

AGENCY NAME:	South Carolina Department of Juvenile Justice		
AGENCY CODE:	N210	SECTION:	067

**Fiscal Year 2019–2020
Accountability Report**

SUBMISSION FORM

AGENCY MISSION	<i>It is the mission of the South Carolina Department of Juvenile Justice to protect the public and to reclaim juveniles through prevention, community services, education, and rehabilitative services in the least restrictive environment.</i>
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AGENCY VISION	<i>DJJ will provide a continuum of care with an operationally efficient service delivery model within a restorative framework, thereby becoming optimally effective in fulfilling the agency’s mission to redirect the lives of system-involved youth.</i>
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Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently?

	Yes	No
RESTRUCTURING RECOMMENDATIONS:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and to the State Library? See also S.C. Code Ann. § 60-2-30.

	Yes	No
REPORT SUBMISSION COMPLIANCE:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

	Yes	No
RECORDS MANAGEMENT COMPLIANCE:	<input type="checkbox"/>	<input type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 1-23-120(J), which requires an agency to conduct a formal review of its regulations every five years?

	Yes	No
REGULATION REVIEW:	<input type="checkbox"/>	<input type="checkbox"/>

Please identify your agency’s preferred contacts for this year’s accountability report.

	<u><i>Name</i></u>	<u><i>Phone</i></u>	<u><i>Email</i></u>
PRIMARY CONTACT:	Angela W. Flowers	803-896-9751	AngelaWFlowers@djj.sc.gov
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I have reviewed and approved the enclosed FY 2019–2020 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	Signature on file
(TYPE/PRINT NAME):	Freddie B. Pough, Agency Executive Director

BOARD/CMSN CHAIR (SIGN AND DATE):	
(TYPE/PRINT NAME):	

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AGENCY’S DISCUSSION AND ANALYSIS

The South Carolina Department of Juvenile Justice (DJJ) is a cabinet agency committed to serving the state’s youth offenders. DJJ is statutorily responsible for providing rehabilitation and custodial care for youth who are on probation, incarcerated, or on parole for a criminal or status offense. Related mandates are carried out primarily through five functional sections within the Agency: Division of Community Services, Division of Education & Workforce Development, Division of Rehabilitative Services, Division of Institutional Services and the Office of Institutional Programs. However, the Divisions of Legal and Investigative Services in conjunction with the Strategic Operations and the Administrative Offices under the Senior Deputy Director each support the Agency in accomplishing its statutory mandates. Although DJJ is an integral part of the juvenile justice system in South Carolina, it operates collaboratively with other related entities including law enforcement, solicitors, family court judges, the Juvenile Parole Board, and staff within other child serving agencies [see the Partner Template for a listing of key juvenile justice partners].

DJJ is committed to transforming the lives of justice involved youth and empowering them for the future. Through expanded evidence-based rehabilitative and restorative programs and services, DJJ is creating an environment that builds competencies and fosters pro-social behaviors, while mitigating the criminogenic needs associated with delinquency.

DJJ’s framework for improving long-term outcomes marries accountability with rehabilitation. Elements of both are reflected in Director Freddie Pough’s 2020 Vision. Inspired by a commitment to change the trajectory for troubled youth, the Pough Vision incorporates Regionalization, Juvenile Justice Reform, and the Juvenile Detention Alternative Initiative, JDAI, as the road map for reducing system penetration for low risk offenders and enhancing programs and services to rehabilitate justice involved youth. Each of the components will be delineated in subsequent paragraphs. These efforts are inherent in the Agency’s mission and vision and are reframing the manner in which youth are served throughout the system. Moreover, these initiatives, along with the priority to improve conditions of confinement, have fundamentally shifted agency operations and will ultimately benefit youth, families and the citizens of South Carolina.

Regionalization represents a fundamental shift in the housing plan for the Agency. This multi-year project involved the creation and implementation of construction, staffing and programmatic plans. The target completion date is Spring 2021. This residential paradigm shift will enable youth in the long-term facility to be housed in smaller regionally located settings closer to their home communities. Research indicates that youth housed smaller settings in close proximity to their families have better long-term outcomes and lower recidivism rates when compared to youth confined to larger facilities with less visitation.

At present, DJJ operates one long-term facility, the Broad River Road Complex (BRRC) and three regional evaluation centers. BRRC and one of the evaluation centers are located in Columbia. The two other evaluation centers are in Union and Ridgeville. Because distance is a proven barrier to family engagement, BRRC, though centrally located, is not conducive to visitation or familial participation in treatment or education programming for most of its residents. A recent survey revealed that most of families of the BRRC residents live at least 75 miles away from the facility. With Regionalization, secure evaluation services will be centralized and located at the Midlands Evaluation Center in Columbia

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leaving BRRC and the two remaining evaluation centers to be re-purposed as regional long-term facilities. This will dramatically decrease the distance between the long-term facilities and families making it easier for most families to participate in their child’s rehabilitation.

Juvenile Justice System Reform is an integral component of the Director’s 2020 Vision. System reform will improve public safety and reduce recidivism resulting in better outcomes for youth by focusing costly out-of-home secure confinement on the most serious/highest risk offenders and by strengthening community supervision and resources to hold youth accountable. DJJ supports the adoption of legislation that would bring overall reform to the juvenile justice system in South Carolina. These efforts are aimed at enhancing community-based programs and supervision for lower-level offenses and reserving costly residential services for serious and higher risk youth. DJJ has joined forces with key state leaders, including leadership in the SC General Assembly, to advocate for additional reforms to complement Raise the Age legislation. DJJ’s budget submissions for FY 17-18 and FY 18-19 supported system reform. Additionally, the agency submitted a proposed reform bill to Senate and House leaders for consideration in early 2019. This proposed legislation was designed to increase public safety and contain costs by enhancing community-based programs and supervision for youth with lower-level offenses and reserving costly residential services for serious and higher risk youth. Savings accumulated from reduced reliance on residential facilities would then be reinvested to serve youth with evidence-based supervision and community programs that are proven to reduce recidivism. A Senate Select Committee on Raise the Age was appointed in June 2019 and met regularly over several months to engage juvenile justice stakeholders in a solutions-focused discussion of juvenile justice reform in South Carolina. The Committee’s work resulted in the introduction of Senate Bill 1018 in January 2020. A juvenile justice reform bill (H. 4719) was also introduced in the House. Both bills were pending in Senate and House Judiciary Committees at the time that the legislative session suspended due to COVID-19 pandemic.

The final component of the Director’s 2020 Vision is the Juvenile Detention Alternative Initiative, JDAI. DJJ received an 18-month grant through the Annie E. Casey Foundation. The grant is designed to support state efforts to become a JDAI State-Scale Site enabling the Agency to receive technical assistance from the Foundation through the Center for Children’s Law and Policy (CCLP). The agency has hired a JDAI State Coordinator who will oversee this effort on behalf of DJJ and the state of South Carolina. JDAI is a reform process that allows jurisdictions to safely reduce reliance on detention utilizing the following eight core strategies: collaboration, data-driven decision making, eliminating racial/ethnic/gender/geographic/offense disparities, case processing, object admissions screenings, special detention populations, alternatives to detention and conditions of confinement. DJJ’s JDAI work is focusing on the “front-end” of the juvenile justice system which involves prioritizing the elimination of inappropriate/unnecessary pre-adjudicatory detention along with:

- Minimizing Failure to Appear and incidences of delinquent behavior
- Redirecting public finances to more effective reform strategies
- Reducing racial/ethnic/gender/geographic/offense disparities
- Improving conditions in secure detention facilities

In addition to the Regionalization, Juvenile Justice Reform and JDAI, the Director’s 2020 Vision includes the following four strategic goals:

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Goal 1: Enhance Services to Improve Long-term Outcomes for System-Involved Youth and Families

Goal 2: Maintain a Safe, Healthy Facility-wide Climate in the Least Restrictive Environment

Goal 3: Enrich Workforce Development to Attract, Train and Retain a Competent Workforce

Goal 4: Improve IT Processes and Agency Applications for Efficient Operations

DJJ is intentional in its effort to positively impact long-term outcomes for justice involved youth through programs and services that promote public safety while reclaiming youth through prevention, community-based programs, education, and rehabilitative services in the least restrictive environment appropriate. Enhancing services to improve long-term outcomes for system-involved youth and families is a key strategic goal. The majority of DJJ youth are served in the community. In FY 19-20, **12,722** new cases were processed, reflecting a **7%** increase over the previous year. Additionally, **62%** of the juvenile cases that were heard in family court resulted in a disposition of probation. Only **19%** of these cases ended in a commitment to DJJ. The remaining cases were dismissed, acquitted or given other dispositions. DJJ is committed to preventing deep-end system penetration for lower risk offenders. The Agency’s Regional Administrators and County Managers have pushed community-based evaluations for non-violent offenders, lower risk offenders. In FY 19-20, **51%** of courted ordered evaluations were conducted in the community.

DJJ operates a mix of prevention and intervention programs to avert deep-end system penetration by lower risk offenders. One such program is arbitration. The Juvenile Arbitration program provides fast track accountability for nonviolent, first-time juvenile offenders. These youth are diverted from the formal justice system to an arbitration hearing or conference conducted in or near their communities. During this same period, **11,414** youth were served through DJJ’s Teen After-school Centers (TASC) and an additional **4,161** served in various community-based intervention programs. Keeping youth in school, at work and in the community is key to improving outcomes for youth. Workforce development and the acquisition of educational credentials are important markers of success. DJJ operates its own school district with fully accredited academic and career technology education programs. In FY 19-20, **76** students received an educational credential. Additionally, the district’s GED pass rate was **76%**. An additional **544** youth received direct services from the SCDJJ Career Readiness Center located in Columbia. This includes the **97** youth who were matched with jobs.

Maintaining a safe, healthy facility-wide climate in the least restrictive environment is the second strategic goal. Because improving conditions of confinement is of paramount importance, DJJ participates in the Council of Juvenile Correctional Administrators’ (CJCA) Performance-based Standards (PbS). Participating facilities measure performance continuously and bi-annually based on seven critical areas of operation to include security, and safety. Youth are surveyed in April and October. DJJ has beefed up efforts to ensure safety and security its long-term facility by revamping the Intensive Treatment Unit to better serve the agency’s most violent offenders. The PbS Outcome Measure Safety 13 calculates the percent of youth who report fearing for their safety within the last six months. **80 %** of youth surveyed **did not** fear for their safety during the survey period. This measure up **7 %** over the previous year evidence that DJJ is heading in the right direction. In an effort to reduce the use of isolation, calming room were added in the general housing units. These room can be used as an alternative to isolation. While isolation hours continue to be higher than desired, every effort is being made to enhance de-escalation techniques for staff, increase incentives for youth and implement evidence-based clinical programming. To that end, a project team is

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working to implement the Crisis Management Unit to serve vulnerable youth on mental health observation or in protective custody. Finally, the Youth in Transition Program was implemented to serve the older youth. This program focuses on skill development in the area of independent living and workforce development. DJJ anticipates an influx of older youth due to full implementation of Raise the Age legislation which took effect July 1, 2019.

With regard to goal three, DJJ, like other state agencies, is committed to recruiting and retaining qualified staff. To that end, the agency has implemented strategies to enrich workforce development to attract, train and retain a competent workforce. Two recruitment counselors were hired to assist in the development of division specific recruitment plans for the critical need positions. A referral bonus program was established for critical needs positions. Additionally, DJJ has begun exploration of a mentor/protégé program for critical needs positions. The program should be in place within the next year.

Improving IT processes and agency applications for efficient operations is the fourth strategic goal. DJJ is committed to enhancing agency efficiency and productivity via automation. A robust list of priorities was developed to enhance the agency’s information technology infrastructure. During FY 2019-2020, Information Technology (IT) created and/or enhanced the functionality of 14 systems.

Risk Assessment and Mitigation Strategies:

DJJ is statutorily mandated to provide rehabilitation and custodial care for the state’s juveniles who are on probation, incarcerated, or on parole for a criminal or status offense. As reflected in previous Accountability Reports, the agency operates programs and services that promote public safety while reclaiming youth through prevention, community-based programs, education, and rehabilitative services in the least restrictive environment appropriate.

