-140	State	Statute	Establishes the requirement of an annual report of SCDA's work.	Yes	Yes	Report our agency must/may provide	
15	46-3-145	State	Statute	Establishes the definition of "beneficiary class" and SCDA's involvement with loan programs.	Yes	Yes	Other service or product our agency must/may provide	Participate in and cooperate with programs which may make loans to farmers of the beneficiary class
16	46-3-160	State	Statute	Establishes the Commissioner's authority to enter into agreements with the U.S. government for the conduct of aquatic plant control projects.	Yes	No	Other service or product our agency must/may provide	May enter into agreements with the U.S. government for the conduct of aquatic plant control projects.
17	46-3-170	State	Statute	Establishes that the Commissioner may sue or be sued.	Yes	No	Other service or product our agency must/may provide	Commissioner may sue or be sued.
18	46-3-175	State	Statute	Establishes the authority of SCDA to issue agribusiness licenses.	Yes	Yes	Other service or product our agency must/may provide	SCDA to issue agribusiness licenses.
19	46-3-180	State	Statute	Establishes the authority of the Commissioner to revoke registrations or licenses.	Yes	Yes	Other service or product our agency must/may provide	May revoke registrations or licenses.
20	46-3-190	State	Statute	Establishes that a hearing must occur before a license is revoked.	Yes	Yes	Other service or product our agency must/may provide	Must conduct a hearing before a license is revoked.
21	46-3-200	State	Statute	Establishes the procedural powers of the Commissioner at license revocation hearing.	Yes	Yes	Other service or product our agency must/may provide	Must follow procedural powers of the Commissioner at license revocation hearing.
22	46-3-210	State	Statute	Establishes the bond to stay revocation.	Yes	Yes	Other service or product our agency must/may provide	Bond to stay revocation.
23	46-3-220	State	Statute	Establishes the appeals process for revocation of registrations or licenses.	Yes	Yes	Other service or product our agency must/may provide	Provide appeals process for revocation of licenses.
24	46-3-230	State	Statute	Establishes release of certain items from restraining orders.	Yes	Yes	Other service or product our agency must/may provide	Commissioner may release any such item upon compliance with, and payment of, all costs or expenses incurred in any proceeding pursuant to such order.

25	46-3-240	State	Statute	Establishes the authority of the Commissioner and inspectors to enforce regulations relating to food and drugs.	Yes	Yes	Other service or product our agency must/may provide	Commissioner and inspectors to enforce regulations relating to food and drugs.
26	46-3-260	State	Statute	Establishes the South Carolina Renewable Energy Infrastructure Development Fund and gives SCDA authority to prescribe procedures, as necessary, to execute related provisions.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
27	46-3-270	State	Statute	Establishes the authority of SCDA to waive the remittance of indirect cost recoveries for the Specialty Crop Grant.	Yes	Yes	Other service or product our agency must/may provide	The Department of Agriculture may waive the remittance of indirect cost recoveries for the Specialty Crop Grant
28	46-3-280	State	Statute	Establishes a program to integrate veterans into the field of agriculture and support veterans currently working in agriculture.	Yes	Yes	Other service or product our agency must/may provide	Establish a program to integrate veterans into the field of agriculture and support veterans currently working in agriculture.
29	46-15-10	State	Statute	Establishes the general duties of SCDA.	Yes	Yes	Other service or product our agency must/may provide	Implementation of the Provisions of S.C. Code 46-15-10 et. Seq
30	46-15-20	State	Statute	Establishes the general powers of SCDA.	Yes	Yes	Other service or product our agency must/may provide	Perform powers associated to agricultural marketing
31	46-15-21	State	Statute	Abolishes the State Agricultural Marketing Commission.	Yes	Yes	Other service or product our agency must/may provide	Perform duties of the State Agricultural Marketing Commission
32	46-15-30	State	Statute	Establishes that any rules and regulations must be filed with the Secretary of State.	Yes	Yes	Other service or product our agency must/may provide	File rules and regulations with the Secretary of State
33	46-15-40	State	Statute	Establishes that inspection, grading, and buyers' services shall be made available to private markets at reasonable charges.	Yes	Yes	Other service or product our agency must/may provide	Make inspection, grading, and buyers' services available to private markets at reasonable charges.
34	46-15-50	State	Statute	Establishes that SCDA must keep markets' records.	Yes	Yes	Other service or product our agency must/may provide	Keep Market records
35	46-15-60	State	Statute	Establishes that funds from the operation of the wholesale farmers' markets must be deposited monthly with the State Treasurer.	Yes	Yes	Distribute funding to another entity	
36	46-15-70	State	Statute	Establishes the Agricultural Marketing Advisory Council with the Commissioner as chairman.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
37	46-15-80	State	Statute	Establishes meetings and compensation of the Agricultural Marketing Advisory Council.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
38	46-15-90	State	Statute	Establishes duties of the Agricultural Marketing Advisory Council.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
39	46-17-340	State	Statute	Establishes that SCDA shall provide administrative support to S.C. Commodity Boards and Associations.	Yes	Yes	Other service or product our agency must/may provide	Pay Department expenses with funds appropriated by law and not assessments
40	46-19-20	State	Statute	Establishes that the Department shall investigate and consider all petitions for local marketing authorities	Yes	Yes	Other service or product our agency must/may provide	Investigate and consider all petitions for local marketing authorities
41	46-19-40	State	Statute	Establishes that SCDA shall approve, assist, and supervise local marketing authorities.	Yes	Yes	Other service or product our agency must/may provide	Shall approve, assist, and supervise local marketing authorities.
42	46-19-210	State	Statute	Establishes the authority of the Commissioner to establish and supervise the Roadside Market Incentive Program.	Yes	Yes	Other service or product our agency must/may provide	Establish and supervise the Roadside Market Incentive Program.
43	46-19-220	State	Statute	Establishes the authority of the Commissioner to prescribe standards for participating in the Roadside Market Incentive Program.	Yes	Yes	Other service or product our agency must/may provide	Prescribe standards for participating in the Roadside Market Incentive Program.
44	46-19-230	State	Statute	Establishes the application process for the Roadside Market Incentive Program.	Yes	Yes	Other service or product our agency must/may provide	Establish the application process for the Roadside Market Incentive Program.
45	46-19-240	State	Statute	Establishes the Commissioner's authority to make signs for the Roadside Market Incentive Program.	Yes	Yes	Other service or product our agency must/may provide	Make signs for the Roadside Market Incentive Program.
46	46-19-250	State	Statute	Establishes periodic inspections of approved roadside markets.	Yes	Yes	Other service or product our agency must/may provide	Conduct periodic inspections of approved roadside markets.
47	46-19-260	State	Statute	Establishes notice and hearing on disapproved market application.	Yes	Yes	Other service or product our agency must/may provide	Conduct hearings on disapproved market application.
48	46-19-270	State	Statute	Establishes penalty for displaying an unauthorized market sign.	Yes	Yes	Other service or product our agency must/may provide	Implement penalty for displaying an unauthorized market sign.
49	46-19-280	State	Statute	Establishes transfer of market signs.	Yes	Yes	Other service or product our agency must/may provide	Oversee transfer of market signs.
50	46-19-290	State	Statute	Establishes the authority of the Commissioner to expend funds for the promotion and expansion of agricultural products.	Yes	Yes	Other service or product our agency must/may provide	Expend funds for the promotion and expansion of agricultural products.

