

2026 Annual Accountability Report

Procurement Review Panel

Agency Code: S600

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AGENCY NAME:	Procurement Review Panel		
AGENCY CODE:	S600	SECTION:	111

AGENCY'S DISCUSSION AND ANALYSIS

1. Statutory Role and Organization

The South Carolina Procurement Review Panel (Panel) is established by S.C. Code Ann. § 11-35-4410. The Panel is charged with reviewing and determining de novo: (1) requests for review of written determinations by the Chief Procurement Officers concerning protests of solicitations or contract awards, suspensions or debarments, and contract controversies; and (2) requests for review of certain other written determinations, decisions, policies, and procedures arising from or concerning procurements governed by the South Carolina Consolidated Procurement Code.

The Panel consists of seven members appointed by the Governor. Five are at-large members representative of professions governed by the Consolidated Procurement Code, and two are state employees. The members' varied professional experience enables the Panel to review procurement disputes independently and apply specialized knowledge to matters involving the State's procurement of supplies, services, information technology, and construction.

The Panel's objective is to provide fair and timely administrative review while protecting the integrity of South Carolina's public procurement system. Its specialized composition allows it to schedule and conduct proceedings promptly. Timely proceedings and written decisions promote fairness to vendors, permit state agencies to conduct their operations efficiently, and reduce potential disruptions to public procurements.

2. FY 2025-2026 Performance and Results

During FY 2025-2026, the Panel received five requests for administrative review and began the fiscal year with no pending matters. The requests consisted of four solicitation or award protests and one contract controversy. The Panel disposed of all five matters during the fiscal year, issuing four final orders on the merits and one dismissal order.

One of the five matters (20%) was disposed of within two months after filing, and the Panel achieved 100% compliance with all applicable statutory scheduling and decision deadlines. No matters remained pending before the Panel at the close of the fiscal year. One final Panel decision had been appealed and remained pending before the South Carolina Court of Appeals.

3. Significant Events and Factors Affecting Performance

• During FY 2025-2026 and the immediately surrounding period, the Panel experienced significant membership turnover, with four of its seven seats changing within approximately 15 months. Paul M. Koch succeeded Adam J. Neil on April 11, 2025, shortly before the reporting period; Lawrence C. Melton and Margaret D. Jordan succeeded Benjamin D. Neal and C. Brian McLane, respectively, on September 11, 2025; and Linnie Thomas succeeded Sandra Buxton McGuckin on July 13, 2026, shortly after the reporting period. The Panel welcomes its new members and thanks Adam J. Neil, Benjamin D. Neal, C. Brian McLane, and Sandra Buxton McGuckin for their dedicated service to the State.

• Stephen O'Keefe succeeded Cherlyn Borjes as General Counsel to the Panel on November 3, 2025, following Ms. Borjes's appointment as a municipal judge for the City of Columbia. The Panel is grateful

for Ms. Borjes's six years of service and wishes her continued success. Upon his arrival, Mr. O'Keefe began assisting the Panel with a pending matter and additional requests for administrative review filed shortly thereafter. He also coordinated the Panel's transition from Webex to Microsoft Teams, working with the Division of Technology Operations to provide training and technical support.

4. Public Value and Efficient Use of Resources

The Panel provides specialized administrative review of procurement disputes at a modest cost to the State. In FY 2025-2026, it operated with a state appropriation of $207,682.87 and actual expenditures of $203,056.45.

The Panel's review process provides parties with an efficient administrative forum for resolving disputes involving state procurements, including complex and high-value contracts. The Panel's final written orders conclude the administrative review process and create a developed record for any subsequent judicial review.

The Panel's orders also provide guidance to state agencies, vendors, attorneys, and other participants in the procurement system. By clarifying the application of the Consolidated Procurement Code, these orders promote consistency, may help prevent or narrow future disputes, and strengthen confidence in the fairness and integrity of the State's procurement process. The orders are publicly available on the Panel's website at https://prp.sc.gov/panel-orders and through Westlaw, a legal research resource.

