

# 2026 Annual Accountability Report

## Department of Archives and History

## Agency Code: H790

# Table of Contents

Agency's Discussion and Analysis .....1
Agency Organization Chart .....5
Reorganization and Compliance .....6
Strategic Plan Results .....9
Strategic Plan Development .....12
Budget Data .....16
Legal Data .....21
Services Data.....26
Partnerships Data.....31
Reports Data .....34
Submission Form.....35

| AGENCY NAME: | Department of Archives And History | | |
|---|---|---|---|
| AGENCY CODE: | H790 | SECTION: | 26 |

# AGENCY'S DISCUSSION AND ANALYSIS

## SC Department of Archives and History
## Agency Narrative, FY 2025-26

During FY 2025-26, the SC Department of Archives and History (SCDAH) continued to make considerable progress towards its mission to preserve and promote South Carolina's documentary and cultural heritage. The agency's Archives and Records Management (ARM) Division continued to improve access to the state's public records by improving stakeholder interface with each of SCDAH's three digital repositories: the South Carolina Electronic Records Archive (SCERA); the Online Records Index (ORI); and the South Carolina Historical Property Record (SCHPR). In addition, the ARM Division continued to make more important state government records available to the public through digitization of historically significant Charleston plats and ward maps, and Royals grants from the earliest days of colonial South Carolina. Processing staff also made great strides in accessioning historic records from local and state government agencies around the state as well as continuing to digitize and make available vital records for genealogists and historians.

The agency's Historical Services Division or State Historic Preservation Office (SHPO), continued to pursue its mission to encourage and facilitate the responsible stewardship of South Carolina's irreplaceable historic and prehistoric places. The division continued to reduce customer response times as the number of historical tax credits applications continue to increase in keeping with the state's continued population growth. It also continued to add considerable numbers of State Historical Markers and National Register nominations to preserve the state's irreplaceable historic fabric.

SCDAH's Administrative Division continued its work to ensure that the agency has the administrative support that it needs to perform its missions. It is effectively addressing the increasing competition for meeting and event rentals due to the growing number of local rental venues. The agency has reevaluated and revised its rental rates and improved marketing of its rental spaces, which has resulted in increased agency revenue. SCDAH has also increased retail sales in the agency's gift shop and through the sale of merchandise at trade shows both inside and outside the state. The division's new publications section has published the first volume of the Journals of the South Carolina House of Representatives for the first time in over thirty years and has significantly increased the agency's profile through social media enhancement. In addition, the agency brought a number of important Revolutionary War records to people around the state through the Foundations of a Revolution travelling exhibit.

These accomplishments, and those listed below, are representative of an agency with an enthusiastic, focused, and professional staff. They also demonstrate that the agency is constantly searching for ways to improve processes, better serve the people of South Carolina, and preserve the Palmetto State's rich documentary and built history.

## Archives and Records Management Division FY 2025/2026

Archives

- Hosted 2,126 Research Room visits from 1,192 patrons and answered 5,368 queries from researchers (telephone 2,858; email 2,442 and letters 54).
- Accessioned 516.15 cubic feet and 156,904.85 MB of records, three rolls of microfilm, 302 volumes and processed 432.73 cubic feet and 5035.60 MBs of records.
- Scanned 201,802 historical documents, 196 audio cassette tapes and digitized 404 microfilm rolls.
- Educated eight hundred members of the public and state/local officials through thirty-one facility tours and eleven speaking engagements; the 1776 State Constitution served as the centerpiece of single day exhibits at 7 public facilities across the state as part of the celebration of the 250th anniversary of the American Revolution
- Captured and provided access to state agency websites through the continued use of the non-profit website Archive-it. In all, the agency crawled 118 state agency websites and retained 251.4 GB of data.
- Ingested 185,973 MBs (52,105 files) of state agency and county government records into the South Carolina Electronic Records Archive (SCERA).
- Web page views: Main page 85,107; Research and Genealogy page 17,183; and On-Line Records Index 100,092.

Records Management

- Transferred 13.8 million pages of historically significant records (paper, microfilm and electronic) from state and local government offices to the Archives for permanent retention.
- Transferred 5.86 million pages of state agency paper records to the State Records Center for security storage.
- Authorized the destruction of 215.9 million pages of non-permanent state and local government records.
- Prepared 133 retention/disposition schedules representing 39.7 million pages and 437,791 MBs of state and local records.
- Fielded 2,306 contacts with state and local government officials regarding records management.
- Approved 94.7% of retention schedules within two weeks of submission; and
- Implemented records retention schedules for 51.8% of state agencies and 14.6% of local governments.
-

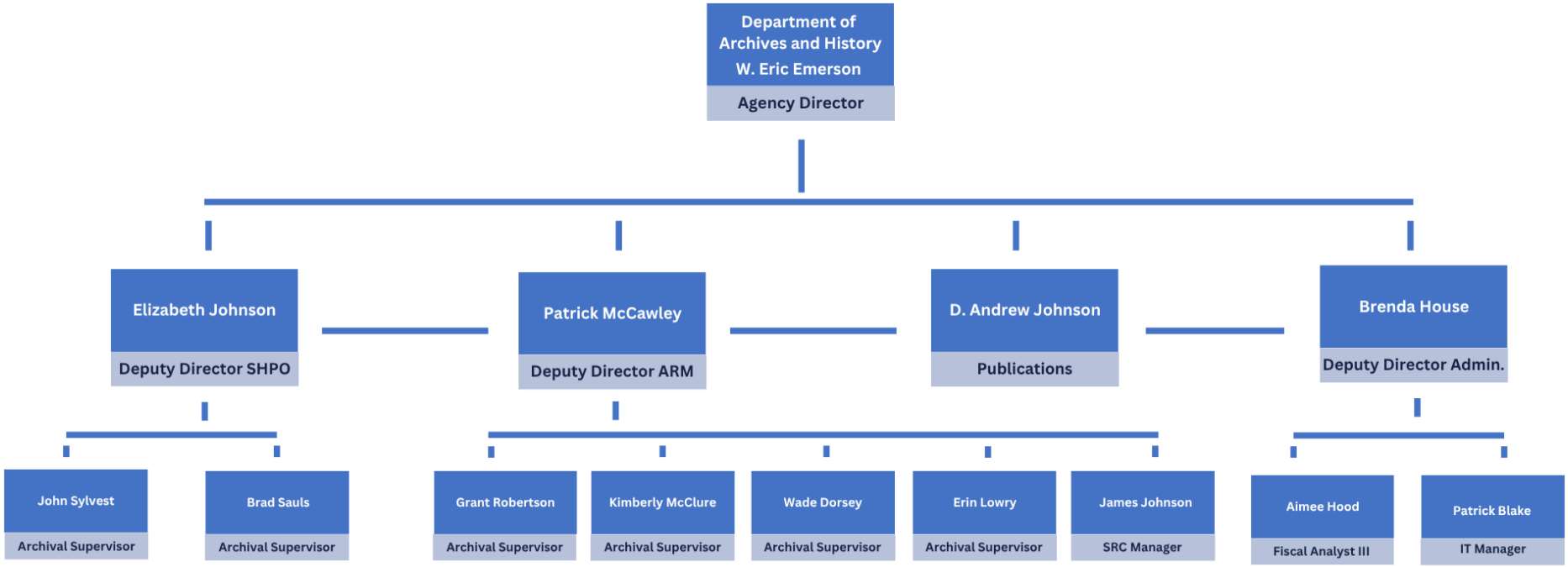
## Historical Services Division FY 2025/2026