51	46-19-300	State	Statute	Establishes the authority of the Commissioner to adopt rules to implement the Roadside Market Incentive Program.	Yes	Yes	Other service or product our agency must/may provide	Adopt rules to implement the Roadside Market Incentive Program.
52	46-19-310	State	Statute	Establishes the authority of the Commissioner to apply for an injunction.	Yes	Yes	Other service or product our agency must/may provide	Apply for an injunction.
53	46-21-25	State	Statute	Establishes the authority of SCDA to enforce state seed law.	Yes	Yes	Other service or product our agency must/may provide	Enforce state seed law.
54	46-21-35	State	Statute	Establishes the SCDA seed laboratory.	Yes	Yes	Other service or product our agency must/may provide	Establish Seed Laboratory
55	46-21-45	State	Statute	Establishes that before selling, distributing for sale, offering for sale, exposing for sale, handling for sale, or soliciting orders for the purchase of agricultural, vegetable, or flower seed, or mixture thereof, a person shall first register each place of business in this State with the Department of Agriculture	Yes	Yes	Other service or product our agency must/may provide	Establish Seed License
56	46-27-60	State	Statute	Establishes that the Commissioner may prescribe other standard bag or package weights for commerical feed	Yes	Yes	Other service or product our agency must/may provide	Prescribe other standard bag or package weights for commerical feed
57	46-27-70	State	Statute	Establishes the Commissioner shall from time to time prescribe and publish regulations for carrying out the provisions of Articles 1 to 9 of the Commerical Feed Act.	Yes	Yes	Other service or product our agency must/may provide	Prescribe and publish regulations for carrying out the provisions of Articles 1 to 9 of the Commerical Feed Act.
58	46-27-80	State	Statute	Establishes the Commissioner may prescribe regulations governing the grading of any and all commercial feeds	Yes	Yes	Other service or product our agency must/may provide	Prescribe regulations governing the grading of any and all commercial feeds
59	46-27-210	State	Statute	Establishes registration of commercial feeds	Yes	Yes	Other service or product our agency must/may provide	Registration of commercial feeds
60	46-27-310	State	Statute	Establishes labeing of commerical feeds	Yes	Yes	Other service or product our agency must/may provide	Enforce labeling requirement of commmercial feeds
61	46-27-410	State	Statute	Establishes the authority of SCDA to inspect and take feed samples.	Yes	Yes	Other service or product our agency must/may provide	Inspect and take feed samples.
62	46-27-610	State	Statute	Establishes the authority of Commissioner to suspend sales of feed	Yes	Yes	Other service or product our agency must/may provide	Suspend sales of feed
63	46-30-270	State	Statute	Establishes the Department my provide administrative assistance to the Tobacco Board	Yes	Yes	Other service or product our agency must/may provide	Provide administrative assistance to the Tobacco Board
64	46-40-10	State	Statute	Establishes the SC Grain Dealers Guaranty Fund.	Yes	Yes	Other service or product our agency must/may provide	Operate SC Grain Dealers Guaranty Fund
65	46-41-40	State	Statute	Establishes the authority of SCDA to issue agricultural dealers and handlers licenses.	Yes	Yes	Other service or product our agency must/may provide	Issue agricultural dealers and handlers licenses.
66	46-42-10	State	Statute	Establishes the authority of SCDA to sample, grade, and inspect grain and oilseeds.	Yes	Yes	Other service or product our agency must/may provide	Sample, grade, and inspect grain and oilseeds.
67	46-51-10	State	Statute	Establishes the Aquaculture Permit Assistance Office within SCDA.	Yes	Yes	Other service or product our agency must/may provide	Operate Aquaculture Permit Assistance Office within SCDA.
68	39-9-68	State	Statute	Charges SCDA Consumer Services Division with performing weights and measures functions.	Yes	Yes	Other service or product our agency must/may provide	Perform weights and measures functions.
69	39-9-70	State	Statute	Charges the Commissioner of Agriculture with maintaining and enforcing weights and measures inspections and standards.	Yes	Yes	Other service or product our agency must/may provide	Maintain and enforce weights and measures inspections and standards.
70	46-55-10	State	Statute	Charges the Department with implementation and oversight of the Hemp Farming Program	Yes	Yes	Other service or product our agency must/may provide	Implementation and oversight of the Hemp Farming Program
71	44.1	State	Proviso	Establishes the authority of SCDA to charge a yearly subscription for the Market Bulletin.	Yes	Yes	Other service or product our agency must/may provide	charge a yearly subscription for the Market Bulletin.
72	44.2	State	Proviso	Establishes fruit/vegetable inspectors subsistence.	Yes	Yes	Other service or product our agency must/may provide	Establish fruit/vegetable inspectors subsistence.
73	44.3	State	Proviso	Establishes SCDA use of the Warehouse Receipts Guaranty Fund.	Yes	Yes	Other service or product our agency must/may provide	Retain and expend fifty thousand dollars from the Warehouse Receipts Guaranty Fund
74	44.4	State	Proviso	Establishes a weights and measures registration fee.	Yes	Yes	Other service or product our agency must/may provide	May charge a weights and measures fee
75	44.5	State	Proviso	Establishes the authority of SCDA to retain revenues associated with the sale of its property.	Yes	Yes	Other service or product our agency must/may provide	May retain revenues associated with the sale of the property
76	44.7	State	Proviso	Establishes the authority of SCDA to charge for export certification.	Yes	Yes	Other service or product our agency must/may provide	May charge for registration of feed labels.
77	44.8	State	Proviso	Establishes the authority of SCDA to charge for registration of feed labels.	Yes	Yes	Other service or product our agency must/may provide	May charge for registration of feed labels.
78	5-190	State	Regulation	State Farmers Markets; rules and regulations	Yes	Yes	Other service or product our agency must/may provide	Regulate State Farmers Markets