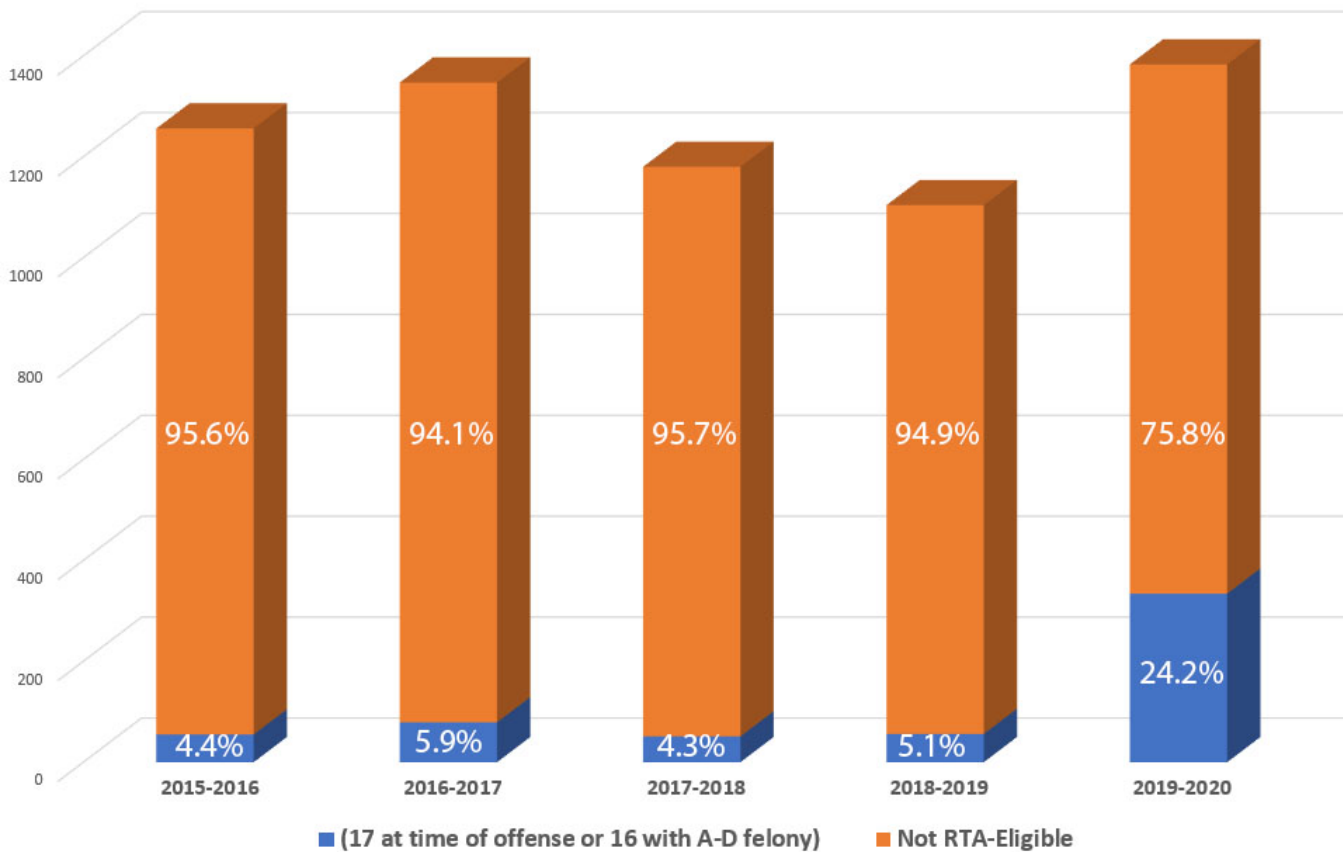
DJJ’s Offices of Strategic Operations and Professional Standards stay abreast of Office of Juvenile Justice and Delinquency Prevention’s (OJJDP) and Council of Juvenile Correctional Administrators’ (CJCA) recommendations and findings. DJJ is a Performance-based Standards (PbS) site. PbS is a project of the Council of Juvenile Correctional Administrators (CJCA). Its mission is to improve conditions of confinement. Participating facilities measure performance continuously and bi-annually based on seven critical areas of operation: security, safety, order, justice, health and mental health, programming, and reintegration. As a PbS participating site, the agency has access to a dedicated PbS coach who can provide individualized guidance around critical areas of facility management. Additionally, collaborates with other public and private child and family serving agencies and organizations to pool expertise and resources in an effort to improve outcome for youth. According to the latest research, most justice involved youth have at least one mental health disorder. As a founding member of the Joint Council on Children and Adolescents and Palmetto Coordinated System of Care, DJJ is committed to increasing access to quality supports and services and creating a continuum of evidenced-based services for children and youth with behavioral health issues. In addition to the technical assistance from CJCA as described above, the agency partners with Children’s Law Center to improve program, services and processes for justice involved youth.

DJJ is able to seek outside assistance to avert and/or mitigate crisis situations. At times it may be necessary to seek assistance from the General Assembly regarding legislation applicable to juveniles

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and/or youthful offenders given Senate Bill 916. The age of juvenile jurisdiction is trending upward nationally. Significant resources are required to develop programming to effectively accommodate young adult offenders. DJJ supports Juvenile Justice Reform having determined it be necessary to reduce costs and keep nonviolent, low risk offenders out of DJJ.

The following graph depicts the effect of the Senate Bill 916, (Raise -the-Age Legislation, RTA) the on the number of violent and serious cases referred to DJJ. Just over 24% of all violent and serious cases referred to DJJ in FY 2019-2020 involved youth, who in previous years would have been processed as adults.



Additionally, the fiscal implications of the Prison Rape Elimination Act (PREA) implementation is yet another consideration that cannot be overlooked. The General Assembly should continue to follow related trends on issues such as reducing isolation in juvenile facilities, prosecution of status offenders and disproportionate minority contact the behavioral health needs of juvenile offenders as well. These issues are at the forefront nationally and have implications for juvenile justice in South Carolina.

Restructuring Recommendations:

Not applicable.



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 - Project Management
 - Research & Development
 - JDAI
- Resource Development, Deborah Lakin
- Information Technology, Sean Stogner
 - Help Desk
 - Network Services
 - Application Support
 - Desktop Support
- Public Information, Jarid Munsch
- Info. Security & Privacy, Michael Burggraf
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 - Business Operations, Shawn Powers
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 - Central Office
 - Legislative Liaison, Reaves McLeod

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Inspector General
Division of Investigative Services**

- Chief Investigator, Dececo Johnson
 - K-9
 - Gangs
 - Video Surveillance
 - Communications (Dispatch)
- Management Review, Priscilla Pee
- Quality & Compliance, Tomiko Williams
 - Quality Assurance
 - Internal Audits
- Juvenile & Family Relations, Vontresa Samuel
 - Disciplinary Hearings
 - Disciplinary Officers

**Floyd Lyles
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- Special Education, Tia Fletcher
- Guidance & Workforce Development, Keisha McCray
- Principal, BRRC, Kenyatta McLeod
- Principal, MEC/JDC, D'Angelo Edwards
- Principal, CEC/UEC, Aldonza Thomas
- Principal, Alternative Programs, Sonia Isom
- District Programs, Tim Bunch
- Technology Instruction, Belinda McEachern
- Career & Opportunities Development, Harold Mayes
- CATE, Chris Dinkins

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Division of Legal Services**

- Assistant General Counsel, Sara Bunge
- Release Authority, Vacant

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- Social Work, Jan Giesen
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- Trauma-Informed Services, Kelli Scurry
- Interagency & Classification Services, Kathy Speed

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- Security & Operations, Adrian Cartledge
 - Long-term Facility
 - Institutional Support
 - Juvenile Detention
 - Evaluation Centers
 - Emergency Preparedness
 - Centralized Institutional Operations
 - Safety & Security Coordinator
- Public Safety, Christy Smith
- Dietary Services, Sandra Brown
- Management & Compliance, Bitsey Cooper-Charles

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Interim Deputy Director
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- Community Alternatives, Jennifer Loschiavo
- Community Justice, Felicia Dauway
- Programming & Accountability, Vacant
- Low Country Regional Admin., Nicol Ashe
- Midlands Regional Admin., Amahl Bennett
- Pee Dee Regional Admin., Reggie Cooper
- Upstate Regional Admin., Jennifer Clarke
- Victim Services, Angie Hugie

**Brett Macgargle
Senior Deputy Director**

**Office of Professional Standards
Christine Wallace
Associate Deputy**

- Program Coordinator, Ashley Pinckney
- Training Administrator, Wanda Barr
- LMS Coordinator, Ericka Tarrant
- Standards Manager, Niaja Kennedy
 - PREA
 - PbS

**Office of Support Services
Fred Gentner
Associate Deputy**

- Physical Plant, Dru Kennedy
 - Maintenance
 - Grounds
 - Projects
- Business Services, Terrika Eison
 - Inventory and Supply
 - Fleet Management
 - Mail
 - Custodial
 - Warehouse

**Office of Institutional Programming
Andy Broughton
Associate Deputy**

- Institutional Programs Administrator, Chenelle Okoro
 - Institutional Programs
 - Behavior Intervention
 - Recreation
 - Insiders
 - Visitation
- Volunteer Services, Jeremy Franklin
- Store of Hope, Neal Romriell
- Chaplaincy, Lovely Poitier
- Young Craftsman, David Morrison
- Upholstery, Rebecca Morrison

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 - Budget
- Accounting & Trust Accounts, Diana Gantt
 - Accounts Payable
 - Trust Accounts
 - Collections
- Procurement, Jamie Jackson
 - Contracts
 - Procurement

**Office of Human Resources
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Associate Deputy**

- Assistant HR Manager, Michelle Grant
- Benefits, Mylene Virata
- Employment Services/Recruiting, Jessica Linnen
- Employee Relations, Norberto Perez, Leslie Centeno
- Classification & Compensation, Brenda Spann-Wallace
- Payroll/Time and Leave, Vivian Robertson
- Recruitment Coordinator, Veronda Dorley, Curtis Price

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	G	1			Enhance Services to Improve Long-term Outcomes for System-Involved Youth and Families							
	S		1.1		Partner with families/caregivers to keep youth at home, in school or work to reduce the likelihood of recidivism							
	M			1.1.1	Increase the number of youth receiving an education credential	104	114	76	7/1/19-6/30/20	Pearson Vue	Number of youth who are promoted to the next grade level and/or graduate	Informs student academic progress which is associated with law abiding behavior.
	M			1.1.2	Increase the number of youth matched with a job	147	162	97	7/1/19-6/30/20	Excel Spreadsheet	The total number of youth that secure job placement as a result of the JDTC activities.	Promotes vocational opportunities and job skills development for youth in an effort to reduce juvenile crime and recidivism.
	M			1.1.3	Increase the number of youth completing supervision	2342	2576	2339	7/1/19-6/30/20	Juvenile Justice Management System	The number youth completing supervision.	Keeps track of the number of juvenile offenders that complete supervision.
	S		1.2		Focus resources on community-based approaches to prevent further penetration into the juvenile justice system for lower risk offenders.							
				1.2.1	Increase the percentage of court ordered evaluations that are conducted in the community	50%	55%	51%	7/1/19-6/30/20	Juvenile Justice Management System	Number of community evaluations compared to the total number of evaluations	Promotes the use of services in the least restrictive setting appropriate. These services tend to be less expensive and produce better outcomes for juveniles, families and society.
Maintaining Safety, Integrity and Security	M			1.2.2	Increase the utilization of Short Term Alternative Placements ((STAP)	95	105	100	7/1/19-6/30/20	Juvenile Justice Management System	Total number of admissions to short term alternative placements. (These are community-based placements.)	Promotes the use of services in the least restrictive setting appropriate. These services tend to be less expensive and produce better outcomes for juveniles, families and society.
	M			1.2.3	Increase the number of youth completing the Juvenile Arbitration Program.	2,209	2429	2013	7/1/19-6/30/20	Juvenile Justice Management System	The number of youth who successfully complete the Juvenile Arbitration Diversion program.	Promotes early intervention in an effort to prevent deep end penetration into the juvenile justice system by diverting low risk, first time offenders.
	G	2			Maintain a Safe, Healthy Facility-wide Climate in the Least Restrictive Environment							
	S	2.1			Ensure safety and security of staff and youth in secure confinement.							