- Launched the updated SC Historic Properties Record (SCHPR 2.0) with improved reliability and search speeds to improve access to information about South Carolina's National Register of Historic Places listings and statewide survey of historic properties.
- Approved fifty-one new historical marker texts in twenty-eight of the state's forty-six counties (61%). Of the approved marker texts, 53% focused on African American history and historic places, and 20% focused on events associated with the American Revolution.
- Awarded six planning grants and seven stabilization grants in the fourth application round of the Historic Preservation State Grant Fund program totaling approximately $1.5 million. Worked with applicants to begin these projects and to finish twelve planning projects and eight stabilization projects from prior rounds. These include the Gifford Rosenwald School in Hampton County, Goodwill Parochial School in Sumter County, Historic Chesterfield County Courthouse, and the Horry County Museum (historic Burroughs School).
- Coordinated the application for matching subgrants from the FY 2026 federal Historic Preservation Fund and will award eight grants totaling $200,236.
- Facilitated the investment of a record-setting $268 million in historic buildings through 10 completed federal income-producing and 10 completed state homeowner historic tax credit projects, including the record-breaking Judson Mill project in Greenville that is now a multi-use complex with retail, residential, restaurant, entertainment, and workspaces.
- Held three meetings of the State Review Board for the National Register of Historic Places, approving twenty-three nominations to the National Register of Historic Places (up from twenty last year). Of these, 26% had significance for African American history. Staff also evaluated 506 archaeological sites and 1,149 architectural resources for National Register eligibility.
- Reviewed 2,013 compliance project submittals under state and federal laws. (The number of submittals has increased 46% since FY 2022-2023.) Signed eight Memorandum of Agreements to mitigate adverse effects to historic properties. Made twenty site visits related to compliance projects and another twenty-six architectural assistance site visits. Provided support to SC EMD and FEMA related to hurricanes Debby and Helene.
- Hosted a quarterly training of Main Street South Carolina managers focused on historic preservation. Offered five sessions at the annual statewide Preservation Conference for SCPEAC Continuing Education credits for local government staff and board members. Supported membership in the National Alliance of Preservation Commissions for Certified Local Governments and completed evaluations of three Certified Local Government preservation programs.

- Gave presentations to a variety of audiences including Academic Magnet High School in Charleston, Cayce Museum Commission, Historic Rock Hill, Boston Architectural College, and Duquesne University classes (both virtual), and the SCDNR Heritage Trust archaeology internship program.
- Sent monthly e-newsletters to over 1,400 subscribers. Launched "Preservation at Work" a series of short form videos on office programs on Facebook.
- Provided staff support for the SC African American Heritage Commission for quarterly meetings, strategic planning, monthly newsletter, annual conference, and special projects including the first annual book prize, the Commission's new website, and the ongoing Green Book publication and American Revolution curriculum projects.
- Partnered with Preservation South Carolina and the Office of the Governor on the annual statewide preservation awards presented at the State House on July 30, 2026.
- Partnered with the SC Archives and History Foundation to hold the statewide Preservation Conference on April 24, 2026, with a record 291 registered to attend. Two staff spoke at the fourth annual Preserving Historic Cemeteries workshop on September 18, 2025.
- Continued to partner with the SC Institute of Archaeology and Anthropology to support SC ArchSite, the state's online cultural resources GIS, providing regular data updates. The system includes information on thousands of historic places, including archaeological sites, National Register listed properties, areas surveyed for cultural resources, sites associated with the American Revolution and Civil War, and historic properties in the statewide survey.

| AGENCY NAME: | DEPARTMENT OF ARCHIVES AND HISTORY | | |
|---|---|---|---|
| AGENCY CODE: | H790 | SECTION: | 26 |

# AGENCY ORGANIZATIONAL CHART



# 2026

# Reorganization and Compliance

as submitted for the Accountability Report by:

**H790 - DEPARTMENT OF ARCHIVES & HISTORY**

**Primary Contact**

| First Name | Last Name | Role/Title | Email Address | Phone |
|---|---|---|---|---|
| W. Eric | Emerson | Director, SHPO, and State Archivist | eemerson@scdah.sc.gov | 803-896-6185 |

**Secondary Contact**

| First Name | Last Name | Role/Title | Email Address | Phone |
|---|---|---|---|---|
| Laura | Bass | Reference Associate | lbass@scdah.sc.gov | 803-896-4808 |

| **Agency Mission** | **Adopted in:** | **2015** |
|---|---|---|

The mission of the South Carolina Department of Archives and History is to preserve and promote the documentary and cultural heritage of the state through the state archives, historic preservation, and education programs.

| **Agency Vision** | **Adopted in:** | **2019** |
|---|---|---|

To be the state's leader in the preservation and advocacy of South Carolina's documentary and cultural heritage, while striving to educate and tell the story of all South Carolinians.

**Recommendations for reorganization requiring legislative change:**

None

**Agency intentions for other major reorganization to divisions, departments, or programs to allow the agency to operate more effectively and efficiently in the succeeding fiscal year:**

None

**Significant events related to the agency that occurred in FY2026**

| Description of Event | Start | End | Agency Measures Impacted | Other Impacts |
|---|---|---|---|---|
| In the spring of 2025 there was a federal freeze the on distribution of funds allocated for the Historic Preservation Fund, which is managed by the National Park Service and supports the operation of the State Historic Preservation Office. Those funds were not released for close to four months, which, if extended further, could have led each of the SHPO performance measures going unmet. | January | April | Forward 100% of National Register nominations to Park Service within 45 days of State Review Board approval | The agency moved two (2) FTEs from federal to state funds under the Historical Services line item to cushion future delays in federal funding and ensure the continuing operation of the SHPO. |

| | |
|---|---|
| **Is the agency in compliance with S.C. Code Ann. § 2-1-220, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? (See also S.C. Code Ann. § 60-2-20).** | Yes |
| **Reason agency is out of compliance:** (if applicable) | |
| **Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).** | Yes |
| **Does the law allow the agency to promulgate regulations?** | Yes |

| | |
|---|---|
| **Law number(s) which gives the agency the authority to promulgate regulations:** | **SC Code 60-11-50 (2); 12-6-3535** |
| **Has the agency promulgated any regulations?** | Yes |
| **Is the agency in compliance with S.C. Code Ann. § 1-23-120 (J), which requires an agency to conduct a formal review of its regulations every five years?** | Yes |
| **(End of Reorganization and Compliance Section)** | |

# FY2026

# Strategic Plan Results

as submitted for the Accountability Report by:

## H790 - DEPARTMENT OF ARCHIVES & HISTORY

**Goal 1** Promote and encourage preservation of South Carolina's historic resources

**Goal 2** Enhance preservation of, and access to, public records

**Goal 3** Facilitate the preservation of South Carolina's irreplaceable historic places

| Perf. Measure Number | Description | Base | Target | Actual | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **1.1** | **Offer educational programs and products for customers and stakeholders** | | | | | | | | | | **State Objective: Education, Training, and Human Development** | | | |
| 1.1.1 | Increase number of records management workshops for government agencies | 45 | 50 | 82 | Count | Equal to or greater than | State Fiscal Year | Total number of workshops | ARM Data-Quarterly | Archives and Records Management Division | Training for managing state records in accordance with the Public Records Act | State and Local Government records managers | 1509.000000.000 | |
| 1.1.2 | Increase research workshops held at the Archives and History Center | 6 | 7 | 10 | Count | Equal to or greater than | State Fiscal Year | Total number of workshops | ARM Data-Quarterly | Archives and Records Management Division | Training and assistance for conducting genealogical research at SCDAH | Genealogists and the public | 1509.000000.000 | |
| **1.2** | **Maximize generated revenue to aid SCDAH in its mission** | | | | | | | | | | **State Objective: Education, Training, and Human Development** | | | |
| 1.2.1 | Increase facility rental revenue by 10% | $25,370.00 | $27,907.00 | $35,450.00 | Dollar Amount | Equal to or greater than | State Fiscal Year | Internal Records | Administrative Division Records | Administrative Division | Event space for government and public events | SCDAH, government agencies, businesses, non-profits, and the public | 0100.000000.000 | |
| 1.2.2 | Increase gift shop revenue by 10% | $7,931.00 | $8,724.00 | $10,794.63 | Dollar Amount | Equal to or greater than | State Fiscal Year | Internal Records | Administrative Division Records | Administrative Division | Products related to South Carolina history and culture for sale to the public | SCDAH staff, government employees, and visitors to the Archives and History Center | 0100.000000.000 | |
| **2.1** | **Digitize historically significant South Carolina records** | | | | | | | | | | **State Objective: Government and Citizens** | | | |
| 2.1.1 | Increase total images in Online Records Index (ORI) by 15,000 images | 723,517 | 738,518 | 751,487 | Count | Equal to or greater than | State Fiscal Year | Total number of records | ARM Data-Quarterly | Archives and Records Management Division | Access to digitized historical records for genealogical and historic research | Genealogists, members of the public, historians, attorneys and state and local agencies | 1509.000000.000 | |
| 2.1.2 | Increase total records in Online Records Index (ORI) by 2,500 records | 337,971 | 340,471 | 340,487 | Count | Equal to or greater than | State Fiscal Year | Total number of records | ARM Data-Quarterly | Archives and Records Management Division | Access to digitized historical records for genealogical and historic research | Genealogists, members of the public, historians, attorneys, and state and local agencies | 1509.000000.000 | |
| **2.2** | **Increase records accessibility through arrangement and description** | | | | | | | | | | **State Objective: Government and Citizens** | | | |
| 2.2.1 | Increase total data in the South Carolina Electronic Records Archive (SCERA) by 75 GBs | 698 GB | 773 GB | 879GB | Count | Equal to or greater than | State Fiscal Year | Total data in Gigabytes | ARM Data-Quarterly | Archives and Records Management Division | Access to digitized historical records for genealogical and historic research | Genealogists, members of the public, historians, attorneys, and state and local agencies | 1509.000000.000 | |