5. Strategic Planning Improvements

For FY 2026-2027, the Panel revised its strategic plan to focus directly on its core quasi-judicial responsibility: providing fair and timely administrative review of state procurement disputes. The revised plan replaces measures concerning ancillary administrative activities with objective measures tied to matters within the Panel's control, including compliance with applicable statutory deadlines, timely disposition of matters, and avoidance of delays caused by the Panel's operations. This approach will provide a clear and meaningful assessment of the Panel's performance.

6. Risk Assessment and Mitigation Strategies

The most significant potential impact on the public would arise if the Panel became unable to provide timely administrative review of procurement disputes. Such a disruption could delay the solicitation or award of state contracts, postpone necessary agency projects, and interfere with the delivery of goods or services to the public. The severity of the impact would depend on the agency, procurement, and contract involved. An extended inability to resolve procurement disputes could also discourage vendor participation and diminish public confidence in the fairness, consistency, and integrity of the State's procurement system.

Principal Operational Risks

Material risks to the Panel's ability to perform its statutory responsibilities include:

• Loss of access to its offices, hearing facilities, case records, communications systems, or technology resources;

• Cybersecurity incidents or extended technology outages;

• Extended or simultaneous absences of essential staff;

• An insufficient number of available Panel members because of vacancies, recusals, or other circumstances affecting the Panel's ability to maintain a quorum; and

• Inability to obtain necessary legal, administrative, financial, or technical assistance.

Mitigation Strategies and Outside Assistance

If the Panel temporarily or permanently loses access to its offices or hearing facilities, staff would request assistance from Facilities Management in obtaining alternative state-owned office or hearing space. During any relocation, Panel members and staff would maintain communications with parties, agencies, and the public through available remote email and telephone systems. Proceedings have been and continue to be conducted remotely when permitted and appropriate.

If the Panel experiences a cybersecurity incident, technology failure, or loss of access to electronic records or communications systems, staff will request assistance from the Division of Technology Operations in restoring systems, recovering records, providing replacement equipment, establishing secure remote access, and implementing necessary temporary technology solutions.

The Business Manager and General Counsel are familiar with the basic functions of each other's positions and can provide limited operational continuity during a short-term absence. In the event of an extended absence of the Business Manager, the Panel would request temporary technical assistance from the Comptroller General's Office, Procurement Services, and Human Resources with complex accounting, procurement, personnel, and administrative functions.

In the event of an extended absence of the General Counsel, the Panel would seek to retain qualified temporary counsel in accordance with applicable state requirements, requesting assistance from the Attorney General's Office, the South Carolina Bar, or other appropriate resources as necessary. Temporary counsel would advise the Panel, manage pending matters, prepare procedural and final orders, and perform other responsibilities requiring an attorney. The Business Manager, who is a certified paralegal, could provide legal support but could not perform duties requiring an attorney.

If vacancies, recusals, or other member availability issues threaten the Panel's ability to maintain a quorum, staff would promptly notify the Panel Chair and coordinate the schedules of available members. If an extended vacancy or recurring inability to obtain a quorum threatened the Panel's ability to conduct administrative reviews, the Panel would notify the Governor's Office and request the timely appointment of a qualified member.

The nature and duration of any outside assistance would depend on the disruption, the number and complexity of pending matters, and the anticipated time required to restore normal operations.

Options for General Assembly Action

The General Assembly could help prevent an operational disruption by:

• Maintaining the Panel's existing funding and FTE authority and sufficient flexibility to obtain temporary legal, administrative, or technical assistance when an absence, vacancy, technology failure, or other disruption threatens the Panel's ability to meet its statutory responsibilities; and

• Continuing to authorize the Panel to retain and carry forward filing fee revenue for its operations, thereby preserving a limited source of funds for unexpected expenses and continuity needs.

