



2025 Annual Accountability Report

State Library

Agency Code: H870

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| AGENCY CODE: | H870 | SECTION: | 027 |

AGENCY'S DISCUSSION AND ANALYSIS

The South Carolina State Library's mission is to develop, support, and sustain a thriving statewide community of learners committed to making South Carolina stronger. We serve the people of South Carolina by supporting state government and libraries to provide opportunities for learning in a changing environment. Our operating principles are innovation, collaboration, participation, and preservation. South Carolina citizens of all ages, backgrounds, and abilities turn to their libraries to support creative, academic, personal, and professional interests. Libraries respond with information, collections, productivity tools, and learning experiences thoughtfully planned and professionally delivered. The State Library meets the essential needs of each distinct library audience in addressing local service demands. Our persistent goal is to strategically plan, collaboratively approach, and implement cost-effective solutions that result in outstanding library services for every South Carolinian.

FINANCE AND GRANTS oversees the day-to-day fiscal operations of the State Library. The South Carolina State Library takes its fiduciary responsibility seriously, as evidenced by the planning, tracking, and accuracy of the budget. Each purchase the State Library makes is tied directly to a strategic direction, agency goal, and the Library Services and Technology Act (LSTA) federal grant's purpose to support the mission and vision of the agency. Each budget line is categorized enabling tracking of expenses to be broken down to the most granular level. The State Library is fiscally responsible and diligently negotiates multi-year purchases that will provide the largest statewide impact. The State Library routinely works with other groups to secure collaborative partnerships that share costs across agencies or groups to save the state money. Those partnerships include the Department of Education, South Carolina Education Television (SCETV), Partnership Among South Carolina Academic Libraries (PASCAL), the Department of Administration, the Department of Employment and Workforce, the Department of Health and Environmental Control, the Department of Pardon and Parole, SC FirstSteps, and others. Collaborative purchases are important to the State Library, and we constantly seek to find opportunities for savings and equal access.

The Finance and Grants department oversees the distribution of Institute of Museum and Library Services (IMLS) federal grant funds for public libraries. With these federal funds, libraries throughout South Carolina are able to purchase materials and technology to enhance services to patrons, participate in continuing education experiences, and conduct strategic planning and community needs assessments that they otherwise would be unable to provide.

IMLS funds are primarily distributed to public libraries through subgrants. An annual cycle offers grant programs, such as competitive Impact Grants of up to \$50,000 for targeted projects in individual counties. The State Library provided 108 subgrants in FY25, for projects which met a multitude of patron and community needs. Examples include the Anderson County Library book vending machine in a local grocery store, which made library materials available to residents of all ages; both Lancaster County Library and York County Library outdoor book lockers, which provided increased access to library materials 24 hours a day, seven days a week; the Laurens County Library created a makerspace at the newly-opened Clinton branch; and SC Plants the Seed program, which provided free books about nutrition, farming, and healthy food to children and families and nutrition education in collaboration with other state agencies and community partners. Additionally, grants were provided to public library staff for conference attendance, continuing education, and tuition reimbursement for classes taken at an accredited Library and Information Science degree program. Summer Reading program subgrants were provided to forty-five county library systems.

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HUMAN RESOURCES supports the State Library's belief in diversity and equity by striving to hire staff from various backgrounds with relevant experience to represent South Carolina fully. In response to our desire for a diverse workforce, the State Library Leadership team has gone through various training to ensure the most qualified candidate is hired, including understanding interviewing bias. Each employee receives regular, detailed feedback to ensure their success and that of the agency. Opportunities are provided for staff to cross-train and work on inter-department teams to learn more about other departments and encourage collaboration. Employees participate in continuing education, state and national conferences, and professional development. The State Library was recognized with an award from South Carolina Human Affairs Commission for achieving 100% for their commitment to Equal Employment Opportunity. The State Library believes an engaged workforce is essential to meeting the high expectations and needs of South Carolinians. Our goal is to provide a workplace where employees feel valued and enjoy what they are doing. This work environment encourages creativity and innovation to develop exceptional programs.

LIBRARY SERVICES is responsible for reference, research, programming, training, outreach, accessing print and electronic collections, and circulation. This department directly serves state employees, elected officials, public libraries, and all South Carolina residents 18 and older. Staff members provide the public with free training opportunities both on-site and virtually. Our most successful workshops this fiscal year were: Discover the South Carolina State Library Webinar Series and continuation of the popular Grants Research and Grant Writing workshops. We have experienced a significant increase in new cardholders this year with the introduction of E-cards. Library Services staff continue Book-a-Librarian services to patrons and virtual training webinars, which extends the State Library's outreach to South Carolina residents across the entire state. This service was expanded to include one-on-one Genealogy appointments.

Program Highlights:

- State Library visitors increased by approximately 151% from 5,923 (FY24) to 8,956 (FY25)
- State Library cardholders increased by approximately 5% from 4,016 (FY24) to 4,214 (FY25)
- New E-card registrations: 4,571
- Items circulated increased by approximately 16% from 2,856 (FY24) to 3,321 (FY25)
- Interlibrary Loan items sent to other libraries: 282
- Interlibrary Loan requests filled for State Library patrons: 77
- Expanded webinar series, Discover the State Library, to monthly event to promote State Library collections, databases, and services

Additional Highlights:

- Discover the South Carolina State Library webinar series was continued and expanded to monthly events to promote the rich variety of print and electronic resources in the State Library's collection and to provide instruction to patrons on access and use. This year's offerings included: Our Natural resources and State Parks, Cemeteries Across SC, Palmetto State's Valiant Stand: South Carolina's Contributions in WWI, Poetry Across SC, Defenders of Liberty: The Evolving Story of America's Military and Great Outdoors of SC. There were 64 attendees at these live webinars.
- Other programs and trainings offered this year included: Freedom of Information Act Series, National Voter Registration Day with the League of Women Voters, and multiple Grants Research and Writing sessions to the public and the SC Department of Education. We had 370 attendees at these programs and trainings.
- A staff member implemented a long-term outreach project with South Carolina's Historically Black Colleges and Universities (HBCUs). The project provided training for library staff and students on State

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Library resources and services designed to support academic and professional work. In total, 11 sessions were conducted with 74 participants.

- The State Library continues providing training to correctional institution staff on available services and resources. State Library staff provided training to the Federal correctional institution (FCI) Edgefield Education. Reference staff answered 63 reference requests by US mail from South Carolina inmates.

LIBRARY COLLECTIONS coordinates selection and purchasing of new print materials and acquiring, cataloging, and creating access to South Carolina state agency electronic documents. The collection includes library and information science, civic engagement and government, information technology, grants research, diversity and inclusion, institutional libraries, mental health, and South Carolina-related titles. The department also provides online access to digitized historical documents, books, and images from our collection and through partnerships with other agencies, libraries, and cultural heritage institutions.

The State Library serves as a state and federal document depository for state agencies and public access. Holdings include all documents created by state agencies, including documents that are born digitally. State agencies send the State Library copies of documents which exist in print; we use web crawlers to obtain documents which exist in digital format only.

The department also provides online access to historical documents, books, and images which have been digitized and cultivates partnerships to make historical and cultural materials available online. Digitization projects completed during the FY25 include the Works Progress Administration (WPA) Tombstone Inscriptions in South Carolina; SC Acts & Resolutions volumes (1910-1940; 1981-1985); Carolina highways (1957-1975); Port news: a publication of the port of Charleston (1948-1974); Port Charleston (2001-2004); Congressional Information Service's State Constitutional Conventions, Commissions, and Amendments for South Carolina; Reuben Gambrell WWII Art Project; various publications relating to the Revolutionary War in South Carolina (Colonel William Hill's Memoir of the Revolution, Journal of the Commissioners of the Navy of South Carolina v. 1 and v.2, Battleground of Freedom, Documents related to the History of South Carolina During the Revolutionary War, An Order Book of the Third Regiment SC Line Continental Establishment, Journal of the Proceedings of HMS Scorpion 1775; South Carolina Wildlife Magazine (2023-2024); and the South Carolina General Assembly's Legislative Manual (2023-2024). Digitized items are available as part of the State Library's State Documents Depository.

Program Highlights:

- Total state documents available in the State Documents Digital Depository: 59,153
- Total page view of state document: 63,917
- State documents added to the State Documents Digital Depository: 4,487
- Items added to the State Library's print collection: 1227 (State Documents); 1818 (Federal Documents)
- Electronic federal documents added: 6610
- New collections created in digital collections: 268

Additional Highlights:

- Library Collections staff continued to work on a multi-year digitization project in partnership with the South Carolina Confederate Relic Room and Military Museum to digitize the Colin McRae-Huse Papers. No items from the McRae-Huse papers were contributed to the South Carolina Digital Library in this fiscal year, but the project began being re-organized and cleaned up for metadata creation starting in the next fiscal year.

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- Library Collections staff began preparing for the Kasemake archival phase box making machine to be delivered in FY26 but researching and purchasing archival preservation supplies for the machine and collections. This machine will allow us to house aging and fragile materials in our collection in appropriate archival boxes to protect South Carolina historical books and other items. Additionally, the preservation work space was reorganized to fit new shelving and archival materials.
- Staff began taking inventory of the South Carolina print book collection to ensure the accuracy of the collections and to fix any errors made during the June 2023 migration to SirsiDynix.
- Upgraded our digital collections website to Open Repository to provide better access to digital collections and provide State Library staff with easier methods to upload electronic documents for the public.
- The Notable State Documents Awards Ceremony was held at the State Library in March 2025 acknowledging the incredible work done by state agencies, with 12 winners this year.

The **SCLENDS** consortium is a collaboration of 22 county libraries and the State Library. Consortium members provide access to their communities through a shared catalog of books, audio, and video materials. The State Library maintains the integrity of the catalog and provides technical support for member libraries. Member libraries save on the costs associated with purchasing and processing shared library materials. SCLENDS currently serves almost one-half of the state's population. Approximately 46% of the residents in member counties have a library card which they can use to obtain items from any of the 22 participating SCLENDS libraries. The shared catalog available to residents boasts 2,661,582 items. Member input directly guides development and improvements to meet the needs of staff and patrons who use SCLENDS. In May 2024 the Abbeville County Library joined SCLENDS adding their holdings to the larger collection.