| Perf. Measure Number | Description | Base | Target | Actual | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2.2.2 | Increase special media digitization and ingestion in South Carolina Electronic Records Archives (SCERA) by 50 GB | 0 | 50 | 26 | Count | Equal to or greater than | State Fiscal Year | Special media data in Gigabytes | ARM Data-Quarterly | Archives and Records Management Division | Access to digitized historical records for genealogical and historic research | Genealogists, members of the public, historians, attorneys, and state and local agencies | 1509.000000.000 | A staff realignment of duties delayed the start of planned processing and ingestion of special media records. Branch resources were also reshuffled to accommodate an unexpected preservation digitizatal project for Charleston County. |
| 2.2.3 | Increase hyperlinks between SCERA and SCArchcat | 25% | 100% | 100% | Percent | Equal to or greater than | State Fiscal Year | Number of links in SCArchcat/Total number of records series in SCERA | ARM Data-Quarterly | Archives and Records Management Division | Access to digitized historical records for genealogical and historic research | Genealogists, members of the public, historians, attorneys, and state and local agencies | 1509.000000.000 | |
| **2.3** | **Ensure the efficient management of government records** | | | | | | | | | **State Objective:** | **Government and Citizens** | | | |
| 2.3.1 | Increase Records Retention production by 10% | 100 | 110 | 133 | Count | Equal to or greater than | State Fiscal Year | Total number of records retention schedules prepared | ARM Data-Quarterly | Archives and Records Management Division | Retention schedules for ensuring that state and local governments are in compliance with the Public Records Act. | Genealogists, members of the public, historians, attorneys, and state and local agencies | 1509.000000.000 | |
| 2.3.2 | Increase the number of local agencies implementing records retention schedules by 5% | 14% | 19% | 14.60% | Percent | Equal to or greater than | State Fiscal Year | Number of agencies implementing records retention policies/total number of agencies | ARM Data-Quarterly | Archives and Records Management Division | Retention schedules for ensuring that state and local governments are in compliance with the Public Records Act. | State and local government records managers and the public | 1509.000000.000 | The Records Management branch attended 5 local government associations and conducted training with 27 local entities in an effort to increase local participation. Many local agencies, especially school districts and municipalities, fail to respond to our outreach |
| **2.4** | **Increase research room efficiencies** | | | | | | | | | **State Objective:** | **Government and Citizens** | | | |
| 2.4.1 | Maintain average Archives response times to research queries. | 1.5 days | 1.5 days | 1.5 days | Count | Equal to or less than | State Fiscal Year | Average number of days from contact response | ARM Data-Quarterly | Archives and Records Management Division | Rapid access to information | Genealogists, members of the public, historians, attorneys, and state and local agencies | 1509.000000.000 | |
| **3.1** | **Increase local awareness and participation in historic preservation** | | | | | | | | | **State Objective:** | **Public Infrastructure and Economic Development** | | | |
| 3.1.1 | Provide at least 15 Historic Preservation presentations to organizations | 20 | 15 | 13 | Count | Equal to or greater than | State Fiscal Year | Total number of presentations | SHPO Data-Annually | Historic Services Division (SHPO) | Information about historic preservation and certified local governments | Preservationists, preservation organizations, developers, certified local governments, review boards | 2300.010000.000 | Received fewer invitations to make presentations. |

| Perf. Measure Number | Description | Base | Target | Actual | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 3.1.2 | Approve text for at least 50 State Historical Markers | 58 | 50 | 51 | Count | Equal to or greater than | State Fiscal Year | Total number of marker texts approved | SHPO Data-Annually | Historic Services Division (SHPO) | Historical markers to mark the site of historical events | Historians, preservationists, local governments, churches, and members of the public. | 2300.010000.000 | |
| **3.2** | **Expedite federal program efficiencies related to historic preservation** | | | | | | | | | | **State Objective: Public Infrastructure and Economic Development** | | | |
| 3.2.1 | Review all state and federal tax credit projects in 30 days or less | 95% | 100% | 99.50% | Percent | Equal to or greater than | State Fiscal Year | Number of projects approved in 30 days/total number of projects | SHPO Data-Annually | Historic Services Division (SHPO) | SHPO review of historic tax credit applications | Preservation consultants, developers, and homeowners. | 2300.010000.000 | 1 review took 32 days to complete. |
| 3.2.2 | Maintain tax credit project review time of less than 15 days | 9 | 15 | 9 | Count | Equal to or less than | State Fiscal Year | Average number of days from initiation to review complete | SHPO Data-Annually | Historic Services Division (SHPO) | SHPO review of historic tax credit applications | Preservation consultants, developers, and homeowners. | 2300.010000.000 | Staff worked diligently to review projects as quickly as possible. |
| 3.2.3 | Reply to 90% of compliance requests in fewer than 30 days | 78% | 90% | 90% | Percent | Equal to or greater than | State Fiscal Year | Number of compliance requests responded to in 30 days/total number of requests | SHPO Data-Annually | Historic Services Division (SHPO) | SHPO compliance review | Preservation consultants, developers, and homeowners. | 2300.010000.000 | |
| 3.2.4 | Forward 100% of National Register nominations to Park Service within 45 days of State Review Board approval | 100% | 100% | 100% | Percent | Equal to or greater than | State Fiscal Year | Number of nominations forwarded within 45 days/total number of nominations | SHPO Data-Annually | Historic Services Division (SHPO) | National Register listing of a historic property | State and Federal agencies, preservation consultants, developers, members of the public | 2300.010000.000 | All nominations forwarded within 45 days. |

# FY2027

# Strategic Plan Development

as submitted for the Accountability Report by:

## H790 - DEPARTMENT OF ARCHIVES & HISTORY

**Goal 1** Promote and encourage preservation of South Carolina's historic

**Goal 2** Enhance preservation of, and access to, public records

**Goal 3** Facilitate the preservation of South Carolina's irreplaceable historic places

| Perf. Measure Number | Description | Base | Target | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **1.1** | **Offer educational programs and products for customers and stakeholders** | | | | | | | | **State Objective:** | **Education, Training, and Human Development** | | | |
| 1.1.1 | Increase number of records management workshops for government agencies | 82 | 55 | Count | Equal to or greater than | State Fiscal Year | Total number of workshops | ARM Data-Quarterly | Archives and Records Management Division | Training for managing state records in accordance with the Public Records Act | State and Local Government records managers | 1509.000000.000 | |
| 1.1.2 | Increase research workshops held at the Archives and History Center | 10 | 7 | Count | Equal to or greater than | State Fiscal Year | Total number of workshops | ARM Data-Quarterly | Archives and Records Management Division | Training and assistance for conducting genealogical research at SCDAH | Genealogists and the public | 1509.000000.000 | |
| **1.2** | **Maximize generated revenue to aid SCDAH in its mission** | | | | | | | | **State Objective:** | **Education, Training, and Human Development** | | | |
| 1.2.1 | Increase facility rental revenue by 10% | $35,450 | $40,000 | Dollar Amount | Equal to or greater than | State Fiscal Year | Internal Records | Administrative Division Records | Administrative Division | Event space for government and public events | SCDAH, government agencies, businesses, non-profits, and the public | 0100.000000.000 | |
| 1.2.2 | Increase gift shop revenue by 10% | $10,794.63 | $12,500 | Dollar Amount | Equal to or greater than | State Fiscal Year | Internal Records | Administrative Division Records | Administrative Division | Products related to South Carolina history and culture for sale to the public | SCDAH staff, government employees, and visitors to the Archives and History Center | 0100.000000.000 | |
| **2.1** | **Digitize historically significant South Carolina records** | | | | | | | | **State Objective:** | **Government and Citizens** | | | |

| Perf. Measure Number | Description | Base | Target | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2.1.1 | Increase total images in Online Records Index (ORI) by 15,000 images | 751,487 | 766,500 | Count | Equal to or greater than | State Fiscal Year | Total number of records | ARM Data-Quarterly | Archives and Records Management Division | Access to digitized historical records for genealogical and historic research | Genealogists, members of the public, historians, attorneys and state and local agencies | 1509.000000.000 | |
| 2.1.2 | Increase total records in Online Records Index (ORI) by 2,500 records | 340,487 | 343,000 | Count | Equal to or greater than | State Fiscal Year | Total number of records | ARM Data-Quarterly | Archives and Records Management Division | Access to digitized historical records for genealogical and historic research | Genealogists, members of the public, historians, attorneys, and state and local agencies | 1509.000000.000 | |
| **2.2** | **Increase records accessibility through arrangement and description** | | | | | | | | **State Objective:** | **Government and Citizens** | | | |
| 2.2.1 | Increase total data in the South Carolina Electronic Records Archive (SCERA) by 75 GBs | 879 GB | 975 GB | Count | Equal to or greater than | State Fiscal Year | Total data in Gigabytes | ARM Data-Quarterly | Archives and Records Management Division | Access to digitized historical records for genealogical and historic research | Genealogists, members of the public, historians, attorneys, and state and local agencies | 1509.000000.000 | |
| 2.2.2 | Increase special media digitization and ingestion in South Carolina Electronic Records Archives (SCERA) by 50 GB | 26 | 50 GB | Count | Equal to or greater than | State Fiscal Year | Special media data in Gigabytes | ARM Data-Quarterly | Archives and Records Management Division | Access to digitized historical records for genealogical and historic research | Genealogists, members of the public, historians, attorneys, and state and local agencies | 1509.000000.000 | A staff realignment of duties delayed the start of planned processing and ingestion of special media records. Branch resources were also reshuffled to accommodate an unexpected preservation digitizatal project for Charleston County. |
| 2.2.3 | Increase hyperlinks between Guide to Collection and SCArchCat | 40% | 75% | Percent | Equal to or greater than | State Fiscal Year | Total number of links/Total number of series in Guide to Collection | ARM Data-Quarterly | Archives and Records Management Division | Access to digitized historical records for genealogical and historic research | Genealogists, members of the public, historians, attorneys, and state and local agencies | 1509.000000.000 | |
| **2.3** | **Ensure the efficient management of government records** | | | | | | | | **State Objective:** | **Government and Citizens** | | | |

| Perf. Measure Number | Description | Base | Target | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2.3.1 | Increase Records Retention production by 5% | 100 | 105 | Count | Equal to or greater than | State Fiscal Year | Total number of records retention schedules prepared | ARM Data-Quarterly | Archives and Records Management Division | Retention schedules for ensuring that state and local governments are in compliance with the Public Records Act. | Genealogists, members of the public, historians, attorneys, and state and local agencies | 1509.000000.000 | |
| 2.3.2 | Increase contact with inactive state and local agencies | 0 | 60 | Count | Equal to or greater than | State Fiscal Year | Number of inactive agencies contacted that generated a response from the agency | ARM Data-Quarterly | Archives and Records Management Division | Ensuring state and local governments are in compliance with the Public Records Act | State and local government records managers and the public | 1509.000000.000 | The Records Management branch attended 5 local government associations and conducted training with 27 local entities in an effort to increase local participation. Many local agencies, especially school districts and municipalities, fail to respond to our outreach. |
| **2.4** | **Increase research room efficiencies** | | | | | | | | **State Objective:** | **Government and Citizens** | | | |
| 2.4.1 | Maintain average Archives response times to research queries. | 1.5 days | 1.5 days | Count | Equal to or less than | State Fiscal Year | Average number of days from contact response | ARM Data-Quarterly | Archives and Records Management Division | Ensuring state and local governments are in compliance with the Public Records Act | State and local government records managers and the public | 1509.000000.000 | |
| **3.1** | **Increase local awareness and participation in historic preservation** | | | | | | | | **State Objective:** | **Public Infrastructure and Economic Development** | | | |
| 3.1.1 | Provide at least 15 Historic Preservation presentations to organizations | 13 | 15 | Count | Equal to or greater than | State Fiscal Year | Total number of presentations | SHPO Data-Annually | Historic Services Division (SHPO) | Information about historic preservation and certified local governments | Preservationists, preservation organizations, developers, certified local governments, review boards | 2300.010000.000 | |

| Perf. Measure Number | Description | Base | Target | Value Type | Desired Outcome | Time Applicable | Calculation Method | Data Source | Data Location | Stakeholder Need Satisfied | Primary Stakeholder | State Funded Program Number Responsible | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 3.1.2 | Approve text for at least 50 State Historical Markers | 51 | 50 | Count | Equal to or greater than | State Fiscal Year | Total number of marker texts approved | SHPO Data-Annually | Historic Services Division (SHPO) | Historical markers to mark the site of historical events | Historians, preservationists, local governments, churches, and members of the public. | 2300.010000.000 | |
| **3.2** | **Expedite federal program efficiencies related to historic preservation** | | | | | | | | | **State Objective:** | **Public Infrastructure and Economic Development** | | |
| 3.2.1 | Review all state and federal tax credit projects in 30 days or less | 99.50% | 100% | Percent | Equal to or greater than | State Fiscal Year | Number of projects approved in 30 days/total number of projects | SHPO Data-Annually | Historic Services Division (SHPO) | SHPO review of historic tax credit applications | Preservation consultants, developers, and homeowners. | 2300.010000.000 | |
| 3.2.2 | Maintain tax credit project review time of less than 15 days | 9 | 15 | Count | Equal to or less than | State Fiscal Year | Average number of days from initiation to review complete | SHPO Data-Annually | Historic Services Division (SHPO) | SHPO review of historic tax credit applications | Preservation consultants, developers, and homeowners. | 2300.010000.000 | |
| 3.2.3 | Reply to 90% of compliance requests in fewer than 30 days | 90% | 90% | Percent | Equal to or greater than | State Fiscal Year | Number of compliance requests responded to in 30 days/total number of requests | SHPO Data-Annually | Historic Services Division (SHPO) | SHPO compliance review | Preservation consultants, developers, and homeowners. | 2300.010000.000 | |
| 3.2.4 | Forward 100% of National Register nominations to Park Service within 45 days of State Review Board approval | 100% | 100% | Percent | Equal to or greater than | State Fiscal Year | Number of nominations forwarded within 45 days/total number of nominations | SHPO Data-Annually | Historic Services Division (SHPO) | National Register listing of a historic property | State and Federal agencies, preservation consultants, developers, members of the public | 2300.010000.000 | |

# 2026 Budget Data

as submitted for the Accountability Report by:

## H790 - DEPARTMENT OF ARCHIVES & HISTORY

| State Funded Program No. | State Funded Program Title | Description of State Funded Program | (Actual) General | (Actual) Other | (Actual) Federal | (Actual) Total | (Projected) General | (Projected) Other | (Projected) Federal | (Projected) Total |
|---|---|---|---|---|---|---|---|---|---|---|
| Administration & Planning | Provides funding for the Director's Office, Budget and Finance, Personnel, Building Services, and Information Technology and support services for the agency. | $1,438,364.22 | $18,572.73 | $- | $1,456,936.95 | $1,280,352.00 | $212,910.00 | - | $1,493,262.00 | $1,213,882.00 |
| Archives & Records Management | Preserves and provides access to SC's permanently valuable colonial, state, and local government records, 1671-2000. Micrographics provides microfilm services to the department, other public entities, and businesses | $1,351,765.86 | $194,455.71 | $72,660.51 | $1,618,882.08 | $1,314,420.00 | $201,900.00 | - | $1,516,320.00 | $1,850,521.00 |
| Historical Services | Program provides historic preservation leadership, technical and financial assistance to individuals, organizations, local governments and state and federal agencies. | $72,005.04 | $242,552.75 | $687,981.26 | $1,002,539.05 | $241,776.00 | $151,420.00 | $427,075.00 | $820,271.00 | $387,320.00 |
| Historic Buildings Preservation | Legislative earmark intended to provide support for legislatively chosen state historic preservation projects. | $1,629,725.66 | - | | $1,629,725.66 | $1,500,000.00 | | | $1,500,000.00 | $221,747.00 |

| State Funded Program No. | State Funded Program Title | Description of State Funded Program | (Actual) General | (Actual) Other | (Actual) Federal | (Actual) Total | (Projected) General | (Projected) Other | (Projected) Federal | (Projected) Total |
|---|---|---|---|---|---|---|---|---|---|---|
| African American Heritage History Commission | Funding for the operations of the South Carolina African American Heritage Commission. | $174,848.99 | - | | $174,848.99 | $125,000.00 | | | $125,000.00 | $1,500,000.00 |
| Revolutionary War Sestercentennial Commission | Tasked with commemorating the 250th Anniversary of the American Revolution in South Carolina. | $6,286,267.45 | - | | $6,286,267.45 | $6,900,000.00 | | | $6,900,000.00 | $125,000.00 |
| State Employer Contributions | Provides state employee benefits for SCDAH staff. | $1,056,197.24 | $621,169.79 | $1,006,296.56 | $1,065,598.00 | $958,248.49 | $921,958.00 | $597,183.00 | $2,477,389.49 | $400,000.00 |
| WEGOJA Foundation | Legislative earmark established to provide support for legislatively chosen projects. | $22,260.42 | | | $22,260.42 | $22,260.42 | | | $22,260.42 | $1,317,102.51 |
| YRk City Mccelvey CTR | Legislative earmark established to provide support for legislatively chosen projects. | $89,508.94 | | | $89,508.94 | $89,508.94 | | | $89,508.94 | $515,000.00 |
| National Heritage Co | Legislative earmark established to provide support for legislatively chosen projects. | $61,142.00 | | | $61,142.00 | $61,142.00 | | | $61,142.00 | $171,223.23 |
| McCormick Hist Comm | Legislative earmark established to provide support for legislatively chosen projects. | $0.00 | | | $0.00 | $0.00 | | | $0.00 | $150,000.00 |

| State Funded Program No. | State Funded Program Title | Description of State Funded Program | (Actual) General | (Actual) Other | (Actual) Federal | (Actual) Total | (Projected) General | (Projected) Other | (Projected) Federal | (Projected) Total |
|---|---|---|---|---|---|---|---|---|---|---|
| SC Historical Society | Legislative earmark established to provide support for legislatively chosen projects. | $404,160.26 | | | $404,160.26 | $404,160.26 | | | $404,160.26 | $133,886.20 |
| Seay House-Spartnbrg | Legislative earmark established to provide support for legislatively chosen projects. | $12,335.49 | | | $12,335.49 | $12,335.49 | | | $12,335.49 | $154,214.14 |
| Nichols-Historc Libr | Legislative earmark established to provide support for legislatively chosen projects. | $0.00 | | | $0.00 | $0.00 | | | $0.00 | $185,737.00 |
| Twn of St George-Ros | Legislative earmark established to provide support for legislatively chosen projects. | $208,869.70 | | | $208,869.70 | $208,869.70 | | | $208,869.70 | $250,000.00 |
| Lincoln Preservation | Legislative earmark established to provide support for legislatively chosen projects. | $52,347.00 | | | $52,347.00 | $52,347.00 | | | $52,347.00 | $250,000.00 |
| Historic Buildings Preservation | Legislative earmark intended to provide support for legislatively chosen state historic preservation projects. | $125,000.00 | | | $125,000.00 | $125,000.00 | | | $125,000.00 | $751,204.32 |
| African American Heritage Commission - Greenbook | Provides funding for the SCAAHC's Greenbook of SC project. | $5,525.00 | | | $5,525.00 | $5,525.00 | | | $5,525.00 | $27,483.50 |
| Historic Mitchelville | Legislative earmark established to provide support for legislatively chosen projects. | $279,134.67 | | | $279,134.67 | $279,134.67 | | | $279,134.67 | $5,672.79 |

| State Funded Program No. | State Funded Program Title | Description of State Funded Program | (Actual) General | (Actual) Other | (Actual) Federal | (Actual) Total | (Projected) General | (Projected) Other | (Projected) Federal | (Projected) Total |
|---|---|---|---|---|---|---|---|---|---|---|
| Hist Thompsn Lakevw | Legislative earmark established to provide support for legislatively chosen projects. | $40,107.67 | | | $40,107.67 | $40,107.67 | | | $40,107.67 | $100,000.00 |
| Loris Hist Society | Legislative earmark established to provide support for legislatively chosen projects. | $100,000.00 | | | $100,000.00 | $100,000.00 | | | $100,000.00 | $206,916.64 |
| GLEAMNS - Benjamin Mays Historical Preservation Site | Legislative earmark intended to provide support for GLEAMS and the Benjamin Mays Historical Preservation Site. | $0.00 | | | $0.00 | $0.00 | | | $0.00 | $181,813.53 |
| City of Florence-Hist | Legislative earmark established to provide support for legislatively chosen projects. | $2,000,000.00 | | | $2,000,000.00 | $2,000,000.00 | | | $2,000,000.00 | $1,297,653.00 |
| Cultural Arts Founda | Legislative earmark established to provide support for legislatively chosen projects. | $80,189.68 | | | $80,189.68 | $80,189.68 | | | $80,189.68 | $- |
| Peak Preserv Assoc | Legislative earmark established to provide support for legislatively chosen projects. | $0.00 | | | $0.00 | $0.00 | | | $0.00 | $7,600.00 |
| Piedmont Historical | Legislative earmark established to provide support for legislatively chosen projects. | $59,503.00 | | | $59,503.00 | $59,503.00 | | | $59,503.00 | $- |
| Cherokee Historical | Legislative earmark established to provide support for legislatively chosen projects. | $669,888.17 | | | $669,888.17 | $669,888.17 | | | $669,888.17 | $21,252.53 |

| State Funded Program No. | State Funded Program Title | Description of State Funded Program | (Actual) General | (Actual) Other | (Actual) Federal | (Actual) Total | (Projected) General | (Projected) Other | (Projected) Federal | (Projected) Total |
|---|---|---|---|---|---|---|---|---|---|---|
| Hope School Community | Legislative earmark established to provide support for legislatively chosen projects. | $214.93 | | | $214.93 | $214.93 | | | $214.93 | $38,851.37 |

# 2026

## Legal Data

as submitted for the Accountability Report by:

**H790 - DEPARTMENT OF ARCHIVES & HISTORY**

| Law number | Jurisdiction | Type | Description | Purpose the law serves: | Notes: | Changes made during FY2026 |
|---|---|---|---|---|---|---|
| 30-1-100 | State | Statute | Outlines additional powers and duties of SCDAH relating to the public records of South Carolina. | Report our agency must/may provide | | No Change |
| 30-1-110 | State | Statute | Gives SCDAH director authority to approve the destruction or disposition of the accessioned records of any agency that are determined to not be of archival value. | Report our agency must/may provide | | No Change |
| 30-1-120 | State | Statute | Establishes the authority for SCDAH to inventory, repair, or microfilm records. | Requires a service | The inventory, repair, or microfilming of records. | No Change |
| 30-1-40 | State | Statute | Establishes a process whereby agencies convey public records to SCDAH. | Report our agency must/may provide | | No Change |
| 30-1-50 | State | Statute | Establishes penalties for agencies refusing to convey records to SCDAH. | Requires a service | The establishment of penalties for agencies refusing to convey records to SCDAH. | No Change |
| 30-1-80 | State | Statute | Requires SCDAH to establish and administer a public records program. | Requires a service | The establishment and administration of a public records program. | No Change |
| 30-1-90 | State | Statute | Requires SCDAH to assist in the creation, filing, and preserving of records, inventories, and schedules. | Requires a service | Assistance in the creation, filing, and preserving of records, inventories, and schedules. | No Change |

| Law number | Jurisdiction | Type | Description | Purpose the law serves: | Notes: | Changes made during FY2026 |
|---|---|---|---|---|---|---|
| 54 U.S.C. § 302301 | Federal | Statute | Establishes the State Historic Preservation Office and defines its authority. | Report our agency must/may provide | | No Change |
| 54 U.S.C. § 302501 | Federal | Statute | Establishes the Certified Local Government program to be administered by the State Historic Preservation Office. | Report our agency must/may provide | | No Change |
| 54 U.S.C. § 302901 and 303101 | Federal | Statute | Establishes guidelines for the Historic Preservation Fund and grant program. | Distribute funding to another entity | Distribute funds to HPF grant recipients. | No Change |
| 60-11-100 | State | Statute | Establishes authority of SCDAH to accept county and municipal funds to microfilm public records. | Report our agency must/may provide | | No Change |
| 60-11-102 | State | Statute | Establishes authority of SCDAH to dispose of duplicative archival materials. | Report our agency must/may provide | | No Change |

| Law number | Jurisdiction | Type | Description | Purpose the law serves: | Notes: | Changes made during FY2026 |
|---|---|---|---|---|---|---|
| 60-11-30 | State | Statute | Requires the preservation and administration of public records transferred to the Historical Commission and any transferred in the future; collection of public records in other states or counties dealing with South Carolina history; preservation and administration of private records formerly in the custody of the Historical Commission and those that may be added in the future; editing and publication of documents, treatises relating to the history of South Carolina; stimulation of research, study and other activities in the field of South Carolina history, genealogy, or archeology; approval of inscriptions for historical markers or monuments erected on State highways or other State property; improvement of standards for the making, care, and administration of public records; and performance of such acts and requirements as may be enjoined by law. | Requires a service | The preservation and administration of public records transferred to the Historical Commission and any transferred in the future; collection of public records in other states or counties dealing with South Carolina history; preservation and administration of private records formerly in the custody of the Historical Commission and those that may be added in the future; editing and publication of documents, treatises relating to the history of South Carolina; stimulation of research, study and other activities in the field of South Carolina history, genealogy, or archeology; approval of inscriptions for historical markers or monuments erected on State highways or other State property; improvement of standards for the making, care, and administration of public records; and performance of such acts and requirements as may be enjoined by law. | No Change |
| 60-11-40 | State | Statute | Establishes the Commission of Archives and History as the governing body of the agency and gives the Commission the power to elect its chairman and vice-chairman; make rules and regulations for the governance of the department; elect a director; appoint staff members; adopt a seal for departmental use; control expenditures; accept gifts; make annual reports to the General Assembly; and adopt policies. | Report our agency must/may provide | | No Change |
| 60-11-50 | State | Statute | Establishes powers and duties of the Archives and History Commission. | Report our agency must/may provide | | No Change |
| 60-11-60 | State | Statute | Establishes authority of the Director to manage and administer the department. | Report our agency must/may provide | | No Change |

| Law number | Jurisdiction | Type | Description | Purpose the law serves: | Notes: | Changes made during FY2026 |
|---|---|---|---|---|---|---|
| 60-11-70 | State | Statute | Establishes SCDAH's authority to accept private records. | Report our agency must/may provide | | No Change |
| 60-11-80 | State | Statute | Establishes SCDAH's authority to publish information regarding public records. | Report our agency must/may provide | | No Change |
| 60-11-90 | State | Statute | Establishes name, occupancy, and operation of State Archives Building. | Distribute funding to another entity | | No Change |
| 12-6-5060 (A) | State | Statute | Relating to voluntary contributions made by an individual by means of the income tax return check off, so as to add the Department of Archives and History. | Not related to agency deliverable | | No Change |
| 60-11-102 | State | Statute | Allows the agency to sale duplicative record and non-record materials that are not eligible for public auction in a manner that is most beneficial to the agency. | Report our agency must/may provide | | No Change |
| 60-11-103 | State | Statute | Grants the agency the authority to use revenue generated from facility rentals, gift shop operations, training sessions, sale of publications, reproductions of documents, research fees, handling charges, and the sale of National Register plaques for facility operations and maintenance. | Report our agency must/may provide | | No Change |
| 12-6-3535 (G) | State | Statute | Establishes a fee to process state historic tax credit applications with the proceeds going to a State Grant Fund that will fund competitive grants for historic preservation projects statewide. | Distribute finding to another entity | | Suspended |

| Law number | Jurisdiction | Type | Description | Purpose the law serves: | Notes: | Changes made during FY2026 |
|---|---|---|---|---|---|---|
| Proviso 117.115 (GP Historic Preservation Certification Fee) | State | FY24-25 Proviso | Suspends the collection of fees to process state historic tax credit applications with the proceeds going to the State Grant Fund for FY 24-25. | Distribute finding to another entity | | Added |
| 10-1-165 2(J) | State | Statute | Requires the agency to promulgate regulations to establish a process for affinity organizations, monument preservation organizations, public bodies, or other custodians to maintain monuments and memorials, as well as to restore and replace monuments and memorials that have been damaged or destroyed. | Distribute finding to another entity | | Amended |

# 2026

# Services Data

as submitted for the Accountability Report by:

**H790 - DEPARTMENT OF ARCHIVES & HISTORY**

| Description of Service | Description of Direct Customer | Customer Name | Others Impacted by Service | Division or major organizational unit providing the service. | Description of division or major organizational unit providing the service. | Primary negative impact if service not provided. | Changes made to services during FY2026 | Summary of changes to services |
|---|---|---|---|---|---|---|---|---|
| Agency Administration | Visitors who conduct historical research, purchase items from the gift shop, use meeting space, attend conferences, or follow the agency on social media. | Public | Staff | Administration | Provide administrative support, i.e.. Finance and budgeting, human resources, payroll, benefits, information technology, security, procurement, etc. to agency personnel. | The agency would have none of the necessary administrative capabilities to maintain staff and serve the public. | No Change | |
| Facility Rental Coordination | Visitors to the Archives and History Center or employees who use agency meeting space or attend conferences at agency facilities. | Public | State and local government agencies, businesses and non-profits | Administration | Facilitate the successful rental of agency facilities. | The agency would lose needed revenue to help it function properly. | No Change | |
| Gift Shop | Visitors to the Archives and History Center or employees who purchase items from the agency gift shop. | Public | State and local government agencies, businesses and non-profits | Administration | Conduct the successful and profitable operation of the agency gift shop. | The agency would lose needed generated revenue that helps it to function properly. | No Change | |
| Media Relations and Agency Advancement | People who seek information about the agency's activities and hours of operation. | Public | Media, SCDAH | Administration | Provide information regarding the agency's holdings, operations, or events. | The public would be denied valuable information about the agency's operations and functions. | No Change | |
| Research Room | People who visit or use the agency to conduct historical research. | Public | State and local government agencies, businesses and non-profits | Archives and Records Management | Provide researchers with agency resources and assistance as needed. | The public would be denied in-person access to public records, which limits government transparency and diminishes our ability to discover the past. | No Change | |