79	5-581	State	Regulation	Dealers and handlers of agricultural products	Yes	Yes	Other service or product our agency must/may provide	Regulate dealers and handlers
80	46-21-1010	State	Statute	Seed Arbitration claims notice and effect of arbitration	Yes	Yes	Other service or product our agency must/may provide	Implement seed arbitration
81	46-21-1020	State	Statute	Appointment of arbitration committee; procedures	Yes	Yes	Other service or product our agency must/may provide	Appointment of arbitration committee
82	46-1-160	State		Establishes the SC Farm Aid Fund and tasks SCDA with administering the fund	Yes	Yes	Other service or product our agency must/may provide	Administer SC Farm Aid Fund
83	46-55-20	State	Statute	Creation of the South Carolina Industrial Hemp Program	Yes	Yes	Other service or product our agency must/may provide	Administer SC Industrial Hemp Program
84	5-200	State	Regulation	Commercial feeding stuffs	Yes	Yes	Other service or product our agency must/may provide	Regulate Commercial feeding stuffs
85	5-201	State	Regulation	Adulteration of commercial feeding stuffs	Yes	Yes	Other service or product our agency must/may provide	Regulate Commercial feeding stuffs
86	5-202	State	Regulation	Misbranding of Commercial Feeding Stuffs	Yes	Yes	Other service or product our agency must/may provide	Regulate Commercial feeding stuffs
87	5-203	State	Regulation	Labeling of Commercial Feeding Stuffs	Yes	Yes	Other service or product our agency must/may provide	Regulate Commercial feeding stuffs
88	5-204	State	Regulation	Ingredients Statement of Commercial Feeding Stuffs	Yes	Yes	Other service or product our agency must/may provide	Regulate Commercial feeding stuffs
89	5-205	State	Regulation	Additive Statement of Commercial Feeding Stuffs	Yes	Yes	Other service or product our agency must/may provide	Regulate Commercial feeding stuffs
90	5-206	State	Regulation	Registration of Commercial Feeding Stuffs	Yes	Yes	Other service or product our agency must/may provide	Regulate Commercial feeding stuffs
91	5-207	State	Regulation	General Regulations of Commercial Feeding Stuffs	Yes	Yes	Other service or product our agency must/may provide	Regulate Commercial feeding stuffs
92	5-210	State	Regulation	Egg Producers Defined	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
93	5-211	State	Regulation	Egg Transfer of Eggs	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
94	5-212	State	Regulation	Egg Records;[Wholesalers.]	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
95	5-213	State	Regulation	Egg Records;[Retailers.]	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
96	5-214	State	Regulation	Egg Access to Inspect Stocks and Records	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
97	5-215	State	Regulation	Egg Standards Versus Grades	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
98	5-216	State	Regulation	Egg Weight of Eggs	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
99	5-217	State	Regulation	Eggs Must be Designated	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
100	5-218	State	Regulation	South Carolina Standards for Quality of Individual Shell Eggs	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
101	5-223	State	Regulation	Egg General Terms	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
102	5-224	State	Regulation	South Carolina Consumer Grades for Shell Eggs	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
103	5-225	State	Regulation	Egg [Placards.]	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
104	5-226	State	Regulation	Egg Packing, Marketing and Labeling	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
105	5-227	State	Regulation	Egg Packing Material	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
106	5-228	State	Regulation	Egg Cartons	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging

107	5-229	State	Regulation	Egg Seal	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
108	5-230	State	Regulation	Advertising Eggs	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
109	5-231	State	Regulation	Inedible Eggs	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
110	5-232	State	Regulation	Egg Refrigeration at Wholesale and Retail Levels	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
112	5-234	State	Regulation	Egg [Representative Samples for Grading Purposes.]	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
113	5-235	State	Regulation	Egg License Renewal	Yes	Yes	Other service or product our agency must/may provide	Regulate Egg grading and packaging
114	5-300	State	Regulation	Food: Labeling-Misbranding	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
115	5-301	State	Regulation	Food in Package Form Labeling: Identity	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
116	5-302	State	Regulation	Food [Compliance with Labeling Requirement.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
117	5-303	State	Regulation	Food Labeling; Name and Place of Business of Manufacturer, Packer or Distributor	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
118	5-304	State	Regulation	Food: Labeling; Prominence of Required Statements	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
119	5-305	State	Regulation	Food [Insufficiency of Label Space.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
120	5-306	State	Regulation	Food [Language of Lable.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
121	5-307	State	Regulation	Food: Labeling, Designation of Ingredients	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
122	5-308	State	Regulation	Food [Designation of Spices, Flavorings and Coloring.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
123	5-309	State	Regulation	Food [Designation if Both a Spice and Coloring or Flavoring and Coloring.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
124	5-310	State	Regulation	Food [Fabricated Foods.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
125	5-311	State	Regulation	Food [Assortment Packages.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
126	5-312	State	Regulation	Food [Exemption from Ingredient Listing Requirement.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
127	5-313	State	Regulation	Food [Exemption for Propylene Glycol or Glycerin.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
128	5-314	State	Regulation	Food [Listing Ingredients in Order of Decreasing Predominance.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
129	5-315	State	Regulation	Food Special Dietary Uses	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
130	5-316	State	Regulation	Food Labeling; Number of Servings	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
131	5-317	State	Regulation	Food Labeling; Artificial Flavoring or Coloring, Chemical Preservatives	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
132	5-318	State	Regulation	Food [No Exemption for Unpackaged Food.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
133	5-319	State	Regulation	Food [Where Statement Must Appear.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
134	5-320	State	Regulation	Food [Exemption Due to Unit Size.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
135	5-321	State	Regulation	Food [Exemption from Label Statement.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling

136	5-322	State	Regulation	Food [Exemptions for Fruits and Vegetables.]	Yes	Yes	Other service or product our agency must/may provide	Regulate food labeling
137	5-360	State	Regulation	Cosmetics Definitions	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
138	5-361	State	Regulation	Cosmetics Permits	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
139	5-362	State	Regulation	Cosmetics Notification	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
140	5-363	State	Regulation	Cosmetics Records	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
141	5-364	State	Regulation	Movement of Seized Foods and Cosmetics	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
142	5-365	State	Regulation	Cosmetics Labeling and Relabeling	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
143	5-366	State	Regulation	Cosmetics Building Exterior and Grounds	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
144	5-367	State	Regulation	Cosmetics Building Construction	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
145	5-368	State	Regulation	Cosmetics Physical Layout Requirements	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
146	5-369	State	Regulation	Cosmetics Sanitation Requirements for Receiving, Reconditioning and Storage Areas	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
147	5-370	State	Regulation	Cosmetics General Requirements for Sales Areas	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
148	5-371	State	Regulation	Cosmetics Waste Disposal	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
149	5-372	State	Regulation	Cosmetics Rodents, Insects and Other Vermin	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
150	5-373	State	Regulation	Cosmetics Miscellaneous	Yes	Yes	Other service or product our agency must/may provide	Regulate salvage operations dealing in food and cosmetics
151	5-420	State	Regulation	Livestock sales licenses	Yes	Yes	Other service or product our agency must/may provide	Regulate livestock sales licenses
152	5-421	State	Regulation	Livestock Sales Display of License	Yes	Yes	Other service or product our agency must/may provide	Regulate livestock sales licenses
153	5-422	State	Regulation	Livestock Sales Records Required	Yes	Yes	Other service or product our agency must/may provide	Regulate livestock sales licenses
154	5-423	State	Regulation	Livestock Sales Prompt Payment	Yes	Yes	Other service or product our agency must/may provide	Regulate livestock sales licenses
155	5-424	State	Regulation	Livestock Sales Dissemination of News of Financial Irresponsibility	Yes	Yes	Other service or product our agency must/may provide	Regulate livestock sales licenses
156	5-425	State	Regulation	Livestock Sales Penalties	Yes	Yes	Other service or product our agency must/may provide	Regulate livestock sales licenses
157	5-426	State	Regulation	Livestock Sales Injunction Issuance	Yes	Yes	Other service or product our agency must/may provide	Regulate livestock sales licenses
158	5-440	State	Regulation	Petroleum Products Registering of Gasoline	Yes	Yes	Other service or product our agency must/may provide	Regulate petroleum products
159	5-444	State	Regulation	Petroleum Products Definitions	Yes	Yes	Other service or product our agency must/may provide	Regulate petroleum products
160	5-445	State	Regulation	Petroleum Products Standard Fuel Specifications	Yes	Yes	Other service or product our agency must/may provide	Regulate petroleum products
161	5-446	State	Regulation	Petroleum Products Classification and Method of Sale of Petroleum Products	Yes	Yes	Other service or product our agency must/may provide	Regulate petroleum products
162	5-447	State	Regulation	Petroleum Products Retail Storage Tanks	Yes	Yes	Other service or product our agency must/may provide	Regulate petroleum products
163	5-448	State	Regulation	Petroleum Products Condemned Product	Yes	Yes	Other service or product our agency must/may provide	Regulate petroleum products