Project Highlights:

- Total number of items in SCLENDS: 2,661,582
- Number of items circulated: 4,552,192
- Number of active cardholders: 590,732
- Total number of items loaned between SCLENDS member libraries: 423,886

TALKING BOOK SERVICES (TBS) strives to fulfill the mandate set forth on federal, state and local levels by the National Library Service (NLS) for the Blind and Print Disabled: "That all may read." The primary goal of TBS is to serve as South Carolina's Network Library in the national system by fostering a lifelong love of reading through audiobooks and audio serials. Books delivered on cartridges played on specialized digital talking book machines or downloaded to personal devices via the web-based BARD system are the largest circulators of the program. TBS also loans large-print books, descriptive DVDs, and coordinates services for braille resources. Additionally, regional libraries are now handling download and distribution of audio versions of national magazines to our patrons, as well as the audio version of the Talking Book Topics bimonthly catalog, increasing cartridge circulation significantly. Finally, the NLS has launched an updated version of the Talking Book Machine, the DA2, which offers Wi-Fi direct download capability and Bluetooth connectivity in addition to playing traditional cartridges. Regional libraries are tasked with distributing the new machines to patrons in their state with Wi-Fi and Bluetooth access; those without the ability to use or interest in the new features will continue to have access to and support for the DA1 and DS1 machines. The NLS mandate specifies that qualified service patrons be blind or otherwise print-disabled. Preference for service is given to veterans of the U.S. Armed Forces. The requirements for certification loosened in 2021 through federal legislation, allowing professionals other than physicians to certify those possessing cognitive disabilities such as dyslexia, ADD/ADHD, and other disorders stemming from permanent organic means or temporary impairment. TBS is actively working with organizations statewide to advertise this change and offer the service to as many potential patrons as possible through a

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targeted information campaign aimed at public libraries, school libraries, community agencies, and correctional and healthcare facilities. Staff are on-call to answer patron questions Monday through Friday from 8:30 - 5:00. All cartridges and equipment are mailed free of charge through the U.S. Postal Service. Fees and fines are never charged, and no face-to-face contact with patrons or certifiers is required for service.

Program Highlights:

- Active TBS patrons: 4,144 (please note: this is an average of all 12 months of active users, as numbers fluctuate constantly)
- Active Institutions: 199 (please note: this is an average of all 12 months of active users, as numbers fluctuate constantly)
- Patron contacts: 4,639 phone calls, 7,626 emails, 5 walk-in patrons → Total = 12,270
- Circulation: 65,719 (these numbers have changed due to a change in the way statistics are recorded)
 - Digital Books: 106,040
 - Large Print Books: 647
 - Local Digital Serials: 968
 - MOC Serials: 2,887 (this service just began in June 2024)
 - Descriptive DVDs: 58
 - Braille circulation via Utah State Library: 312 (this number decreased due to periodic culling of inactive accounts)
- Digital Book Machines checked out: 439
- Active BARD accounts: 3,964
- Volunteer service: 134 hours
- Outreach: 72 events, 4,219 contacts

Digital Information for South Carolina Users, commonly known as **DISCUS**, is South Carolina's virtual library. Managed and administered by the South Carolina State Library, the Discus collection of more than 70 scholarly subscription databases is a vital resource for educators and students of all ages. The high-quality, vetted databases are available 24/7 at no cost for all SC residents regardless of location, race, or socio-economic status and provide a safe learning environment by eliminating advertising, unrelated search results, and other distractions included in internet searches. The databases in Discus are used in public, private, and charter schools as well as by homeschool families, public libraries, special libraries, and academic institutions.

The simple navigation and large buttons on Discus provide all students a safe place to learn and research using the vetted, scholarly databases that have been evaluated by library and education professionals to ensure the most appropriate databases are included. Read aloud technology, closed captioning, font enlargement, varying reading levels, and translation tools are incorporated into the databases by the national vendor partners. During 2024-2025, the Discus website was accessed more than 3.3 million times by 838,971 active users with a seamless access rate of 98%. Due to the EZproxy authentication technology implemented by the South Carolina State Library, the barriers to access are removed, encouraging use from the many communities served throughout the state.

The addition of Britannica ImageQuest Jr. provides a safe and worry-free platform for PreK through Grade 5 students to search from more than 50,000 age-appropriate images, fun clip art, and video clips for projects or classroom instruction. The stunning images include animals, art, places, our world, people, space, insects, and more. During 2024-2025, 103,079 items were accessed in ImageQuest Jr.

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The partnership with TumbleBooks continues to strengthen due in part to an intensive marketing campaign conducted by the TumbleBooks team and vendor-led trainings offered throughout the year specifically for Discus users. The eBooks collection of 1,400 curated read-aloud storybooks, chapter books, graphic novels, and songs for kindergarten through Grade 6 supports early literacy for English, Spanish, and French speakers. TumbleBooks usage increased 197% compared to the previous year, with 732,952 views during 2024-2025. Highlighting the TumbleBooks Collection in TeachingBooks has also proven to be helpful for educators to cross reference available eBooks and the supporting classroom material to share with students completing novel studies and literacy assignments. Through this collaborative effort the materials in Discus support both educators and students by providing the novel, book guides, activities, and lessons for a complete study package.

The updated Tutor.com Learner Engagements Online platform makes the navigation more intuitive for students and parents, providing an engaging user experience making the test prep and self-study options easier to locate. The continued partnership with Tutor.com has proven to be successful, with 91% of surveyed respondents answering that they would recommend the service to a friend. The new user interface tracks user engagements, which include accounts created, quizzes accessed, test prep visits, and video views. When considering these elements, the usage of Tutor has increased 57% compared to the same period the previous year.

Discus also includes an EBSCO package of 50 research databases, CultureGrams, Bloom's Literature, PebbleGo and PebbleGo Next, World Almanac for Kids, and Ferguson's Career Guidance Center. Each of these unique resources fills a specific niche for SC residents studying world cultures, literary works, early childhood programs, general reference topics, and career assistance. During FY25, 29.4 million items have been accessed in Discus. This is an increase of 22% compared to the previous year.

Virtual and in-person training requests increased from previous years, with 134 trainings and 34 exhibit tables monitored. A total of 10,870 individuals attended the in-person workshops, watched live online sessions or the recorded sessions, or stopped at the Discus exhibit table at conferences.

Program Highlights:

- Item retrievals in Discus (includes online books, academic journals, primary sources, practice tests, and videos): 29,379,601
- Britannica Learning text-based and multimedia item retrievals: 9,734,291
- Capstone articles and eBooks viewed in PebbleGo and PebbleGo Next: 8,051,952
- Gale Cengage text-based and multimedia item retrievals: 530,512
- LearningExpress Library practice tests, tutorials, courses, and eBooks used (6% increase): 16,486
- TeachingBooks investigations including book title clicks, lesson plan downloads, author recordings, activities, and other tools: 5,265,864
- Tutoring hours used: 4,978

INFORMATION TECHNOLOGY SERVICES department provides technology assistance to public libraries in South Carolina. During Fiscal Year 2025, assistance ranged from technology infrastructure assessments to remote support and project management. Continued focus was placed on leveraging Federal E-rate Program funding for network infrastructure improvement projects at Public Libraries across the State. The schools and libraries universal service support program, commonly known as the E-rate program, helps schools and libraries to obtain affordable broadband access.

Project highlights:

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- For the 2025 E-rate application window, assisted 18 South Carolina Public Library Systems with requesting funds for network infrastructure projects and/or Managed Services (MiBs). Provided technology assessments and detailed equipment specifications that were used in the application process. Total funds requested \$495,774. Library Systems assisted were Aiken-Bamberg-Barnwell-Edgefield, Allendale-Hampton-Jasper, Anderson, Cherokee, Chesterfield, Colleton, Fairfield, Georgetown, Greenwood, Laurens, Marion, Marlboro, Newberry, Orangeburg, Saluda, Sumter, Union and Williamsburg.
- Supported 19 E-rate Category 2 funded projects during FY2025. Library Systems assisted were Allendale-Hampton-Jasper, Anderson, Cherokee, Chester, Chesterfield, Clarendon, Colleton, Darlington, Dillon, Fairfield, Georgetown, Greenwood, Laurens, Lee, Marion, Newberry, Orangeburg, Sumter and Union.
- Conducted a total of 20 site visits during the year to the following Library Systems: Allendale-Hampton-Jasper, Anderson, Clarendon, Dillon, Greenwood, Laurens, Marion, Sumter and Union.
- Anderson County Library; this is a continuation of the project that started in FY2023. The Main Headquarters location has aged network cabling infrastructure that's causing internal connectivity and performance issues. We developed a detailed multi-phase plan to address all the identified problems. This included creating detailed specifications and drawings. Assisted them with filing application for FY2024 Federal E-RATE funds to help fund this project. Requested funds \$411,317. This project was completed in May 2025.
- Sumter County Library; the Main branch location network cabling infrastructure is aged and designed poorly. Worked closely with Sumter County Gov. IT Department. We developed a detailed plan to address all the identified problems. The State Library created detailed specifications and drawings. Assisted them with filing application for FY2024 Federal E-RATE funds to help fund this project. Requested funds \$178,453. Project is ongoing.
- Laurens County Library; new Clinton Branch. worked with the Library System, building architects, county and general contractor. The State Library assisted with design and installation of the technology infrastructure at the new branch location. This project is complete and branch recently opened.
- Allendale Hampton Jasper Regional; the Pratt Memorial Library in Ridgeland, SC started a major renovation. worked with the Library System and building architects on designing the technology infrastructure for the renovated location. Helped move them into a temporary location. Project is ongoing. Renovation projected to be completed by late 2025 or early 2026
- Union County Library; two Uninterruptible Power Supplies (UPS) units at their main location and one at their Jonesville location had failed. They didn't have the budget to replace them. The State Library purchased and installed the needed equipment. Project cost \$5,100.
- Williamsburg County Library; the cloud management license used to manage their wireless network system wide had expired. The library system did not have the funds to renew the license subscription. The State Library purchased and deployed the needed subscription licenses. Project cost \$2,200.

LIBRARY DEVELOPMENT provides assistance, training, and consulting for public library staff, trustees, and directors across South Carolina. Our consultants support all aspects of library operations, services, and programming. Each consultant has broad experience in library service as well as specialized expertise in areas such as youth services, library management and planning, collection development, programming, facilities, outreach, and accessibility.

Through site visits, consultations, and training sessions, Library Development staff offer direct, one-on-one support to strengthen library operations and services. We provide in-person and virtual training, facilitate small-

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group workshops, and conduct assessments, evaluations, and statistical reporting. The department coordinates professional librarian certification to ensure high standards in staffing and service, and also delivers board training and consultation on library governance, recruitment, hiring, and strategic planning.

Our statewide programs and initiatives address community needs and expand access to resources. These include early and family literacy initiatives, circulating program kits, and collaborative partnerships with agencies and organizations. We also recommend library standards and provide guidance on facility construction, renovation, and maintenance, as well as strategies to improve accessibility for patrons of all abilities. In addition, the Facilities and Access Consultant supports libraries in state-funded institutions such as prisons, juvenile justice facilities, mental health centers, and long-term care facilities. In fiscal year 2025, we purchased new materials for institutional libraries at four state agencies and helped establish a new library at the Department of Disabilities and Special Needs.

All South Carolina public libraries participate in summer reading programs to encourage a love of reading and prevent learning loss. The State Library provides summer reading grants to support programming, presenters, and activities such as live theatre, animal encounters, music performances, and STEM workshops. Grants also help libraries purchase books and program supplies. We continue to distribute early literacy resources such as the South Carolina Day by Day Family Literacy Activity Calendar (available in English and Spanish), brochures, and activity booklets. In fiscal year 2025, more than 40,000 literacy brochures and booklets were distributed to libraries, schools, and early-childhood partners.

Library Development staff coordinate statewide initiatives to expand access to resources, particularly in rural areas. Programs such as Check Out SC and SC Plants the Seed connect residents to the arts, technology, health and wellness, and fresh food access. Through Check Out SC, a partnership with the Department of Parks, Recreation and Tourism, libraries circulate free passes to South Carolina State Parks. In fiscal year 2025, 950 park passes were distributed, providing families across the state with affordable opportunities for outdoor exploration and recreation.