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		Goal	Strategy	Measure		Base	Target	Actual				
	M			2.1.1	Decrease the number of youth who report fearing for their safety at the long-term facility.	27%	20%	20.40%	7/1/19-6/30/20	PbS Site Coordinators facilitate the administration of youth and staff climate surveys in April and October.	The average response for Item 23 on the PbS Youth Climate Survey for the months of October 2019 and April 2020	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.
	M			2.1.2	Reduce the use of isolation in long-term facility	39.24	20	55.73	7/1/19-6/30/20	PbS Site Coordinators Review of Isolation data.	Average number of isolation hours, during the reporting period, as defined by Performance-based Standards (PbS) guidelines (total isolation hours/# of isolated juveniles)	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.
	M			2.1.3	Reduce incidence of youth on youth assaults for youth in long-term commitment status	78	70	130	7/1/19-6/30/20	Monthly PbS Site Data	Number of Juvenile on juvenile assaults	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.
	S	2.1 Ensure all youth in DJJ committed facilities receive appropriate services to address identified needs										
				2.2.1	Implement a standardized clinical tool to track clinical outcomes	7/1/2019	6/30/2020	60% met	7/1/19-6/30/20	Juvenile Case File-Clinical Notes Section	Standardized Clinical Tool	Ensures that youth clinical outcomes are objective and valid.
Government and Citizens				2.2.2	Screen all youth entering DJJ facilities for trauma	7/1/2019	6/30/2020	Completed	7/1/19-6/30/20	Juvenile Case File-Clinical Notes Section	100% of youth entering a DJJ facility is screened for trauma	Ensures that youth are screened for trauma
	M			2.2.3	Ensure that each youth leaving long-term commitment has a reintegration plan in place upon re-entry into the community by June 30, 2020.	7/1/2019	6/30/2020	Completed	7/1/19-6/30/20	Juvenile Justice Management System	100 % of youth exiting BRRC have a reintegration plan in place prior to re-entry.	Promotes coordinated aftercare planning for youth transitioning from secure custody to lower levels of care or to the community.
	G	3 Enrich Workforce Development to Attract, Train and Retain a Competent Workforce										
	S	3.1 Enhance efforts to recruit, train and retain qualified direct service delivery employees										
	M			3.1.1	Increase the number of job fairs	20	25	9	7/1/19-6/30/20	Human Resources Director	Total number of job fairs attended and/or hosted by DJJ Human Resources Division Staff	Promotes active recruitment efforts for key staff vacancies to ensure a steady supply of applicants.

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		Goal	Strategy	Measure		Base	Target	Actual				
	M			3.1.2	Decrease the Juvenile Correctional Office Turnover Rate	4.7	4.2	4.1	7/1/19-6/30/20	SCEIS Business Warehouse (BEX Analyzer) System	Total number of JCOs for the month, divided by the number of JCOs that separated for that month, thus generating the percentage (turnover rate for the month)	Provides pertinent information for use in workforce development, recruitment and retention planning
	M			3.1.3	Develop a mentor/protégé training program for all critical need positions by June 30, 2019.	7/1/2019	6/30/2020	Incomplete	7/1/19-6/30/20	Staff Development and Training Manager	Functional mentor/protégé training program	Demonstrates specialized training and support for newly hired critical need positions to support retention.
	S			3.2	Create an environment that fosters an organizational culture of trust, professional development and wellness in an effort to recruit and retain staff.							
	M			3.2.1	Implement "7 Habits of Highly Effective People " training agency wide	7/1/2019	6/30/2020	Completed	7/1/19-6/30/20	Training Calendar and Attendance Sheets	Total number of staff completing the 7 Habits of Highly Effective People	Demonstrates effort to enhance employee satisfaction and workforce development.
Government and Citizens	M			3.2.2	Train all staff in Franklin Covey's "Leading at the Speed of Trust" training curriculum	7/1/2019	6/30/2020	Incomplete	7/1/19-6/30/20	Training Calendar and Attendance Sheets	Total number of staff completing the "Leading at the Speed of Trust"	Demonstrates effort to enhance employee satisfaction and workforce development.
	M			3.2.3	Increase the number of staff participating in leadership development training for retention and succession purposes	315	347	538	7/1/19-6/30/20	Training Calendar and Attendance Sheets	Total number of staff participating in supervisory/leadership development classes	Provides pertinent information for use in workforce development retention and succession planning
	G			4	Enhance IT Processes and Agency Applications for Efficient Operations							
	S			4.1	Improve the functionality and availability of technology to support all staff							
	M			4.1.1	Increase the number of automated applications by 10%	7	8	14	7/1/19-6/30/20	IT Records	Number of automated applications added.	Ensures that DJJ is advancing towards automation of its processes which will enable the agency to operate more efficiently.
	M			4.1.2	Implement a Youth ID/Movement Tracking System	7/1/2019	6/30/2020	Incomplete	7/1/19-6/30/20	Institutional Services Division	Functional Youth ID/Movement Tracking System	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.
	M			4.1.3	Develop an external central information/data sharing hub for transparency and operational efficiency	7/1/2019	6/30/2020	Incomplete	7/1/19-6/30/20	Data Hub Site	Functional External Information Hub	Provides access to pertinent data points at a glance in a single site. Ensures that DJJ is advancing towards automation of its processes which will enable the agency to operate more efficiently.

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2019-20			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				

Agency Name: DEPARTMENT OF JUVENILE JUSTICE

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2020-21			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	G	1			Enhance Services to Improve Long-term Outcomes for System-Involved Youth and Families							
	S		1.1		Partner with families/caregivers to keep youth at home, in school or work to reduce the likelihood of recidivism							
	M			1.1.1	Increase the number of youth receiving an education credential	76	104		7/1/2020-6/30/2021	Pearson Vue	Number of youth who are promoted to the next grade level and/or graduate	Informs student academic progress which is associated with law abiding behavior.
	M			1.1.2	Increase the number of youth matched with a job	97	107		7/1/2020-6/30/2021	Excel Spreadsheet	The total number of youth that secure job placement as a result of the JDTC activities.	Promotes vocational opportunities and job skills development for youth in an effort to reduce juvenile crime and recidivism.
	M			1.1.3	Reduce the number of youth cases resulting in commitment to long-term facilities or alternative programs	691	621		7/1/2020-6/30/2021	Juvenile Justice Management System	The number of youth committed to DJJ.	Keeps track of the number of juvenile offenders committed to DJJ. The Agency is seeking to prevent deep-end system penetration of nonviolent youth.
	S		1.2		Focus resources on community-based approaches to prevent further penetration into the juvenile justice system for lower risk offenders.							
				1.2.1	Increase the percentage of court ordered evaluations that are conducted in the community	51%	55%		7/1/2020-6/30/2021	Juvenile Justice Management System	Number of community evaluations compared to the total number of evaluations	Promotes the use of services in the least restrictive setting appropriate. These services tend to be less expensive and produce better outcomes for juveniles, families and society.
Maintaining Safety, Integrity and Security	M			1.2.2	Increase the utilization of Short Term Alternative Placements ((STAP)	100	110		7/1/2020-6/30/2021	Juvenile Justice Management System	Total number of admissions to short term alternative placements. (These are community-based placements.)	Promotes the use of services in the least restrictive setting appropriate. These services tend to be less expensive and produce better outcomes for juveniles, families and society.
	M			1.2.3	Increase the number of youth completing the Juvenile Arbitration Program.	2,013	2213		7/1/2020-6/30/2021	Juvenile Justice Management System	The number of youth who successfully complete the Juvenile Arbitration Diversion program.	Promotes early intervention in an effort to prevent deep end penetration into the juvenile justice system by diverting low risk, first time offenders.
	G	2			Maintain a Safe, Healthy Facility-wide Climate in the Least Restrictive Environment							
	S	2.1			Ensure safety and security of staff and youth in secure confinement.							

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		Goal	Strategy	Measure		Base	Target	Actual					
	M			2.1.1	Decrease the percentage of youth who report fearing for their safety at the long-term facility within the last 6 months .	20.40%	18%		7/1/2020-6/30/2021	PbS Site Coordinators facilitate the administration of youth and staff climate surveys in April and October.	The average response for Item 23 on the PbS Youth Climate Survey for the months of October 2019 and April 2020	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.	
	M			2.1.2	Reduce the use of isolation in long-term facility	55.73	30		7/1/2020-6/30/2021	PbS Site Coordinators Review of Isolation Records in April and October.	Average number of isolation hours, during the reporting period, as defined by Performance-based Standards (PbS) guidelines	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.	
	M			2.1.3	Reduce incidence of youth on youth assaults for youth in long-term commitment status	130	100		7/1/2020-6/30/2021	Monthly PbS Site Data	Number of Juvenile on juvenile assaults	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.	
	S			2.1	Ensure all youth in DJJ committed facilities receive appropriate services to address identified needs								
				2.2.1	Fully Implement a standardized clinical tool to track clinical outcomes	7/1/2020	6/30/2021		7/1/2020-6/30/2021	Juvenile Case File-Clinical Notes Section	Standardized Clinical Tool	Ensures that youth clinical outcomes are objective and valid.	
Government and Citizens				2.2.2	Implement the Special Services Unit(SSU) at BRRC	7/1/2020	6/30/2021		7/1/2020-6/30/2021	Director of Rehabilitative Services	The unit is operational with dedicated staff, programming and serving as a temporary housing option for appropriate youth.	Ensures a safe and appropriate short-term treatment milieu for vulnerable youth with special needs	
	M			2.2.3	Train 50% of Juvenile Correctional Officers(JCOs) assigned to the Intensive Treatment Unit(ITU) and Special Services Unit(SSU) in the Mental Health Juvenile Justice Curriculum	0.00%	50%		7/1/2020-6/30/2021	Training Calendar and Attendance Sheets	Percentage of JCOs assigned to ITU and SSU that have been trained in the Mental Health Juvenile Justice Curriculum	Demonstrates that security staff have received specialized training in working with youth, who have behavioral health issues, in a correctional setting.	
	G			3	Enrich Workforce Development to Attract, Train and Retain a Competent Workforce								
	S			3.1	Enhance efforts to recruit, train and retain qualified direct service delivery employees								
	M			3.1.1	Increase the number of job fairs	9	25		7/1/2020-6/30/2021	Human Resources Director	Total number of job fairs attended and/or hosted by DJJ Human Resources Division Staff	Promotes active recruitment efforts for key staff vacancies to ensure a steady supply of applicants.	