164	5-449	State	Regulation	Petroleum Products Registration & Test Methods	Yes	Yes	Other service or product our agency must/may provide	Regulate petroleum products
165	5-450	State	Regulation	The Roadside Market Incentive Program Scope and Administration of Program	Yes	Yes	Other service or product our agency must/may provide	Regulate the Roadside Market Incentive Program
166	5-451	State	Regulation	The Roadside Market Incentive Program Roadside Market	Yes	Yes	Other service or product our agency must/may provide	Regulate the Roadside Market Incentive Program
167	5-452	State	Regulation	The Roadside Market Incentive Program Applications	Yes	Yes	Other service or product our agency must/may provide	Regulate the Roadside Market Incentive Program
168	5-453	State	Regulation	The Roadside Market Incentive Program Signs	Yes	Yes	Other service or product our agency must/may provide	Regulate the Roadside Market Incentive Program
169	5-454	State	Regulation	The Roadside Market Incentive Program Market Design	Yes	Yes	Other service or product our agency must/may provide	Regulate the Roadside Market Incentive Program
170	5-455	State	Regulation	The Roadside Market Incentive Program Location	Yes	Yes	Other service or product our agency must/may provide	Regulate the Roadside Market Incentive Program
171	5-456	State	Regulation	The Roadside Market Incentive Program Sanitation and Cleanliness Standards	Yes	Yes	Other service or product our agency must/may provide	Regulate the Roadside Market Incentive Program
172	5-457	State	Regulation	The Roadside Market Incentive Program Product Quality	Yes	Yes	Other service or product our agency must/may provide	Regulate the Roadside Market Incentive Program
173	5-458	State	Regulation	The Roadside Market Incentive Program Fair and Honest Marketing Practices	Yes	Yes	Other service or product our agency must/may provide	Regulate the Roadside Market Incentive Program
174	5-459	State	Regulation	The Roadside Market Incentive Program Effect of Violations of These Rules and Regulations	Yes	Yes	Other service or product our agency must/may provide	Regulate the Roadside Market Incentive Program
175	5-459.1	State	Regulation	Agreement Between South Carolina Department of Agriculture Roadside Market Incentive Program and its Members	Yes	Yes	Other service or product our agency must/may provide	Regulate the Roadside Market Incentive Program
176	5-460	State	Regulation	Standard for Agricultural Seeds	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
177	5-461	State	Regulation	Seeds Exception	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
178	5-462	State	Regulation	Seeds Noxious Weeds	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
179	5-463	State	Regulation	Prohibited Seeds	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
180	5-464	State	Regulation	Standard Germination for Vegetable Seeds	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
181	5-465	State	Regulation	Seeds Tolerances	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
182	5-466	State	Regulation	Seeds Labeling	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
183	5-467	State	Regulation	Labeling of Seed Corn	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
184	5-468	State	Regulation	Seeds Inconsistent Statements	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
185	5-469	State	Regulation	Seeds Advertisement	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
186	5-470	State	Regulation	Seed for Cleaning or Processing	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
187	5-471	State	Regulation	Certified Seed	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
188	5-472	State	Regulation	Seeds Mixtures	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
189	5-473	State	Regulation	Seeds Origin	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
190	5-474	State	Regulation	Seeds Date of Test	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
191	5-475	State	Regulation	Seeds Method of Testing	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds

192	5-476	State	Regulation	Seeds Sampling	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
193	5-477	State	Regulation	Seeds Size of Sample	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
194	5-478	State	Regulation	Seeds Variety	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
195	5-479	State	Regulation	Seeds Information on Tags	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
196	5-480	State	Regulation	Seed in Hermetically Sealed Containers	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
197	5-481	State	Regulation	Treated Seeds	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
198	5-482	State	Regulation	Seeds Fees and Services	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
199	5-483	State	Regulation	Seeds Flower Standards	Yes	Yes	Other service or product our agency must/may provide	Regulate Seeds
200	5-490	State	Regulation	Warehouse System Definitions	Yes	Yes	Other service or product our agency must/may provide	Regulate Warehouse system
201	5-491	State	Regulation	Warehouse System Inspectors, Warehousemen	Yes	Yes	Other service or product our agency must/may provide	Regulate Warehouse system
202	5-492	State	Regulation	Warehouses	Yes	Yes	Other service or product our agency must/may provide	Regulate Warehouse system
203	5-493	State	Regulation	Warehouse Receipts	Yes	Yes	Other service or product our agency must/may provide	Regulate Warehouse system
204	5-494	State	Regulation	Warehouse Scale Tickets	Yes	Yes	Other service or product our agency must/may provide	Regulate Warehouse system
205	5-495	State	Regulation	Warehouse Daily Records	Yes	Yes	Other service or product our agency must/may provide	Regulate Warehouse system
206	5-496	State	Regulation	Warehouse General	Yes	Yes	Other service or product our agency must/may provide	Regulate Warehouse system
207	5-497	State	Regulation	Warehouse Procedures for Filing Claims	Yes	Yes	Other service or product our agency must/may provide	Regulate Warehouse system
208	5-500	State	Regulation	Weights and Measures Standard Weights of Commodities	Yes	Yes	Other service or product our agency must/may provide	Regulate weights and measures
209	5-571	State	Regulation	Weights and Measures Prohibit Acts and Exemptions	Yes	Yes	Other service or product our agency must/may provide	Regulate weights and measures
210	5-572	State	Regulation	Weights and Measures Definition of Director	Yes	Yes	Other service or product our agency must/may provide	Regulate weights and measures
211	5-610	State	Regulation	Milk Producer Tax Credit Definitions	Yes	Yes	Other service or product our agency must/may provide	Regulate milk producer tax credit
212	5-611	State	Regulation	Milk Producer Tax Credit Production Price	Yes	Yes	Other service or product our agency must/may provide	Regulate milk producer tax credit
213	5-612	State	Regulation	Milk Producer Tax Credit Annual Milk Production Certification	Yes	Yes	Other service or product our agency must/may provide	Regulate milk producer tax credit
214	5-613	State	Regulation	Milk Producer Tax Credit Disputes Regarding Milk Producer Tax Credit Qualification	Yes	Yes	Other service or product our agency must/may provide	Regulate milk producer tax credit
215	46-17-10	State	Statute	Agriculture Commodities Marketing	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
216	§ 46-17-20	State	Statute	Agricultural Commodities Marketing Declaration of Purpose	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
217	§ 46-17-30	State	Statute	Agricultural Commodities Marketing Declaration of Policy	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
218	§ 46-17-40	State	Statute	Agricultural Commodities Marketing Definitions	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
219	§ 46-17-50	State	Statute	Agricultural Commodities Marketing Enforcement and Administration of Chapter; When Commission Shall Issue, Amend, or Terminate marketing Agreements or Orders	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing

220	§ 46-17-60	State	Statute	Agricultural Commodities Marketing Proposals; Records to be kept by Commission	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
221	§ 46-17-70	State	Statute	Agricultural Commodities Marketing When Notice, Hearing, and Referendum are Required; Costs	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
222	§ 46-17-80	State	Statute	Agricultural Commodities Marketing How Notice of Hearing is Given	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
223	§ 46-17-90	State	Statute	Agricultural Commodities Marketing Conduct of Hearing	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
224	§ 46-17-100	State	Statute	Agricultural Commodities Marketing Findings and Preliminary Decision of Commission	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
225	§ 46-17-110	State	Statute	Agricultural Commodities Marketing Filing of Objections; Final Decision	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
226	§ 46-17-120	State	Statute	Agricultural Commodities Marketing Requirements for Preliminary and Final Decisions; Notice of Final Decision; Final Decision Denying Proposal	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
227	§ 46-17-130	State	Statute	Agricultural Commodities Marketing Assent to Marketing Agreements or Amendments; When agreements or Amendments may be Enforced; When Agreements are Deemed Issued	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
228	§ 46-17-140	State	Statute	Agricultural Commodities Marketing Referendum to Determine Assent to Marketing Order	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
229	§ 46-17-150	State	Statute	Agricultural Commodities Marketing When Marketing Order Shall Have Effect of Law; Effect of Defeat of Order at Referendum	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
230	§ 46-17-160	State	Statute	Agricultural Commodities Marketing When Commission May Amend or Suspend Agreement or Order	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
231	§ 46-17-170	State	Statute	Agricultural Commodities Marketing Producers and Handlers to Furnish Certain Information; Lists of Producers and Handlers; use of Information	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
232	§ 46-17-180	State	Statute	Agricultural Commodities Marketing Agreements and Orders Administered by Commission with Advice and Approval of Commodity Board; Employment of Additional Personnel	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
233	§ 46-17-190	State	Statute	Agricultural Commodities Marketing Establishment of Commodity Boards	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
234	§ 46-17-200	State	Statute	Agricultural Commodities Marketing Qualifications of Board Members	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
235	§ 46-17-210	State	Statute	Agricultural Commodities Marketing Terms of Office, Election, or Appointment of Board Members	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
236	§ 46-17-220	State	Statute	Agricultural Commodities Marketing Nomination of Candidates for Boards	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
237	§ 46-17-230	State	Statute	Agricultural Commodities Marketing Vacancies on Boards; Quorum	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
238	§ 46-17-240	State	Statute	Agricultural Commodities Marketing Compensation and Expenses of Board Members	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
239	§ 46-17-250	State	Statute	Agricultural Commodities Marketing Boards may Appoint or Utilize Committees and Other Advisers	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
240	§ 46-17-260	State	Statute	Agricultural Commodities Marketing Powers and Boards Generally; Commission to Certify Status and Changes in Membership; Marketing Orders and Agreements, Bylaws, Rules, and Regulations Filed with Secretary of State	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
241	§ 46-17-270	State	Statute	Agricultural Commodities Marketing Powers and Duties of Boards Enumerated	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
242	§ 46-17-280	State	Statute	Agricultural Commodities Marketing Commission to Approve or Disapprove Actions of Boards	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
243	§ 46-17-290	State	Statute	Agricultural Commodities Marketing Purpose of Agreement or Order and Power to be Exercised Stated	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
244	§ 46-17-300	State	Statute	Agricultural Commodities Marketing Area of Application of Agreement or Order to be Defined	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
245	§ 46-17-310	State	Statute	Agricultural Commodities Marketing Levy of Assessments; Maximum Total Annual Assessment	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
246	§ 46-17-320	State	Statute	Agricultural Commodities Marketing Levy of Assessments; Per Unit Rate	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
247	§ 46-17-330	State	Statute	Agricultural Commodities Marketing Levy of Assessments; Payment and Collection	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing

248	§ 46-17-340	State	Statute	Agricultural Commodities Marketing Disposition of Moneys Collected Under Agreement or Order; Expenditures	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
249	§ 46-17-350	State	Statute	Agricultural Commodities Marketing Refunds	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
250	§ 46-17-360	State	Statute	Agricultural Commodities Marketing Assessments Constitute Personal Debts; Enforcement	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
251	§ 46-17-370	State	Statute	Agricultural Commodities Marketing Deposits and Disbursements	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
252	§ 46-17-380	State	Statute	Agricultural Commodities Marketing Records, Audits, and Financial Statements	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
253	§ 46-17-390	State	Statute	Agricultural Commodities Marketing Bonds of Administrators, Administrative Boards, and Employees	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
254	§ 46-17-400	State	Statute	Agricultural Commodities Marketing Violations	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
255	§ 46-17-410	State	Statute	Agricultural Commodities Marketing Jurisdiction of Courts; Action for Specific Performance or Injunction	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
256	§ 46-17-420	State	Statute	Agricultural Commodities Marketing Enforcement of Chapter by Attorney General	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
257	§ 46-17-430	State	Statute	Agricultural Commodities Marketing Remedies are Additional	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
258	§ 46-17-440	State	Statute	Agricultural Commodities Marketing Cooperation with other States and with United States	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
259	§ 46-17-450	State	Statute	Agricultural Commodities Marketing Prices Shall not be Established in Violation of State or Federal Laws	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
260	§ 46-17-460	State	Statute	Agricultural Commodities Marketing Penalty	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
261	§ 46-17-470	State	Statute	Agricultural Commodities Marketing Liability of Members of Commission, Board Members, and Employees	Yes	Yes	Other service or product our agency must/may provide	Establish commodities marketing
262	39-26-10	State	Statute	Enacts the Produce Safety Act and gives authority to SCDA to enforce applicable food safety standards	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
263	§ 39-26-20	State	Statute	Produce Safety Act Definitions	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
264	§ 39-26-30	State	Statute	Produce Safety Act Covered Produce; Definition; Exemption	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
265	§ 39-26-40	State	Statute	Produce Safety Act Covered Farm; Qualified Exemption	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
266	§ 39-26-50	State	Statute	Produce Safety Act Promulgation of Regulations	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
267	§ 39-26-60	State	Statute	Produce Safety Act Enforcement of Chapter	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
268	§ 39-26-70	State	Statute	Produce Safety Act Authorized Seizure of Covered Produce	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
269	§ 39-26-80	State	Statute	Produce Safety Act Authorized Condemnation or Destruction of Covered Produce	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
270	§ 39-26-90	State	Statute	Produce Safety Act Procedure for Condemnation or Destruction	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
271	§ 39-26-100	State	Statute	Produce Safety Act Circuit Court to Render Judgement that Covered Produce be Forfeited; Procedure; Appeals	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
272	§ 39-26-110	State	Statute	Produce Safety Act Violations	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
273	§ 39-26-120	State	Statute	Produce Safety Act Impeding the Commissioner Prohibited	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
274	§ 39-26-130	State	Statute	Produce Safety Act Penalties for Violations of Chapter	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
275	§ 39-26-140	State	Statute	Produce Safety Act Repeal of Chapter Upon the Repeal of 21 C.F.R Part 112	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards

276	§ 39-26-150	State	Statute	Produce Safety Act Exemptions	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
277	§ 39-26-160	State	Statute	Produce Safety Act Repeal of Chapter if Federal Funds not Awarded or Exhausted	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards
278	§ 39-26-170	State	Statute	Produce Safety Act Severability	Yes	Yes	Other service or product our agency must/may provide	Enforce applicable food safety standards

Service/Product Provided to Customers	Customer Segments	<u>Specify only for the following Segments:</u> (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.	Divisions or Major Programs	Description
Agency support services	Executive Branch/State Agencies	N/A	Agency Operations - Administration	Provides agency support services, including: procurement, supply, fleet management, accounting and financial services, information technology, facilities management and other administrative services.
Executive leadership	Executive Branch/State Agencies	N/A	Agency Operations - Office of the Commissioner	This office provides executive leadership, including constituent services, special projects, events briefings, scheduling, and strategic planning.
Personnel management	Executive Branch/State Agencies	N/A	Agency Operations - Human Resources	The Human Resources Department manages personnel matters, including benefits administration, state classification plan, payroll, leave accounting, and staff development. Human Resources also ensures that SCDA personnel practices are compliant with state and federal regulations.
Information technology	Executive Branch/State Agencies	N/A	Agency Operations - Information Technology	IT delivers networking, computing, data management and security services to agency employees and customers. This may be in the form of hardware, software, applications, and device
Customer interface, website, information platform	General Public	Consumers who buy agricultural products, or any product by weight or volume in the state	Agency Operations - Information Technology	IT delivers networking, computing, data management and security services to agency employees and customers. This may be in the form of hardware, software, applications, and device
Gasoline and diesel fuel products inspections and analysis	General Public	All	Consumer Protection - Laboratory Services	Protects consumers from unsafe, ineffective, or fraudulent goods which may be offered for public sale; assures that goods meet acceptable standards of quality; and issues registrations, licenses, and permits to certain businesses (Food Laboratory, Feed Laboratory, Seed Laboratory, Chemical Residue Laboratory, and Petroleum Products Laboratory).
Germination and purity testing	Industry	Agriculture	Consumer Protection - Laboratory Services	Protects consumers from unsafe, ineffective, or fraudulent goods which may be offered for public sale; assures that goods meet acceptable standards of quality; and issues registrations, licenses, and permits to certain businesses (Food Laboratory, Feed Laboratory, Seed Laboratory, Chemical Residue Laboratory, and Petroleum Products Laboratory).
Food sampling and analysis	General Public	All	Consumer Protection - Food & Feed Safety and Compliance and Laboratory Services	Ensures that foods and feeds are manufactured under safe and sanitary conditions through routine surveillance inspections and laboratory analyses.
Chemical and microscopic analyses of feed products	Industry	Agriculture; pet	Consumer Protection - Food & Feed Safety and Compliance and Laboratory Services	Ensures that foods and feeds are manufactured under safe and sanitary conditions through routine surveillance inspections and laboratory analyses.
Weighing and measuring devices inspections	General Public	All	Consumer Protection - Consumer Services	Protects consumers by ensuring that the net content statements on packages and weighing or measuring devices are correct; and that agricultural products are measured accurately for commerce.
Weighing and measuring devices inspections	Industry	SC businesses using commercial scales	Consumer Protection - Consumer Services	Protects consumers by ensuring that the net content statements on packages and weighing or measuring devices are correct; and that agricultural products are measured accurately for commerce.
Public weigh masters	Industry	Weights and measures	Consumer Protection - Consumer Services	Protects consumers by ensuring that the net content statements on packages and weighing or measuring devices are correct; and that agricultural products are measured accurately for commerce.
Bonded dealers and handlers licences	Industry	Agriculture	Consumer Protection - Consumer Services	Protects consumers by ensuring that the net content statements on packages and weighing or measuring devices are correct; and that agricultural products are measured accurately for commerce.
Licensing and bonding of warehouses	Industry	Agriculture	Consumer Protection - Consumer Services	Protects farmers, consumers, and businesses by ensuring warehouses are financially solvent and that receipts are issued against commodity inventory appropriately.
Calibration services	Executive Branch/State Agencies	N/A	Consumer Protection - Metrology	Provides NIST traceable calibrations for mass and volume standards, calibrates equipment for our state inspectors and private scale and pump service companies for the enforcement of weights and measures regulations.
Calibration services	Industry	Any	Consumer Protection - Metrology	Provides NIST traceable calibrations for mass and volume standards, calibrates equipment for our state inspectors and private scale and pump service companies for the enforcement of weights and measures regulations.
A place to buy locally grown produce and specialty products	General Public	All	Agency Operations- State Farmers Markets	The State of South Carolina owns and manages three regional state farmers markets in Columbia, Florence, and Greenville which provides consumers with a wide variety of locally grown produce and specialty products .
A place to sell locally grown produce and specialty products	Industry	Agriculture	Agency Operations - State Farmers Markets	The State of South Carolina owns and manages three regional state farmers markets in Columbia, Florence, and Greenville which provides consumers with a wide variety of locally grown produce and specialty products.
Promotion of SC agricultural products	Industry	Agriculture	External Affairs & Economic Development - Marketing	Maintains and develops broad-based marketing programs that increase consumer awareness and product demand for quality SC agricultural products at local, national, and international levels.
Price, volume, and other agricultural market information	Industry	Agriculture	Consumer Protection - Market News Services	A contract service provided by SCDA to USDA that analyzes and distributes price, volume, and other market information to all segments of the produce, grain, and livestock industries, and to consumers.