The department also manages a robust circulating kit collection that supports local programming. Libraries can borrow kits on topics including STEM/STEAM, cooking, board games, memory care, storytimes, and book clubs. These kits have enabled programs such as robotics workshops, bilingual storytimes, cooking classes, and memory care activities. In fiscal year 2025, 21 new kits were added, bringing the total to 136, which were borrowed 225 times statewide.

The department offers a wide range of training opportunities for library staff. Recent offerings included:

- The second annual Directors' Summit, focusing on budgets, state statutes, board training, time management, and facility projects
- The *Spanish for Library Staff* webinar series in collaboration with REFORMA de las Carolinas
- An *Arts Integration for Public Libraries* workshop with the SC Governor's School for the Arts and Humanities
- A youth services cohort for the *Building Community-Based Services* curriculum
- Multiple storytime and storytelling training sessions, including the SC Storytime Tour and the Storytime Swap virtual series
- The *Teen Services: Inside and Out* workshop with Spartanburg County Public Libraries
- Workshops and webinars on summer reading program planning and implementation
- *Library Kits Unpacked* visits and *Explore & Share* webinars to highlight the statewide kit collection

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Program Highlights:

- Purchased books for institutional libraries at the Department of Corrections, Department of Juvenile Justice, Department of Mental Health, and Department of Disabilities and Special Needs
- Supported small libraries with collection maintenance and weeding
- Hosted professional development on serving children and teens, early literacy programming, and ADA accessibility requirements
- Strengthened partnerships with multilingual communities through training and resources

COMMUNICATIONS is responsible for the media relations, publicity, and promotion of all the State Library services, programs, and initiatives. Staff members manage social media, including Facebook, Twitter, Instagram, YouTube, and LinkedIn, and design and produce collateral materials and videos. Effective communications and email marketing help to reach 160,616 patrons across the state. Team members cultivate relationships with local media and with state employees to emphasize the State Library's mission and services while improving access to information and expanding participation. When prompted, the department advises public libraries on public relations matters, including brand standards, communications ethics, and industry trends and tools.

Program Highlights:

- Facebook followers: 8,558
- X (formerly Twitter) followers: 6,532
- Instagram followers: 2,407 (Instagram posts: 1,123)
- YouTube channel views during FY25: 16,462 (watch time 2,500 hours). 1,129 total subscribers
- LinkedIn followers: 1171

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Risk assessment and mitigation strategies

The mandates of the South Carolina State Library are broad and diverse. They include: service to people who are blind or print-disabled; resources for the K-12 community; serving as the State's document depository for all state agencies; serving as a federal document depository; providing research, reference, and consultation services to a broad group of patrons including state employees, libraries, and the legislature. How those mandates are met must evolve and change over time as technology changes and the needs of our patrons change.

There are several key issues facing the South Carolina State Library in the coming year. As the State's Document Depository for all state documents created by each state agency and State-supported academic institution, the State Library is responsible for collection of thousands of documents annually. Our current collection contains documents ranging from the late 1700s through the FY24 Legislative session. The State Library's collection of documents is unique and is the only complete collection of documents created by South Carolina state agencies; this collection will not be weeded over time as other traditional libraries weed their collection. The South Carolina State Library is designated as a special library with documents which have significant historical value and serve as records of South Carolina government operations. Our challenges in these efforts revolve around the preservation and digitization of the documents. Digitizing these critical documents will provide greater access to South Carolinians and information.

In order to meet our objectives, the State Library must add additional positions to handle its current and projected workload for collection management and preservation. Although additional positions have not been added to the State Library for over twenty years, our service output has significantly increased. It is challenging to compete with larger agencies and libraries for qualified staff.

- 1. Preservation and Digitization of State Documents:** The South Carolina State Library's collection is an incredibly valuable record of our State's history. As the State's document depository, we must upgrade our equipment, materials, capabilities, and skillsets to meet the demands of this unique collection. Challenges exist in the diversity of the materials we receive, which requires multiple mediums to address the documents' storage, aging characteristics, and handling.

Potential Most Negative Impact: An inability to preserve South Carolina's valuable historical documents, which serve as a record of our State, will lead to deterioration of the documents and eventual loss due to age and storage environment.

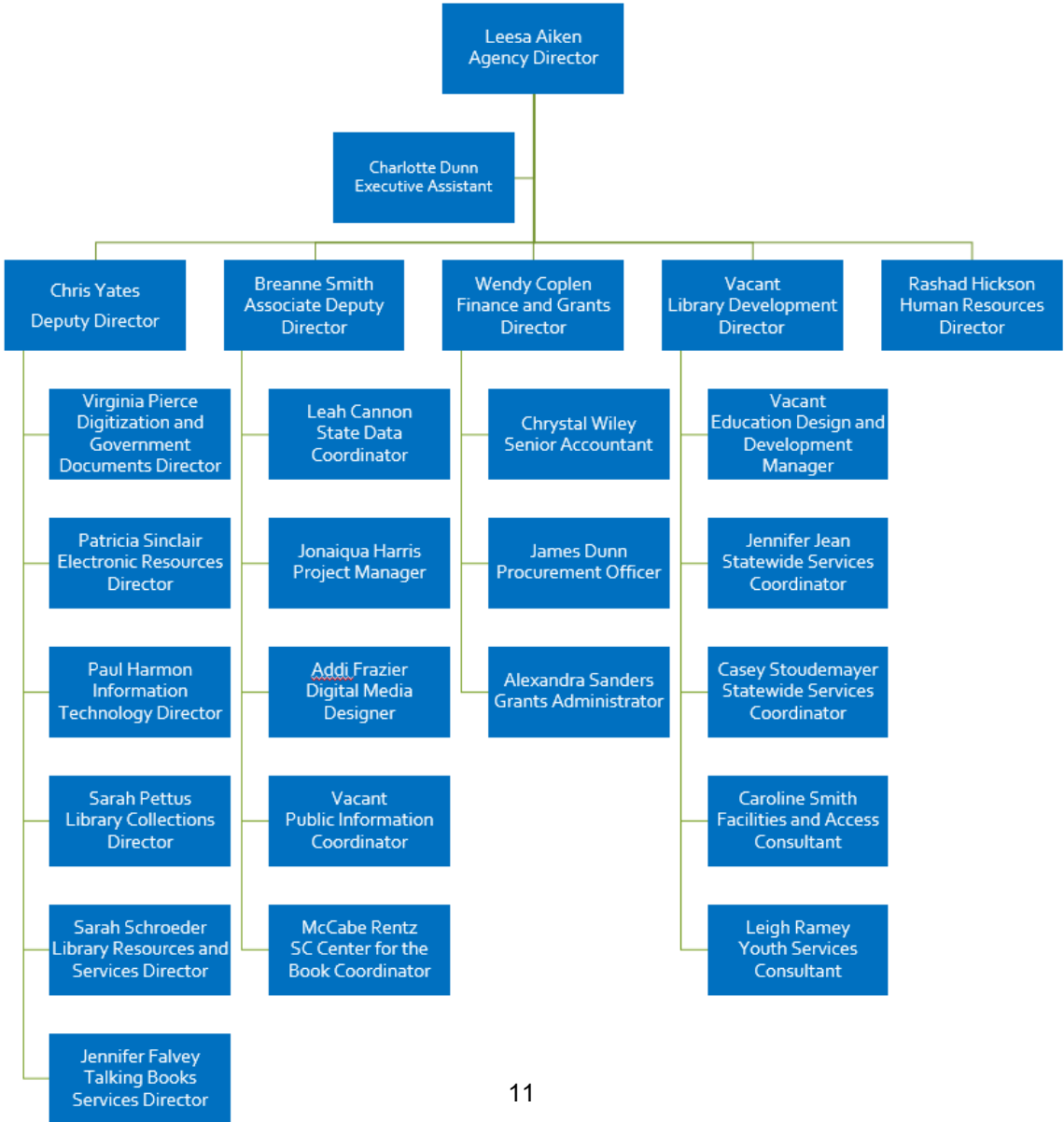
Outside Help to Mitigate the Impact: Additional funding for preservation materials and equipment can be used on site to create specific containers that meet preservation standards for individual documents to ensure their longevity. Equipment includes the ability to digitize documents so that they are available as an online resource.
- 2. Additional Positions:** The number of positions allocated to the State Library has not changed in the last twenty years. We need additional staff to complete our current workload and projected growth in our service to the State.

Potential most negative impact: An inability to complete the volume of work, limiting our service to South Carolinians.

Outside help to mitigate the impact: The addition of positions to the State Library's position allocation is needed so that we can meet the demands of service.

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AGENCY ORGANIZATIONAL CHART



2025

Reorganization and Compliance

as submitted for the Accountability Report by:

H870 - STATE LIBRARY

Primary Contact

| First Name | Last Name | Role/Title | Email Address | Phone |
|------------|-----------|-----------------|----------------------------|--------------|
| Leesa | Aiken | Agency Director | laiken@statelibrary.sc.gov | 803-734-8668 |

Secondary Contact

| First Name | Last Name | Role/Title | Email Address | Phone |
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| Chris | Yates | Deputy Director of Library Resources and Services | cyates@statelibrary.sc.gov | 803-734-4618 |

Agency Mission

Adopted in:

2015

We serve the people of South Carolina by supporting state government and libraries to provide opportunities for learning in a changing environment.

Agency Vision

Adopted in:

2015

The South Carolina State Library develops, supports, and sustains a thriving statewide community of learners committed to making South Carolina stronger.

Recommendations for reorganization requiring legislative change:

None

Agency intentions for other major reorganization to divisions, departments, or programs to allow the agency to operate more effectively and efficiently in the succeeding fiscal year:

Creation of Administration Department

Significant events related to the agency that occurred in FY2025

| Description of Event | Start | End | Agency Measures Impacted | Other Impacts |
|--|---------|----------|--------------------------|---------------|
| Summer Reading program for SCTBS patrons | July | August | | |
| Winter Reading Program for SCTBS patrons | January | February | | |
| SCTBS Book Club | July | June | | |

| | | | | |
|---|-----------|----------|--------------------------------|--|
| Art Gallery Competition for SC blind/visually impaired students | April | April | | |
| Camp Rocky Bottom outreach | June | June | | 15 children participated in activities |
| Camp Leo activities outreach | July | July | | |
| Inventory of South Carolina Collection | September | June | | |
| Moved South Carolina Collection to 4th Floor | February | February | | |
| Upgraded digital collections site to Open Repository | August | June | | |
| Directors Summit | February | February | | |
| Institutional Libraries | July | June | | |
| Bookmobile Tour | August | August | | |
| Began offering library e-cards | January | June | Number of library cards issued | |
| Began offering virtual genealogy appointments | June | | | |
| Is the agency in compliance with S.C. Code Ann. § 2-1-220, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? (See also S.C. Code Ann. § 60-2-20). | | | | Yes |

| | | |
|---|--|-----|
| Reason agency is out of compliance: (if applicable) | | |
| Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210). | | Yes |
| Does the law allow the agency to promulgate regulations? | | No |
| Law number(s) which gives the agency the authority to promulgate regulations: | | |
| Has the agency promulgated any regulations? | | No |
| Is the agency in compliance with S.C. Code Ann. § 1-23-120 (J), which requires an agency to conduct a formal review of its regulations every five years? | | Yes |
| (End of Reorganization and Compliance Section) | | |