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SOUTH CAROLINA PROCUREMENT REVIEW PANEL
ORGANIZATIONAL CHART



2026

Reorganization and Compliance

as submitted for the Accountability Report by:

S600 - SC PROCUREMENT REVIEW PANEL

Primary Contact

First Name	Last Name	Role/Title	Email Address	Phone
Pamela	Gillins	Administrative Coordinator	pamela.gillins@prp.sc.gov	803-734-0660

Secondary Contact

First Name	Last Name	Role/Title	Email Address	Phone
Stephen	O'Keefe	General Counsel	stephen.okeefe@prp.sc.gov	803-734-0661

Agency Mission	Adopted in:	

The mission and values of the Procurement Review Panel (Panel) include conducting timely hearings to assure both vendors and the State that State contracts are solicited, awarded, and performed in the most effective and fair manner. The Panel's values are based on making unbiased decisions according to the letter of the law as set forth in the Consolidated Procurement Code.

Agency Vision	Adopted in:	

The Panel seeks to provide the best possible services to vendors and agencies of the State in keeping with the integrity of the Consolidated Procurement Code.

Recommendations for reorganization requiring legislative change:

None

Agency intentions for other major reorganization to divisions, departments, or programs to allow the agency to operate more effectively and efficiently in the succeeding fiscal year:

None

Significant events related to the agency that occurred in FY2026				
Description of Event	**Start**	**End**	**Agency Measures Impacted**	**Other Impacts**
No significant events affected performance measures.				

Is the agency in compliance with S.C. Code Ann. § 2-1-220, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? (See also S.C. Code Ann. § 60-2-20).	Yes
Reason agency is out of compliance: (if applicable)	
Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).	Yes
Does the law allow the agency to promulgate regulations?	No
Law number(s) which gives the agency the authority to promulgate regulations:	
Has the agency promulgated any regulations?	No
Is the agency in compliance with S.C. Code Ann. § 1-23-120 (J), which requires an agency to conduct a formal review of its regulations every five years?	Yes

(End of Reorganization and Compliance Section)

Strategic Plan Results

as submitted for the Accountability Report by:

FY2026

S600 - SC PROCUREMENT REVIEW PANEL

Goal 1 To provide an administrative review of decisions by the Chief Procurement Officers relating to (1) formal protests of the solicitation or award of State contracts; (2) suspension or debarment of individual vendors; (3) contract controversies; and (4) other written decisions, policies, or procedures affecting the state procurement system.

Goal 2 To provide easy access to public information regarding the Procurement Review Panel's role in the procurement process, contact information, and hearing outcomes.

Goal 3 To ensure that staff is adequately trained to provide extraordinary customer service to agencies and vendors.

Goal 4 To ensure that information is secure.

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.1	**Unless the complexity of a case prevents it, the Panel will conduct hearings and resolve cases within two months of the initial filing.**									**State Objective: Government and Citizens**				
1.1.1	Fifty percent of cases resolved within two months of initial filing.	100%	50%	20%	Percent	Equal to or greater than	State Fiscal Year	The number of cases resolved within 2 months divided by the number of cases filed.	Written Orders	Procurement Services Website	Fast resolution of cases	State agencies and vendors doing business with South Carolina.	0100.000000.000	The Panel resolved 20% of cases within two months, missing the 50% target goal. This performance was primarily driven by high staff turnover and increased case complexity.
1.2	**Cases will be resolved in a fair and impartial manner in accordance with the Procurement Code.**									**State Objective: Government and Citizens**				
1.2.1	Percentage of cases appealed.	0%	10%	20%	Percent	Equal to or less than	State Fiscal Year	The number of cases appealed divided by the number of cases filed.	Written Orders	Procurement Services Website	Fast resolution of cases	State agencies and vendors doing business with South Carolina.	0100.000000.000	While 20% of Panel decisions were appealed (one out of five cases), missing the target goal of 10% or less, the Panel remains pleased that only a single matter was elevated to the Court of Appeals during the fiscal year.
2.1	**The Panel will continue to update and post its mission, current panel members, staff directory, information regarding current hearings, procedures for filing an appeal, and a link to panel orders on our website.**									**State Objective: Government and Citizens**				
2.1.1	Information displayed on the Panel Website is current and clear.	100%	100%	100%	Percent	Equal to or greater than	State Fiscal Year	No outdated or incorrect information on website	prp.sc.gov	Paper and electronic case files.	Knowledge of proper appeals processes, hearing dates, and appeals' outcomes.	State agencies and vendors doing business with South Carolina as well as the general public.	0100.000000.000	
3.1	**Provide time and resources for staff to attend state offered training as well as outside training and/or educational opportunities relevant to job enhancement and professional growth.**									**State Objective: Education, Training, and Human Development**				
3.1.1	Non-security related educational programs, training classes, continuing education courses, seminars or briefings attended by staff.	10	12	17	Count	Equal to or greater than	State Fiscal Year	Number of classes attended.	Training documents, certificates of completion	Paper and electronic files.	Knowledgeable, courteous and professional interactions.	Employees, colleagues, vendors, general public..	0100.000000.000	
4.1	**Collaborate with Information Technology Office, Enterprise Privacy Office, and Information Security Office to ensure the implementation of processes to provide optimal data security.**									**State Objective: Maintaining Safety, Integrity and Security**				