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		Goal	Strategy	Measure		Base	Target	Actual				
	M			3.1.2	Decrease the Juvenile Correctional Office Turnover Rate	4.1	4.2		7/1/2020-6/30/2021	SCEIS Business Warehouse (BEX Analyzer) System	Total number of JCOs for the month, divided by the number of JCOs that separated for that month, thus generating the percentage (turnover rate for the month)	Provides pertinent information for use in workforce development, recruitment and retention planning
	M			3.1.3	Develop a mentor/protégé training program for all critical need positions by June 30, 2019.	7/1/2020	6/30/2021		7/1/2020-6/30/2021	Staff Development and Training Manager	Functional mentor/protégé training program	Demonstrates specialized training and support for newly hired critical need positions to support retention.
	S			3.2	Create an environment that fosters an organizational culture of trust, professional development and wellness in an effort to recruit and retain staff.							
	M			3.2.1	Increase the number of staff attending 7 Habits of Highly Effective People training	292	322		7/1/2020-6/30/2021	Training Calendar and Attendance Sheets	Total number of staff completing the 7 Habits of Highly Effective People	Demonstrates effort to enhance employee satisfaction and workforce development.
Government and Citizens	M			3.2.2	Increase the number of staff who complete Franklin Covey's "Leading at the Speed of Trust" training curriculum	148	163		7/1/2020-6/30/2021	Training Calendar and Attendance Sheets	Total number of staff completing the "Leading at the Speed of Trust"	Demonstrates effort to enhance employee satisfaction and workforce development.
	M			3.2.3	Increase the number of staff participating in leadership development training for retention and succession purposes	538	592		7/1/2020-6/30/2021	Training Calendar and Attendance Sheets	Total number of staff participating in supervisory/leadership development classes	Provides pertinent information for use in workforce development retention and succession planning
	G			4	Enhance IT Processes and Agency Applications for Efficient Operations							
	S			4.1	Improve the functionality & availability of technology to support all staff							
	M			4.1.1	Increase the number of automated applications by 10%	14	18		7/1/2020-6/30/2021	IT Records	Percentage increase of automated applications added.	Ensures that DJJ is advancing towards automation of its processes which will enable the agency to operate more efficiently.
	M			4.1.2	Implement a Youth ID/Movement Tracking System	7/1/2020	6/30/2021		7/1/2020-6/30/2021	Institutional Services Division	Functional Youth ID/Movement Tracking System	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.
	M			4.1.3	Develop an external central information/data sharing hub for transparency and operational efficiency	7/1/2020	6/30/2021		7/1/2020-6/30/2021	Data Hub Site	Functional External Information Hub	Provides access to pertinent data points at a glance in a single site. Ensures that DJJ is advancing towards automation of its processes which will enable the agency to operate more efficiently.

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Program Template

Purpose	FY 2019-20 Expenditures (Actual)				FY 2020-21 Expenditures (Projected)				Associated Measure(s)
	General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
Not Applicable	\$ 452,340	\$ -	\$ -	\$ 452,340	\$ 468,500	\$ -	\$ -	\$ 468,500	N/A
Leadership and direction for the agency and major support functions	\$ 7,586,190	\$ 12,493	\$ -	\$ 7,598,683	\$ 5,016,908	\$ 231,365	\$ -	\$ 5,248,273	3.1.1, 3.1.2, 3.1.3, 3.1.4,, 3.1.5, 4.1.1, 4.1.2, 4.1.3
Intake processing and supervision of committed juvenile offenders	\$ 16,439,470	\$ 959,071	\$ 34,156	\$ 17,432,697	\$ 16,647,868	\$ 2,753,639	\$ 54,000	\$ 19,455,507	1.1.4, 1.1.5, 1.1.6,1.1.7,3.1.2, 3.1.3, 3.1.3, 4.1.1, 4.1.2
Treatment and supervision of committed juvenile offenders	\$ 21,069,404	\$ 230,716	\$ 695,195	\$ 21,995,315	\$ 19,216,478	\$ 452,571	\$ 822,087	\$ 20,491,136	1.1.1, 1.1.4, 1.1.5, 2.1.1, 2.1.2, 2.1.3, 3.1.2, 3.1.4, 3.1.5,4.1.1, 4.1.2, 4.1.3
Assessment of juveniles	\$ 8,360,262	\$ -	\$ -	\$ 8,360,262	\$ 7,376,322	\$ 1,905,854	\$ -	\$ 9,282,176	1.1.1, 1.1.2, 1.2.1, 2.2.1, 2.2.2.
Pretrial detention for juvenile offenders	\$ 2,727,601	\$ 59,322	\$ -	\$ 2,786,923	\$ 1,546,023	\$ 2,760,992	\$ -	\$ 4,307,015	1.1.1, 1.2.2, 2.2.1, 2.2.2, 3.1.2, 3.1.3, 4.1.2
Residential care	\$ 18,451,927	\$ -	\$ -	\$ 18,451,927	\$ 26,733,042	\$ 1,829,347	\$ -	\$ 28,562,389	1.1.1, 1.1.2, 2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2., 2.2.3
Healthcare for committed juveniles and other in residential operations	\$ 6,675,206	\$ -	\$ -	\$ 6,675,206	\$ 11,336,179	\$ 861,028	\$ -	\$ 12,197,207	1.2.1, 2.1.1, 2.1.2,2.1.3, 2.2.1, 2.2.2, 2.2.3, 3.1.2
Program review and staff development	\$ 4,036,339	\$ -	\$ 10,554	\$ 4,046,894	\$ 2,154,427	\$ 391,894	\$ 30,000	\$ 2,576,321	2.1.2, 2.1.3, 3.1.3 3.2.1 ,3.2.3, 3.2.3
School programs for committed juveniles and others in residential programs	\$ 3,212,009	\$ 2,012,143	\$ 1,074,171	\$ 6,298,323	\$ 692,440	\$ 4,339,856	\$ 1,649,523	\$ 6,681,819	1.1.1, 1.1.2, 1.2.1, 2.1.1,,2.1.2,2.1.3, 2.2.1, 2.2.2,2.2.3
Fringe benefits for employees	\$ 23,573,392	\$ 986,387	\$ 427,033	\$ 24,986,811	\$ 23,520,414	\$ 3,466,153	\$ 444,390	\$ 27,430,957	N/A
TOTAL	\$ 112,584,140	\$ 4,260,132	\$ 2,241,109	\$ 119,085,381	\$ 114,708,601	\$ 18,992,699	\$ 3,000,000	\$ 136,701,300	
				\$ -				\$ -	

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Customer Template

Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>	Divisions or Major Programs	Description
This division provides a myriad of services to DJJ involved children and their families to include front end diversion, intake and assessment services for family courts, targeted case management including interagency staffings, and probation and parole supervision to ensure compliance with conditions set by the family courts or the Juvenile Parole Board.	General Public	This customer segment encompasses DJJ involved youth and their families.	Community Services	This division's services include county-level case management supervision at 43 county offices, prevention and early intervention services, job readiness training, alternatives to commitment at residential facilities located throughout the state, and community justice services.
This division provides a myriad of services to DJJ involved children and their families to include front end diversion, intake and assessment services for family courts, targeted case management including interagency staffings, and probation and parole supervision to ensure compliance with conditions set by the family courts or the Juvenile Parole Board.	Executive Branch/State Agencies		Community Services	This division's services include county-level case management supervision at 43 county offices, prevention and early intervention services, job readiness training, alternatives to commitment at residential facilities located throughout the state, and community justice services.
A full complement of educational services is offered at all sites under DJJ auspices. The long-term facility school offers four core academic classes (English, math, science, social studies) and electives, and Career and Technology Education courses in auto mechanics, carpentry, graphic communications, desktop publishing, culinary arts, horticulture, business computer applications, parenting education, and welding. The wilderness camps offer a variety of one or more electives such as carpentry, welding, and IT to support employability. The Job Readiness Training Center and the Job Readiness for Teens program are operated out of this division.	General Public	Educational services are provided only to juveniles committed to DJJ facilities and the nine contracted alternative programs and community residential placements. The Job Readiness Training Center and the Job Readiness for Teens Program serve both at-risk and justice-involved youth in the community.	Education & Workforce Development	This division operates the educational programs at the long-term, short-term, and wilderness residential facilities. The DJJ school district includes a fully accredited school at the Broad River Road Complex. The workforce development section of the agency is also included in this division.
This division provides direct care and supervision of the juveniles committed to DJJ's hardware secure facilities.	General Public	This customer segment encompasses only the juveniles committed to DJJ facilities.	Institutional Services	This division is responsible for the custodial care of all juveniles confined to the hardware secure facilities: long term institutions, the DJJ Detention Center, Coastal Evaluation Center, Midlands Evaluation Center and the Upstate Evaluation Center. Six functional areas operate within this division: Institutional Management, Classification, Community Connection Center, Transportation, Emergency Preparedness and Public Safety.
The regional evaluation centers prepare court-ordered evaluations for adjudicated juveniles prior to final disposition of their cases.	Judicial Branch	Family Court judges may order pre-dispositional secure evaluations of juveniles before making a final ruling or prior to commitment.	Institutional Services/Rehabilitative Services	Institutional Services manages the oversight of the three regional evaluation centers. These secure facilities provide custodial care while clinical staff under Rehabilitative Services provide court-ordered pre-dispositional assessments and evaluations for committed youth.
The Detention Center is a secure, short-term facility providing custodial care and treatment to male and female juveniles ages 11 to 17 detained by law enforcement agencies and the family courts prior to disposition. Youths awaiting trial on serious and violent charges reside at DJJ's Detention Center to ensure public safety and the juveniles' immediate availability for court proceedings	Judicial Branch	Note: Family Courts may detain juveniles to ensure public safety and the juvenile's immediate availability for court.	Institutional Services	Within Institutional Services is the Juvenile Detention Center. This facility is a centralized pretrial detention facility, serving juveniles from most of South Carolina's 46 counties.
The Detention Center is a secure, short-term facility providing custodial care and treatment to male and female juveniles ages 11 to 17 detained by law enforcement agencies and the family courts prior to disposition. Youths awaiting trial on serious and violent charges reside at DJJ's Detention Center to ensure public safety and the juveniles' immediate availability for court proceedings	Local Govts.	Note: Local law enforcement entities may detain juveniles to ensure public safety and the juvenile's immediate availability for court.	Institutional Services	Within Institutional Services is the Juvenile Detention Center. This facility is a centralized pretrial detention facility, serving juveniles from most of South Carolina's 46 counties.
This office ensures compliance with applicable state and federal laws, regulations, and policies and promotes professional accountability within the agency. Juvenile and Family Relations is also operated out of this division.	Executive Branch/State Agencies		Division of Investigative Services	The division consists of: Criminal Investigations, Management Review, Camera Surveillance, Gang Investigations, K-9 Unit, Background Investigations, Internal Audit, Camera Installation, Juvenile and Family Relations.
Provides legal services, policy administration, and staff training and development for the agency and its employees. Responsible for the administration of the agency's authority to release committed juveniles charged with misdemeanors and status offenses.	Executive Branch/State Agencies		Legal Services	The division includes the Office of General Counsel, Internal Release Authority department, Policy Administration department and Staff Development and Training department.
This division oversees agency-wide utilization of clinical, medical/dental, classification, interagency, and trauma-informed services. Social work and psychological services are provided for juveniles in DJJ facilities and in the community. Medical and dental services are provided for juveniles in the DJJ hardware secure facilities; both a DHEC-licensed Infirmary and Pharmacy--Non-Drug Dispensing Outlet are staffed and located on DJJ's main campus. DJJ utilizes a variety of contract medical services as well as DJJ employees to serve the medical, psychiatric, and dental needs of our youth. Classification manages all placements and movement of youth committed to DJJ facilities. Youth with special needs are managed and tracked via regional and institutional special needs coordinators, and training on trauma-informed care is provided to staff in all areas of the agency.	General Public	Treatment and intervention services are provided to DJJ involved youth and their families in DJJ facilities and in the community; pre-adjudicatory and pre-dispositional evaluations are provided in the community, while pre-dispositional evaluations may be ordered to take place in the secure evaluation centers.	Rehabilitative Services	This division oversees clinical services and direct juvenile care throughout the agency, administered through the following departments: Health Services, Social Work Services, Psychological Services, Trauma-Informed Services, and Interagency and Classification Services.