Agency Name:

DEPARTMENT OF AGRICULTURE

**Fiscal Year 2018-2019
Accountability Report**

Agency Code and Section:

P160

044

Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
SC Department of Health and Environmental Control (DHEC)	State Government	Farm to School, Local Foods Access, Food Safety, Dairy	1, 2, 3
SC Department of Commerce	State Government	Agribusiness Recruitment and Project Management	3
SC Department of Social Services	State Government	DSS administers Supplemental Nutrition Assistance Program (SNAP); SCDA trains farmers, farmers markets, roadside markets on how to participate in, and accept, SNAP	2, 3
SC Department of Education	State Government	Train cafeteria staff for Farm to School	3
Clemson University PSA	State Government	Agribusiness Research, Food Safety Outreach and Education, Farm to School, Farm to Food Bank, Farm Aid Grant Program, Palmetto Series, Drought response	1, 2, 3
SC State University	State Government	Farmer outreach and education	1, 3
University of South Carolina	State Government	Palmetto Series, Farm to School, Agribusiness Studies	3
SC Department of Parks, Recreation and Tourism (PRT)	State Government	Chef Ambassador Program	3
Governor's Office	State Government	Chef Ambassador Program	3
SC Department of Natural Resources	State Government	Seafood regulatory programs, Regional Licensing Office at the Columbia State Farmers Market	1, 2, 3
SC Department of Administration (Admin)	State Government	SCDA is Division of Technology customer, seeks guidance from Division of Human Resources, purchases and leases vehicles, and leases office space through General Services	1
State Fiscal Accountability Authority (SFAA)	State Government	Procurement Services and Office of State Engineer (Capital Projects)	1
SC Department of Revenue	State Government	Farm Aid Grant Program, Milk Producer's Tax Credit	1, 3
SC Aeronautics Commission	State Government	SCDA inspects fuel pumps at all public airports	2
SC Department of Corrections	State Government	SCDA purchases is a customer for many items, including office equipment, forms, and letterhead	1
USDA National Agricultural Statistics Service (NASS)	Federal Government	NASS is a tenant at the Columbia State Farmers Market; SCDA and NASS have a cooperative agreement	1, 3
USDA Agricultural Marketing Service (AMS)	Federal Government	Cooperative Agreements for Country of Origin Labeling (COOL), Poultry and Egg Grading, Market News, Fruit and Vegetable, Good Agricultural Practices (GAP), National Organic Certification Cost Share Program (NOCCSP), Specialty Crop Block Grant (SCBG), Federal State Marketing Improvement Program (FSMIP)	2, 3
USDA Feed Grain Inspection Service (FGIS)	Federal Government	Export Inspections	2, 3
USDA Food and Nutrition Service (FNS)	Federal Government	Farm to School	3
US Food and Drug Administration (FDA)	Federal Government	Cooperative Agreements for Food and Feed Inspections, Manufactured Foods Regulatory Process Standards (MFRPS), Animal Feed Regulatory Process Standards (AFRPS), Food Safety & Modernization Act (FSMA) Produce Safety Rule	2

Agency Name: DEPARTMENT OF AGRICULTURE

Fiscal Year 2018-2019
Accountability Report

Agency Code: P160 Section: 044

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	Internal Review and Report	Accountability Report	Department of Administration	State	Annually	September 13, 2019	Agency mission; successes; focus areas; recommendations; goals, strategies and performance measures; programming; legal standards; customers; partners; reporting and reviewing	https://www.admin.sc.gov/budget/agency-accountability-reports
2	External Review and Report	Financial Audit	Office of State Auditor	State	Annually	July 1, 2017 to June 30, 2018 (issued June 24, 2019)	Independent Accountant's Report on Applying Agreed-Upon Procedures	https://osa.sc.gov/reports/
3	External Review and Report	Audit of Pork Board Financial Statements	Office of State Auditor	State	Annually	July 1, 2017 to June 30, 2018 (issued September 17, 2019)	Independent audit of commodity board financial statements	https://osa.sc.gov/reports/
4	External Review and Report	Audit of Beef Council Financial Statements	Office of State Auditor	State	Annually	July 1, 2017 to June 30, 2018 (issued September 17, 2019)	Independent audit of commodity board financial statements	https://osa.sc.gov/reports/
5	External Review and Report	Audit of Soybean Board Financial Statements	Office of State Auditor	State	Annually	July 1, 2017 to June 30, 2018 (issued September 17, 2019)	Independent audit of commodity board financial statements	https://osa.sc.gov/reports/
6	External Review and Report	Human Resources Audit	Department of Administration, Division of Human Resources	State	Annually	April 1, 2018 through March 31, 2019 (issued June 5, 2019)	Review of delegated transactions	Request from Department of Administration, Division of Human Resources
7	Internal Review and Report	Report to the General Assembly, Equal Employment Opportunity	South Carolina Human Affairs Commission	State	Annually	November 1, 2018	Shows composition of the agency's workforce (Goal Attainment Affirmative Action)	https://www.schac.sc.gov/sites/default/files/Documents/Technical%20srvc/2019%20Report%20to%20the%20General%20Assembly%20REV.pdf
8	Internal Review and Report	Tort Liability and Job Class Code Employee Count	South Carolina Workers' Compensation Commission	State	Annually	July 1, 2018 through June 30, 2019 (submitted in August 2019)	Employee count by job category and worker's compensation classification code for premium renewal	Contact Workers' Compensation Commission
9	Internal Review and Report	Driver Training Attendance	Department of Administration, State Fleet Management	State	Other	After each class conducted	List of employees that attended and passed driver training	Contact SCDA
10	External Review and Report	OSHA 300	Occupational Safety and Health Administration	Federal	Annually	February 1, 2019	Report of injuries, illnesses and missed working time during the previous calendar year	Contact SCDA
11	Internal Review and Report	Fees and Fines Report	General Assembly	State	Annually	August 31, 2018	Accounting of all fees and fines charged by the agency during the previous fiscal year	https://agriculture.sc.gov
12	Internal Review and Report	Real Property Data Management Report	Department of Administration, Division of Facilities Management and Property Services	State	Annually	August 24, 2018	Detailed inventory and utilization of real property owned by the agency	https://admin.sc.gov/facilitiesmanagementand%20property%20services/real-property
13	Internal Review and Report	Report on Sale of Real Property	General Assembly	State	Annually	August 21, 2018	Notification of the sale of specific state property	Contact SCDA
14	Internal Review and Report	Other Funds Survey	Department of Administration, Executive Budget Office	State	Annually	November 1, 2018	List of agency revenue accounts, generation source, programs supported, legislative authorization, and actual and projected revenue	https://admin.sc.gov/budget
15	Internal Review and Report	Agency Debt Collection Report	Department of Administration, Executive Budget Office	State	Annually	February 28, 2019	Report of outstanding debt	Contact SCDA
16	Internal Review and Report	No More Homeless Pets Program	General Assembly	State	Annually	August 21, 2018	Accounting and summary of reimbursements made through the No More Homeless Pets Program	Contact SCDA
17	Internal Review and Report	Capital Permanent Improvement Plan	Department of Administration, Executive Budget Office	State	Annually	June 15, 2019	A detailed explanation of the agency's planned capital permanent improvement projects for the next five years	https://admin.sc.gov/budget
18	Internal Review and Report	Fleet Survey	Department of Administration, State Fleet Management	State	Annually	June 20, 2019	An evaluation of the agency's fleet vehicle needs for the next fiscal year	Contact SCDA
19	Internal Review and Report	SCDA Chemical Residue State Report	Self-published	State	Annually	August 2, 2019	Summary of activity and results from the prior fiscal year	Contact SCDA
20	Internal Review and Report	Information Technology Data Workbook	Department of Administration, Division of Technology Operations (DTO)	State	Annually	August 3, 2018	Comprehensive summary of all information technology and information security objectives and expenditures for the upcoming fiscal year	Contact DTO
21	Internal Review and Report	Information Security and Privacy Survey	Department of Administration, Division of Information Security (DIS)	State	Annually	August 3, 2018	Annual review of the Information Technology controls, change management and access management processes, and security measures.	Contact DTO