FY2025

Strategic Plan Results

as submitted for the Accountability Report by:

H870 - STATE LIBRARY

- Goal 1** Innovation: Demonstrate Excellence in Library Services
- Goal 2** Collaboration: Strengthen Community Engagement
- Goal 3** Participation: Provide equitable access to information
- Goal 4** Preservation: Advance collection Stewardship and Access

| Perf. Measure Number | Description | Base | Target | Actual | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|--|--|------|--------|--------|------------|--------------------------|-------------------|--|--|--------------------------------|---|---|---|--|
| 1.1 Continuing Education and targeted skill development for library professionals and paraprofessionals | | | | | | | | | | | | | | |
| 1.1.1 | Number of outreach activities and training sessions conducted | 72 | 80 | 73 | Count | equal to or greater than | State fiscal year | Total number of training sessions offered by the library including exchanges, webinars, etc.; Count of all training events hosted | State library training calendar | Library Development | Library staff training for purposes of increasing skills and raising the level of library service. Direct contact with users stimulates understanding and usage of the resources. | Library staff and administrators | 4503.000000.000, 4004.000000.000 | Department experienced staffing challenges |
| 1.1.2 | Number of library certifications provided to public library staff | 96 | 80 | 127 | Count | equal to or greater than | State fiscal year | Count of all certifications processed | State Library OnBase database | Library Development | Public library staff certification required for library directors per state statute; available to other staff as a credential | Public library staff and administrators | 4503.000000.000 | |
| 1.1.3 | Number of training sessions provided to trustees and friends groups | 7 | 7 | 0 | Count | equal to or greater than | State fiscal year | Statistical count | Simple tally | Library Development | Train trustees on library board responsibilities, procedures, and administration. | Library Board of Trustees and Friends of the Library members; library directors and administration. | 4503.000000.000 | A vacancy in this position reduced staffing capacity, resulting in a decreased number of trainings offered |
| 1.1.4 | Number of educational trainings to State and Federal Correctional Institutions | 1 | 1 | 1 | Count | equal to or greater than | State fiscal year | Grand total reported | Internal records | Library Collections & Services | Access to State Library collections and services | State Correctional Institutional Libraries and Federal Correctional Institutional Libraries located in SC and their inmate population | 4004.000000.000 | |
| 1.1.5 | Number of titles purchased in the library sciences subject areas. | 24 | 76 | 114 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal records | Library Collections & Services | Increased use of professional development materials specifically for librarians and library staff. | | 4004.000000.000 | |
| 1.2 Provide consulting services to library staff and library board of trustees. | | | | | | | | | | | | | | |
| 1.2.1 | Number of consultations provided to public library staff | 286 | 250 | 218 | Count | equal to or greater than | State fiscal year | A consult is considered one interaction in person, by phone, or by email with a library staff member, administrator, supporter, or community partner | Monthly reporting from Library Development consultants | Library Development | Public library staff and administrators; K-12 educators, public librarians, academic librarians, parents | Libraries need consulting assistance for a variety of topics related to administration, staff training, patron interactions, and other related concerns | 4503.000000.000 | |

| Perf. Measure Number | Description | Base | Target | Actual | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|---|--|---------|---------|---------|------------|--------------------------|-------------------|--|---|-----------------------|--|--|---|---|
| 2.1 Provide reader advisory service and library materials to patrons who are blind or print disabled. State Objective: Education, Training, and Human Development | | | | | | | | | | | | | | |
| 2.1.1 | Number of active TBS patrons | 4,087 | 4,125 | 4,144 | Count | Equal to or greater than | State fiscal year | Count of all patrons using TBS services | Internal records | Talking Book Services | Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.2 | Circulation of TBS materials | 193,793 | 194,000 | 153,502 | Count | Equal to or greater than | State fiscal year | Count of TBS materials circulated to patrons | Keystone Library Automation System, Utah State Library Braille print book service, National Library Service | Talking Book Services | Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | Nationwide decrease in DoD cartridge circulation is expected as use of BARD app instant download increases. |
| 2.1.3 | Digital Book Machines out to TBS patrons | 760 | 800 | 849 | Count | Equal to or greater than | State fiscal year | Total number of Digital Book Machines sent to TBS patrons | Keystone Library Automation System | Talking Book Services | Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.4 | TBS BARD patrons | 596 | 650 | 684 | Count | Equal to or greater than | State fiscal year | Count of all TBS patrons using the BARD platform | National Library Service | Talking Book Services | Fostering a lifelong love of reading by providing assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.5 | Donations to TBS | 10,150 | 10,250 | 12,330 | Count | Equal to or greater than | State fiscal year | total monetary donations given to TBS during fiscal year | Internal records | Talking Book Services | Assist Talking Book Services financially and in-kind to provide equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.6 | TBS Volunteer hours | 337 | 400 | 229 | Count | Equal to or greater than | State fiscal year | Total hours worked by TBS volunteers | Internal records | Talking Book Services | Assist Talking Book Services financially and in-kind to provide equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | Increased use of staff volunteer readers, who are not included in recorded data. |
| 2.1.7 | TBS Outreach sessions | 46 | 55 | 72 | Count | Equal to or greater than | State fiscal year | Number of times TBS staff performed outreach to patrons or community | LibCal, Internal Records | Talking Book Services | Fostering a lifelong love of reading by providing assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | Focus on increasing outreach and visibility over the 2024-25 SFY |

| Perf. Measure Number | Description | Base | Target | Actual | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|---|---|---------|---------|---------|------------|--------------------------|-------------------|--|--|--------------------------------|--|---|---|---|
| 2.1.8 | TBS Outreach contacts | 3,008 | 3,250 | 4,219 | Count | Equal to or greater than | State fiscal year | Count of individuals who attended TBS outreach sessions | LibCal, Internal records | Talking Book Services | Fostering a lifelong love of reading by providing assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | Focus on increasing outreach and visibility over the 2024-25 SFY |
| 2.1.9 | TBS local book recording | 3 | 4 | 8 | Count | Equal to or greater than | State fiscal year | Number of book readings recorded for TBS patrons | Internal records | Talking Book Services | Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | Partnered with another state entity (SC State Museum) to provide accessible picture books |
| 2.1.10 | TBS Magazines recorded | 19 | 20 | 199 | count | Equal to or greater than | State fiscal year | Count number of completed magazine recordings | TBS statistical records | Talking Book Services | Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.2 Develop collaborative and strategic partnerships with relevant state agencies, libraries, schools, and community-based organizations in order to maximize service potential, share resources, and extend outreach to South Carolinians. State Objective: Education, Training, and Human Development | | | | | | | | | | | | | | |
| 2.2.1 | Number of Summer Reading participants 18 and under | 102,165 | 100,000 | 100,169 | Count | equal to or greater than | State Fiscal Year | Total reported | post-survey | Library Development | Improves literacy and prevents the "summer slide" | Children and early readers in South Carolina | 4503.000000.000 | |
| 2.2.2 | Number of reference questions answered by mail for State Correctional Institutional Residents | 62 | 50 | 63 | Count | equal to or greater than | State fiscal year | Grand total reported | Internal records | Library Collections & Services | Providing reference services via correspondence to underserved populations | State Correctional Institutional Libraries and Federal Correctional Institutional Libraries located in SC and their inmate population | 4004.000000.000 | |
| 2.3 Incorporate data and storytelling to effectively communicate the valuable services of libraries to partners, customers, and stakeholders. State Objective: Education, Training, and Human Development | | | | | | | | | | | | | | |
| 2.3.1 | Number of individuals reached with email marketing updates to promote programs and training opportunities | 128,394 | 130,000 | 160,616 | Count | equal to or greater than | State fiscal year | Total of departmental and general weekly and monthly emails sent out through Constant Contact email marketing system | Constant Contact | Communications | News and information | Patrons, Library directors, library staff, state employees | 4503.000000.000 | |
| 3.1 Acquire, process, catalog, maintain, and delivery quality resources. State Objective: Education, Training, and Human Development | | | | | | | | | | | | | | |
| 3.1.1 | Number of library programming kit circulations | 197 | 250 | 222 | Count | equal to or greater than | State fiscal year | KitKeeper report on annual circulation total | Kit Keeper online circulation management software report | Library Development | Programming kits allow libraries to offer events that they would otherwise not have, without financial commitment from the library | Public library staff and patrons | 4503.000000.000 | Kits returned to being available exclusively to public library staff |

| Perf. Measure Number | Description | Base | Target | Actual | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|--|--|------------|------------|------------|------------|--------------------------|-------------------|--|-------------------------------|--------------------------------|---|--|---|--|
| 3.1.2 | Number of items in electronic materials collection | 286,038 | 285,000 | 225,447 | Count | equal to or greater than | State fiscal year | Grand total reported. | Obtained from vendor reports. | Library Collections & Services | Resource assistance. | SCSL cardholders | 4004.000000.000 | |
| 3.1.3 | Number of electronic materials retrieved | 146,944 | 130,000 | 63,917 | Count | equal to or greater than | State fiscal year | Grand total reported. | Obtained from vendor reports. | Library Collections & Services | Resource assistance. | SCSL cardholders | 4004.000000.000 | Previous years' count was a partial estimate. Change in method that vendor uses for reporting. |
| 3.1.4 | Number of items retrieved from Historical Black Newspaper Collection | 10,910 | 11,000 | 5,638 | Count | Equal to or greater than | State fiscal year | Grand total reported. | Obtained from vendor reports. | Library Collections & Services | Resource assistance. | SCSL cardholders | 4004.000000.000 | |
| 3.1.5 | Number of library cards issued | 4,016 | 4,000 | 4,214 | Count | Equal to or greater than | State fiscal year | Total new library cards issued during the fiscal year | Internal records | Library Collections & Services | Access to State Library physical and electronic collections | South Carolina residents | 4004.000000.000 | |
| 3.1.6 | Number of e-Books retrieved | 55,914 | 50,000 | 55,285 | Count | equal to or greater than | State fiscal year | Grand total reported | Obtained from vendor reports | Electronic Resources | Access to State Library collections | SCSL cardholders | 4004.000000.000 | Cancelled account with Ebook Central |
| 3.2 Provide professional reference and research services to South Carolinians, K-12, state and local government, businesses, and libraries | | | | | | | | | | | | | | |
| State Objective: Government and Citizens | | | | | | | | | | | | | | |
| 3.2.1 | Number of visitors to state library | 5,923 | 6,000 | 8,956 | Count | Equal to or greater than | State fiscal year | Total visitors through State Library's front entrance | Internal records | Library Collections & Services | Access to State Library collections and services | General public | 4004.000000.000 | |
| 3.2.2 | Number of attendees at virtual, in-person trainings | 10 | 30 | 150 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal records | Library Collections & Services | Increased educational training to state agencies | | 4004.000000.000 | |
| 3.3 Provide teachers, students, families, libraries, and the general public with access to electronic resources to meet informational needs of South Carolinians. | | | | | | | | | | | | | | |
| State Objective: Education, Training, and Human Development | | | | | | | | | | | | | | |
| 3.3.1 | Number of Discus training screencasts provided | 20 | 30 | 46 | Count | equal to or greater than | State fiscal year | Total for the period reported | Simple tally | Electronic Resources | Homework and research assistance. | K-12 students and educators, public library patrons, and academic institutions | 4004.000000.000 | |
| 3.3.2 | Number of views of Discus training screencasts | 331 | 200 | 234 | Count | Equal to or greater than | State fiscal year | Total for the period reported | Simple tally | Electronic Resources | Resource assistance and | K-12 students and educators, public library patrons, and academic institutions | 4004.000000.000 | |
| 3.3.3 | Number of locations receiving promotional project kits | 1,500 | 1,500 | 1,503 | Count | equal to or greater than | State fiscal year | Total number of public schools, libraries, individuals, and partners that receive promotional kits from include Discus (SC's Virtual | Simple tally | Electronic Resources | Increased program awareness. | K-12 students and educators | 4004.000000.000 | |
| 3.3.4 | Usage of Discus online resources retrieved | 24,018,004 | 25,000,000 | 29,379,601 | Count | equal to or greater than | State fiscal year | Grand total reported. | Obtained from vendor reports. | Electronic Resources | For homework and informational purposes by citizens. | K-12 students and educators, public library patrons, and academic institutions | 4004.000000.000 | |