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
4.1.1	Security and privacy related workshops and meetings attended by staff.	5	5	9	Count	Equal to or greater than	State Fiscal Year	Number of workshops attended.	Training Documents	Paper and electronic files.	Secure systems and information.	Employees, colleagues, vendors, general public..	0100.000000.000	
4.1.2	Information security measures implemented in accordance with needs identified by staff in collaboration with Information Security and Enterprise Privacy offices.	100.00%	95.00%	95.00%	Percent	Equal to or greater than	State Fiscal Year	Number of measures implemented in relation to identified needs/ total number of needs identified	Written policies, training	Paper and electronic files.	Secure systems and information.	Employees, colleagues, vendors, general public..	0100.000000.000	

Strategic Plan Development

as submitted for the Accountability Report by:

FY2027

S600 - SC PROCUREMENT REVIEW PANEL

Goal 1 Provide fair and timely administrative review of state procurement disputes.

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.1	**Initiate administrative review within the 15-day period prescribed by S.C. Code Ann. § 11-35-4410(5).**									**State Objective: Government and Citizens**			
1.1.1	Percentage of administrative review requests for which review is initiated within 15 days of receipt.	100%	100%	Percent	Equal to or greater than	State Fiscal Year	Divide the number of matters timely convened or scheduled for hearing by all matters subject to the requirement, using the dates in the Panel's case-management records, and multiply by 100.	Case docket and initial procedural orders	Electronic case files on the Panel's secure, staff-accessible network drive, backed up by the Division of Technology Operations	Prompt commencement of administrative review	Parties to Panel proceedings and affected state agencies	0100.000000.000	
1.2	**Record Panel determinations within the applicable deadlines prescribed by S.C. Code Ann. § 11-35-4410(5).**									**State Objective: Government and Citizens**			
1.2.1	Percentage of Panel determinations recorded within the applicable statutory period.	100%	100%	Percent	Equal to or greater than	State Fiscal Year	Divide the number of determinations recorded within the applicable statutory period by all determinations subject to a statutory deadline and multiply by 100.	Case docket and final orders	Electronic case files on the Panel's secure, staff-accessible network drive, backed up by the Division of Technology Operations	Timely resolution of state procurement disputes	Parties to Panel proceedings, affected state agencies, vendors, and the public	0100.000000.000	
1.3	**Manage proceedings efficiently to improve the timely disposition of matters.**									**State Objective: Government and Citizens**			
1.3.1	Percentage of matters disposed of within 90 calendar days after receipt, excluding documented periods of delay outside the Panel's control.	20%	80%	Percent	Equal to or greater than	State Fiscal Year	Divide the number of matters disposed of within 90 calendar days after receipt, excluding documented periods of delay outside the Panel's control, by all matters disposed of during FY 2027 and multiply by 100.	Case docket and case files	Electronic case files on the Panel's secure, staff-accessible network drive, backed up by the Division of Technology Operations	Efficient final resolution of procurement disputes with minimal disruption to state contracting and public services	Parties to Panel proceedings, affected state agencies, vendors, and the public	0100.000000.000	
1.4	**Coordinate Panel member availability to prevent quorum related delays.**									**State Objective: Government and Citizens**			