25	63-19-2220	State	Statute	Establishes DJJ as the agency in the State of South Carolina responsible for overseeing and coordinating the juvenile requisition process (similar to the adult extradition process) for the return to our state, or the return by our state, of juveniles who have run away or otherwise absconded/escape from another state, and to supervise on probation or parole juveniles who have moved here, with their families, from other states.	Yes	Yes	Other service or product our agency must/may provide	Establishes DJJ as the agency in the State of South Carolina responsible for overseeing and coordinating the juvenile requisition process (similar to the adult extradition process) for the return to our state, or the return by our state, of juveniles who have run away or otherwise absconded/escape from another state, and to supervise on probation or parole juveniles who have moved here, with their families, from other states.
26	23-3-440	State	Statute	Establishes South Carolina's sex offender registry and DJJ's multiple roles in providing juvenile offenders with notice of, and registry information to, the registry.	Yes	Yes	Other service or product our agency must/may provide	Establishes South Carolina's sex offender registry and DJJ's multiple roles in providing juvenile offenders with notice of, and registry information to, the registry.
27	23-3-540(Q)	State	Statute	Establishes South Carolina's electronic monitoring of sex offenders and DJJ's role and responsibilities in this process.	Yes	Yes	Other service or product our agency must/may provide	Establishes South Carolina's electronic monitoring of sex offenders and DJJ's role and responsibilities in this process.
28	23-3-620	State	Statute	Establishes South Carolina's DNA database and DJJ's role in overseeing the process by which juvenile offenders who are required by law to provide DNA samples for testing and inclusion in this database do so.	No	Yes	Other service or product our agency must/may provide	Establishes South Carolina's DNA database and DJJ's role in overseeing the process by which juvenile offenders who are required by law to provide DNA samples for testing and inclusion in this database do so.
29	44-48-40	State	Statute	Qualifies certain sex offenders as Sexually Violent Predators, and establishes a record and testing intensive process, in which DJJ staff are extensively involved whenever juvenile sex offenders are considered for inclusion and, if so, continued confinement, as a sexually violent predator.	No	Yes	Other service or product our agency must/may provide	Qualifies certain sex offenders as Sexually Violent Predators, and establishes a record and testing intensive process, in which DJJ staff are extensively involved whenever juvenile sex offenders are considered for inclusion and, if so, continued confinement, as a sexually violent predator.
30	Pub. Law 93-415 42 USC § 5601 et. seq.	Federal	Statute	Juvenile Justice and Delinquency Prevention Act - Federal law which imposes certain requirements/restrictions on state and local governmental law enforcement entities in regards to juvenile criminal and status offenders to include "sight and sound" separation of juvenile offenders from adults, the secure detention/incarceration of status offenders, and limiting to six hours how long a juvenile offender can be confined in an adult detention facility (jail). If those mandates/restrictions are not met, certain federal grant funding received by our state is reduced and/or restricted in its use.	Yes	Yes	Other service or product our agency must/may provide	Juvenile Justice and Delinquency Prevention Act - Federal law which imposes certain requirements/restrictions on state and local governmental law enforcement entities in regards to juvenile criminal and status offenders to include "sight and sound" separation of juvenile offenders from adults, the secure detention/incarceration of status offenders, and limiting to six hours how long a juvenile offender can be confined in an adult detention facility (jail). If those mandates/restrictions are not met, certain federal grant funding received by our state is reduced and/or restricted in its use.
31	Pub. Law 108-79 45 USC § 15601 28 CFR 115.501	Federal	Statute	Prison Rape Elimination Act (PREA) Federal Law enacted in 2003, with standards promulgated pursuant to the act, published in 2012. PREA's aim is to prevent, detect, and properly respond to sexual assault of inmates in secure adult and juvenile detention and correctional facilities. This federal law prohibits seventeen-year-old offenders from being housed/detained with adult offenders eighteen years old and older, and for juvenile corrections imposes the additional requirements of (1) security staff to juvenile ratios, of 1 security staff for every eight(8) juveniles during waking hours and 1 security staff for every sixteen (16) juveniles during sleeping hours, and (2) effectively prohibiting female officers from supervising male juveniles since they cannot participate in "pat down" searches of male offenders checking them for contraband and/or weapons. State participation in this federal law is voluntary but if states choose not to participate, 5% of certain federal grant funding will be lost to the state. States are asked by the Department of Justice each year whether they are, or are attempting to become, PREA Compliant.	Yes	Yes	Other service or product our agency must/may provide	Prison Rape Elimination Act (PREA) Federal Law enacted in 2003, with standards promulgated pursuant to the act, published in 2012. PREA's aim is to prevent, detect, and properly respond to sexual assault of inmates in secure adult and juvenile detention and correctional facilities. This federal law prohibits seventeen-year-old offenders from being housed/detained with adult offenders eighteen years old and older, and for juvenile corrections imposes the additional requirements of (1) security staff to juvenile ratios, of 1 security staff for every eight(8) juveniles during waking hours and 1 security staff for every sixteen (16) juveniles during sleeping hours, and (2) effectively prohibiting female officers from supervising male juveniles since they cannot participate in "pat down" searches of male offenders checking them for contraband and/or weapons. State participation in this federal law is voluntary but if states choose not to participate, 5% of certain federal grant funding will be lost to the state. States are asked by the Department of Justice each year whether they are, or are attempting to become, PREA Compliant.
32	SC Constitution - Article XII Section 3	State	Constitution	Prohibits the confinement of inmates under the age of seventeen(17) with inmates seventeen (17) and older in the state correctional facilities. Note: State Adult and Juvenile Detention (Jail) Standards Interpret this constitutional provision to include pretrial detainees as well as adjudicated/convicted individuals.	Yes	No		
33	State Provisos (2019/20 Appropriation Bill - H.4000) Part 1B Section 67	State	Proviso	Provisos specific to DJJ are found in Section 67 of Part 1B of the 2019-20 Appropriations Bill, with the ones which have the greatest fiscal or operational impact on DJJ listed below:	No	No		
34	Proviso 67.6	State	Proviso	Provides for juvenile arbitration (diversion) and other alternative programs to be established by circuit solicitors in each judicial circuit and for DJJ to provide funding for a portion of these diversionary programs.	Yes	Yes	Distribute funding to another entity	
35	Proviso 67.10	State	Proviso	Provides for the establishment of a variety of community based residential programs for juveniles and for DJJ to place juveniles in the programs.	Yes	Yes	Other service or product our agency must/may provide	Provides for the establishment of a variety of community based residential programs for juveniles and for DJJ to place juveniles in the programs.
36	Proviso 67.11	State	Proviso	Allows for juveniles being released from confinement, who are under DJJ supervision to be placed in either a regular school program or in an adult education program operated by a local school district.	No	No		
37	Proviso 67.12	State	Proviso	To offset the cost to the state of providing educational services to juveniles in DJJ's secure confinement facilities, this proviso requires that the "local effort" funding that schools receive from the state for students formerly within their school district, follow the student and be transferred to DJJ for the duration of that individual's confinement.	No	No		
38	State Provisos (2019/20 Appropriation Bill - H.4000) Part 1B Section 1 & 1A	State	Proviso	State Department of Education provisos impact DJJ's school district, as they do all other school districts in our state, with the ones having the greatest and/or most specific impact, upon the funding or the operation of DJJ's school district listed below:	No	No		
39	Proviso 1.5	State	Proviso	Requires that DJJ receive from the state, for students within their school district, the same state funding as is provided to all other local school districts to help offset the cost of providing individual educational services to students within their school district.	Yes	No		
40	Proviso 1.8	State	Proviso	Specifies the school district (home school district) that is educationally responsible for providing and paying for the educational services provided to children residing in foster care/alternative community based programs.	No	No		
41	Proviso 1.9	State	Proviso	Provides that the local school district is responsible for providing educational services to children detained in local detention centers.	No	No		
42	Proviso 117.53	State	Proviso	Requires DJJ to transfer \$225,000 to DSS for the support of the Interagency System for the care of emotionally disturbed children.	Yes	Yes	Distribute funding to another entity	
43	20 USC § 1440 et. seq. CFR § 300.1 et. seq.	Federal	Statute	Individuals with Disabilities Education Act (IDEA). The Individuals with IDEA ensures that all children with disabilities are entitled to a free appropriate education to meet their unique needs and prepare them for further education, employment, and independent living. Deals with concepts such as FAPE (Free and Appropriate Education), IEP's (Individualized Education Plans), education for children with disabilities must occur in the least restrictive environment, etc.	Yes	Yes	Other service or product our agency must/may provide	Individuals with Disabilities Education Act (IDEA). The Individuals with IDEA ensures that all children with disabilities are entitled to a free appropriate education to meet their unique needs and prepare them for further education, employment, and independent living. Deals with concepts such as FAPE (Free and Appropriate Education), IEP's (Individualized Education Plans), education for children with disabilities must occur in the least restrictive environment, etc.

44	20 USC § 1701-1721	Federal	Statute	Equal Education Opportunity Act (EEOA). The EEOA provides that no state shall deny educational opportunity based on race, color, sex, or national origin by engaging in deliberate segregation by an educational agency; failing to remedy deliberate segregation; assigning a student, other than to a school closest to his or her residence, that results in a greater degree of segregation of students on the basis of race, color, sex, or national origin; discriminating by an educational agency on the basis of race, color, or national origin in employment of faculty staff; transferring students from one school to another, voluntarily or otherwise, if the purpose and effect of doing so would have increased segregation on the basis of race, color, or national origin; or failing to take appropriate action or overcome language barriers that impeded equal participation by its students in its instructional programs.	Yes	Yes	Other service or product our agency must/may provide	Equal Education Opportunity Act (EEOA). The EEOA provides that no state shall deny educational opportunity based on race, color, sex, or national origin by engaging in deliberate segregation by an educational agency; failing to remedy deliberate segregation; assigning a student, other than to a school closest to his or her residence, that results in a greater degree of segregation of students on the basis of race, color, sex, or national origin; discriminating by an educational agency on the basis of race, color, or national origin in employment of faculty staff; transferring students from one school to another, voluntarily or otherwise, if the purpose and effect of doing so would have increased segregation on the basis of race, color, or national origin; or failing to take appropriate action or overcome language barriers that impeded equal participation by its students in its instructional programs.
45	20 USC § 1232 (9) 34 CFR § 99.1 et. seq.	Federal	Statute	Family Educational Rights & Privacy Act (FERPA). A Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the US Department of Education. FERPA also gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reach the age of 18 or attends a school beyond the high school level.	Yes	No		
46	SC Constitution Article XI Section 3	state	statute	The focus of these state/laws/regulations and constitutional provisions is to provide for a state system of public education, to make this system for all students "free and appropriate" and for the establishment, organization, operation, and support of our states educational system.	Yes	Yes	Other service or product our agency must/may provide	The focus of these state/laws/regulations and constitutional provisions is to provide for a state system of public education, to make this system for all students "free and appropriate" and for the establishment, organization, operation, and support of our states educational system.

This area coordinates, provides and/or oversees programs and services for committed youth to promote pro-social interaction and rehabilitation.	Executive Branch/State Agencies	Performance-based Standards (PbS), Planning and Evaluation, Prison Rape Elimination Act Compliance (PREA), Program Development, Quality Assurance and Compliance, Research and Statistics, Resource Development, Victim Services and Volunteer Services.	Office of Institutional Programs	This office includes Institutional Programming, Chaplaincy, Volunteer Services, Disciplinary Hearings, Young Craftsman, Visitation, Carpentry and Upholstery.
This area coordinates, provides and/or oversees programs and services for committed youth to promote pro-social interaction and rehabilitation.	General Public	Volunteer support services are provided on behalf of DJJ to private citizens who donate their time and resources to the agency. Additionally, the agency is mandated to provide services to victims of juvenile crime.	Office of Institutional Programs	This office includes Institutional Programming, Chaplaincy, Volunteer Services, Disciplinary Hearings, Young Craftsman, Visitation, Carpentry and Upholstery.
This Division operates Criminal Investigations, Management Review, Camera Surveillance, Gang Investigations, K-9 Unit, Background Investigations, Internal Audit, Camera Installation and Juvenile and Family Relations. The Juvenile and Family relations piece includes ombudsman-related services such as advocacy for juveniles, investigation into grievances and other quality of life issues.	General Public	Constituent Services are provided on behalf of DJJ involved youth and their families.	Division of Investigative Services	The division consists of: Criminal Investigations, Management Review, Camera Surveillance, Gang Investigations, K-9 Unit, Background Investigations, Internal Audit, Camera Installation, Juvenile and Family Relations.
This office operates a variety of Ombudsman-related services throughout South Carolina for juveniles who are involved or at risk of involvement in the Juvenile Justice system and their guardians who are seeking information or redress of issues. The Office of Constituent Services also provides advocacy for juveniles; investigation into grievances and other quality of life issues; family engagement and visitation facilitation; preparation of information and communication with the Legislature and the Governor's Office; public affairs, media affairs and internal communications; and coordination of the disciplinary hearings process.	Executive Branch/State Agencies		Office of Constituent Services	This office oversees the Legislative Liaison, Public Affairs, Juvenile and Family Relations and the Inter-agency Liaison.
This office oversees professional standards throughout the agency. Core functions include workforce development and quality assurance.	Executive Branch/State Agencies		Office of Professional Standards	This office oversees Staff Development & Training, Quality Assurance, Performance-based Standards (PbS) and Prison Rape Elimination Act Compliance
Maintenance, grounds keeping, inventory and supply, fleet management, mail and custodial support are provided out of this office.	Executive Branch/State Agencies		Office of Support Services	This office oversees physical plant and business services throughout the agency
This office is responsible for the budget, grants, contracts, accounts payable, trust accounts, collections and procurement.	Executive Branch/State Agencies		Office of Fiscal Affairs	This office oversees Fiscal Operations, Accounting and Trust Accounts and Procurement
All Human Resources functions, such as benefits, recruitment, employee relations, and payroll, are managed out of this office.	Executive Branch/State Agencies		Office of Human Resources	This Office oversees Human Resources
This area is headed by the Senior Strategist and oversees Planning & Evaluation, Legislative Liaison, Public Information, Information Technology, Resource Development, Governance & Risk Management , Policy Management and Business Operations	Executive Branch/State Agencies		Strategy Operations	This unit oversees Development and Accountability, Business Operations, Organizational Governance and External Operations.