| Perf. Measure Number | Description | Base | Target | Actual | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|----------------------|--|--------|--------|--------|------------|--------------------------|-------------------|--|---|--------------------------------|--|-------------------------------|---|--|
| 4.1 | Preserve interest in South Carolina cultural and artistic information by encouraging reading, writing, and literacy among all ages of South Carolinians through programs and activities. | | | | | | | | State Objective: Education, Training, and Human Development | | | | | |
| 4.1.1 | Literacy materials sent | 70,008 | 80,000 | 55169 | Count | Equal to or greater than | State fiscal year | Count of total literacy items sent to libraries, schools, day care centers, churches, homeschooling groups, preschools, Department of Education, and other agencies/organizations. | Internal records | Library Development | Increase literacy at an early stage of development. | | 4503.000000.000 | Fewer Head Start facilities picked up calendars this year, resulting in lower distribution numbers compared to previous years |
| 4.1.2 | Number of exhibits and displays | 12 | 24 | 17 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal Records | Library Collections & Services | Promote State Library Collections | | 4004.000000.000 | |
| 4.2 | Digitize and preserve South Carolina history. | | | | | | | | State Objective: Government and Citizens | | | | | |
| 4.2.1 | Number of SCSL and partner items added to the South Carolina Digital Library | 0 | 100 | 0 | Count | equal to or greater than | State fiscal year | Statistical count | Simple tally | Library Collections & Services | Increased visibility of documents to public. | General public | 4004.000000.000 | We are working on two small community projects and will be working with SCDL to get these added to their online repository in the coming FY. |
| 4.2.2 | Number of SCSL items now accessible via the South Carolina Digital Library | 49,699 | 52,000 | 49,699 | Count | equal to or greater than | State fiscal year | Statistical count | System report from external partner | Library Collections & Services | Increased visibility of documents to public. | SCSL cardholders | 4004.000000.000 | |
| 4.3 | The SCSL is South Carolina's state government depository. Provides transparency in government with centralized and free, statewide access to state publications. Serve as a depository for federal publications. | | | | | | | | State Objective: Education, Training, and Human Development | | | | | |
| 4.3.1 | Number of Document Depository training sessions provided | 0 | 3 | 4 | Count | Maintain range | State Fiscal Year | Statistical count | Simple tally | Library Collections & Services | Train depository library staff on how to provide access to documents. | 12 state depository libraries | 4004.000000.000 | USC-Aiken, USC-Beaufort, Lander University, Vocational Rehabilitation; plus communicated and conducted outreach to 159 agencies |
| 4.3.2 | Number of new collections made in digital catalog | 52 | 94 | 268 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal records | Library Collections & Services | Digital Repository Accessibility | | 4004.000000.000 | New staff member added to team, so two people are working on digital collections. |
| 4.3.3 | Number of pages of documents digitized this fiscal year and added to State Library digital collections | 48,587 | 75,000 | 68,650 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal records | Library Collections & Services | Expand access to physical state and federal documents | | 4004.000000.000 | |
| 4.3.4 | Number of SC federal document items cataloged and made available in the catalog | 394 | 750 | 1,963 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal records | Library Collections & Services | Increased visibility and accessibility of SC federal documents to the public | General public | 4004.000000.000 | |
| 4.3.5 | Total number of items preserved in historical and current federal publication collections | 220 | 270 | 380 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal records | Library Collections & Services | Serve as GPO Preservation Stewards | General public | 4004.000000.000 | |

FY2026

Strategic Plan Development

as submitted for the Accountability Report by:

H870 - STATE LIBRARY

- Goal 1** Innovation: Demonstrate Excellence in Library Services
Goal 2 Collaboration: Strengthen Community Engagement
Goal 3 Participation: Provide equitable access to information
Goal 4 Preservation: Advance collection Stewardship and Access

| Perf. Measure Number | Description | Base | Target | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|--|--|------|--------|------------|--------------------------|-------------------|--|--|--------------------------------|---|---|---|-------|
| 1.1 Continuing Education and targeted skill development for library professionals and paraprofessionals | | | | | | | | | | | | | |
| State Objective: Education, Training, and Human Development | | | | | | | | | | | | | |
| 1.1.1 | Number of outreach activities and training sessions conducted | 73 | 80 | Count | equal to or greater than | State fiscal year | Total number of training sessions offered by the library including exchanges, webinars, etc.; Count of all training events hosted | State library training calendar | Library Development | Library staff training for purposes of increasing skills and raising the level of library service. Direct contact with users stimulates understanding and usage of the resources. | Library staff and administrators | 4503.000000.000, 4004.000000.000 | |
| 1.1.2 | Number of library certifications provided to public library staff | 127 | 100 | Count | equal to or greater than | State fiscal year | Count of all certifications processed | State Library OnBase database | Library Development | Public library staff certification required for library directors per state statute; available to other staff as a credential | Public library staff and administrators | 4503.000000.000 | |
| 1.1.3 | Number of training sessions provided to trustees and friends groups | 0 | 5 | Count | equal to or greater than | State fiscal year | Statistical count | Simple tally | Library Development | Train trustees on library board responsibilities, procedures, and administration. | Library Board of Trustees and Friends of the Library members; library directors and administration. | 4503.000000.000 | |
| 1.1.4 | Number of educational trainings to State and Federal Correctional Institutions | 1 | 1 | Count | equal to or greater than | State fiscal year | Grand total reported | Internal records | Library Collections & Services | Access to State Library collections and services | State Correctional Institutional Libraries and Federal Correctional Institutional Libraries located in SC and their inmate population | 4004.000000.000 | |
| 1.2 Provide consulting services to library staff and library board of trustees. | | | | | | | | | | | | | |
| State Objective: Education, Training, and Human Development | | | | | | | | | | | | | |
| 1.2.1 | Number of consultations provided to public library staff | 286 | 250 | Count | equal to or greater than | State fiscal year | A consult is considered one interaction in person, by phone, or by email with a library staff member, administrator, supporter, or community partner | Monthly reporting from Library Development consultants | Library Development | Public library staff and administrators; K-12 educators, public librarians, academic librarians, parents | Libraries need consulting assistance for a variety of topics related to administration, staff training, patron interactions, and other related concerns | 4503.000000.000 | |
| 2.1 Provide reader advisory service and library materials to patrons who are blind or print disabled. | | | | | | | | | | | | | |
| State Objective: Education, Training, and Human Development | | | | | | | | | | | | | |

| Perf. Measure Number | Description | Base | Target | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|----------------------|--|---------|---------|------------|--------------------------|-------------------|--|---|-----------------------|--|--|---|-------|
| 2.1.1 | Number of active TBS patrons | 4,144 | 4,300 | Count | Equal to or greater than | State fiscal year | Count of all patrons using TBS services | Internal records | Talking Book Services | Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.2 | Circulation of TBS materials | 153,502 | 145,000 | Count | Equal to or greater than | State fiscal year | Count of TBS materials circulated to patrons | Keystone Library Automation System, Utah State Library Braille print book service, National Library Service | Talking Book Services | Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.3 | Digital Book Machines out to TBS patrons | 849 | 900 | Count | Equal to or greater than | State fiscal year | Total number of Digital Book Machines sent to TBS patrons | Keystone Library Automation System | Talking Book Services | Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.4 | TBS BARD patrons | 684 | 750 | Count | Equal to or greater than | State fiscal year | Count of all TBS patrons using the BARD platform | National Library Service | Talking Book Services | Fostering a lifelong love of reading by providing assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.5 | Donations to TBS | 12,330 | 13,000 | Count | Equal to or greater than | State fiscal year | total monetary donations given to TBS during fiscal year | Internal records | Talking Book Services | Assist Talking Book Services financially and in-kind to provide equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.6 | TBS Volunteer hours | 229 | 300 | Count | Equal to or greater than | State fiscal year | Total hours worked by TBS volunteers | Internal records | Talking Book Services | Assist Talking Book Services financially and in-kind to provide equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.7 | TBS Outreach sessions | 72 | 85 | Count | Equal to or greater than | State fiscal year | Number of times TBS staff performed outreach to patrons or community | LibCal, Internal Records | Talking Book Services | Fostering a lifelong love of reading by providing assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.8 | TBS Outreach contacts | 4,219 | 4,750 | Count | Equal to or greater than | State fiscal year | Count of individuals who attended TBS outreach sessions | LibCal, Internal records | Talking Book Services | Fostering a lifelong love of reading by providing assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |

| Perf. Measure Number | Description | Base | Target | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|---|---|---------|---------|------------|--------------------------|-------------------|--|--|--------------------------------|--|---|---|-------|
| 2.1.9 | TBS local book recording | 8 | 10 | Count | Equal to or greater than | State fiscal year | Number of book readings recorded for TBS patrons | Internal records | Talking Book Services | Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.10 | TBS Magazines recorded | 20 | 24 | count | Equal to or greater than | State fiscal year | Count number of completed magazine recordings | TBS statistical records | Talking Book Services | Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled | South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.1.11 | Number of active enrolled institutions | 199 | 205 | Count | Equal to or greater than | State fiscal year | Count of all active enrolled institutions using TBS services | Internal records | Talking Book Services | Fostering a lifelong love of reading by providing equipment, materials, and assistance to the blind and print disabled | Institutions serving South Carolina's blind or print disabled | 1501.000000.000 | |
| 2.2 Develop collaborative and strategic partnerships with relevant state agencies, libraries, schools, and community-based organizations in order to maximize service potential, share resources, and extend outreach to South Carolinians. State Objective: Education, Training, and Human Development | | | | | | | | | | | | | |
| 2.2.1 | Number of Summer Reading participants 18 and under | 100,169 | 100,000 | Count | equal to or greater than | State Fiscal Year | Total reported | post-survey | Library Development | Improves literacy and prevents the "summer slide" | Children and early readers in South Carolina | 4503.000000.000 | |
| 2.2.2 | Number of reference questions answered by mail for State Correctional Institutional Residents | 63 | 60 | Count | equal to or greater than | State fiscal year | Grand total reported | Internal records | Library Collections & Services | Providing reference services via correspondence to underserved populations | State Correctional Institutional Libraries and Federal Correctional Institutional Libraries located in SC and their inmate population | 4004.000000.000 | |
| 3.1 Acquire, process, catalog, maintain, and delivery quality resources. State Objective: Education, Training, and Human Development | | | | | | | | | | | | | |
| 3.1.1 | Number of library programming kit circulations | 222 | 250 | Count | equal to or greater than | State fiscal year | KitKeeper report on annual circulation total | Kit Keeper online circulation management software report | Library Development | Programming kits allow libraries to offer events that they would otherwise not have, without financial commitment from the library | Public library staff and patrons | 4503.000000.000 | |
| 3.1.2 | Number of items in electronic materials collection | 225,447 | 230,000 | Count | equal to or greater than | State fiscal year | Grand total reported. | Obtained from vendor reports. | Library Collections & Services | Resource assistance. | SCSL cardholders | 4004.000000.000 | |