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.4.1	Number of scheduled Panel proceedings delayed or rescheduled because four members were not available to constitute a quorum.	0	0	Count	Equal to or less than	State Fiscal Year	Count each scheduled hearing, oral argument, administrative review, or other Panel proceeding during FY 2027 that was delayed or rescheduled because fewer than four members were available to constitute a quorum. If the same proceeding is delayed more than once for lack of a quorum, count each separate occurrence.	Case docket and General Counsel's scheduling notes	Electronic case files on the Panel's secure, staff-accessible network drive, backed up by the Division of Technology Operations	Continuous availability of the administrative review process and avoidance of institutional delay	Parties to Panel proceedings, affected state agencies, vendors, and the public	0100.000000.000	

2026 Budget Data

as submitted for the Accountability Report by:

S600 - SC PROCUREMENT REVIEW PANEL

State Funded Program No.	State Funded Program Title	Description of State Funded Program	(Actual) General	(Actual) Other	(Actual) Federal	(Actual) Total	(Projected) General	(Projected) Other	(Projected) Federal	(Projected) Total
0100.000000.000	Administration	Funding for personnel, supplies and services.	$ 154,520.95	$ 2,534.00	$ -	$ 157,054.95	$ 183,431.00	$ 2,534.00	$ -	$ 185,965.00
9500.050000.000	State Employer Contributions	Funding for employer portion of employee benefits.	$ 48,535.50	$ -	$ -	$ 48,535.50	$ 57,486.00	$ -	$ -	$ 57,486.00

2026

Legal Data

as submitted for the Accountability Report by:

S600 - SC PROCUREMENT REVIEW PANEL

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2026
11-35-4210(6)	State	Statute	Provides that a Chief Procurement Officer's decision is final and conclusive unless fraudulent or unless a person adversely affected timely requests further administrative review by the Procurement Review Panel.	Requires a service		No Change
11-35-4215	State	Statute	Authorizes the Procurement Review Panel to allow a prevailing agency to recover reasonable reimbursement costs, excluding attorney's fees, associated with a protest where the agency has requested the posting of bond or an irrevocable letter of credit.	Requires a service		No Change
11-35-4220(5)	State	Statute	Notes that a suspended or debarred person may request further administrative review from the Procurement Review Panel.	Requires a service		No Change
11-35-4230(6)	State	Statute	Notes that a person adversely affected by a Chief Procurement Officer's decision in a contract controversy case may request further administrative review by the Procurement Review Panel.	Requires a service		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2026
11-35-4310	State	Statute	Authorizes the Procurement Review Panel to grant enumerated remedies if a solicitation or contract award is found to be in violation of law.	Requires a service		No Change
11-35-4320	State	Statute	Authorizes the Procurement Review Panel to award such relief as is necessary to resolve a contract controversy.	Requires a service		No Change
11-35-4330(2)	State	Statute	Authorizes the Procurement Review Panel to impose a sanction in the event of a frivolous protest.	Requires a service		No Change
11-35-4410(1)	State	Statute	Establishes the Procurement Review Panel and charges it with reviewing and deciding, on a de novo basis, requests for review of specified written determinations by the Chief Procurement Officers and certain other written procurement determinations, decisions, policies, and procedures, subject to the statute's limitations.	Requires a service		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2026
11-35-4410(2)	State	Statute	Provides that the Governor shall appoint seven members to the Procurement Review Panel. Five members shall be from the state at large and be representative of the professions governed by the Consolidated Procurement Code. The remaining two members shall be state employees.	Requires a manner of delivery		No Change
11-35-4410(3)	State	Statute	Provides that the Panel shall elect a chairman from its at-large members and meet as often as necessary to afford swift resolution of matters submitted to it. Four members present and voting constitute a quorum, and a tie vote makes the Chief Procurement Officer's decision final. It also provides for reimbursement of Panel members as specified by law.	Requires a service		No Change
11-35-4410(4)	State	Statute	Exempts administrative reviews conducted by the Chief Procurement Officers and the Procurement Review Panel from the Administrative Procedures Act; authorizes the Panel to establish its own rules and procedures, issue subpoenas, interview necessary persons, and record its determinations; and requires subpoena challenges to be presented to the Panel.	Requires a service		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2026
11-35-4410(5)	State	Statute	Requires the chairman, within fifteen days after receipt of a grievance, either to convene the Panel or schedule a hearing to facilitate administrative review. Except for contract controversies, the Panel must record its determination within ten working days and communicate its decision to those involved. In a matter designated as complex, the Panel must record its determination within thirty days.	Requires a manner of delivery		No Change
11-35-4410(6)	State	Statute	Provides that appeals from Procurement Review Panel determinations shall be made to the court of appeals pursuant to Section 1-23-380. Notes that the filing of an appeal in the court of appeals does not stay a decision of the Procurement Review Panel.	Requires a manner of delivery		No Change
11-35-4425	State	Statute	Authorizes a Chief Procurement Officer or the Procurement Review Panel, upon a party's request, to file a certified copy of an unappealed final ruling with the clerk of the circuit court or another court of competent jurisdiction. Once filed, the ruling has the same effect as a judgment of that court.	Requires a manner of delivery		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2026
11-35-4430	State	Statute	Prohibits Panel members or employees assigned to decide a pending matter from engaging in specified ex parte communications concerning issues of fact or law, except as authorized by the statute. A violation is a misdemeanor punishable by a fine of not more than $250 or imprisonment for not more than six months.	Requires a manner of delivery		No Change
1-23-600(A)(1)	State	Statute	Exempts cases arising under the Consolidated Procurement Code from the jurisdiction of the Administrative Law Court.	Requires a manner of delivery		No Change
General Appropriations Act, FY 2025-2026, Part IB, Section 111	State	FY25-26 Proviso	Authorizes the Procurement Review Panel to collect a $250 filing fee from a party requesting administrative review and to retain and carry forward the resulting revenue for the Panel's operations. Provides that the fee is forfeited if the appeal is withdrawn. Establishes a procedure for requesting a waiver based on financial hardship.	Funding agency deliverable(s)		No Change
11-35-4420	State	Statute	Allows the appropriate Chief Procurement Officer and affected state governmental body to participate fully as parties in Panel proceedings and appeals.	Requires a manner of delivery	Section 11-35-4420, in effect since 2006, was inadvertently omitted from the prior report.	No Change

2026 Services Data

as submitted for the Accountability Report by:

S600 - SC PROCUREMENT REVIEW PANEL

Description of Service	Description of Direct Customer	Customer Name	Others Impacted by Service	Division or major organizational unit providing the service.	Description of division or major organizational unit providing the service.	Primary negative impact if service not provided.	Changes made to services during FY2026	Summary of changes to services
Provision of an administrative review of formal protests arising from: the solicitation or award of contracts; the debarment or suspension of a person from consideration for award of a contract; a contract controversy; or any other decision, policy, or procedure arising from or concerning the State procurement system	State agencies involved in the solicitation and/or award of contracts for supplies or services	State Agencies	Vendors, state agencies, and the procuring agency's customers.	Administrative	The Procurement Review Panel conducts timely hearings to assure both vendors and the State of South Carolina that State contracts are solicited, awarded, and performed in the most effective and fair manner.	Untimely procurements, delayed delivery of supplies and services to agency customers.	No Change	
Provision of an administrative review of formal protests arising from: the solicitation or award of contracts; the debarment or suspension of a person from consideration for award of a contract; a contract controversy; or any other decision, policy, or procedure arising from or concerning the State procurement system	Vendors who do, or who wish to do business with the State of South Carolina	Vendors	Vendors, state agencies, and the procuring agency's customers.	Administrative	The Procurement Review Panel conducts timely hearings to assure both vendors and the State of South Carolina that State contracts are solicited, awarded, and performed in the most effective and fair manner.	Untimely procurements, delayed delivery of supplies and services to agency customers.	No Change	