Agency Name:

DEPARTMENT OF JUVENILE JUSTICE

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N120

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Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
SC Board of Juvenile Parole	State Government	DJJ is required to prepare parole reports for juveniles who are indeterminately committed to DJJ. DJJ community specialists provide supervision for juveniles who are conditionally released by the Juvenile Parole Board.	1,2
SC Department of Mental Health (DMH)	State Government	DJJ collaborates with DMH to ensure treatment and continuity of care for seriously mentally ill (SMI) youth committed to DJJ. Moreover, a long-standing memorandum of agreement is in place between the agencies formalizing the process by which custody of committed SMI youth is transferred to DMH for treatment purposes. DJJ provides cost-sharing for placement facilities when DMH is unable to locate suitable residential care for a committed SMI youth. Additionally, DJJ shares the salary/fringe costs for a DMH/DJJ Liaison position in order to streamline and coordinate efforts between DJJ and DMH community mental health centers.	1, 2
SC Department of Alcohol & Other Drug Abuse Services (DAODAS)	State Government	DJJ collaborates with DAODAS to ensure treatment and continuity of care for system involved youth with a mental health and/or co-occurring substance use disorder. Both entities are founding members of the Joint Council on Children and Adolescents and the Palmetto Coordinated System of Care.	1, 2
SC Department of Social Services (DSS)	State Government	DJJ collaborates with DSS in an effort to coordinate services for youth who are served by both agencies. DJJ has a Memorandum of Understanding with DSS for Girl's Circle and Boy's Council facilitator training to increase protective factors and reduce risk for youth throughout the state. DJJ coordinated with DSS to establish a portal whereby both agencies can cross-verify other agency involvement to facilitate care coordination; this portal was implemented this FY and is in use by both agencies. Both entities are founding members of the Joint Council on Children and Adolescents and the Palmetto Coordinated System of Care.	1, 2
Department of Public Safety (DPS)	State Government	DPS administers the Juvenile Justice and Delinquency Prevention Act and the related grant funding. This federal legislation imposes certain requirements/restrictions on state and local governmental entities in regards to juvenile criminal and status offenders.	1, 2
University of South Carolina's Children's Law Center	Higher Education Institute	DJJ has a long standing relationship with the Children's Law Center (CLC) to provide technical assistance regarding juvenile issues and workforce development. Additionally, CLC is instrumental in providing regular training to new clinical staff, provides data analysis for subclass inclusion of SMI/ID youth, and multi-agency training on interagency issues impacting DJJ and other state agencies.	1,2,3
Clemson University	Higher Education Institute	DJJ has a long standing relationship with the Youth Learning Institute. YLI is a critically important training partner.	3
State Law Enforcement Division (SLED)	State Government	SLED provides technical and investigatory assistance to DJJ in certain cases. A long standing memorandum of agreement is in place governing the conditions that merit assistance from SLED.	N/A
Department of Vocational Rehabilitation(DVR)	State Government	There is a memorandum of agreement in place between the agencies regarding the co-location of a DVR employee at DJJ. DVR and DJJ are working to ensure that eligible youth are linked to appropriate services upon release to the community.	1,2

Palmetto Coordinated System of Care	State Government	Housed within the Department of Health and Human Services, the Palmetto Coordinated System of Care (PCSC) is a multi-disciplinary partnership between families, youth, providers and child-serving public agencies to help children stay at home, in school and, when possible, out of the child welfare and juvenile justice systems. PCSC serves children and youth with serious behavioral health challenges who are in or most at risk of out of home placements by providing best or evidence-based practices and supports that are convenient for children, youth and their families.	1,2
SC Campaign to Prevent Teen Pregnancy	Non-Governmental Organization	DJJ is a partner with the SC Campaign to Prevent Teen Pregnancy on a five year grant that is designed to reduce teen pregnancy among high risk youth populations including DJJ youth and DSS youth.	1, 2
SC Private Providers	Private Business Organization	SCDJJ partners will coordinate with private providers to procure community-based residential beds, In-Home services, Behavior Modification, and Transportation Services.	1,2
South Carolina Department of Health and Human Services (SCDHHS)	State Government	SCDJJ partners with the SCDHHS to seek Medicaid enrollment for youth placed outside of their home in a community-based residential setting.	1
SC Dept of Disabilities and Special Needs (DDSN)	State Government	DJJ collaborates with DDSN for jointly-involved youth to ensure treatment needs are met and continuity of care is provided to those committed youth with Intellectual Disabilities (ID). DJJ has a long-standing memorandum of agreement with DDSN for the purpose of transfer of custody and care when committed youth with ID are identified and deemed appropriate for alternative placement.	1,2
Mental Illness Recovery Center (MIRCI)	Non-Governmental Organization	SCDJJ has provided letters of support in 2018, 2019, and 2020 for the homeless youth street-outreach program at MIRCI; through this partnership, MIRCI provides services to support homeless youth remaining out of the juvenile justice system.	1, 2
Medical University of South Carolina (MUSC)	Higher Education Institute	SCDJJ partners with MUSC in provision of psychiatric services to youth at Coastal Evaluation Center. DJJ accepts rotation of forensic residents from MUSC to evaluate and manage medications of these youth. Through contract, services for youth are delineated, however, the ongoing contractual relationship provides for local support and ease of access to care.	1, 2
PrismaHealth-USC School of Medicine (PHUSCSOM)	Higher Education Institute	SCDJJ partners with PHUSCSOM for nurse practitioner services, medical director support, psychiatric services, and on-site physical therapy. Through contract, services for youth are delineated, however, the ongoing contractual relationship provides for local support and ease of access to care.	1, 2
University of South Carolina --Aiken, Columbia	Higher Education Institute	SCDJJ serves as a site for internship/field placement for various graduate and undergraduate interns. Collaborations exist between DJJ and the USC College of Social Work, School of Psychology, and School of Criminal Justice at both Aiken and Columbia campuses.	1,2,3
SC Criminal Justice Academy	State Government	SC Criminal Justice Academy is a partner to the agency as it provides trainings to both Class I (Public Safety) and Class II Juvenile Correctional Offices (Detention Officers). The academy helps the agency to remain in compliance as it relates to training standards.	3
Performance-based Standards (PbS) Learning Institute	Non-Governmental Organization	Performance-based Standards (PbS) Learning Institute is a national nonprofit organization that partners with SCDJJ to improve youth corectional programs, services and practice. PbS is a data-driven improvement model grounded in research that holds agencies to the highest standards for operations, programs and services.	1,2
SC Department of Motor Vehicles (DMV)	State Government	SCDJJ collaborates with DMV to facilitate State Identification Credential: This include State Real IDs, Beginner's Permits. SC DMV has implemented simple and effective process for SC DJJ juveniles to attain their credentials. This partnership has been instructmental in hundreds of juveniles to attain their State ID and beginner's permits.	1,2
Transition Alliance of South Carolina (TASC)	State Government	SCDJJ is an active partners with The Transition Alliance of South Carolina (TASC), which is spearheaded by the Center for Disability Resources (CDR) at the University of South Carolina's School of Medicine. As a partner we assist the team with the utilization of funding and support from the South Carolina Department of Education, Office of Special Education Services. This is a collaborative team which focus on the development of an infrastructure to support local interagency transition teams. Project activities are focused on providing interagency teams the resources to increase their capacity to collaboratively and effectively serve young adults with disabilities who are transitioning from high school to adult-life.	1,2

SC DEW - Priority Population Advisory Council	State Government	DJJ serves on the SC Department of Employment & Workforce's Priority Populations Advisory Council which is a part of the State Unified Employment Planning Board. The purpose of this council is to strengthen South Carolina's workforce system through the development of strategies and policies that ensure priority populations are served. Promote outreach efforts to all WIOA priority populations with a focus on youth with barriers, ex-offenders, veterans, individuals with disabilities, homeless, long term unemployed and low income	1,2
United Way of the Midlands (Youth in Transition Coalition)	Non-Governmental Organization	United Way of the Midlands is the lead organization for the Youth in Transition Coalition, Resilient Richland Coalition, and local homeless Continuum of Care. ... The geographic area of the work is the Central Midlands with a focus on Richland County. SC DJJ is one of the thirty (30) partners that is tasked with improve services and housing for youth we refer to as "in transition." Typically the youth and young adults are ages 17-24, lack the support to realize their potential and may be exiting foster care, justice systems, be runaways or otherwise without support of a family or guardian.	1,2
ABLE SC	State Government	SC DJJ is now partnering with Able South Carolina to provide services to our students who have an established IEP or 504 plan and work with those regardless of educational track, perceived functional level, or any disability barrier including physical, visual, auditory, emotional, intellectual, developmental, or any combination. ABLE SC provides pre-employment transition services and skills ranging from basic self-advocacy to advanced financial literacy. Able SC also offers our students many events outside of the classroom, like our annual summer series event, our youth leadership forum, and one-on-one meetings with our youth independent living specialists to achieve their personal goals.	1,2
SC Technical School System	State Government	SC DJJ partners with the SC Technical College System which is the state's largest higher education system, the SC Technical System serves more than a quarter million South Carolinians each year and educates more of our state's undergraduates than all the other public higher education institutions combined. Dedicated to making a quality higher education both accessible and affordable, the System plays a key role in educating and training our students for the in-demand, high-skilled jobs of today and tomorrow.	1,2
ASVAB-CEP	Federal Government	SC DJJ is partnering with the Department of Defense through the Military Entrance Processing Station (MEPS) to administer the ASVAB. The ASVAB is a series of tests developed by the Department of Defense and is used by the U.S. Army to determine whether you have the mental aptitude to enlist. The ASVAB also helps determine which Military Occupational Specialties (MOS) you qualify for. The ASVAB is required to enlist in the U.S. Army and is valid for two years. The ASVAB may be given in a computerized version at a Military Entrance Processing Station (MEPS) or in a paper version at various Military Entrance Test (MET) sites around the country or at high schools and colleges.	1,2
SC Department of Health & Environmental Control (DHEC)	State Government	DJJ collaborates with SNAP-Ed program to provide classes through Volunteer Services Program to enrich the lives of youth returning to the community.	1,2
Affordable Housing	Non-Governmental Organization	SCDJJ collaborates with Affordable Housing. This organization partners with DJJ's Office Volunteer Services to provide classes that enrich the lives of youth in preparation for their return to the community.	1,2
100 Black Men of Columbia	Non-Governmental Organization	This organization partners with DJJ's Office Volunteer Services to provide leadership, mentoring and other enrichment opportunities for youth committed to DJJ.	1,2
100 Black Women of Columbia	Non-Governmental Organization	SCDJJ collaborates with 100 Black Women of Columbia to serve youth at the agency's Broad River Road Complex. The 100 Black Women of Columbia provide STEAM classes for female juvenile offenders.	1,2
TD Bank	Non-Governmental Organization	SCDJJ's Office of Volunteer Services collaborates with TD Bank to provide financial literacy classes to youth in preparation for their return to the community.	1,2
LRADAC	Local Government	SCDJJ 's Office of Volunteer Services collaborates LRADAC to offer the "Toolkit for Success" program for youth committed to DJJ.	1,2
United Way of the Midlands	Non-Governmental Organization	DJJ partners with United Way of the Midlands for program support. The United Way supplies the agency with volunteers for short-term projects .	1, 2
Colleges and Universities	Higher Education Institute	DJJ serves as a site for internship/field placement/service learning for various graduate and undergraduate student interns.	1,2
Alternative Break	Higher Education Institutes	DJJ partners with a number of colleges and universities serving as a site whereby students may receive service learning credit, leadership skills training and development.	1,2