| Perf. Measure Number | Description | Base | Target | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|--|--|--------|--------|------------|--------------------------|-------------------|---|-------------------------------|--------------------------------|---|--|---|-------|
| 3.1.3 | Number of items retrieved from Historical Black Newspaper Collection | 5,638 | 6,000 | Count | Equal to or greater than | State fiscal year | Grand total reported. | Obtained from vendor reports. | Library Collections & Services | Resource assistance. | SCSL cardholders | 4004.000000.000 | |
| 3.1.4 | Number of library cards issued | 4,214 | 4,000 | Count | Equal to or greater than | State fiscal year | Total new library cards issued during the fiscal year | Internal records | Library Collections & Services | Access to State Library physical and electronic collections | South Carolina residents | 4004.000000.000 | |
| 3.1.5 | Number of e-Books retrieved | 55,285 | 50,000 | Count | equal to or greater than | State fiscal year | Grand total reported | Obtained from vendor reports | Electronic Resources | Access to State Library collections | SCSL cardholders | 4004.000000.000 | |
| 3.1.6 | Number of library E-cards cards issued | 4,571 | 4,000 | Count | Equal to or greater than | State fiscal year | Statistical count | Internal Records | Library Services | Access to State Library physical and electronic collections | South Carolina residents | 4004.000000.000 | |
| 3.2 Provide professional reference and research services to South Carolinians, K-12, state and local government, businesses, and libraries State Objective: Government and Citizens | | | | | | | | | | | | | |
| 3.2.1 | Number of visitors to state library | 8,956 | 7,000 | Count | Equal to or greater than | State fiscal year | Total visitors through State Library's front entrance | Internal records | Library Collections & Services | Access to State Library collections and services | General public | 4004.000000.000 | |
| 3.2.2 | Number of attendees at virtual, in-person trainings | 150 | 200 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal records | Library Collections & Services | Increased educational training to state agencies | | 4004.000000.000 | |
| 3.3 Provide teachers, students, families, libraries, and the general public with access to electronic resources to meet informational needs of South Carolinians. State Objective: Education, Training, and Human Development | | | | | | | | | | | | | |
| 3.3.1 | Number of Discus training screencasts provided | 46 | 35 | Count | equal to or greater than | State fiscal year | Total for the period reported | Simple tally | Electronic Resources | Homework and research assistance. | K-12 students and educators, public library patrons, and academic institutions | 4004.000000.000 | |

| Perf. Measure Number | Description | Base | Target | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|----------------------|--|------------|------------|------------|--------------------------|-------------------|--|-------------------------------|---|--|--|---|-------|
| 3.3.2 | Number of views of Discus training screencasts | 234 | 200 | Count | Equal to or greater than | State fiscal year | Total for the period reported | Simple tally | Electronic Resources | Resource assistance and | K-12 students and educators, public library patrons, and academic institutions | 4004.000000.000 | |
| 3.3.3 | Number of locations receiving promotional project kits | 1,503 | 1,503 | Count | equal to or greater than | State fiscal year | Total number of public schools, libraries, individuals, and partners that receive promotional kits from include Discus (SC's Virtual | Simple tally | Electronic Resources | Increased program awareness. | K-12 students and educators | 4004.000000.000 | |
| 3.3.4 | Usage of Discus online resources retrieved | 29,379,601 | 30,000,000 | Count | equal to or greater than | State fiscal year | Grand total reported. | Obtained from vendor reports. | Electronic Resources | For homework and informational purposes by citizens. | K-12 students and educators, public library patrons, and academic institutions | 4004.000000.000 | |
| 3.3.5 | Number of Discus onsite trainings provided | 0 | 88 | Count | Equal to or greater than | State Fiscal Year | Total for the period reported | Simple tally | Electronic Resources | Homework and research assistance. | K-12 students and educators, public library patrons, and academic institutions | 4004.000000.000 | |
| 4.1 | Preserve interest in South Carolina cultural and artistic information by encouraging reading, writing, and literacy among all ages of South Carolinians through programs and activities. | | | | | | | | State Objective: Education, Training, and Human Development | | | | |
| 4.1.1 | Literacy materials sent | 55,169 | 60,000 | Count | Equal to or greater than | State fiscal year | Count of total literacy items sent to libraries, schools, day care centers, churches, homeschooling groups, preschools, Department of Education, and other agencies/organizations. | Internal records | Library Development | Increase literacy at an early stage of development. | Children and early readers in South Carolina | 4503.000000.000 | |
| 4.1.2 | Number of exhibits and displays | 17 | 20 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal Records | Library Collections & Services | Promote State Library Collections | | 4004.000000.000 | |
| 4.2 | Digitize and preserve South Carolina history. | | | | | | | | State Objective: Government and Citizens | | | | |
| 4.2.1 | Number of SCSL and partner items added to the South Carolina Digital Library | 0 | 250 | Count | equal to or greater than | State fiscal year | Statistical count | Simple tally | Library Collections & Services | Increased visibility of documents to public. | General public | 4004.000000.000 | |

| Perf. Measure Number | Description | Base | Target | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|--|--|--------|--------|------------|--------------------------|-------------------|--------------------|-------------------------------------|--------------------------------|--|-------------------------------|---|-------|
| 4.2.2 | Number of SCSL items now accessible via the South Carolina Digital Library | 49,699 | 50,000 | Count | equal to or greater than | State fiscal year | Statistical count | System report from external partner | Library Collections & Services | Increased visibility of documents to public. | SCSL cardholders | 4004.000000.000 | |
| 4.3 The SCSL is South Carolina's state government depository. Provides transparency in government with centralized and free, statewide access to state publications. Serve as a depository for federal publications. State Objective: Education, Training, and Human Development | | | | | | | | | | | | | |
| 4.3.1 | Number of Document Depository training sessions provided | 4 | 5 | Count | Maintain range | State Fiscal Year | Statistical count | Simple tally | Library Collections & Services | Train depository library staff on how to provide access to documents. | 12 state depository libraries | 4004.000000.000 | |
| 4.3.2 | Number of new collections made in digital catalog | 268 | 150 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal records | Library Collections & Services | Digital Repository Accessibility | | 4004.000000.000 | |
| 4.3.3 | Number of pages of documents digitized this fiscal year and added to State Library digital collections | 68,650 | 75,000 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal records | Library Collections & Services | Expand access to physical state and federal documents | | 4004.000000.000 | |
| 4.3.4 | Number of SC federal document items cataloged and made available in the catalog | 1,963 | 2,100 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal records | Library Collections & Services | Increased visibility and accessibility of SC federal documents to the public | General public | 4004.000000.000 | |
| 4.3.5 | Total number of items preserved in historical and current federal publication collections | 380 | 270 | Count | Equal to or greater than | State Fiscal Year | Statistical count | Internal records | Library Collections & Services | Serve as GPO Preservation Stewards | General public | 4004.000000.000 | |

2025

Budget Data

as submitted for the Accountability Report by:

H870 - STATE LIBRARY

| State Funded Program No. | State Funded Program Title | Description of State Funded Program | (Actual) General | (Actual) Other | (Actual) Federal | (Actual) Total | (Projected) General | (Projected) Other | (Projected) Federal | (Projected) Total |
|--------------------------|------------------------------|--|---------------------|-------------------|---------------------|-------------------|---------------------|----------------------|------------------------|----------------------|
| 0100.000000.000 | Administration | Oversees the State Library | \$ 1,221,398.47 | \$ - | \$ - | \$ 1,221,398.47 | \$ 1,741,438.00 | \$ 39,000.00 | \$ 300,699.00 | \$ 2,081,137.00 |
| 1501.000000.000 | Talking Book Services | Program provides audio books utilizing proprietary players and/or BARD online app as well as related library lending services throughout the entire state of South Carolina for the blind, visually impaired, or physically handicapped, commonly referred to as the print disabled. | \$ 450,781.65 | \$ - | \$ 67,485.32 | \$ 518,266.97 | \$ 672,260.00 | \$ 80,000.00 | \$ 50,397.00 | \$ 802,657.00 |
| 4004.000000.000 | Library Resources | Responsible for reference, research, programming, training, outreach, accessing print and electronic collections, and circulation | \$ 3,942,232.91 | \$ 693,636.00 | \$ 2,463,344.35 | \$ 7,099,213.26 | \$ 4,132,455.00 | \$ 41,200.00 | \$ 378,984.00 | \$ 4,552,639.00 |
| 4503.000000.000 | Statewide Development | Library consulting, grant administration, communications and marketing, and services for special populations as well as all statewide special projects | \$ 15,023,184.07 | \$ - | \$ 1,515,726.56 | \$ 16,538,910.63 | \$ 16,592,193.00 | \$ - | \$ 844,287.00 | \$ 17,436,480.00 |
| 4503.000000.001 | Statewide Development | | | | | | | \$- | | |
| 9500.050000.000 | State Employer Contributions | State Employer Contributions refers to the funds the agency pays toward employee benefits such as health and retirement. | \$ 846,349.32 | \$ - | \$ 465,395.82 | \$ 1,311,745.14 | \$ 1,367,614.00 | \$ - | \$ 201,579.00 | \$ 1,569,193.00 |

2025

Legal Data

as submitted for the Accountability Report by:

H870 - STATE LIBRARY

| Law number | Jurisdiction | Type | Description | Purpose the law serves: | Notes: | Changes made during FY2025 |
|------------|--------------|------------|--|-----------------------------------|---|----------------------------|
| 23-31-210 | State | Regulation | Open Carry with Training Act | Not related to agency deliverable | | No Change |
| 60-1-10 | State | Statute | Establishment of South Carolina State Library; State Library Board; appointment and terms of office of board members; vacancies. | Not related to agency deliverable | | No Change |
| 60-1-100 | State | Statute | Services of libraries open to public; fees for certain services; provision for penalties. | Not related to agency deliverable | | No Change |
| 60-1-110 | State | Statute | State Library to assist libraries of state institutions. | Not related to agency deliverable | State institutional libraries request assistance on an as needed basis. | No Change |
| 60-1-120 | State | Statute | Library services to be rendered to blind and physically handicapped readers. | Requires a service | Provide library service to the blind and physically handicapped readers in cooperation with the United States Library of Congress | No Change |
| 60-1-130 | State | Statute | State Library to promote cooperation among governmental bodies and libraries for the sharing of resources. | Not related to agency deliverable | | No Change |

| Law number | Jurisdiction | Type | Description | Purpose the law serves: | Notes: | Changes made during FY2025 |
|------------|--------------|---------|--|-----------------------------------|---|----------------------------|
| 60-1-140 | State | Statute | State Library to establish statewide library network. | Requires a service | Operate a statewide library network to facilitate the sharing of resources and information among South Carolina libraries | No Change |
| 60-1-150 | State | Statute | Authority of public libraries to participate in statewide library network; authority of director to allow participation. | Requires a manner of delivery | | No Change |
| 60-1-160 | State | Statute | State Library to receive statistical reports from libraries. | Requires a manner of delivery | | No Change |
| 60-1-170 | State | Statute | Authority of director to cooperate with United States Department of Education and other agencies in the administration of funds. | Not related to agency deliverable | | No Change |
| 60-1-20 | State | Statute | Chairman and vice-chairman of board; other officers; board meetings; compensation of board members. | Not related to agency deliverable | | No Change |
| 60-1-30 | State | Statute | Director of State Library; qualifications; evaluation and term of office. | Not related to agency deliverable | | No Change |
| 60-1-40 | State | Statute | Duties and authority of board. | Requires a service | Library and information services to state government, South Carolina libraries, and the citizens of the State | No Change |

| Law number | Jurisdiction | Type | Description | Purpose the law serves: | Notes: | Changes made during FY2025 |
|------------|--------------|------------|---|--------------------------------------|--|----------------------------|
| 60-1-50 | State | Statute | Duties of director. | Requires a service | Provide advice and technical assistance to public and other libraries, agencies of the State, political subdivisions, and planning groups concerning library services and operations | No Change |
| 60-1-60 | State | Statute | Duties of State Library in executing library policy. | Requires a service | Development and extension of library services throughout the State | No Change |
| 60-1-70 | State | Statute | State Library to provide research services to General Assembly and others. | Requires a service | Provide library and library research services to the General Assembly, state officers and agencies, and state government employees | No Change |
| 60-1-80 | State | Statute | State Library to provide assistance to public libraries and county governments. | Requires a service | Provide advice and assistance to public libraries, library boards, and county governments in matters concerning the establishment, support, operation, improvement, and coordination of library services | No Change |
| 60-1-90 | State | Statute | Administration of state and federal grants to public libraries; eligibility for grants. | Distribute funding to another entity | | No Change |
| 75-1 | State | Regulation | State Aid to Public Libraries: Regulations | Distribute funding to another entity | | No Change |

| Law number | Jurisdiction | Type | Description | Purpose the law serves: | Notes: | Changes made during FY2025 |
|------------|--------------|------------|---|-------------------------|---|----------------------------|
| 75-2 | State | Regulation | Certification of Public Librarians: Regulations | Requires a service | Four types of public library certificates for professional and pre-professional staff | No Change |

| 2025 | | Services Data as submitted for the Accountability Report by: H870 - STATE LIBRARY | | | | | | |
|---|--|---|--|--|--|--|--|--------------------------------|
| Description of Service | Description of Direct Customer | Customer Name | Others Impacted by Service | Division or major organizational unit providing the service. | Description of division or major organizational unit providing the service. | Primary negative impact if service not provided. | Changes made to services during FY2025 | Summary of changes to services |
| Discus - South Carolina's Virtual Library | Public: statewide access to schools, libraries, and the general population | School districts | Public libraries, academic libraries, and the general population | Electronic Resources | Provides electronic resources for the public and the K-12 community. Ensures delivery of online databases and other electronic resources providing information for the public, especially students in South Carolina schools | Students, educators, families, and SC citizens will not have the resources for research and education. | No Change | |
| Public library consulting services | South Carolina public libraries | Public Libraries | Library boards; community partners; patrons | Library Development | Consults and provides training and other services to county public libraries statewide. Support, strengthen and develop public library operations and staff | Libraries will lack support to help improve services to patrons. | No Change | |
| Audio books and related services for the blind, visually impaired, or physically handicapped. | Public: statewide access to the general population | Print-disabled population of South Carolina. | Caregivers; other stakeholders of the print-disabled population of South Carolina. | Talking Books Services | Provides services and books in formats for the blind, low vision, physically handicapped. Statewide delivery of audio and print materials for customers with disabilities | Agency violates Federal mandate outlined in Public Law 116-94, Division P, Title XIV, §1403(a) - SEC. 1403. NATIONAL LIBRARY SERVICE FOR THE BLIND AND PRINT DISABLED. | No Change | |
| Research services | State government | State government employees | SC citizens, researchers, scholars, out of state patrons | Library Collections & Services | Provides research for state government employees and elected officials as it relates to their position in state government. | State government employees would not have access to the research and expertise of State Library staff for their legislative research needs, constituent services needs, and the accurate and quality resources the State Library provides. | No Change | |
| Research services, cultural awareness programs, author talks | General Public, South Carolina residents | SC Residents | General public | Library Collections & Services | Provides research, educational events to the general public. | Patrons may not have the full understanding of the agency's mission. | No Change | |
| Access to State Government documents (digitized and physical) | State government, general public | State government employees | SC citizens, researchers, scholars, out of state patrons | Library Collections & Services | Provides online and physical access to documents and materials for research. | Access would be limited to physical state government documents. | No Change | |
| SCLENDS - multi-county consortium shared online catalog of materials | Public: statewide access to the general population | Residents of the counties whose public library systems are members of SCLENDS | State library cardholders | SCLENDS | Provides access to a consortium of 22 county libraries and the State Library . SCLENDS libraries share a single catalog, which means that patrons can search for items at any of the libraries as easily as they search for items at their home library. | Patrons of the member county libraries would lose access to the other member library systems' holdings/items. | Amend | 22 libraries |

| Description of Service | Description of Direct Customer | Customer Name | Others Impacted by Service | Division or major organizational unit providing the service. | Description of division or major organizational unit providing the service. | Primary negative impact if service not provided. | Changes made to services during FY2025 | Summary of changes to services |
|--|--|------------------|---|--|---|--|--|---|
| Day by Day SC - family literacy calendar and website | Public: statewide access to the general population and targeted to family literacy groups | Children | Young children; parents; caregivers; teachers; librarians | Library Development | The South Carolina Day by Day Family Literacy Calendar is designed to be a tool that families, caregivers, educators, and librarians can use at home and in the classroom to further develop early literacy skills that help young children become prepared for, and to do better in, school. | Children lack early literacy and school readiness | Amend | website is currently under construction but paper calendars are still available |
| SC Read Eat Grow | South Carolina public libraries and targeted groups | Library Patrons | Library staff; library patrons; children | Library Development | SC Read Eat Grow is an initiative started by the South Carolina State Library in an effort to increase information regarding and access to healthy food. | Lower nutrition literacy statewide. | No Change | |
| StudySC | Public: statewide access to schools, libraries, and the general population | School districts | Public libraries, academic libraries, and the general population | Electronic Resources, Library Collections & Services | Provides web resources for K-12 homework help, projects, and more. It also provides teachers with lesson plans and other content to support classroom activities. | Students, educators, families, and SC citizens will not have the resource for SC research and education. | No Change | |
| ABook a Librarian | This department directly serves state employees, elected officials, public libraries, and all South Carolina citizens. | Library Patrons | non State Library patrons, out of state researchers | Library Collections & Services | The Library Services Department is responsible for reference, research, programming, training, outreach, accessing print and electronic collections, and circulation. This department directly serves state employees, elected officials, public libraries, and all South Carolina citizens. Book a Librarian service has broadened patron access to our research services. Book a Librarian is also used for grant consultations. | Library Services Department staff would not have been able to continue excellent services to patrons during the library closure due to COVID-19. | Amend | Added genealogy appointments |
| Digitization Services provided to Confederate Relic Room and Military Museum | This department directly serves state employees, state agencies, elected officials, public libraries, and all South Carolina citizens. | State agencies | state employees, elected officials, public libraries, and all South Carolina citizens, out of state researchers | Library Collections & Services | The Library Collections Department coordinates the selection, purchasing, cataloging, and access to the print and electronic collections of the State Library and also provides online access to historic documents, books, and images as well as cultivates partnerships to make historic and cultural materials easily available online. | The Confederate Relic Room and Military Museum does not have the staff expertise or equipment to digitize and create detailed metadata to complete this type of project. | No Change | |
| The Notable State Documents Awards Program is presented annually by the South Carolina State Documents Depository System at the State Library. The program recognizes exemplary state publications produced by South Carolina state agencies each calendar year. | This program directly serves state agencies and state employees. | State agencies | state employees, elected officials, public libraries, and all South Carolina citizens | Library Collections & Services | The Library Collections Department coordinates the selection, purchasing, cataloging, and access to the print and electronic collections of the State Library and also provides online access to historic documents, books, and images as well as cultivates partnerships to make historic and cultural materials easily available online. | State agencies and state employees would not receive adequate recognition for the excellent information they produce. | No Change | |

| Description of Service | Description of Direct Customer | Customer Name | Others Impacted by Service | Division or major organizational unit providing the service. | Description of division or major organizational unit providing the service. | Primary negative impact if service not provided. | Changes made to services during FY2025 | Summary of changes to services |
|---|---|--|--|--|--|---|--|--|
| Duplication On Demand - New one cartridge, one patron process for providing audio books for the blind, visually impaired, or physically-impaired temporary and permanent residents of South Carolina. | Print-disabled citizens of South Carolina. | Print-disabled citizens of South Carolina. | Institutions serving the print-disabled of South Carolina. | Talking Book Services | Talking Book Services is the South Carolina network library of the National Library for the Blind and Print Disabled, a division of the Library of Congress. | Agency in violation of agreement with National Library Service for the Blind and Print Disabled | Amend | Added local distribution of national magazine audio files--MOC (Magazines on Cartridge)--to SC patrons via Download on Demand cartridges. The National Library Service shifted provision of this resource to the individual state regional libraries; formerly they were provided by the NLS Washington offices to all U.S. states and territories. |
| More | "More" is the South Carolina State Library's monthly newsletter providing information about agency programs, news from libraries around the state, upcoming continuing education events, and national library news. | SC citizens | Individuals interested in news about SCSL and other library-focused news. | Communications | The Communications Department is responsible for the media relations, publicity, and promotion of all the State Library services, programs, and initiatives. | There would be less awareness of available training opportunities, programs, and events. | No Change | |
| Monthly Update | Monthly email advertising SCSL's upcoming events | SC citizens | Individuals interested in events at SCSL | Communications | The Communications Department is responsible for the media relations, publicity, and promotion of all the State Library services, programs, and initiatives. | There would be less awareness of available training opportunities, programs, and events. | No Change | |
| Local audio recording production | Print-disabled citizens of South Carolina | Print-disabled citizens of South Carolina. | Caregivers; other stakeholders of the print-disabled population of South Carolina. | Talking Book Services | Talking Book Services is the South Carolina network library of the National Library for the Blind and Print Disabled, a division of the Library of Congress. | Failure to provide services that ensure equality of access to materials. | No Change | |
| Institutional Libraries | Libraries within State Agencies | State Agencies | Incarcerated adults and youth, Mental health patients, adults with disabilities | Library Development | Provided donated library materials tailored to the needs of residents confined to state facilities who are unable to access public libraries. Supported staff of Institutional Libraries with consultations and site visits. | Libraries within state institutions do not provide quality materials or services. | Add | Began providing materials to residents of state facilities. |

