**A** **HOUSE RESOLUTION**

TO DECLARE MAY 6‑12, 2018, AS “MUNICIPAL CLERKS WEEK” IN SOUTH CAROLINA, TO RECOGNIZE AND HONOR THE VALUABLE CONTRIBUTIONS OF MUNICIPAL CLERKS TO CITIES AND TOWNS IN SOUTH CAROLINA, AND TO CELEBRATE THE FORTIETH ANNIVERSARY OF THE MUNICIPAL FINANCE OFFICERS, CLERKS, AND TREASURERS ASSOCIATION, AN AFFILIATE OF THE MUNICIPAL ASSOCIATION OF SOUTH CAROLINA.

Whereas, the position of municipal clerk is the only municipal staff role that is required by State law, regardless of a municipality’s size or form of government; and

Whereas, all two hundred seventy‑one cities and towns in the State are required to have a municipal clerk; and

Whereas, municipal clerks play a critical and varied role in supporting the mayor, city council, and city staff; and

Whereas, municipal clerks’ responsibilities under State law include providing notice of meetings to council members and the public, keeping minutes of their proceedings, and performing other duties as assigned by council; and

Whereas, a combined municipal clerk and finance officer role, referred to as clerk/treasurer, is common in small‑to‑midsize cities, while, in larger cities, a standalone municipal clerk position usually exists; and

Whereas, regardless of city size, municipal clerks have seen their roles and responsibilities keep pace with the changing times; and

Whereas, technology has played a large role in the responsibilities of today’s clerks, with records moving from paper to digital formats; and

Whereas, the State’s only professional organization serving municipal clerks has played a critical training role as the municipal clerk’s role has expanded over the years; and

Whereas, the South Carolina Municipal Finance Officers, Clerks, and Treasurers Association, an affiliate organization of the Municipal Association of South Carolina, is celebrating its fortieth anniversary this year; and

Whereas, with more than two hundred fifty members statewide, the South Carolina Municipal Finance Officers, Clerks, and Treasurers Association trains municipal clerks and clerks/treasurers on the complexities of running local government; and

Whereas, municipal clerks also have access to the Municipal Association of South Carolina’s three‑year Municipal Clerks and Treasurers Institute, which culminates in two certification programs. Clerks also can take advantage of additional certification through the International Institute of Municipal Clerks; and

Whereas, the International Institute of Municipal Clerks has also declared May 6‑12, 2018, as the forty‑ninth annual Municipal Clerks Week. Now, therefore,

Be it resolved by the House of Representatives:

That the members of the South Carolina House of Representatives, by this resolution, declare May 6‑12, 2018, as “Municipal Clerks Week” in South Carolina, recognize and honor the valuable contributions of municipal clerks to cities and towns in South Carolina, and celebrate the fortieth anniversary of the Municipal Finance Officers, Clerks, and Treasurers Association, an affiliate of the Municipal Association of South Carolina.

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