Midlands Fatherhood Coalition	Non-Governmental Organization	DJJ partners with Midlands Fatherhood Coalition arounding programming for young DJJ involved fathers.	1,2
Share One Love	Non-Governmental Organization	DJJ partners with Share One Love to expand opporunties for program development and physical activity for DJJ involved youth.	1,2
KW Beverage	Non-Governmental Organization	KW Beverage Company provides non-alcoholic beverages to DJJ to support volunteer service programming.	1,2
South Carolina Philharmonic	Non-Governmental Organization	DJJ partners with South Carolina Philharmonic for cultural enrichment. The Philharmonics provides entertainment, education and cultural enrichment for DJJ involved youth.	1,2
South Carolina Churches	Religious/Faith-Based Organizations	Various reformations across the state (to include: Baptist, Methodist, Presbyterian, Pentecostal, Non-Denominational, etc.); Partnerships include: providing spiritual enrichment activities and religious services such as worship, baptisms, retreats and summer workshops; supplier of religious literature such as Bibles, Qurans and Teen Growth Studies; hosting of special events such as holidays parties, Family Day/Summer Celebration, Harvest Festival, etc.; donations for youth while in SCDJJ care and upon release.	1,2
Prevention and Diversion Programs with Community Juvenile Arbitration	Local Government	PROJECT RIGHT TURN (PRT) is a two-hour educational program for at-risk youth and their parents/guardians. It remains an invaluable resource to our County Offices and Juvenile Arbitration Programs, and for those juveniles under Order of the Family Court, required to attend through a contract, or referred by an ISO, or Probation/Parole Officer. PRT is not a "scared-straight" program but rather is a carefully orchestrated experiential learning program designed specifically to show youth the potential consequences of continued delinquent behavior and its impact on their lives and personal freedoms. A tour is provided of one of the three state evaluation centers; while the program focuses on educating young offenders about good decision making and the potential consequences of continued delinquent behavior, and includes a parent education component and a presentation from DJJ's The Insiders.	1,2
Greater Midlands Basketball Association	Non-Governmental Organization	The Greater Midlands Basketball Association provides youth at SCDJJ's long term facility an opportunity to particiapte in its basketball league. This allows SCDJJ to teach the youth values, life skills, self-esteem and teamwork through playing local basketball teams.	1,2
Affordable Housing	Non-Governmental Organization	DJJ's Volunteer Services has partnered with Affordable Housing to bring lifeskills training to youth. These classes are offered to committed youth in preparation for their return to the community.	1,2
SC State Comptroller General	State Government	This Office offers fiscal and accounting advice to SCDJJ, and reports each year on the financial operations and conditions of state government.	1,2,3,4

Agency Name: DEPARTMENT OF JUVENILE JUSTICE

Fiscal Year 2019-2020
Accountability Report

Agency Code: N120 Section: 67

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	Internal Review and Report	Accountability Report	Department of Administration	State	Annually	09/15/20	Provides the Governor and General Assembly with information that supports the budget analysis and ensures that the Agency Head Salary Commission has a basis for its decision	http://www.state.sc.us/djj
2	External Review and Report	Budget Plan	Department of Administration-Executive Budget	State	Annually	09/25/20	Budget Request to Governor and Legislature of Revenue/Expenditure Plan for upcoming year	South Carolina Legislature On Line
3	External Review and Report	Indirect Cost Proposal	Department of Administration-Executive Budget Office	State	Annually	11/15/20	Administration Overhead to support State functions	Through the Exec Budget Office
4	External Review and Report	Annual RBHS Audit Summary	Department of Health and Human Services	State	Annually	N/A	To fulfill contractual obligation to support SCDJJ's responsibility of quality assurance	Request: SCDJJ Medicaid Administrator
5	External Review and Report	Targeted Case Management and RBHS Cost Settlements	Department of Health and Human Services	State		N/A	Cost Settlement Information	Request: SCDJJ Medicaid Administrator/Fiscal Affairs Director
6	External Review and Report	Sales & Use tax	Dept. of Revenue	State	Quarterly	07/05/20	To report sales tax on canteen sales to juveniles	dor.sc.gov/MyDORWAY
7	External Review and Report	Bank Account and Transparency Accountability Report	State Budget Office	State	Annually	10/01/20	To report bank balances for Trust Accounts	State Budget Office
8	External Review and Report	Comptroller General Agency Reporting Packages	Comptroller General	State	Annually	10/23/20	These reports form DJJ's portion of the South Carolina Comprehensive Annual Financial Report	Contact Comptroller General's Office
9	External Review and Report	USDA Free and Reduced Breakfast and Lunch Reimbursement	Department of Education	State	Monthly	10th of each month	This report provides a snapshot of the number of reimbursable breakfast and lunch meals served to the juvenile population, located at MEC, JDC, BRRC, UEC and CEC, on a monthly basis, for which DJJ will receive reimbursement funds from the USDA.	Contact SCDE Office of Health and Nutrition
10	External Review and Report	SET-OFF Debt Collection	Department of Revenue	State	Annually	12/01/20	Allows agency to recover funds owed to it through the garnishment of any state income tax refund	Contact SCDOR SET-OFF Program Office
11	External Review and Report	Schedule of Federal Assistance Report and Questionnaire	SC State Auditor's Office	State	Annually	08/15/20	Reporting of directly provided and pass through federal grant funds received by and expended by the Agency as well as Agency verification to all requirements are being met as it relates to the receipt and expenditure of federal grant funds	Contact SC State Auditor's Office
12	External Review and Report	SCDE - Single Audit Report and LEA Audit Report	SCDE - Auditing Services	State	Annually	12/01/19	Provides financial accounting of amount of funds received and how they were spent (by function) for school district operations	Contact SCDE - Auditing Services
13	External Review and Report	State Agreed Upon Procedures Report - Management Questionnaire	SC State Auditor's Office	State	Annually	07/09/20	Letter signed off by agency management stating compliance and no known instances of fraud or misrepresentation of Agency financial activity	Contact SC State Auditor's Office
14	External Review and Report	Minority Business Expenditures	SC Division of Small and Minority Business Contracting	State	Quarterly	07/31/20	Record of all purchases made from certified small and minority businesses	Call 803-734-0657 or SCDJJ Purchasing
15	External Review and Report	Sole Source	Materials Management Office	State	Quarterly	07/31/20	Record of all sole source purchases made by the Agency	www.procurement.sc.gov
16	External Review and Report	Emergency	Materials Management Office	State	Quarterly	07/31/20	Record of all emergency purchases made by the agency	www.procurement.sc.gov
17	External Review and Report	Trade In	Materials Management Office	State	Quarterly	07/31/20	Record of all Trade In purchases made by the agency.	www.procurement.sc.gov
18	External Review and Report	Preferences	Materials Management Office	State	Quarterly	07/31/20	Record of all preferences given in solicitations.	www.procurement.sc.gov
19	External Review and Report	Illegal Purchase	Materials Management Office	State	Quarterly	07/31/20	Record of all illegal procurements made by the Agency	www.procurement.sc.gov
20	External Review and Report	Information Technology Data Inventory(Proviso 117.113)-State IT Plan	Division of Technology, SC Department of Administration	State	Annually	08/05/19	To determine the status of compliance with state security standards	SC Dept. of Admin - eroom https://eroom.admin.sc.gov
21	External Review and Report	Information Security & Privacy Survey	Division of Technology, SC Department of Administration	State	Annually	08/07/20	To determine the status of compliance with state security standards	SC Dept. of Admin - eGRC (Governance Risk Compliance) portal/ https://grc.archer.rsa.com
22	External Review and Report	Litigation Reporting Package	South Carolina Comptroller General	State	Annually	07/10/20	Closing Procedural Manual of SC Comptroller General	South Carolina Comptroller General's Office
23	External Review and Report	USDA Report	South Carolina Department of Education	State	Monthly	09/04/20	Accounts for Revenue from USDA for meals served for Breakfast and Lunch for juveniles.	Written request to SCDJJ Dietary Services
24	Internal Review and Report	Mileage Report	State Fleet Management	State	Monthly	09/01/20	Ending monthly mileage for billing when Agency started leasing vehicles	Contact Fleet Manager, Alan Parker at 737-1502
25	Internal Review and Report	Accident Report	State Fleet Management	State	Quarterly	07/07/20	Records accidents	Contact Fleet Manager, Alan Parker at 737-1502
26	Internal Review and Report	SFM Fleet Survey	State Fleet Management	State	Annually	07/20/20	Records efficiency of fleet	Contact Fleet Manager, Alan Parker at 737-1502
27	Internal Review and Report	Vehicle Inventory Report	SCDC (Maintenance Shop)	State	Annually	06/29/20	Updates records of vehicles currently serviced	Contact SCDC Maintenance at 896-2258