| 2025 | Partnerships Data as submitted for the Accountability Report by: H870 - STATE LIBRARY | | |
|-------------------------------|---|--|---|
| Type of Partner Entity | Name of Partner Entity | Description of Partnership | Change to the partnership during the past fiscal year |
| Professional Association | Association of Public Library Administrators | Works with library development and statewide services to host workshops and other educational opportunities to the state's public library administrators; Cross promotes events and programs | No Change |
| Non-Governmental Organization | Carolina Center for Family Engagement (CFEC) | Participation in interagency working group. | No Change |
| Federal Government | Center for the Book - Library of Congress | Partner in cross-promoting SC/other state authors, annual Route 1 Reads program | No Change |
| Federal Government | Federal Depository Library Program (FDLP) | A government program created to make U.S. Federal government publications available to the public at no cost. | No Change |
| Federal Government | Institute of Museum and Library Services | Receive grant funds and promote national library-related programs and projects. The mission of IMLS is to advance, support, and empower America's museums, libraries, and related organizations through grantmaking, research, and policy development. | No Change |
| K-12 Education Institute | K-12 Technology Committee | Attend meetings, make decisions related to technology/connectivity and statewide access in libraries and schools | No Change |

| Type of Partner Entity | Name of Partner Entity | Description of Partnership | Change to the partnership during the past fiscal year |
|-------------------------------|---|---|---|
| Professional Association | Partnership Among South Carolina Academic Libraries (PASCAL) | The South Carolina State Library maintains a joint subscription with PASCAL (Partnership Among South Carolina Academic Libraries) to a collection of core electronic resources made available within Discus statewide. This arrangement also allows for PASCAL member institutions to subscribe to additional “opt-in” resources at a significant discount. | No Change |
| Non-Governmental Organization | South Carolina Academy of Authors | Partner in promoting South Carolina's literary heritage | No Change |
| State Government | South Carolina Arts Commission | Partner on statewide literary projects and promoting SC authors through novel prize | No Change |
| Professional Association | South Carolina Association of School Librarians | We provide information and training on Discus. We continued to partner on various events. | No Change |
| Higher Education Institute | South Carolina Center for Children's Books and Literacy & Cocky's Reading Express | Work collaboratively on literacy initiatives for children and adults including the annual Read-In and annual Literacy Leaders awards | No Change |
| State Government | South Carolina Department of Archives & History | Partner on digitization projects (see PASCAL above) | No Change |
| Higher Education Institute | South Carolina Digital Library | Provides free online access to historic materials, such as photographs, manuscripts, journals, book, oral histories, objects, etc. illustrating the history and culture of South Carolina from over 40 cultural heritage institutions across the state. | No Change |

| Type of Partner Entity | Name of Partner Entity | Description of Partnership | Change to the partnership during the past fiscal year |
|----------------------------|---|---|---|
| Professional Association | South Carolina Library Association | Staff members serve on board and provide guidance and advice on issues related to all types of libraries | No Change |
| Local Government | South Carolina Library Electronic Delivery System (SCLENDS) | Serves as coordinating agency for 22 county consortium. SCLENDS libraries share a single catalog, which means that patrons can search for items at any of the libraries as easily as they search for items at their home library. Items are delivered to requesting partner library | No Change |
| K-12 Education Institute | South Carolina School for the Deaf and the Blind | Talking Book Services sponsors annual art contest for students and promotes reading/literary services | No Change |
| Professional Association | South Carolina Vision Education Partnership | Group connects eight (8) different agencies dedicated to the education and support of blind South Carolinians. | No Change |
| State Government | State Library of North Carolina | Partnership to host online conference | No Change |
| Higher Education Institute | University of South Carolina School of Information Science | Provide internship and volunteer opportunities for students from bachelor's to doctoral level; serve on advisory committees | No Change |
| Higher Education Institute | University of South Carolina School of Medicine Library | Partner in grants and educational initiatives | No Change |
| Higher Education Institute | University of South Carolina: Upstate - Special Education – Visual Impairment Program | Program trains, educates and professionally-certifies teachers of the visually-impaired (TVI's) for public and private K-12 institutions. | No Change |

| Type of Partner Entity | Name of Partner Entity | Description of Partnership | Change to the partnership during the past fiscal year |
|-----------------------------|---|--|---|
| K-12 Education Institute | SC K-12 public schools | Talking Book Services sponsors annual art contest for SC public school students and promotes reading/literary services Art contest is open to public school students in addition to students at SC School for Deaf and Blind. | No Change |
| Non-Government Organization | National Federation of the Blind | Partnering in providing information and resources to members of the SC chapter of the NFB; present at statewide conference and annual Vision Summit | No Change |
| Professional Association | American Library Association (ALA) | A State Library staff member serves as South Carolina Councilor to ALA. | No Change |
| State Government | South Carolina State Parks | Provided 850 park passes. Passes were distributed to public libraries for patron use. | No Change |
| State Government | Access South Carolina IT (ASCIT) | Partnering in offering virtual Accessibility conference | No Change |
| Federal Government | National Library Service for the Blind and Print Disabled | Partner for statewide Talking Book Services program to circulates books and magazines in braille or audio formats, delivered by postage-free mail or instantly downloadable. | No Change |
| State Government | South Carolina Commission for the Blind | Cross promotion of services available via Talking Book Services and assistive technology | No Change |
| State agency | SC State Museum | Partnering to provide picture books in accessible formats (audio, print, braille overlay, e-braille) to support the SC State Museum's Sensory Room for children, opening September 2025. | Add |

| Type of Partner Entity | Name of Partner Entity | Description of Partnership | Change to the partnership during the past fiscal year |
|-----------------------------|---|---|---|
| State Government | South Carolina Department of Education and SC Economics | We provide information and training on Discus for SC teachers who are interested in acquiring the Personal Finance certification. | Add |
| Federal Government | Department of Defense | We provide information and training on Discus for those interested in learning more about test prep resources. | Add |
| State Government | South Carolina Department of Education - Educational Technology and Accessibility | We provide information and training on Discus for those interested in learning more about accessibility tools available. | Add |
| Non-Government Organization | REFORMA de las Carolinas | Collaborated to host the annual Spanish for Library Staff training series with volunteers who are native Spanish speakers. | Add |

2025

Reports Data

as submitted for the Accountability Report by:

H870 - STATE LIBRARY

| Report Name | Law Number (if applicable) | Summary of information requested in the report | Date of most recent submission DURING the past fiscal year | Reporting Frequency | Type of entity/entities | Method to access the report | Direct access hyperlink or agency contact (if not provided to LSA for posting online) | Changes to this report during the past fiscal year | Explanation why a report wasn't submitted |
|--|--|---|--|---------------------|--|---|---|--|--|
| Annual audit | | Financial audit | August 2025 | Annually | South Carolina state agency or agencies | Electronic copy available upon request | Wendy Coplen, Director of Finance and Grants | No Change | While annual, this report can sometimes fall on either side of the end of the fiscal year and this year it fell into both side with June of 2024 and August of 2025 |
| Financial Status Report | 2 C.F.R. § 200.328 Financial Reporting | Annual financial report of the final expenditure of Federal funds through the Library Services and Technology Act grant. | December 2024 | Annually | Entity within federal government | Available on another website | Wendy Coplen, Director of Finance and Grants | No Change | |
| Five Year State Plan | USCODE-2012-title20- chap72 section 9134 https://www.govinfo.gov/ content/pkg/USCODE- 2012- title20/pdf/USCODE- 2012-title20-chap72.pdf | The Five Year State Plan is the document that identifies South Carolina State Library's needs and activities to be taken toward meeting the identified goals and priorities supported with the assistance of Federal funds made available under the Library Services and Technology Act ("LSTA"). | July 2022 | Every Five years | Entity within federal government | Available on another website | https://www.statelibrary.sc.gov/site s/default/files/inline-files/scsl-lsta- five-year-plan-2023-2027.pdf | No Change | |
| Interim Financial Federal Report | 2 C.F.R. § 200.328 Financial Reporting | Annual financial report of the interim expenditure of Federal funds through the Library Services and Technology Act grant. | December 2024 | Annually | Entity within federal government | Available on another website | Wendy Coplen, Director of Finance and Grants | No Change | |
| South Carolina Annual Public Library Statistics Report | | Broad range of data submitted by public libraries about budget, personnel, collections, services, and other aspects of library services | March 2025 | Annually | Entity within federal government | Available on agency's website | https://guides.statelibrary.sc.gov/sc- public-library-statistics/annual | No Change | |
| State Program Report | 2 C.F.R. §200.329 Monitoring and reporting program performance | Online system developed by IMLS for the annual Grants ot States reporting. The purpose of the State Program Report (SPR) is to provide a record of grant- funded projects, collect information on project outcomes, and share promising practices. IMLS uses these data to report to Congress and the Office of Management and Budget about the agency's progress on addressing its strategic goals which focus on learning, community, and content. | December 2024 | Annually | Entity within federal government | Available on another website | Wendy Coplen, Director of Finance and Grants | No Change | |

| Report Name | Law Number (if applicable) | Summary of information requested in the report | Date of most recent submission DURING the past fiscal year | Reporting Frequency | Type of entity/entities | Method to access the report | Direct access hyperlink or agency contact (if not provided to LSA for posting online) | Changes to this report during the past fiscal year | Explanation why a report wasn't submitted |
|---|-------------------------------|---|--|---------------------|--|---------------------------------|---|--|--|
| K12 School Technology Initiative Progress Report | | The South Carolina State Library department of Electronic Resources provides information on StudySC and Discus that is included in this joint report | June 2025 | Annually | South Carolina state agency or agencies | Available on another website | https://sck12techinit.sc.gov/ | No Change | |

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|---------------------|---------------|-----------------|-----|
| AGENCY NAME: | State Library | | |
| AGENCY CODE: | H870 | SECTION: | 027 |

2025
Accountability Report

SUBMISSION FORM

I have reviewed and approved the data submitted by the agency in the following templates:

- Data Template
 - Reorganization and Compliance
 - FY2025 Strategic Plan Results
 - FY2026 Strategic Plan Development
 - Legal
 - Services
 - Partnerships
 - Report or Review
 - Budget
- Discussion Template
- Organizational Template

I have reviewed and approved the financial report summarizing the agency’s budget and actual expenditures, as entered by the agency into the South Carolina Enterprise Information System.

The information submitted is complete and accurate to the extent of my knowledge.

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| AGENCY DIRECTOR <i>(SIGN AND DATE):</i> (TYPE/PRINT NAME): | SIGNATURE ON FILE | Signature Received: 09/15/2025 |
| | Leesa M. Aiken, Agency Director | |

| | | |
|---|--------------------------|--|
| BOARD/CMSN CHAIR <i>(SIGN AND DATE):</i> (TYPE/PRINT NAME): | SIGNATURE ON FILE | Signature Received: 09/15/2025 |
| | Anna Claire Dando | |