22	Internal Review and Report	Federal Project Reviews	Department of Administration, Executive Budget Office	State	Annually	February 15, 2019	Compilation of anticipated federal grants received during the upcoming fiscal year	https://admin.sc.gov/budget
23	Internal Review and Report	Comprehensive Annual Financial Reporting	South Carolina Comptroller General	State	Annually	July through October 2018	GAAP year-end financial reporting	https://cg.sc.gov
24	Internal Review and Report	Manufactured Food Regulatory Program Standards (MFRPS 16)	US Food and Drug Administration (FDA)	Federal	Other	September 21, 2018	End of project program and expenditure reports.	Contact FDA
25	Internal Review and Report	Manufactured Food Regulatory Program Standards (MFRPS 18)	FDA	Federal	Annually	April 30, 2019	Annual program activity report	Contact FDA
26	Internal Review and Report	Animal Feed Regulatory Program Standards (AFRPS)	FDA	Federal	Annually	July 1, 2019	Annual program activity report	Contact FDA
27	Internal Review and Report	Produce Safety Rule (PSR)	FDA	Federal	Annually	May 1, 2019	Annual program activity report	Contact FDA
28	Internal Review and Report	MFRPS Rapid Response Team (RRT)	South Carolina Department of Health and Environmental Control (DHEC)	State	Annually	April 30, 2019	Annual program activity report	Contact DHEC
29	Internal Review and Report	Specialty Crop Block Grant Program (SCBGP) FY 2015	USDA AMS	Federal	Other	December 29, 2018	Final projects report	Contact USDA AMS
30	Internal Review and Report	Specialty Crop Block Grant Program (SCBGP) FY 2016	USDA AMS	Federal	Annually	December 29, 2018	Projects progress report	Contact USDA AMS
31	Internal Review and Report	Specialty Crop Block Grant Program (SCBGP) FY 2017	USDA AMS	Federal	Annually	December 29, 2018	Projects progress report	Contact USDA AMS
32	Internal Review and Report	SF-425	USDA AMS and FDA	Federal	Annually	Various	Federal financial report for all federal grants	Contact USDA or FDA
33	Internal Review and Report	FY 19-20 Budget Plans	Department of Administration, Executive Budget Office	State	Annually	September 21, 2018	Compilation of agency planned funding and expenditure requests for the upcoming fiscal year	https://admin.sc.gov/budget
34	Internal Review and Report	Bank Account Transparency and Accountability Report	State Fiscal Accountability Authority (SFAA)	State	Annually	October 1, 2018	Report of any composite reservoir bank accounts held by the agency, and a itemized list of transactions (if applicable)	Contact SFAA
35	Internal Review and Report	Minority Business Utilization Plan	Divison of Small and Minority Business Contracting and Certification	State	Annually	July 31, 2018	Plan for allocation of at least 10% of agency controllable dollars to be spent with minority-owned businesses	http://osmba.sc.gov/resources.html
36	Internal Review and Report	Schedule of Expenditures for Federal Awards (SEFA)	Office of State Auditor	State	Annually	August 15, 2018	Audit of expenditures of federal awards to the agency	https://osa.sc.gov/reports/
37	Internal Review and Report	FNS-153	USDA Food and Nutrition Services (FNS)	Federal	Monthly	September 21, 2018	Statewide on-hand inventory of food commodities for distribution through the Commodity Supplemental Food Program (CSFP)	Contact FNS
38	Internal Review and Report	FNS-191	USDA Food and Nutrition Services (FNS)	Federal	Annually	June 30, 2019	Demographic report of CSFP recipients for the month of April	Contact FNS
39	Internal Review and Report	FNS-667	USDA Food and Nutrition Services (FNS)	Federal	Quarterly	June 30, 2019	Quarterly financial statement for The Emergency Food Assistance Program (TEFAP)	Contact FNS
40	Internal Review and Report	Country of Origin Labeling (COOL)	USDA AMS	Federal	Annually	November 23, 2018	Cooperative agreement activity report	Contact USDA AMS
41	Internal Review and Report	Metrology Laboratory Certification	National Institute for Standards and Technology (NIST)	Federal	Other	February 1, 2019	Documentation required for laboratory certification (every two years)	Contact NIST
42	Internal Review and Report	Food Inspection Contract	FDA	Federal	Annually	September 14, 2018	Contract activity report	Contact FDA
43	Internal Review and Report	Feed Inspection Contract	FDA	Federal	Annually	August 2, 2018	Contract activity report	Contact FDA
44	Internal Review and Report	FV-218 Federal-State Inspection Report	USDA AMS	Federal	Monthly	Monthly	Number and type of inspections performed under cooperative agreement	Contact USDA AMS
45	Internal Review and Report	Market News Reports	USDA AMS	Federal	Other	Weekly	20 livestock reports, 50 fruit and vegetable reports, and 6 grain reports to help producers and consumers make marketing decisions	https://agriculture.sc.gov
46	Internal Review and Report	Forms 922,930, and 938	USDA Feed Grain Inspection Service (FGIS)	Federal	Other	Weekly	Inspection activity report for soybeans, dried distillers grain (DDG), stowage exams	Contact USDA FGIS
47	Internal Review and Report	Poultry and Egg Inspection Statement of Services	USDA AMS	Federal	Monthly	Monthly	Volume and type of inspections performed under contract	Contact USDA AMS
48	Internal Review and Report	FY19 Annual Progress Report	Office of Regulatory Staff - Energy Office	State	Annually	September 1, 2018	Energy consumption data and energy savings measures	http://www.energy.sc.gov/edata
49	Internal Review and Report	Rural Business Development Grant	USDA Rural Development	Federal	Other	August 12, 2019	Final program activity report	Contact USDA Rural Development