28	Internal Review and Report	Updated Vehicle and Bus Listing	IRF	State	Annually	06/05/20	Updates insurance records	Contact the Insurance Reserve Fund at 737-0020
29	Internal Review and Report	Excess Property Turn in Document	State Surplus	State	Quarterly	03/09/20	Appropriate disposal of assets	www.sc.gov/generalservices/surplus
30	External Review only	IDEA Child Count	US Department of Education	Federal	Annually	12/01/20	Provides the unduplicated number of children with disabilities (IDEA) ages 3 through 21, along with their reported Least Restrictive Environment (LRE)	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
31	External Review and Report	Comprehensive Health Education (CHEA) Compliance Survey	State Department of Education	State	Annually	09/15/20	Provision of health instruction and oversight	http://ed.sc.gov/
32	External Review and Report	Read to Succeed District Reading Plan	State Department of Education	State	Annually	04/20/21	Implementation of a comprehensive, systemic approach to reading	Contact Marcie Gambrell, SCDJJ School District, at 803-896-7977
33	External Review and Report	Read to Succeed School Reading Plan	State Department of Education	State	Annually	04/20/21	Reading literacy improvement	Contact Marcie Gambrell, SCDJJ School District, at 803-896-7977
34	External Review and Report	ESOL Report	State Department of Education	State	Annually	05/01/21	ESOL supplemental instructional support	http://ed.sc.gov/
35	External Review and Report	Title I, Part D CSPR Data	US Department of Education	Federal	Annually	01/01/21	Title I of the Elementary and Secondary Education Act of 1965 (Title I or ESEA)	Contact Marcie Gambrell, SCDJJ School District, at 803-896-7977
36	External Review and Report	Title I "Annual Count" data	US Department of Education	Federal	Annually	10/01/20	Title I of the Elementary and Secondary Education Act of 1965 (Title I or ESEA)	Contact Marcie Gambrell, SCDJJ School District, at 803-896-7977
37	External Review and Report	Title I Three year evaluation Report	US Department of Education	Federal	Annually	10/01/21	Goals and strategies which can be incorporated into local school district plans and programs for career and technology education at the secondary level	Contact Marcie Gambrell, SCDJJ School District, at 803-896-7977
38	External Review and Report	Education Strategic Plan	State Department of Education	State	Annually	04/20/21	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
39	External Review and Report	Education Report Card	State Department of Education	State	Annually	09/01/20	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
40	External Review and Report	Annual Accreditation Report	State Department of Education	State	Annually	09/01/20	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
41	External Review and Report	Testing Data Report	State Department of Education	State	Annually	05/01/21	All security test procedures are met	Contact Marcie Gambrell, DJJ School District, at 896-7977
42	External Review and Report	Highly Qualified District Report Mid Year and Year end report	State Department of Education	State	Bi-annually	December 20 and May 21	Ensure all staff is highly qualified	Contact Marcie Gambrell, DJJ School District, at 896-7977
43	External Review and Report	Preliminary Analysis Report	US Department of Education	Federal	Annually	12/01/20	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
44	External Review and Report	Civil Rights Data Collection Report	State Department of Education	State	Annually	04/01/21	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
45	External Review and Report	Education Accountability Report	State Department of Education	State	Annually	05/01/21	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
46	External Review and Report	McKinney-Vento Report	US Department of Education	Federal	Annually	09/01/20	Homeless Report	Contact Marcie Gambrell, DJJ School District, at 896-7977
47	External Review and Report	Table 2-Personnel	State Department of Education	State	Annually	May 2020	Personnel (in full-time equivalency of assignment) employed to provide special education and related services for children with disabilities	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
48	External Review and Report	Indicator 14-Outcomes	State Department of Education	State	Annually	May 2020	Provides a list of students that exited special education the previous reporting year	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
49	External Review and Report	Indicators 4, 9, 10	State Department of Education	State	Annually	May 2020	Determines if disproportionality and over identification exist	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
50	External Review and Report	ESY Report	State Department of Education	State	Annually	May 2020	The number reported represents an accurate and unduplicated count of children ages 3-21 with disabilities deemed eligible and projected to receive extended school year services according to an Individualized Education Program during the 2013-2014 fiscal year.	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
51	External Review and Report	Indicator 8-Parent involvement	State Department of Education	State	Annually	May 2020	The percent of parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
52	External Review and Report	8	State Department of Education	State	Annually	May 2020	The report of children with disabilities (IDEA) subject to disciplinary removal	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
53	External Review and Report	Indicator 11-60 Day Timeline	State Department of Education	State	Annually	May 2020	The percent of children who were evaluated within 60 days of receiving parental consent for initial evaluation	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
54	External Review and Report	Table 4-Exit Report	State Department of Education	State	Annually	May 2020	The unduplicated number of children with disabilities (IDEA) who are ages 14 through 21 and were in special education at the start of the reporting period and were not in special education at the end of the reporting period	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
55	External Review and Report	Table 4-Exit Report	State Department of Education	State	Annually	May 2020	The unduplicated number of children with disabilities (IDEA) who are ages 14 through 21 and were in special education at the start of the reporting period and were not in special education at the end of the reporting period	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
56	External Review and Report	DHEC Inspection Report/ BRRC	Department of Health and Environmental Control	State	Annually	3/22/2019	Risk based assessment of all facilities where food items are received, stored, prepared and served.	www.scdhec.gov/apps/environment/foodgrades
57	External Review and Report	DHEC Inspection Report/ WL	Department of Health and Environmental Control	State	Annually	3/22/2019	Risk based assessment of all facilities where food items are received, stored, prepared and served.	www.scdhec.gov/apps/environment/foodgrades
58	External Review and Report	DHEC Inspection Report/ CEC	Department of Health and Environmental Control	State	Annually	11/21/19	Risk based assessment of all facilities where food items are received, stored, prepared and served.	www.scdhec.gov/apps/environment/foodgrades

59	External Review and Report	DHEC Inspection Report/ MEC	Department of Health and Environmental Control	State	Annually	01/30/20	Risk based assessment of all facilities where food items are received, stored, prepared and served.	www.scdhec.gov/apps/environment/foodgrades
60	External Review and Report	DHEC Inspection Report/ UEC	Department of Health and Environmental Control	State	Annually	8/2/2019	Risk based assessment of all facilities where food items are received, stored, prepared and served.	www.scdhec.gov/apps/environment/foodgrades
61	External Review and Report	Pharmacy Non-Dispensing Outlet Inspection / BRRC	SC Board of Pharmacy (SC LLR)	State	Annually	06/30/20	Inspection to ensure compliance with state laws and regulations regarding the operation of a non-dispensing drug outlet	Contact SC LLR (Board of Pharmacy) at 803-896-4700
62	External Review and Report	Pharmacy Non-Dispensing Outlet Inspection / MEC	SC Board of Pharmacy (SC LLR)	State	Annually	06/30/20	Inspection to ensure compliance with state laws and regulations regarding the operation of a non-dispensing drug outlet	Contact SC LLR (Board of Pharmacy) at 803-896-4700
63	External Review and Report	Pharmacy Non-Dispensing Outlet Inspection / CEC	SC Board of Pharmacy (SC LLR)	State	Annually	06/30/20	Inspection to ensure compliance with state laws and regulations regarding the operation of a non-dispensing drug outlet	Contact SC LLR (Board of Pharmacy) at 803-896-4700
64	External Review and Report	Pharmacy Non-Dispensing Outlet Inspection / UEC	SC Board of Pharmacy (SC LLR)	State	Annually	06/30/20	Inspection to ensure compliance with state laws and regulations regarding the operation of a non-dispensing drug outlet	Contact SC LLR (Board of Pharmacy) at 803-896-4700
65	External Review and Report	DHEC Infirmary Inspection / Willow Lane Infirmary	SC DHEC	State	Other	TBD 2020 (inspection is unannounced)	Inspection to ensure compliance with DHEC Regulation 61-16, pertaining to the operation and licensing of Willow Lane Infirmary. Inspection is conducted every 2 years.	DHEC sends the inspection report to the DJJ Director. Copies of the report can also be obtained by contacting DHEC Health Facilities Licensing at 803-545-4370
66	Internal Review and Report	SCDJJ Juvenile Detention Center	SCDJJ Quality Assurance	State	Other	1/23/2019	The audit was conducted in accordance with SCDJJ's Health Service Policies and Procedure, within the framework of the seven SCDJJ Quality Assurance standards: Management Accountability, Training, Technology, Policies and Procedures, Customer Service, Safety and Security, and Environmental.	Contact: Tomiko Williams, Quality and Compliance Manager 803-896-8434
67	Internal Review and Report	SCDJJ Health Services/BRRC	SCDJJ Quality Assurance	State	Other	2/14/2019	The audit was conducted in accordance with SCDJJ's Long Term Care Facility Policies and Procedure, within the framework of the seven SCDJJ Quality Assurance standards: Management Accountability, Training, Technology, Policies and Procedures, Customer Service, Safety and Security, and Environmental.	Contact: Tomiko Williams, Quality and Compliance Manager 803-896-8434
68	Internal Review and Report	SCDJJ Legislative Audit Council (LAC) Review Compliance Status Report	SCDJJ Quality Assurance	State	Other	April-September 2019	An internal review of ongoing compliance with recommendations received from the LAC in the January 2017 report.	Contact: Tomiko Williams, Quality and Compliance Manager 803-896-8434
69	Internal Review and Report	SCDJJ Security Audit Compliance Action Report	SCDJJ Quality Assurance	State	Other	April-December 2019	An internal review of ongoing compliance with recommendations received from Correctional Consulting Services, LLC. in 2016.	Contact: Tomiko Williams, Quality and Compliance Manager 803-896-8434
70	Internal Review and Report	SCDJJ Coastal Evaluation Center (CEC)	SCDJJ Quality Assurance	State	Other	November 18-25, 2019	The audit was conducted in accordance with SCDJJ's Evaluation Center Policies and Procedure, within the framework of the seven SCDJJ Quality Assurance standards: Management Accountability, Training, Technology, Policies and Procedures, Customer Service, Safety and Security, and Environmental.	
71	Internal Review and Report	SCDJJ Randomly Selected Equipment Internal Audit Report	SCDJJ Internal Audit	State	Other	10/25/2019	Physical inventory of equipment compared to SCEIS for randomly selected Cost Centers.	Contact: Bonnie Martin, Internal Auditor 803-960-4850
72	Internal Review and Report	SCDJJ Land and Building Internal Audit Report	SCDJJ Internal Audit	State	Other	10/25/2019	Land and Building ownership compared to SCEIS.	Contact: Bonnie Martin, Internal Auditor 803-960-4850
73	Internal Review and Report	SCDJJ Main Worksheet for Land	SCDJJ Internal Audit	State	Other	10/25/2019	Documentation to support ownership of Land.	Contact: Bonnie Martin, Internal Auditor 803-960-4850
74	Internal Review and Report	SCDJJ Reversion Rights to Beaufort Marine, Generations, and PEK Foundation	SCDJJ Internal Audit	State	Other	10/25/2019	Documentation for SCDJJ reversion rights to land and buildings.	Contact: Bonnie Martin, Internal Auditor 803-960-4850
75	Internal Review and Report	SCDJJ Policy Reviews FY 2019	SCDJJ Internal Audit	State	Annually	10/25/2019	Policies reviewed for compliance with Comptroller General Policies and Procedures as required by SCDJJ Internal Audit Policy	Contact: Bonnie Martin, Internal Auditor 803-960-4850
76	Internal Review and Report	SCDJJ Preliminary Juvenile Trust and Victims Restitution Internal Audit Report	SCDJJ Internal Audit	State	Other	10/25/2019	Reviewed these fiduciary accounts for compliance with South Carolina laws and regulation and compliance with generally accepted accounting principles.	Contact: Bonnie Martin, Internal Auditor 803-960-4850

77	Internal Review and Report	SCDJJ FY2019 Warehouse Internal Audits	SCDJJ Internal Audit	State	Annually	10/25/2019	Reviewed the Warehouse procedures for compliance with those recommended by the SC Comptroller General.	Contact: Bonnie Martin, Internal Auditor 803-960-4850
78	Internal Review and Report	SCDJJ Management Study: Department of Children's Advocacy Legislation	SCDJJ Internal Audit	State	Other	10/25/2019	Executive Summary detailed the actions required by SCDJJ to comply with the enabling legislation.	Contact: Bonnie Martin, Internal Auditor 803-960-4850
79	Internal Review and Report	SCDJJ Management Study: Investigative Services Compliance with SCDJJ Training Plan	SCDJJ Internal Audit	State	Other	10/25/2019	This study listed the training required by SCDJJ for each section of the Investigative Services Division in order to ensure compliance with SCDJJ Policy.	Contact: Bonnie Martin, Internal Auditor 803-960-4850
80	Internal Review and Report	SCDJJ Management Study: Juvenile Correction Officers Payroll Overtime	SCDJJ Internal Audit	State	Other	10/25/2019	This study compared the overtime cost to the cost of hiring additional staff.	Contact: Bonnie Martin, Internal Auditor 803-960-4850
81	Internal Review and Report	Review of SCDJJ Policy 302R, Control and Use of Tools	SCDJJ Internal Audit	State	Other	July 13,2020	This internal audit reviewed management's compliance with the Security Audit of May 2016, as well as the effectiveness of management's control and use of tools.	Contact: Bonnie Martin, Internal Auditor 803-960-4850
82	Internal Review and Report	Review of SCDJJ Policies: Policy 200, Accounting Control; Policy 116, Central Warehouse Operations; Policy 204, Capital Assets	SCDJJ Internal Audit	State	Annually	July 13,2020	Policies reviewed for compliance with Comptroller General Policies and Procedures as required by SCDJJ Internal Audit Policy	Contact: Bonnie Martin, Internal Auditor 803-960-4850
83	Internal Review and Report	SCDJJ FY2020 Warehouse Internal Audits	SCDJJ Internal Audit	State	Annually	July 13,2020	Reviewed the Warehouse procedures for compliance with those recommended by the SC Comptroller General.	Contact: Bonnie Martin, Internal Auditor 803-960-4850
84	Internal Review and Report	SCDJJ Juvenile Trust and Victims Restitution Internal Audit Report	SCDJJ Internal Audit	State	Other	July 13,2020	Reviewed these fiduciary accounts for compliance with South Carolina laws and regulation and comply with generally accepted accounting principles.	Contact: Bonnie Martin, Internal Auditor 803-960-4850