| Description of Service | Description of Direct Customer | Customer Name | Others Impacted by Service | Division or major organizational unit providing the service. | Description of division or major organizational unit providing the service. | Primary negative impact if service not provided. | Changes made to services during FY2026 | Summary of changes to services |
|---|---|---|---|---|---|---|---|---|
| Imaging Services | People who seek digital images, microfilm, or photocopies of historic records held by the agency. | Public | State and local government agencies, businesses and non-profits | Archives and Records Management | Provide digital images, microfilm, or photocopies to the public as requested. | The public would be denied access to copies of public records, which limits government transparency and diminishes our ability to discover the past. | Amend | With the dramatic decrease in demand for microfilm and the retirement of a long-time staff technician, the agency has ceased creating and reproducing microfilm to concentrate on digitization. |
| Accessioning Records | People who use the agency to conduct historical research. | Public | State and local government agencies, businesses and non-profits | Archives and Records Management | Coordinate with state and local government agencies to transfer public records of historic value. | The public would be denied access to public records, which limits government transparency and diminishes our ability to uncover the past. | No Change | |
| Processing Records | People who use the agency to conduct historical research. | Public | State and local government agencies, businesses and non-profits | Archives and Records Management | Prepare public records for use by researchers. | The public would be denied access to the public records, which limits government transparency diminishes our ability to discover the past. | No Change | |
| Microfilm Security Vault Operations | People who visit or use the agency to conduct historical research. | Public | State and local government agencies, businesses and non-profits | Archives and Records Management | Maintain security copies of microfilm for state and local government agencies. | State and local government agencies and the public would be denied a secure method to store and make available their records, which limits government transparency. | No Change | |
| Local Government Records Management | People who visit or use the agency to conduct research regarding the operations of local government. | Public | Local government agencies | Archives and Records Management | Provide assistance to local government agencies for the effective management of their records. | Local government records managers would be denied training and technical assistance to help them comply with the Public Records Act. | No Change | |

| Description of Service | Description of Direct Customer | Customer Name | Others Impacted by Service | Division or major organizational unit providing the service. | Description of division or major organizational unit providing the service. | Primary negative impact if service not provided. | Changes made to services during FY2026 | Summary of changes to services |
|---|---|---|---|---|---|---|---|---|
| State Government Records Management | People who visit or use the agency to conduct research regarding the operations of state government. | Public | State government agencies | Archives and Records Management | Provide assistance to state government agencies for the effective management of their records. | State government records managers would be denied training and technical assistance to help them comply with the Public Records Act. | No Change | |
| State Records Center | State and Local government agencies that need to have their temporary records housed and made available. | State and Local Government agencies | Public | Archives and Records Management | Provide assistance to state and local government agencies for the effective housing and management of their temporary records. | State and local government agencies would be forced to contract with commercial storage facilities at the cost of nearly $1 million annually. | No Change | |
| Statewide Survey of Historic Properties | Organizations and individuals interested in identifying and locating historic properties | Local historical and preservation organizations | Public, developers, Federal and state agencies | Historical Services (State Historic Preservation Office) | Assist organizations and the public in the identification of historic properties in South Carolina. | Historic preservationists, the public, and developers would be denied vital information about the location and status of historic properties around the state. | No Change | |
| National Register of Historic Places Program | Individuals and organizations interested in adding their property to the National Register of Historic Places | Historic preservationists | Developers, Public, Federal and State agencies | Historical Services (State Historic Preservation Office) | Assist organizations and the public in the identification and recognition of South Carolina properties that are listed, or eligible for listing, on the National Register of Historic Places | Individuals, organizations, and developers would have no means of adding their properties to the National Register of Historic Places. | No Change | |
| State Historical Marker Programs | Individuals and organizations interested in marking a historic site or property | Public | Historic preservationists, developers, local, state and federal agencies | Historical Services (State Historic Preservation Office) | Assist organizations and the public in the identification and recognition of South Carolina properties that are eligible for a State Historical Marker. | Individuals, organizations, and developers would have no means of marking their historic site or property with a physical marker that is researched and approved by the State Historic Preservation Office. | No Change | |

| Description of Service | Description of Direct Customer | Customer Name | Others Impacted by Service | Division or major organizational unit providing the service. | Description of division or major organizational unit providing the service. | Primary negative impact if service not provided. | Changes made to services during FY2026 | Summary of changes to services |
|---|---|---|---|---|---|---|---|---|
| Historic Preservation Fund Grants | Individuals and organizations interested in preserving a historic property | Public | Historic preservationists and developers | Historical Services (State Historic Preservation Office) | Operate the Historic Preservation Grant program for the benefit of historic preservation throughout the state. | Individuals and organizations would be denied access to federal historic preservation funds for buildings or sites. | No Change | |
| Historic Rehabilitation Tax Credit Programs | Developers and homeowners seeking tax credits related to the rehabilitation of a historic property | Public | Developers | Historical Services (State Historic Preservation Office) | Operate the State and Federal Historic Rehabilitation Tax Credit Programs for the benefit of home and business owners in South Carolina. | Developers and homeowners would be denied access to state and federal historical rehabilitation tax credits. | No Change | |
| Review and Compliance Program | Federal and state agencies and developers who are undertaking a projects concerning a historic property | Developers | Federal agencies, Public | Historical Services (State Historic Preservation Office) | Conduct federal review and compliance in keeping with agency obligations as outlined in the Historic Preservation Act of 1966. | Developers and federal agencies would be denied review of projects that affect historic properties in keeping with Section 106 of the National Historic Preservation Act. | No Change | |
| Certified Local Governments | Local government officials and preservation review board members belonging to a Certified Local Government | Local governments | Public, Historic preservationists | Historical Services (State Historic Preservation Office) | Operate the Certified Local Government program in keeping with National Park Service regulations. | Local governments, historic preservationists and the public would be denied access to the benefits of the Certified Local Government program in South Carolina. | No Change | |
| Outreach and Technical Assistance | Individuals and organizations interested in learning about historic preservation | Public | Historic Preservationists, Developers | Historical Services (State Historic Preservation Office) | Provide historic preservation outreach and technical assistance for government agencies, local organizations, and individuals in South Carolina. | The public, historic preservationists and developers would be denied valuable information and training regarding historic preservation in South Carolina. | No Change | |

| Description of Service | Description of Direct Customer | Customer Name | Others Impacted by Service | Division or major organizational unit providing the service. | Description of division or major organizational unit providing the service. | Primary negative impact if service not provided. | Changes made to services during FY2026 | Summary of changes to services |
|---|---|---|---|---|---|---|---|---|
| Internal and External Document Exhibits | People who visit exhibits both at the Archives and History Center and at the State House. | Public | State Government officials and members of the General Assembly. | Archives and Records Management | Provides access to historic records for informational and educational benefit. | Visitors to the Archives and History Center and the State House would be denied access to historical records and historical context. | No Change | |
| Conservation Services | People who wish to have historic documents and images conserved. | Public | State and local governments, historical organizations. | Archives and Records Management | Provides conservation services for historic documents and images. | The public and various organizations would be denied access to the services of a qualified document conservator. | No Change | |
| Publications | People who use the agency to conduct historical research. | Public | State Government officials and members of the General Assembly. | Administration | Publish important historical records about the state government of South Carolina. | Historical researchers and members of the General Assembly have a more difficult time in researching the operations of state government. | Add | Publications were suspended during significant budget cuts of the 1980s and 1990s. The resumption of this service will be of great use to researchers and legislators. |

# 2026

## Partnerships Data

as submitted for the Accountability Report by:

**H790 - DEPARTMENT OF ARCHIVES & HISTORY**

| Type of Partner Entity | Name of Partner Entity | Description of Partnership | Change to the partnership during the past fiscal year |
|---|---|---|---|
| Local Government | Certified Local Governments | Worked with SHPO and National Parks Service to promote community preservation planning and heritage education. | No Change |
| Professional Association | Council of State Archivists (CoSA) | CoSA provides training and technical assistance to each state and territorial archive. The agency director served as President of CoSA and gave presentations at its annual meeting and is hosting its annual meeting in 2026. | No Change |
| Federal Government | National Historic Records and Publications Commission (NHPRC) | The agency director is a past Commission member of NHPRC, and it awarded grants to the State Historic Records Advisory Board (SHRAB). | No Change |
| Federal Government | National Parks Service, U.S. Department of Interior | NPS staff worked with the SHPO to place South Carolina properties on the National Register of Historic Places and provided grant funds to support local historic preservation activities. | No Change |
| Professional Association | Palmetto Archives, Libraries and Museums Council on Preservation (PALMCOP) | SCDAH staff belong to PALMCOP and serve as officers of the organization. | No Change |
| Non-Governmental Organization | Preservation South Carolina | Worked with SHPO to sponsor the annual statewide preservation awards. | No Change |

| Type of Partner Entity | Name of Partner Entity | Description of Partnership | Change to the partnership during the past fiscal year |
|---|---|---|---|
| State Government | SC American Revolution Sestercentennial Commission | The Commission of Archives and History Chair has a seat on the commission, and the agency provides administrative support and serves as its fiscal agent. | No Change |
| State Government | SCDNR-Heritage Trust | Agency has an ex-officio seat on the Heritage Trust Board and the Commission of Archives and History approves acquisition of historic properties and sites. | No Change |
| State Government | South Carolina African American Heritage Commission | The agency provides administrative support through the SHPO and aids the SCAAHC in its mission to preserve and promote South Carolina's rich African American history. | No Change |
| Professional Association | South Carolina Archival Association (SCAA) | SCDAH staff serve as officers of SCAA and gave presentations at the SCAA Annual Meeting. | No Change |
| Non-Governmental Organization | South Carolina Archives and History Foundation | The Foundation worked with SCDAH to sponsor the American Revolution Symposium, a symposium on historic cemeteries, and the annual Statewide Historic Preservation Conference. | No Change |
| Higher Education Institute | South Carolina Institute of Archaeology and Anthropology (SCIAA) | SCIAA worked with the SHPO to maintain SC ArchSite database. | No Change |

| Type of Partner Entity | Name of Partner Entity | Description of Partnership | Change to the partnership during the past fiscal year |
|---|---|---|---|
| Professional Association | South Carolina Public Records Association (SCPRA) | SCDAH staff serve as board members and give presentations about records management services available to state and local government agencies. | No Change |
| State Government | State Historic Records Advisory Board (SHRAB) | The agency director is the state coordinator for SHRAB, and SHRAB distributed grant funds to local archives throughout the state. | No Change |
| Higher Education Institute | University of South Carolina Press | USC Press has worked with SCDAH to continue publication of the State Historical Marker Guide and also is working with the SC African American Heritage Commission to publish titles for that body. | No Change |

# 2026

# Reports Data

as submitted for the Accountability Report by:

## H790 - DEPARTMENT OF ARCHIVES & HISTORY

| Report Name | Law Number (if applicable) | Summary of information requested in the report | Date of most recent submission DURING the past fiscal year | Reporting Frequency | Type of entity/entities | Method to access the report | Direct access hyperlink or agency contact (if not provided to LSA for posting online) | Changes to this report during the past fiscal year | Explanation why a report wasn't submitted |
|---|---|---|---|---|---|---|---|---|---|
| Agency Accountability Report | §1-1-810 | The report "must contain the agency's or department's mission, objectives to accomplish the mission, and performance measures that show the degree to which objectives are being met." Agencies must "identify key program area descriptions and expenditures and link these to key financial and performance results measures." | September-25 | Annually | South Carolina state agency or agencies | Provided to LSA for posting online | https://www.admin.sc.gov/services/budget/agency-accountability-reports | No Change | |
| Agency Debt Collection Report | §12-56-60; §12-56-62; §12-56-110 | Report contains information regarding any outstanding debt owed to the agency as of 12/31 and methods used to collect that debt. | February-25 | Annually | South Carolina state agency or agencies | Electronic copy available upon request | Aimee Hood, ahood@scdah.sc.gov | No Change | Report was not scheduled until after fiscal year ended. |
| Audit and Certification Report to MMO | §1-1-1040; §11-35-40; §11-35-510; §11-35-1210 | Reports the use of sole-source providers and includes information regarding vendors and amounts spent. | July-25 | Quarterly | South Carolina state agency or agencies | Electronic copy available upon request | Aimee Hood, ahood@scdah.sc.gov | No Change | Report was not scheduled until after fiscal year ended. |
| Closing Package Reports | §11-7-60 | Reports issued in keeping with Reporting Policies and Procedures Manual and in keeping with the Master Reporting Package Checklists. | July-25 | Annually | South Carolina state agency or agencies | Electronic copy available upon request | Aimee Hood, ahood@scdah.sc.gov | No Change | Closing packages are scheduled after fiscal year end. July 17 - November 13, 2026. |
| Equal Opportunity Employment Report | §1-13-10 et seq.; 1-360-22; 1972 (57) 2651; 1979 Act No. | Report contains information regarding the agency's efforts to meet its Equal Opportunity Employment goals. | September-25 | Annually | South Carolina state agency or agencies | Electronic copy available upon request | Brenda House, bhouse@scdah.sc.gov | No Change | |
| Financial Audit | SC Code Ann. §11-7-20; §11-7-20, §11-7-30; §11-35-1230 | Audit of agency financial information and transactions from the previous year. | June-25 | Annually | South Carolina state agency or agencies | Available on another website | https://osa.sc.gov/reports/ | No Change | Report was not scheduled until after fiscal year ended. |
| Government Performance and Results Act Annual Products Report | §1-1-820; §30-1-10 through 30-1-180 | Historic Preservation activities carried out under state programs. | January-26 | Annually | Entity within federal government | Available on another website | https://www.nps.gov/orgs./1623/index.htm | No Change | |
| Leave Transfer Pool Program Report | §8-11-46; §8-11-700/720/730/740 | Provides an account of leave that has been moved to the Leave Transfer Pool. | July-25 | Annually | South Carolina state agency or agencies | Electronic copy available upon request | Brenda House, bhouse@scdah.sc.gov | No Change | |
| Multiple Worksite Report | §41-29-20 | Report lists the various places of business that exist for each agency. | June-26 | Quarterly | South Carolina state agency or agencies | Electronic copy available upon request | Brenda House, bhouse@scdah.sc.gov | No Change | |
| State Accident Report | §42-2; §42-5-10;§42-7-75; §42-19-10; §42-19-50 | Report of workman's compensation and other insurance claims covered by the State Accident Fund. | August-25 | Annually | South Carolina state agency or agencies | Electronic copy available upon request | Brenda House, bhouse@scdah.sc.gov | No Change | |

| AGENCY NAME: | Department of Archives and History | | |
|---|---|---|---|
| AGENCY CODE: | H790 | SECTION: | 26 |

# 2026
# Accountability Report

## SUBMISSION FORM

I have reviewed and approved the data submitted by the agency in the following templates:

- Data Template
  - Reorganization and Compliance
  - FY2026 Strategic Plan Results
  - FY2027 Strategic Plan Development
  - Legal
  - Services
  - Partnerships
  - Report or Review
  - Budget
- Discussion Template
- Organizational Template

I have reviewed and approved the financial report summarizing the agency's budget and actual expenditures, as entered by the agency into the South Carolina Enterprise Information System.

The information submitted is complete and accurate to the extent of my knowledge.

| | | |
|---|---|---|
| AGENCY DIRECTOR *(SIGN AND DATE)*: | **SIGNATURE ON FILE** | **Signature Received:** 09/11/2026 |
| *(TYPE/PRINT NAME)*: | W. Eric Emerson, Ph.D. | |

| | | |
|---|---|---|
| BOARD/CMSN CHAIR *(SIGN AND DATE)*: | **SIGNATURE ON FILE** | **Signature Received:** 09/11/2026 |
| *(TYPE/PRINT NAME)*: | A.V. Huff, Jr., Ph.D. | |