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Partnerships Data

as submitted for the Accountability Report by:

S600 - SC PROCUREMENT REVIEW PANEL

Type of Partner Entity	Name of Partner Entity	Description of Partnership	Change to the partnership during the past fiscal year
State Government	SC Governor's Office	Appoints Panel Members	No Change
State Government	SC House of Representatives	Provides meeting rooms to conduct hearings	No Change
State Government	SFAA/Procurement Services	Notifies vendors of the right to appeal CPO decisions and the appeals process; posts Panel decisions on their website, and provides training opportunities for panel staff and members	No Change
State Government	South Carolina Department of Administration/General Services	Provides technology support, and various training opportunities for panel staff	No Change

2026

Reports Data

as submitted for the Accountability Report by:

S600 - SC PROCUREMENT REVIEW PANEL

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Agency Accountability Report	§1-1-810	The report "must contain the agency's or department's mission, objectives to accomplish the mission, and performance measures that show the degree to which objectives are being met." Agencies must "identify key program area descriptions and expenditures and link these to key financial and performance results measures."	September 2025	Annually	Governor or Lt. Governor AND Legislative entity or entities	Provided to LSA for posting online		No Change	
Agency Budget Request	§11-11-350	Budget request for next FY	September 2025	Annually	South Carolina state agency or agencies	Available on another website	www.admin.sc.gov/budget	No Change	
CAFR		Provides annual financial reporting to CG's Office	November 2025	Annually	South Carolina state agency or agencies	Available on another website	www.statehouse.gov/reports/reports.php	No Change	
Minority Business Enterprise Utilization Plan	§11-35-5240	Estimates amount of money intended to spend with Small or Minority Businesses	August 2025	Annually	South Carolina state agency or agencies	Electronic copy available upon request	pamela.gillins@prp.sc.gov	No Change	
Sole Source Report	§11-35-2440	Quarterly record of sole source procurement	April 2026	Quarterly	South Carolina state agency or agencies	Available on agency's website	reporting.procurement.sc.gov/general/transparency/audit-reports	No Change	
State Agency Quarterly MBE Report	§11-35-5240	Actual amount of money spent with small or minority business	April 2026	Quarterly	South Carolina state agency or agencies	Electronic copy available upon request	pamela.gillins@prp.sc.gov	No Change	
Unemployment Contribution Report	§41-29-110	Employee quarterly wage information	April 2026	Quarterly	South Carolina state agency or agencies	Available on another website	uitax.dew.sc.gov/employers-page.html	No Change	

AGENCY NAME:	Procurement Review Panel		
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2026
Accountability Report

SUBMISSION FORM

I have reviewed and approved the data submitted by the agency in the following templates:

- Data Template
  - Reorganization and Compliance
  - FY2026 Strategic Plan Results
  - FY2027 Strategic Plan Development
  - Legal
  - Services
  - Partnerships
  - Report or Review
  - Budget
- Discussion Template
- Organizational Template

I have reviewed and approved the financial report summarizing the agency's budget and actual expenditures, as entered by the agency into the South Carolina Enterprise Information System.

The information submitted is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR *(SIGN AND DATE)*:	**N/A**
(TYPE/PRINT NAME):	

BOARD/CMSN CHAIR *(SIGN AND DATE)*:	**SIGNATURE ON FILE**	**Signature Received:** 08/24/2025
(TYPE/PRINT NAME):	Willie D. Franks	